



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Meeting No. 24-2021
Tuesday, October 12, 2021, 9:00 a.m.
Council Chambers and via Teleconference
1925 Bruce Road 10, Chesley, ON

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1. Call to Order	
2. Adoption of Agenda	
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	Closed session is not required.	
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19. Confirming By-law

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20. Adjournment

21. List of Upcoming Council meetings

October 25, 2021

November 8, 2021

November 22, 2021

December 13, 2021



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Meeting No. 23-2021

**Monday, September 27, 2021, 9:00 a.m.
Council Chambers and via Teleconference
1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell
Deputy Mayor Mark Davis
Councillor Doug Bell - Present Electronically
Councillor Brian Dudgeon - Present Electronically - Arrived at 9:16am and departed at 11:55am.
Councillor Melissa Kanmacher
Councillor Ryan Greig - Present Electronically
Councillor Ryan Nickason - Present Electronically

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk
Julie Reid - Deputy Clerk
Scott McLeod - Public Works Manager
Tracey Neifer - Treasurer
Carly Steinhoff - Recreation Manager - Present Electronically
Laura Fullerton - Economic Development Coordinator - Present Electronically

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Adoption of Agenda

Council passed the following resolution:

23-370-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, September 27, 2021 be received and adopted, as distributed by the Clerk.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

3.1 Deputy Mayor Davis - The Kinsmen Club of Chesley – Bob Johnston, Bill Gardhouse, Nathan Rhody

Deputy Mayor Davis declared a deemed pecuniary interest to this agenda item 7.2 because he is a Member of the Chesley Kinsmen Club.

3.2 Mayor Steve Hammell - SRW.21.37 Award Calhoun Municipal Drain Cleanout

Mayor Hammell declared a direct pecuniary interest to this agenda item 9.3.3 because he owns land that drains into the Calhoun Municipal Drain.

4. Adoption of Minutes of Previous Meeting(s)

4.1 Regular Council Minutes - September 13, 2021

Council passed the following resolution:

23-371-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held September 13, 2021.

Carried

5. Business Arising from the Minutes

None.

6. Public Meeting(s)

None.

7. Delegation(s)

7.1 Saugeen Valley Conservation Authority regarding the Paisley Dyke proposed work - Jo-Anne Harbinson, Manager, Water Resources

Jo-Anne Harbinson and Jennifer Stephens made a presentation on behalf of the Saugeen Conservation Authority (SVCA) to Council regarding proposed work to be completed on the Paisley Flood Control Dyke System.

There is erosion along toe of Paisley Dyke upstream of Queen Street Bridge. This has been caused by water and ice damage as well as some pedestrian access on the river where kayaks and canoes have entered the river.

SVCA Staff along with BM Ross, Bruce County Staff and Arran-Elderslie Staff, met to access the erosion. There have been some draft design drawings prepared for the repairs. This work will be completed as part of

the Bruce Road 3 Teeswater Bridge Replacement Project. Some elevation changes have been noted along the top of the dyke that are also in need of repair. It would make sense to upgrade the top of the dyke at the same time as the toe erosion work is being completed as well.

For Major Repairs and Studies, Conservation Authorities across the Province can apply to Water and Erosion Control Infrastructure (WECI) Funding. The Ministry of Natural Resources and Forestry has \$5 million dollars of major repair money available that can be applied to major repairs or studies needed to flood and erosion control structures that are owned and operated by Conservation Authorities. The SVCA will need a resolution providing Council's support of the project in order to apply for any grant funding.

The total cost for the project is estimated at \$55,000 for both the toe erosion as well as the repairs to the top of the dyke. Arran-Elderslie's share will be 50% of this amount. This amount could be decreased with successful grant funding applications.

Ms. Harbinson responded to questions from Members of Council.

It was noted that the maintenance of the trails on top of the dyke are Municipal responsibility subject to SVCA approval. This would be the proper time to consider potential upgrades to the current trails.

A question was raised regarding the re-use of materials and Mrs. Harbinson indicated that materials from the work at the toe of the dyke could potentially be used during the repairs to the top of the dyke.

Staff will prepare a report to provide further details on the project and obtain Council's support by way of resolution.

Ms. Stephens announced that Ms. Harbinson is retiring from the SVCA after 30 years. Council wished Jo-Anne well in her retirement.

Council thanked Ms. Harbinson and Ms. Stephens for their presentation.

7.2 The Kinsmen Club of Chesley – Bob Johnston, Bill Gardhouse, Nathan Rhody

Deputy Mayor Davis declared a conflict on this item. (Deputy Mayor Davis declared a deemed pecuniary interest to this agenda item 7.2 because he is a Member of the Chesley Kinsmen Club.)

Bob Johnston, Bill Gardhouse, Nathan Rhody and Dan Foxcroft made a presentation to Council on behalf of the Kinsmen Club of Chesley.

Bob Johnston provided Council with a listing of the projects the Kinsmen have contributed to in within the community over the years including the Chesley Firehall, Chesley District High School, the Chesley Community Centre and Arena along with many others.

Nathan Rhody presented a cheque to Mayor Hammell to pay off the existing loan with the Municipality for construction of the Kinsmen Pavillion.

The Club would like to embark on a new project to replace the current splashpad with a new one.

They would like Council's support in the form of an interest free loan in the amount of \$175,000 over a five-year period. Details of the splashpad design were provided to Council. The project would be completed by a reputable company called ABC Recreation. The project will be completed in May 2022 for use next summer.

Bill Gardhouse invited Members of Council and Staff to attend the dedication ceremony of the Kinsmen David Spencer Memorial Pavillion on October 6th.

Council thanked the Kinsmen Club of Chesley for all that they do within our community.

Prior to the vote, Deputy Mayor Davis declared a Pecuniary Interest since he is a member of the Kinsmen Club.

Council passed the following resolution:

23-372-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason
 Be It Resolved that Council hereby,

1. Supports the splashpad project presented by the Chesley Kinsmen;
and
2. That Council approves to enter into an agreement for a 5-year interest free loan in the amount of \$175,000.

Carried

7.3 BDO Year End Report and Draft Financial Statements - Traci Smith

Traci Smith from BDO made a presentation to Council regarding the 2020 Draft Financial Statements, noting that the audit was completed completely virtually due to the pandemic.

In 2020, the Municipality saw an Annual Surplus of \$2,114,671 and an Accumulated Surplus of \$58,184,477. Ms. Smith noted that the Municipality has no external debt which is an indicator of a good financial position.

Council thanked Ms. Smith for her presentation.

8. Correspondence

8.1 Requiring Action

None.

8.2 For Information

Council passed the following resolution:

23-373-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

8.2.1 OPG Community Update - September 2021

8.2.2 GSCA Board Highlights August 25 2021

8.2.3 MMWTWG July 8 2021 Approved Minutes

9. Staff Reports

9.1 CAO/Clerks

9.1.1 SRCLK.21.15 Delegation of Powers and Duties

Clerk, Christine Fraser-McDonald provided an overview of her report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-374-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council hereby receives Report SRCLK.21.15 and further directs staff to prepare a by-law for the adoption of this policy at a subsequent Council meeting.

Carried

9.1.2 SRDPCLK.21.11 Paisley Blues Festival Coverall Proposal Update

Deputy Clerk, Julie Reid, provided an overview of her report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-375-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason
 Be It Resolved that Council hereby,

1. Approve in Principle, the proposed installation of the coverall structure made by the Paisley Blue Festival subject to additional information being provided in a final Staff Report later this fall; and
2. Supports the proposed location beside the Paisley Rotary Palace at 243 James Street in Paisley; and
3. That Maxwell Johnston on behalf of the Paisley Blues Festival and Rob Fullerton on behalf of the Paisley Agricultural Society be appointed to liaison with Calhoun Super Structure's and staff to investigate the building design aspects/location of the project.

Carried

9.2 Finance

9.2.1 SRFIN.21.34 Payables Voucher

Treasurer, Tracey Neifer, provided an overview of her report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-376-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason
 Be It Resolved that Council hereby,

1. Supports continuing with the Quarterly Financial Reporting, and
2. That the Payables Voucher be made available monthly at the Municipal Office for information purposes.

Carried

9.2.2 SRFIN.21.33 Update on Bruce County Initiatives

Treasurer, Tracey Neifer provided an overview of her report. Members of Staff responded to questions from Members of Council.

There was a general discussion regarding development charges at both the County and Local levels.

This report was provided to Council for information purposes.

9.2.3 SRFIN.21.35 BDO Appointment

Treasurer, Tracey Neifer, provided an overview of her report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-377-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason
 Be It Resolved that Council hereby,

1. Appoint BDO Canada LLP as external auditors for the 2020-2021 fiscal year-ends; and
2. That the necessary By-Law be prepared to re-appoint BDO Canada LLP as Municipal Auditor.

Carried

9.3 Public Works

9.3.1 SRW.21.34 Riverside Overflow Event

Works Manager, Scott McLeod responded to questions from Members of Council.

This report was provided to Council for information purposes.

9.3.2 SRW.21.36 Contract Snow Removal

Works Manager, Scott McLeod provided an overview of his report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-378-2021

Moved by: Councillor Bell
Seconded by: Councillor Nickason
 Be It Resolved that Council hereby,

1. Accept the pricing of \$130.00 per hour from Multiple Enterprises, Ed Karcher, Ron Gibbons and Horner Construction

to supply one truck for snow removal in Chesley, Paisley and Tara.

2. Accept the pricing of \$130.00 per hour for a minimum of four (4) hours when supplying a second truck for snow removal in Chesley, Paisley, and/or Tara.
3. Accept the pricing of \$180.00 per hour from Jim McCullough to supply one tractor and snow blower to load trucks in the Village of Paisley.

Carried

9.3.3 SRW.21.37 Award Calhoun Municipal Drain Cleanout

Mayor Steve Hammell declared a conflict on this item. (Mayor Hammell declared a direct pecuniary interest to this agenda item 9.3.3 because he owns land that drains into the Calhoun Municipal Drain.)

Deputy Mayor Davis assumed the Chair for this agenda item.

Works Manager, Scott McLeod provided an overview of his report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-379-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council hereby accepts that a change order for the Calhoun Municipal Drain will be added to the existing September 2020 contract awarded to Faust Construction Inc. for the ditch bottom cleanout for the following Municipal Drains: Coleman, McCannel and Simpson.

Carried

9.3.4 SRW.21.38 ORO Contract

Works Manager, Scott McLeod and other Members of Staff responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-380-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council hereby appoints Rakesh Sharma from GSS Engineering Consultants Limited as the Overall Responsible Operator (ORO) for the Municipality and enter into a one-year contract for these services.

Carried

9.3.5 SRW.21.35 Drinking Water Quality Management Standards Review - 2020

Works Manager, Scott McLeod provided an overview of his report and responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

23-381-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council hereby accepts report SRW.21.35 which includes the Drinking Water Quality Management Standard (DWQMS) updates, and the Annual Reports for the Water & Wastewater system, and agrees to sign-offs in SLD 12 Communications as well as the Quality Management Policy, and Quality Management System Representative.

