



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Meeting No. 2023-16
Monday, August 14, 2023, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

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| | <ul style="list-style-type: none"> • W4 - 2007 GMC 1/2 Ton, 4x4, Pick Up truck • Up to two sets of used hockey nets | |
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18. Closed Session (if required)

- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; local business closure.
- for the purpose of educating or training members of Council - Sharing information and reporting on bylaw enforcement investigations.
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose -Training regarding sharing information and reporting on bylaw enforcement investigations;
- a proposed or pending acquisition or disposition of land by the municipality or local board - land negotiations/exchange

19. Resolution to Reconvene in Open Session

20. Adoption of Recommendations Arising from Closed Session (If Any)

21. Adoption of Closed Session Minutes

22. Confirming By-law

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23. Adjournment

24. List of Upcoming Council meetings

September 11, 2023

September 25, 2023

October 10, 2023

October 23, 2023



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, July 10, 2023, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Brian Dudgeon
Councillor Moiken Penner
Councillor Peter Steinacker

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Tracey Neifer - Treasurer
Carly Steinhoff - Recreation Manager
Pat Johnston - Chief Building Official - Present Electronically
Steve Tiernan - Fire Chief

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- Artists on the River in Paisley will be held on Saturday July 15th from 10:00 a.m. - 2:00 p.m.
- The Tara Splash Pad Grand Opening will be on Sunday July 16th from 12:00 p.m. to 2:00 p.m.
- Paisley Queen North Market will be held on July 16th from 10 a.m. - 2:00 p. m. outside of Bud Rier's Chevrolet, on Church St.

3. Adoption of Agenda

Subsequent to further discussion, Council passed the following resolution:

196-15-2023

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Shaw

Be It Resolved that the agenda for the Council Meeting of Monday, July 10, 2023 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None at this time.

5. Unfinished Business

None.

6. Minutes of Previous Meetings

6.1 June 26, 2023 Council Minutes

Subsequent to further discussion, Council passed the following resolution:

197-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held June 26, 2023.

Carried

7. Business Arising from the Minutes

None.

8. Minutes of Sub-Committee Meetings

8.1 JHSC Minutes - January 19, 2023

Subsequent to further discussion, Council passed the following resolution:

198-15-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that Council receives the Health and Safety Committee Minutes of January 19, 2023 for information purposes.

Carried

9. **Public Meeting(s)**

None.

10. **Delegations**

10.1 **Shift Solar - Grant Johns**

Grants Johns from Shift Solar gave a presentation to Council.

Shift Solar is an Ontario-based solar and energy storage developer. They prepare the project and it is then transferred to a new company.

He is here as Ontario is on the precipice of an energy crisis. Much of this is due to the retirement of the Pickering Nuclear facility.

There will be emission reductions, economic stimulus, and fresh water resource conservation.

They have obligations to present in front of council and hold community engagement meetings.

They could have anywhere from 20 to 40 acres of shipping containers that are full of batteries. It will be fully fenced and monitored for security purposes. Fires are controlled in each separate container.

They are asking for a non-binding support resolution from Council which will be sent to the Clerk at a later date.

11. **Presentations**

11.1 **OPP Acting Inspector Keegan Wilcox - Speeding**

OPP Acting Inspector Keegan Wilcox, spoke to Council regarding speeding in the Municipality.

The OPP is committed to traffic safety and education awareness. Traffic safety messaging is completed through social media and traffic stops.

When reporting erratic drivers to police, it should be done as soon as possible and try to include unique parts of the vehicle. If the driver is suspected to be impaired, then the public should call 9-1-1 rather than 1-888-310-1133.

They can have focused patrols in certain areas for officers to address the issue for targeted enforcement.

Council had an open discussion with the Acting Inspector regarding speeding in the Municipality. Acting Inspector Wilcox noted that photo radar is addressed through the Ministry of Transportation rather than the OPP.

Council thanked Acting Inspector Wilcox for his presentation to Council.

11.2 Stephan Labelle - S.M.A.R.T

Stephan Labelle gave a presentation to Council.

Saugeen Mobility and Regional Transit, or SMART, specializes in public transit serving the mentally and physically challenged residents of Arran-Elderslie, Brockton, Chatsworth, Grey Highlands, Hanover, Huron-Kinloss, Kincardine, Saugeen Shores, Southgate and West Grey. This covers more than 5,000 square kilometers, the largest geographical transit area in Ontario and the second largest in Canada.

SMART currently has a fleet of 20 vehicles and 19 drivers. The fleet includes nine 9-passenger accessible buses, 10 accessible minivans and one 30-passenger accessible bus. SMART is run by a Board of ten directors, one from each client municipality.

Individual user fees are currently \$2.00 plus \$.55/km with a \$7.50 minimum per ride. Waiting time is charged at \$22.00 per hour. Out of area rides or where a vehicle and driver are deemed to be 'chartered' are charged at \$.55/km plus \$22.00 per hour from the time the vehicle arrives at the client's residence until the client is done with the vehicle. There are no 'deadhead' charges. Deadhead charges are those related to the passenger-less vehicle getting to and from the client's residence.

Currently, Arran-Elderslie has 134 active clients. Arran-Elderslie's share of the 2023 municipal contribution is \$72,132, compared to \$62,104 in 2022.

In 2022, clients from your community took 2244 rides, compared to 1805 in 2021. Number of rides are steadily going back to pre-pandemic numbers where, for example, there were 2423 rides in 2019.

The Government of Ontario, however, provides funding to all transit systems in the province to support their operations through the Ministry of Transportation's Dedicated Gas Tax Funds for Public Transportation Program. Funds under this program are paid based on population and ridership data from two calendar years prior (for example, March 2022 funding was based on 2020 statistics).

SMART is also considering moving to three Levels of Service (LOS):

Essential: current services & fee structure

Enhanced: Evening (M-W) & Sunday service

Cost: one vehicle (\$150K) - one driver (\$40K)

Enhanced Plus: taxi-like service 7 days a week

Cost: two vehicles (\$300K) - two drivers (\$80K)

Council thanked Mr. Labelle for his presentation.

12. Correspondence

12.1 Requiring Action

None.

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

199-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Clean Energy Frontier Newsletter

12.2.2 AMCTO Municipal Minute

12.2.3 News Release - MPP Rick Byers

12.2.4 Crime Stoppers of Grey Bruce Summer 2023 TIPSTER Magazine

12.2.5 Grey Sauble Conservation Authority - Audited Financial Statements
- 2022

12.2.6 AMO Watchfile - July 6, 2023

12.2.7 Proposed Management Plan for Northern Sunfish

13. Staff Reports

13.1 CAO/Clerks

13.1.1 CAO Verbal Update - Municipal Innovation Council 2023

CAO Sylvia Kirkwood updated Council regarding the Municipal Innovation Council.

The last four projects were the food cyler program (which was successful for Arran-Elderslie), the Smart Beach Program used to monitor water levels and currents to avoid unnecessary drownings. There was also a program for GIS mapping, which is in its final stages, and finally there was an IT working group that identified areas for IT improvement.

In 2023, MIC wanted to continue for another three-year term. Not all municipalities were supportive of this and work for this year will be wrapped up. Arran-Elderslie presently has \$19,575 allocated for

MIC this year which targeted electrification of our fleet vehicles and charging stations. The other would be project management training, real-time road conditions report and customer service enhancements.

CAO Kirkwood is looking for Council's support to continue on with this work with Northern Bruce Peninsula's support and leadership for 2023 to complete this process. The MIC project will be finished at the end of 2023. The funds are already in the 2023 Operating Budget.

13.2 Finance

None.

13.3 Public Works

13.3.1 SRW.23.14 Queen Street Reconstruction Cost Increase

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

200-15-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Support the changes to the original tender as coordinated by Bruce County;
2. That the costs for the watermain changes of \$78,608.52 be funded from reserves 01-0000-7232; and
3. That the costs for the remaining changes of \$283,661.38 be funded from roads reserve 01-0000-7266.

Carried

13.4 Building/Bylaw

13.4.1 SRCBO.23.02- Building Permit Statistics for January to June 2023

Chief Building Official, Pat Johnston, responded to questions from Members of Council regarding his information report.

13.5 Facilities, Parks and Recreation

13.5.1 SRREC 23.09 Curling Club Agreements

Subsequent to further discussion, Council passed the following resolution:

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

201-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby:

1. Directs staff to update the agreements with the Tara Curling Club and Paisley Curling Club to reflect the following changes:
 - Each Club shall receive up to \$1,000.00 in complimentary facility bookings that can be used anytime through the calendar year, provided that the rental does not conflict with any other events.
 - Should the Club provide proof of their liquor license extension for the facility, the Municipality shall apply the non-licensed facility rental rate to the Council donation account;
2. Direct staff to bring a future report to Council regarding the status of each agreement; and
3. That the Grant and Donation Policy be amended to reflect the change to the Tara Curling Club and Paisley Curling Club agreements.

Carried

13.5.2 SRREC 23.10 Tara Sport Field Changes

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

202-15-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Hampton

Be It Resolved that Council hereby,

1. Accepts the proposed reconfiguration of the Tara Soccer Field and directs staff to work with Tara Minor Soccer to turn the field and add topsoil and grass seed as required;
2. Direct staff to work with the Tara Agricultural Society to move and relocate the horse tie ups to a safer location on the grounds; and
3. That staff proceed with the purchase of a new set of soccer frames and nets from Sports-Inter at a cost of \$ 6,836.50, to be financed by Recreation Reserve #7250.

Carried

13.5.3 SRREC 23.11 Tara Community Centre Request for Concession Operations

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

203-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that Council hereby,

1. Directs staff to enter into an agreement for the 2023-2024 ice season for Tara Community Centre for Concession Operations.

Carried

13.5.4 SRREC 23.12 Paisley Community Centre 2nd Level Renovation, Award Construction Contract – Domm Construction Ltd.

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

204-15-2023

Moved by: Councillor Penner

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Accept the proposal from Domm Construction Ltd. in the amount of \$346,203.75, inclusive of applicable taxes for the Paisley Community Centre Second Level Renovation; and
2. That this project be financed through Capital Account 02-3975-4300, Paisley Community Centre 2nd Floor Rehabilitation.

Carried

13.6 Emergency Services

13.6.1 SRFIRE.23.04 Arran-Elderslie Fire & Emergency Services – Statistics from January to June, 2023

Fire Chief, Steve Tiernan responded to questions from Members of Council regarding his information report on fire activities.

13.7 Economic Development and Planning

None.

14. Notice of Motion

Deputy Mayor Shaw brought forward a Notice of Motion to be considered by Council:

"Whereas Ontario communities have seen dramatic increases in hate-motivated incidents and hate crimes against 2S-LGBTQQIAP+, Jewish, Muslim, Black, Asian, Indigenous and other equity-seeking individuals;

Whereas there were more than 1,500 police reported hate Crimes in Ontario in 2021; Whereas everyone is guaranteed equality rights under the Canadian Charter of Rights and Freedoms, which is embedded in Canada's constitution;

Whereas the Province of Ontario in May, 2023, recognizing the increase in hate crimes and has released a \$25.5 million dollar investment with the new Anti-hate Security and Prevention Grant program as part of Ontario Strengthening Supports to Combat Hate and Create Safer Communities;

Whereas locally, the 2S-LGBTQQIAP+ community and allies are being directly threatened by a hate mail campaign and events inciting discrimination against these community members;

Whereas the Municipality of Arran-Elderslie and its citizens embrace and celebrate diversity, equity and inclusion in our local community;

Whereas the Municipality of Arran-Elderslie recognizes our responsibility to meaningfully respond to the impacts of hate in our community;

And Whereas hate speech and related activities have no place in an inclusive society;

Therefore be it resolved:

1. That the Municipality of Arran-Elderslie reaffirms our commitment to a safe and inclusive community and condemns hate in all its forms;
2. Directs staff to explore the creation of an inclusion and accessibility committee that will examine the barriers, identify opportunities, and propose anti-hate policies and procedures that ensure safe and welcoming spaces for everyone in our community; and
3. That a copy of this motion be provided to Bruce County Municipalities".

This will be brought forward at the next Council meeting.

15. Members Updates

Shaw:

Deputy Mayor Shaw attended a Grey Sauble Conservation Authority meeting, a Chesley Place meeting, July Fest, Grey Sauble Indigenous meeting and an Arran-Elderslie Business Association meeting.

Hampton:

Councillor Hampton attended the Significant Achievement award at the Chesley School, attended the Chesley Place meeting, will be meeting business owners in Chesley with Jess Pridham, and wanted to recognize municipal staff for their hard work.

Dudgeon:

Councillor Dudgeon had nothing to report.

Steinacker:

Councillor Steinacker attended an economic development meeting, will be attending the Splash Pad opening, presented the Geography Award to the Tara School Student and visited the new dry-land training facility in Tara,

Penner:

Councillor Penner presented the history award at the Paisley Central School and attended the Bruce Power bus tour.

Nickason:

Councillor Nickason had nothing to report.

Hammell:

Mayor Hammell noted there will be a Chesley and Paisley walk-about for economic development, attended the SBGHC annual meeting, attended the Chesley Place meeting and had County Council.

16. New Business

1. Councillor Penner noted that dog owners are looking for a smaller section to also be used for smaller dogs at the dog park. She is requesting the Recreation Manager to report back to Council on the cost for this proposal as well as appropriate signage and liability insurance.
2. Councillor Penner asked if the horse shoe pits could be rejuvenated. The Recreation Manager noted that her staff is looking at relocating the pits at this time. She requested that the Recreation Manager to report back to Council on this proposal.
3. Councillor Steinacker requested that staff look into the possibility of photo radar in Arran-Elderslie report for later in the fall.
4. Deputy Mayor Shaw noted that the market is taking place on Sunday, and is requesting that Church Street be closed for the market. Staff will speak to the owner's of the grocery store. Council is in support of this proposal.

17. By-laws

17.1 By-law 34-2023 - Local Official Plan Amendment - Abraflex

Subsequent to further discussion, Council passed the following resolution:

205-15-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 34-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 34-2023 being a By-law to adopt Amendment No. L-2022-014 to the Corporation of the Municipality of Arran-Elderslie Official Plan for lands described as Part Lot 16-17 Concession A Elderslie; Plan 156, Part Lot 3-25; RP3R-7788 Municipality of Arran-Elderslie.

Carried

17.2 By-law 35-2023 - Zoning By-law Amendment - Abraflex

Subsequent to further discussion, Council passed the following resolution:

206-15-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 35-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 35-2023 being a By-law to amend the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing the zoning from Business Park 1 'BP1' to Residential Low Density Single 'R1', 'R1-35-2023-H', 'BP1', 'BP1-35-2023-H1-H2 and BP1-35-2023-H3'.

Carried

18. Closed Session (if required)

207-15-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Dudgeon

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees; Financial Services Payroll Review
- (X) a proposed or pending acquisition or disposition of land by the municipality or local board; Land Negotiations
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- () advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive

position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

() a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or

() a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

Item 1 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald and Treasurer Tracey Neifer

Item 2 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald, Fire Chief Steve Tiernan and Works Manager Scott McLeod

Carried

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

208-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:30 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to staff in Closed Session for item 2.

Subsequent to further discussion, Council passed the following resolution:

209-15-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Hampton

Be It Resolved that Council hereby,

1. Supports the recommendations identified by BDO Canada LLP, resulting from the Payroll Process Review, and

2. That Staff proceed with the implementation of the Recommendations and Action Plan.

Carried

21. Adoption of Closed Session Minutes

Subsequent to further discussion, Council passed the following resolution:

210-15-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session dated June 26, 2023.

Carried

22. Confirming By-law

22.1 By-law 37-2023 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

211-15-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 37-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 37-2023 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, July 10, 2023.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

212-10-2023

Moved by: Councillor Nickason

Seconded by: Councillor Dudgeon

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12:35 p.m.

24. List of Upcoming Council meetings

August 14, 2023

September 11, 2023

September 25, 2023

October 10, 2023

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Agenda Number: 7.1.

Resolution No.

Date: Monday, August 14, 2023



Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Whereas Ontario communities have seen dramatic increases in hate-motivated incidents and hate crimes against 2S-LGBTQQIAP+, Jewish, Muslim, Black, Asian, Indigenous and other equity-seeking individuals;

Whereas there were more than 1,500 police reported hate Crimes in Ontario in 2021; Whereas everyone is guaranteed equality rights under the Canadian Charter of Rights and Freedoms, which is embedded in Canada's constitution;

Whereas the Province of Ontario in May, 2023, recognizing the increase in hate crimes and has released a \$25.5 million dollar investment with the new Anti-hate Security and Prevention Grant program as part of Ontario Strengthening Supports to Combat Hate and Create Safer Communities;

Whereas locally, the 2S-LGBTQQIAP+ community and allies are being directly threatened by a hate mail campaign and events inciting discrimination against these community members;

Whereas the Municipality of Arran-Elderslie and its citizens embrace and celebrate diversity, equity and inclusion in our local community;

Whereas the Municipality of Arran-Elderslie recognizes our responsibility to meaningfully respond to the impacts of hate in our community;

And Whereas hate speech and related activities have no place in an inclusive society;

Therefore be it resolved:

1. That the Municipality of Arran-Elderslie reaffirms our commitment to a safe and inclusive community and condemns hate in all its forms;
2. Directs staff to explore the creation of an inclusion and accessibility committee that will examine the barriers, identify opportunities, and propose anti-hate policies and procedures that ensure safe and welcoming spaces for everyone in our community; and
3. That a copy of this motion be provided to Bruce County Municipalities.

Carried

Tabled

Defeated



Minutes

Members Present:

Deputy Mayor Jennifer Shaw
Councillor Brian Dudgeon
Councillor Moiken Penner
Member Brett Skinn (absent)
Member Nancy Butchart
Mayor Steve Hammell

Staff Present:

Sylvia Kirkwood, CAO (recording secretary)
Steve Tiernan, Chief
Dave Teeple, District Chief
Pat Johnston, CBO

1. Call to Order

Jennifer Shaw, Chairperson, called the meeting to order at 6:00 pm. A quorum was present.

2. Adoption of Agenda

The Committee passed the following resolution:

Moved by: Member Nancy Butchart
Seconded by: Member Brian Dudgeon

Be it resolved that the Paisley Fire Hall Subcommittee adopts the agenda of the Committee meeting held on March 8, 2023, as circulated by the Clerk.

Carried Resolution 4-2023

3. Disclosure of pecuniary Interest

None declared.

4. Adoption of Minutes of Previous Meeting

The Committee passed the following resolution:

Moved by: Member Moiken Penner

Seconded by: Member Brian Dudgeon

Be it resolved that the Paisley Fire Hall Subcommittee adopts the minutes of the Committee meeting held on January 18, 2023.

Carried Resolution 5-2023

5. Business Arising from the Minutes

None

6. Staff Reports

6.1 - Arran-Elderslie Firehall Concept – Resolution to Proceed

The Committee passed the following resolution:

Moved by: Member Nancy Butchart

Seconded by: Member Moiken Penner

Be it resolved that the Paisley Fire Hall Sub-Committee supports the following recommendations:

1. That the site location for the new “**Arran-Elderslie Fire & Emergency Services Paisley Station No. 80**” be located at the north-west corner of Canrobert Street and County Road 3 (Queen Street South) on municipally owned lands described as Lot 8-10 E/S Victoria Street S PL Paisley, further identified as Part 1 & 2 3R-6965;
2. That staff contact the adjacent landowner to north of the lands identified for the future Paisley Fire Station site regarding the opportunity to acquire approximately one (1) acre of additional lands for the purposes of supporting setbacks, drainage and related infrastructure services;
3. That in 2023 site preparation of the municipally owned lands which may include excavation, regrading, extending infrastructure services, etc., for the new fire station lands commence and that a sign be erected on the lands identifying them as the new location

Paisley Fire Hall Sub-Committee Meeting Minutes – March 8, 2023
PFSC#2-2023

of the “**FUTURE ARRAN-ELDERSLIE FIRE & EMERGENCY SERVICES PAISLEY STATION No. 80**”;

4. That staff bring forward concept plans for a three (3) bay drive through fire station on the preferred municipal lands identified for the new fire station to the next available Paisley Fire Hall Sub-Committee Meeting; and
5. That these recommendations be brought forward to Council for consideration on March 13, 2023.

Carried Resolution 6-2023

Other Business

None

7. Next meeting date

Next meeting is tentatively scheduled for April 19, 2023 at 6:00pm

8. Adjournment

The Committee passed the following resolution:

Moved by: Member Brian Dudgeon

Seconded by: Member Nancy Butchart

Be it Resolved that the Paisley Fire Hall Subcommittee adjourns the meeting at 6:48 p.m.

Carried Resolution 7-2023

Chair

Recording Secretary



Planning Report

To: Municipality of Arran-Elderslie Council

From: Marilyn Cameron, Planning Consultant

Date: August 2, 2023

Re: Zoning By-law Amendment -Z-2023-049 (Bailey)

Recommendation:

Subject to a review of submissions arising from the Public Meeting:

That Zoning By-Law Amendment Z-2023-049 by Bailey as attached be approved.

Summary:

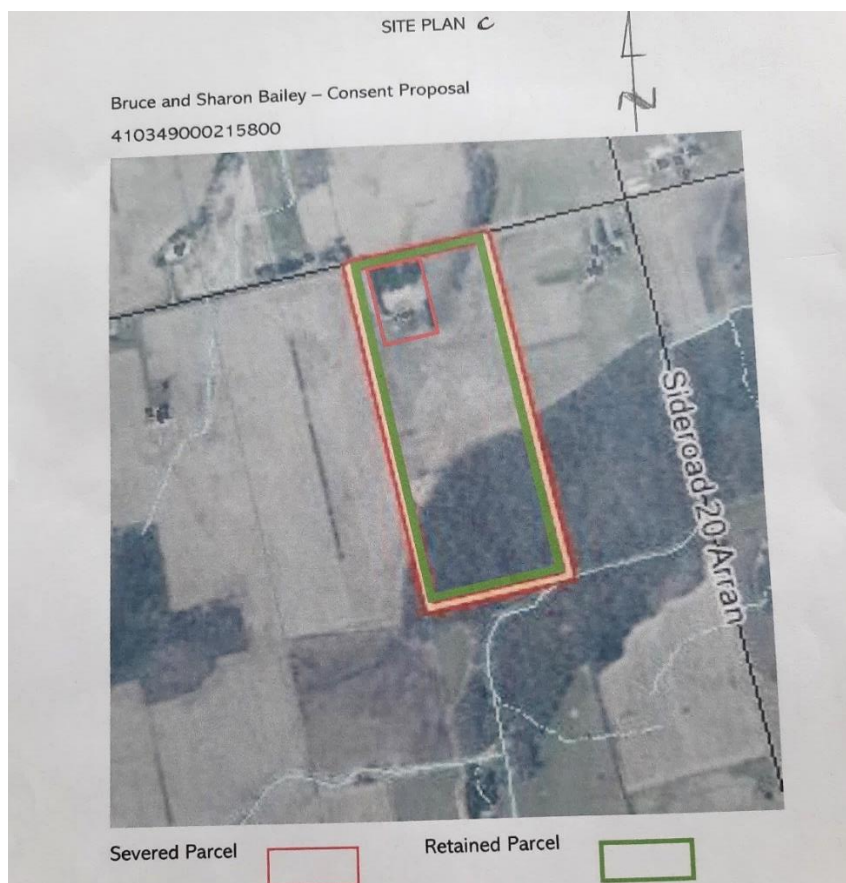
Application Z-2023-049 requests relief from Zoning By-law (36-09) to permit an agricultural lot of 37 ha, where 40 is required within the General Agriculture Zone. The proposed amendment would fulfil a condition of application B-2023-049, to sever a parcel of 3.4 ha which includes an existing dwelling. If approved, the Applications would facilitate acquisition of the retained lot by a neighbouring farmer to continue the existing farming. The residential uses on the severed lot are proposed to continue.

The application initially requested relief to reduce the Minimum Distance Separation (MDS I) requirement for the nearest existing livestock barn to +/-157 m from the proposed severed lot and was circulated as such. The planning analysis in this report outlines that the proposed is exempt from MDS I requirements, and as such no further amendment to the Zoning by-law is required.

Airphoto



Site Plan 'A'



Site Plan 'B'



Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant agency comments (attached) and planning policy sections. A detailed review of Minimum Distance Separation (MDS) requirements is also provided as an appendix to this report.

Natural Hazards and Heritage

The subject property contains areas designated Hazard Lands in the Bruce County Official Plan (BCOP), applicable to both proposed retained and severed parcels. In addition, southern

portions of the subject property surrounding a wetland are under the jurisdiction of the GSCA. A permanent stream runs adjacent to the subject property along the rear lot line and is also under GSCA regulation.

The BCOP prohibits buildings or structures, in addition to alteration of fill or grading, within the Hazard Land area. For development within 50 m of lands exhibiting hazardous characteristics, an applicant may be required to conduct an Environmental Impact Study, unless determined by Council to waive such a requirement, on the recommendation of the Grey Sauble Conservation Authority (GSCA). In addition, no development is permitted within 30 m of a cold water stream.

Comments from the GSCA dated July 21, 2023 state that should there be any construction, reconstruction, or placement of any building or structures on the subject property, a regulation permit is required from the GSCA. Permitting would also apply to any interference with the wetland or any watercourse on the site. The GSCA had no concerns with the Application. Thus, as the subject application proposes no change to existing uses nor structures on either the retained or severed parcel and does not propose development within the required setback of the stream, it is not anticipated that the proposed would increase or introduce any negative impacts on the environmental features of the property and an Environmental Impact Study is not required.

Cultural Heritage

As the subject property is within 300 m of a stream and contains an area identified as having archaeological potential within the BCOP along the south of the subject property, applicable to the retained parcel. Development on areas of archeological potential are required to avoid destruction or alteration of potential archaeological resources. The retained parcel proposes no change in the existing agricultural uses, and as such poses minimal increased risk to the area of archeological potential.

The application was circulated to the Historic Saugeen Métis (HSM), Metis Nation of Ontario, and Saugeen Ojibway Nation for comment. Via email dated July 28, 2023 the HSM states no objection to the proposed Application.

Land Division

The subject property is designated Rural and Hazard Lands within the BCOP. Within the Rural designation, lot creation for a farm lot of 20 ha or larger and a non-farm residential lot of 4 ha or smaller is permitted. The intent of the Rural designation is to balance rural development pressures with the need to preserve and protect the rural landscape.

The requested severance would facilitate the existing agricultural uses to continue independent from the existing residential uses. No change to existing structures on the property nor increased demand for rural servicing is proposed. As a surplus dwelling severance, the proposed represents an efficient use of lands and resources. The proposed retained and severed parcels are further in conformity with BCOP policies relevant to applicable road access, servicing requirements, appropriate size and dimension for the

proposed continued uses, environmental constraints, and the proposed is not anticipated to hinder the development of the retained lands nor the recreation of the original Township lot fabric.

Minimum Distance Separation

The subject property is surrounded by agricultural and residential uses. For the Rural designation, consents and the establishment of non-agricultural uses are required by the BCOP to comply with the MDS, as implemented in the Zoning By-law. The Provincial MDS Guideline # 8 provides exemptions from MDS I setbacks *“for a severed or retained lot for an agricultural use when that lot already has an existing dwelling on it”*. Guideline 9 provides a similar exemption, stating, *“Where the existing dwelling to be severed and the nearby livestock facility or anaerobic digester are located on separate lots prior to the consent, an MDS I setback is not required for the consent application (or associated rezoning) unless otherwise required by a municipal official plan policy.”*

A planning justification report (attached) was submitted with the subject Applications, which included MDS I calculations for the proposed severed lot. There are five existing barns on separate lots in proximity to the severed parcel, some of which contain livestock. Given the pre-existence of the dwelling in proximity to neighbouring lots containing livestock barns, odour conflicts may already exist. As the application proposes no change to uses and structures on the retained and severed parcels, the proposed is unlikely to create further land use conflicts with the surrounding barns. Further, the planning justification report states that the proposed severance is unlikely to impact potential expansion of adjacent barns. The proposed severed parcel is thus exempt from the MDS I setback requirements in accordance with MDS Guideline 9.

Application Z-2023-049 requested relief from the MDS setback requirements for the proposed severed parcel, in accordance with BCOP policies for lot creation. As the proposed severed parcel is exempt from the MDS setback requirements, the criteria of the BCOP for MDS requirements have been met. The proposed amendment for the severed parcel is thus, no longer required.

MDS Guideline 9 further notes that that in cases of consents for dwellings surplus to a farming operation *“an MDS I setback shall only be required for the newly created surplus dwelling lot and shall not be required for the remnant farm parcel nor for any associated rezonings of the severed or retained parcels.”* However, BCOP policies for consents in the Rural designation permit a future residential dwelling to be erected on the retained parcel. Should the retained landowner decide to add a residence following the proposed consent approval, any future dwellings would be subject to MDS I setback requirements prior to building permitting. For this reason, the County wishes to ensure that there is sufficient land on the retained parcel to meet setback requirements for MDS I policies and natural constraints.

Using the MDS I calculations provided by the agent, a mapping analysis of the MDS I setbacks was applied to the retained parcel (see attached for detail). Staff is satisfied that there is

sufficient space on the retained parcel to site a building envelope which complies with the MDS I setback requirements of the adjacent farms and is also sufficiently sited outside of Hazard Lands or natural constraints on the property.

Zoning By-law

Within the Municipality of Arran-Elderslie Zoning By-law, the subject property is Zoned Agricultural (A1) with portions of the property zoned Environmental Protection (EP). The A1 zone permits the proposed uses of general agricultural and single detached dwelling for the proposed retained and severed parcels, respectively. The A1 Zone includes minimum lot area requirements of 39 ha for an agricultural lot.

The existing subject property has a lot area of 40.4 ha, and the proposed retained parcel would continue agricultural uses on a minimum lot area of 37 ha. For the severed parcel, the applicants wished to maintain a rectangular shaped lot, while preserving the existing driveway, front yard with mature trees, dwelling area, and rear yard with an existing garden and old barn foundation. The proposed severed lot of 3.4 ha was determined to be the smallest parcel possible to meet these criteria. Further, the severed and retained lots as proposed is not anticipated to infringe upon or restrict any lands currently used for agricultural uses.

As a condition of consent approval for Application B-2023-049, the attached draft amendment requests relief to the minimum lot area requirement for an agricultural lot in the A1 Zone. All other requirements for the proposed retained agricultural parcel in the A1 Zone are compliant. The proposed severed parcel is compliant with all requirements for a non-farm lot in the A1 Zone. In addition, both proposed retained and severed parcels are compliant with the requirements of the EP Zoned lands.

The proposed Application is demonstrated to be consistent with the Provincial Policy Statement and in conformity with the Bruce County Official Plan.

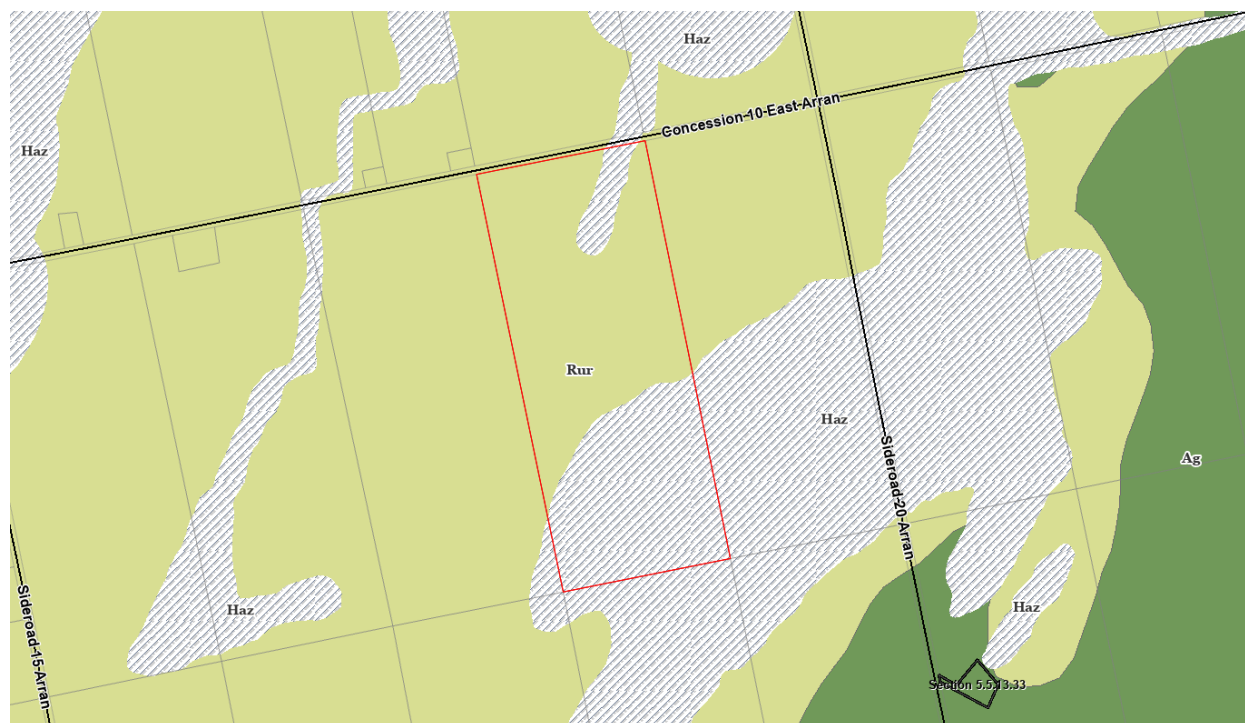
Financial/Staffing/Legal/IT Considerations:

Potential Appeal to the Ontario Land Tribunal (OLT).

Appendices

- County Official Plan Map
- Local Official Plan Map
- Local Zoning Map
- Conservation Authority Jurisdiction Map
- Archaeological Potential
- Agency Comments
- MDS Calculations for the Proposed Retained Lot
- Planning Justification Report
- Public Notice

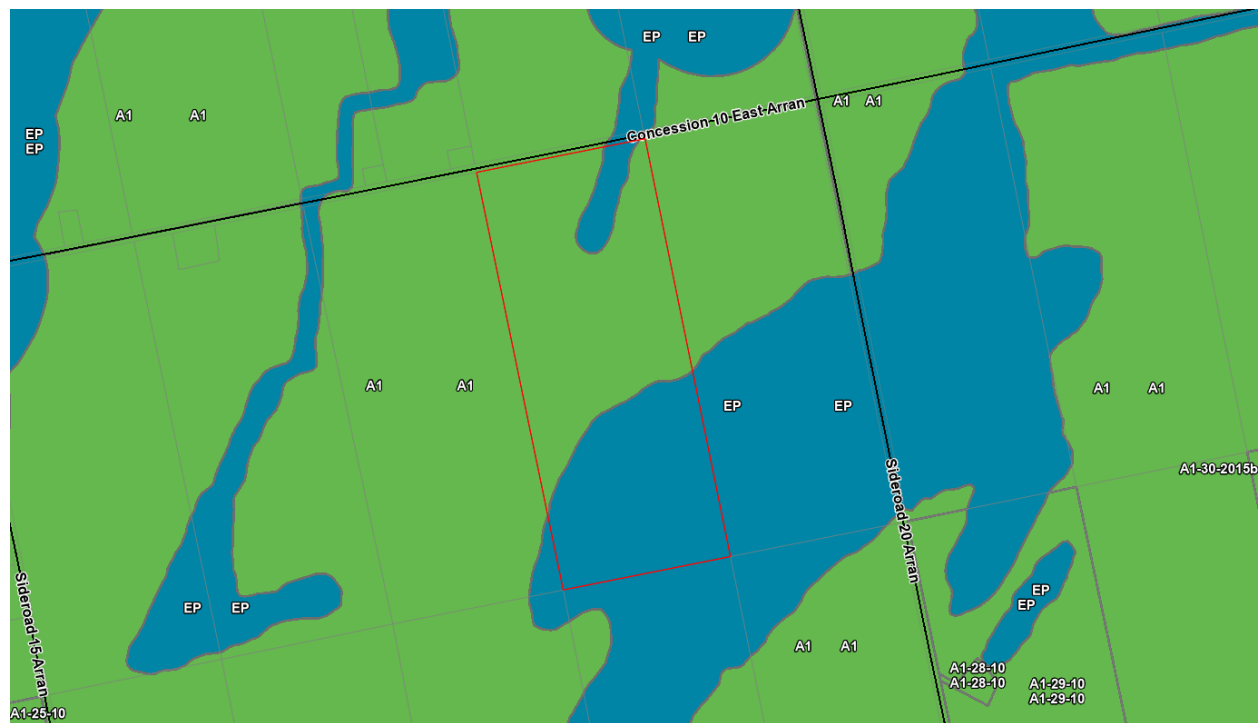
County Official Plan Map (Designated Rural Area and Hazard Land Area)



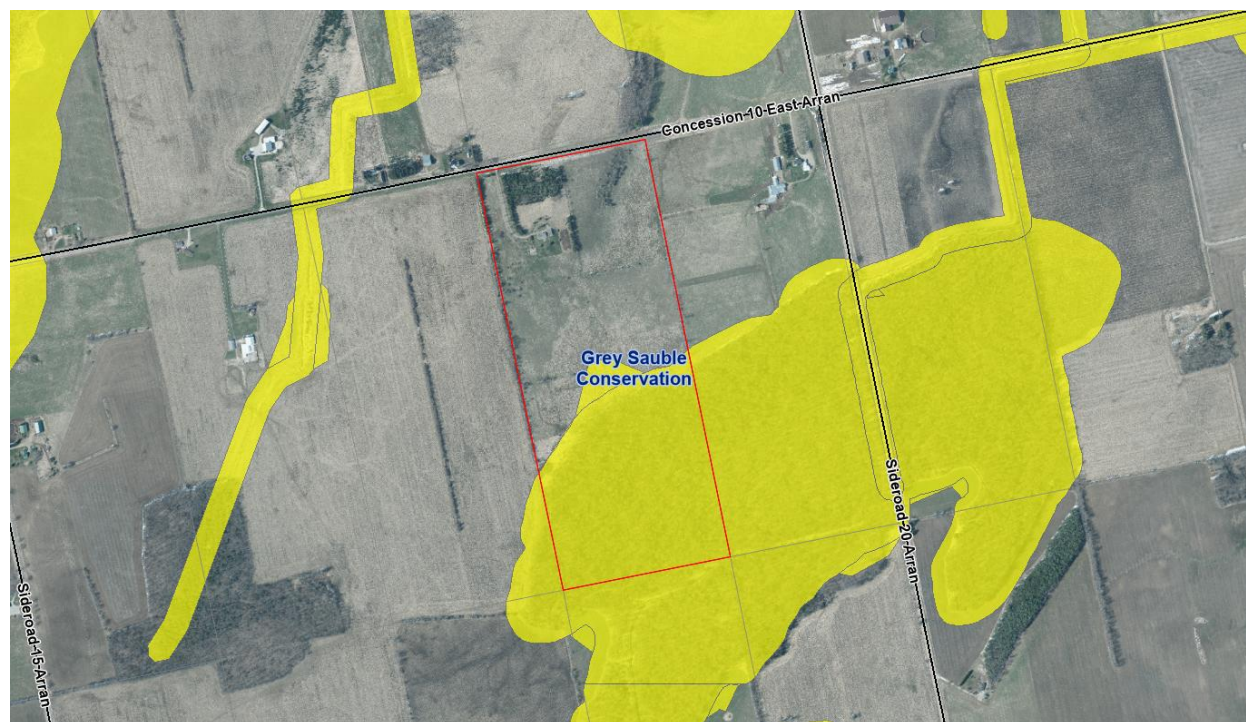
Local Official Plan Map (Outside of Local Official Plan)



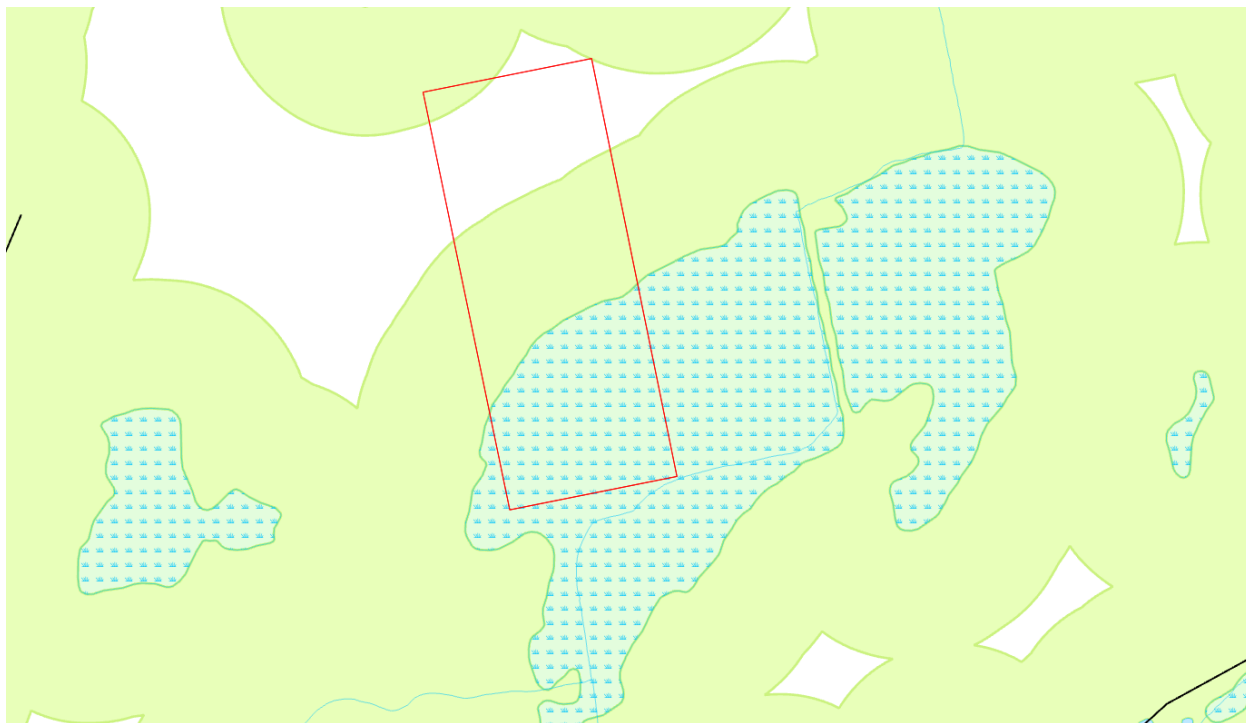
Local Zoning Map (Zoned A1 - General Agriculture and EP - Environmental Protection)



Conservation Authority Jurisdiction Map



Archaeological Potential



Agency Comments

Grey Sauble Conservation Authority: Provided in full below.