Carried

9.4 Building/Bylaw

9.5 Facilities, Parks and Recreation

9.6 Emergency Services

9.7 Economic Development and Planning

9.7.1 SRECDEV.21.09 Paisley Teeswater Bridge Project Working Group

Economic Development Coordinator, Laura Fullerton, provided an overview of her report and responded to questions from Members of Council.

Council suggested that Deputy Mayor Davis be appointed to the Working Group as well. The Deputy Mayor accepted.

Subsequent to further discussion, Council passed the following resolution:

23-382-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Approve the proposed composition of the Paisley Teeswater Bridge Project Working Group; and
2. Appoint the Paisley Ward Councillor and the Deputy Mayor to the Paisley Teeswater Bridge Project Working Group.

Carried

10. Reports of Members

Davis:

Deputy Mayor Davis has nothing to report. He noted that his Notice of Motion regarding the Payables Voucher could be pulled from the Agenda since a resolution has been agreed upon.

Bell:

Councillor Bell attended the opening of Chickadee Landing opening, The Tara Rotary Walking Bridge Opening, and the Chesley Fall Fair Ambassador Ceremony. He raised a few items for Public Works Manager, Scott McLeod, regarding AECON removing sidewalks and replacing with asphalt patches and some catch basins that are covered with debris and some that could use cleaning out with the suction truck. He also enquired about the river crossing for the Natural Gas Project.

Councillor Bell announced that he will be having his second hip surgery on October 12th. Members of Council wished Councillor Bell all the best with his surgery.

Mr. McLeod noted that he has been in contact with AECON and they will be replacing the sidewalks back to the original form once the work is completed. The asphalt patching is temporary for to mitigate any safety concerns. EPCOR has applied for an extension for the river crossing and is hopeful that it will be completed soon.

Dudgeon:

Councillor Dudgeon was absent.

Greig:

Councillor Greig attended the Tara Rotary Bridge Opening on Saturday September 25th. He also attended Baseball day in Tara on Saturday September 18th and hockey is underway and the vaccine passport is in place based on the Provincial mandate. Councillor Greig noted the recent news activity regarding the current dog matter with lots of negativity towards the Municipality.

Kanmacher:

Councillor Kanmacher also attended the Tara Rotary Bridge Opening along with the Paisley Inn Demolition Ceremony and the Regional Road Safety Committee meeting. She will be attending the Paisley Fireboard and Sub Committee Meetings on September 28th. Councillor Kanmacher noted that the All Staff meeting was a great initiative and it was nice to see all the highlighted accomplishments of Staff in 2021 so far. She would like to follow up on status of the Attainable Housing Taskforce and Equity, Diversity and Inclusion Initiative. Also noted was the new Paisley Art Gallery, Sounds and Colour is now providing art classes.

There was a general discussion regarding signs entering and leaving our towns to address speeding issues. Staff will provide a subsequent report. CAO, Sylvia Kirkwood noted that the Attainable Housing Taskforce and Equity, Diversity and Inclusion Initiative were both included in the Workplan that will be presented to Council in October.

Nickason:

Councillor Nickason attended the Tara Rotary Bridge opening and the BASWR meeting on September 16th.

Hammell:

Mayor Hammell attended the Paisley Inn Demolition Ceremony, the Chesley Fall Fair Ambassador Ceremony and the Tara Rotary Bridge Opening noting that the Tara Rotary Club thanked Recreation Manager, Carly Steinhoff for all her help and efforts during the project. The Chesley Kinsmen echoed these comments during their earlier presentation. The Tara Rotary Club presented Mayor Hammell with a cheque for \$10,000 towards the bridge loan during the ceremony. He will be attending the Emergency Control Group Meeting this week as well as assisting to raise the flag for Truth and Reconciliation.

Mayor Hammell noted that speed reduction has been brought up at the County level as well and he urged Staff to consider all options possible to reduce speeding in our communities.

Mayor Hammell read a thank you card from the Mayor of Saugeen Shores thanking the Municipality for the Staff assistance that was provided during their storm cleanup efforts.

11. Health and Safety

None.

12. Other Business

None.

13. Notice of Motion

13.1 Notice of Motion - Payable Voucher - Deputy Mayor Davis

As previously noted, Deputy Mayor Davis has removed his Notice of Motion from the Agenda. A suitable resolution has been met.

Moved by: Deputy Mayor Davis

Seconded by: Councillor Dudgeon

WHEREAS earlier in this term, Council was asked by staff to receive Agendas for Council meetings excluding the Payables Voucher;
AND WHEREAS Council agreed to give this a try and see how it worked out;

AND WHEREAS the elimination of this important information from the Agenda has, in the opinion of some Councillors, made it more difficult to keep current with the costs of goods and services which fosters better decision-making, to monitor that our tax dollars are spent locally if appropriate and feasible, and to track machinery breakage and damage costs;

AND WHEREAS the Agenda is a public document and this information should be available to foster transparency to our taxpayers;

THEREFORE, Be It Resolved, that beginning at the first meeting of Council in September 2021, the Payables Voucher be returned to the Agenda package for regular Council meetings

14. By-laws

14.1 By-Law 62-2021 Adopt a Community Flag Raising Policy

Council passed the following resolution:

23-383-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 62-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 62-2021 being a By-law to Adopt a Revised Community Flag Raising Policy.

Carried

14.2 By-Law 63-2021 Adopt the Amended Council Remuneration and Expense Policy

Council passed the following resolution:

23-384-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 63-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 63-2021 being a By-law to Adopt an Amended Council Remuneration and Expense Policy.

Carried

14.3 By-Law 64-2021 Authorize an Agreement with Grant Match

Council passed the following resolution:

23-385-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 64-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 64-2021 being a By-law to Authorize an Agreement with Grant Match.

Carried

15. Closed Session (if required)

Not Required.

16. Resolution to Reconvene in Open Session

17. Adoption of Closed Session Minutes

18. Adoption of Recommendations Arising from Closed Session (If Any)

19. Confirming By-law

19.1 By-Law No. 65-2021 Confirming Council Proceedings - September 27, 2021

Council passed the following resolution:

23-386-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 65-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 65-2021 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, September 27, 2021.

Carried

20. Adjournment

Council passed the following resolution:

23-387-2021

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 1:08 p.m.

Carried

21. List of Upcoming Council meetings

October 12, 2021

October 25, 2021

November 8, 2021

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
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234-2021-4356

September 29, 2021

**SUBJECT: Expiry of Temporary Regulations (130/20 and 131/20) Limiting
Municipal Authority to Regulate Construction Noise**

Dear Head of Council:

As you may know, as part of the Province's measures to respond to COVID-19, in April 2020, our government introduced temporary limits on municipal authority to regulate noise from construction to help support expedited construction of healthcare and other projects. I am writing to update you that **these changes are scheduled to expire on October 7, 2021.**

The temporary measures have supported construction of critical healthcare-related infrastructure, while helping to protect the health and safety of construction workers throughout the pandemic.

From October 7 onwards, municipalities will again have the authority to regulate construction noise in their communities at all times of day and night. Should there be priority projects that a municipality wishes to help expedite, as before, municipalities can explore addressing those projects through their local noise bylaws. If your municipality has any questions on these changes, I would encourage you to contact your local [Municipal Services Office](#).

Thank you for your continued support and collaboration throughout the COVID-19 emergency. I look forward to continuing to work together to support Ontario's communities.

Sincerely,

Steve Clark
Minister of Municipal Affairs and Housing

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- c: The Honourable Monte McNaughton, Minister of Labour, Training and Skills
Development
Municipal Chief Administrative Officers and Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario



Department of Corporate Services
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www.notl.org

October 4, 2021

SENT ELECTRONICALLY

Premier Doug Ford - doug.fordco@pc.ola.org
Ontario Minister of Health Christine Elliott - christine.elliott@pc.ola.org
Dave Smith, MPP Peterborough-Kawartha - dave.smith@pc.ola.org
David Piccini, MPP Northumberland-Peterborough South - david.piccini@pc.ola.org
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Ontario Association of Optometrists - oaoinfo@optom.on.ca

RE: OHIP Eye Care Resolution

Please be advised the Council of The Corporation of The Town of Niagara-on-the Lake, at its regular meeting held on September 30, 2021, approved the following resolution:

WHEREAS routine eye care is critical in early detection of eye diseases like glaucoma, cataracts, and macular degeneration, and the health of eyes is critical to overall health and quality of life; and Whereas conditions that may be detected with an annual eye exam include Diabetes mellitus, Glaucoma, Cataract, Retinal disease, Amblyopia (lazy eye), Visual field defects (loss of part of the usual field of vision), Corneal disease, Strabismus (crosses eyes), Recurrent uveitis (an inflammation of the uvea, the middle layer of the eye that consists of the iris, ciliary body and choroid), Optic pathway disease; and

WHEREAS payments from OHIP have only increased 9% over the last 30 years, which has not come close to matching inflation of costs (which include rent, staff, utilities, equipment, taxes and supplies); and

WHEREAS the lack of funding makes it difficult to invest in modern technology, and newer technology means earlier detection of eye disease; and Whereas the Provincial government's refusal to formally negotiate with Optometrists for more than 30 years has forced the Optometrists to absorb approximately 173 Million dollars annually in the cost to deliver eye care to Ontarians; and

WHEREAS the 2021 Ontario Budget did not address OHIP-insured eye care, Ontario Optometrists took action and voted to withdraw OHIP services starting 2 September 1, 2021, unless the government agrees to legally-binding negotiations to fund these services at least to the cost of delivery; and

WHEREAS this job action will jeopardize good eyecare for those who need the care of an optometrist the most and will have the greatest impact on the most vulnerable groups. Children, who's lifetime ability to learn and develop depends on good vision and to the elderly, who are at the greatest risk for vision threatening ocular diseases;

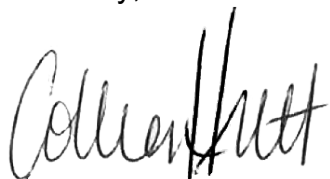
NOW THEREFORE, be it resolved that the Municipality of Niagara-on-the-Lake requests that the Provincial government recognize the value that access to quality eye care brings to all Ontarians and act now to protect it;

AND FURTHER that the Provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place;

AND FURTHER that a copy of this resolution be forwarded to Premier Ford, Ontario Minister of Health Christine Elliot, MPP Dave Smith, MPP David Piccini, MPP Laurie Scott, to the Ontario Association of Optometrists, and to all municipalities in Ontario.

If you have any questions or require further information, please contact our office at 905-468-3266.

Sincerely,

A handwritten signature in black ink, appearing to read 'Colleen Hutt', with a stylized flourish at the end.

Colleen Hutt
Acting Town Clerk

c.c. Ontario Municipalities



Notice of a Special Council Meeting

County of Bruce Official Plan Review (Section 26, the Planning Act, 1990)

You're Invited: An ONLINE COUNCIL MEETING will be held on **October 21, 2021 at 10:00 AM** for the purposes of discussing the County's review of its Official Plan.

The review of the Official Plan applies to the whole of the County of Bruce.

THE PURPOSE OF THE OFFICIAL PLAN REVIEW (OPR) is to update the County Official Plan to ensure that it has appropriate regard for matters of Provincial interest, and is consistent with the Provincial Policy Statement, 2020.