Historic Saugeen Métis (HSM): Email dated July 28, 2023 stated no objections.

Municipality of Arran-Elderslie: The Municipality verified conditions on July 27, 2023.

Municipality of Arran-Elderslie Building Department: Email dated July 19, 2023 stated no comments.

Municipality of Arran-Elderslie Public Works Department: Email dated July 19, 2023 comments stated that there was no water or sewer in the area of the subject property. No concerns were stated.



519.376.3076
 237897 Inglis Falls Road
 Owen Sound, ON N4K 5N6
www.greysauble.on.ca

Protect.
 Respect.
 Connect.

July 21, 2023

GSCA File: P23257

County of Bruce
 Planning and Economic Development Department
 268 Berford Street, Box 129
 Wiarton, ON
 N0H 2T0

Sent via email: bcplwi@brucecounty.on.ca

Re: Application for Consent B-2023-049 and Zoning Z-2023-049
Address: 716 Concession 10 E
Roll No: 410349000215800
Municipality of Arran-Elderslie (Arran)
Applicant: Bruce & Sharon Bailey

Grey Sauble Conservation Authority (GSCA) has reviewed the subject application in accordance with our mandate and policies for Natural Hazards and relative to our policies for the implementation of Ontario Regulation 151/06. We offer the following comments.

Subject Proposal

The subject proposal is to sever a parcel of 3.4 ha which includes an existing hobby farm. The retained lot area of 37 ha is proposed to be acquired by a local farmer and continue the existing (cash crop) farming. The dwelling would be surplus to the agricultural needs.

Site Description

The property is located on the south side of Concession 10 East Arran, just west Sideroad 20 Arran, in the Municipality of Arran-Elderslie. The northern portion of the property features a single-family dwelling on private services. Much of the property is utilized for agricultural purposes with a wetland featured encompassing the southern portion of the property. A steep slope is present on the northeast portion of the property.

GSCA Regulations

A portion of the subject property is regulated under Ontario Regulation 151/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. The regulated area is associated with the wetland feature in the southern portion of the property.

Under this regulation a permit is required from this office prior to the construction, reconstruction, erection or placing of a building or structure of any kind; any change to a building or structure that would have the effect of altering the use or potential use of the building or structures, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure; site grading; or, the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere,

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

if occurring within the regulated area. Also, a permit is required for interference with a wetland, and/or the straightening, changing, diverting or in any way interfering with an existing channel of a river, lake, creek stream or watercourse.

No development is proposed associated with the subject applications that requires a permit from our office.

Provincial Policy Statement 2020

3.1 Natural Hazards

Natural hazards are associated with the flood potential of the southerly wetland feature and erosion potential of the steep slope to the northeast. These areas are identified on the enclosed map and zoned EP – Environmental Protection. No development is proposed with the subject application within the identified natural hazard areas and both the retained and severed parcel feature sufficient space to accommodate development outside of the natural hazard areas should it be proposed. As such, we are of the opinion that the proposal is consistent with the Section 3.1 PPS policies.

Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan

The subject property is not located within an area that is subject to the Source Protection Plan.

Recommendations

GSCA has no objections to the subject applications as they do not impact any areas regulated under Ontario Regulation 151/06 or natural hazards.

Regards,

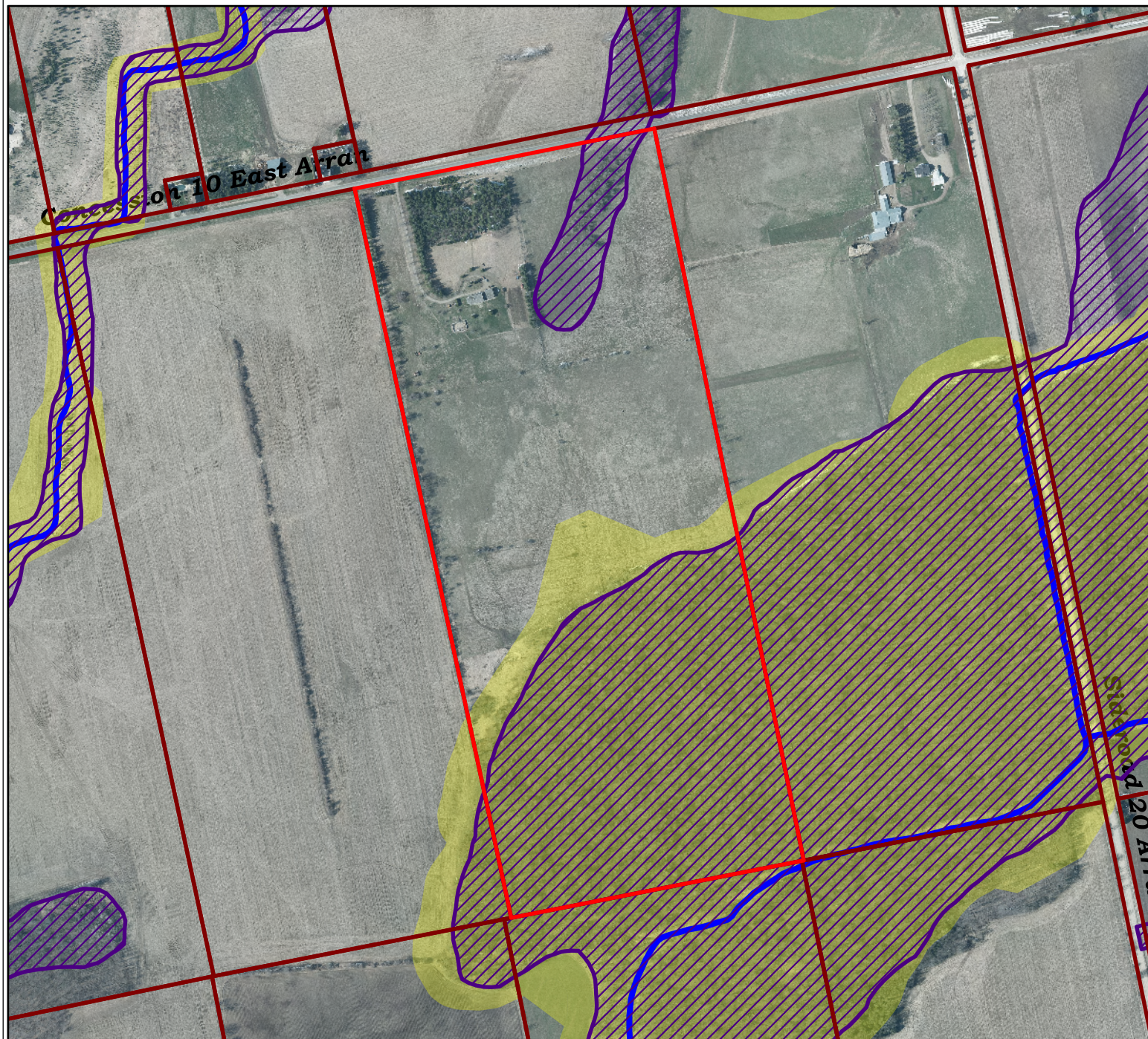






Mac Plewes
Manager of Environmental Planning

c.c. Jennifer Shaw, GSCA Director, Municipality of Arran-Elderslie
Christine Fraser-McDonald, Clerk, Municipality of Arran-Elderslie

Encl. GSCA Map

GSCA: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourse (Ontario Regulation 151/06)




-  Subject Property (Approx.)
-  ON Reg 151/06
-  Streams
-  Natural Hazard Area (Approx.)



Scale = 1:7500

0 125 m



716 Concession 10 E
Roll No. 410349000215800
Municipality of Arran-Elderslie

July 21, 2023

The included mapping has been compiled from various sources and is for information purposes only. Grey Sauble Conservation is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map. Regulation lines were created by Grey Sauble Conservation (GSC) using 1 metre contours interpolated from the Provincial (10 metre) Digital Elevation Model Version 1 & 2 & 1:10000 scale mapping.

By accepting this map you agree not to edit the map or disclaimer without the exclusive written permission of Grey Sauble Conservation. You also acknowledge that the information on this map is relevant only to the subject property and may be subject to change.

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This mapping contains products of the South Western Ontario Orthophotography Project (SWOOP). These images were taken in 2015 at 20cm resolution. They are the property of Grey Sauble Conservation © 2023



Grey Sauble
CONSERVATION

Marilyn Cameron

From: Coordinator LRC HSM <hsmrcc@bmts.com>
Sent: July 18, 2023 9:59 AM
To: Bruce County Planning - Peninsula Hub
Subject: Request for Comments - Arran-Elderslie (Bailey) - proposed Consent and Zoning By-law Amendment

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Arran-Elderslie Municipality

RE: Z-2023-049 / B-2023-049

The Historic Saugeen Métis (HSM) Lands, Resources and Consultation Department has reviewed the relevant documents and have no objection or opposition to the proposed Consent and Zoning By-law Amendment as presented.

Thank you for the opportunity to review this matter.

Regards,

Chris Hachey

Coordinator, Lands, Resources & Consultation
 Historic Saugeen Métis
 204 High Street
 Southampton, ON
saugeenmetis.com
 519.483.4000



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Marilyn Cameron

From: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Sent: July 19, 2023 8:46 AM
To: Lori Mansfield
Subject: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Christine Fraser-McDonald

Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 Cell: 519.270.4922
cfraser@arran-elderslie.ca

From: Chris Legge <CLegge@arran-elderslie.ca>
Sent: July 19, 2023 8:42 AM
To: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>; Sylvia Kirkwood <SKirkwood@arran-elderslie.ca>; Scott McLeod <SMcLeod@arran-elderslie.ca>; Pat Johnston <PJohnston@arran-elderslie.ca>
Subject: RE: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

There is no Water or Sewer in this area.

Chris

From: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Sent: Tuesday, July 18, 2023 3:32 PM
To: Sylvia Kirkwood <SKirkwood@arran-elderslie.ca>; Scott McLeod <SMcLeod@arran-elderslie.ca>; Pat Johnston <PJohnston@arran-elderslie.ca>; Chris Legge <CLegge@arran-elderslie.ca>
Subject: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

Please forward any comments asap.

Thanks.

Christine Fraser-McDonald

Clerk

Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 Cell: 519.270.4922
cfraser@arran-elderslie.ca

From: Lori Mansfield <LMansfield@brucecounty.on.ca>
Sent: July 18, 2023 2:49 PM
To: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Cc: Jennifer Burnett <JBurnett@brucecounty.on.ca>
Subject: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

Lori Mansfield
 Applications Technician
 Planning and Development
 Corporation of the County of Bruce

Office: 519-534-2092
 Direct: 1-226-909-5987
www.brucecounty.on.ca



From: Lori Mansfield
Sent: Friday, June 30, 2023 2:19 PM
To: Bruce County Planning - Peninsula Hub <bcplwi@brucecounty.on.ca>
Cc: Marilyn Cameron <MaCameron@brucecounty.on.ca>
Subject: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

Good Afternoon:

Attached please find the following documents with respect to Consent Application File No. B-2023-049 and Zoning By-Law Amendment Application File No. Z-2023-049, Bailey:

- Request for Agency Comments;
- Consent Application Notice; and
- Notice of Public Meeting.

Please also find the Application, Site Plan and Planning Justification Report, for your review and reference.

GSCA – Please note, we collected \$1,172.00 on behalf of the GSCA for the review of these applications.

Bruce and Sharon – Please note, the Development Signs required to be posted at the property are being sent via Purolator to the address listed on your application. Please post the signs immediately upon receipt. Once posted, please email a picture of the posted signs to bcplwi@brucecounty.on.ca.

Thank you,
Lori Mansfield

Individuals who submit letters and other information to Council and its Committees should be aware that any personal information contained within their communications may become part of the public record and may be made available through the agenda process which includes publication on the County's website.

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Marilyn Cameron

From: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Sent: July 19, 2023 9:49 AM
To: Lori Mansfield
Subject: FW: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

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Christine Fraser-McDonald

Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 Cell: 519.270.4922
cfraser@arran-elderslie.ca

From: Pat Johnston <PJohnston@arran-elderslie.ca>
Sent: Wednesday, July 19, 2023 9:48 AM
To: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Subject: Re: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

No comments at this time.

Please note that my email has been changed to pjohnston@arran-elderslie.ca

Patrick Johnston

Chief Building Official
 Municipality of Arran-Elderslie
 1925 Bruce Road 10 PO Box 70
 Chesley, ON
 N0G 1L0
 519-363-3039 ext 106

On 7/18/2023 3:31 PM, Christine Fraser-McDonald wrote:

Please forward any comments asap.

Thanks.

Christine Fraser-McDonald

Clerk

Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 Cell: 519.270.4922
cfraser@arran-elderslie.ca

From: Lori Mansfield <LMansfield@brucecounty.on.ca>
Sent: July 18, 2023 2:49 PM
To: Christine Fraser-McDonald <CFraser@arran-elderslie.ca>
Cc: Jennifer Burnett <JBurnett@brucecounty.on.ca>
Subject: FW: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

Lori Mansfield
Applications Technician
 Planning and Development
 Corporation of the County of Bruce

Office: 519-534-2092
Direct: 1-226-909-5987
www.brucecounty.on.ca



From: Lori Mansfield
Sent: Friday, June 30, 2023 2:19 PM
To: Bruce County Planning - Peninsula Hub <bcplwi@brucecounty.on.ca>
Cc: Marilyn Cameron <MaCameron@brucecounty.on.ca>
Subject: Surplus Farm.Bailey | Request for Agency Comments and Notices B-2023-049 Z-2023-049 Bailey

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1. Request for Agency Comments;
2. Consent Application Notice; and

3. Notice of Public Meeting.

Please also find the Application, Site Plan and Planning Justification Report, for your review and reference.

GSCA – Please note, we collected \$1,172.00 on behalf of the GSCA for the review of these applications.

Bruce and Sharon – Please note, the Development Signs required to be posted at the property are being sent via Purolator to the address listed on your application. Please post the signs immediately upon receipt. Once posted, please email a picture of the posted signs to bcplwi@brucecounty.on.ca.

Thank you,
Lori Mansfield

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MDS Calculations for the Proposed Retained Lot

Future development of a residential dwelling on the retained parcel is permitted under BCOP policies for consents in the Rural designation. The intent of severance Application B-2023-049 is to facilitate sale of the retained portion to a local farmer to continue agricultural uses without an associated residence. The applicants have stated that the local farmer has no desire to live on the property or manage a rental property. However, should a future landowner intend to build a dwelling, MDS compliance would be required to obtain a building permit.

At that time, the MDS guidelines of Section 4, Guidelines 7 (MDS I Setbacks for Building Permits on Existing Lots) and 40 (Measurement of MDS Setbacks for Development and Dwellings) would apply. Both guidelines require MDS I setbacks to be measured as the *“shortest distance between the proposed dwelling and either the surrounding manure storages, anaerobic digesters, or the livestock occupied portions of the livestock barns”*. The intent of the application is to sever the residential portion of the subject property and sell the retained parcels to a farmer who does not wish to manage residential uses. It is unlikely that the future landowner of the retained parcel intends to develop residential structures. However, should this intent change, compliance to the MDS requirements will need to be demonstrated.

Using MDS I setbacks provided by the agent for the proposed severed lot, setbacks were applied to the retained lot to ensure that there is sufficient land on the retained parcel to meet setback requirements for MDS policies. In addition, BCOP land use designations were also overlaid to ensure that a building envelope would also be in conformity to BCOP policies for the land use and any natural constraints on the lot.

There are five barns adjacent to the property. The MDS I calculations for each, provided by the agent in the attached planning justification report, are summarized here:

| | | Minimum Distance Separation Required |
|---|--|--------------------------------------|
| Barn 1 – West Curry | Feeders, max 100, dry outside yard | 286m |
| Barn 2 – NW storage | Storage of vehicles only IF beef housed as Farm 1 | 0 (no livestock) 286 m |
| Barn 3 – North Gowan | Calves, max 40, dry outside uncovered | 203 m |
| Barn 4 – NE of 20 th De Boar | Dairy/beef | 283 m |
| Barn 5 – E Martin | Cow-calf, max 25, dry outside | 177 m |

The appended figures show the proposed severed (red border) and retained lots along with the five adjacent farms and approximations of their required MDS I setbacks as listed above.

Figure 2 includes the BCOP land use designations applied as an overlay, showing Rural (Rur) and Hazard Lands (Haz) Designations, as well as a potential building area (in blue)

As can be seen in Figure 2, there is an area in the centre of the retained lot unconstrained by Hazard Lands designation and MDS setbacks within which a dwelling could be constructed. This unconstrained area is approximately 12.3 ha in size. Staff is satisfied that there is sufficient space on the retained parcel to site a future building envelope which complies with the MDS I setback requirements of the adjacent farms and is also sufficiently sited outside of Hazard Lands or natural constraints on the property.

Figure 1

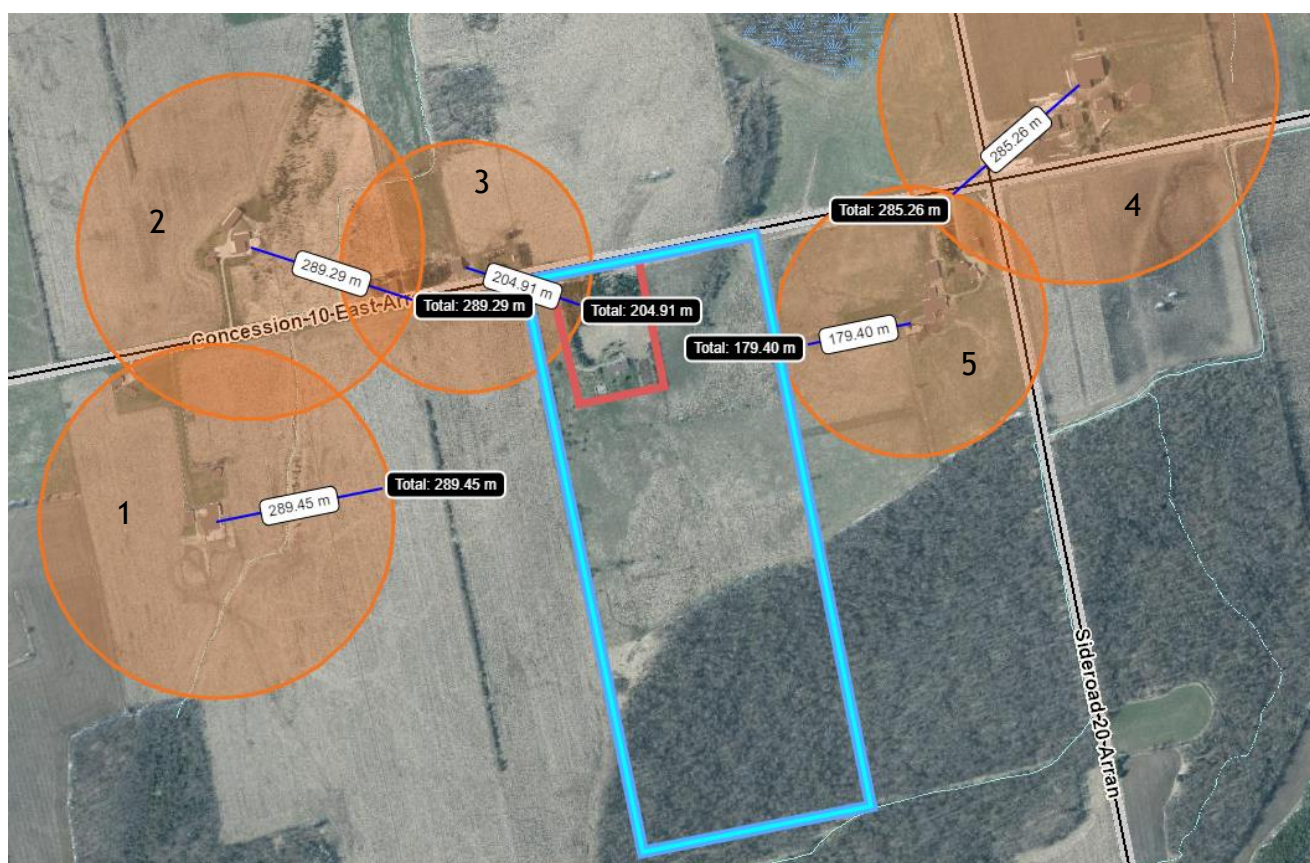


Figure 2



Planning Justification Report

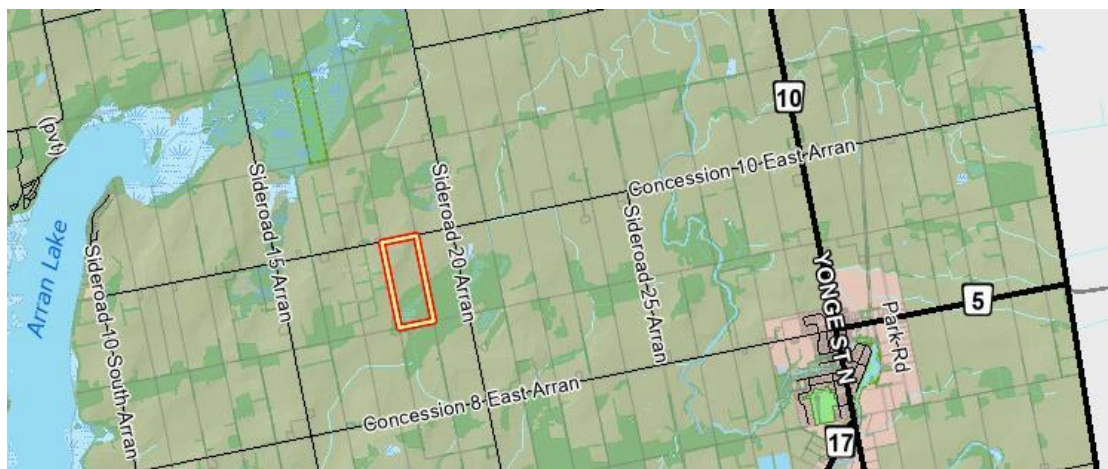
DATED: May 18th, 2023

PLANNING JUSTIFICATION REPORT

1.0 INTRODUCTION

1.1 Subject Lands:
 41 03 490 002 15800
 Lot 19, Concession 10
 Geographic Township of Arran
 Municipality of Arran-Elderslie

761 Concession 10 E



1.2 Background

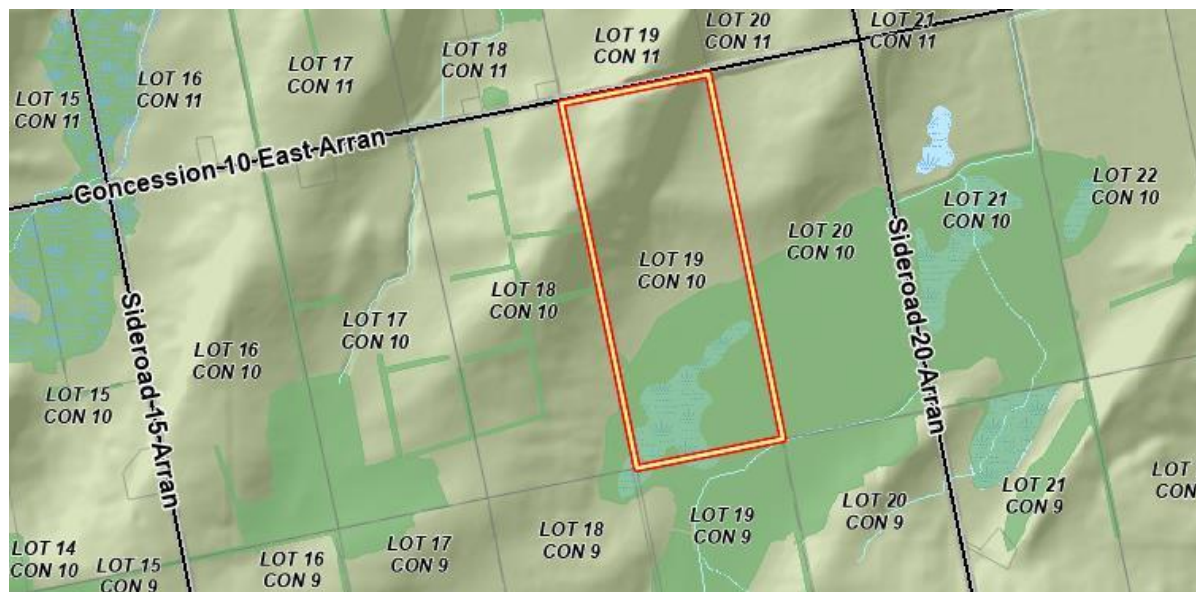
The Owners wish to obtain a severance of approximately 3.4 ha (8.5 acres) from their 40 ha (100 acres) parcel. Bev Nicolson, of B.A. Nicolson Planning Services, has been retained to assist with the planning applications.



B.A. Nicolson Planning Services

415 D Line, Sauble Beach ON N0H 2G0
 519-374-4670 banicolson2018@gmail.com

The lands are currently designated 'Rural' in the County of Bruce Official Plan, the southern area also overlaid by an environmental hazard area. A review of the policies is provided later in this report. The Township of Arran-Elderslie Official Plan does not apply to this rural area.



The subject lands contain an existing dwelling, an attached garage and a separate greenhouse building. The original barn has been dismantled and only a stone foundation remains. There is a large home garden and fruit trees planted around the dwelling. There is a hill and swale in the agricultural field to the east which funnels water to a system in the northeast.

The rear of the property is part of a forested area and contains low lying



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land with a creek/drainage channel. This area has been retained in its natural condition. The remainder of the lands have been and continue to be farmed, it is currently in cash crop. An abutting farmer farms the lands and is interested in acquiring them should the severance be approved.

1.3 Proposal

The proposed severance would contain the existing dwelling. The size of the parcel is predicated on the location of the dwelling, garden and driveway. The remainder of the lands would continue to be farmed or retained in its forested condition.

Existing

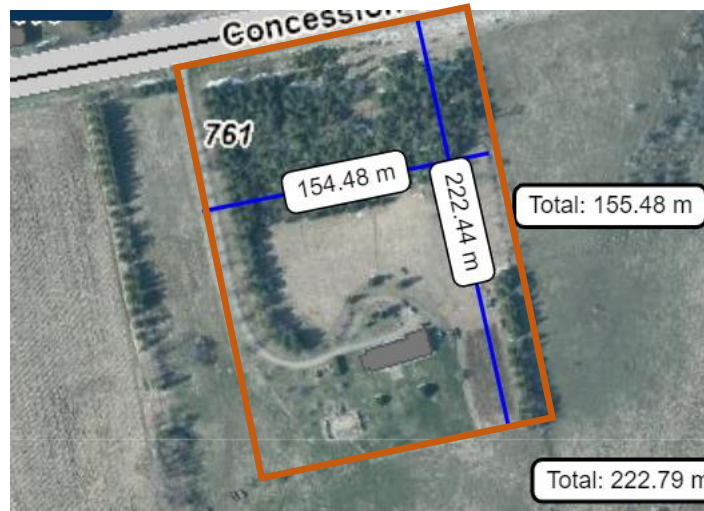
Frontage: 402 m (1320 ft)
Depth: 1005.8 m (3300 ft)
Area: 40.47 ha (100 ac)

Proposed Severed

Frontage: ± 155 m (508.5 ft)
Depth: ± 222.5 m (710.3 ft)
Area: ± 3.4 ha (8.5 ac)

Proposed Retained

Frontage: ± 247 m (811.5 ft)
Depth: 1005.8 m (3300 ft)
Area: ± 37 ha (91.5 ac)



A Bylaw amendment will be required to recognize the lot area of the retained agricultural parcel, from the 39 ha Bylaw requirement to 37 ha and to recognize that the severed will not comply with MDS.

This report is being submitted as part of the complete application process. It is our opinion that:

1. The proposal is consistent with Provincial Policy.
2. The proposal is in conformity with the County Official Plan.
3. The proposed variances to the zoning bylaw are minor in nature and appropriate for the lands and structures.
4. The proposal will not negatively impact upon the ability of the subject lands and surrounding lands to continue to be used for agricultural purposes.



2.0 Policy Review

2.1 Provincial Policy

The Provincial Policy Statement explains “A wide range of legislation, regulations, policies and programs may apply to decisions with respect to *Planning Act* applications and affect planning matters and assist in implementing” provincial interests.¹

2.1.1 Provincial Policy Statement

The Provincial Policy Statement (PPS), 2020 is issued under Section 3 of the *Planning Act* and is the guiding policy document for development within the province of Ontario, it details matters of provincial interest and sets the policy foundation. The PPS provides for appropriate development while protecting various resources, including mineral resources, agricultural lands and sensitive environmental lands and features.

The PPS vision supports “strong, livable and healthy communities” and recognizes a diversity across the province and between municipalities, as well as the benefit for local planning authorities to manage community needs and adapt to current issues including those related to housing, health and safety and climate change. County and Municipal official planning documents must be in conformity with the PPS.

The policies of the PPS cover matter which impact upon the building of strong healthy communities (Part 5 Section 1) and include healthy barometers which sustain financial well-being, encouraging a mix of housing, avoiding sensitive environmental or hazard areas, utilizing existing infrastructure and investment and ensuring sufficient land to accommodate a range and mix of land uses.

While settlement areas, with existing infrastructure, are the focus of growth, some residential development and rural related commercial and industrial is supported in the rural areas of municipalities. Rural areas may contain prime agricultural lands and lands which are viable in that they are or can be used

¹ Provincial Policy Statement, 2020, Province of Ontario, Order in Council 229/2020



for agriculture or agriculturally related uses. Rural lands may contain valuable resources, such as mineral resources or environmental features, which are needed in the long term. The rural character should be built upon and amenities and assets utilized, including the conservation and redevelopment of existing rural housing stock on rural lands.

The trend in agriculture is for larger farms and larger equipment requiring larger yields. The small family farm with a farmstead and a few animals on 40 ha has become less viable. The current Farmer/Owner is interested in selling the farm to an abutting farmer and the farmhouse is considered surplus to their needs. The proposal would ensure the continued use of the majority of the lands for agricultural purposes, as it would be farmed in conjunction with abutting lands, and the maintenance of the existing dwelling providing a home for a local family.

The forested area, shown as hazard is identified as a significant woodland environmental feature in the County Official Plan. No change is proposed to it, it will be retained as part of the existing woodland system and provide benefits associated with the natural environment. There is no mineral resources identified in the area.

2.1.2 Minimum Distance Separation

Minimum Distance Separation (MDS) must be assessed where a separate lot for a residence is proposed in the rural area, the review considers the potential impact upon existing livestock operations. The Ministry of Agriculture and Food has developed a program and formulae to assess the potential impact and facilitate an MDS calculation.

There are five barns in proximity to the subject lands. These have been assessed based upon the Ministry formula. Schedule A is attached and provides the calculations, the summary table is provided below.





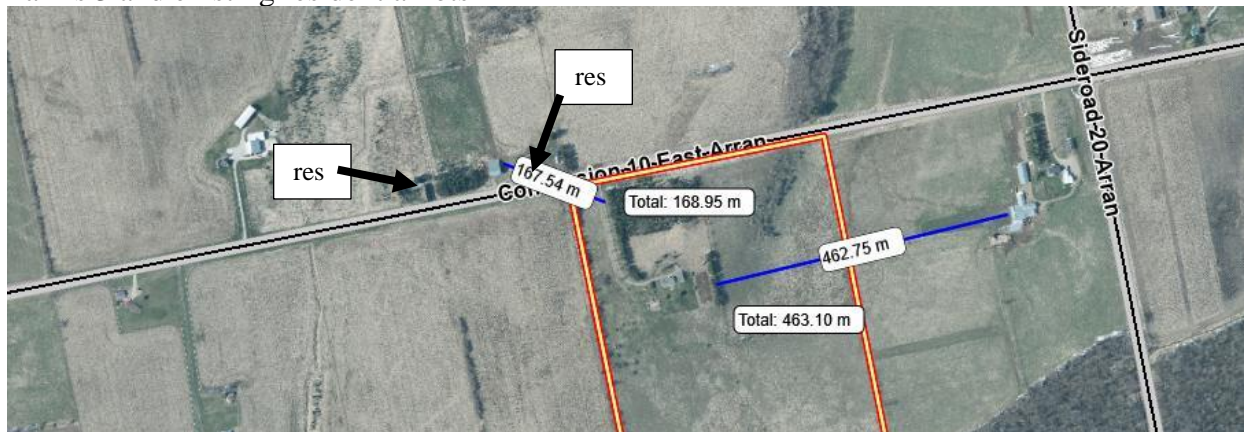
| | | Minimum Distance Separation Required | Minimum Distance Separation Proposed |
|---|--|--------------------------------------|--------------------------------------|
| Barn 1 – West Curry | Feeders, max 100, dry outside yard | 286m | 663 m |
| Barn 2 – NW storage | Storage of vehicles only IF beef housed as Farm 1 | 0 (no livestock) 286 m | 548 m |
| Barn 3 – North Gowan | Calves, max 40, dry outside uncovered | 203 m | 157 m |
| Barn 4 – NE of 20 th De Boar | Dairy/beef | 283 m | 739 m |
| Barn 5 – E Martin | Cow-calf, max 25, dry outside | 177 m | 463 m |

The closest barn is to the north and approximately 157 m from the existing dwelling on the new lot. This barn was investigated and the following information identified. The barn has been used to house calves in recent years, during the winter months, with outdoor uncovered yard. The neighbour to the east of the barn provided the information. It was estimated that



approximately 40 calves had been housed in the barn on a seasonal basis. Observations are there are no fenced pasture or outside area other than an uncovered small yard. The barn does not have any water or power, however some is provided from neighbouring residential properties. There are residential lots located on either side of the barn. The potential for expansion would not appear to be affected by the proposal. Relief will be requested as part of the zoning bylaw amendment.

Farms 3 and existing residential lots



2.1.3 Housing

The Province has identified the need for additional housing, in a variety of forms, and indicated the provision of housing as a priority, passing new legislation to secure progress on this objective.

As farms become larger the existing dwellings become surplus. Most farmers do not wish to be landlords and many dwellings had become derelict. Changes to the severance policies have recognized that to avoid this erosion of housing, 'surplus' dwellings may be separated from the farm. That policy applies to lands designated 'agricultural'. The subject lands are designated 'rural' however the same intent applies in this instance and a lot severance to contain the existing dwelling is proposed.

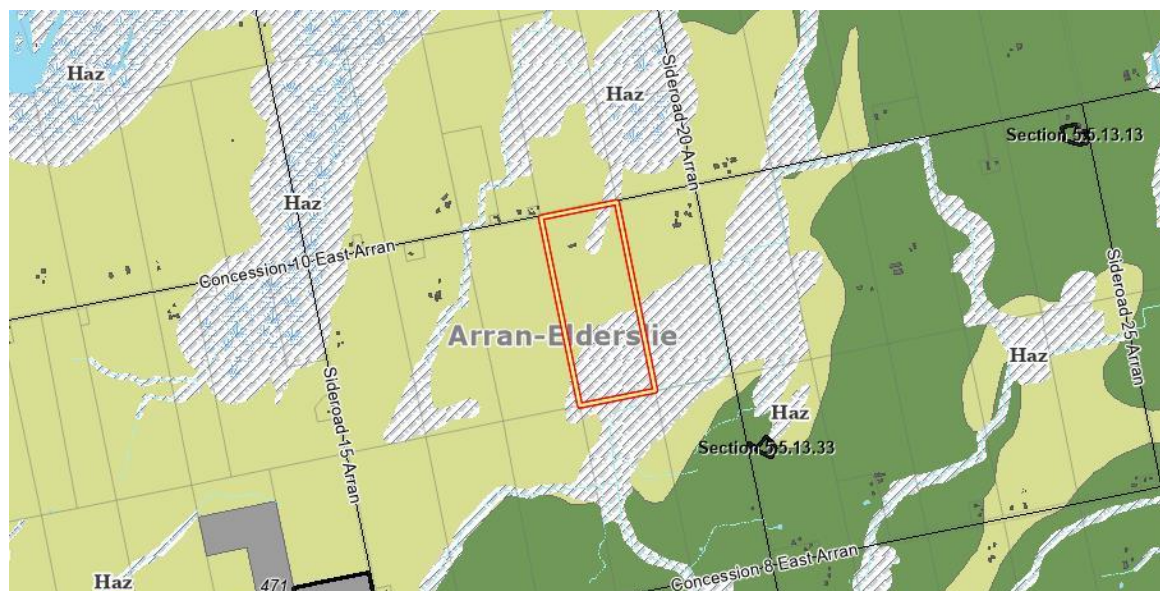
2.1.4 Conclusion

Allowing the property containing the dwelling to be severed will ensure the maintenance and availability of this dwelling in the long term and be in conformity with Provincial policy.



2.2 County of Bruce Official Plan

The subject lands are currently designated 'Rural' in the County of Bruce Official Plan (CBOP). At the rear of the lot there is a Hazard layer designation. The County is currently reviewing its mapping however it is understood that the current mapping continues to apply.



The Rural policies while protecting rural character and agricultural lands also permits a number of severances per lot, subject to certain criteria. The policies and criteria are reviewed in Schedule B. Non-farm Residential is a permitted use. A farm size may be 20 ha, if appropriate for the type of use proposed. The proposal will result in the agricultural lands currently in cash crop being maintained for that use. The proposal is for consent to sever a 3.4 ha lot from the 40 ha parcel. The farm use remains with 37 ha.



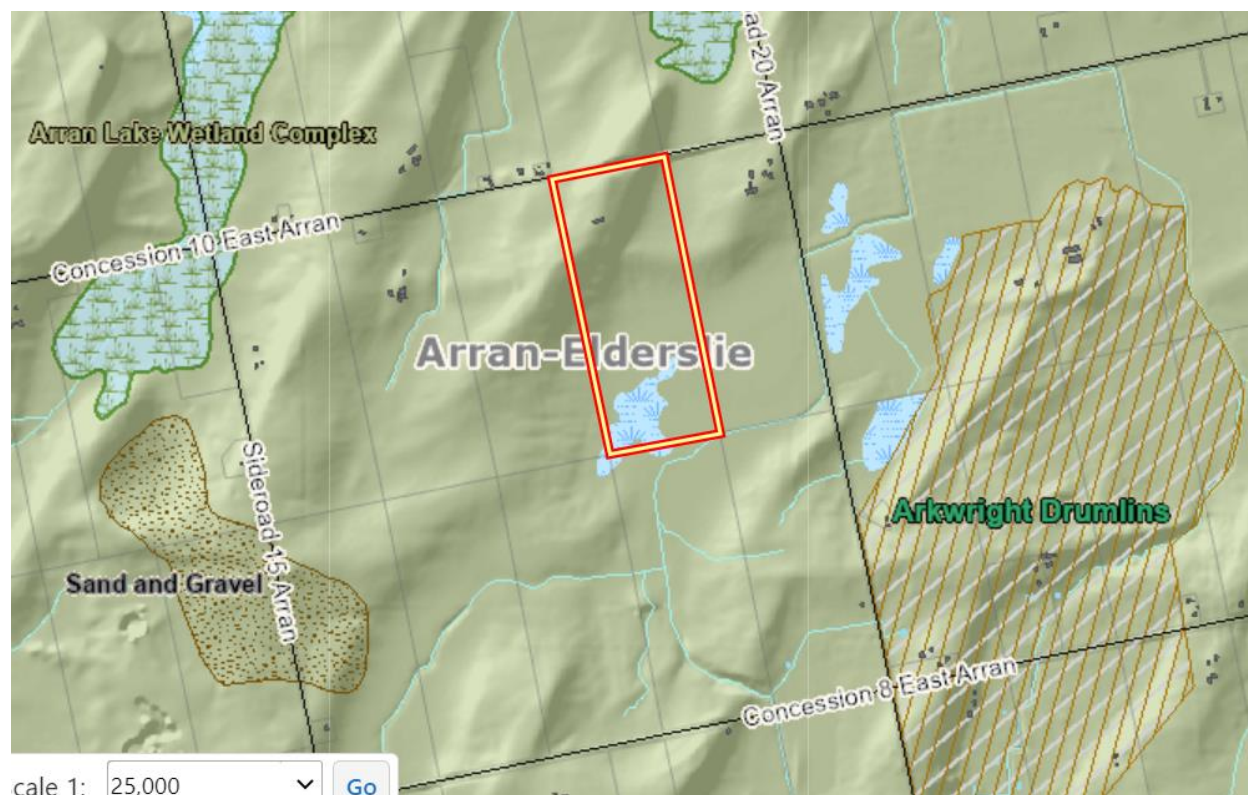


The proposed residential lot shape and size is predicated upon the location of the existing dwelling and its related uses. The front of the lot is comprised of mature trees, the existing driveway would continue to provide access on the west side of the property. The dwelling and greenhouse are located to the rear of the lot and in proximity to the old barn foundation. Our preference is for a concise rectangular shape. Considering these factors the smallest possible size has been proposed.