The County's current Official Plan was last updated on June 21, 2010, as approved by the Ministry of Municipal Affairs and Housing (MMAH). The County's Official Plan is a long-range planning document that sets out policy to guide growth, land use planning and development approvals in the County to the year 2046. The current Official Plan was approved prior to the current Provincial Policy Statement.

The OPR is being informed by eight background reports (discussion papers) that address the following:

- Good growth;
- Supply and mix of homes;
- Business;
- Complete communities;
- Natural legacy;
- Agriculture;
- Cultural heritage; and
- Connecting.

The County is engaging the Province, Local Area Municipalities, Indigenous communities, County Council, Conservation Authorities, the public and other stakeholders, to obtain input on the Official Plan Review. When adopted, the updated Official Plan will establish a comprehensive policy framework to manage growth and change within the County to the year 2046. The County's Official Plan applies to each of the eight Local Area Municipalities.

THE PURPOSE OF THE SPECIAL MEETING OF COUNCIL is to discuss the Official Plan Review process and assist in identifying updates that may be required to the County Official Plan. It is an introductory public meeting intended to provide an opportunity for interested parties to offer comments.

Any revisions that Council feels are necessary will be subsequently introduced through section 17 of the Planning Act. This Special Meeting of Council is the first of the statutory meetings to be held in relation to the Official Plan Review and will include an overview presentation by WSP Global Inc, the County's project consultant.

Throughout the Official Plan Review process there will be additional opportunities for the public to review draft documents and to provide comments to Council and staff, including an Open House and Statutory Public Meeting prior to County Council considering the adoption of any proposed new County Official Plan or Official Plan Amendment(s).

Learn More: Information relating to the project is available for viewing on the County of Bruce website for this project at www.planthebruce.ca.

Have your Say: Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda.

You can submit comments by email to publicmeetingcomments@brucecounty.on.ca or by mail (address below).

Comments received by 4:30 pm on October 13, 2021, will be included in the published agenda.

Comments received after that time but before the end of the Special Council Meeting will be provided to Council for its consideration.

You can participate in the meeting by telephone or Microsoft Teams. Please call 226-909-5515 or email as above to make a request and obtain information about connecting to the meeting.

How to access the special council meeting

As a result of the COVID-19 Pandemic, the Special Council Meeting will be held in an electronic format.

The agenda and a video will be publicly livestreamed from the County of Bruce website. Following the meeting, a video will be posted to the same site. You can access the agenda and the livestream at this link:

<https://brucecounty.on.ca/government/agendas-and-minutes>

Stay informed

To receive email notifications of future meetings and other matters related to the OPR, please visit www.planthebruce.ca and register by entering your contact information. Alternatively, you can make a written request for future project updates by submitting a letter to:

Bruce County Planning and Development
PO Box 848
30 Park Street Walkerton ON N0G 2V0

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-8140
Fax: 705 330-4191

Tél. : 705 329-8140
Téléc.: 705 330-4191

File Reference:

012-20

September 30, 2021

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2022 Annual Billing Statement package.

This year's billing package includes a statement for the 2020 year-end reconciliation. The final cost adjustment calculated as a result of the 2020 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2022 calendar year.

Please note the COVID pandemic restrictions significantly reduced the requirements for court security and prisoner transportation (CSPT) during 2020. The majority of OPP-policed municipalities have 2020 reconciled CSPT costs which are less than the Ministry of the Solicitor General's 2020 CSPT grant program allocation. The OPP will be advising each municipality of the credit to be issued for the remainder of the 2021 CSPT grant, (net of any 2020 grant over-allocation), in a separate email to be sent by October 1, 2021. The Ministry of Solicitor General has not provided the OPP with information regarding the 2022 CSPT grant program to date. When this information becomes available we will advise municipalities via email.

The final reconciliation of the 2022 annual costs will be included in the 2024 Annual Billing Statement.

For more detailed information on the 2022 Annual Billing Statement package please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2022 Annual Billing Statement

Arran-Elderslie M

Estimated costs for the period January 1 to December 31, 2022

Please refer to www.opp.ca for 2022 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,063		
	Commercial and Industrial	255		
	Total Properties	3,318	172.07	570,933
Calls for Service	(see summaries)			
	Total all municipalities	176,906,037		
	Municipal portion	0.2982%	159.01	527,587
Overtime	(see notes)		14.14	46,922
Prisoner Transportation	(per property cost)		1.71	5,674
Accommodation/Cleaning Services	(per property cost)		4.83	16,026
Total 2022 Estimated Cost			351.76	1,167,142
2020 Year-End Adjustment	(see summary)			14,416
Grand Total Billing for 2022				1,181,558
2022 Monthly Billing Amount				98,463

OPP 2022 Annual Billing Statement

Arran-Elderslie M

Estimated costs for the period January 1 to December 31, 2022

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2022 billing purposes the allocation of the municipal workload in detachments has been calculated to be 51.3 % Base Services and 48.7 % Calls for Service. The total 2022 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$172.07 estimated for 2022. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2017, 2018, 2019 and 2020 has been analyzed and averaged to estimate the 2022 costs. The costs incorporate the 2022 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2022 hours and salary rates and included in the 2024 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2022 costs have been estimated based on the average of 2019 and 2020 activity levels. These costs will be reconciled to the actual cost of service required in 2022.

There was no information available about the status of 2022 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2020 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2022 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2022 to December 31, 2022

Salaries and Benefits	Positions	Base	Total Base Services and Calls for Service		Base Services	Calls for Service
	FTE	%	\$/FTE	\$	\$	\$
Uniform Members Note 1						
Inspector	25.67	100.0	165,275	4,242,606	4,242,606	-
Staff Sergeant-Detachment Commander	10.22	100.0	149,786	1,530,809	1,530,809	-
Staff Sergeant	34.26	100.0	139,615	4,783,200	4,783,200	-
Sergeant	219.83	51.3	125,157	27,513,174	14,125,173	13,388,001
Constable	1,662.49	51.3	106,938	177,782,764	91,275,557	86,507,207
Part-Time Constable	9.01	51.3	85,283	768,400	394,860	373,540
Total Uniform Salaries	1,961.48		-	216,620,953	116,352,206	100,268,748
Statutory Holiday Payout			4,030	7,868,939	4,177,554	3,691,385
Shift Premiums			1,076	2,034,976.43	1,044,780	990,197
Uniform Benefits - Inspector			28.75%	1,219,749	1,219,749	-
Uniform Benefits - Full-Time Salaries			31.51%	66,678,295	35,201,315	31,476,980
Uniform Benefits - Part-Time Salaries			15.15%	116,413	59,821	56,591
Total Uniform Salaries & Benefits				294,539,325	158,055,424	136,483,901
Detachment Civilian Members Note 1						
Detachment Administrative Clerk	173.94	51.3	66,976	11,649,837	5,980,973.12	5,668,864
Detachment Operations Clerk	1.81	51.3	63,711	115,316	59,251	56,065
Detachment Clerk - Typist	0.32	51.3	57,766	18,485	9,243	9,243
Court Officer - Administration	19.81	51.3	67,788	1,342,878	689,403	653,475
Crimestoppers Co-ordinator	0.80	51.3	63,385	50,708	25,988	24,720
Total Detachment Civilian Salaries	196.68			13,177,224	6,764,857	6,412,367
Civilian Benefits - Full-Time Salaries			32.17%	4,239,113	2,176,254	2,062,859
Total Detachment Civilian Salaries & Benefits				17,416,337	8,941,111	8,475,226
Support Costs - Salaries and Benefits Note 2						
Communication Operators			6,832	13,400,831	7,113,342	6,287,490
Prisoner Guards			2,016	3,954,344	2,099,019	1,855,325
Operational Support			5,154	10,109,468	5,366,242	4,743,226
RHQ Municipal Support			2,720	5,335,226	2,832,010	2,503,216
Telephone Support			119	233,416	123,900	109,516
Office Automation Support			673	1,320,076	700,714	619,362
Mobile and Portable Radio Support			312	614,793	326,293	288,500
Total Support Staff Salaries and Benefits Costs				34,968,154	18,561,519	16,406,634
Total Salaries & Benefits				346,923,815	185,558,055	161,365,761
Other Direct Operating Expenses Note 2						
Communication Centre			178	349,143	185,330	163,813
Operational Support			802	1,573,107	835,026	738,081
RHQ Municipal Support			118	231,455	122,859	108,595
Telephone			1,615	3,167,790	1,681,506	1,486,285
Mobile Radio Equipment Repairs & Maintenance			39	76,849	40,787	36,063
Office Automation - Uniform			2,545	4,991,967	2,649,803	2,342,164
Office Automation - Civilian			1,778	349,697	179,525	170,172
Vehicle Usage			8,750	17,162,950	9,110,325	8,052,625
Detachment Supplies & Equipment			456	894,435	474,778	419,657
Uniform & Equipment			2,178	4,291,727	2,277,774	2,013,953
Uniform & Equipment - Court Officer			920	18,225	9,356	8,869
Total Other Direct Operating Expenses				33,107,345	17,567,069	15,540,276
Total 2022 Municipal Base Services and Calls for Service Cost				\$ 380,031,161	\$ 203,125,124	\$ 176,906,037
Total OPP-Policed Municipal Properties					1,180,469	
Base Services Cost per Property					\$ 172.07	

OPP 2022 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2022 to December 31, 2022

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2017 through 2020. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 91.56 FTEs with a cost of \$16,000,469 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2022 salaries incorporate the 2022 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (uniform staff - 1.85%, civilian staff - 1.0%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2021-22). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 51.3% Base Services : 48.7% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2021 Municipal Policing Cost-Recovery Formula.