The hazard designation indicates a significant woodland environmental feature at the rear of the property. The existing forest and low lying area is not affected by the proposal. There will be no loss of woodlands or wooded natural system as a result of this proposal.

The mapping does not indicate any mineral resource area, or active pits or quarries, in proximity to these lands.





In summary, the proposal satisfies the policies of the Rural designation and is in conformity with the County of Bruce Official Plan.

2.3 Municipality of Arran-Elderslie Official Plan and Strategic Plan

The Municipality of Arran-Elderslie Official Plan applies to the settlement areas. The municipal official plan does not apply to these lands.

The Municipality of Arran-Elderslie Strategic Plan encourages the retention of and provision of a range of housing, principally in settlement areas but also recognizing the role of dwellings within the rural area. The goals include continuing to support “agricultural producers, businesses, and associations to ensure agriculture continues to thrive as a major economic driver.” The pattern in farming continues to be larger farm holdings and the demise of surplus dwelling assets, unless offered separately from the farm. This option allows the residential tax base to be maintained and provides a housing option for those desiring to live in the rural area.



2.4 Municipality of Elderslie Comprehensive Zoning Bylaw

The Municipality of Arran-Elderslie Comprehensive Zoning Bylaw Number 36-09 currently zones the lands 'A1' – General Agricultural (green) and 'EP' – Environmental Protection (blue). A single detached dwelling is a permitted use on a non-farm.



The zone provisions are as follows:

| Provisions Matrix | Agricultural Lot | Proposed Retained | Non-farm Lot | Proposed Severed |
|----------------------------|------------------|-----------------------|------------------|------------------|
| Minimum Lot Area | 39 ha (96 ac) | 37 ha | 0.5 ha (1.24 ac) | 3.4 ha |
| Minimum Lot Frontage | 100 m (328 ft) | 247 m (in 2 portions) | 40 m (155 m) | 155 m |
| Minimum Front Yard Setback | 20 m (66 ft) | n/a | 10 m (33 ft) | ≥10 m |
| Minimum Side Yard Setback | 20 m (66 ft) | n/a | 10 m (33 ft) | ≥10 m |
| Minimum Rear Yard Setback | 20 m (66 ft) | n/a | 10 m (33 ft) | ≥10 m |
| Maximum Lot Coverage | 15% | n/a | 15% | ≤15% |

The agricultural parcel would not comply with the minimum lot area provision, therefore an amendment to the zoning bylaw is proposed.



2.5 Grey Sauble Conservation Authority

The Grey Sauble Conservation Authority (GSCA) Regulation 151/06 is in effect in the area. The map below shows where it applies. The proposed lot is not within the regulated area and will not change anything affecting environmental feature. The agricultural area will continue to be farmed as it has in the past.

The GSCA also provides comments on environmental features and potential impact upon same. There is no change proposed in proximity to the proposed lot. No concerns are anticipated from the GSCA.



3.0 Summary and Conclusions

3.1 Summary

The proposal is located within the Rural designation, a severance is permitted. The minimum acreage required by the official plan is provided, the size of the residential lot is predicated upon the location of the existing dwelling. The land is leased to an abutting farmer who is currently farming the lands and is interested in acquiring the lands to continue to farm it but not in being a landlord. The current farmer/owner wishes to continue to live on the residential lot. The barn to the north of the proposed lot contains cattle on a seasonal basis, is located between two existing residential lots and does not have water or power from its own source, all of which limit any expansion.



3.2 Conclusions

The proposal is for an amendment to the zoning bylaw to recognize the lesser size of the retained agricultural parcel, 37 ha. The amendment would also amend the proposal to grant relief to the MDS requirement, recognizing the existing constraints to livestock expansion of the barn to the north.

The consent to sever application is to create a 3.4 ha parcel containing the existing dwelling and related uses.

The proposal

1. Would be consistent with Provincial Policy.
2. Would be in conformity with the County Official Plan.
3. The amendment to the zoning bylaw is minor in nature and maintains the intent of the bylaw.
4. The proposal is appropriate for the lands and in keeping with policy intent.



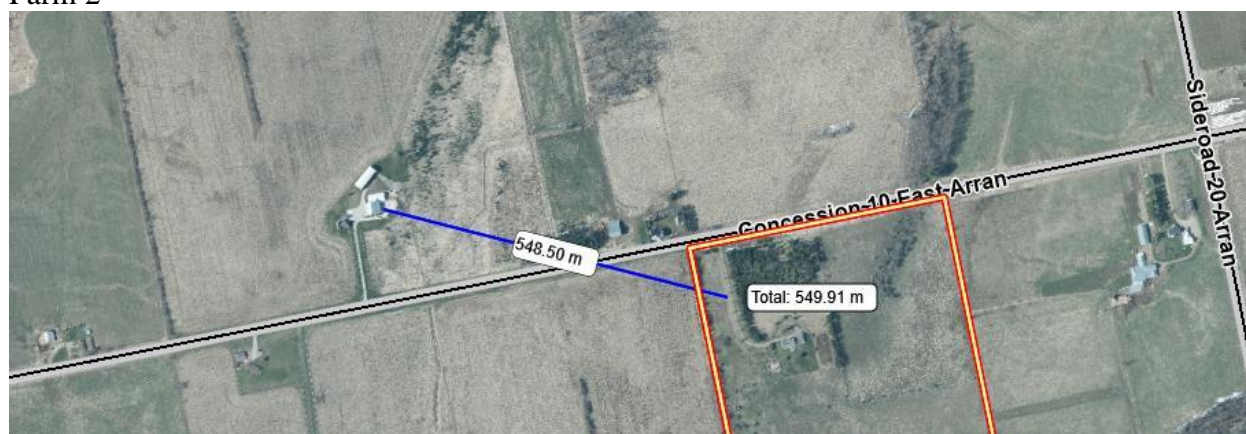
SCHEDULE A

Minimum Distance Separation Calculations

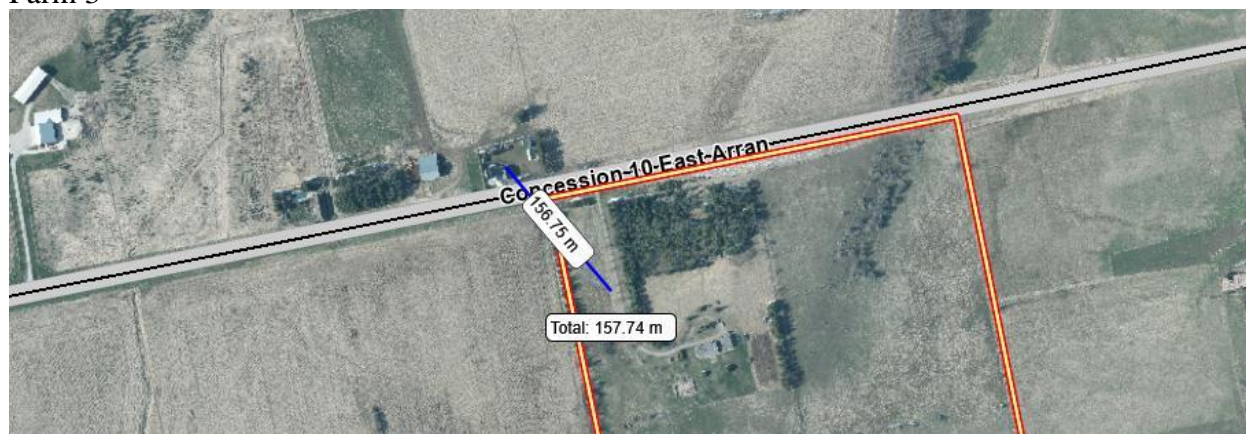
Farm 1



Farm 2



Farm 3



B.A. Nicolson Planning Services

415 D Line, Sauble Beach ON N0H 2G0
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Farm 4



Farm 5



SCHEDULE B

General and Rural Policy Chart

SCHEDULE B

County of Bruce Official Plan – Land Division Policy Chart

6.5.3 Land Division Policies (excerpt pertaining to this proposal)

6.5.3.1 General Policies

The policies of this section shall apply to all consent applications:

| | | |
|------|--|--|
| i) | The severed and retained lots shall front on an existing road allowance which is opened and maintained on a year-round basis and is constructed to a standard of construction adequate to provide for the additional traffic generated by the proposed development. | Existing municipal road (Concession 10E) |
| ii) | Servicing for the severed and retained lots shall be in accordance with Section 4.7.5 [Water and Sewer Services]. | Private services exist, no change will result from the proposal. |
| iii) | Access onto a County Highway designated as “Arterial Road” on Schedule ‘B’ Transportation shall be restricted and only permitted where no traffic hazards exist or will be created. No more than two (2) lots including the retained, with access proposed to be gained directly from the “Arterial Road”, may be created from the original Crown surveyed lot. All other policies of this Plan shall apply. The restriction on the number of lots that may be created with direct access may be waived only for development proposed within a Primary or Secondary Urban Community at the sole discretion of the County of Bruce Planning Department and the County of Bruce Highways Department. For the purposes of this clause, any original Crown surveyed lot severed for the purposes of a school or church prior to 1995, road widening or similar public purpose, or minor lot line adjustments shall be deemed to be an original Crown surveyed lot. | Not applicable |
| iv) | Access onto County Roads designated as “Collector Road” or “Proposed Collector Road” on Schedule ‘B’ Transportation shall be restricted and only permitted where no traffic hazards exist or will be created and | Not applicable |



| | | |
|-------|--|---|
| | where the volume of traffic from the proposed new use will not impede the expeditious flow of traffic. | |
| v) | v) Prior to the creation of a new lot adjacent to a Provincial Highway, the Ministry of Transportation shall approve the access connection for both the severed and retained lots(s). | Not applicable |
| vi) | The consent shall only be granted if in conformity with the land use designations and policies of this Plan, and local Official Plans, and Zoning Bylaws where they exist. | This review shows conformity and a zba will ensure compliance with bylaw. |
| vii) | The severed and retained lot(s) shall: be of acceptable size and dimension for the intended use; have regard for the proper treatment and disposal of stormwater and proper lot grading; have safe and adequate access to the highway system; be consistent with the sewage and water servicing policies of Section 4.7.5 [Water and Sewer Services]; not be premature in regard to the public interest; have regard to the natural environment. | The proposal is in conformity. |
| viii) | The creation of a lot or lots in an area susceptible to flooding, erosion or any other physical or environmental constraint will not be permitted unless it can be clearly established that the proposed use will not adversely impact such constraints. | Not applicable |
| ix) | On the granting of a consent, conditions may be imposed on the severed and retained lot(s) to ensure the proper development of the severed and/or retained lots(s) including but not limited to the requirement for a stormwater management plan, lot grading plan, tree retention plan, parkland dedication, cash-in-lieu of parkland, roadway/highway widening dedication servicing requirements, etc. | No change is proposed to the existing residential and agricultural uses. |
| x) | The application represents an orderly and efficient use of land, and its approval would not hinder development of the retained lands. | The proposal will not negatively impact upon the use of the retained lands. An MDS review was conducted and is provided with the application. |
| xi) | Land acquisitions, or land disposals, implementing the policies of this Plan by the Ministry of Natural Resources, Conservation Authorities, the County, or other public or private non-profit corporations need not adhere to the lot area requirements of this Plan. | Not applicable |



| | | |
|-------|---|---|
| | The acquisition or disposal shall conform to the applicable Zoning By-Law. | |
| xii) | This Plan shall be interpreted in a manner that further enhances the development and maintenance of the Bruce Trail Association. | Not applicable |
| xiii) | Nothing in this Plan shall prohibit the recreation of the original Township lot fabric provided both the severed and retained lots comply with the minimum lot area requirements of this Plan and both the severed and retained lots front onto, and have access to, an opened and maintained municipal road that is maintained on a year-round basis at the time of application. | Not applicable |
| xiv) | Where no Local Official Plan exists, no new lots shall be created within 500 metres of a sanitary landfill site or Mineral Resource Area without the permission of the appropriate approval authority. | Mapping does not indicate proximity to a landfill or mineral resource area. |

6.5.3.4 Consents – Rural Areas

| | | |
|----|--|--|
| .1 | Original Crown surveyed lot may be subdivided into either: I) Two (2) Farm Lots, including the retained lot, each generally 20 hectares in total lot area in accordance with Section 6.5.3.4.3 [Agricultural Uses (Farm Lots)]; or II) Three (3) Non-Farm Lots or Non-Farm Residential Lots, including the retained lot, in accordance with Section 6.5.3.4.4 Non-Farm Lots/Non-Farm Residential Lots. In no instance shall an original Crown surveyed lot be subdivided into more than three lots. | The proposal will result in a maximum of two lots, one farm parcel and one residential parcel. |
| .2 | For the purposes of this section, any original Crown surveyed lot severed for the purposes of a school or church prior to 1995, road widening or similar public purpose, or minor lot line adjustments shall be deemed to be an original Crown surveyed lot. | Not applicable |
| .3 | Agricultural Uses (Farm Lots) Consent for Agricultural uses as permitted in Section 5.5.4 [Permitted Uses (Agricultural Areas)] shall be in accordance with the following: | |
| | i) In order to promote and maintain viable farming operations and generally minimize potential | |



| | | |
|-----------|--|--|
| | impacts on the farming community, the minimum lot area of farming lands within the Rural designation shall generally be 20 hectares. | The proposal would result in a farm parcel comprising approximately 37 ha. |
| | ii) In order to be eligible for a 20 hectare severance as permitted in clause (i) above, a lot of record must have a minimum of 90% of its land area within the 'R – Rural' designation. | 100% of the land is within the rural designation, underlying a hazard area on a portion of the lands. |
| | iii) Both the severed and retained parcels shall be generally 20 hectares in size. | The farm parcel will be as noted above, the second parcel will be for non-farm purposes. |
| | iv) In determining the designation of a lot of record for compliance with clause (ii) above, the designation(s) underlying the 'Hazard Land Areas' designation, if present on a lot, shall also be used. | The rural designation would underly the hazard land area shown on the south portion of the lands. |
| | v) All severed and retained parcels shall also meet the requirements of Section 6.5.3.1 [General Policies (Land Division Policies)] and all other applicable policies of this Plan. | Note the assessment in the previous table. |
| .4 | Non-Farm Lots/ Non-Farm Residential Lots Consent for Farm Related Commercial and Industrial Uses as permitted in Section 5.5.9; Institutional uses as permitted in Section 5.5.10; Rural Industrial uses as permitted in Section 5.6.6; and Rural Commercial uses as permitted in Section 5.6.7 and Non-Farm Residential Lots shall be in accordance with the following: | |
| | i) The maximum size of any new Non-Farm lot shall be 4 hectares. A Planning Report shall be provided at time of application justifying the proposed size of the consent if the proposed lot is over 0.61 hectares (1.5 acres) in size. The minimum lot area shall generally be no less than 0.4 hectares (1 acre). | The proposal is for approximately 3.4 ha. A Planning Report is provided to justify the size proposed. |
| | ii) In order to be eligible for a severance as permitted in clause (i) above, there must be a minimum of 100% of the original Crown surveyed lot within the 'R – Rural' designation. | 100 % of the land is within the rural designation, although the south end has an overlay of hazard and forest. |
| | iii) In determining the designation of the original Crown surveyed lot for compliance with clause (ii) above, the designation(s) underlying the 'Hazard Land Areas' designation, if present on a lot, shall also be used. There shall be sufficient developable area outside of the 'Hazard Land Area', including applicable environmental setbacks, for the proposed development. | Proposal and land designation satisfies this policy. |



| | | |
|--|---|---|
| | iv) All severed and retained parcels shall also meet the requirements of Section 6.5.3.1 [General Policies (Land Division Policies)] and all other applicable policies of this Plan. | Note the assessment in the previous table. |
| | v) The severed and/or retained parcels must be viable for their proposed future use in the opinion of the County of Bruce. | The 37 ha portion will continue to be used for agricultural purposes, the current owners do not wish to continue to farm and most farmers (if purchasing the lands) do not wish to be landlords. Both would remain viable community assets. |
| | vi) In order to avoid narrow linear parcels of land the frontage-to-depth ratio shall be a maximum of 1:3 and conform to the appropriate zoning requirements for lot frontage. | The form and size of the proposed lot is predicated on the location of the existing dwelling, gardens and driveway. |
| | vii) An initial application for consent from an original Crown surveyed lot shall not propose to create more than one new lot. No subsequent severance shall be granted or created from the original Crown surveyed lot until a building permit has been issued for the proposed primary use for the lot previously severed and the building to be constructed has been completed and an 'Occupancy Permit' has been issued for the building. | Proposal complies. |
| | viii) All new lots must be located on a year-round maintained Municipal road. | Concession 10 E is a year-round maintained municipal road. |
| | ix) This Official Plan requires the severance of all new Non-Farm lots to comply with MDS I. All livestock facilities within the vicinity of the proposed severance shall be used in determining MDS I compliance. | An MDS has been submitted as part of this report (Schedule A). |
| | x) All new lots shall be located a minimum of 123 metres away from the boundary of an existing licensed gravel pit or 213 metres away from the boundary of an existing licensed quarry and not within 500 metres of lands zoned for a landfill site or within 500 metres of Mineral Resource Area shown on Schedule 'C' excepting however that a new lot for an existing residence surplus to a farming operation need not meet these setbacks. An existing farm residence surplus to a farming operation must be habitable at the time of application for consent. | The proposed lot with the existing farm dwelling is not affected by a mineral resource are, as per Schedule C to the OP. |



| | | |
|--|---|--|
| | xi) All new lots must be within reasonable distance of an existing school bus route as determined by the appropriate school board(s). | School Board comment will be obtained during the circulation process. There are no children of school age currently in the Owners household. |
|--|---|--|



ADDENDUM Schedule to Planning Justification Report dated June 15th, 2023.

Driveway leading to development area, boundary of lot reflected in line of field to the right (west), view to the south.



Front of existing dwelling, attached garage on left.



Looking north towards the road (N) from the drive in front of the dwelling, treed area and lawn buffer.



Fruit trees on west side of lot/dwelling, looking towards the south and old barn foundation.



Rear of dwelling, shows greenhouse attached to the rear of the garage.



View from proposed rear lot line looking north towards rear of dwelling, greater than 10 m.



View from rear of dwelling to eat and proposed lot line at trees.



View on proposed rear lot line to the east towards garden and proposed side lot line.



Public Notice



County of Bruce
Planning & Development Department
268 Berford Street, PO Box 129
Warton, ON N0H 2T0
brucecounty.on.ca
226-909-5515



June 30, 2023

File Number: Z-2023-049

Public Meeting Notice

**You're invited to participate in a Public Meeting
to consider Zoning By-Law Amendment File No. Z-2023-049
August 14, 2023 at 9:00 am**

A change is proposed in your neighbourhood: This application proposes to sever a parcel of 3.4 ha which includes an existing dwelling and hobby farm. The retained lot area of 37 ha is proposed to be acquired by a local farmer and continue the existing (cash crop) farming. The dwelling would be surplus to the agricultural needs. The related Consent Application is File No. B-2023-049.



761 CONCESSION 10 E, CON 10 LOT 19 (Arran)
Municipality of Arran-Elderslie, Roll Number 410349000215800

Learn more

You can view limited information about the application at <https://brucecounty.on.ca/living/land-use>. Additional information, including the supporting materials, can be provided upon request by e-mailing bcplwi@brucecounty.on.ca or calling 226-909-5515. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Marilyn Cameron

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after July 21, 2023 may not be included in the Planning Report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at bcplwi@brucecounty.on.ca, mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at cfraser@arran-elderslie.ca or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Eldersli before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.

Site Plan



Severed Parcel



Retained Parcel





Planning Report

To: Municipality of Arran-Elderslie Council

From: Rebecca Elphick, Consultant Planner

Date: July 28, 2023

Re: Zoning By-law Amendment Application Z-2023-048 (Sweiger)

Recommendation:

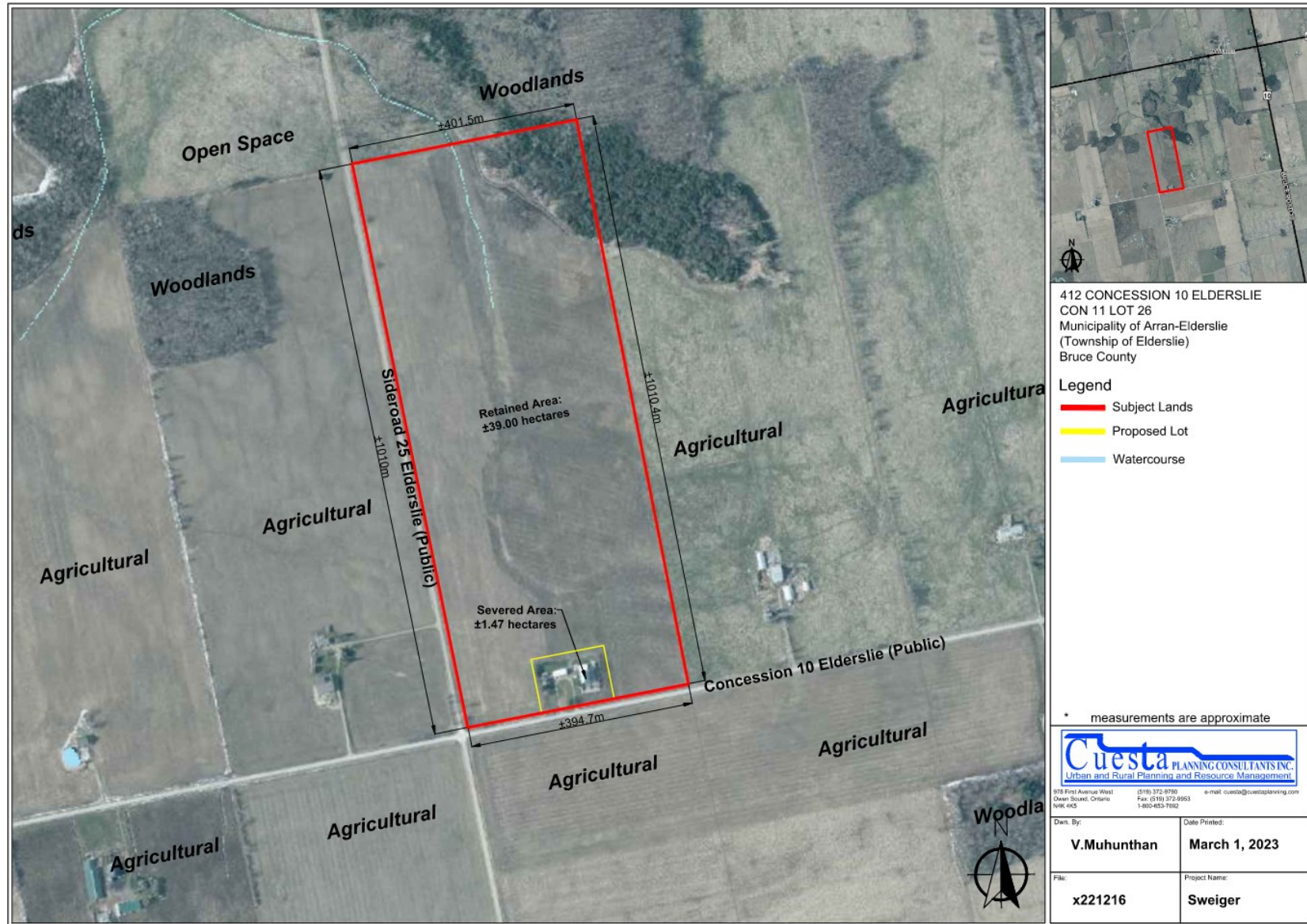
Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2023-048 as attached and the necessary by-law be forwarded to Council for adoption.

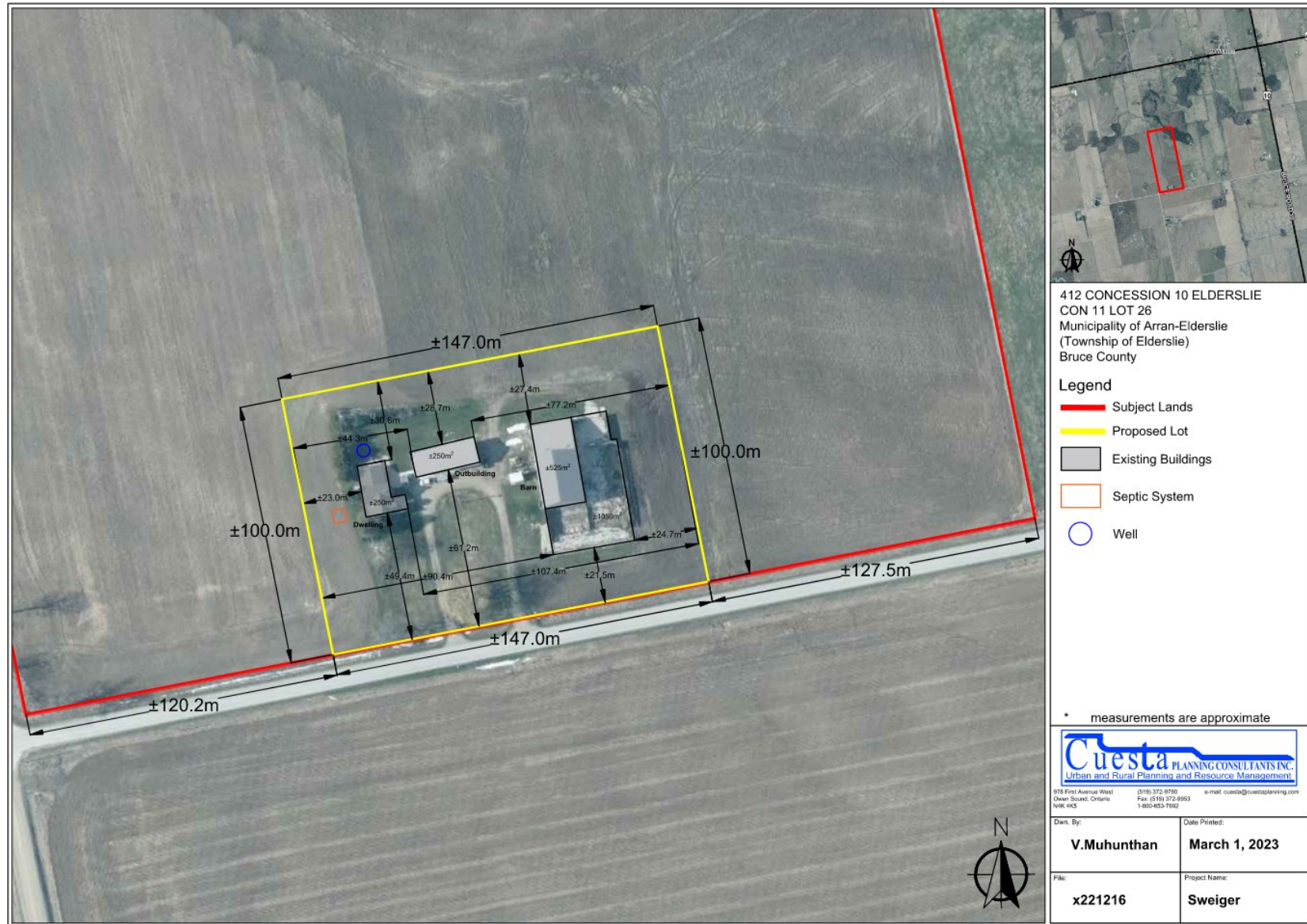
Summary:

The subject land is located at 412 Concession 10 in the geographic township of Elderslie. The landowner is proposing a surplus farm dwelling severance (Consent Application B-2023-048). The parcel to be severed has an area of approximately 1.47 hectares, a depth of approximately 100 metres and frontage of approximately 147 metres along Concession 10. This parcel contains a detached dwelling, a Type I Barn, a Type III Uninsulated Barn, and two Type IV Insulated Barns. The proposed retained parcel has an area of approximately 39 hectares with a frontage of approximately 247.7 metres and will continue to be used for a cash crop operation. The Zoning By-law Amendment is required to re-zone the retained parcel to prohibit future residential buildings/structures.

Site Plan (Full Extent of Property)



Site Plan (Proposed Severed Parcel)



Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant agency comments (attached), and planning policy sections.

Surplus Farm Dwelling Severance

The only type of residential severance permitted in the Provincial Policy Statement (PPS) is for a residence surplus to a farming operation as a result of farm consolidation.

The County Official Plan includes the following criteria for assessing surplus farm dwelling severances:

- (i) The owner of the lands to be severed is a **‘bona fide farmer’** and must:
 - (a) own and farm the lands on which the surplus dwelling is proposed to be severed from;
 - (b) own and farm other lands; and,
 - (c) own a residence elsewhere, or reside as a tenant elsewhere, therefore rendering the residence on the subject farm surplus to their needs;
- (ii) The lot proposed for the surplus residence must be **limited in area** (i.e., of sufficient size to accommodate the surplus residence and any accessory buildings);
- (iii) The remnant agricultural lands shall be rezoned to **prohibit the future residential development** of any type on the agricultural lands;
- (iv) **Minimum Distance Separation (MDS I)** formula requirements are to be met for the proposed severed lot if livestock facilities or anaerobic digesters exist on the retained farmlands. (Note: MDS I does not apply to existing barns on separately titled lots); and,
- (v) The existing surplus dwelling/residence is **habitable** at the time of application.

The owner is a bona fide farmer who owns and farms the subject land as well as over 300 acres of farmland in the County. The dwelling on the subject lands is surplus to his needs. The lands are designated Agricultural Areas, Hazard Land Areas, and Rural Areas in the County Official Plan and are mostly within a prime agricultural area.

The new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services. The applicant is proposing a rectangular lot configuration which will reduce the amount of land removed from agricultural production to the minimum appropriate size for the existing residential use.

Zoning By-law Amendment Application Z-2023-048 proposes to prohibit future residential buildings/structures on the retained farmland.

Furthermore, Minimum Distance Separation (MDS) I calculations are not required given that the proposed severed parcel contains both the existing dwelling and a livestock facility.

This Application meets the PPS and County Official Plan requirements for a surplus farm dwelling severance.

Natural Heritage & Natural Hazards

The natural heritage and natural hazard features on or adjacent to the property include an intermittent stream which traverses the subject lands near the northern boundary, as well as an Area of Natural and Scientific Interest (ANSI) (the Dobbinton Esker) within the southeastern portion of the subject lands. Impacts to natural heritage features will be negligible given that no new construction or site alteration is proposed, and therefore an Environmental Impact Study (EIS) is not recommended. GSCA Staff confirmed that the retained and severed parcels will be sufficiently sized to accommodate future development outside of the natural heritage and natural hazard areas should it be proposed.

Areas of the property are within the Grey-Sauble Conservation Authority (GSCA) Approximate Screening Area associated with Ontario Regulation 151/06 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses). The applicant is advised that development and/or site alteration within the GSCA Approximate Screening Area may require permission from GSCA prior to carrying out any work on the subject lands.

The proposed applications are consistent with the natural heritage policies of the PPS and conform to the natural heritage policies of the County Official Plan.

Cultural Heritage

The area adjacent to the intermittent stream has archaeological potential. As this proposal does not involve the construction of new buildings/structures or site alteration, an archaeological assessment is not recommended at this time. The Saugeen Ojibway Nation has advised that it concurs with this approach.

Water and Sewer Services

The proposed severed parcel is presently serviced with a private septic system and well. As the proposal does not contemplate any new buildings or structures on the retained parcel, no water nor wastewater servicing is proposed. The proposed applications are consistent with the servicing policies of the PPS and conform to the servicing policies of the County Official Plan.

Efficient use of Lands and Resources

The new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services. The applicant is proposing a rectangular lot configuration which will reduce the amount of land removed from agricultural production to the minimum appropriate size for the existing residential use. The retained parcel will continue to be used for a cash crop operation. Should the consent be granted, the parcels will be assessed separately, which will provide a modest increase to the property tax revenue for the Municipality and the County.

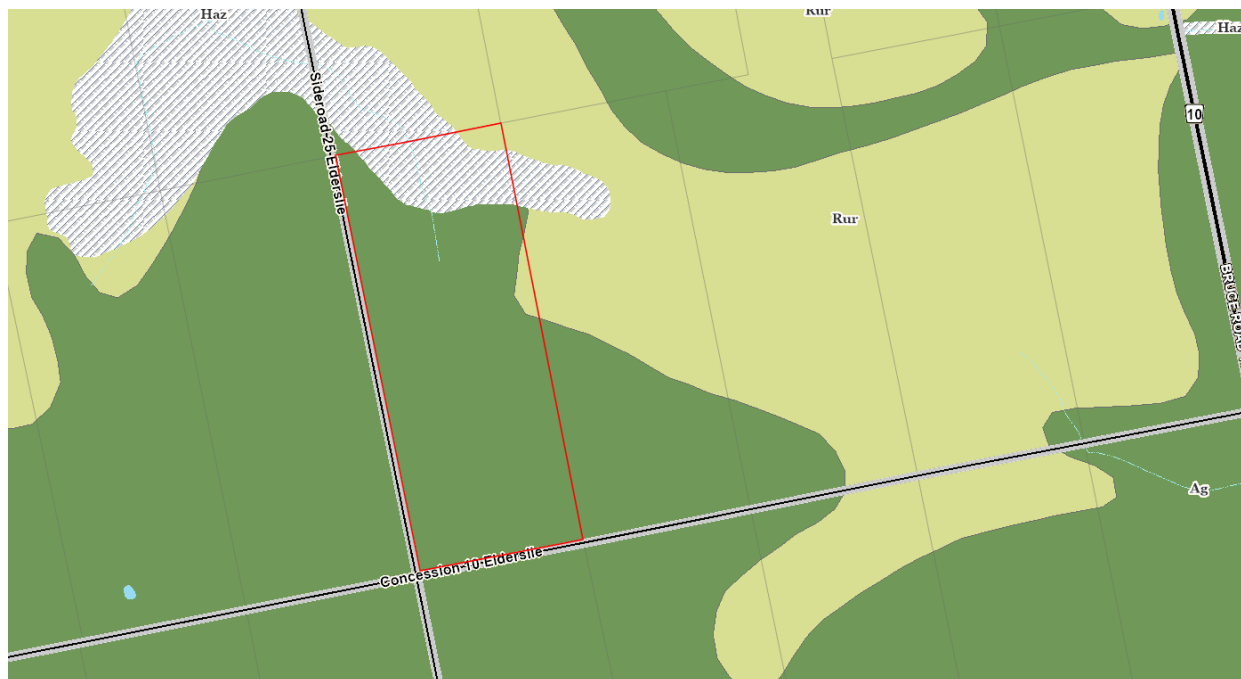
Zoning By-law

The subject lands are zoned 'General Agriculture (A1)' and 'Environmental Protection (EP)' in the Zoning By-law for the Municipality of Arran-Elderslie. The existing dwelling, barn, and outbuildings are permitted uses in the A1 Zone where they are sited. Both the retained and severed parcels meet the minimum lot area and minimum frontage requirements of the A1 Zone. All existing buildings on the proposed severed parcel meet the minimum required front, rear, and side yard setbacks, as well as the provisions for minimum ground floor area for a detached dwelling, maximum height, and maximum lot coverage. The proposed applications comply with the zone provisions of the A1 and EP Zones, notwithstanding that the retained parcel will be re-zoned to a special provision of the A1 Zone to prohibit future residential development.