OPP 2022 Calls for Service Billing Summary
Arran-Elderslie M
Estimated costs for the period January 1 to December 31, 2022

Calls for Service Billing Workgroups	Calls for Service Count					2022 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2022 Estimated Calls for Service Cost
	2017	2018	2019	2020	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	13	15	7	12	12	7.0	82	0.0047%	8,362
Drugs	2	2	3	2	2	55.1	124	0.0071%	12,604
Operational	428	490	524	475	479	3.7	1,773	0.1019%	180,279
Operational 2	146	137	167	111	140	1.3	182	0.0105%	18,537
Other Criminal Code Violation	31	38	36	46	38	7.7	291	0.0167%	29,552
Property Crime Violations	139	210	162	127	160	6.5	1,037	0.0596%	105,404
Statutes & Acts	55	107	94	86	86	3.4	291	0.0167%	29,555
Traffic	109	86	77	60	83	3.5	291	0.0167%	29,534
Violent Criminal Code	70	68	74	66	70	16.1	1,119	0.0643%	113,761
Total	993	1,153	1,144	985	1,069		5,189	0.2982%	\$527,587
Provincial Totals	Note 4	377,853	398,860	439,328	360,967	394,252	1,740,049	100.0%	\$176,906,037

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for both amalgamations (post 2018) and dissolutions

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OPP 2022 Calls for Service Details
Arran-Elderslie M
For the calendar years 2017 to 2020

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2017	2018	2019	2020	
Grand Total	993	1,153	1,144	985	1,068.75
Drug Possession	13	15	7	12	11.75
Drug Related Occurrence	8	14	6	7	8.75
Possession - Cannabis	3	1	0	0	1.00
Possession - Methamphetamine (Crystal Meth)	0	0	0	2	0.50
Possession - Other Controlled Drugs and Substances Act	2	0	0	3	1.25
Possession/Sale/etc. for Production/Trafficking substance	0	0	1	0	0.25
Drugs	2	2	3	2	2.25
Drug Operation - Residential Grow Indoor	1	0	0	0	0.25
Production - Cannabis (Marihuana) (Cultivation)	1	1	0	0	0.50
Trafficking - Cocaine	0	0	0	1	0.25
Trafficking - Opioid (other than heroin)	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	1	2	1	1.00
Operational	428	490	524	475	479.25
Accident - non-MVC - Commercial	0	2	0	0	0.50
Accident - Non-MVC - Others	3	0	0	0	0.75
Alarm - Others	0	4	1	0	1.25
Animal - Bite	2	0	0	2	1.00
Animal - Dog Owners Liability Act	3	3	2	1	2.25
Animal - Injured	3	7	6	12	7.00
Animal - Left in Vehicle	1	1	0	0	0.50
Animal - Master Code	0	0	0	1	0.25
Animal - Other	15	7	18	9	12.25
Animal - Rabid	2	2	2	1	1.75
Animal - Stray	5	1	6	14	6.50
Assist Fire Department	8	4	7	5	6.00
Assist Public	52	49	44	25	42.50
Child Neglect	0	0	1	0	0.25
Compassionate Message	1	0	0	0	0.25
Distressed / Overdue Motorist	0	0	1	0	0.25
Dogs By-Law	0	0	1	0	0.25
Domestic Disturbance	50	66	57	49	55.50
False Alarm - Warning Issued	1	0	0	0	0.25
False Fire Alarm - Building	1	0	1	0	0.50
Family Dispute	58	55	57	44	53.50
Fire - Building	2	5	5	9	5.25
Fire - Other	1	2	4	5	3.00
Fire - Vehicle	0	1	1	1	0.75
Fireworks By-Law	0	0	0	1	0.25
Found - Bicycles	1	2	1	0	1.00
Found - Gun	0	0	1	0	0.25
Found - Household Property	2	0	3	1	1.50
Found - License Plate	3	1	2	1	1.75
Found - Machinery & Tools	0	0	1	0	0.25
Found - Musical Instruments	1	0	0	0	0.25

OPP 2022 Calls for Service Details
Arran-Elderslie M
For the calendar years 2017 to 2020

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2017	2018	2019	2020	
Found - Others	2	2	5	0	2.25
Found - Personal Accessories	3	5	8	0	4.00
Found - Radio, TV, Sound-Reprod. Equip.	0	0	1	0	0.25
Found Property - Master Code	0	2	4	13	4.75
Insecure Condition - Building	3	2	0	2	1.75
Insecure Condition - Master Code	0	0	1	1	0.50
Lost - Computer, parts & accessories	0	1	0	0	0.25
Lost - Household Property	1	0	0	1	0.50
Lost - License Plate	5	3	1	1	2.50
Lost - Others	1	2	4	0	1.75
Lost - Personal Accessories	1	0	5	2	2.00
Lost Property - Master Code	2	0	2	5	2.25
Missing Person - Master Code	0	1	0	0	0.25
Missing Person 12 & older	11	5	6	4	6.50
Missing Person Located 12 & older	9	15	9	4	9.25
Missing Person Located Under 12	0	0	2	0	0.50
Missing Person under 12	0	2	0	0	0.50
Neighbour Dispute	19	25	34	42	30.00
Noise By-Law	2	2	0	0	1.00
Noise Complaint - Animal	3	2	0	2	1.75
Noise Complaint - Business	1	0	0	0	0.25
Noise Complaint - Master Code	0	0	4	16	5.00
Noise Complaint - Others	2	3	1	1	1.75
Noise Complaint - Residence	12	16	16	2	11.50
Noise Complaint - Vehicle	1	1	2	0	1.00
Other Municipal By-Laws	3	5	0	10	4.50
Phone - Master Code	1	0	1	0	0.50
Phone - Nuisance - No Charges Laid	5	8	8	7	7.00
Phone - Obscene - No Charges Laid	0	0	0	1	0.25
Phone - Other - No Charges Laid	2	9	4	4	4.75
Phone - Text-related incident	0	1	0	0	0.25
Phone - Threatening - No Charges Laid	0	1	0	2	0.75
Sudden Death - Accidental	2	0	0	0	0.50
Sudden Death - Natural Causes	7	6	12	2	6.75
Sudden Death - Others	2	0	3	2	1.75
Sudden Death - Suicide	0	2	1	0	0.75
Suspicious Person	50	77	75	96	74.50
Suspicious vehicle	18	34	39	43	33.50
Traffic By-Law	2	0	0	1	0.75
Trouble with Youth	25	21	26	18	22.50
Unwanted Persons	12	18	24	9	15.75
Vehicle Recovered - All Terrain Vehicles	1	0	0	0	0.25
Vehicle Recovered - Automobile	5	3	2	2	3.00
Vehicle Recovered - Other	0	0	1	0	0.25
Vehicle Recovered - Snow Vehicles	0	1	0	0	0.25

OPP 2022 Calls for Service Details
Arran-Elderslie M
For the calendar years 2017 to 2020

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2017	2018	2019	2020	
Vehicle Recovered - Trucks	0	3	1	1	1.25
Operational 2	146	137	167	111	140.25
911 call - Dropped Call	4	4	26	18	13.00
911 call / 911 hang up	49	58	55	17	44.75
911 hang up - Pocket Dial	4	3	19	0	6.50
False Alarm - Accidental Trip	7	7	4	0	4.50
False Alarm - Cancelled	12	12	6	0	7.50
False Alarm - Malfunction	16	11	6	0	8.25
False Alarm - Others	14	16	20	29	19.75
False Holdup Alarm - Accidental Trip	0	1	5	15	5.25
Keep the Peace	40	25	26	32	30.75
Other Criminal Code Violations	31	38	36	46	37.75
Animals - Cruelty	0	1	0	0	0.25
Animals - Others	0	0	1	1	0.50
Bail Violations - Appearance Notice	1	0	0	0	0.25
Bail Violations - Fail To Appear	1	0	0	0	0.25
Bail Violations - Fail To Comply	8	14	11	24	14.25
Bail Violations - Master Code	0	1	0	0	0.25
Bail Violations - Others	1	3	3	0	1.75
Bail Violations - Recognizance	1	0	1	2	1.00
Breach of Probation	10	9	9	3	7.75
Breach of Probation - In relation to children	0	0	0	1	0.25
Counterfeit Money - Master Code	0	1	0	0	0.25
Counterfeit Money - Others	1	0	2	0	0.75
Disturb the Peace	3	1	4	6	3.50
Indecent acts - Master Code	1	0	0	1	0.50
Indecent acts - Other	0	1	0	0	0.25
Nudity - public/private property	0	0	1	0	0.25
Obstruct Public Peace Officer	0	2	0	1	0.75
Offensive Weapons - Careless use of firearms	1	0	0	1	0.50
Offensive Weapons - Other Weapons Offences	0	1	0	1	0.50
Offensive Weapons - Possession of Weapons	0	1	1	0	0.50
Offensive Weapons - Weapons Trafficking	0	0	0	1	0.25
Possession Of Counterfeit Money	0	0	1	0	0.25
Prostitution - Communicate to provide sexual services	0	0	0	1	0.25
Public Mischief - mislead peace officer	0	0	0	1	0.25
Public Morals	0	0	0	1	0.25
Trespass at Night	2	2	2	0	1.50
Utter Threats to damage property	0	0	0	1	0.25
Utter Threats to Property / Animals	0	1	0	0	0.25
All Other Criminal Code (includes Part XII.1 CC)	1	0	0	0	0.25
Property Crime Violations	139	210	162	127	159.50
Arson - Auto	0	1	0	0	0.25
Breach of Trust (fraud-corruption)	1	0	0	0	0.25
Break & Enter	22	31	16	13	20.50

OPP 2022 Calls for Service Details
Arran-Elderslie M
For the calendar years 2017 to 2020

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2017	2018	2019	2020	
Break & Enter - Firearms	0	1	0	0	0.25
Fraud - False Pretence Under \$5,000	0	2	0	0	0.50
Fraud - Forgery & Uttering	0	1	1	1	0.75
Fraud - Fraud through mails	2	0	0	0	0.50
Fraud - Master Code	0	0	1	0	0.25
Fraud - Money/property/security Over \$5,000	2	2	5	4	3.25
Fraud - Money/property/security Under \$5,000	6	3	7	3	4.75
Fraud - Other	9	14	13	9	11.25
Fraud - Steal/Forge/Poss./Use Credit Card	1	3	1	2	1.75
Fraud - Transportation	0	0	1	1	0.50
Fraud - Welfare benefits	0	0	1	0	0.25
Identity Fraud	0	1	0	0	0.25
Interfere with lawful use, enjoyment of property	1	0	2	2	1.25
Mischief - Master Code	31	51	32	25	34.75
Mischief Graffiti - Non-Gang Related	2	1	2	1	1.50
Personation with Intent (fraud)	1	0	0	0	0.25
Possession of Stolen Goods over \$5,000	4	0	0	3	1.75
Possession of Stolen Goods under \$5,000	1	0	1	2	1.00
Property Damage	6	6	7	7	6.50
Theft from Motor Vehicles Over \$5,000	0	0	1	0	0.25
Theft from Motor Vehicles Under \$5,000	8	27	5	7	11.75
Theft of - All Terrain Vehicles	4	2	2	2	2.50
Theft of - Automobile	4	4	6	1	3.75
Theft of - Farm Vehicles	0	1	0	0	0.25
Theft of - Mopeds	0	1	1	0	0.50
Theft of - Motorcycles	1	0	0	0	0.25
Theft of - Other Motor Vehicles	0	1	1	0	0.50
Theft of - Trucks	2	6	3	1	3.00
Theft of Motor Vehicle	6	2	1	4	3.25
Theft Over \$5,000 - Master Code	0	1	0	0	0.25
Theft Over \$5,000 - Other Theft	0	2	0	0	0.50
Theft Over \$5,000 - Trailers	0	1	0	0	0.25
Theft Under \$5,000 - Bicycles	1	3	2	1	1.75
Theft Under \$5,000 - Boat (Vessel)	0	1	0	0	0.25
Theft Under \$5,000 - Building	1	1	1	1	1.00
Theft Under \$5,000 - Farm Equipment	0	0	1	1	0.50
Theft Under \$5,000 - Gasoline Drive-off	0	2	5	3	2.50
Theft Under \$5,000 - Master Code	2	7	10	7	6.50
Theft Under \$5,000 - Other Theft	19	28	28	24	24.75
Theft Under \$5,000 - Persons	1	0	2	1	1.00
Theft Under \$5,000 - Trailers	0	1	0	1	0.50
Theft Under \$5,000 - Truck Load	1	0	0	0	0.25
Theft Under \$5,000 Shoplifting	0	2	3	0	1.25
Statutes & Acts	55	107	94	86	85.50
Landlord / Tenant	15	26	23	16	20.00

OPP 2022 Calls for Service Details
Arran-Elderslie M
For the calendar years 2017 to 2020

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2017	2018	2019	2020	
Mental Health Act	7	14	19	24	16.00
Mental Health Act - Attempt Suicide	7	6	2	1	4.00
Mental Health Act - No contact with Police	0	2	2	0	1.00
Mental Health Act - Placed on Form	3	10	6	5	6.00
Mental Health Act - Threat of Suicide	9	11	12	7	9.75
Mental Health Act - Voluntary Transport	2	7	12	6	6.75
Trespass To Property Act	10	29	18	25	20.50
Youth Criminal Justice Act (YCJA)	2	2	0	1	1.25
Mental Health Act - Apprehension	0	0	0	1	0.25
Traffic	109	86	77	60	83.00
MVC - Fatal (Motor Vehicle Collision)	0	1	0	5	1.50
MVC - Others (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	1	0	0	0	0.25
MVC - Personal Injury (Motor Vehicle Collision)	8	3	8	4	5.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	12	4	5	5	6.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	32	25	32	22	27.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	55	51	32	23	40.25
MVC (Motor Vehicle Collision) - Master Code	1	1	0	0	0.50
Road Rage	0	1	0	0	0.25
Violent Criminal Code	70	68	74	66	69.50
Aggravated Assault - Level 3	0	0	0	1	0.25
Arson - Disregard for Human Life	1	0	0	0	0.25
Assault - Level 1	29	30	30	24	28.25
Assault Peace Officer	1	0	1	0	0.50
Assault Peace Officer with weapon OR cause bodily harm	0	0	1	1	0.50
Assault With Weapon or Causing Bodily Harm - Level 2	4	3	10	11	7.00
Criminal Harassment	9	10	7	8	8.50
Criminal Harassment - Offender Unknown	2	0	0	1	0.75
Extortion	1	0	1	0	0.50
Forcible confinement	0	0	0	1	0.25
Indecent / Harassing Communications	1	2	0	1	1.00
Invitation to Sexual Touching	1	0	0	0	0.25
Non-Consensual Distribution of Intimate Images	0	2	1	0	0.75
Other Assaults / Admin Noxious thing	0	1	0	0	0.25
Robbery - Master Code	0	0	1	0	0.25
Robbery - Other	0	0	1	0	0.25
Sexual Assault	7	11	7	7	8.00
Sexual Interference	3	2	2	1	2.00
Utter Threats - Master Code	0	0	0	3	0.75
Utter Threats to Person	11	7	12	6	9.00
Utter Threats to Person - Government Employee	0	0	0	1	0.25

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OPP 2020 Reconciled Year-End Summary**Arran-Elderslie M**

Reconciled cost for the period January 1 to December 31, 2020

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,052		
	Commercial and Industrial	252		
	Total Properties	3,304	184.61	609,953
Calls for Service				
	Total all municipalities	164,063,561		
	Municipal portion	0.3005%	149.21	493,006
Overtime			13.62	44,989
Prisoner Transportation	(per property cost)		1.26	4,163
Accommodation/Cleaning Services	(per property cost)		4.84	15,991
Total 2020 Reconciled Costs			353.54	1,168,103
2020 Billed Amount				1,153,687
2020 Year-End-Adjustment				14,416

Note

The Year-End Adjustment above is included as an adjustment on the 2022 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2022.

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Corporation of the County of Bruce

brucecounty.on.ca

Media Release

September 29, 2021

Bruce County Hosting Public Meeting on Development Charges

Bruce County, Ontario: On Thursday, October 28, 2021, Bruce County Council will hold a public meeting, pursuant to section 12 of the Development Charges Act, 1997, as amended, to present and obtain public input on the municipality's proposed development charges (D.C.) by-law and underlying background study.

All interested parties are invited to attend the virtual Public Meeting of Council and any person who attends the meeting may make representations relating to the proposed D.C. by-law and background study. The meeting is to be held:

Thursday, October 28, 2021

10:00 AM to 12:00 PM

Participate in the Virtual Public Meeting: Email Bruce County Clerk Donna Van Wyck for an invitation - dvanwyck@brucecounty.on.ca

Watch the Virtual Public Meeting: www.brucecounty.on.ca/government/live-broadcast

In order that sufficient information is made available to the public, the background study will be made available online at www.brucecounty.on.ca/development-charges on or before October 1, 2021. Copies of the proposed D.C. by-law and the background study are also being made available as of October 1, 2021 at the Corporate Services counter at:

Walkerton Administration Centre
30 Park St., Walkerton, Ontario, N0G 2V0
519-881-1291
dvanwyck@brucecounty.on.ca

Interested persons may express their comments at the public meeting or in writing, addressed to the municipal Clerk, at the above address prior to October 27, 2021.

"Development charges can assist in financing capital projects required to meet increased service needs resulting from growth and development; otherwise, the bill for increasing services will be added to property taxes," said Bruce County Warden Janice Jackson, "Council is eager to hear the public's feedback and comments on the proposed development charges for Bruce County."

Discover more about [proposed Development Charges in Bruce County](#).

-30-

For more information, contact:

Adam Ferguson
Corporate Communications Specialist
Corporation of the County of Bruce



Corporation of the County of Bruce

brucecounty.on.ca

Media Release

September 29, 2021

226-909-6399
aferguson@brucecounty.on.ca



BRUCE COUNTY is holding a PUBLIC MEETING for DEVELOPMENT CHARGES

We want your feedback and participation

You are invited to Bruce County's Development Charge Public Meeting

DC Public Meeting

Thursday, October 28, 2021

10:00 am - 12:00 pm

ONLINE Teams Meeting

Contact Donna Van Wyck to be added to the meeting invitation
dvanwyck@brucecounty.on.ca

The DC Background Study will be posted on or before October 1, 2021.

Additional information will be posted closer to the meeting date:

<https://brucecounty.on.ca/development-charges>

Schedule of Meetings - Dates are tentative and subject to change:

February 25, 2021	9:00 am - 11:00 am	Council Workshop - DCs 101
February 25, 2021	1:00 pm - 3:00 pm	1 st Stakeholder Meeting
June 10, 2021	9:00 am - 12:00 pm	2 nd Stakeholder Meeting
July 15, 2021	1:00 pm - 4:00 pm	Council Workshop
October 28, 2021	10:00 am - 12:00 pm	DC Public Meeting
December 2, 2021	9:30 am (meeting start)	Passing of DC By-law (Tentative)

Contact for more information: Edward Henley ehenley@brucecounty.on.ca



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Christine Fraser-McDonald, Clerk

Meeting Date: October 12, 2021

Subject: SRCLK.2021.16 – 2022 Regularly Scheduled Council Meetings

Attachments: Appendix A – Proposed 2022 Council Calendar Dates

Report Summary

Based on Council's Procedure By-law 23-30, which governs the calling of meetings of Council and providing notice of those meetings, the schedule of meetings attached as Appendix A to this report represents the anticipated regular schedule of Council meetings for the year 2022.

Background

The Procedure By-law stipulates that, unless otherwise specified, regular meetings of Council will be held on the second and fourth Monday of the month, commencing at 9:00 a.m., and that they will be held in the Council Chambers at the Municipal Administration Office.

There is provision that only one (1) meeting will be held in each of the months of July, August and December on the second Monday of the month. If the regularly scheduled date falls on a holiday, the by-law stipulates that the meeting shall be moved to the next available day following the holiday. Two (2) additional placeholder dates in July and August are provided should additional meetings be required.

Analysis

The Procedure By-law allows for Council to vary the schedule of meetings from the default schedule set out in the by-law, where it determines that it is practical to do so.

Should there be a need, the Mayor retains the ability to call a special meeting of Council, or a majority of Council may, upon petition to the Clerk, also call a special meeting of Council, as provided for in the Municipal Act, 2001.

This schedule will be posted on the municipality's website to assist the public in knowing when Council is scheduled to meet.

The Municipal Election will be held on October 24, 2022. Tuesday, November 15, 2022 is the first day that a new term of Council commences. The new Council is deemed to be organized when the declarations of office have been made by a sufficient number of members to form a quorum (Municipal Act, 2001, s.231).

December 16, 2022 is the deadline for the newly formed Council to hold their first Council meeting ((Municipal Act, 2001, s.230).

At the Bruce County Clerk's meeting held on October 1, 2021, there was a general consensus that most Bruce County municipalities would hold their inaugural meeting on November 15, 2022. Therefore, the Arran-Elderslie Inaugural Council meeting could be held on November 15, 2022, with the first regular Council meeting being held on November 28, 2022.

Link to Strategic/Master Plan

n/a

Financial Impacts/Source of Funding

There are no financial or staffing implications to the recommendations contained in this report.

Approved By: Sylvia Kirkwood, CAO

Schedule of Regular Council Meetings – 2022		
Date	Day	Notes
January 10	Monday	
January 31	Monday	ROMA – Jan 23 - 25
February 14	Monday	
February 28	Monday	
March 14	Monday	March Break 14-18
March 28	Monday	
April 11	Monday	
April 25	Monday	
May 9	Monday	
May 24	Tuesday	Stat Holiday - May 23
June 13	Monday	
June 27	Monday	
July 11	Monday	
July 25	Monday	<i>If Required</i>
August 8	Monday	
August 22	Monday	<i>If Required</i>
September 12	Monday	
September 26	Monday	
October 11	Tuesday	Stat Holiday – October 10
October 24	Monday	Municipal Election
November 15	Tuesday	Inaugural Meeting
November 28	Monday	
December 12	Monday	



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: October 12, 2021

Subject: Chesley Town Hall – Heat System Upgrade

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: Appendix A: Chesley Town Hall Heat Quote

Recommendation

Be It Resolved that Council hereby,

1. That Council approve Bridge Plumbing and Heating to upgrade the heat unit at a cost of \$10,860.00 excluding applicable taxes; and
2. That Council approve the funds be drawn from Recreation General Reserve Account 01-0000-2177.

Report Summary

Due to the current condition of the heating system at the former Chesley Town Hall it is necessary to seek approval to immediately upgrade the heat system before the winter season.

Background

The furnace that is in place at the Chesley Town Hall has become unrepairable and requires replacement. The furnace is linked to building heat of the Locum Loft, Kin Hall, OPP satellite office and the corridor of the south side of the building.

Analysis

Two (2) contractors have confirmed that the current furnace is unrepairable and requires replacement. The current furnace has been in place for approximately five (5) years.

Staff have been working to obtain options and quotes to come up with a sustainable solution for the replacement of this unit and to date, only one (1) option has been received. Bridge Plumbing and Heating is suggesting that the Municipality install a Firetube boiler and complete subsequent work, as noted in Appendix A.

As the weather is changing, it is imperative that this project be completed to ensure that pipes are not freezing as the weather becomes cooler and that appropriate heat is provided to occupants to ensure a safe and comfortable experience within the facility.

Link to Strategic/Master Plan

This project indirectly links to the Municipal Recreation Master Plan as part of ongoing maintenance of municipally owned facilities.