Appendices

- County Official Plan Map
- Local Zoning Map
- Bruce County Official Plan - Constraints (Dobbinton Esker)
- Conservation Authority Jurisdiction (Grey Sauble Conservation Authority)
- Archaeological Potential
- List of Supporting Documents and Studies
- Agency Comments
- Public Notice

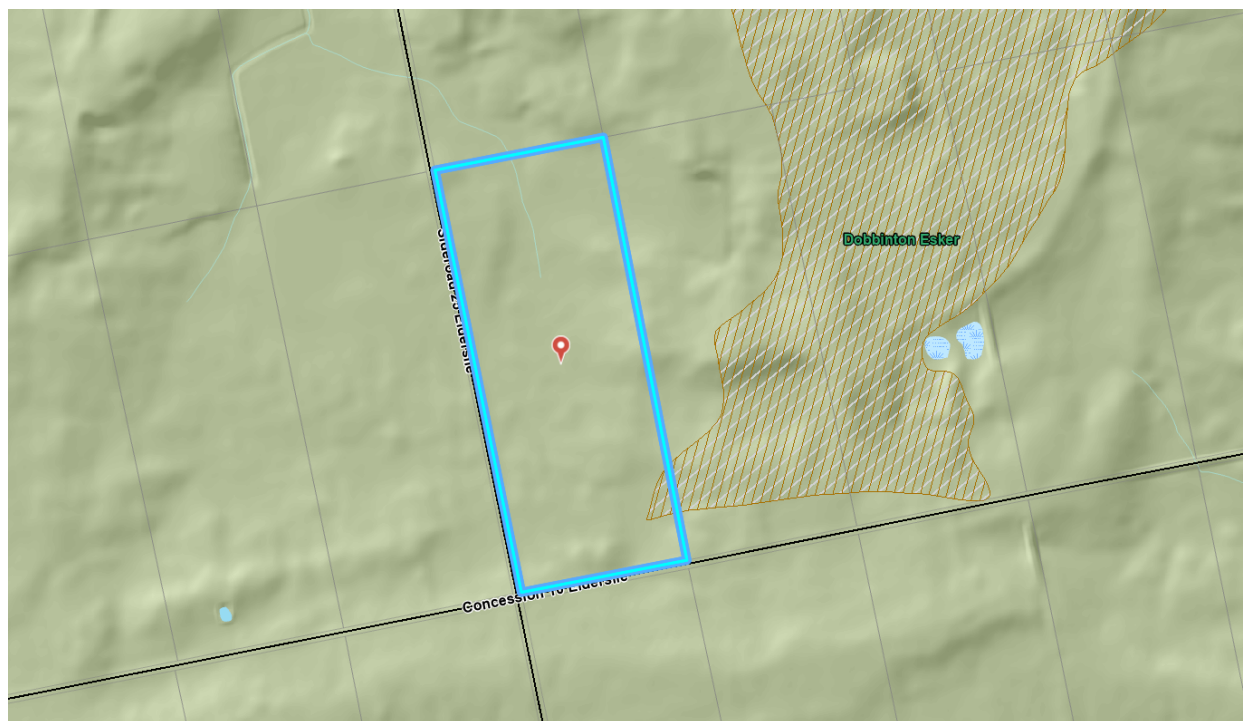
County Official Plan Map (Designated Agricultural Areas, Hazard Lands Areas, Rural Areas)



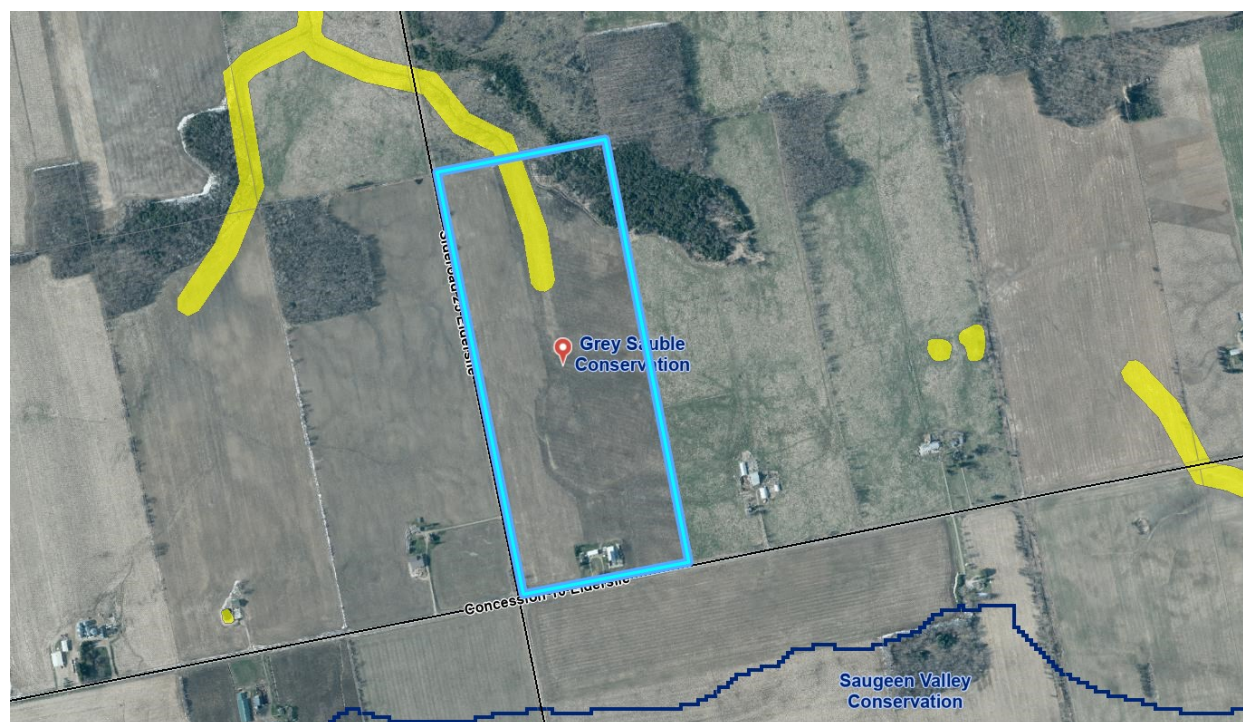
Local Zoning Map [Zoned General Agriculture (A1) & Environmental Protection (EPP)]



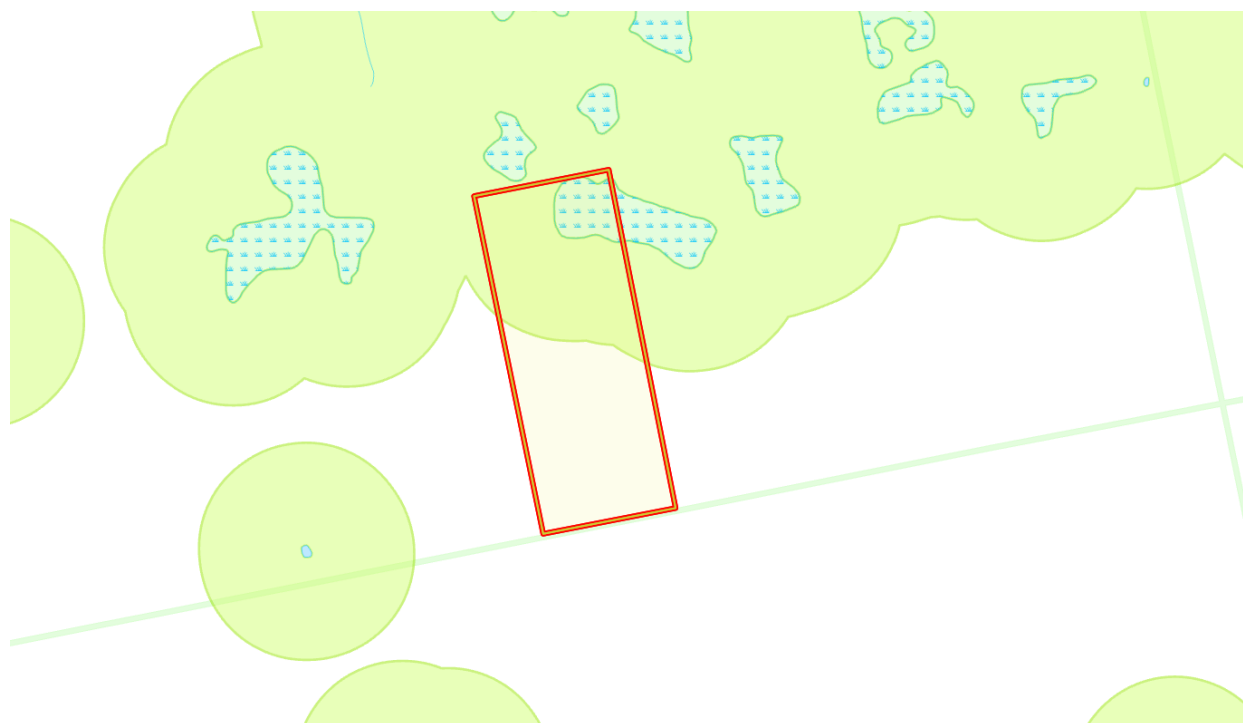
Bruce County Official Plan - Constraints (Dobbinton Esker)



Conservation Authority Jurisdiction (Grey Sauble Conservation Authority)



Archaeological Potential



List of Supporting Documents

The following documents were provided by the applicant in support of the application:

- Planning Justification Report, prepared by Cuesta Planning Consultants Inc., dated May 2023

Agency Comments

A Request for Agency Comments was circulated to the relevant public agencies on June 29, 2023. The following comments were received by the report submission deadline:

Grey Sauble Conservation Authority (GSCA): In correspondence dated July 21, 2023, GSCA staff noted that a portion of the subject property is regulated under Ontario Regulation 151/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. The regulated area is associated with an unnamed watercourse in the northeastern portion of the property. GSCA staff note that no permit is required prior from the GSCA office pursuant to O.Reg 151/06 as no development is proposed in association with this application. GSCA staff further note the presence of natural hazards on portions of the subject property and confirm that both the retained and severed parcel feature sufficient space to accommodate future development outside of the natural hazard areas should it be proposed. Overall, GSCA staff have no objections to this application.

Public Works (Municipality of Arran Elderslie): In correspondence dated July 19, 2023, Public Works staff noted no comments related to the subject application.

Building Department (Municipality of Arran Elderslie): In correspondence dated July 19, 2023, Building Department staff noted no comments related to the subject application.

Hydro One: In correspondence dated July 12, Hydro One staff noted no concerns or comments at this time.

Historic Saugeen Metis (HSM) Lands, Resources and Consultation Department: In correspondence dated July 18, 2023, HSM staff noted no objection or opposition to the proposed Consent and Zoning By-law Amendment as presented.

Municipality:

- Verified conditions on July 27, 2023



519.376.3076
 237897 Inglis Falls Road
 Owen Sound, ON N4K 5N6
www.greysauble.on.ca

Protect.
 Respect.
 Connect.

July 21, 2023

GSCA File: P23270

County of Bruce
 Planning and Economic Development Department
 268 Berford Street, Box 129
 Wiarton, ON
 N0H 2T0

Sent via email: bcplwi@brucecounty.on.ca

Re: Application for Consent B-2023-048 and Zoning Z-2023-048
Address: 412 Concession 10
Roll No: 41033800040700
Municipality of Arran-Elderslie (Elderslie)
Applicant: Todd Sweiger

Grey Sauble Conservation Authority (GSCA) has reviewed the subject application in accordance with our mandate and policies for Natural Hazards and relative to our policies for the implementation of Ontario Regulation 151/06. We offer the following comments.

Subject Proposal

The subject proposal is to sever a 1.47 ha parcel with frontage of 147 m on Concession 10. The severed parcel will contain a residence surplus to a farming operation. The retained parcel will have an area of 39 ha with a frontage of 247.7 m, and will continue to be used for a cash crop operation. A zoning by-law amendment is required to rezone the retained parcel to prohibit any residential development.

Site Description

The property is located on the northeast corner of Concession 10 Elderslie and Sideroad 25 Elderslie, in the Municipality of Arran-Elderslie. The southern portion of the property features a single-family dwelling with multiple accessory structures. Much of the property is utilized for agricultural purposes with a low-lying woodland in the northeast corner of the property.

GSCA Regulations

A portion of the subject property is regulated under Ontario Regulation 151/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. The regulated area is associated with an unnamed watercourse in the northeastern portion of the property.

Under this regulation a permit is required from this office prior to the construction, reconstruction, erection or placing of a building or structure of any kind; any change to a building or structure that would have the effect of altering the use or potential use of the building or structures, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure; site grading; or, the

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere, if occurring within the regulated area. Also, a permit is required for interference with a wetland, and/or the straightening, changing, diverting or in any way interfering with an existing channel of a river, lake, creek stream or watercourse.

No development is proposed associated with the subject application that requires a permit from our office.

Provincial Policy Statement 2020

3.1 Natural Hazards

Natural hazards are associated with the flood and erosion potential of the unnamed watercourse and low-lying woodland. These areas are identified on the enclosed map and zoned EP – Environmental Protection. No development is proposed with the subject application within the identified natural hazard areas and both the retained and severed parcel feature sufficient space to accommodate development outside of the natural hazard areas should it be proposed. As such, we are of the opinion that the proposal is consistent with the Section 3.1 PPS policies.

Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan

The subject property is not located within an area that is subject to the Source Protection Plan.

Recommendations

GSCA has no objections to the subject applications as they do not impact any areas regulated under Ontario Regulation 151/06 or natural hazards.

Regards,

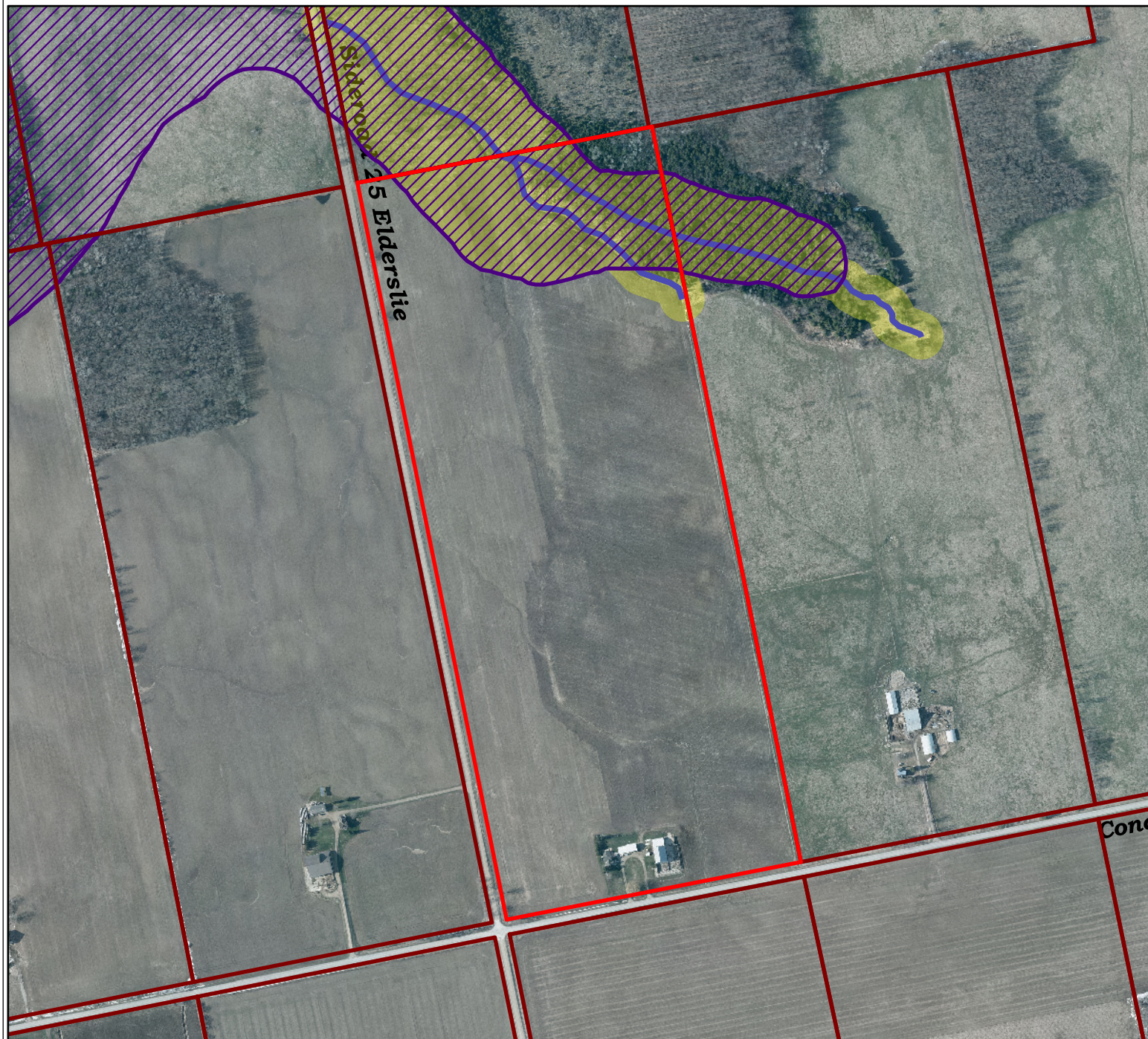






Mac Plewes
Manager of Environmental Planning

c.c. Jennifer Shaw, GSCA Director, Municipality of Arran-Elderslie
Christine Fraser-McDonald, Clerk, Municipality of Arran-Elderslie

Encl. GSCA Map

GSCA: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourse (Ontario Regulation 151/06)




-  Subject Property (Approx.)
-  ON Reg 151/06
-  Streams
-  Natural Hazard Area (Approx.)



Scale = 1:7500

0 125 m



412 Concession 10
Roll No. 4103380040700
Municipality of Arran-Elderslie

July 21, 2023

The included mapping has been compiled from various sources and is for information purposes only. Grey Sauble Conservation is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map. Regulation lines were created by Grey Sauble Conservation (GSC) using 1 metre contours interpolated from the Provincial (10 metre) Digital Elevation Model Version 1 & 2 & 1:10000 scale mapping.

By accepting this map you agree not to edit the map or disclaimer without the exclusive written permission of Grey Sauble Conservation. You also acknowledge that the information on this map is relevant only to the subject property and may be subject to change.

Produced by GSC with Data supplied under Licence by Members of Ontario Geospatial Data Exchange.
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This mapping contains products of the South Western Ontario Orthophotography Project (SWOOP). These images were taken in 2015 at 20cm resolution. They are the property of Grey Sauble Conservation © 2023



Grey Sauble
CONSERVATION

Rebecca Elphick

From: Christine Fraser-McDonald [REDACTED]
Sent: July 20, 2023 8:10 AM
To: Lori Mansfield
Subject: FW: Request for Agency Comments and Notices B-2023-048 Z-2023-048 Sweiger

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Christine Fraser-McDonald

Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 [REDACTED]

From: Chris Legge [REDACTED]
Sent: Wednesday, July 19, 2023 12:28 PM
To: Christine Fraser-McDonald [REDACTED]; Sylvia Kirkwood [REDACTED]; Pat Johnston [REDACTED]; Scott McLeod [REDACTED]
Subject: RE: Request for Agency Comments and Notices B-2023-048 Z-2023-048 Sweiger

There is no Water and Sewer, No Comments

Chris

From: Christine Fraser-McDonald [REDACTED]
Sent: Tuesday, July 18, 2023 3:31 PM
To: Sylvia Kirkwood [REDACTED]; Pat Johnston [REDACTED] Scott McLeod [REDACTED]
 [REDACTED] Chris Legge [REDACTED]
Subject: FW: Request for Agency Comments and Notices B-2023-048 Z-2023-048 Sweiger

Please forward any comments asap.

Thank you

Christine Fraser-McDonald

Clerk

Rebecca Elphick

From: Christine Fraser-McDonald [REDACTED]
Sent: July 19, 2023 9:49 AM
To: Lori Mansfield
Subject: FW: FW: Request for Agency Comments and Notices B-2023-048 Z-2023-048 Sweiger

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Christine Fraser-McDonald

Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 Ph: 519.363.3039 x 101
 [REDACTED]

From: Pat Johnston [REDACTED]
Sent: Wednesday, July 19, 2023 9:48 AM
To: Christine Fraser-McDonald [REDACTED]
Subject: Re: FW: Request for Agency Comments and Notices B-2023-048 Z-2023-048 Sweiger

No comments at this time.

Please note that my email has been changed to [REDACTED]

Patrick Johnston

Chief Building Official
 Municipality of Arran-Elderslie
 1925 Bruce Road 10 PO Box 70
 Chesley, ON
 N0G 1L0
 519-363-3039 ext 106
 On 7/18/2023 3:30 PM, Christine Fraser-McDonald wrote:

Please forward any comments asap.

Thank you

Christine Fraser-McDonald

Clerk
 Municipality of Arran-Elderslie

Rebecca Elphick

From: Coordinator LRC HSM [REDACTED]
Sent: July 18, 2023 9:42 AM
To: Bruce County Planning - Peninsula Hub
Subject: Request for Comments - Arran-Elderslie (Todd Sweiger Farms Ltd.) - proposed Consent and Zoning By-law Amendment

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Arran-Elderslie Municipality

RE: Z-2023-048 / B-2023-048

The Historic Saugeen Métis (HSM) Lands, Resources and Consultation Department has reviewed the relevant documents and have no objection or opposition to the proposed Consent and Zoning By-law Amendment as presented.

Thank you for the opportunity to review this matter.

Regards,

Chris Hachey

Coordinator, Lands, Resources & Consultation
 Historic Saugeen Métis
 204 High Street
 Southampton, ON
saugeenmetis.com
 519.483.4000



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Rebecca Elphick

From: ARABIA Gabriel [REDACTED]
Sent: July 12, 2023 9:54 AM
To: Bruce County Planning - Peninsula Hub
Subject: County of Bruce - Con 11, Lot 26 - B-2023-048

You don't often get email from gabriel.arabia@hydroone.com. [Learn why this is important](#)

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

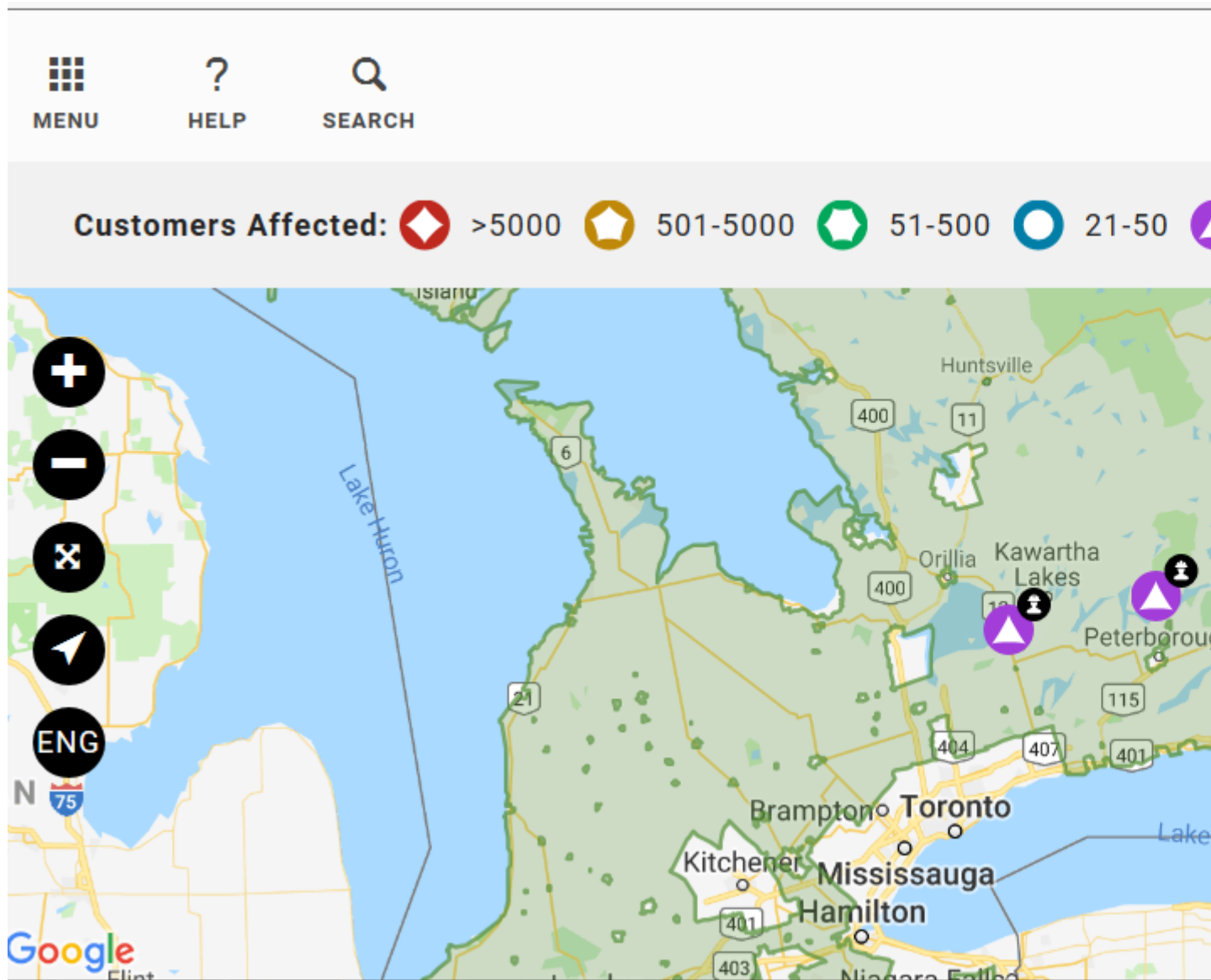
We are in receipt of your Application for Consent, B-2023-048 dated June 29th, 2023. We have reviewed the documents concerning the noted Application and have no comments or concerns at this time. **Our preliminary review considers issues affecting Hydro One's 'High Voltage Facilities and Corridor Lands' only.**

For proposals affecting 'Low Voltage Distribution Facilities' please consult your local area Distribution Supplier.

To confirm if Hydro One is your local distributor please follow the following link:

<http://www.hydroone.com/StormCenter3/>

Please select " Search" and locate address in question by entering the address or by zooming in and out of the map



If Hydro One is your local area Distribution Supplier, please contact Customer Service at 1-888-664-9376 or e-mail CustomerCommunications@HydroOne.com to be connected to your Local Operations Centre

Please let me know if you have any questions or concerns.

Thank you,

Dennis De Rango

Specialized Services Team Lead, Real Estate Department

Hydro One Networks Inc.

Tel: (905)946-6237

Email: [REDACTED]

This email and any attached files are privileged and may contain confidential information intended only for the person or persons named above. Any other distribution, reproduction, copying, disclosure, or other dissemination is strictly prohibited. If you have received this email in error, please notify the sender immediately by reply email and delete the transmission received by you. This statement applies to the initial email as well as any and all copies (replies and/or forwards) of the initial email



County of Bruce
 Planning & Development Department
 268 Berford Street, PO Box 129
 Wiarton, ON N0H 2T0
brucecounty.on.ca
 226-909-5515



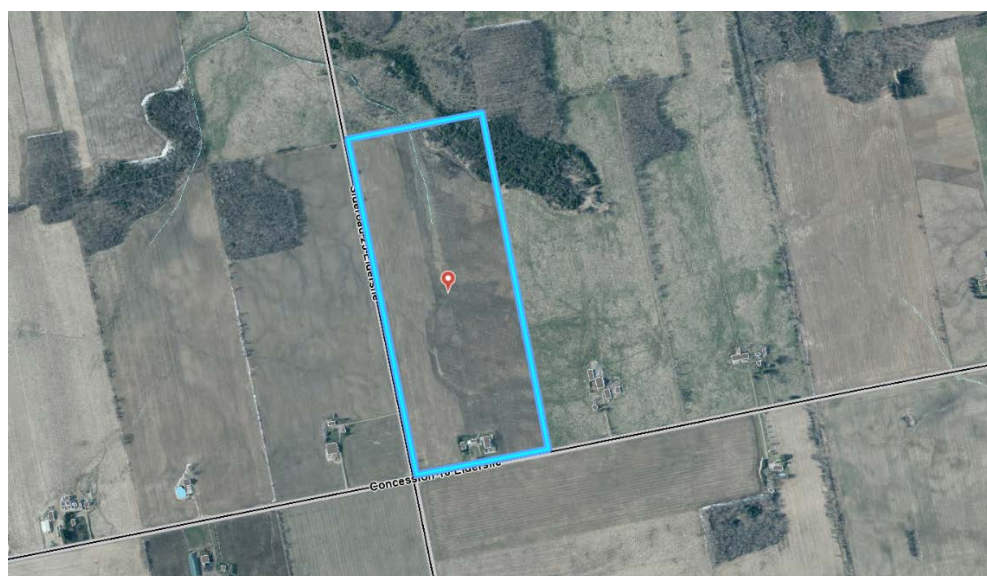
June 29, 2023

File Numbers: B-2023-048, Z-2023-048

Public Meeting Notice

**You're invited to participate in a Public Meeting
 to consider Zoning By-Law Amendment File No. Z-2023-048
 August 14, 2023 at 9:00 am**

A change is proposed in your neighbourhood: This application proposes to sever a 1.47 ha parcel with a frontage of 147 m on Concession 10 Elderslie. The severed parcel will contain a residence surplus to a farming operation. The retained parcel will have an area of 39 ha with a frontage of 247.7 m, and will continue to be used for a cash crop operation. A Zoning By-Law Amendment is required to rezone the retained parcel to prohibit any residential development.



412 CONCESSION 10, CON 11 LOT 26 (ELDERSLIE)
 Municipality of Arran-Elderslie, Roll Number 410338000407000

Learn more

You can view limited information about the application at <https://brucecounty.on.ca/living/land-use>. Additional information, including the supporting materials, can be provided upon request by e-mailing bcplwi@brucecounty.on.ca or calling 226-909-5515. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Rebecca Elphick

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after July 20, 2023 may not be included in the Planning Report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at bcplwi@brucecounty.on.ca, mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at cfraser@arran-elderslie.ca or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

Know your rights

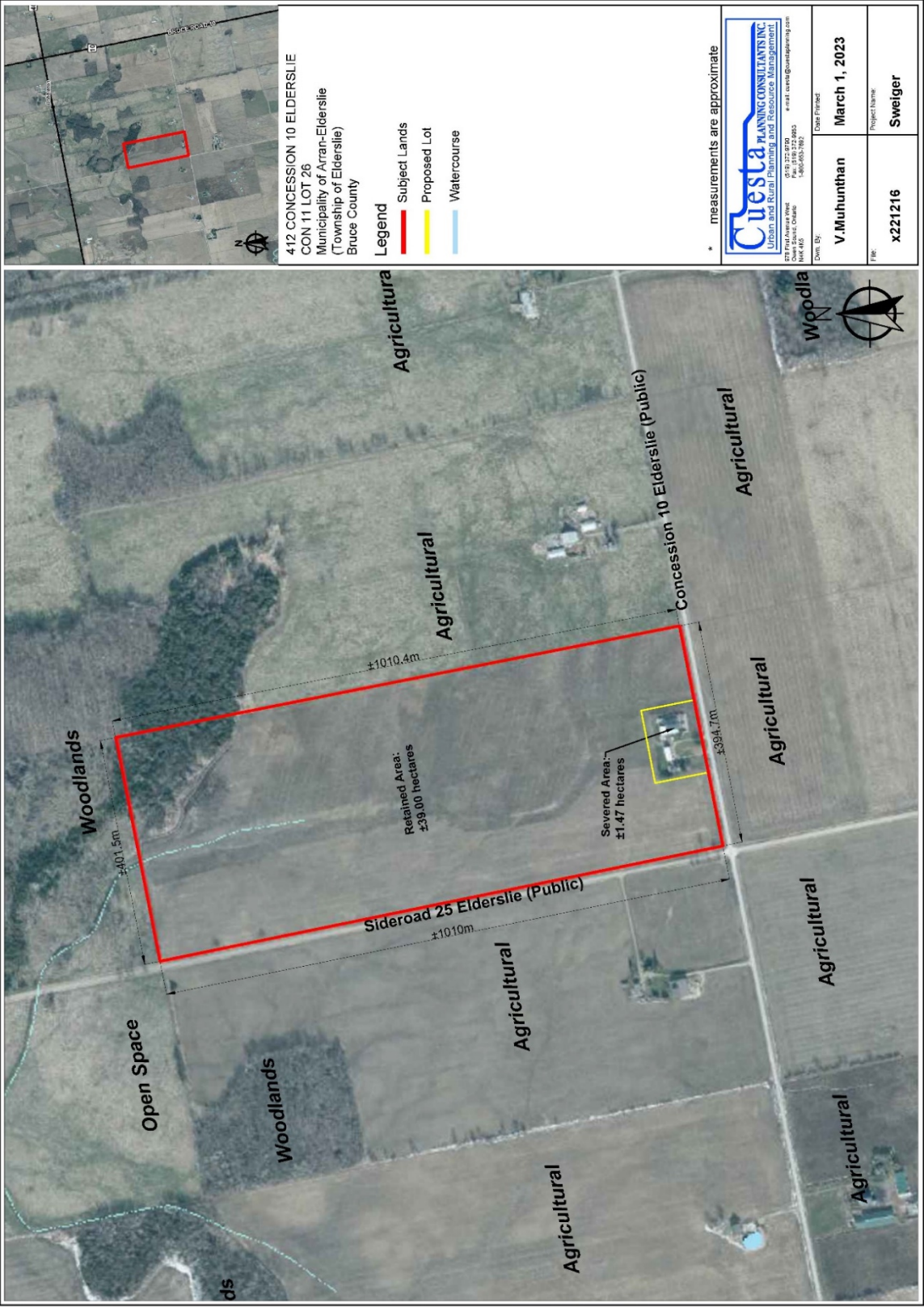
Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

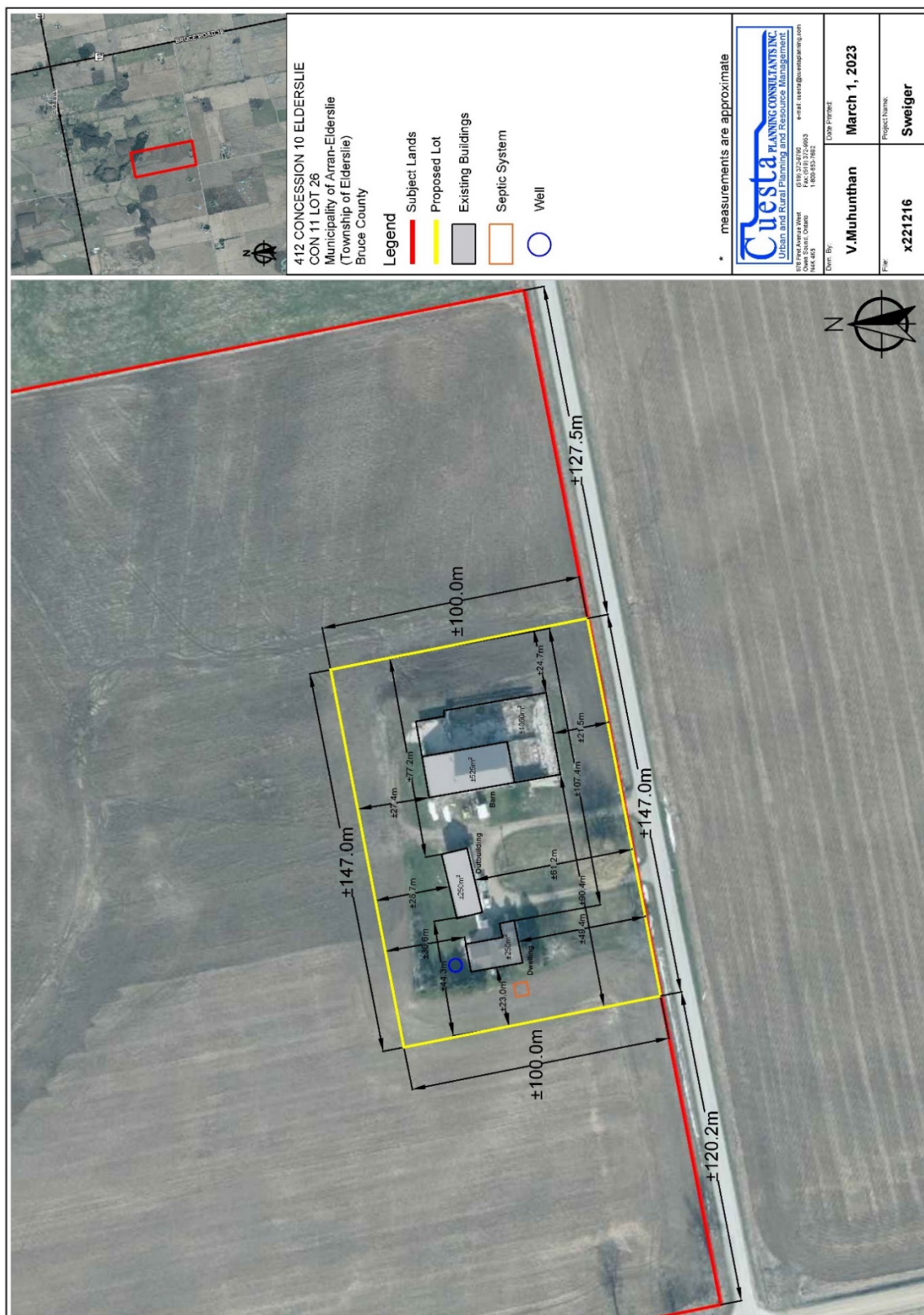
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Eldersli before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.

Site Plan - Entire Property



Site Plan - Severed Portion





Planning Report

To: Mayor Hammell and the Council of Arran-Elderslie

From: Jenn Burnett, Senior Development Planner

Date: August 14, 2023

Re: Application – Z-2022-128 for Shaw

Recommendation:

Zoning By-law Amendment Application Z-2022-128 is consistent with the Provincial Policy Statement 2020, the County of Bruce Official Plan and the Town of Arran-Elderslie Official Plan.

Subject to a review of submissions arising from the public meeting it is recommended: That Council approve Zoning By-law Amendment Application Z-2022-128 for Shannon Shaw for Plan 132 Lots 6 & 10; further described as 45 1st Avenue N. Chesley.

Summary

This application has been submitted to facilitate Severance application B-2022-071 which proposes to create a building lot with an area of 476 m² and 28m of frontage on 2nd Ave NE, Chesley. The proposed lot meets the lot frontage and lot area requirements of the Zoning By-law but requires relief to the front and rear yard setbacks to create a viable building envelope. The retained lot is occupied by a four-unit dwelling and is proposed to be 1135.5 m²* in size; it will require a reduced rear yard setback.

The following setbacks have been proposed:

1. Retained lot - rear yard setback reduced from 7.5 m to 6.0 m
2. 2. Severed lot - rear yard setback reduced from 7.5 m to 6.0 m
3. 3. Severed lot - front yard setback reduced from 6.0 m to 4.5 m

*Staff note that based on the GIS information available in office, the total lot area for the parcel pre-severance is 1367 m²; this means that the retained lot area will be closer to 891 m². The policy review for the applications has been completed based on a retained lot area of 891 m².

Airphoto



Site Plan

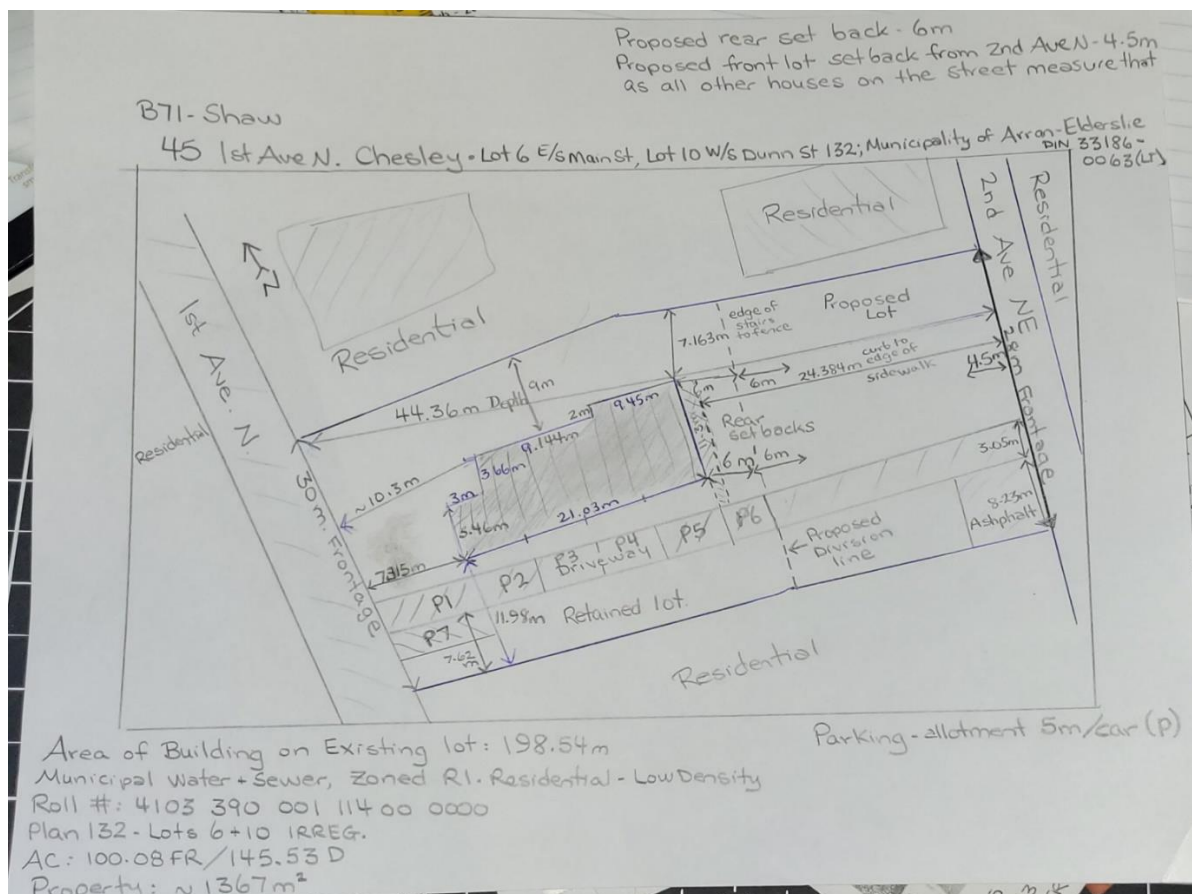


Image of Existing Structure

Google Street View 2022



Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including a review of the Provincial Policy Statement 2020, the Bruce County Official Plan, the Arran-Elderslie Official Plan and the Arran-Elderslie Zoning By-law.

The 2020 Provincial Policy Statement (PPS) issued under Section 3 of the Planning Act requires that land use planning decisions 'be consistent with' provincial policies. Decision makers are asked to be consistent with the policies of the PPS including: 1. Building Strong Communities; 2. Wise Use and Management of Resources; and 3. Protecting Public Health and Safety. The PPS is to be read in its entirety and the relevant policies are to be applied to each situation, therefore only excerpts from the PPS have been highlighted to demonstrate the proposal's conformity with the Provincial Policy Statement.

Schedule 'A' of the Bruce County Official Plan (BCOP) designates the subject property within a Primary Urban Community and supports a mix of uses including residential development within the settlement area designation. The BCOP defers to the local zoning by-law for lot sizes and development provisions. The subject property falls within the Residential designation of the Arran-Elderslie Official Plan (AEOP), within the Chesley Settlement Area in an established neighborhood.

Section 1.1.3 of the PPS 2020 directs development to settlement areas. It states that the "vitality and regeneration of settlement areas is critical to the long-term economic prosperity of our communities." It further states that "[s]ettlement areas shall be the focus of growth and development." (PPS, 2020 Section 1.1.3.1). The proposed changes will facilitate residential development of the lands and are supported by provincial policy and both the County and local Official Plans.

Water and Sewer Services

This area is fully serviced with municipal water and sewers. The severed parcel is not proposed for development at this time but will be required to connect to full municipal services at the building stage. The existing structure on the proposed retained lot, is fully serviced. Fully serviced development is supported by Section 1.6.6.2 of the PPS 2020 and meets the intent of the servicing policies of the BCOP and the AEOP.

Stormwater Management

Section 1.6.6 of the PPS addresses the management of stormwater on-site. Specifically,

“1.6.6.7 Planning for stormwater management shall:

- a) be integrated with planning for sewage and water services and ensure that systems are optimized, feasible and financially viable over the long term;
- b) minimize, or, where possible, prevent increases in contaminant loads;
- c) minimize erosion and changes in water balance, and prepare for the impacts of a changing climate through the effective management of stormwater, including the use of green infrastructure;
- d) mitigate risks to human health, safety, property and the environment;
- e) maximize the extent and function of vegetative and pervious surfaces; and
- f) promote stormwater management best practices, including stormwater attenuation and re-use, water conservation and efficiency, and low impact development”

The application requests relief to the front and rear yard setbacks. Lot coverage has not been considered at this stage as there are no building designs prepared. As of right, the zone provisions for the proposed lot would permit a 166.6 m² (1763 sq. ft.) dwelling. Stormwater management and lot grading and drainage plans can be addressed at the building permit stage when the site design has been completed.

Natural Heritage

Section 2.1 of the PPS, 2020 directs that Natural features and areas shall be protected for the long term. The property is located within the settlement area of Chesley. It is not located within or near to a significant woodland or wetland. It is within 120 m of the North Saugeen River; however, it is surrounded by residential development, manicured properties, municipal roads and sidewalks. Natural Heritage Information Centre (NHIC) data indicates the potential for 2 species of concern and 1 threatened species to be located within the 1 km assessment grid. Given that the area is developed with a significant amount of hard surfaced areas, it can be concluded that the proposed development will not impact any natural heritage features and meets the intent of Section 2.1 of the PPS, 2020.

Natural Hazards

Section 3.0 of the PPS, 2020, Protecting Public Health and Safety, directs that development shall be directed away from areas of natural or human-made hazards. The Saugeen Valley Conservation Authority (SVCA) reviewed the proposed amendment and noted in their July 4, 2023 comments that there are no natural hazards on the property.

Indigenous Community Engagement

The property falls within an area identified to have archaeological potential due to the North Saugeen River being within 300 m of the property. Section 1.2 of the PPS, 2020 directs that municipalities shall engage Indigenous communities through the planning process:

“1.2.2 Planning authorities shall engage with Indigenous communities and coordinate on land use planning matters.”

Further In Part IV: Vision for Ontario’s Land Use Planning System, the PPS, 2020 provides;

“The Province’s rich cultural diversity is one of its distinctive and defining features. Indigenous communities have a unique relationship with the land and its resources, which continues to shape the history and economy of the Province today. Ontario recognizes the unique role Indigenous communities have in land use planning and development, and the contribution of Indigenous communities’ perspectives and traditional knowledge to land use planning decisions. The Province recognizes the importance of consulting with Aboriginal communities on planning matters that may affect their section 35 Aboriginal or treaty rights. Planning authorities are encouraged to build constructive, cooperative relationships through meaningful engagement with Indigenous communities to facilitate knowledge-sharing in land use planning processes and inform decision-making.” (PPS, 2020 Pg. 5)

The Notice of Complete Application and Public Meeting was circulated to the prescribed Indigenous Communities on June 29, 2023, and one formal comment was received from the Historic Saugeen Metis noting no concern. County files do not contain documentation that consultation occurred with Saugeen Ojibway Nation (SON) and there is no related archaeological assessment, therefore, a holding provision will be implemented in the site-specific zoning by-law in accordance with Section 4.4.4 of the zoning by-law. The applicant is encouraged to consult with SON prior to commissioning the assessment.

Municipality of Arran-Elderslie Zoning By-Law Number 36-09

The property is zoned R1 – Residential Low Density Single and permits single detached, semi-detached and duplex dwellings and uses accessory thereto. The zoning application (Z-2022-128) proposes to amend the zoning to reduce the front and rear yard setbacks to create a viable building envelope for the proposed severed lot. While the lot area and frontage proposed exceeds the required minimums, the lot configuration results in a building envelope of approximately 25.6 m x 3.5 m (83’ x 11.4’) as of right. The severed lot will require the rear yard setback to be reduced from 7.5 m to 6.0 m and the front yard setback reduced from 6.0 m to 4.5 m in order to create a 25.6 m x 6.5 m (83’ x 21’) building envelope.

A site visit to the neighborhood supports a reduction in the front yard setback for the new lot as the existing building line along the street projects further than the proposed 4.5 m setback. The neighborhood is comprised of dwellings of various sizes and styles and development of the proposed lot within the proposed building envelope would not be out of place.

The retained lot is occupied by a four-unit dwelling and the application identifies that it will be 1135.5 m² in size post-severance; it will require a reduced rear yard setback of 6 m where the By-law requires 7.5 m. The zoning compliance for the retained lot has been evaluated based on a lot area of 891 m² as noted earlier in the report. The total lot coverage permitted in the R1

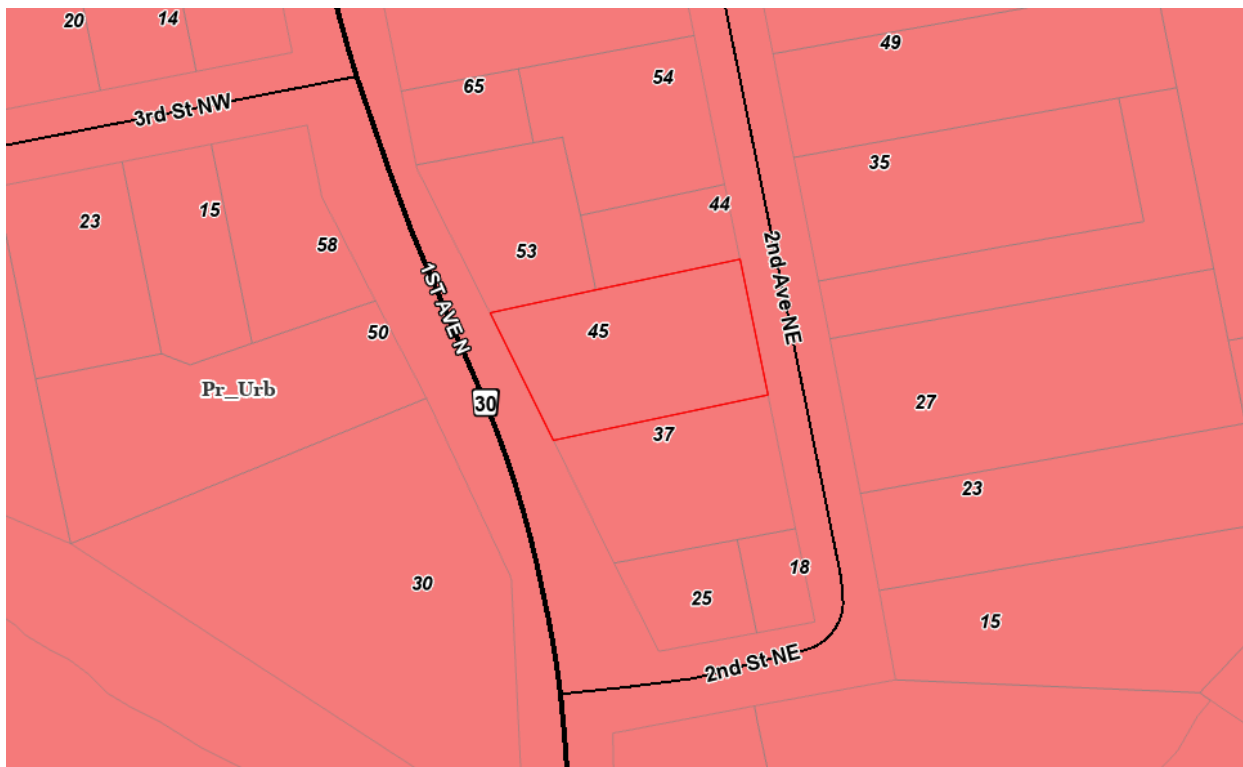
zone is 35%. Post-severance, the retained lot would have a total lot coverage of 22% based on the stated dwelling size of 198.54 m². There appears to be sufficient for parking for the four-unit dwelling meeting the By-law requirement for off-street parking in this zone. No changes are proposed to the existing dwelling as part of this application.

A draft amending by-law is attached for Council's consideration at a future meeting.

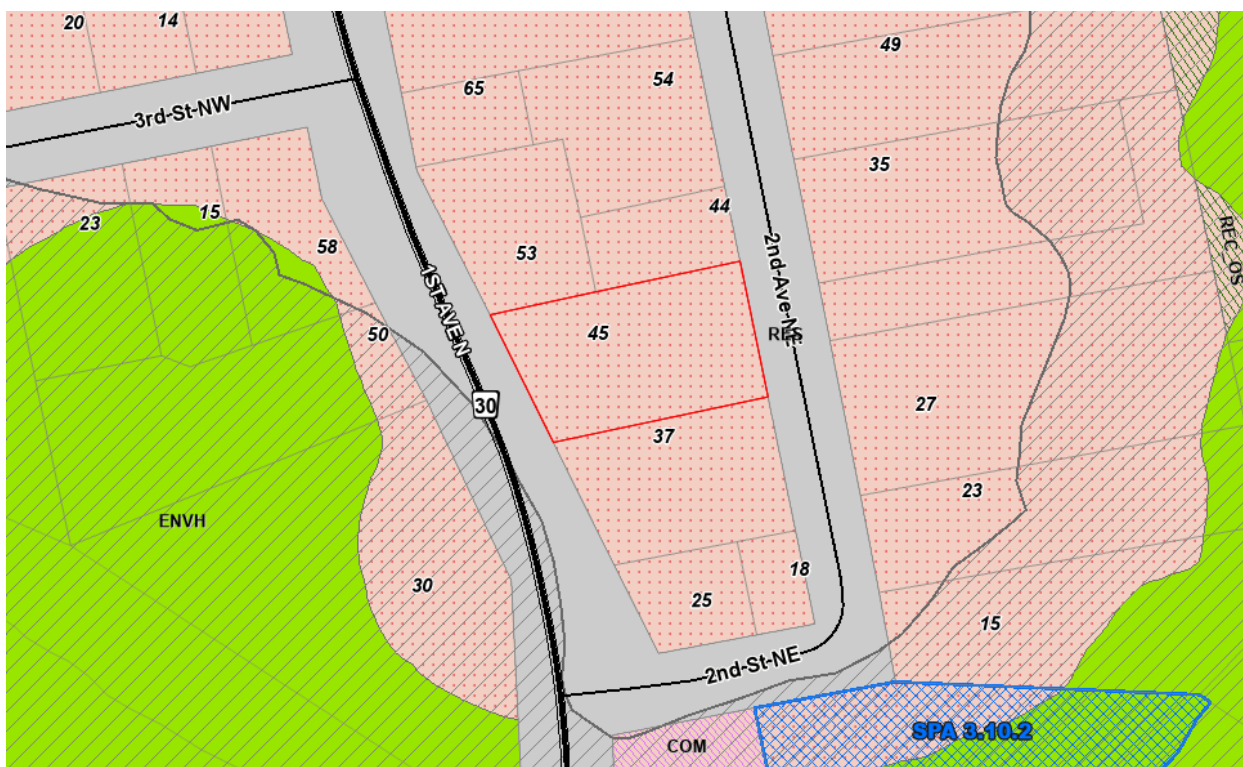
Appendices

- Maps
 - County Official Plan
 - Local Official Plan
 - Local Zoning
 - Archaeological Potential
 - Servicing
- Agency Comments
- Public Comments
- Public Notice

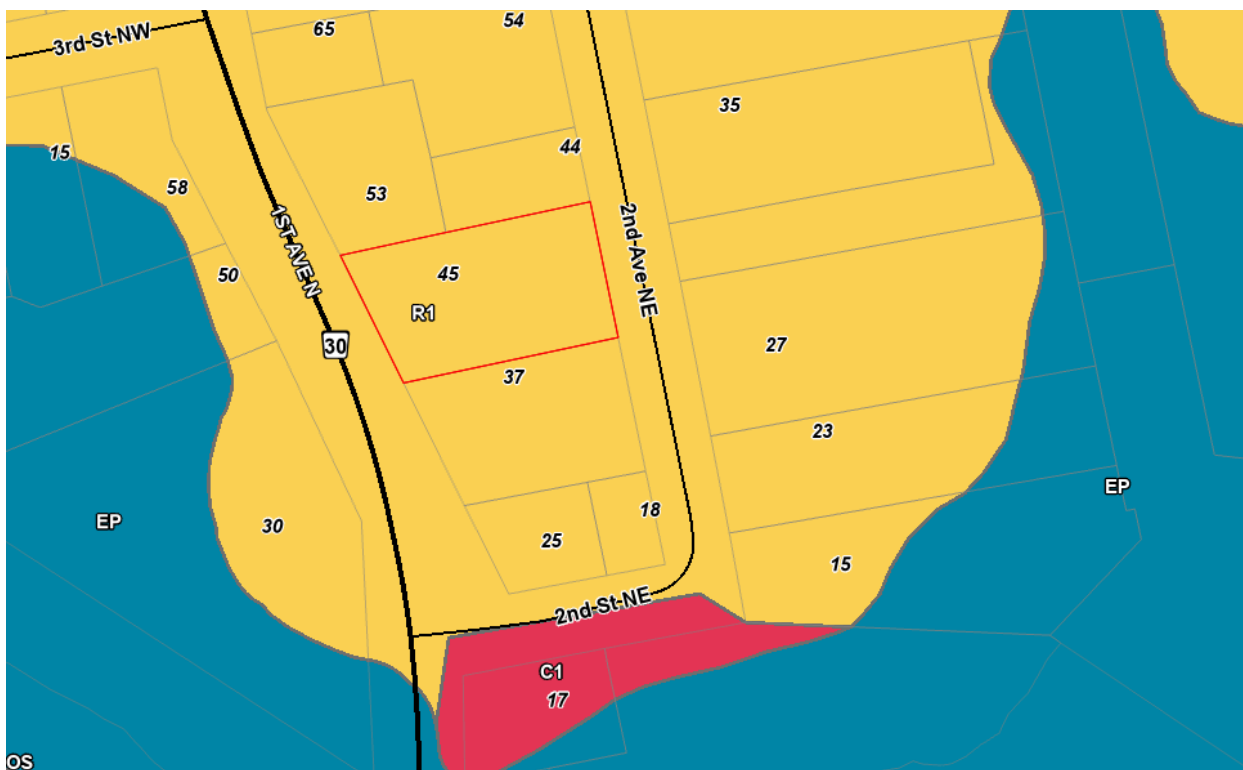
County Official Plan Map (Primary Urban Communities)



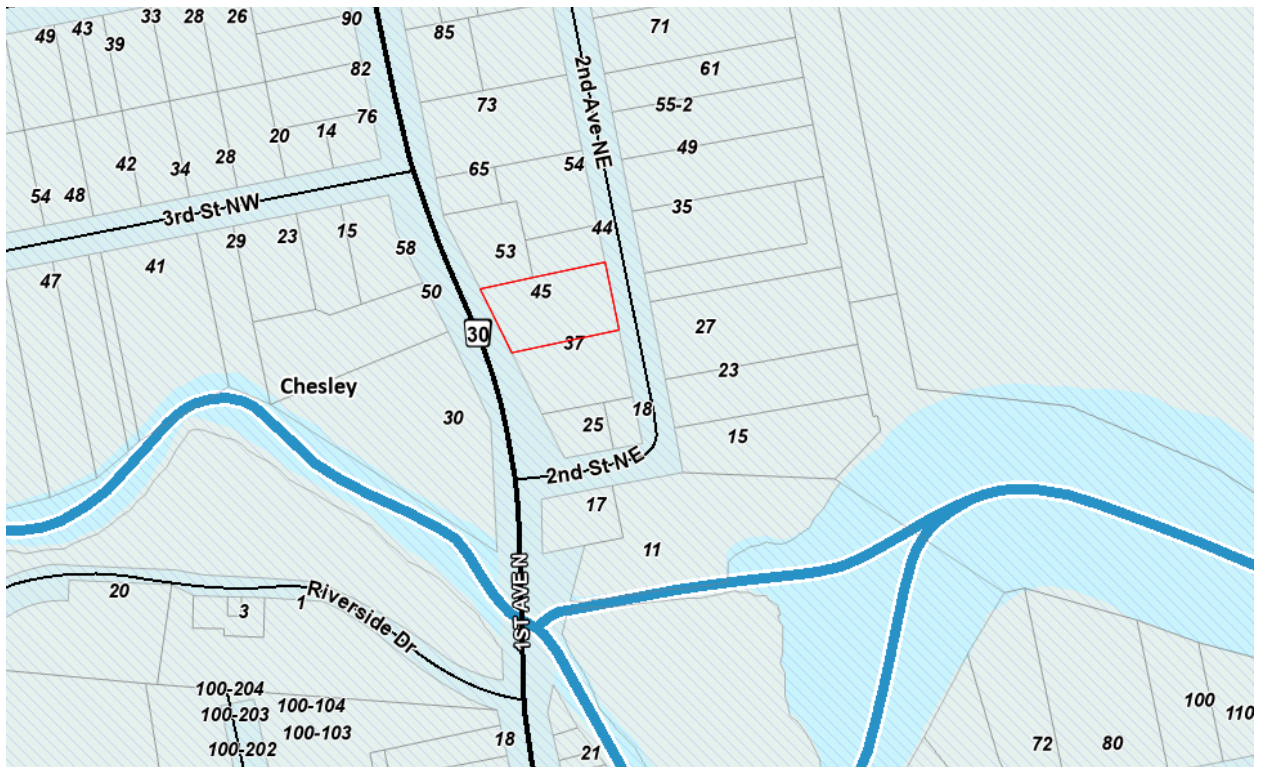
Local Official Plan Map (Residential)



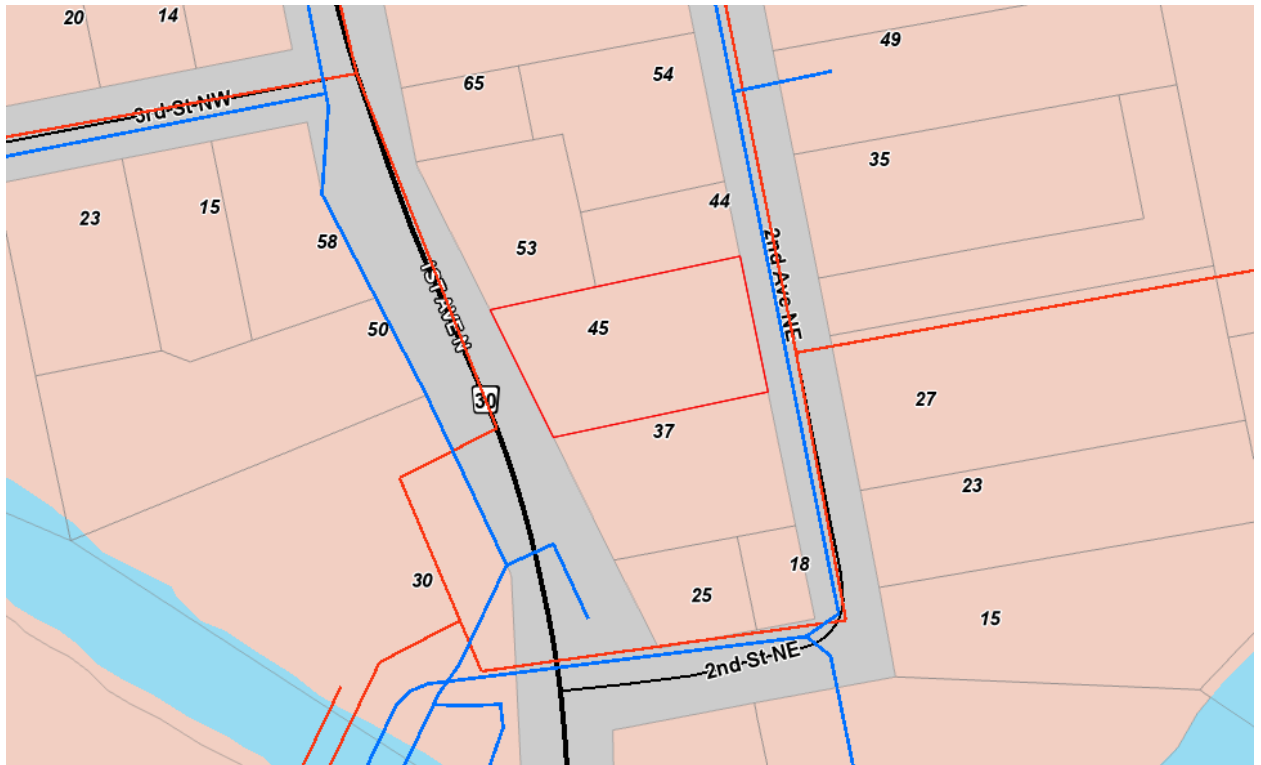
Local Zoning Map (R1 - Residential: Low Density Single)



Archaeological Potential (Stream with archaeological potential within 300 m)



Servicing (Water and Sewer)



Agency Comments

The application was circulated to the required agencies and all properties within 120 m of the subject property on June 29, 2023. the following comments were received:

Bruce Grey Catholic School Board: Comments dated July 4, 2023 noted no comment.

Saugeen Valley Conservation Authority (SVCA): In comments dated July 4, 2023, the SVCA confirmed that there are no hazards areas or regulated areas on the property. They have no objection to the proposal.

Historic Saugeen Metis (HSM): In in email dated July 18, 2023 the HSM commented, “[t]he Historic Saugeen Métis (HSM) Lands, Resources and Consultation Department has reviewed the relevant documents and have no objection or opposition to the proposed Zoning By-law Amendment as presented.”

Bruce County Transportation Services: no comment (undated).

Arran-Elderslie Staff: In comments date January 4 and July 19, 2023 staff noted that service connections are available at the expense of the applicant.

Residents:

Raynald Nickason: in comments dated February 21, 2023, Raynald Nickason noted, “concerns about the dimension of the proposed structure as outlined within the application. With a set back off of 2nd Ave North East of 6.4 meters and measurement of 7.5 meters from the rear of the proposed severed lot, this only allows for a 3.1 meter width of a building. (10’ 2”) I do not feel as though this is adequate for a residential structure.

Staff comment: This comment was provided in response to the initial circulation of the severance application. Upon further review of the application, it was determined that relief to the setback provisions would be required to create a reasonable development envelope.

SENT ELECTRONICALLY ONLY (jburnett@brucecounty.on.ca, bcplwi@brucecounty.on.ca)

July 4, 2023

County of Bruce Planning & Development Department
268 Berford Street, PO Box 129
Wiarton, ON N0H 2T0

Attention: Jennifer Burnett, Planner, Bruce County

Dear Jennifer Burnett:

RE: Application for Zoning By-Law Amendment: Z-2022-128
45 1st Avenue North
Roll No. 410339000111400
PLAN 132 LOTS 6 AND 10
Town of Chesley
Municipality of Arran-Elderslie

(Shaw)

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). SVCA staff has also provided comments as per our Memorandum of Agreement (MOA) with Bruce County representing natural hazards; and the application has been reviewed through SVCA's role as a public body under the *Planning Act* as per our Conservation Authority (CA) Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018.

Purpose

This application has been submitted to facilitate Severance application B-2022-071 which proposes to create a building lot with an area of 476 m² and 28m of frontage on 2nd Ave N, Chesley. The proposed lot meets the lot frontage and lot area requirements of the Zoning By-law but requires relief to the front and rear yard setbacks to create a viable building envelope. The retained lot is occupied by a four-unit dwelling and is proposed to be 1135.5 m² in size; it will require a reduced rear yard setback. The following setbacks have been proposed:

1. Retained lot - rear yard setback reduced from 7.5 m to 6.0 m
2. Severed lot - rear yard setback reduced from 7.5 m to 6.0 m
3. Severed lot - front yard setback reduced from 6.0 m to 4.5 m.

SVCA Staff have reviewed the following documents associated with this application:

- 1) Request for comments and site plan dated June 29, 2023
- 2) Application for ZBA dated June 28, 2023
- 3) SVCA comments for Severance Application B-2022-071, dated January 13, 2023

Recommendation

SVCA staff find the application acceptable. We elaborate in the following paragraphs.

Delegated Responsibility and Advisory Comments

SVCA staff has reviewed the application through our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2020). We have also reviewed the application through our responsibilities as a service provider to Bruce County in that we provide expert advice and technical clearance on *Planning Act* applications with regards to natural hazards, and water resources as set out in the PPS 2020, County Official Plan and/or local official plans. Comments below only include features/technical requirements affecting the property.

Natural Hazards

SVCA hazard mapping indicates the subject property is not affected by natural hazards. As such, SVCA is of the opinion that the proposed development is in conformance with hazard policies of the PPS (2020), the Bruce County Official Plan, and the Municipality of Arran-Elderslie OP.

Drinking Water Source Protection

The subject property appears to SVCA staff to not be located within an area that is subject to the local Drinking Water Source Protection Plan.

Statutory Comments

SVCA staff has reviewed the application as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities Act*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.

"Development" as defined under the *Conservation Authorities Act* means:

- a) the construction, reconstruction, erection or placing of a building or structure of any kind;
- b) any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure;
- c) site grading; or,
- d) the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.

And;

“Alteration” as per Section 5 of Ontario Regulation 169/06 generally includes the straightening, diverting or interference in any way with a river, creek, stream, or watercourse, or the changing or interfering in any way with a wetland.

SVCA Permission for Development or Alteration

Essentially, the entire property is not subject to Ontario Regulation 169/06, or to the policies of SVCA at this time, and as such, permission from the SVCA is not required.

Summary

SVCA staff has reviewed this application in accordance with our MOA with Bruce County and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*.

The proposed application is considered acceptable by SVCA staff.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with local planning policies for natural hazards has been demonstrated.

Please inform this office of any decision made by the County with regard to this application. We respectfully request to receive a copy of the decision and notice of any appeals filed. Should you have any questions, please contact the undersigned at m.cook@svca.on.ca.

Sincerely,



Michael Cook
Environmental Planning Technician
Saugeen Conservation
MC/

cc: Moiken Penner, Authority Member, SVCA (via email)
Building Department, Municipality of Arran-Elderslie (via email)



1st Ave N

The included mapping has been compiled from various sources and is for information purposes only. Saugeen Valley Conservation Authority (SVCA) is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map.

Produced by SVCA and includes material ©[2023] of the Queen's Printer for Ontario. All Rights Reserved. [2023] May Not be Reproduced without Permission. THIS IS NOT A PLAN OF SURVEY.

This mapping contains products of the South Western Ontario Orthophotography Project 2020 (SWOOP2020). These images were taken in 2020 at 16cm resolution by Mapcon Mapping Ltd. They are the property of Saugeen Valley Conservation Authority ©2023.

Legend

-  Approximate Regulated Area
-  Parcel Fabric



1:330

UTM Zone 17N, NAD 83

Application: Z-2022-128
45 1st Avenue North (Shaw)
Roll No. 410339000111400
PLAN 132 LOTS 6 AND 10
Town of Chesley
Municipality of Arran-Elderslie



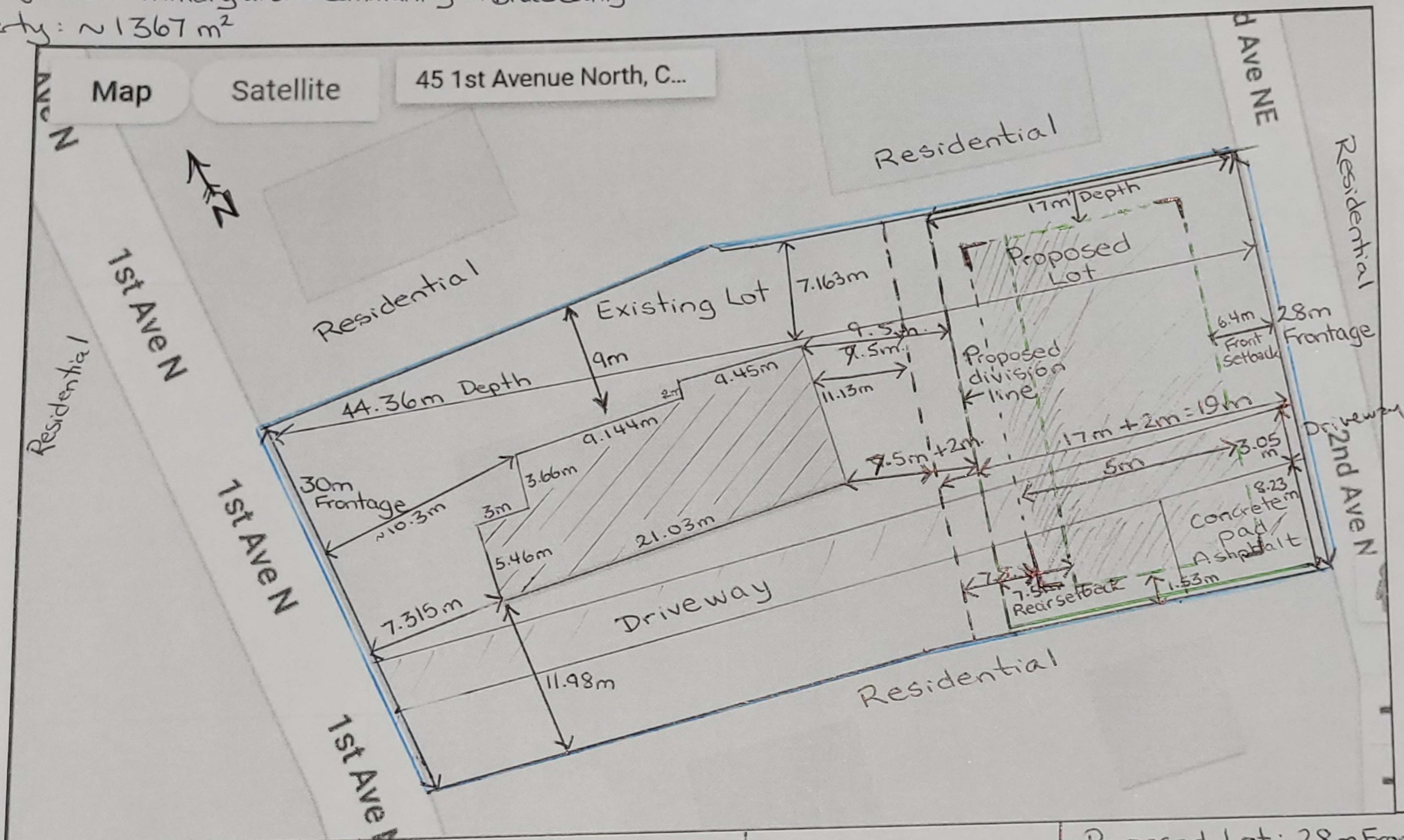
Roll#: 41 03 390 001 11400 0000

Plan 132 - Lots 6+10 IRREG.

AC: 100.08 FR / 145.53 D

Zoned R1 - Residential - Low Density Single
+ designated Primary Urban Community in Bruce County Official Plan.

Property: $\sim 1367 \text{ m}^2$



Area of House on
Existing lot: 198.54m

Area of Existing lot: 1135.5 m
Property

House coverage: 17.5%

Municipal Water+Sewer
Zoned R1-residential
Gas lines have yet to be
installed on Existing lot.

Proposed Lot: 28m Frontage
: 17m Depth + 2m
Area: $476 \text{ m}^2 = 19 \text{ m}^2$
 532 m^2

Proposed Building Lot Area 127.13
 $24.94 \text{ FR} \times 5.1 \text{ m} = 127.13 \text{ m}^2$
(using setbacks of Rear: 7.5m, Side: 1.53m
+ front setback of 6.4m)
Building Lot: 16%



County of Bruce
 Planning & Development Department
 268 Berford Street, PO 129
 Wiarton, ON N0H 2T0
 brucecounty.on.ca
 226-909-5515



June 29, 2023

File Number(s): Z-2022-128

Public Meeting Notice

You're invited to participate in a Public Meeting to consider Zoning By-Law Amendment Z-2022-128 August 14th at 9:00 a.m.

A change is proposed in your neighbourhood: This application has been submitted to facilitate Severance application B-2022-071 which proposes to create a building lot with an area of 476 m² and 28 m of frontage on 2nd Ave N, Chesley. The proposed lot meets the lot frontage and lot area requirements of the Zoning By-law but requires relief to the front and rear yard setbacks to create a viable building envelope. The retained lot is occupied by a four-unit dwelling and is proposed to be 1135.5 m² in size; it will require a reduced rear yard setback.

The related consent file is B-2022-071.



45 1st Avenue North
 PLAN 132 LOTS 6 AND 10 (former Town of Chesley)
 Municipality of Arran-Elderslie
 Roll Number 410339000111400

Learn more

You can view limited information about the application at <https://brucecounty.on.ca/living/land-use>. Additional information, including the supporting materials, can be provided upon request by e-mailing bcplwi@brucecounty.on.ca or calling 226-909-5515. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Jennifer Burnett

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after August 7, 2023 may not be included in the Planning report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at bcplwi@brucecounty.on.ca, mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at cfraser@arran-elderslie.ca or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

Know your rights

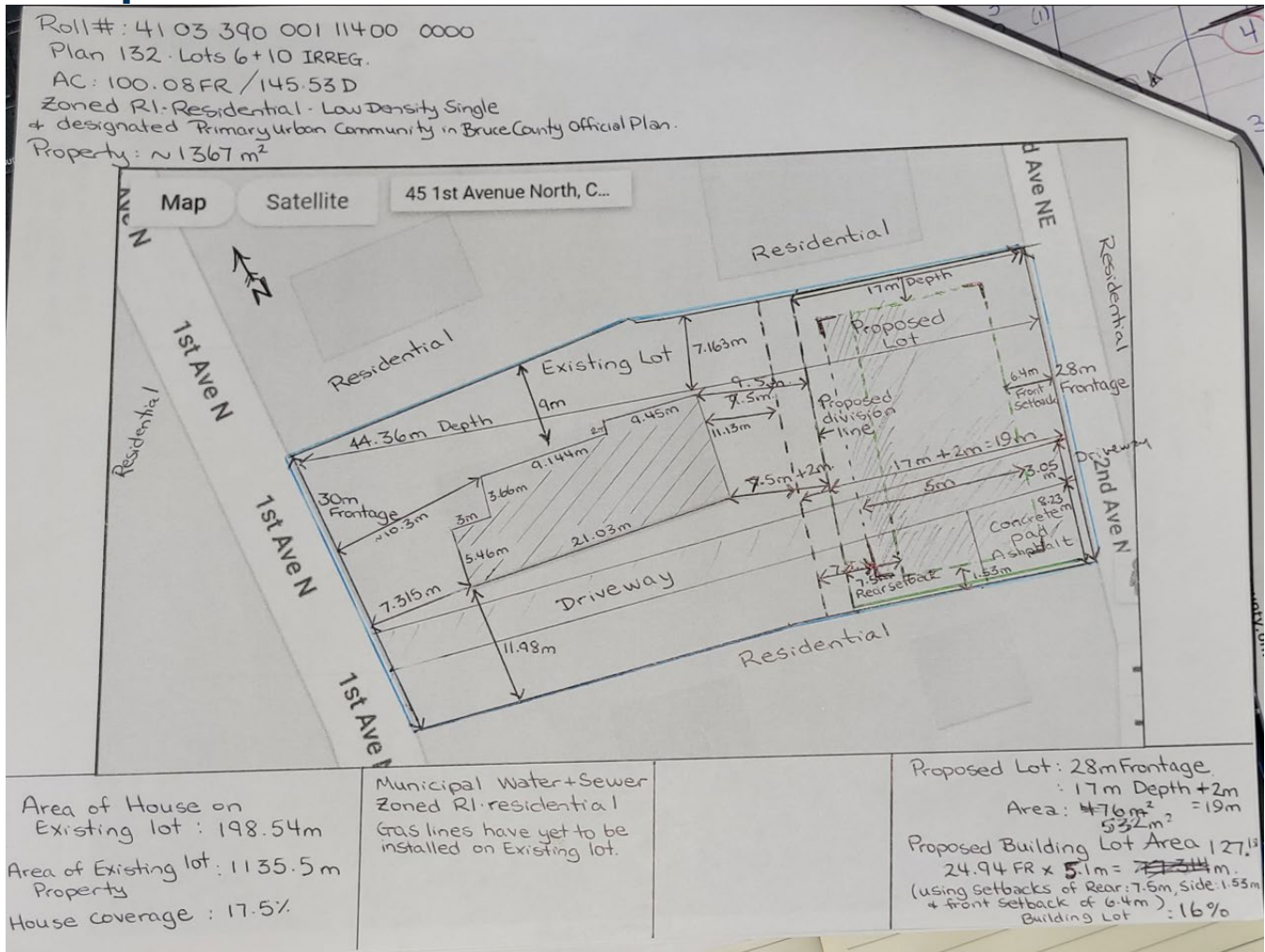
Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.

Site plan



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. XX – 2023

Being A By-Law to Amend Comprehensive Zoning By-Law No. 36-09, as amended, of the Municipality of Arran-Elderslie.

Whereas the Council of the Municipality of Arran-Elderslie deems it in the public interest to pass a By-law to amend Bylaw No. 36-09.

And Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, By-laws may be amended by Councils of Municipalities.

Therefore, the Council of the Municipality of Arran-Elderslie enacts the following:

1. By-law No. 36-09 is hereby amended as it affects lands described as Plan 132 Lot 6 Lot 10 Municipality of Arran-Elderslie, 45 1st Avenue N. Chesley, and shown on Schedule “A” affixed hereto.
2. Schedule “A” to By-law No. 36-09, as amended, being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing the zoning from Residential ‘R1’ to Residential with exceptions ‘R1-XX-2023-H1’, on the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
3. By-law No. 36-09, is further amended by adding the follow subsection to Section 10.5 thereof:

‘R1-XX-2023-H1’
“Notwithstanding Section 10 to this By-law shown as ‘R1-XX-2023-H1’ on Schedule ‘A’ for the parcel fronting 2nd Ave N/E, the minimum front yard setback is 4.5 m and the minimum rear yard setback is 6 m. For the retained lot fronting 1st Avenue N. The existing four-plex is recognized as a permitted use and the minimum rear yard setback is 6 m. The holding symbol ‘H1’ shall be lifted subject to the criteria stated in Section 4.4.4 of Zoning By-law 36-09. All other provisions of By-law 36-09 shall apply.”
4. Schedule ‘A’ attached, and all notations thereon are hereby declared to form part of this By-law.
5. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this 11 day of September, 2023.

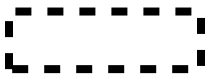
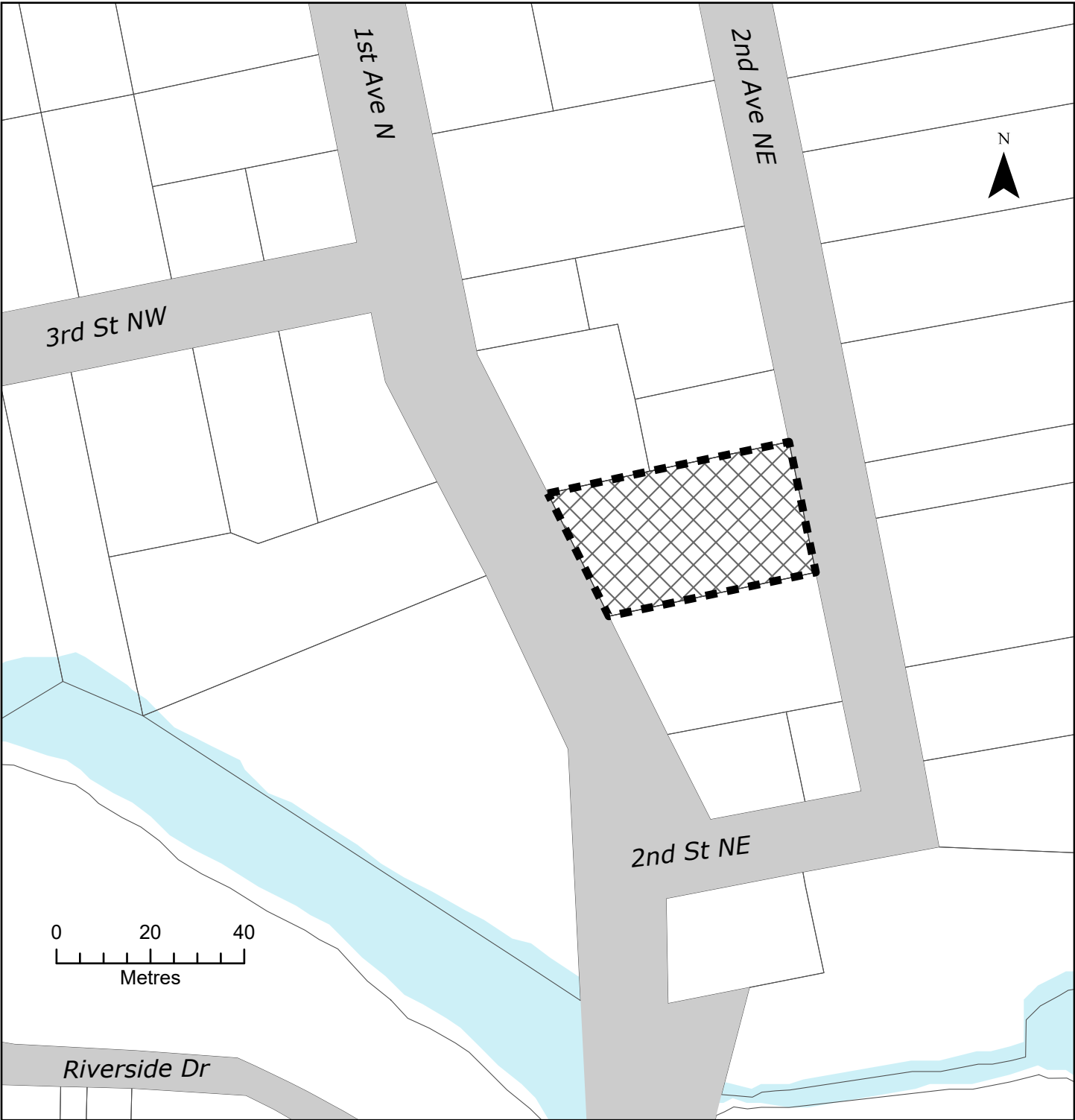
READ a THIRD time and finally passed this ____ day of _____, 2023.