Financial Impacts/Source of Funding

The Procurement Policy, under Article 6 provides for emergency purchases with a follow up report to Council setting out the nature of the emergency and the action taken.

Staff have consulted with contractors but have not been successful in obtaining three (3) written quotes in accordance with the procurement policy. Funds have not been budgeted within the 2021 Capital Budget for this project. Staff are requesting approval to award the contract and proceed with the project at a cost of \$10,860.00, excluding applicable taxes.

Funds for this project are to be drawn from the Recreation General Reserve Account 01-0000-2177.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

JOHN BRIDGE PLUMBING AND HEATING

R. R. #3

TARA, ONTARIO

NOH 2NO

PHONE: 519-934-0491

FAX: 934-0491

Quotation

CUSTOMER NAME:

Municipality of Arran-Eldersie
box 70

Chesley, Ontario

NOG 1LO

DATE September 28, 2021

We are pleased to submit the following cost estimate:

Job Description Chesley Town Hall

HST is not included

Quote Valid for 10 days

Supply and install 1 Navien Firetube boiler 1 Re-pipe copper in 1 1/2" pipe to black pipe connection 1 Spirovent air eliminator 1 Navi Clean magnetic filter 1 Viqua hot filter 1 Re-use existing pumps and controls 1 Re-use existing vent and tie in Navien 1 RE-use existing low voltage controls Propane gas pipe size okay Drain to existing drain Replace rusty return pipe in dirt floor and insulate Re-work supply and return black pipe at old boiler location Fill, heat and flush system to remove dirty water Commission boiler and combustion set-up 1 litre of corrosion inhibitor 1 litre system cleaner for flush 1 Remove small amount of redundant unused black piping at old boiler location	\$10,860.00 +HST
---	---------------------

All invoices due upon receipt , 2% per month on all overdue accounts

All warranties are void until payment is made in full

Customer Acceptance: _____

Date: _____



**Municipality of Arran-Elderslie
Paisley Fire Committee Meeting
Paisley Fire Hall
March 22, 2021 @ 4:00 p.m.**

MINUTES

Present: Councillor Brian Dudgeon
Councillor Kanmacher (Chair)
Deputy Mayor Mark Davis

Staff Present: Dave Teeple – Deputy Chief
Tracey Neifer - Treasurer (Recording Secretary)

1. Call to Order:

Councillor Kanmacher, called the meeting to order at 3:54 p.m. with a quorum present.

2. Adoption of Agenda

The Committee passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Dudgeon

Be It Resolved that the Paisley Fire Committee adopts the agenda of the Committee meeting held on March 22, 2021, as circulated by the Deputy Clerk.

Carried Resolution 1-2021

3. Declaration of Pecuniary Interests:

No disclosures of pecuniary interests were made by the Committee.

4. Adoption of Minutes of Previous Meeting

4.1 – December 2, 2020 Minutes

The Committee passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Dudgeon



Municipality of Arran-Elderslie
Paisley Fire Committee Meeting
Paisley Fire Hall
March 22, 2021 @ 4:00 p.m.

Be It Resolved that the Paisley Fire Committee adopts the minutes of the Committee meeting held on December 2, 2020, as presented.

Carried Resolution 2-2021

5. Business Arising from the Minutes

Item 5, Deputy Chief Teeple provided the Committee with an update on the Firefighter Training Plan, and the progress towards Level 1 without certification. Two new hires have joined the team with full certification. With the closure of the Training College, local municipalities have been engaging discussion with Bruce Power for the provision of a training site. Talks are ongoing. Training locally is being positively received by the team.

Item 6, Deputy Chief Teeple provided the Committee with an update on the Hose Tower, which needs repair (roof, windows, and door). Funds are available in the Reserve, specific for the Hose Tower. Discussion on the status of the building and whether it is designated as a Heritage Building, staff to review. Staff to prepare a report to Council with a recommendation on the repairs and financing options.

6. Staff Reports

6.1 – SRFIN.21.13 - Financial Report, December 31, 2020

Treasurer, Tracey Neifer, discussed her report with the Committee.

The Committee discussed the status of the agreements that are currently in place with the municipalities of Brockton and Kincardine. The Treasurer advised that the agreement with Brockton was signed in October 2016 for 5 years, so it is due for review/renewal in 2021 and Kincardine was signed in 2017. The Treasurer and Deputy Chief will review the agreements and bring back a report to the Committee.

Deputy Chief Teeple provided an update on the new SCBA which is expected to be in place by April 15th. The Committee discussed options for disposal of the old SCBA. Deputy Chief Teeple is reviewing options and will bring a report to the Committee.

Subsequent to further discussion, the following motion was passed:



**Municipality of Arran-Elderslie
Paisley Fire Committee Meeting
Paisley Fire Hall
March 22, 2021 @ 4:00 p.m.**

Moved by: Deputy Mayor Davis
Seconded by: Councillor Dudgeon

Be it Resolved,

- 1) That SRFIN.21.13 be received for information – Financial Report, December 31, 2020; and
- 2) That the Committee of the Paisley Fire Department approves the \$400.00 transfer from Reserve Account 01-0000-2116, to finance the capital cost of the Paisley Fire Hall valuation.

Carried Resolution 3-2021

7. Other Business

The Committee discussed the status of the Paisley Fire Hall Sub-Committee. The Treasurer noted that the Committee last met in September and the next meeting date is at the call of the Chair. Councillor Kanmacher, as Chair of the Sub-Committee will call a meeting.

Deputy Chief Teeple addressed the condition of the Paisley Fire Hall and provided a tour of the Hall after the meeting.

The Committee discussed the age of the Fire Trucks and future replacement needs for long-term capital planning. Deputy Chief Teeple estimated that the tanker is 2018 and the units 2016. The Treasurer advised the Committee that the Asset Management Plan currently being prepared by the Municipality will assist with long-term planning.

The Committee discussed ratepayer/property owner invoicing for fire services. The Treasurer will provide details at the next meeting.

8. Next Meeting Date

The next meeting date will be September 13th, at 4 p.m at the Paisley Fire Hall.



**Municipality of Arran-Elderslie
Paisley Fire Committee Meeting
Paisley Fire Hall
March 22, 2021 @ 4:00 p.m.**

9. Adjournment

Moved by: Deputy Mayor Davis
Seconded by: Councillor Dudgeon

Be It Resolved that the meeting be adjourned at 5:01 p.m.

Carried Resolution 4-2021

Chair

Recording Secretary



**Paisley Fire Hall Sub-Committee
Meeting PFSC#1-2020
September 14, 2020 at 6:00 p.m.
Location – Paisley Fire Station**

Minutes

Members Present:

Mayor Steve Hammell
Deputy Mayor Mark Davis
Councillor Melissa Kanmacher
Councillor Brian Dudgeon
Member Nancy Sharma
Member Brett Skinn

Staff Present:

B. Jones, CAO/Clerk
R. Bonderud, Fire Chief
D. Teeple, Deputy Chief
T. Neifer, Treasurer (Recording Secretary)

1. Call meeting to order

CAO Jones called the meeting to order at 6:03 pm. No changes to the agenda were noted.

2. Introductions

The Committee members and staff provided a general introduction about themselves and their relationship or experience with Fire services.

3. Selection of Committee Chairperson

CAO Jones explained the role of the Committee Chair and asked the members if anyone was interested in accepting the role, or if there was nomination of a Committee member. Councillor Dudgeon nominated Councillor Kanmacher, and Councillor Davis seconded the nomination. Councillor Kanmacher accepted the nomination as Committee Chair. The Committee passed the following resolution:

Moved by: Member Dudgeon

Seconded by: Member Davis

Be it Resolved that the Paisley Fire-Sub Committee appoints Councillor Kanmacher as Chair of the Paisley Fire-Sub Committee.

Carried Resolution #PFSC1-1-2020

4. Notice of pecuniary Interest

None declared.

5. New Business

Paisley Fire Hall Sub-Committee Meeting Minutes – September 14, 2020
PFSC#1-2020

a. Review the terms of reference (CAO/Clerk)

The Committee reviewed the Terms of Reference as presented and passed the following resolution:

Moved by: Member Davis

Seconded by: Member Sharma

Be it Resolved, that the Paisley Fire-Sub Committee approves the Terms of Reference as presented

Carried Resolution #PFSC1-2-2020

b. Tour and History of existing fire station (Chief Bonderud)

Chief Bonderud and Deputy Chief Teeple provided a narrative overview of the Fire Station followed by a tour of the building. Discussion included age, building ownership, building contents and current condition, and future needs of a new build.

Chief Bonderud and Deputy Chief Teeple reviewed a list of items that suggest “Best Practice” as per the Occupational Health and Safety Act Guidance Notes under Section 21.

Action Item: Staff to confirm ownership of the Paisley Fire Station (CAO Jones)

Action Item: Staff to determine dimensions of existing building (Chief Bonderud)

c. Discuss Fire Department Service Area (Chief Bonderud)

Chief Bonderud explained that service area map is available in the office for members to review and understand the catchment area serviced by the Paisley Fire Station.

Action Item: Staff to circulate a picture of the service area to the Committee (CAO Jones)

d. Appraised valuation of existing Fire Station (CAO/Clerk)

CAO Jones reviewed the appraised valuation and after general discussion the Committee passed the following resolution:

Moved by: Member Davis

Seconded by: Member Skinn

Be it Resolved, that the Paisley Fire-Sub receive the property valuation report for the existing Paisley Fire Hall.

Carried Resolution #PFSC1-3-2020

e. Preliminary Discussion (Chief Bonderud) – Fire Department

requirements for Potential Sites (building size, ease of access, parking requirements, etc...)

Paisley Fire Hall Sub-Committee Meeting Minutes – September 14, 2020
PFSC#1-2020

The committee discussed possible options for location of a Fire Station, noting that the design of a station was needed to assess size and adequacy of a location.

- f. **Professional assistance for concept development** (Discussion to gauge the interest/need for consultant, designer, engineer to assist the group)

The Committee discussed the requirements of a new building and some of the options that staff would like to see be considered. Chief Bonderud noted that building designs had been presented to Council previously and these could be brought forward to the Committee for discussion. The Committee also discussed the opportunity to visit Fire Stations in the area that represent the requirements for a new build. Funding and revenue opportunities were discussed (grants, rental options, partnerships). Bruce County Paramedics are stationed in Paisley once per week and use the station facilities through a mutual arrangement.

Action Item: Staff to research and develop a concept plan for a new build (Chief Bonderud, Deputy Chief Teeple)

Action Item: Staff to present to Committee previous designs presented to Council (Chief Bonderud)

Action Item: Staff to make recommendations and arrangement for visits to local fire stations. (Chief Bonderud, Deputy Chief Teeple)

Action Item: Staff to initiate contact with Bruce County Paramedics. (CAO Jones)

- g. **Potential sites** – Preliminary discussion - Sites that committee members know of that could/should be considered
 Further discussion deferred until concept development completed.

h. Next Steps

Additional information is required on grant options. The Treasurer referred to Port Stanley Fire Station that received funds under the Green Municipal Fund delivered by the Federation of Canadian Municipalities (FCM).