Steve Hammell, *Mayor*

Christine Fraser-McDonald, *Clerk*

Schedule 'A'

45 1st Avenue North - PLAN 132 LOTS 6 AND 10 - Roll 410339000111400
Municipality of Arran-Elderslie (Town of Chesley)



Subject Property



Lands to be zoned R1-XX-2023-H1 - Residential:
Low Density Single Special Holding

This is Schedule 'A' to the zoning by-law
amendment number _____ passed this
_____ day of _____

Mayor _____
Clerk _____

natural burial

restore nature
and preserve
land...forever


The background of the slide is a photograph of a forest. The top half shows the canopy of trees with yellow and green leaves. The bottom half shows a path covered in a thick layer of fallen yellow leaves, with tree trunks visible on either side.

Today


- What's natural burial
- Common questions
- Why people like it
- Around Ontario
- Approval process

What's natural burial?

Above ground:

- The land is restored and protected in its natural eco-habitat
 - Tombstones are replaced with either a small local stone, or a communal marker
- 

Below ground:

- The body is buried in a biodegradable casket or shroud
 - The grave depth is 3 to 4 feet deep
 - The body isn't embalmed
 - There's no vault
- 

Natural burial is:

Not a new idea.

Not an engineered process.

Still practiced today



Commonly asked questions

Will natural burial poison the water?

- No. In general, pathogens die when we do.
- There's no carrier to transmit them
- For eons people have been buried this way with no ill effects.
- Regardless, the government has extra safeguards and there must be one metre between the body and the water table.

Will scavengers dig out the bodies?

- We're too much work.
- Buried three - four feet below the surface, they would rather find other food.
- As well, our bodies are below the smell line.
- In the US, where there are lots of natural burials, there are no instances of scavengers digging up graves.



More questions...

Are there winter burials?

- Burials are offered 52 weeks/year in Thunder Bay, and we're trying to make them available in southern Ontario.

Can people find their loved one's grave?

- Legally every cemetery must be able to locate each grave. GPS is often used.

Is natural burial affordable?

- Natural burial is less expensive than conventional burial, but usually more expensive than cremation.



Why people like natural burial

It's not just about being eco-friendly.

But also it's:

- Simpler
- Fastest and most beneficial integration of the body with nature
- A final resting place in nature consistent with many faiths and inclusive of many traditions
- Answers a spiritual need
- Part of the cycle of life
- Leaving a legacy
- Preserving a biodiverse greenspace
- A nice place to visit
- Not harmful, climate friendly

“

This is a gift I can give future generations - JFC

“

I'm a gardener. What else is there to say? - CR

“

I don't even have words for how meaningful and deep it is for me.

It's a connection and a responsibility to the earth. There's humility and love in it. It would be my last commitment to our climate.

- JD

What about cremation?

120



- Over 70% of Ontarians opt for cremation
It appears to be the simplest option and most commonly offered, but it has a high carbon footprint.

- Each cremation releases about 500 lbs of carbon into the atmosphere
- If it doesn't have a special filter, it also emits nitrogen oxide, sulfur dioxide, dioxins and particulates

It's harmful to the soil and plants:

- Cremains are too alkaline for the soil (pH of 11.8)
- The sodium content of cremains is 200x - 2000x too high for tree and plant roots

Natural Burial Has Broad Appeal:

Across Parties

Would you ever consider a natural burial?

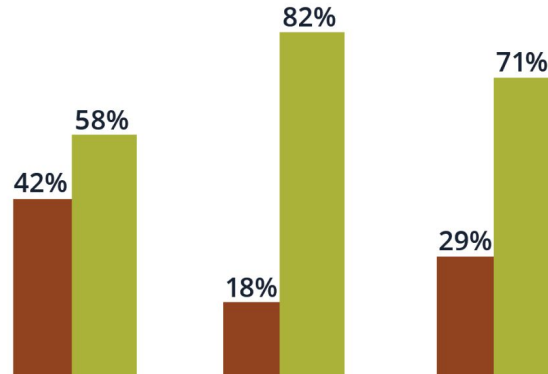
 **WOULD consider**

 **Would NOT consider**

Conservative

NDP

Liberal

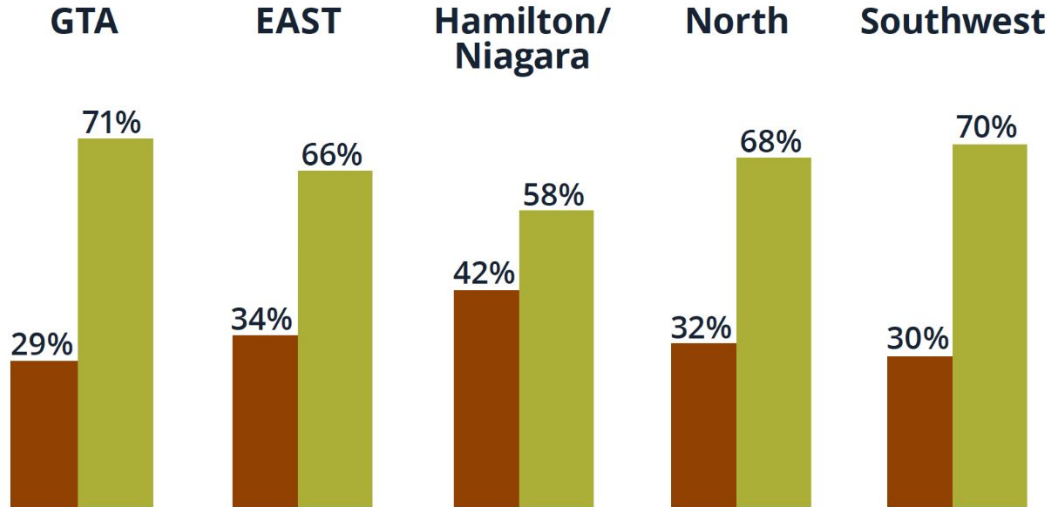
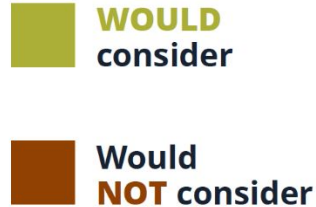


Natural Burial Association Poll via Angus Reid Online Forum, 1006 Ontarians, representative sample, 2022

Natural Burial Has Broad Appeal:

By Geography

Would you ever consider a natural burial?



Angus Reid survey for Natural Burial Association, 1006 participants, January 2022

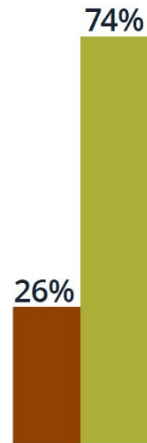
Natural Burial Has Broad Appeal:

By Age

Would you
ever consider a
natural burial?



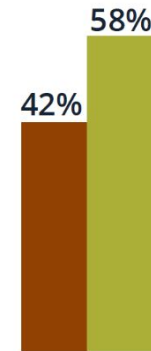
18-34



35-54



55+

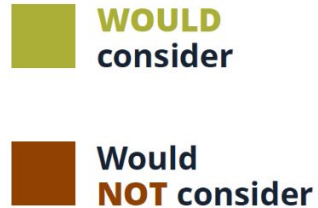


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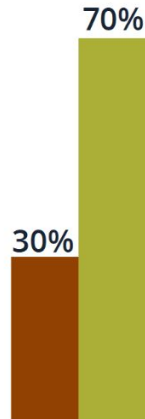
Natural Burial Has Broad Appeal:

By Gender

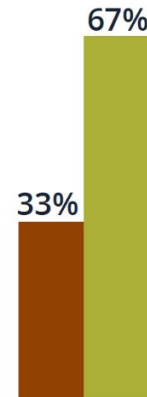
Would you
ever consider a
natural burial?



Male



Female



Angus Reid survey for Natural Burial Association,
1006 participants, January 2022

Ontario Hybrid Natural Burial Grounds



**Willow's Rest
Niagara Falls**

A creative two acre site with bee hives, butterfly pollinators, a bench carved from a fallen ash tree, and a communal marker sourced from the local quarry.



**Glenwood Cemetery
Picton**

Ontario's only woodland burial where you have a good chance of seeing a deer while visiting your loved ones.



**Union Cemetery
Cobourg**

A quarter acre running alongside Cobourg Creek, here they dig the graves and the invasive species by hand. The lot is now full.



126

Holstein Natural Burial
Ground , established
2022

Province wide

Visit www.NaturalBurialAssociation.ca/SitesInOntario

127

| | |
|-----------------------|--|
| Dedicated sites | Nogies Creek, Bobcaygeon Bob & Susan's organic farm, Sarnia |
| Gold standard Hybrids | Niagara Falls - Willow's Rest (Fairview Cemetery) Cobourg (Union Cemetery) Picton (Glenwood Cemetery) Holstein Cemetery Roseneath St. (James Cemetery) |
| Others | Jordan, Brampton, Pickering, Waterloo, Owen Sound |
| Coming soon(ish) | Perth (Elmwood Cemetery) Havelock Algonquin Highlands (St. Stephen's) Hamilton (Mt. Hamilton) Guelph (Woodlawn) The Blue Mountains (Clarksburg Union) |
| Advocacy Groups | Haliburton Highlands Green Burial Society, GB Kingston, GB Ottawa Valley, Sault Ste Marie, Chatham-Kent-Essex, Burlington, North Bruce Peninsula, Norfolk |

Approval Process

Municipal approval:

- Medical officer (hydrology studies may be required)

Bereavement Authority of Ontario.

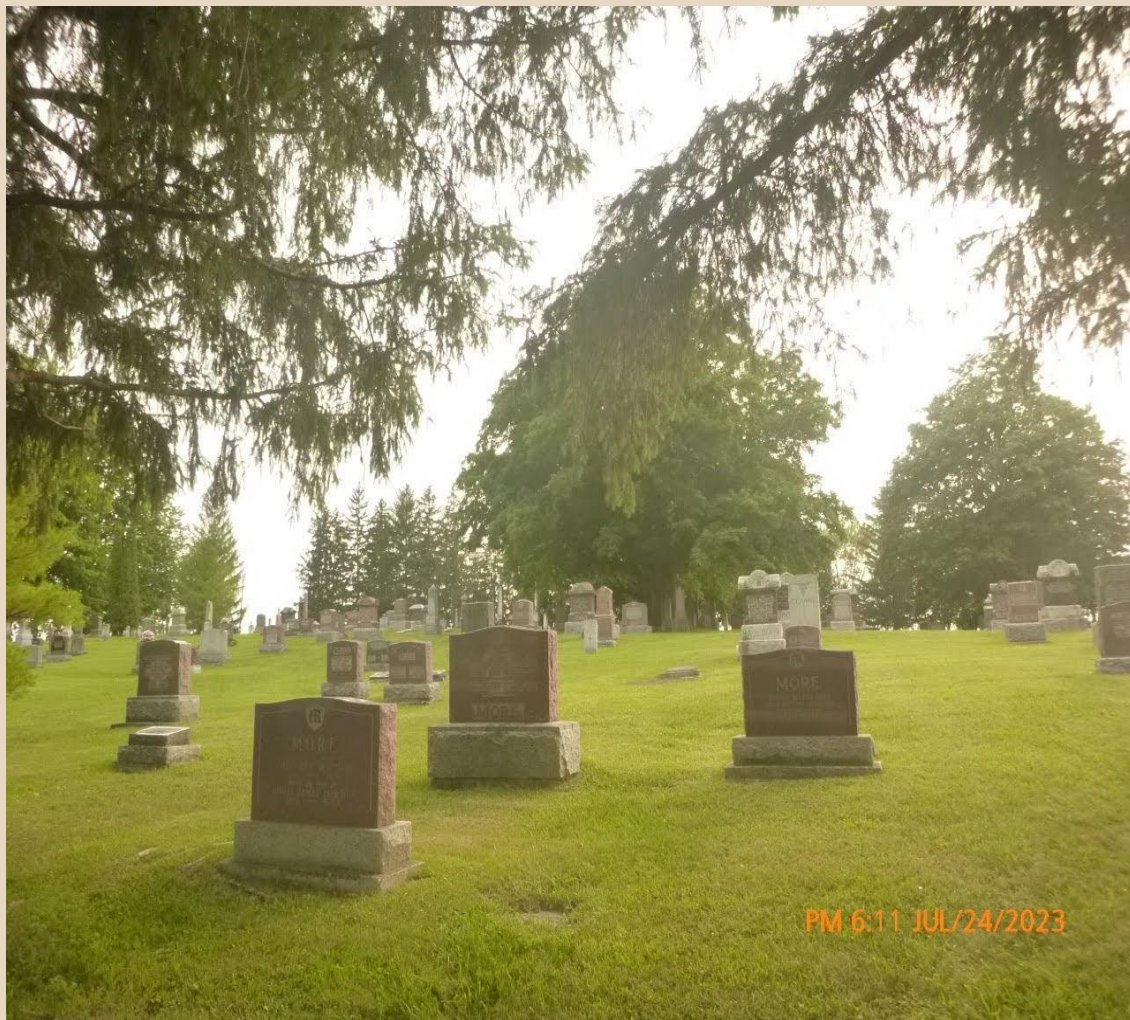
Requirements may include, but aren't limited to:

- Municipal approval
- Landscape drawings, including map of plots
- Land survey
- Bylaws for the natural area

Landscaping

- Landscaping and costs involved prior to launch





Paisley Past and Possibilities

Restoring the natural eco-system

Tall grass prairie at Allen
Park
Example





Municipality of Arran-Elderslie
 c/o Christine Fraser-McDonald, Clerk
 1925 Bruce Road 10
 Chesley, ON
 N0G 1L0
 Via online form

July 21, 2023

Dear Mayor Hammell and Council,

In the fiscal year of 2022-23, Grey Bruce Hospice supported 5 individuals who called the Municipality of Arran-Elderslie home. This represents 2.7% of the 187 Grey Bruce residents that were cared for in their final days at Chapman House. Of those 187 individuals, 54.5% of them lived outside the city of Owen Sound.

The Canadian Hospice Palliative Care Association (CHPCA) estimates that for every person who is cared for at a Canadian hospice, an additional 5 people (friends and family members) receive support services, including grief and bereavement supports. This puts the number of people served by Grey Bruce Hospice at 935 in just one year. That number continues to grow.

As you are aware, Grey Bruce Hospice receives partial funding for our operational costs each year from the Ministry of Health. However, this does not cover all costs and requires Grey Bruce Hospice to rely on our community to help raise an additional \$1.2 million+ every year through our fundraising efforts.

I write on behalf of the Board of Directors of Grey Bruce Hospice Inc. to respectfully request support for our organization in the amount of \$5,000 a year for the next 3 years from your municipality. This financial support would assist Grey Bruce Hospice to continue to plan for the expected increase in needs for our community in a sustainable manner, while also allowing Council to account for the support in your annual budget planning.

If a deputation to Council is required for this request, we would be most happy to do so. If there is a different avenue that we should explore (i.e., community grant program or process), I would appreciate being directed to that information.

Thank you for your consideration of this request.
 With gratitude,

Janet Fairbridge
 Executive Director

August 8, 2023

Dear Members of Arran-Elderslie Council,

My name is Whitney Bonnett and I live just East of Burgoyne with my husband, Andrew, and my two daughters, Flora and Annie. I write to you as an ally to the disability community and as a parent of a child with a physical disability. My 4-year-old daughter, Flora, is a full-time user of mobility aids including a walker and a wheelchair.

I'd like to voice my support and encouragement for the creation of an Inclusion and Accessibility Committee in Arran-Elderslie. I understand that this is not something required of our municipality as we do not meet the population numbers that would obligate us to have an Accessibility Committee. I believe creating this committee would show proactive consideration and true care for everyone in the community. An Inclusion and Accessibility Committee would mean a great deal to families like mine who often feel excluded from infrastructure and events due to accessibility issues. As a non-disabled person, before we learned of Flora's disability, I rarely noticed accessibility issues. Now I see them everywhere; buildings, businesses, events, and playgrounds are minefields of inaccessibility.

With all the new builds and upgrades occurring in Arran-Elderslie, this is the perfect time to start an Accessibility Committee. Generally, in other communities, these committees are comprised of people with disabilities and their allies. They provide a perspective that non-disabled people do not have. They see things and experience things that non-disabled people do not notice. People with disabilities can provide information on accessibility from their lived experience. Often, "accessible features" are not truly universally accessible and leave significant portions of a community excluded from fully participating in a public place. This is because the Accessibility for Ontarians with Disabilities Act (AODA) accessibility requirements occasionally do not provide universal accessibility. It is people from the disabled community who will be able to illustrate this through their lived experience. Not only would an Accessibility Committee be invaluable, but so would the perspective of the members of the disability community who belong to it. This committee could prevent the need for further renovations on structures that were designed to be accessible but just don't meet the mark for all people using them.

I believe that no one designs a community event, building or recreation equipment with the intention of excluding someone with a disability. I trust that people have the best intentions in these circumstances. Unfortunately, oversights happen. It can be difficult to discuss accessibility issues with non-disabled people. Lack of accessibility isn't a barrier to them, so inaccessible infrastructure will often go unnoticed. As I said earlier, before we had our daughter, I had zero concern for accessibility because I am not currently disabled. In my journey parenting Flora, and in listening to the disabled community, I have come to learn that almost every human, whether through accident, illness, or aging, will experience either temporary or permanent disability in their lifetime. This is not meant to be scary or seen as a threat, because disability shouldn't be scary or threatening. Disability is a normal variation of life and it's a normal part of being human. Installing fully inclusive, accessible design guarantees that everyone, at any point in their lives, can access their whole community and participate meaningfully and with dignity. No one loses with universally accessible design. An Accessibility Committee would make this a reality.

I sincerely thank you for allowing me to participate in this meeting through this letter.

- Whitney Bonnett

159 Concession 8 West
Arran, Ontario
N0H 2L0
(226)668-1600



Fall Gala

30
DAY

09
MONTH

23
YEAR

IN SUPPORT OF THE CHESLEY HOSPITAL
FOUNDATION AND PHYSICIAN RECRUITMENT

chesleyfoundation.ca

Chesley Hospital Foundation

@chesleyhospitalfoundation



August 9, 2023

Dear Arran Elderslie Council,

As Co-Chair of the Chesley Hospital Foundation's Fall Gala, I'd like to request that council consider a donation to our event in the amount that is equal to the rental cost of the Chesley Community Centre and Curling Club for our September 30th fundraising event.

We are planning a formal dinner on September 30th for 200+ local residents to celebrate our hospital and healthcare close to home.

In addition to a premium dinner prepared and served by a local service group and businesses, there will be a silent and a live auction, a wine wall fundraiser, and more to entertain our guests, and support our goal of raising \$50,000 for physician recruitment efforts and towards strengthening our hospital and network of professional services.

We would also like to invite you to join us as a guest for the evening. Tickets can be purchased for \$100 each including a \$50 charitable tax receipt for eligible individuals. The event is nearly sold out, so please contact us as soon as possible to secure your tickets!

The Fall Gala promises to be a formal night out with good food, good company, and great wine!

If you have any questions, I'd be happy to answer them. Tickets can be purchased through our website or by contacting Shannyn, the Chesley Hospital Foundation Coordinator chesleyhf@sbghc.on.ca

Thank you for your consideration of this request and for supporting our hospital.

Sincerely,

Jennifer Isber-Legge

Chesley Hospital Foundation Fall Gala Co-Chair

519-379-5633 isberlegge@gmail.com



CHESLEY HOSPITAL FOUNDATION'S

Fall Gala

Join us for a night out in support of the
Chesley Hospital Foundation and physician
recruitment!

Saturday
5:30 PM

30

September
2023

Thank you to our event sponsors!



FARM SERVICES LTD.

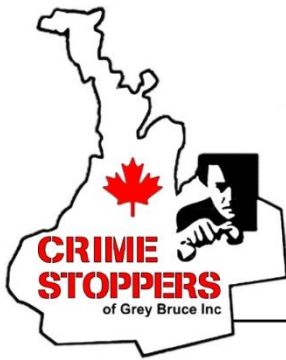


Kin Canada
Kinsmen Club
of Chesley



Website: chesleyfoundation.ca
Facebook: Chesley Hospital Foundation
Instagram: @chesleyhospitalfoundation

Tickets almost
sold out!



Crime Stoppers of Grey Bruce Inc.

136

P.O. Box 1119, Owen Sound, Ontario N4K 6K6

1-800-222-TIPS (8477)

Submit a Secure Web-Tip at cstip.ca or get the P3 Tips Mobile App

Phone: 519 371-6078

eMail: crimestopgb@bmts.com

Fax: 519 371-1275

Web: crimestop-gb.org



Program Coordinator's Report
APRIL 1 TO JUNE 30, 2023 – Q2
Drew Kalte

DISTRIBUTION

Board of Directors, Crime Stoppers of Grey Bruce
OPP GHQ Orillia
Grey Bruce OPP
South Bruce OPP
Blue Mountains OPP
Owen Sound Police Service
Hanover Police Service
Saugeen Shores Police Service
West Grey Police Service
Neyaashiinigmiing First Nation Police
Ontario MNRF

Brockton Police Services Board
Northern Bruce Peninsula
Arran-Elderslie
Kincardine Police Services Board
Municipality of South Bruce
Saugeen Shores Police Services Board
South Bruce Peninsula Police Services Board
Huron-Kinloss Police Services Board
Owen Sound Police Service Board
Grey Highlands Police Services Board
Municipality of Meaford
Hanover Police Services Board
Blue Mountains Police Services Board
Chatsworth Police Services Board
Georgian Bluffs Police Services Board
Southgate Police Services Board
West Grey Police Services Board
Saugeen First Nation
Neyaashiinigmiing First Nation
County of Grey
County of Bruce

TIP STATISTICS FOR APRIL 1 TO JUNE 30, 2023

- Total Tips (Phone, Web, and Mobile, including follow ups): 743
- New Tips (Phone, Web, and Mobile): 203

Tips Allocated: 221 (18 tips were allocated to multiple recipients)

- Grey Bruce OPP: 86 (39%)
- South Bruce OPP: 56 (25%)
- The Blue Mountains OPP: 2 (1%)
- Owen Sound Police Service: 29 (13%)
- Hanover Police Service: 22 (10%)
- Saugeen Shores Police Service: 7 (3%)
- West Grey Police Service: 5 (1.5%)
- Neyaashiinigmiing First Nation Police: 3 (1.5%)
- Ontario MNRF: 2 (1%)
- Ontario MOF (contraband tobacco): 3 (1.5%)
- Ontario MECP (environment, conservation, parks): 0 (0%)
- OPP Contraband Tobacco Enforcement: 3 (1.5%)
- OPP Historic Crimes: 0 (0%)
- OPP AGCO Investigations: 0 (0%)
- OPP Anti Human Trafficking Coordination Unit: 2 (1%)
- RCMP: 0 (0%)
- CBSA: 0 (0%)
- Équité Association (insurance fraud): 1 (0.5%)
- Animal Welfare Authorities: 1 (0.5%)

Crime Stoppers of Grey Bruce Statistics Since Inception May 1987

| | |
|---------------------|--------------|
| Tip Reports | 18,204 |
| Arrests | 1,775 |
| Charges | 2,490 |
| Cases Cleared | 2,741 |
| Property Recovered | \$4,757,831 |
| Narcotics Recovered | \$50,260,035 |
| Rewards Approved | \$287,310 |

Tip Totals Year to Date

- 203 new tips have been received during the second quarter of 2023, which is ahead of the second quarter of 2022 by 73 tips.

MEDIA

- LITE 99.3, Bayshore Broadcasting, Bounce Radio 92.3, Blackburn Radio (Cool 94.5 & 101.7 The One), Shoreline Classics, and Bluewater Radio continue to receive Crime of the Week segments that are sent out from our office on a weekly basis.
- Monthly Crime of the Week columns are forwarded to the Bruce County Marketplace magazine.
- Crimes of the Week are being forwarded to the Owen Sound Hub and the Saugeen Times online news, as well as Eastlink TV.

FUNDRAISING

- Nevada ticket revenues are declining but continue to assist in funding eligible expenses.
- We applied for funding from the Port Elgin, Hanover, and Owen Sound Walmarts for 2023 and are awaiting outcomes.
- We received a \$1,500 donation from the 2022 CFOS-Sun Times Christmas Fund Broadcast.
- We applied to the Community Services Recovery Fund, however funding was declined.
- In the second quarter of 2023 Georgian Bluffs, the Brockton PSB, Arran-Elderslie, Meaford, and the Owen Sound PSB donated to our program, and we are very grateful for their support. We continue to reach out to each of the Police Services Boards and Municipalities of Grey and Bruce to request funding commitments for our program.
- In the second quarter of 2023 the Meaford Legion generously donated to our program.
- Our 31st Annual Golf Tournament took place on Thursday June 1, 2023 at Saugeen Golf Club in Port Elgin and raised \$24,000.
- We have ongoing 50/50 raffles in conjunction with classic car show events on June 25th, August 13th and September 26th; plus our Sauble Beach Tuesday night 50/50 raffles (June 13th to September 12th).
- We are holding a summer-long 50/50 raffle to be drawn at our "Rock & Rewards" fundraiser at the Owen Sound Legion on October 14, 2023, where we are featuring a live band and a silent auction.

EVENTS AND PROMOTIONS

- The spring 2023 edition of TIPSTER Magazine was released in April, featuring articles and editorials focusing on regional current and historic crimes and community safety topics, and has been very well received by our partners and the community.
- Attended the Meaford 50+ Lifestyle and Leisure Connections Fair on April 20, 2023.
- Attended the Saugeen Shores Police Service police week event on May 18, 2023.

CRIME STOPPERS BOARD

- With the resignation one member we currently have nine members on our Board of Directors. We are continuing to recruit new members to the Board and are seeking specific skill sets, such as a Treasurer and people with fundraising experience.

UPCOMING EVENTS

- We are participating in the Southampton Marine Heritage Festival "Fun in the Park" event on July 22, 2023.
- We are participating in classic car show events on June 25th, August 13th and September 26th; plus the Sauble Beach Tuesday night cruise nights (June 13th to September 12th). 50/50 tickets are sold at all these events.
- We are holding our "Rock & Rewards" fundraiser at the Owen Sound Legion on October 14, 2023, where we are featuring a live band, 50/50 draw, and a silent auction.



July 13, 2023

In This Issue

- ROMA encourages rural municipalities to apply for Housing Accelerator Fund.
- Provide your feedback on AMO's digital communications.
- MPAC Board positions - Call for expressions of interest.
- Off-road vehicle consultation.
- AMO 2023 is just over a month away - Register today!
- Take advantage of Land Use Planning Training at the AMO Conference.
- LAS & IPE 2023 Risk Symposium - Are you safe?
- Registration for the one of a kind AMO-LAS Energy Symposium is now open!
- BLOG: Accelerating Digital Services.
- Mini workshop: Uncovering Savings in Water/Wastewater Plants.
- Canoe supplies for your summertime activities.
- Webinar: Aging Well and Financial Security.
- No Hot Pets campaign.
- Careers: LAS, Niagara Region, King, Simcoe, Ottawa, and Greater Madawaska.

AMO Matters

The Rural Ontario Municipal Association (ROMA) wants to make sure that rural, small and northern communities consider applying for the [Housing Accelerator Fund](#) by August 18. Don't miss this opportunity! Questions, call CMHA 1-800-668-2642 or [email](#). ROMA is interested in [hearing](#) from members who will be and are considering submitting an application. Learn more about the [Housing Accelerator Fund](#) by attending a virtual information webinar on July [13](#) or [18](#) at 1 pm.

Please complete this [six-minute survey](#) on AMO's brand and digital communications. Help AMO shape our future brand and member engagement!

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. Application deadline has been extended - [apply now](#).

Provincial Matters

The Ministry of Transportation is seeking feedback on Off-Road Vehicle safety enhancement proposals in a session on July 17. Materials will be distributed in advance. To register email kemar.palmer@ontario.ca.

Eye on Events

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.

We are offering a number of training opportunities focused on both the fundamentals of land use planning and strategic decision making at this years conference, Saturday,

August 19 and Sunday, August 20. [Register today](#) for one of the limited spots.

Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) for all you need to know on municipal risk management - deadline: September 27.

AMO and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2- 3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.

LAS

The day-to-day reality of how digital solutions will impact citizens and municipal workers is not always made clear. [Read three cases](#) that municipalities may encounter before going fully digital.

LAS and Stephen Dixon are hosting a 1-hr virtual workshop on July 19 at 10am. Find out how to determine energy savings potential at your Water/Wastewater Treatment Plants using RETScreen Expert. Attendees receive a 14-day RETScreen trial license. It's less than a week away - [Register today!](#)

Ontario municipalities rely on the [Canoe Procurement Group](#) to supply their most needed summertime activities. From fitness to playgrounds and lawncare to heavy construction, Canoe makes it easy to buy products and services you use every day. Take some time to review the 250+ approved vendors and save time with your purchase. [Contact Sarah](#) to get started!

Municipal Employer Pension Centre of Ontario (MEPCO)

OMERS and the National Institute on Aging are hosting a webinar on July 21 on income security and maintaining good health and well-being. Register [here](#).

Municipal Wire*

The Ontario SPCA and Humane Society, and participating SPCAs and humane societies across the province have launched a summer [No Hot Pets campaign](#). As a part of this campaign, individuals are encouraged to contact their municipality to request they enact a bylaw to protect animals from being left unattended in vehicles.

Careers

[Program Manager - Local Authority Services \(LAS\)](#). Responsible for the overall administration, marketing, and growth of programs (ONE Investment, Natural Gas, Electricity), management of customer relationships, and supervision of the Client Relations Specialists, Energy Billing/Settlement team and the Board Coordinator. Apply to careers@amo.on.ca by August 4.

[Director Asset Management - Niagara Region](#). Accountable for leading and providing management, guidance and direction in developing and sustaining the corporate Asset Management program. Submit online application by August 2.

[Manager of Communications & Public Engagement - King Township](#). Provides expert counsel to Council/Senior Management on issues related to communications and media, public relations and outreach. Apply by July 21.

[Manager, Early Learning & Childcare Services - County of Simcoe](#). Work alongside an innovative team of professionals responsible for system planning and management of

the licensed child care and early years sector. Submit your [application online](#) by July 14.

Payroll Technical Analyst - City of Ottawa. Manages the payroll system and is responsible for the delivery of pay, time entry, pension and benefit services, and reimbursements. Apply by July 28.

Chief Administrative Officer - Township of Greater Madawaska. Works collaboratively with the senior management team to provide the best possible advice to the Mayor and Council. Apply to finance@greatermadawaska.com by July 21.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

AMO's Partners



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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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July 20, 2023

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- Municipal Information & Data Analysis System (MIDAS) upgrade.
- Provide your feedback on AMO's digital communications.
- MPAC Board positions - Call for expressions of interest.
- AMO 2023 is just over a month away - Register today!
- Take advantage of Land Use Planning Training at the AMO Conference.
- LAS & IPE 2023 Risk Symposium - Are you safe?
- Registration for the one of a kind AMO-LAS Energy Symposium is open!
- Blog: LAS Goes on a Road Trip.
- Careers.

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AMO is pleased to, in the coming weeks, launch a refresh of the [Municipal Information & Data Analysis System](#) (MIDAS). For current users, login will remain the same, however, you will need to save any reports you have saved in the current system as they will not be migrated to the new MIDAS.

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for all you need to know on municipal risk management - deadline: September 27.

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LAS

LAS' Municipal Program Specialist writes about his spring outreach road trip visiting many scenic municipalities in Ontario. Read more [here](#).

Careers

Program Manager - Local Authority Services (LAS). Responsible for the overall administration, marketing, and growth of programs (ONE Investment, Natural Gas, Electricity), and management of customer relationships. Apply to careers@amo.on.ca by August 4.

Strategic Initiatives Manager - Niagara Region. Responsible for providing quality business, policy and strategic analysis and consultation to advance corporate priorities. [Apply online](#) by July 26.

Director of Planning - Township of Georgian Bay. Involved in departmental goal setting and budget preparation and monitoring, Council report creation and presentation. Apply to jobs@gbtownship.ca by August 6.

Chief Administrative Officer - Township of Russell. Responsible for providing strategic leadership and direction in the development and execution of administrative and operational policies, procedures and initiatives. Apply to jobs.emplois@russell.ca by August 4.

Chief Administrative Officer - Town of Fort Frances. Responsible for the strategic planning, development, coordination, and leadership in the delivery of services. Apply to jobs@fortfrances.ca by August 20.

Commissioner, Community and Operations Services - City of Oshawa. Responsible for providing innovative vision and strategic direction to the Community and Operations Services Department. [Apply online](#) by August 18.

Supervisor, Stores - Town of Oakville. Supervises all activities of the Central Stores functions. [Apply online](#) by July 29.

Chief Administrative Officer/Clerk - County of Haliburton. Perform all duties pursuant to the provisions of the *Municipal Act*, the Procedural Bylaw and Delegation of Authority By-law. Apply to shume@haliburtoncounty.ca by August 17.

Director, Business Intelligence & System Planning - County of Simcoe. Responsible for leading the strategic policy development, service planning, data and quality assurance, and risk management. [Apply online](#) by July 26.

Engineering Technician II - County of Simcoe. Conduct engineering reviews including, but not limited to, environmental assessments, traffic control, storm water management, road design and more. [Apply online](#) by August 1.

About AMO

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[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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July 27, 2023

In This Issue

- Municipal Information & Data Analysis System (MIDAS) upgrade.
- MPAC Board positions - Call for expressions of interest.
- Ontario Anti-Hate Security and Prevention Grant.
- Release of public information service.
- Housing Accelerator Portal now open.
- AMO 2023 is less than a month away - Register today!
- LAS & IPE 2023 Risk Symposium - Are you safe?
- Registration for the one of a kind AMO-LAS Energy Symposium is open!
- LAS and Partners at the AMO Conference.
- The heat is on!
- Gravel road assessments now available through LAS.
- Careers: LAS, Durham Region, Drummond/North Elmsley and Brampton.

AMO Matters

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Provincial Matters*

The Ontario government is providing one-time grants of up to \$10,000 to help faith-based, cultural, 2SLGBTQQIA+, First Nations, Inuit, Métis and Urban Indigenous organizations and communities to enhance or implement measures to ensure community spaces remain safe and secure from hate-motivated incidents. [Applications are open for 2023-2024](#). The deadline to apply: September 12, 11:59 p.m. EDT.

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The CMHC Housing Accelerator Fund is now accepting applications! Details are on the [CMHC website](#). Applications are due August 18.

Eye on Events

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#)

and [register](#) now for this important event.

Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) for all you need to know on municipal risk management - deadline: September 27.

AMO and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2-3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.

LAS

LAS and our partners are excited to see you at the [AMO Conference](#) in less than a month. Come see us at booth 500 during the tradeshow and be sure to visit our 25 partners as well. See how many you can find! Stay tuned here to learn how else we are involved.

With colder fall temperatures approaching, it's time to think about heating budgets for your municipality. Take advantage of our [Natural Gas](#) program and stay warm this winter. [Contact Fern](#) for more information.

The [LAS Road & Sidewalk Assessment](#) program has expanded to include gravel roads! Keep your rural roads in good shape and meet your asset management obligations. [Contact Tanner](#) to learn more.

Careers

[Program Manager - Local Authority Services \(LAS\)](#). Responsible for the overall administration, marketing, and growth of programs (ONE Investment, Natural Gas, Electricity), and management of customer relationships. Apply to careers@amo.on.ca by August 4.

[Director, Affordable Housing Development and Renewal - Durham Region](#). Responsible for the development and implementation of projects and programs designed to increase the supply of affordable, suitable and sustainable supply of housing. [Apply online](#) by August 24.

[Public Works Manager - Township of Drummond/North Elmsley](#). Take charge of strategic leadership, administrative management, and the overall operations of the Public Works Department. Apply to jlaidlaw@dnetownship.ca by August 10.

[Mechanical Inspector, Plumbing - City of Brampton](#). Performs plumbing and on-site sewage inspections to ensure construction and installations meet all referenced standards set by the Ontario Building Code as well as plans, specifications, documents and applicable laws and by-laws. [Apply online](#) by August 9.

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August 3, 2023

In This Issue

- Join ROMA meeting on *Rural Drainage Act* dispute with national railways.
- Municipal Information & Data Analysis System (MIDAS) upgrade.
- Ontario Anti-Hate Security and Prevention Grant.
- Release of public information service.
- Housing Accelerator Portal now open.
- AMO 2023 is less than a month away - Register today!
- LAS & IPE 2023 Risk Symposium - Are you safe?
- Registration for the one of a kind AMO-LAS Energy Symposium is open!
- LAS one step closer to speed camera program.
- Learn with LAS at the Conference!
- Mental health in later life: multilingual handouts.
- Careers: LAS, Simcoe, Sioux Lookout, Haliburton, and Niagara Region.

AMO Matters

On August 21 at 6 pm, join ROMA Chair and others, in London at the RBC Place, to discuss the ongoing dispute between rural municipalities CN, CP and VIA rail regarding the *Drainage Act*. Learn more [here](#).

AMO is pleased to launch a refresh of the [Municipal Information & Data Analysis System](#) (MIDAS). MIDAS is a web-based tool that provides access to the Financial Information Returns (FIRs) to all Ontario municipalities. The FIR is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect financial and statistical information on municipalities.

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AMO and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2-3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.

LAS

LAS and the City of Barrie [partnering](#) to help more Ontario municipalities improve public safety and slow down motorists through the use of speed enforcement cameras in designated safety zones.

LAS staff are gearing up to bring you a busy day of sessions on the Tuesday at the [AMO Conference](#). We'll start with a breakfast session on ASE, and then a lunch session on ESG. Throughout the event, we'll also be part of others on Energy, Cyber Security and Building Permits. Check out the [Conference program](#) for all the details.

Municipal Wire*

The 'Understanding mental health and well-being in later life' project team at CAMH has developed a series of evidence-based handouts for adults 65 and older to raise their awareness of mental health and addiction issues. These handouts are available in twelve languages. [Access here](#).

Careers

[Program Manager - Local Authority Services \(LAS\)](#). Responsible for the overall administration, marketing, and growth of programs (ONE Investment, Natural Gas, Electricity), and management of customer relationships. Apply to careers@amo.on.ca by August 4.

[County Clerk, Director of Statutory Services & Archives - County of Simcoe](#).

Supervises and directs programs and services, as well as the corporate records and information management, access and privacy under both MFIPPA and PHIPA, policy and accessibility programs. [Apply online](#) by August 11.

[Chief Administrative Officer/Clerk - County of Haliburton](#). Responsible for the efficient and effective administration of all departments and resources of the County. Apply to shume@haliburtoncounty.ca by August 17.

[Chief Administrative Officer - Municipality of Sioux Lookout](#). Responsible for the strategic leadership and efficient delivery of all the Municipality's administrative and operational services. Apply to careers@waterhousesearch.net quoting project SL-CAO by August 25.

[Legal Counsel - Niagara Region](#). Responsible for providing legal advice and support on a wide variety of matters to the staff and Council of The Regional Municipality of Niagara. [Apply online](#) by August 25.

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August 10, 2023

In This Issue

- 2022 AMO Annual Report now available.
- Join ROMA meeting on *Rural Drainage Act* dispute with national railways.
- ROMA needs your input on access to services in rural Ontario.
- Municipal Information & Data Analysis System (MIDAS) now upgraded.
- Ontario Anti-Hate Security and Prevention Grant.
- Release of public information service.
- Housing Accelerator Portal now open.
- Count down to AMO 2023 - Register today!
- LAS & IPE 2023 Risk Symposium - Are you safe?
- Registration for the one of a kind AMO-LAS Energy Symposium is open!
- Stop by at AMO 2023 and say Hi to LAS!
- Future Proofing Municipal Workplaces - OMHRA Conference.

AMO Matters

AMO is pleased to provide its [2022 Annual Report](#). It will form part of the Secretary-Treasurer's report at the AMO Annual Meeting on Monday, August 21, 2023.

On August 21 at 6 pm, join ROMA Chair and others, in London at the RBC Place, to discuss the ongoing dispute between rural municipalities CN, CP and VIA rail regarding the *Drainage Act*. Learn more [here](#).

ROMA is undertaking research to develop effective policies and recommendations specific to access to health services in rural Ontario, including primary care, home care, hospitals, mental health, and addictions supports. To support this work, ROMA is seeking member input. Do not miss this important opportunity to have your say. You can [access the survey here](#) and have until September to submit your responses.

AMO is pleased to launch a refresh of the [Municipal Information & Data Analysis System](#) (MIDAS). MIDAS is a web-based tool that provides access to the Financial Information Returns (FIRs) to all Ontario municipalities. The [FIR](#) is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect financial and statistical information on municipalities. Please contact MIDASAdmin@amo.on.ca for more information.

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Federal Matters

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Eye on Events

In just over 2 weeks, over 2,000 participants will join together at the 2023 AMO Annual Conference in London, Ontario. If you haven't registered you have until August 10 to do so [online](#). After that you can register in-person, onsite. Wondering what is on the program? You can find all of the dynamic educational and networking information [here](#).

Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) for all you need to know on municipal risk management - deadline: September 27.

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LAS

LAS is excited to once again host a booth at the AMO Conference with our partners: [ONE Investment](#) and the [Canoe Procurement Group](#). Be sure to stop by booth 500 and say hi this year! We'd love to hear what you're up to.

Municipal Wire*

The Ontario Municipal Human Resources Association (OMHRA) Fall Conference and AGM - [Future Proofing Municipal Workplaces](#) - September 12-14 at Casino Rama. [Register today!](#)

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July 12, 2023



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Ontario making historic investments in wetlands restoration

Province of Ontario

The Ontario government is investing up to \$6.9 million in approximately 100 local conservation projects to restore and enhance wetlands across the province. This funding will help 14 conservation partners restore more than 2,400 acres of wetlands in Ontario, which combined is larger than Presqu'ile Provincial Park, near Brighton. The projects will improve water quality, help prevent flooding and build climate change resiliency. [Read More](#)

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Province asks northern cities for housing targets

CTV News

A number of northern municipalities in Ontario have received letters from the Ministry of Municipal Affairs and Housing asking that they set goals for housing starts. It is part of the province's target of building 1.5 million new homes by 2031. [Read More](#)

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Ontario wants to expand Bruce Power, Canada's first new large-scale nuclear build in 3 decades

CBC

Driven by clean energy goals and surging electricity demand, Ontario has announced it wants to add a third nuclear generating station to Bruce Power near Kincardine, which, if built, would be the first new large-scale nuclear plant construction in Canada in three decades. [Read More](#)

Mayors, transportation minister meet over drainage-fees dispute with CN

Sarnia This Week


Two Lambton municipalities say they've asked Canada's transportation minister to

talk to Canadian National Railway Co. on their behalf, as a dispute over CN refusing to pay outstanding fees associated with drainage work drags on. Warwick Township Mayor Todd Case and Plympton-Wyoming Mayor Gary Atkinson requested the meeting because CN, since 2020, has refused to pay their share for drainage work, Case said. [Read More](#)

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Council calls on province to strengthen codes of conduct

Stratford Today

The City of Stratford is, again, calling on the Province of Ontario to strengthen municipal codes of conduct. At Monday night's city council meeting, Coun. Jo-Dee Burbach put forward the motion. It is not the first time this year that they have done so, the councillor said. [Read More](#)

Sudbury launches ride matching and sharing app

CTV News

Greater Sudbury has launched a new ride-share program. It's called Smart Commute and the free mobile and web app matches people based on routes and preferences on modes of travel, from carpooling to walking, cycling or taking public transit. [Read More](#)

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Invasive fungus that kills oak trees was near the border in 2021 — now it's spreading across Ontario

CBC

In December 2021, an invasive fungus infamous for decimating oak trees was half a kilometre away from the Canadian border. Last month, oak wilt crossed the border and was spotted in Niagara Falls. It was Canada's first-and-only sighting at the time — but not any more. [Read More](#)

Toronto landlord launches \$1.6M lawsuit after city gave stranger approval to rent her condo on Airbnb

CBC

A Toronto landlord is suing her former tenant, the tenant's boyfriend, the City of Toronto and Airbnb after her downtown condominium was rented out on the short-term rental platform for months without her knowledge or consent. The statement of claim, filed on behalf of Allison Rasquinha in Ontario Superior Court of Justice on June 22, says Michele Nicole Carter and Jose Cornejo Kelly registered Rasquinha's studio condo on Adelaide Street West with the city for short-term rental without authorization and rented it out dozens of times on Airbnb in violation of the condo corporation's rules. [Read More](#)

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Land Tribunal decision gives County flexibility to respond to infrastructure needs

The County

The Ontario Land Tribunal (OLT) has approved the County of Prince Edward's request that the debt from two major infrastructure projects be exempt from the municipality's Annual Repayment Limit (ARL). The ARL is the maximum amount that an Ontario municipality can pay in principal and interest payments in the year for new long-term debt and in annual payments for other financial commitments. [Read More](#)

Expropriation an option for land needed for Ontario Place redevelopment, report says

Global News

Incoming Toronto Mayor Olivia Chow says the city would take the Ford government to court if the province chooses to expropriate municipal lands at Ontario Place to facilitate the redesign of the once popular tourist destination. According to a draft environmental assessment released recently, the province will expropriate land owned by the City of Toronto at Ontario Place if the two governments can't agree to a deal on the project. [Read More](#)

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LEGISLATIVE UPDATES

Temporary Extension of Hours for Ontario Liquor Sales Licensees During FIFA Women's World Cup 2023

AMCTO

The AGCO will permit an extension of hours during the World Cup. [Read More](#)

UPCOMING MUNICIPAL EVENTS

Aug. 4 – [Registration Deadline for Fall 2023 Education Correspondence Programs](#)

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Sept. 19-22 – [MFOA Conference](#)

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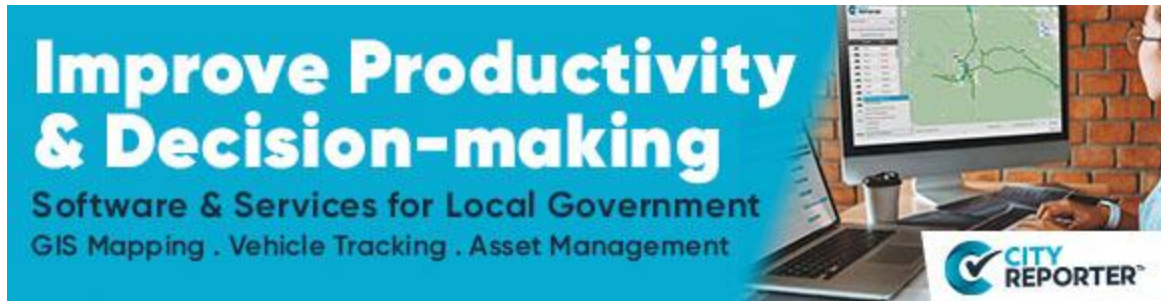
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[Deputy Clerk — Municipality of Sioux Lookout \(7/21/23\)](#)

[Legislative Coordinator — Township of Tay \(7/20/23\)](#)

Capital Works Coordinator — City of Pembroke (7/16/23)
 Financial Planning Analyst — City of Pembroke (7/16/23)
 Chief Administrative Officer — Township of Malahide (7/26/23)
 Deputy Clerk/Manager, Legislative Services — Township of Cobourg (7/26/23)

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MANAGEMENT RESOURCES

6 science-backed ways to improve your well-being at work

Harvard Business Review

Employee well-being is an organizational issue, not just an individual one. Many factors impact and influence it, including your workload and flexibility, your manager, and the culture within your team. [Read More](#)

17 leadership tips to motivate teams

Forbes

The COVID-19 pandemic brought about a significant shift toward remote work, prompting senior business leaders to become more attuned to the needs of their employees. However, recent news has highlighted instances where executive leaders made insensitive remarks when communicating changing expectations to their teams, leading to public backlash. [Read More](#)

The Municipal Minute

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July 26, 2023



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Should Ontario cyclists be allowed to cross on walk signals? Advocates speak out amid fines

CBC

Cyclists are speaking out after some were hit with hundreds of dollars in fines for riding through a busy Toronto intersection on pedestrian signals, saying being allowed to cross with those walking is a matter of road safety. [Read More](#)

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Commercial building codes lack strong wildfire-management provisions, indoor air quality controls, says expert

The Globe and Mail

Amid a fire season that has seen a record number of blazes, wildfires and poor air quality are top-of-mind concerns for commercial property developers, industry insiders say. [Read More](#)

Potential price hike for bottled, canned drinks on pause as Ontario government tweaks recycling plans

CBC

An initiative that would have seen producers of nonalcoholic beverages pay recycling fees in Ontario has been paused, with the organization set to run it citing the province's recent move to explore a different system for recovering cans and bottles. [Read More](#)

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Stay ahead of Ontario Building Code changes

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Incentives to test commercial building airtightness

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Byelection will be a measure of public's frustration with health care in Ontario, opposition parties say

Ottawa Citizen

Worries about health care — from a critical shortage of family doctors and nurses to ongoing emergency department closures to long waits for care and more — are top of mind with voters in the riding, say those involved in the campaigns. [Read More](#)

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More careless driving charges dropped in Ontario as courts grapple with pandemic backlogs

CBC

After Meredith Wilkinson lost her right leg six years ago — a garbage truck hit her and dragged her under its front tire — she had to go through driver retraining to get her license back. However, the driver who turned into her in a bike lane wasn't required to do any training at all. [Read More](#)

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Research links river poisoned by paper mill to First Nations youth suicide attempts

Corporate Knights

One of the clearest examples of environmental racism in Canada came into starker view recently with evidence that links mercury contamination from a pulp and paper mill to the high rate of attempted youth suicide on a First Nations reserve. [Read More](#)

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AMO, municipalities call for return of property assessment while chamber wants system overhaul

The Sault Star

The Association of Municipalities of Ontario is calling on the provincial government to make a prompt return to the property assessment cycle. [Read More](#)

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Ontario hospital nurses, health care professionals receive major wage increases in decision that cites the need to retain staff

Ontario Nurses' Association

The Ontario Nurses' Association is welcoming an arbitration decision that includes the most significant wage increases for its more than 65,000 hospital-sector registered nurses and health care professionals in decades, while also noting that this is just the first step in forging better working conditions for those on the front lines. [Read More](#)

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[Finance & Procurement Analyst — Township of Oro-Medonte \(7/31/23\)](#)
[Statutory Specialist — Regional Municipality of Peel \(7/31/23\)](#)
[Chief Administrative Officer — Township of Russell \(8/4/23\)](#)
[Deputy Clerk — Township of Sables-Spanish Rivers \(8/4/23\)](#)
[Chief Administrative Officer — Township of Georgian Bluffs \(8/11/23\)](#)

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MANAGEMENT RESOURCES

Research: A little nature in the office boosts morale and productivity

Harvard Business Review

Research on "micro-nature" — the incorporation of small, affordable natural elements into workplaces — demonstrates its positive impact on employee performance and well-being. Studies show exposure to nature at work boosted productivity, helpfulness and creativity, with no evidence of negative effects. [Read More](#)

5 ways to maintain (or build) a positive attitude at work

Kevin Eikenberry

Where would you rather work — a workplace of gloom and doom, or one where people bring a sunny disposition and generally optimistic view, even if things are hard? Even the most hardened cynical curmudgeons would prefer the latter. [Read More](#)

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August 2, 2023



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Ontario launches audits of 6 municipalities to look at how housing law will affect budgets

CBC

The Ontario government says it has chosen an auditor to analyze the finances of six municipalities to learn how their budgets will be affected by a housing law that was passed last year. Municipal Affairs and Housing Minister Steve Clark said in a news release the province had selected accounting firm Ernst & Young LLP to audit the City of Toronto, Peel Region, Mississauga, Caledon, Brampton, and Newmarket. [Read More](#)

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Affordable housing may rise on city-owned land in Hyde Park

The London Free Press

City officials are eyeing vacant municipal land in Hyde Park for residential development, a strategy Londoners can expect to see more often as city hall attempts to reach its 47,000 residential unit goal by 2031, planners say. Planners are accepting public feedback on the proposal to rezone city-owned land at 1364-1408 Hyde Park Rd. until Aug. 11, the first step toward a potential affordable housing development at the site. [Read More](#)

Here's how each Ontario city is doing on hitting provincial targets for building new homes

CBC

Nearly all cities in Ontario must dramatically pick up the pace if they hope to hit the targets set by Premier Doug Ford's government, the latest housing construction figures show. A year and half ago, Ford's Progressive Conservatives set the goal of 1.5 million new homes to be built in Ontario over the course of a decade, and laid down specific housing targets for 29 of the province's largest and fastest-growing municipalities to hit by 2031. [Read More](#)

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Hockey team out of luck for lottery licence but Township of Wilmot takes shot at changing Ontario rules

CBC

The Township of Wilmot is calling for changes to the Alcohol and Gaming Commission of Ontario (AGCO) rules that govern the issuance of lottery licences to amateur sports organizations. The township's effort comes after a local Junior C hockey team that has relied for years on revenue from 50/50 draws learned this year that it was not eligible for a licence. [Read More](#)

Building registry could solve Sudbury's derelict structure woes

Northern Ontario Business

The City of Greater Sudbury's \$2-million purchase of the triangular block on which the Ledo Hotel building stands has rekindled a discussion regarding vacant

properties. As Mayor Paul Lefebvre explained last month, city council members took advantage of the fact the properties were up for sale in order to get something done with the long-vacant structure. [Read More](#)

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City of Greater Sudbury fined \$150K in worker's death

Elliott Lake Today

The City of Greater Sudbury has been fined \$150,000 after a 40-year-old municipal employee was fatally injured at the Levack public works depot in 2022. Details of the series of events that led to the worker's death were outlined in a court bulletin released this week. [Read More](#)

County begins to sketch out plan for public art

CountyLive

Art, in its many forms, genres and nuances, she said, has become synonymous with Prince Edward County, a place home to hundreds of artists over many decades, and attracting many more art lovers to the special island community. Public art exists within the community beyond traditional gallery environments, accessible to all. Council voted Thursday to continue to develop a public art policy for any public installations or pieces of art, and to direct staff to begin extensive public consultation, led by Prince Edward County Arts Council (County Arts), and to come back to council with a draft public plan. [Read More](#)

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Pelham gets funding to support Municipal Natural Asset Management Plan

Town of Pelham via Pelham Today

The Town of Pelham will begin developing a Municipal Natural Asset Management Plan following a Greenbelt area analysis with \$67,377 in support from the Greenbelt Foundation's Resilient Greenbelt program. The Municipal Natural Asset Management Plan project will identify natural assets in Pelham's Greenbelt area. Once identified, Pelham will be able to move forward with

protecting and managing these sites in a holistic, evidence-based manner as part of the town's asset management plans. [Read More](#)

Automated speed enforcement cameras get green light in Barrie

City of Barrie via Innisfil Today

LAS and the City of Barrie have signed an agreement that will help Ontario municipalities enforce speed limits, slow down motorists and improve public safety through the use of speed enforcement cameras in designated safety zones. Under the agreement with the city, LAS will initially fund two Provincial Offences officers at the City of Barrie who will process speed-camera violations on behalf of municipalities participating in the ASE program. [Read More](#)

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Building a blueprint for a more dynamic way to use municipal land

Yahoo News

Lucas Tingle, Garden Educator at The Local Community Food Garden on Dufferin St., has been growing a community food farm and educating volunteers at the two-acre property since 2020. This community garden helps to supply the Local Community Food Centre with organically grown, healthy food for the community market. The community food garden is grown with a holistic approach in order to preserve the land. [Read More](#)

Reflecting on the devastating 2013 storm, Mississauga takes lead in municipal flood resilience

The Pointer

It's been a decade since the 2013 flood that caused widespread damage across Mississauga, Brampton and many other parts of the GTA. After a brief early evening deluge, water overtook the streets and corridors of concrete-covered municipalities, creating traffic chaos, flooding basements and overwhelming creeks and riverbanks. It also left elected leaders questioning how prepared their cities really were for a major flood event. [Read More](#)

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LEGISLATIVE UPDATES

Regulatory Registry Posting: Amount Payable by Municipalities for Policing from OPP under the Community Safety and Policy Act, 2019

AMCTO

The Ministry of the Solicitor General is requesting input on a proposed regulation. [Read More](#)

UPCOMING MUNICIPAL EVENTS

Aug. 4 – [Registration Deadline for Fall 2023 Education Correspondence Programs](#)

Aug. 14 – [Registration Deadline for AMCTO Mentorship Program](#)

Aug. 20-23 – [AMO Conference](#)

Sept. 19-22 – [MFOA Conference](#)

Oct. 12 – [Municipal Clerks Forum](#)

Oct. 26 – [Municipal Finance Forum](#)

Nov. 1-3 – [AMCTO-Ivey Canadian Municipal Leadership Accelerator](#)

Nov. 9 – [Municipal Leaders Forum](#)

Nov. 30 – [Municipal Law & Licensing Enforcement Forum](#)

MUNICIPAL CAREER OPPORTUNITIES

[Supervisor of Waste/ Public Works Coordinator — Municipality of Trent Lakes \(8/3/23\)](#)

[Chief Administrative Officer — Township of Russell \(8/4/23\)](#)

[Deputy Clerk — Township of Sables-Spanish Rivers \(8/4/23\)](#)

[Asset Management Coordinator — Township of Gananoque \(8/8/23\)](#)

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MANAGEMENT RESOURCES

Steer clear of these toxic leadership traits



Lauren Cancienne, Content Editor

Working under toxic leadership can be damaging to an employee's well-being and to the overall success of a company. With increased emphasis on employee mental health and the shift back to in-person work that has recently taken place, employees rely on leaders to guide, support and inspire more than ever. Unfortunately, when a leader exhibits certain behaviors and traits that contribute to a toxic work environment, it can be one of the main sources of stress for employees. [Read More](#)

The art and science of leadership

Forbes

Despite the importance of leadership in companies today, the evidence pointing to its absence is alarming. A staggering 77% of organizations report gaps in leadership. [Read More](#)

The Municipal Minute

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From: [AMCTO | The Municipal Experts](#)
To: [Christine Fraser-McDonald](#)
Subject: AMCTO Legislative Express
Date: July 19, 2023 12:05:02 PM

Spring-summer legislative and policy updates

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July 19, 2023

In this issue...

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- [Policy Spotlight](#)
- [Policy Updates](#)
- [Bills and Lawmaking](#)
- [Resources](#)

Introduction & Highlights

The Legislative Assembly has risen for the summer. Several pieces of legislation received Royal Assent at the final sitting, wrapping up an eventful couple of months for the municipal sector. With Ontario moving forward with **third-party audits** of municipal finances and development fees of select municipalities, the Royal Assent of the ***Hazel McCallion Act (Peel Dissolution), 2023*** and appointment of the **Transition Board** to oversee the dissolution, and the expansion of strong mayor powers, the Government has certainly indicated that municipalities cannot expect the status quo going forward.

We have been working with our members to help facilitate conversations on how to adjust to some of the big changes affecting municipalities, including strong mayor powers (more on that below). We are also looking forward to the 2023 Association of Municipalities of Ontario (AMO) Conference where we will continue to advocate for a strong administrative legislative framework for municipalities.

Although the House is not expected to sit again until September 25, meaning that new legislation will not be introduced or receive Royal Assent during the summer, the Government is continuing to

propose regulatory changes that impact municipalities. We are continuing to monitor [Ontario's Regulatory Registry](#) and the [Environmental Registry of Ontario](#) for proposals that may be of interest to the sector.

Policy Spotlight

Effective July 1, 2023, the Government expanded strong mayor powers to 26 additional municipalities beyond the City of Toronto and the City of Ottawa. The extension was made by updating [O. Reg. 530/22](#) under the *Municipal Act*.

On June 30, 2023, the [Province asked 21 additional municipalities](#) to identify locally appropriate Municipal Housing Targets and develop a Municipal Housing Pledge to increase and accelerate housing supply. Minister Clark has suggested that heads of council of those municipalities that sign the pledge could be included in future iterations of strong mayor regulations.

As affected municipalities are aware, AMCTO is supporting municipalities in this transition by:

1. Providing a secure, shared location for available strong mayors documents (reports, research, etc.) to facilitate information and resource sharing for those affected municipalities.
2. Facilitating regular meetings with affected municipal representatives to discuss implementation strategies and to learn from one another.

Municipalities that do not yet have these powers may want to begin to consider some of the policy, program, and process changes that may need to be made to support this transition in their own communities.

As an Association, we will continue to advocate for reasonable timelines to implement Provincially mandated changes to structures, governance or other matters, which can lead to undue administrative and operational burden on municipal staff who implement these changes.

Policy Updates

Temporary Extension of Hours for Ontario Liquor Sales

Licensees During FIFA Women's World Cup 2023 - The Alcohol and Gaming Commission of Ontario (AGCO) is permitting licensees to extend their hours during the World Cup, but municipalities have the option to object.

[READ MORE](#)

Regulatory Registry Posting: Proposed Approach for Regulations under the *Building Ontario Businesses Initiative Act, 2022* - The Government is seeking feedback on its approach for regulations under the *Building Ontario Businesses Initiative Act*, which would require public sector entities to give preference to Ontario businesses.

[READ MORE](#)

Province Extends Comment Period for PPS Review – The Province is continuing to seek input on new proposed provincial policy statement (PPS) that takes policy from [A Place to Grow: Growth plan for the Greater Golden Horseshoe](#) and the existing [Provincial Policy Statement, 2020](#) to support housing objectives. Comments are due by Friday, August 4, 2023.

[READ MORE](#)

IPC Transparency Showcase Launched – The Information and Privacy Commissioner of Ontario (IPC) transparency showcase has launched, sharing innovative projects or programs in the areas of transparency and open government. Six projects from municipalities were included.

[READ MORE](#)

Third Party Audits of Municipal Finances and Development Charges – The Province announced its plan to move forward with audits of the City of Toronto, the Region of Peel, the City of Mississauga, the City of Brampton, the Town of Caledon, and the Town of Newmarket.

[READ MORE](#)

Federal Public Service Data Strategy – The federal public service has released its 2023-2026 Data Strategy for the Federal Public Service that supports government-wide priorities and aims to align and shape the landscape of federal, national and international digital and data-related initiatives.

[READ MORE](#)

Administrative Burden Advocacy – Roadside Zoos and Exotic Animals – Earlier this spring, we wrote to the Minister of Natural Resources and Forestry and the Solicitor General to encourage the Province to develop a mandatory licensing regime for the keeping or use of exotic animals.

[READ MORE](#)

Bills & Lawmaking

Bills Passed & Government Bills:

Bill 91, *Less Red Tape, Stronger Economy Act, 2023* (Royal Assent) – This omnibus Bill supports [Ontario's Spring 2023 Red Tape Reduction Package](#) that includes 42 new initiatives such as amending the *Building Broadband Faster Act* and updating the Building Broadband Faster Guidelines to improve efficiency

[READ MORE](#)

Bill 97, *Helping Homebuyers, Protecting Tenant Acts, 2023* (Royal Assent) – This is the latest Bill to support the Housing Supply Action Plan, and amend several acts to protect tenants and streamline provincial land-use policy.

[READ MORE](#)

Bill 98, *Better Schools and Student Outcomes Act, 2023* (Royal Assent) – Of potential interest to the municipal sector, this Bill makes changes to the *Legislation Act* to require school boards to adopt a code of conduct for board members. It also allows the Minister to make regulations governing codes of conduct including prescribing codes or parts of codes of conduct and matters to be

[READ MORE](#)

addressed and includes provisions for dealing with code breaches. Through this Bill, the Minister would also be allowed to create a roster of integrity commissioners for school boards.

Bill 112, *Hazel McCallion Act (Peel Dissolution)*, 2023, (Royal Assent) – This Bill provides that on January 1, 2025, the Regional Municipality of Peel is dissolved and the City of Mississauga, the City of Brampton, and the Town of Caledon are continued as single-tier municipalities. It also lays out some of the process for the dissolution, including that Ontario will appoint a **transition board**.

[READ MORE](#)

Private Members' Bills:

A summary of Private Members' Bills that are of relevance to Ontario's local governments.

Bill 125, *Life Leases Act*, 2023 (First Reading) – A life lease is a written tenancy agreement that involves payment of an entrance fee for a rental unit. The person who is first entitled to occupy the rental unit is granted a right of occupancy for life or for a fixed term of not less than 50 years. This Bill authorizes certain payments in respect of life leases and requires the disclosure of information relating to life leases.

[READ MORE](#)

Resources

Magnetic North: Attraction, Retention, and Reconciliation: Priorities for a Prosperous Northern Ontario – This Conference Report provides concrete actions to guide organizations looking to work collectively to create and maintain welcoming communities in Northern Ontario.

[READ MORE](#)

Strong(er) Mayors in Ontario – What Difference Will They Make? - This forum paper from the Institute on Municipal Finance & Governance (IMFG) by Zack Taylor et al provides commentary and contextualizes on a public panel convened by IMFG in October 2022. This paper considers additional provisions in the *Better Municipal Governance Act, 2022* and addresses questions such as the risk of politicizing public service and the implications for small and regional municipalities.

[READ MORE](#)

Ethics in Artificial Intelligence and Government - Part of a monthly series of reports on Artificial Intelligence (AI) and government that attempts to explain the impacts of AI on society and the challenges it presents to government functions. The report aims to contribute to the development of best practices and policies around the use of AI.

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July 19, 2023

By Email: growthplanning@ontario.ca

Provincial Land Use Plans Branch
13th Floor, 777 Bay St
Toronto, ON
M7A 2J3

RE: ERO Posting 019-6813

Thank you for providing the opportunity for the County of Bruce to comment on ERO Posting 019-6813 on the proposed 2023 Provincial Planning Statement through the Environmental Registry.

Bruce County and our eight local municipalities are committed to supporting the province's goals to increase housing supply, bring more affordable housing to market and streamline the development process to get more homes built faster. Bruce County delivers planning services to our eight partner municipalities and delivers a range of housing services, including the construction of County owned/operated housing.

Throughout the recent changes to the Planning System, Bruce County and its partner municipalities have been advancing initiatives to increase the supply of affordable housing by updating planning documents and preparing a new County Official Plan. An Official Plan Amendment implementing Growth Management policies and new population projections into the Bruce County Official Plan was adopted in October 2022 and is before the Minister of Municipal Affairs for approval.

Bruce County delivers planning services to our eight partner municipalities and delivers a range of housing services, including the construction of County owned/operated housing.

This letter is in relation to the updated information posted to the registry on June 16, 2023.

Natural Heritage:

Bruce County appreciates the general consistency between the natural heritage policies of the currently in-effect Provincial Policy Statement (2020) and the proposed Provincial Planning Statement (2023). The County, consultants, and stakeholders have been working diligently to identify a natural heritage system for implementation through the new Bruce County Official Plan. Maintaining alignment will support the work to date and the

completion of the project to support the management of natural resources for future generations.

Two changes to the proposed Provincial Planning Statement are highlighted below:

1. The definition of “Natural Features and Areas” no longer includes “habitat of endangered species and threatened species.”

“Natural Features and Areas” are directed to be protected *for the long term* however other provincial legislation applies to protect the habitats of these species, and includes permitting processes where impact to habitat may be permitted subject to conditions. As such, requiring that habitat of endangered species and threatened species be protected for the long term under the Provincial Planning Statement creates a potential conflict with the other legislation.

“Natural Heritage Features and Areas” are also listed as a component of natural heritage systems, which Bruce County and local Municipalities are required to identify. The Plan the Bruce: Natural Legacy project which is setting out to identify a natural heritage system for the County has identified endangered and threatened species mapping as a category that could not be effectively mapped, given species may be included/removed from the list, permits may be obtained to permit habitat removal, and habitat may include things like old bank barns.

Habitats that occur in natural areas may derive policy protections as significant wetlands, significant coastal wetlands, other coastal wetlands, fish habitat, significant woodlands and significant valleylands, significant wildlife habitat, and significant areas of natural and scientific interest, which are important for their environmental and social values as a legacy of the natural landscapes of an area.

Overall the revised definition of natural heritage features and areas enables the natural heritage system to be more fully mapped in accordance with provincial direction, and habitat of endangered and threatened species will continue to be addressed through provincial legislation, with referral of proponents to the province when such habitats are identified through the planning process.

2. The definition of ‘significant’ is revised, in relation to *wetlands, coastal wetlands, and areas of natural and scientific interest*, to remove reference to the role of the Ontario Ministry of Natural Resources and Forestry (MNRF) in determining significance.

The revised definition includes these as an area identified as provincially significant using evaluation criteria and procedures established by the Province, as amended from time to time. This change reflects a decision by the province in December 2022 to change the Ontario Wetland Evaluation System Manual to remove a ministry role in the identification and approval of wetland boundaries (see [ERO Posting 019-6160](#)) and sets up the possibility

for revisions to the process and responsibility for identifying and delineating areas of natural and scientific interest.

Bruce County submitted comments with respect to the ERO posting 019-6160 that identified concerns with the removal of the provincial Ministry's role in the determination of provincially significant resources.

Those changes remove MNRF from the administrative function, without indicating a clear replacement to support municipalities. It appears that the intent is for municipalities to assume this role. Bruce County and its local Municipalities do not have the resources or capacity to assume this role. Further, distributing this role across 400+ municipalities will be neither efficient nor yield consistent stewardship of provincially-significant wetlands, let alone areas of natural and scientific interest.

Bruce County recommends that the province consider the impacts to features and the capacity for administration of any further changes to natural heritage policies.

Agriculture:

The original ERO posting indicated a policy to require municipalities to permit 3 lots to be severed from any farm lot existing as of January 1, 2023, provided MDS was maintained. At the time the posting was extended, the province indicated that the intent of this policy was to facilitate housing for next-generation farmers and for farm workers, and that the government would not be moving forward with this policy and was extending the comment period to hear other ideas.

The updated Planning Statement posted on June 16th continues to include the originally proposed agricultural consent policies.

Bruce County recommends that the province consider the feedback and engage on revised policies before putting them into effect in a new Provincial Planning Statement.

Summary

Bruce County Council and staff appreciate the opportunity to provide input on the government's efforts to address the need for housing in Ontario through the proposed 2023 Provincial Planning Statement. We appreciate the overall alignment on natural heritage policy between the current Provincial Policy Statement in the updated Provincial Planning Statement posted June 16, 2023.

We encourage the province to work with groups such as AMO and the Warden's Caucuses, as well as rural and small urban communities to engage in meaningful dialogue on the proposed changes and their implications for municipalities across Ontario.

Please contact the undersigned should you have any further questions.

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cc: Minister Steve Clark
Bruce County Council
Bruce County CAO & Senior Management Team
Municipal Clerks and CAOs
MPP Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
MPP Rick Byers
Association of Municipalities of Ontario
Western Ontario Warden's Caucus

From: [Tracey Neifer](#)
To: [Christine Fraser-McDonald](#)
Subject: FW: AMO Policy Update: Property Tax Reassessment
Date: July 18, 2023 1:23:20 PM

From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, July 17, 2023 3:02 PM
To: Tracey Neifer <TNeifer@arran-elderslie.ca>
Subject: AMO Policy Update: Property Tax Reassessment

AMO Policy Update not displaying correctly? [View the online version](#)
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AMO Policy Update



July 17, 2023

AMO Policy Update – Property Tax Reassessment

Updated Advocacy on Property Tax Reassessment

Last week AMO collaborated with industry partners to put forward a [call to the Premier to make a prompt return to the assessment cycle](#). The letter highlights the pause on reassessment as the last COVID-19 restriction and presents the province with the opportunity to partner with the private and public sectors to successfully transition back to stabilize and make taxes more predictable. For both municipalities and businesses, a well-functioning and up-to-date assessment system supports strong communities and makes Ontario an attractive place to invest.

AMO encourages members to engage their MPPs in advance of the AMO Conference to urge the government to formally commit to a reassessment date.

Key Messages to Share with your MPPs

- A well-functioning and up-to-date assessment system supports strong communities and makes Ontario an attractive place to invest.
- The ongoing delay in reassessment is compromising the province's economic competitiveness.
- Leadership from the government on reassessment is critical to supporting the resilient and continued growth of the provincial economy we all rely on.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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From: [Sylvia Kirkwood](#)
To: [Steve Hammell](#); [Moiken Penner](#); [Jennifer Shaw](#); [Ryan Nickason](#); [Peter Steinacker](#); [Darryl Hampton](#); [Brian Dudgeon](#)
Cc: [Christine Fraser-McDonald](#)
Subject: FW: News Release: Ontario Investing in Wetlands Restoration in Saugeen Bruce Peninsula
Date: July 14, 2023 4:24:43 PM

fyi

From: Byers, Rick <rick.byers@pc.ola.org>
Sent: Friday, July 14, 2023 3:20 PM
To: Byers, Rick <rick.byers@pc.ola.org>
Subject: News Release: Ontario Investing in Wetlands Restoration in Saugeen Bruce Peninsula



Ontario Investing in Wetlands Restoration in Saugeen Bruce Peninsula

Province partnering with Nature Conservancy of Canada to protect local wetlands

For Immediate Release
 July 14, 2023

OWEN SOUND — The Ontario government is investing up to \$6.9 million in 100 local conservation projects to restore and enhance wetlands across the province, including Saugeen Bruce Peninsula. This funding will help conservation partners restore local wetlands, which will improve water quality, help prevent flooding and build climate change resiliency.

“We’re very proud of these historic investments and to be working with conservation organizations and municipalities to restore and enhance the health of wetlands in Ontario,” said David Piccini, Minister of the Environment, Conservation and Parks. “We will continue to support more wetlands projects to ensure vital ecosystems in the province are protected, now and in the future.”

The [Wetlands Conservation Partner Program](#) represents one of the largest investments in wetland restoration in Ontario’s history. The five-year, \$30-million program supports a wide range of projects, restoring and enhancing large-scale wetlands, smaller wetlands on marginal agricultural lands, and wetlands in more urban areas as part of municipal stormwater management.

Local wetland restoration and enhancement projects include working with:

- Nature Conservancy Canada and Saugeen Peninsula Invasive Species Collaboration - \$103,280

“Funding from the Ontario government’s Wetlands Conservation Partner Program allows the existing work to continue being done to control the populations of invasive phragmites,” said MPP Rick Byers. “This project is being done in coastal habitats along the Lake Huron shoreline and within inland wetlands.”

“Nature Conservancy of Canada (NCC) has protected and restored over 161,000 hectares of wetlands across the country for the benefit of wildlife and people. NCC is pleased for the continued funding support through Ontario’s Wetlands Conservation Partners Program to deliver important restoration work of inland and coastal wetlands on the Saugeen Bruce Peninsula through invasive phragmites management. In 2022, NCC removed over 100 hectares of invasive phragmites working alongside local communities to restore and improve function of over 30 square kilometers of wetland and coastal ecosystems across the Peninsula,” said Esme Batten, Nature Conservancy of Canada’s program director for Midwestern Ontario.

Ontario will also support new projects with the remaining funding under the Wetlands Conservation Partner Program with a new call for applications this year. The government will begin accepting applications between August 8th and September 12th, 2023.

QUICK FACTS

- Since the program was launched in 2020, \$20 million has been invested in over 330 wetland projects, restoring and enhancing approximately 7,200 acres of wetlands across the province. That’s about eight times the size of the Toronto Islands.
- In the first two years of the program, an estimated \$6 million of damage due to flooding has been avoided and over 170 green jobs were created in Ontario’s rural and near-urban communities to undertake restoration work.

ADDITIONAL RESOURCES

Learn about the [Wetlands Conservation Partner Program](#)

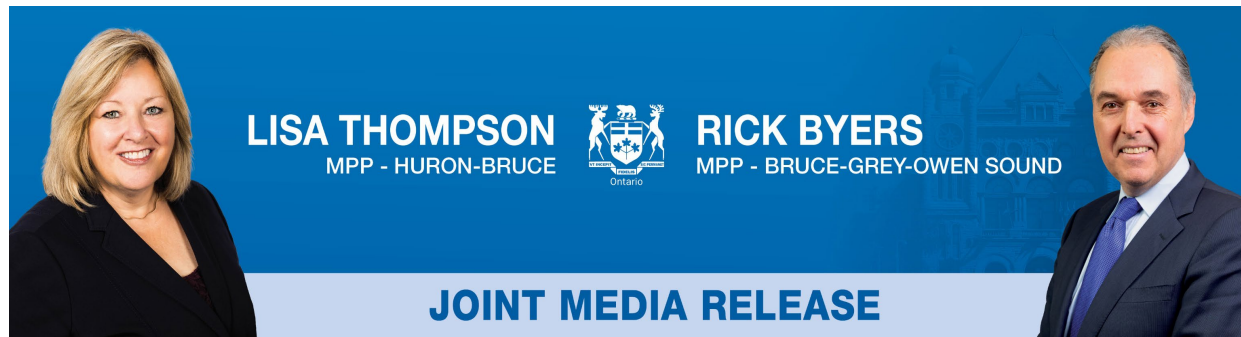
Learn more about [how Ontario protects and restores wetlands](#)

-30-

For further information, please contact:

MPP Rick Byers Constituency Office | Karen MacInnis | 519-371-2421 | rick.byers@pc.ola.org

From: [Byers, Rick](#)
To: [Byers, Rick](#)
Subject: Joint News Release - Ontario Building Better, More Modern Facilities
Date: July 18, 2023 5:00:37 PM



Ontario Building Better, More Modern Facilities

Province investing \$9,351,891 million for critical care upgrades and repairs to local health facilities

For Immediate Release
 July 18, 2023

BRUCE, GREY, HURON, OWEN SOUND — As part of [Your Health: A Plan for Connected and Convenient Care](#), the Ontario government is improving hospital and community care by investing \$9,351,891 to support critical upgrades and repairs at hospitals and community health facilities in Bruce, Grey, Huron and Owen Sound. This funding is part of the government's investment of over \$208 million provided through the Health Infrastructure Renewal Fund and the Community Infrastructure Renewal Fund to 131 hospitals and 58 community health facilities across the province.

"This funding is a significant investment by the Ontario government to our local hospitals and community health centres to help maintain and upgrade our facilities," said Bruce-Grey-Owen Sound MPP Rick Byers. "This funding from the province allows its health care system partners to address urgent infrastructure renewal needs such as upgrades or replacements of roofs, windows, security systems, fire alarms and back-up generators."

"These investments in our local hospitals not only ensure they are well-positioned to handle the medical needs of Bruce, Grey, Huron, and Owen Sound for years to come - this funding is necessary in the spirit of providing the best-equipped work environment for our health care professionals, who in turn have good conditions in which they care for local residents across the riding," said Lisa Thompson, MPP for Huron-Bruce.

Investments include:

| Hospital Organization | 2023-24 HIRF | 2022-23 HIRF |
|-------------------------------------|----------------|----------------|
| Alexandra Marine & General Hospital | \$35,407.00 | \$133,552.00 |
| Clinton Public Hospital | \$872,871.00 | \$516,055.00 |
| Grey Bruce Health Services | \$2,483,770.00 | \$1,808,269.00 |
| Hanover & District Hospital | \$278,514.00 | \$592,926.00 |
| Seaforth Community Hospital | \$1,064,205.00 | \$728,183.00 |
| South Bruce Grey Health Centre | \$821,814.00 | \$692,042.00 |
| South Huron Hospital | \$162,678.00 | \$2,602,808.00 |

| | | |
|---|---------------------|--------------|
| Wingham & District Hospital | \$321,619.00 | \$674,786.00 |
| Community Health Facility | 2023-24 CIRF | |
| South East Grey Community Health Centre | \$217,776.00 | |

“Ensuring Ontario’s hospitals and community health facilities have the infrastructure in place to deliver the high-quality care patients expect and deserve is a priority for our government,” said Sylvia Jones, Deputy Premier and Minister of Health. “This year’s increased funding will help these facilities address priority renewal needs while ensuring people can continue to receive the world-class care they need in a safe and comfortable environment.” With [Your Health: A Plan for Connected and Convenient Care](#), the province is moving quickly to expand and modernize Ontario’s hospitals to ensure patients and their families are able to connect to the quality care they need, when they need it, closer to home.

QUICK FACTS

- This year, Ontario has increased the Health Infrastructure Renewal Fund by over 14 per cent and the Community Infrastructure Renewal Fund by over 10 per cent.
- Community health facilities are publicly funded and provide a range of programs to patients across the province, including primary care, community mental health and addictions services, allied health care such as physical therapy and respiratory therapy, and programs and services delivered by a public health unit.
- Ontario’s investments over the next 10 years will lead to nearly \$50 billion in health infrastructure across the province.
- As of the end of 2022, Ontario approved 50 hospital development projects that will build more than 3,000 new hospital beds in communities across the province over the next 10 years.
- As of the end of 2022, Ontario has approved 50 hospital development projects that will create more than 3,000 new hospital beds in communities across the province by 2032.