Action Item: Staff to review criteria for funding from Green Municipal Fund and investigate other options (Treasurer)

6. Other business

Bruce County maps were made available to the Committee for information.

7. Next meeting date

The next meeting will be called by the Chair once additional information has been received from the action items.

Paisley Fire Hall Sub-Committee Meeting Minutes – September 14, 2020
PFSC#1-2020

8. Adjournment

The Committee passed the following resolution:

Moved by: Member Dudgeon

Seconded by: Member Sharma

Be it Resolved that the Paisley Fire-Sub Committee adjourns the meeting at
7:16 pm

Carried Resolution #1-4-2020

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 66 - 2021

BEING A BY-LAW TO ADOPT A DELEGATION OF POWERS AND DUTIES POLICY
AND TO DELEGATE POWERS AND DUTIES

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law; and

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Section 9 of the Municipal Act 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 270 (6) of the Municipal Act. 2001, S.O 2001, c25, as amended, requires that a municipality adopt and maintain a policy with respect to the delegation of Council's legislative and administrative authority; and

WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie deems it expedient to establish policies;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT the Council of the Corporation of the Municipality of Arran-Elderslie hereby adopts the Delegation of Powers and Duties Policy as contained in the attached Schedule "A" to this by-law.
2. THAT Schedule "A", the Council Remuneration and Expense Policy, forms part of this by-law.
3. THAT this by-law may be cited as the "Delegation of Powers and Duties Policy"
4. THAT this By-law shall come into force and take effect upon receiving the final passing thereof.

READ a FIRST and SECOND time this 12th day of October, 2021.

READ a THIRD time and finally passed this 12th day of October, 2021.

Steve Hammell, Mayor

Christine Fraser-McDonald
Clerk



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

Policy Name:	Delegation of Powers and Duties		Policy No: CLK04-2021
Department:	Municipality Wide		
Effective Date:	October 12, 2021		
Date Revised:			
Authority:	By-Law No. 66-2021	Repealed Authority:	

1. Coverage

This policy provides direction to Council in the delegation of its powers and duties to a person or body as described in Section 23.1 of the Municipal Act, 2001.

2. Purpose

To provide compliance with Section 270 of the Municipal Act, 2001.

This Policy applies to the actions or decisions to be undertaken or made by the municipality, its Council, its Senior Management Team and Local Boards as defined in subsection 269.1 of the Municipal Act, 2001, all collectively called the "municipality", for the purpose of providing accountability and transparency in the municipal decision-making process and its actions.

Council will endeavour in its actions to ensure accountability for its decisions and the manner in which decisions are made will be transparent to the public. The Municipal Act, 2001 requires a municipality to adopt a Policy with respect to the delegation and the carrying out of delegated powers and duties of Council as described in the Municipal Act, 2001, the Planning Act, the Building Code Act and any other Act so as to increase the accountability and transparency of the municipal decision-making process.

In order to ensure the efficient management of the municipality and an ability to respond to issues in a timely manner, Council has the ability to delegate certain powers and duties to municipal officers, employees or agents, while maintaining accountability through this Policy document.

The powers and duties delegated by Council are not considered to be legislative or quasi-judicial and are considered to be administrative or minor in nature and may be subject to such conditions and limits as Council considers appropriate. The persons to whom Council may delegate certain powers and duties shall be officers, employees or agents of the municipality.

All delegation of powers and duties by Council shall be confirmed by By-law and



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

may be revoked by Council at any time.

Municipal Staff shall prepare regular reports for Council providing detail on any delegated approvals granted.

Council, at their sole discretion, retains the right to hear any appeal made by a person or body of a delegated approval decision and to determine the process by which an appeal hearing shall proceed. Council may delegate the right to hear any appeal in a manner to be determined by Council.

3. Definitions

“Act” means the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

“Approval” includes authority to sign for approval and execute an agreement, contract, release, waiver, application or document intended to bind the Corporation and includes any renewal, amendment or termination thereof, and “Approve” has a corresponding meaning;

“CAO” means the Chief Administrative Officer for the Municipality of Arran-Elderslie;

“Chief Building Official” or “CBO” means the Chief Building Official, as duly appointed by by-law;

“Chief Fire Official” means the Fire Chief for the Municipality of Arran-Elderslie, as duly appointed by by-law;

“Clerk” means the Municipal Clerk as duly appointed by by-law;

“Corporation” means The Corporation of the Municipality of Arran-Elderslie;

“Council” means the elected Council of The Corporation of the Municipality of Arran-Elderslie;

“Department” means a Department with a Department Head;

“Delegation of Powers Policy” means a policy that has been approved by Council in accordance with section 270(1)6 of The Act;

“Treasurer” means the Treasurer of the Municipality of Arran-Elderslie, as duly appointed by by-law.

4. Exclusions:

Unless specifically delegated in this or any subsequent Policy, all the powers and



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

duties of Council as described in the Municipal Act, 2001 shall remain with Council.

The following powers and duties cannot be delegated by Council:

- a) The power to appoint or remove from office an officer of the municipality whose appointment is required by the Municipal Act, 2001.
- b) The power to pass By-laws for municipal taxation or tax collection.
- c) The power to incorporate corporations.
- d) The power to adopt an Official Plan or Official Plan Amendment or pass a Zoning By-law under the Planning Act.
- e) The power to pass a By-law for the establishment of a counselling service to small businesses operating in the municipality or for the provision of municipal capital facilities.
- f) The power to adopt a Community Improvement Plan.
- g) The power to adopt or amend the budget of the municipality.
- h) Any other power or duty that may be prescribed.



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

Delegate Authority	Delegated To	Rationale
Authority for the execution of Municipal minutes, by-laws, agreements, etc.	Mayor and Clerk, or designates	The Mayor and Clerk are the designate signing authorities for the Municipality of Arran-Elderslie with the exclusion of bank financial
Hire/Dismiss all employees, save and except Directors/Officers, Provincial Statutes, and the annual Budget.	Chief Administrative Officer or Clerk	Officers appointed under the Authority of Provincial Statutes.
When the Restricted Acts Section in the <i>Municipal Act</i> applies after Nomination Day ("Lame Duck" Council), authority shall be granted from Nomination Day through to the Inauguration of the new Council to the Chief Administrative Officer to appoint or remove from office any officer/manager of the municipality.	Chief Administrative Officer or Designate	The new longer lame duck period could limit the duration of the Municipality being without legislated officers and/or managers thereby affecting operations.
When the Restricted Acts Section in the <i>Municipal Act</i> applies after Nomination Day ("Lame Duck" Council), authority shall be granted from Nomination Day through to the Inauguration of the new Council to the Chief Administrative Officer to be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal.	Chief Administrative Officer or Designate	Section 275(6) of the <i>Municipal Act</i> provides that the authority of a municipality can be delegated to a person or body prior to Nomination Day for the election of the new Council. It is customary to delegate this authority to the Chief Administrative Officer (CAO).



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

Delegate Authority	Delegated To	Rationale
When the Restricted Acts Council of the <i>Municipal Act</i> applies after Nomination Day ("Lame Duck" Council), authority shall be granted, from Nomination Day through to the Inauguration of the new Council, to the Chief Administrative Officer to sign an extension to any existing contract/agreement provided that the extension does not extend beyond January 1st after the inaugural meeting of Council and no additional costs are incurred by the Town.	Chief Administrative Officer or Designate	Considered an administrative matter
Authorize the Chief Administrative Officer to issue grant applications in favour of the Municipality.	Chief Administrative Officer or Designate	Applications for grant deadlines do not always match up with Council meetings this will provide the CAO with the authority to sign grant applications.
Authorize the Chief Administrative Officer approve pay equity adjustment, grid movement approvals and performance evaluations	Chief Administrative Officer or Designate	Considered an administrative matter. CAO grid movement will still be administered by Council.
Execute partial release from the conditions of a Subdivision Agreement	Chief Administrative Officer or Clerk	A partial release shall not be executed until the various services have been completed in accordance with the Subdivision Agreement
Settlement of Small Insurance Claims and Third-Party Claims	Chief Administrative Officer	Authority to handle claims for less than \$5,000 and authority to pursue and settle with third parties for the recovery of Municipal property damage claims.
Site Plan Control	Chief Administrative Officer or Clerk	Authority to approve Site Plan Control applications



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

Authority be granted to approve Facility Rental Agreements.	Recreation Manager	Considered an administrative matter
Authority be granted to execute/approve Special Event Applications on Municipal properties.	Clerk or Designate	Considered an administrative matter
Real Estate Related Activities	Clerk or Chief Administrative Officer	Authorized to sign documents associated with real estate transactions as follows: * negotiate, enter into, sign agreements related to the acquisition or disposal of real estate. Each agreement shall contain a condition that the acquisition or disposal is subject to Council approval * authority to execute encroachment or private road agreements that do not result in financial obligations on the municipality
Authority to temporarily approve road closures and establish parking bans for the purpose of conducting municipal operations and construction, reconstruction, festivals and events.	Manager of Public Works or Designate	Authority granted to ensure all future highway construction projects, festivals, emergencies, and events in the Town are appropriately designated and managed.
Authority may be designated to set a lower rate of speed for motor vehicles driven in a designated "construction zone" than is otherwise prescribed; and the rate of speed shall be marked by signs in accordance with regulations.	Manager of Public Works or Designate	Authority granted to ensure all future highway construction projects, festivals, emergencies, and events in the Town are appropriately designated and managed.
Authority to approve Community Improvement applications for the Downtown Area for the Community Improvement Plan.	Treasurer, Community Development Coordinator or Designates	To expedite the administrative functions of the Community Improvement Plan By-law as amended.



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

Authority to Mayor and Clerk to execute extensions on approved agreements concerning grants that the Municipality has received from other agencies (Province etc.).	Mayor and Clerk, or Designates	Extension on funding agreements are to the Municipality's advantage. Generally initiated by other agencies when grant or loan program timelines are being extended.
Authority to the Mayor and Clerk to execute tax sale extension agreements upon the recommendation of the Treasurer.	Mayor and Clerk, or Designates	Tax sale extension agreements are to the Municipality's advantage.
Authority to grant to the Treasurer vesting after a failed tax sale.	Treasurer	Expedite the administrative functions and to protect owner confidentiality.

**THE CORPORATION OF THE MUNICIPALITY OF
ARRAN-ELDERSLIE**

BY-LAW NO. 67 - 2021

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF
A SERVICE AGREEMENT WITH
GSS ENGINEERING CONSULTANTS LTD. FOR THE SUPERVISION OF
OPERATION OF THE WATER AND SEWAGE SYSTEMS

WHEREAS Section 9 of the Municipal Act 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11(3)1. of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes municipalities to pass by-laws under public utilities sphere of jurisdiction; and

WHEREAS the Municipality requires an Overall Responsible Operator (ORO) for onsite visits, professional advice and preparation of annual reports for the Water & Sewer Systems; and

WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie deems it expedient to enter into a Service Agreement with GSS Engineering Consultants Ltd. to provide supervision of operation of the water and sewage systems in the Municipality of Arran-Elderslie;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF
ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT this Council does hereby authorize the Mayor and Clerk to execute the Service Agreement, in the form annexed hereto as Schedule "A" (the Service Agreement), with GSS Engineering Consultants Ltd. to provide supervision of operation of the water and sewage systems.
2. THAT Schedule "A", the Service Agreement, forms part of this by-law.
3. THAT this By-law shall come into force and take effect upon receiving the final passing thereof.