QUOTES

“This significant investment, made by the Ontario government, will help GBHS to maintain and upgrade its facilities and help to ensure that we have the infrastructure in place to deliver care to our community members well into the future.” – **Gary Sims, President & CEO, Grey Bruce Health Services**

“This infrastructure funding is key to maintaining the physical structure of our hospital sites and will help us continue to provide the best care possible to our communities. This announcement today is not only an investment in our hospitals but also for our communities.” - **Nancy Shaw, President & CEO, South Bruce Grey Health Centre**

“Hanover and District Hospital is thankful for our government’s investment in ensuring quality health care in our community. The Hospital Infrastructure Renewal Fund is an important funding because it greatly assists hospitals in maintaining and investing in its physical infrastructure. This announcement signals that health care is a priority for our government and we are grateful for their ongoing support.” – **Dana Howes, President & CEO, Hanover & District Hospital**

“Hospital Infrastructure Renewal Funding is one of the most important provincial investments made by this government, and Minister Thompson’s ongoing commitment towards ensuring our hospitals receive the funds necessary to address facility needs is key in our ability to meet patient needs.” – **Andrew Williams, CEO, Huron Perth Health Alliance**

“The Hospital Infrastructure Renewal Fund plays an essential role in assisting hospitals in maintaining their physical plant and infrastructure. The Wingham and District Hospital has historically utilized this funding for the replacement of doors, windows, roofing, flooring and fire alarm systems and we are grateful that the government continues to see value in this program.” – **Karl Ellis, CEO, Listowel/Wingham Hospital Alliance**

"This announcement of funding ensures the government's visionary investment and commitment to quality healthcare will continue and allows hospitals to upgrade our facilities to meet the challenges of aging infrastructure. My sincerest thanks for the invaluable support in funding hospital infrastructure." – **Jimmy Trieu, President & CEO, Huron Health System**

"These funds will enable our CHC to complete a much-needed re-surfacing of our parking lot and will also enable us to replace two of our roof mounted HVAC units that are no longer repairable. This form of financial support from the provincial government is essential to ensuring that we can continue to provide much needed inter-professional care to the residents of South East Grey county." - **Alex Hector, Executive Director, South East Grey Community Health Centre**

ADDITIONAL RESOURCES

- [Your Health: A Plan for Connected and Convenient Care](#)
- [2023 Ontario Budget: Building a Strong Ontario](#)

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For further information, please contact:

MPP Rick Byers Constituency Office | 519-371-2421 | rick.byers@pc.ola.org

MPP Lisa Thompson Constituency Office | 519-523-4251 | lisa.thompsonco@pc.ola.org



519.376.3076
 237897 Inglis Falls Road
 Owen Sound, ON N4K 5N6
www.greysauble.on.ca

Protect.
 Respect.
 Connect.

July 21, 2023
 For immediate release

A Dream Fulfilled at the Inglis Falls Arboretum!

The Inglis Falls Arboretum Alliance (IFAA), a volunteer committee of Grey Sauble Conservation Authority (GSCA) who help enhance and maintain the Inglis Falls Arboretum, welcomed guests and the public to a special event on Tuesday to celebrate the completion of the “Fulfilling the Dream” sign project. This project was made possible through funding from the Toronto Dominion Friends of the Environment Foundation and fulfilled a 60-year-old dream of having a fully labelled arboretum that showcases the identification of trees found locally and from around the world. Visitors to the Arboretum can now identify and learn about the species of trees and shrubs from their labels while enjoying the 2.5 kilometres of trails that traverse this beautiful property!

Nancy Brown, Chair of the IFAA, shared historical milestones with event attendees and acknowledged the development of “great ideas” and collaboration that contributed to the extensive Arboretum that exists today. When asked what this special day meant to her, Brown shared: "It was an honour for me to stand and speak among my peers of like-minded individuals who love trees, respect the environment and care about the future. The Inglis Falls Arboretum Alliance is proud to showcase the new educational portion of the collection of woody plants in the arboretum. Each one of 165 different species is identified on 280 informational mounted signs throughout the 27 acres and trails around the Grey Sauble Conservation Authority Administration Centre. The funding through Toronto Dominion Friends of the Environment and the Grey Sauble Conservation Foundation along with the support of GSCA staff and many other local community groups has made this dream come true for the Inglis Falls Arboretum Alliance."

The Inglis Falls Arboretum, located at 237897 Inglis Falls Road in Owen Sound, is a popular destination for nature appreciation, dog walking, and those looking for a leisurely hike. GSCA and the IFAA would like to remind visitors that while dogs are always welcome at the Arboretum, they must be on a physical leash for their safety, the safety of others, and the ecological health of this property.

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For more information:

Grey Sauble Conservation Authority
 519-376-3076
explore@greysauble.on.ca

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

**Background:**

Our vision is a healthy watershed environment in balance with the needs of society.

Our mission, in partnership with the stakeholders of the watershed, is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness.

Building Permit Quicksheet

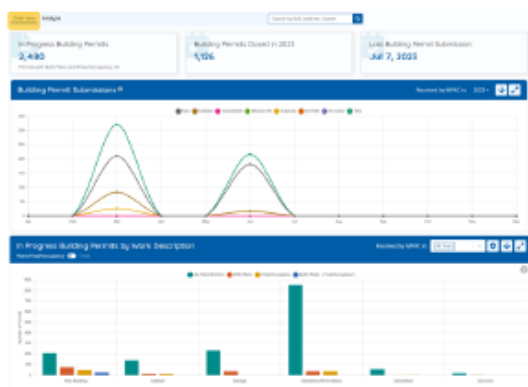
Building Permit Dashboard



Municipal Connect has introduced a Building Permit Dashboard enabling municipalities to review the building permits that MPAC has received from the municipality.

OVERVIEW TAB presents in-progress permit information by Work Description, Property Series, and Property Type with further breakdown by plans received, final, and occupancy status.

It also includes information on the number of permits closed this year and permit submissions.



ANALYZE TAB provides in-progress permit information by roll number organised in tables that align with the overview tab (Work Description, Property Series, Property Type, and Submissions).

[illegible]

Coming Soon

- Building Permit information embedded on the Property View for a fulsome experience when viewing property level information.
- Linking Permits to the Events for greater traceability and transparency.
- Building Permit filters in My Properties to create custom queries and export results.

Questions? watch our quick [tutorial](#) or contact your local [Municipal and Stakeholder Relations team](#).
Need Access? Contact your local administrator.



Ministry of the Solicitor General

Strategic Policy Division
Office of the Assistant Deputy Minister

25 Grosvenor Street, 9th Floor
Toronto ON M7A 1Y6
Tel: 416 212-4221

Ministère du Solliciteur général

Division des politiques stratégiques
Bureau du sous-ministre adjoint

25, rue Grosvenor, 9^e étage
Toronto ON M7A 1Y6
Tél. : 416 212-4221



Mary Rose Walden
CAO
Huron-Kinloss Township
mrwalden@huronkinloss.com

July 19, 2023

Greetings Mary Rose Walden,

Thank you for submitting your proposal for the Ontario Provincial Police (OPP) detachment board framework. Your patience has been greatly appreciated while all proposals went through a thorough review process.

At this time, I am pleased to confirm that the South Bruce OPP detachment board proposal has been approved by the Solicitor General to the next step in finalizing the board compositions, which is posting the composition on the Ontario Regulatory Registry (ORR). The ministry is currently working on drafting the regulation, which is expected to be available on the Ontario Regulatory Registry (ORR) for public comment in the summer or fall. Posting of the regulation is one of the last steps before the regulation can be finalized in advance of bringing the *Community Safety and Policing Act, 2019* (CSPA) into force in early 2024.

The following board composition(s) have been approved for posting.

| Board | Communities Served | Council Seats | Community Representative Seat(s) | Provincial Appointment Seat(s) | Total Seat(s) |
|-------|---|---------------|----------------------------------|--------------------------------|---------------|
| 1 | Municipality of Arran-Elderslie, Municipality of Brockton, Huron-Kinloss Township, Municipality of Kincardine, Municipality of South Bruce | 5 | 2 | 2 | 9 |

On behalf of the Ministry of the Solicitor General, I would like to express my appreciation to all the communities involved in the proposal development process. I acknowledge and value the significant efforts undertaken to create a proposal for a detachment board that

addresses the unique needs of each community that receives OPP policing services in your detachment. As the proposal lead, I kindly request that you disseminate this correspondence to all communities serviced by the proposed detachment board.

The ministry is planning to share more guidance as soon as possible on next steps, with the understanding that municipalities and First Nations require time to plan for the implementation of OPP detachment boards before the CSPA comes into force.

If you have any questions or concerns in the meantime, please contact Devendra Sukhdeo, Senior Policy Advisor, Public Safety and Policing Policy Unit (PSPPU), Strategic Policy Division, at Devendra.Sukhdeo@ontario.ca.

Sincerely,

Sarah Caldwell
Assistant Deputy Minister, Strategic Policy Division
Ministry of the Solicitor General

Cc:
Kelly Lush, Deputy Clerk, klush@huronkinloss.com

From: [Byers, Rick](#)
To: [Byers, Rick](#)
Subject: Joint News Release - Ontario Supporting Projects to Protect the Great Lakes
Date: July 26, 2023 4:39:40 PM



Ontario Supporting Projects to Protect the Great Lakes

Province partnering with Bruce Peninsula Biosphere Association on local projects

For Immediate Release
 July 26, 2023

BRUCE, GREY, HURON, OWEN SOUND — The Ontario government is investing \$6 million to support 30 multi-year projects that will help protect, conserve and restore the Great Lakes including the southeast shores of Lake Huron, Eastern Georgian Bay and Huron-Bruce. These investments will help reduce plastic litter, excess nutrients and road salt entering lakes, rivers and streams, advance climate resiliency, and make significant progress on restoring environmentally degraded areas of the Great Lakes.

“Our government is continuing to work with partners to ensure Ontario’s Great Lakes are protected,” said David Piccini, Minister of the Environment, Conservation and Parks. “We’re very proud to be supporting projects that will improve water quality, reduce plastic and salt pollution and increase collaboration with farmers, Indigenous organizations and communities to help improve the Great Lakes.”

The projects are led by community groups, not-for profits, conservation authorities, universities and Indigenous organizations and communities across the province and support commitments in the [Canada-Ontario Agreement on Great Lakes Water Quality and Ecosystem Health](#) and [Ontario’s Great Lakes Strategy](#).

Local Great Lakes restoration [projects](#) include:

- Bruce Peninsula Biosphere Association - \$474,500

“This group of projects around the Lake Huron-Georgian Bay basin will help to enhance water quality and aquatic habitats, restore streams and a wetland, increase biodiversity, remove plastic waste and engage local First Nation communities to improve the ecosystem health of the Great Lakes,” said Bruce-Grey-Owen Sound MPP Rick Byers.

“Given the significant agriculture industry in Huron and Bruce Counties, a resilient agriculture and food industry has a direct co-relation to the health of our Great Lakes,” said Lisa Thompson, Minister of Agricultural, Food and Rural Affairs. “Today’s announcement is another positive step in advancing best practices that support the goals outlined in Ontario’s Great Lakes Strategy. We are taking a multi-ministry approach to positioning Ontario as ‘best in class’ when it comes to good stewardship and healthy ecosystem associated with our Great Lakes.”

Funding for the Great Lakes Program is part of the Ontario government’s \$14 million in annual investments to further

protect, conserve and restore the health of the Great Lakes and support the well-being of communities that rely on them.

QUICK FACTS

- Ontario's Great Lakes and St. Lawrence River shoreline is the longest freshwater coastline in the world measuring 10,000 kilometres, which is greater than the length of the Canada-U.S. border and almost equivalent to travelling one quarter of the way around the world.
- Ninety-nine per cent of Ontarians live in the Great Lakes Basin and 95 per cent of Ontario's agricultural lands are in the Great Lakes Basin.
- Areas of Concern are geographic locations in the Great Lakes identified in the mid-1980s because human activities had severely degraded water quality and ecosystem health in those specific areas.
- Working with the Great Lakes community partners, our government is making [progress on actions](#) included in [Ontario's Great Lakes Strategy](#), such as:
 - restoring 14 historically Areas of Concern around the Great Lakes
 - restoring and enhancing over 74,200 acres of wetlands across Ontario 330 projects and \$20 million in funding under the [Wetlands Conservation Partner Program](#) projects
 - expanding the [Great Lakes Waterfront Trail](#) so it now stretches over 3,600 kilometers and connects 155 communities, villages and First Nations communities
- Since 2018, the Ontario government has invested \$66.5 million in 552 projects to safeguard the Great Lakes. During that time, 31 environmental clean-up actions have taken place across 17 Areas of Concern in the Great Lakes.

ADDITIONAL RESOURCES

- Learn more about the [Great Lakes and its watersheds](#)
- Learn how the government is [Protecting the Great Lakes](#)
- [Learn more about how Ontario protects and recovers species at risk and how you can help](#)

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For further information, please contact:

MPP Rick Byers Constituency Office | 519-371-2421 | rick.byers@pc.ola.org

MPP Lisa Thompson Constituency Office | 519-523-4251 | lisa.thompsonco@pc.ola.org



ANNUAL REPORT | 2022



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Message from the AMO President



I am very proud and grateful to have been elected as your AMO President at the 2022 AGM & Conference in Ottawa. I want to congratulate all of Ontario's municipal council members for their successful election to their respective positions in the fall. I also want to thank the municipal staff who steward local municipal and school board elections.

Over 40% of council members are new to their positions, and I want them all to know that AMO is here to be a resource and advocate for the municipal sector during their terms of office.

In 2022, Ontario and the world began to emerge from the COVID-19 pandemic. At the 2022 AMO Conference – the first in-person AMO Conference since 2019 – the AMO Board conferred an AMO Honour Roll Award to Ontario's municipal workers in recognition of their remarkable contribution to our communities and our province in responding to the pandemic. Ontario's municipal workers kept communities running, delivering essential services that people continued to rely on, even when many of us were staying home.

This provincial government has rightly made housing affordability a priority. We all see how the housing crisis is affecting residents of our communities – especially the underhoused. AMO has worked tirelessly to ensure that the municipal voice is heard by the provincial government and to show that Ontario's communities are not the source of housing supply and affordability challenges, but willing partners who are ready to implement solutions.

AMO is governed by a dedicated volunteer Board of municipal councillors, heads of council, and public servants from every part of Ontario. They bring local knowledge and experience to the table and remarkable understanding of the capacity, the needs, and aspirations of Ontario's \$60 billion municipal sector. Thank you to those who serve on the AMO Board.

I also want to thank AMO staff who continue to provide incredible advice and resources to the Board and our members. Through policy analysis and advocacy, member services, and our core administrative and business arm functions, AMO staff ensure our members are well served, represented, and informed.

AMO continues to be one of the most influential advocacy organizations in the country. Ontarians have come to expect that all levels of government work together to implement solutions to the challenges facing our communities. Your support and participation enable the municipal sector to speak with one common voice. None of the work we do would be possible without the support of AMO members.

Your membership in AMO makes a world of difference.

Colin Best

*President, AMO
Councillor, Region of Halton*

Secretary-Treasurer's Report



I am pleased to provide you with my report on AMO's 2022 financial status and some highlights of the Association from a corporate lens.

A copy of the audited financial statements for the year ending December 31, 2022 is included in this report. The Association continues to be in good financial shape. The main sources of revenue for the Association are membership fees and the annual conference. AMO's Audit Committee meets three times a year with the auditors as part of the Association's accountability framework.

The financial stability of the organization is demonstrated year-over-year. In 2022, the Board approved the deployment of \$2 million in financial reserves over the next four years for two priority projects: AMO's Healthy Democracy Project and its Municipal Workforce Development Project.

AMO's Finance and Operations Centre is the backbone of AMO's corporate operations and its affiliated organizations – LAS, MEPCO, and ONE Investment. It is responsible for accounting, financial systems, risk management, information technology, human resources, website and email communications management, information systems and data management.

AMO's own website had over 543,912 pageviews in 2022. Subscription to the weekly AMO Watchfile is currently at 7,800. Communicating with our members and keeping everyone up to date is just part of the value-added benefit of an AMO membership.

The work of the Finance and Operations Centre is important to AMO's success.

Trevor Wilcox

Secretary-Treasurer

General Manager - Corporate Performance, County of Simcoe

The Value of AMO Membership



AMO is your organization.

AMO ensures the collective voice of municipal government in Ontario is heard loud and clear.

AMO works to make municipal governments stronger and more effective. Through AMO, Ontario's 444 municipalities work together to achieve shared goals and meet common challenges.

Through our policy development, advocacy, membership programs, conferences, and training, AMO provides municipal elected officials with the tools to succeed and maximize their finances.



AMO is a highly influential policy and advocacy organization, but it's also much more. Through our LAS – AMO's Business Services organization, there are many cost-saving programs and services designed to support municipalities. We also advance municipal employer interests in the OMERS Pension Plan as your sponsor representative through the Municipal Employer Pension Centre of Ontario (MEPCO). Through MEPCO, we ensure that your voice influences the governance and the administration of the \$124 billion OMERS plan.

AMO continues to have a strong membership base. In 2022, AMO had a membership of 422 municipal members – representing 95% of all municipalities.

AMO's membership is further strengthened by 41 organizations that are partners, associates, districts, and affiliates. We are pleased to have a working relationship with these unique members as we advance the interests of municipal government.



Message from the Executive Director



Over the course of the past three years, AMO has worked hard to support its members and the vitally important work they do to keep communities safe and to protect the services Ontarians rely on most. AMO is glad to continue this important work as our members focus on the social and economic recovery from the COVID-19 pandemic and other emerging priorities.

AMO is guided by an exceptional Board of municipal council members and municipal public servants. I am grateful to work with community leaders who care deeply about their residents, communities, and the province.

I am also grateful to work with the AMO staff who work hard to keep you informed and respond to your priorities. They provide the resources, programs, events, and training that AMO members rely on with skill and dedication. In 2022, Monika Turner, AMO's long-standing Director of Policy, retired after serving the AMO membership for 12 years and a distinguished career of public service. Lindsay Jones joined AMO in late 2022 as the new Director of Policy & Government Relations, with over 20 years of experience at the provincial and federal levels.

AMO staff and I know that you have been seized with the housing affordability crisis, which is affecting every community in Ontario. AMO's efforts have been to shine a bright light on the realities of this crisis and the challenges created by the government's response. Throughout the pandemic, Ontarians saw how collaboration among all orders of government leads to better policy and better outcomes. AMO will continue to call on the province and the federal government to work with municipalities to advance important work on housing supply and homelessness.

After two years of meeting virtually, AMO staff delivered an exceptional in-person conference, hosted by the City of Ottawa. We know how meaningful this event is to you – not only to learn, but to interact with your colleagues from across Ontario, many of whom have also become your friends. The 2022 AMO Conference was a resounding success, with over 2,000 registered delegates. AMO staff are truly grateful for your support. We look forward to welcoming you again at the 2023 AMO Conference.

I take seriously the significant role AMO has in shaping public policy and supporting members. These core objectives will continue to drive our efforts in the year ahead.

I want to thank all our members for your support. I also want to thank the many extraordinary municipal public servants who work with AMO staff to ensure our advocacy, member and business services reflect the best knowledge of your priorities, challenges, and aspirations.

Brian Rosborough

Executive Director

AMO's Centres



Enterprise

AMO's Enterprise Centre works closely with LAS and ONE Investment to build strategic relationships with partners where there is shared value – the partner succeeds in achieving business goals while AMO/LAS maximizes benefits to members. The Enterprise Centre is led by Judy Dezell.

Finance and Operations

AMO's Finance and Operations Centre is responsible for managing AMO and AMO-related organizations' accounting, financial systems, risk management, information technology, human resources, website management, information systems and data management. Information is disseminated to the AMO membership and the public-at-large using our websites and other electronic tools by leveraging our membership database and other tools. The Finance and Operations Centre is led by Afshin Majidi.

Membership

AMO's Membership Centre supports AMO's membership through the development and delivery of events, education and training, and the management of the Canada Community-Building Fund (CCBF). The Membership team leads several AMO Board initiatives, including increasing diversity on municipal councils, enhancing understanding and engagement in municipal governance, and examining challenges with understanding and approaches to local democracy. The Membership Centre is led by Petra Wolfbeiss.

Policy

AMO's Policy Centre conducts research, government relations, policy analysis, and advocacy to ensure that provincial policies and programs respect municipal authority. The Policy Centre was led by Monika Turner until her retirement in 2022 and is now led by Lindsay Jones.

Highlights of AMO's Work in 2022



Provincial Election Strategy

Leading up to the June 2022 provincial election, AMO released our [2022 Provincial Election Strategy](#). This document serves as a foundation for the next four years of provincial-municipal cooperation and accountability. The strategy is non-partisan, broadly focused, attainable within provincial responsibilities, and reflects sector-wide priorities. The strategy set out an eight-point plan with AMO's vision for economic recovery, prosperity, and increased opportunity. Throughout the provincial election, AMO shared how party platforms and announcements aligned with our eight-point plan.

Municipal Elections

Leading up to the October 2022 municipal elections, AMO launched the [We All Win campaign](#). We All Win promotes the understanding that municipal governments better serve the public when they reflect the diversity of their communities. The campaign featured advice and experiences from elected officials who are making a difference through municipal government.

AMO also developed a website for all unofficial municipal election results. This comprehensive platform positioned AMO as the primary resource for media and the public to view unofficial elections results and key statistics such as voter turnout. This resource would not be possible without the support of Municipal Clerks and Returning Officers who take the time during a very busy period to provide this information. The 2022 Municipal Elections saw significant turnover in the composition of municipal councils, with over 40% of those elected being new to their positions.

Training Opportunities for Members of Council

Following each municipal election cycle, AMO plays an important role in onboarding newly elected and returning municipal councillors and heads of council. AMO modernized its training to reflect the realities, responsibilities, challenges, and opportunities of elected municipal officials in today's context. AMO's New Councillor Training and Head of Council Training are delivered by two experienced Chief Administrative Officers. The training also features subject matter experts where critical insights will be gained to help council members manage diverse issues and expectations throughout their term. The training continues through the 2022-2026 council term.

AMO also evolved its training offerings to ensure our members are supported in their role as local leaders. This includes topics such as: human rights and equity, Indigenous cultural competency, navigating conflict relationships, and foundational and advanced land use planning.

Housing & Homelessness Advocacy

2022 saw important shifts in the political environment with significant implications for municipal governments. The prominence of housing supply and affordability as an election issue for both the June provincial election and the new government's early legislative agenda fundamentally shifted the provincial-municipal relationship. Prior to the election, the release of [AMO's Housing Blueprint](#) outlined collaborative solutions across governments.

Following the introduction of legislation with profound fiscal, policy, governance, and operational implications for municipalities, AMO was front-and-centre in highlighting serious risks and providing ministries, the legislature, and the media with a critical counterpoint to the developer perspective. AMO's policy work also highlighted the homelessness crisis as an extension of the housing situation, calling for collaborative action across government.

Returning to the Property Reassessment Cycle

Municipal governments provide the services that people and businesses rely on most on a day-to-day basis. Municipal governments contribute approximately \$60 billion in public services and infrastructure, with \$41 billion raised primarily through property taxes and payments-in-lieu of taxes. Given that property tax is the single largest source of revenue for Ontario's municipal governments, AMO knows that a well-functioning, up-to-date assessment system is top of mind for our members; municipal councils need to make important taxation decisions and restore predictability and stability for property taxpayers.

AMO has heard that MPAC is ready to return to the property assessment cycle that was rightly paused during the pandemic. Throughout 2022, AMO encouraged the provincial government to restore the reassessment cycle and worked with MPAC to develop and implement an information campaign designed to dispel myths about the implications of an assessment update.

Healthy Democracy Project & Workforce Development Project

In late 2022, the AMO Board committed \$2 million over four years for two signature projects: the Healthy Democracy Project and the Municipal Workforce Development Project. These two projects respond to two pressing member priorities.

The Healthy Democracy Project builds on AMO's We All Win initiative to advance greater diversity, equity, and inclusion on municipal councils. The Healthy Democracy Project will promote the value and importance of municipal governments in Ontario and Canada's political system, identify ways that AMO can provide support and resources to candidates that will diversify municipal councils, and enhance understanding and encourage participation in municipal government.

The Workforce Development Project will help AMO and Ontario's municipalities better understand the municipal sector's workforce needs. Employee recruitment and retention is a major concern for municipal government and a large cohort of municipal employees are eligible to retire over the next decade. This means that Ontario's municipalities are faced with an impending leadership, knowledge, and skills gap. The Workforce Development Project will engage with municipal and post-secondary partners that will retain and develop our current workforce and prepare the next generation of community builders for careers in the municipal sector.

Electronic Permitting

AMO and LAS continue to explore opportunities in digital technology that helps members automate tasks to increase operational efficiencies, freeing municipal staff to focus on matters that require human abilities like problem solving and intuition. Electronic permitting (e-permitting) for building services, is one area that has helped municipal governments automate parts of the local development approval processes. In 2022, after a competitive procurement exercise, AMO announced a partnership with Cloudpermit, a company that specializes in e-permitting technology for building services. Prior to this partnership, many municipalities in Ontario had been using the Cloudpermit system within their building departments. They have seen the benefits of the software to local building service processes, including faster turnarounds of the issuance, inspection, and approval of permits.

Later in 2022, AMO announced that Cloudpermit's planning/development module and by-law enforcement module are also available to interested members through the partnership agreement. 38 municipalities implemented Cloudpermit's building permit system, three implemented the planning module, and five implemented the by-law enforcement module.

Municipal Cybersecurity

Cyber security has quickly climbed up the ranks to become one of the biggest risks facing organizations today. Public sector organizations continue to operate in a rapidly changing environment. As cyber insurance becomes more costly and difficult, if not impossible, for municipalities to procure, LAS made the decision to create a program and secure a partner who could assist municipalities in the event of a cyber incident. A cyber alternative risk feasibility study was conducted in 2022. Twenty-five municipalities took part in the survey and offered critical data required to complete the study. This work has continued with a competitive procurement process, and the selection of ISA Cybersecurity as the LAS partner for this program.

Canada-Community Building Fund

In 2022, AMO's CCBF team delivered nearly \$700 million to municipalities across Ontario on behalf of the federal government in support of critical infrastructure projects. Since its launch in 2005, municipalities receiving Canada Community-Building funds through AMO have invested over \$9 billion from the Fund into over 12,000 local projects. Through the CCBF team, AMO also delivers programming that helps the municipal sector make further progress in asset management and better inform Councils in identifying infrastructure investment priorities.

ONE Investment

ONE Investment's Prudent Investment Program experienced growth in 2022 with three new municipalities joining the program. The Municipality of Neebing and Cities of Quinte West and Thunder Bay transitioned in early 2022. More and more Councils are seeing the increased revenue opportunities available with a more diversified portfolio that better manages risk. ONE Investment's Prudent Investment Program is a turnkey solution available to all municipalities across Ontario providing access to the broader investment powers allowed in the *Municipal Act*.

AMO Board of Directors

The governing body of the Association is the Board of Directors, elected every two years. The Board is comprised of elected and non-elected municipal representatives from across Ontario.

* Indicates member of the AMO Executive Committee

AMO Board of Directors

(as of this Report)

Colin Best*

AMO President
Councillor, Region of Halton

Trevor Wilcox*

AMO Secretary-Treasurer
General Manager,
Corporate Performance,
County of Simcoe

Jamie McGarvey*

Past President
Mayor, Town of Parry Sound

Gary Dyke*

Past AMO Secretary-Treasurer
CAO, Municipality of North Grenville

Association Française des Municipalités de l'Ontario (AFMO)

Roger Sigouin

Maire/Mayor,
Ville de/Town of Hearst

County Caucus

Aina DeViet*

Chair, County Caucus
Councillor, Middlesex County

Barbara Dobreen

Councillor, County of Grey

Peter Emon

Chair, EOWC
Warden, Renfrew County

Chris Gerrits

Councillor, Dufferin County

Glen McNeil

Chair, WOWC
Warden, Huron County

Meighan Wark

CAO, Huron County

Large Urban Caucus

Anna Hopkins*

Chair, Large Urban Caucus
Councillor, City of London

Dan Chapman

CAO, City of Kitchener

Dawn Dodge

Councillor, City of St. Catharines

Luke Dufour

Councillor, City of Sault Ste. Marie

Marianne Meed Ward

Mayor, City of Burlington

Bryan Paterson

Mayor, City of Kingston

Northern Caucus

Wendy Landry*

Chair, NW Caucus
President, NOMA
Mayor, Municipality of Shuniah (NW)

Danny Whalen*

Chair, NE Caucus
President, FONOM
Councillor, City of Temiskaming Shores

John Curley

Councillor, City of Timmins

Rick Dumas

Mayor, Town of Marathon

Fred Mota

Mayor, Municipality of Red Lake

Roger Sigouin

Maire/Mayor, Ville de/Town of Hearst

Regional and Single-Tier Caucus

Riley Brockington*

Chair, Regional & Single Tier Caucus
Councillor, City of Ottawa

Marilyn Crawford

Regional Councillor, Town of Ajax

Robert Foster

Councillor, Region of Niagara

Tammy Hwang

Councillor, City of Hamilton

Rhonda Mulcahy

Councillor, Region of Durham

Karen Redman

Chair, MARCO
Chair, Region of Waterloo

Paul Vicente

Councillor, Region of Peel

Rural Caucus

Robin Jones*

Chair, Rural Caucus
Chair, ROMA
Mayor, Village of Westport

Sandra Datars Bere

City Manager, City of St. Thomas

Peter Emon

Reeve, Town of Renfrew

Paul Latam

Councillor, Town of Grand Valley

Rainey Weisler

Deputy Mayor, Municipality of Bayham

Small Urban Caucus

Lynn Dollin*

Chair, Small Urban Caucus
Mayor, Town of Innisfil

Deb Doherty

Councillor, Town of Collingwood

Bob Kwapis

Councillor, Town of Newmarket

Hilda MacDonald

Chair, OSUM
Mayor, Municipality of Leamington

Denyse Morrissey

CAO, Town of Shelburne

Association of Municipalities of Ontario
Financial Statements
For the year ended December 31, 2022

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Independent Auditor's Report

To the Directors of Association of Municipalities of Ontario

Opinion

We have audited the financial statements of Association of Municipalities of Ontario ("AMO"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of AMO as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of AMO in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing AMO's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate AMO or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing AMO's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.



Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of AMO's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on AMO's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause AMO to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants
Oakville, Ontario
June 23, 2023

Association of Municipalities of Ontario

Statement of Financial Position

| December 31 | 2022 | 2021 |
|---------------------------------|----------------------|----------------------|
| Assets | | |
| Current | | |
| Cash | \$ 572,686 | \$ 526,365 |
| Accounts receivable (Note 3) | 635,438 | 1,077,446 |
| Investments (Note 4) | 23,054,958 | 19,889,273 |
| Prepaid expenses | 500,712 | 502,289 |
| | 24,763,794 | 21,995,373 |
| Investment in LAS (Note 6(a)) | 100 | 100 |
| Long-term investments (Note 5) | 476,193 | 513,502 |
| Property and equipment (Note 7) | 54,754 | 66,843 |
| | \$ 25,294,841 | \$ 22,575,818 |

Liabilities and Net Assets

| | | |
|---|----------------------|----------------------|
| Current | | |
| Accounts payable and accrued liabilities (Note 9) | \$ 2,029,174 | \$ 1,844,138 |
| Deferred revenue | 198,827 | 6,600 |
| Deferred contributions - projects (Note 10) | 1,031,353 | 1,530,109 |
| | 3,259,354 | 3,380,847 |
| Deferred contributions - other | 63,247 | 70,114 |
| | 3,322,601 | 3,450,961 |
| Net assets | | |
| Restricted funds | 10,455,825 | 8,895,270 |
| General funds - unrestricted | | |
| Investment in LAS | 100 | 100 |
| Other | 8,582,945 | 7,682,513 |
| Conference self-insurance reserve | 691,000 | 707,515 |
| Training reserve | 170,616 | 170,616 |
| Invested in capital assets reserve | 54,754 | 66,843 |
| Stabilization reserve | 2,017,000 | 1,602,000 |
| | 21,972,240 | 19,124,857 |
| | \$ 25,294,841 | \$ 22,575,818 |

On behalf of the Board:

Director

Director

The accompanying notes are an integral part of these financial statements.

Association of Municipalities of Ontario Statement of Operations

| For the year ended December 31 | 2022 | | | | 2021 |
|---|--------------------------------|------------------|---------------------|---------------------|---------------------|
| | Canada Community-Building Fund | Other Restricted | Unrestricted | Total | Total |
| Revenue | | | | | |
| Memberships fees | \$ - | \$ - | \$ 2,261,487 | \$ 2,261,487 | \$ 2,206,415 |
| Conferences and seminars | - | - | 2,425,051 | 2,425,051 | 1,209,581 |
| Investment income | - | - | 266,364 | 266,364 | 63,004 |
| Administration and occupancy (Note 3) | - | - | 5,168,166 | 5,168,166 | 5,102,310 |
| Other Income | - | - | 557,908 | 557,908 | 157,329 |
| Funds received | | | | | |
| Canada Community-Building | 677,383,084 | - | - | 677,383,084 | 1,325,314,730 |
| Main Street revitalization (Note 10) | - | 117,464 | - | 117,464 | 172,304 |
| Municipal Asset Management Program | - | 168,664 | - | 168,664 | 253,603 |
| Community School Alliance (Note 10) | - | 15,950 | - | 15,950 | 10,400 |
| Continuous Improvement Fund Project (CIF) (Note 10) | - | 291,032 | - | 291,032 | 354,875 |
| Waste Diversion Project (Note 10) | - | 352,167 | - | 352,167 | 325,235 |
| Steward Obligation Project (Note 10) | - | 11,111 | - | 11,111 | 60,688 |
| Interest earned on funds received | 775,809 | 4,022 | - | 779,831 | 312,691 |
| Government subsidies | - | - | - | - | 1,415,793 |
| | 678,158,893 | 960,410 | 10,678,976 | 689,798,279 | 1,336,958,958 |
| Expenditures | | | | | |
| General - Administration | - | - | 1,249,466 | 1,249,466 | 731,660 |
| Policy - Administration | 2,602,169 | 121,486 | 1,768,924 | 4,492,579 | 4,055,524 |
| Corporate services - Administration | - | - | 4,915,120 | 4,915,120 | 4,489,910 |
| - Conference, seminars and membership centre | - | - | 1,458,638 | 1,458,638 | 733,932 |
| Funds distributed | | | | | |
| Canada Community-Building | 673,996,169 | - | - | 673,996,169 | 1,321,927,815 |
| Main Street revitalization | - | - | - | - | 37,768 |
| Municipal Asset Management Program | - | 168,664 | - | 168,664 | 253,603 |
| Community School Alliance (Note 10) | - | 15,950 | - | 15,950 | 10,400 |
| Continuous Improvement Fund Project (CIF) (Note 10) | - | 291,032 | - | 291,032 | 354,875 |
| Waste Diversion Project (Note 10) | - | 352,167 | - | 352,167 | 325,235 |
| Steward Obligation Project (Note 10) | - | 11,111 | - | 11,111 | 60,688 |
| | 676,598,338 | 960,410 | 9,392,148 | 686,950,896 | 1,332,981,410 |
| Excess of revenue over expenditures | \$ 1,560,555 | \$ - | \$ 1,286,828 | \$ 2,847,383 | \$ 3,977,548 |

The accompanying notes are an integral part of these financial statements.

Association of Municipalities of Ontario

Statement of Changes in Net Assets

| for the year ended December 31 | | | | | | | 2022 | 2021 |
|--|-----------------|--------------------|------------------------------|------------------|----------------------------|-----------------------|--------------|--------------|
| | Restricted Fund | Unrestricted Funds | Conference Insurance Reserve | Training Reserve | Invested in Capital Assets | Stabilization Reserve | Total | Total |
| Balance, beginning of year | \$ 8,895,270 | \$ 7,682,613 | \$ 707,515 | \$ 170,616 | \$ 66,843 | \$ 1,602,000 | \$19,124,857 | \$15,147,309 |
| Less of revenue over expenditures for the year | 1,560,555 | 1,286,828 | - | - | - | - | 2,847,383 | 3,977,548 |
| Transfers (Note 2) | - | (386,396) | (16,515) | - | (12,089) | 415,000 | - | - |
| Balance, end of year | \$10,455,825 | \$ 8,583,045 | \$ 691,000 | \$ 170,616 | \$ 54,754 | \$ 2,017,000 | \$21,972,240 | \$19,124,857 |

The accompanying notes are an integral part of these financial statements.

Association of Municipalities of Ontario

Statement of Cash Flows

| For the year ended December 31 | 2022 | 2021 |
|---|--------------------|--------------------|
| Cash provided by (used in) | | |
| Operations | | |
| Excess of revenue over expenditures | \$ 2,847,383 | \$ 3,977,548 |
| Adjustment required to reconcile excess of revenue over expenditures with net cash provided by operating activities | | |
| Amortization of property and equipment | 31,808 | 31,142 |
| Unrealized loss (gain) on investments | 37,309 | (13,502) |
| Changes in non-cash working capital balances | | |
| Accounts receivable | 442,008 | 880,684 |
| Prepaid expenses | 1,577 | (207,221) |
| Accounts payable and accrued liabilities | 185,036 | 226,185 |
| Deferred revenue | 192,227 | (7,600) |
| Deferred contributions - projects | (498,756) | (787,702) |
| Deferred contributions - other | (6,867) | (145,616) |
| | <u>3,231,725</u> | <u>3,953,918</u> |
| Investing activities | | |
| Purchase of property and equipment | (19,719) | (20,613) |
| Purchase of investments | (3,165,685) | (3,402,576) |
| Purchase of long-term investments | - | (500,000) |
| | <u>(3,185,404)</u> | <u>(3,923,189)</u> |
| Increase in cash during the year | 46,321 | 30,729 |
| Cash, beginning of year | 526,365 | 495,636 |
| Cash, end of year | \$ 572,686 | \$ 526,365 |

The accompanying notes are an integral part of these financial statements.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

1. Basis of Presentation

Association of Municipalities of Ontario ("AMO") is a not-for-profit organization incorporated, without share capital, under Letters Patent on May 11, 1990 under the Corporations Act (Ontario). The mandate of AMO is to promote, support and enhance strong and effective municipal government in Ontario.

As a not-for-profit organization, AMO is exempt from income taxes provided certain requirements of the Income Tax Act (Canada) are met.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Accounting standards for not-for-profit organizations require entities to select policies appropriate for their circumstances from choices provided in the specific standards. The following are details of the choices selected by AMO and applied in these financial statements.

Funds

The Restricted fund represents the Canada Community-Building Fund which has specific external restrictions placed on its use by the funder.

The General funds account for AMO's operations and reports unrestricted and externally restricted resources without a specific fund that are not included in the Restricted funds.

The Conference Self-Insurance Reserve was set up to maintain an annual AMO conference self-insurance reserve at 80% of the AMO conference annual costs. The reserve will be adjusted annually based on the budget for the year. The Board approved a transfer of \$16,515 from the Conference Self-Insurance Reserve to the General funds - Unrestricted (2021 - \$707,515 from General funds - Unrestricted to the Conference Self-Insurance Reserve).

The Training Reserve covers the cost of the development of in-person and online/virtual courses. The Board approved a transfer of \$Nil (2021 - \$170,616) from the General funds - Unrestricted to the Training Reserve.

The Stabilization Reserve covers for a maximum of six months any costs incurred. Stabilization reserve allows for additional flexibility for the board to ensure continued operations in case of significant interruptions, difficult economic conditions, or in meeting unforeseen obligations. The reserve will be adjusted annually based on the current budget for the year. The Board approved a transfer of \$2,017,000 (2021 - \$Nil) from General funds - Unrestricted to the Stabilization Reserve.

The Invested in Capital Assets fund represents funds invested in capital assets and is adjusted annually with net increases and decreases in capital expenditures and amortization.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

2. Significant Accounting Policies (continued)

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Actual results could differ from those estimates.

Investment in Subsidiaries

Local Authority Services ("LAS") is a wholly owned subsidiary of AMO. The investment in LAS is stated at cost. A financial summary of LAS is presented and disclosed in Note 6(a).

Municipal Employer Pension Centre of Ontario ("MEPCO") is controlled by AMO. A financial summary of MEPCO is presented and disclosed in Note 6(b).

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, except long-term investments, which are measured at fair value. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs incurred on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

Revenue Recognition

AMO follows the restricted fund method for all externally restricted contributions. Under the restricted fund method, externally restricted contributions of the restricted funds are recognized as revenue in the year of receipt. Externally restricted contributions of the general funds are deferred until the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when the amount is reasonably estimated and collection is reasonably assured.

Membership and administration and occupancy fees are recognized as revenue in the period to which the fees relate.

Conferences and seminar revenue is recognized in the period in which the event occurs, or the service is provided.

Fees received in advance of the period to which they relate are recorded as deferred revenue in the statement of financial position.

Investment income is recognized as revenue in the period it is earned. Realized and unrealized gains and losses on long-term investments are included in investment income in the period they arise.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

2. Significant Accounting Policies (continued)

Property and Equipment

Property and equipment are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

| | | |
|------------------------|---|-----------------------|
| Computer hardware | - | 4 years straight-line |
| Furniture and fixtures | - | 5 years straight-line |

Pension

AMO makes contributions on behalf of its employees to Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer pension plan. The Plan is a defined benefit plan which specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. The plan has net assets of \$124.2 billion per 2022 annual report. As the amount AMO is obligated to contribute under the Plan is not quantifiable, the accounting, presentation and disclosures that would otherwise be required are not determinable. Due to this fact, AMO follows the standards for a defined contribution plan, the details of which are disclosed in Note 13.

3. Related Party Transactions

Included in accounts receivable are amounts