READ a FIRST and SECOND time this 12th day of October, 2021.

READ a THIRD time and finally passed this 12th day of October, 2021.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

THIS AGREEMENT made duplicate this _____, day of _____, 2021 and referred to as the “Service Agreement.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE
(Hereinafter called “Arran-Elderslie”)

- AND -

GSS Engineering Consultants Ltd.
(Hereinafter called “GSS”)

WHEREAS Arran-Elderslie requires an Overall Responsible Operator (ORO) for onsite visits, professional advice and preparation of annual reports for the Water & Sewer Systems; and

WHEREAS GSS is prepared to assist Arran-Elderslie in the supervision of the Operation of the Water and Sewage systems in Arran-Elderslie by providing properly qualified and trained staff to undertake duties as detailed in this agreement.

NOW THEREFORE this agreement witnesseth that the parties hereto covenant and agree on providing ORO services for the following:

Water System:

1. Chesley water supply wells, water pumping and treatment plant
2. Chesley water distribution system and elevated water storage facility
3. Three (3) Tara water supply wells and associated water pumping and treatment stations
4. Tara water distribution system and elevated water storage facility
5. Paisley water distribution system and elevated water storage facility

Sewage Systems:

1. Chesley Wastewater Treatment Plant
2. Chesley Sanitary Sewage Collection System and four (4) pumping stations
3. Tara Wastewater Treatment Plant
4. Tara Sanitary Sewage Collection system and pumping station

5. Paisley Sanitary Sewage Collection system and three (3) pumping stations

Location(s) of the above facilities are as follows:

Water Systems:

Location:

- | | |
|---|--|
| 1. Chesley -
3 Community Park Wells
and Arran- Elderslie Water
Treatment Plant | Community Park, Chesley |
| 2. Chesley –
Elevated Water Storage Facility | Tower Road, Chesley |
| 3. Chesley –
Water Distribution System including
pipes, valves, hydrants and services | Town of Chesley |
| 4. Tara –
Well and Water Pump house and
Treatment Station No. 2 | 59 Market Street, Tara |
| 5. Tara –
Well # 4 and Water Pump house
& Treatment Station | 158 Yonge Street, Tara |
| 6. Tara –
Water Well and Water Pumping and
Treatment Station No. 3 | 217 River Street, Tara |
| 7. Tara –
Elevated Water Storage Facility | 158 Yonge Street N., Tara |
| 8. Tara –
Water Distribution System including
pipes, valves, hydrants and services | Tara |
| 9. Paisley –
Water Storage Facility | Albert Street and Alma Street, Paisley |
| 10. Paisley –
Water Distribution System including | Paisley |

pipes, valves, hydrants and services

Sewage Systems:

Location:

- | | |
|--|---|
| 11. Chesley –
Wastewater Treatment Plant | West end of 4 th Street S.W., Chesley |
| 12. Chesley –
Sewage Pumping Station No. 1 | Riverside Park |
| 13. Chesley –
Sewage Pumping Station No. 2 | North end of Chesley, 1 st Ave N. |
| 14. Chesley –
Sewage Pumping Station No. 3 | Community Park east end of 3 rd St. S.E. |
| 15. Chesley –
Sewage Pumping Station No. 4 | 34-12 Street S. E., Chesley |
| 16. Chesley –
Sanitary Sewer Collection System
(gravity sanitary sewers, manholes,
service connections and sewage
Forcemain) | Chesley |
| 17. Tara –
Wastewater Treatment Plant | Pt. Lot 28, Concession 7 |
| 18. Tara –
Sewage Pumping Station | 46 Mill Street, Tara |
| 19. Tara –
Sanitary Sewer Collection System
(gravity sanitary sewers, manholes,
service connections and sewage
Forcemain) | Tara |
| 20. Paisley –
Wastewater Treatment Plant | George Street, Paisley |
| 21. Paisley –
Sewage Pumping Station No. 1 | Albert Street |

- | | | |
|-----|--|-------------|
| 22. | Paisley –
Sewage Pumping Station No. 2 | Ross Street |
| 23. | Paisley –
Sewage Pumping Station No. 3 | Mill Street |
| 24. | Paisley –
Sanitary Sewer Collection System
(gravity sanitary sewers, manholes,
service connections and sewage
Forcemain) | Paisley |

GSS will provide supervision of the operation and maintenance of the water and sewage works in the Municipality of Arran-Elderslie, described as:

1. SERVICES TO BE PROVIDED BY GSS

- 1.1 GSS will provide Overall Responsible Operator (ORO) who will provide guidance, as requested, for general supervision and maintenance of all facilities. ORO will review operations and maintenance data, answer Municipal Operators inquiries and provide advice and assistance, as needed.
- 1.2 The ORO will provide advice, by telephone, with respect to operation and maintenance. It is estimated that approximately five (5) hours per month will be required to answer any questions regarding operations, recommendations concerning operations, review and advice and advice on monitoring equipment and operations of the water and sewage systems.
- 1.3 ORO will review data on raw and treated sewage effluent; and raw and potable water quality. ORO will provide advice for resolution of problems.
- 1.4 The ORO will provide advice for cost saving measures.
- 1.5 GSS will assist Arran-Elderslie in discussions with the Ministry of Environment , Conservation and Parks in regard to compliance with the Approvals, Licenses and Permits in regard to matters dealing with

operation of the water and sewage works.

- 1.6 GSS will prepare annual reports as required for water systems under the Regulation 170/03, *Drinking Water Protection under the Ontario Water Resources Act* and sewage systems as per ECA.
- 1.7 GSS will complete MUMP forms for Tara, Chesley and Paisley sewage works and submit them to MOECC.

GSS will also submit raw water flow data from each Tara and Chesley wells to MOECC.

- 1.8 GSS will carry Professional Liability Insurance, Errors or Omissions, in the amount of \$ 2,000,000.00 General Liability Insurance in the amount of \$ 5,000,000.00 and additional insurance in regard to operations and pollution coverage for operation of water and sewage systems in the amount of \$ 1,000,000.00.

2. **DURATION**

Tender contract shall become effective October 12, 2021 and remain in effect for a period of one year until October 11, 2022.

3. **TERMINATION**

This agreement may only be terminated by either Arran-Elderslie or GSS under the following conditions:

- 1) there has been a material breach of the agreement; and
- 2) the party complaining of the breach has given written notice of the breach to the other party; and
- 3) the other party does not correct the breach within thirty (30) days of receiving the notice; and
- 4) after the thirty (30) days referred to in sub Clause 3) has expired, the party complaining of the breach gives the other two (2) months written notice of termination.
- 5) termination of this agreement for any other reason can be carried out by either party upon sixty (60) days written notice.

4. **COST OF SERVICES**

The supervision and assistance for operation and maintenance is "for non-bargaining union work" and free from any successor rights agreements.

TABLE NO. 1

Lump Sum Cost for ORO Services for
Operation and Maintenance of
Water and Sewage Works
Municipality of Arran-Elderslie
October 12, 2021 to October 11, 2022

Item	Proposed Contract One (1) Year
Provision for providing advice, answering questions and analyzing data each month by telephone.	\$3,600
Preparation of Annual Report on Operation of Water and Sewage Works which would include analysis of data, recommendation on operations and evaluation of information, maintenance of work and reporting on system - compliance with the Certificate of Approval.	\$11,000
Pollution and Operations Insurance and responsibility for supervision of operation and maintenance of water and sewage systems.	\$3,000
Additional Costs for responsibility for supervision of water and sewage system in accordance with requirements under new Regulation 170/03 and standards aspects for review from the Ontario Government.	\$4,250
Disbursements-kilometrage, photocopies, fax, telephone, utility reports, etc.	\$3,100
ESTIMATED TOTAL LUMP SUM COST: for Supervisory Services for Operation and Maintenance of Arran-Elderslie Water and Sewer Systems (HST excluded)	\$24,950

b) Assistance with Operations and Emergency Services.

If there is a serious water or sewage problem and the ORO is required to attend the site on emergency basis, costs will be \$ 130.00/hour plus mileage.

5. INVOICING AND PAYMENT

- 1) GSS will invoice Arran-Elderslie on the first of each month, an amount of \$2,079.17 plus HST.
- 2) Arran-Elderslie shall process payment within thirty (30) days of receipt of invoice.
- 3) In case of disputes, only the amount questioned shall be held up for payment, pending resolution of the dispute. Amounts not disputed shall be processed for payment as outlined above.

6. LIMITATIONS

- 1) GSS and Arran-Elderslie recognize there may be deficiencies in the existing water and sewage systems, water treatment and distribution such as extraneous flows in the Chesley sanitary sewer system during wet weather periods occur and hydraulically overload sewage pumping stations and can cause by-passing of raw sewage.

In recognition of the above, Arran-Elderslie indemnify GSS without limitation from any claims, law suits or allegations in regard to the *“Effect of raw sewage by-passing on the water quality of receiving streams due to hydraulic overloading of sanitary sewers in Chesley or any other existing deficiency”*.

The above noted indemnity of GSS by Arran-Elderslie shall be free of any conditions, limits, etc., and shall cover any and all suits, claims and damages brought forth by third party due to bodily injury, sickness or death. Third party claims include claims by temporary or permanent residents or visitors to the Municipality.

- 2) It is recognized that Arran-Elderslie shall provide licensed operators for normal operation and maintenance of water and sewage systems. The operator(s) and Operator-in-charge (OIC) in the event of any non-compliance or emergency(ies) shall be responsible for promptly notifying ORO with sufficient details in order that ORO can provide technical and operational advice as outlined in this agreement.
- 3) Arran-Elderslie shall provide a back-up ORO to cover vacations and emergency time off from work by GSS supplied ORO. Also, Arran-Elderslie's back up ORO and GSS's ORO shall notify each other in writing

and in advance via email about planned vacations and emergency time off situations.

7. CAPITAL IMPROVEMENT

ORO Services does not include any work related to capital improvements to the water and sewage systems.

IN WITNESS WHEREOF the parties hereto have affixed their respective hands and seals, this _____ day of _____, 2021.

SIGNED, SEALED AND DELIVERED
 in the presence of

THE CORPORATION OF THE MUNICIPALITY
 OF ARRAN-ELDERSLIE

Per: _____
 Mayor – Steve Hammell

Per: _____
 Clerk – Christine Fraser-McDonald

We have the authority to bind the corporation.

GSS Engineering Consultants Ltd.

Per: _____
 Rakesh Sharma, Secretary Treasurer

I have the authority to bind the corporation.

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 68-2021

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
REGULAR COUNCIL MEETING OF THE MUNICIPALITY OF ARRAN-ELDERSLIE
HELD OCTOBER 12, 2021**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending October 12, 2021, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its regular meeting held October 12, 2021 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

READ a FIRST and SECOND time this 12th day of October 2021.

READ a THIRD time and finally passed this 12th day of October, 2021.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk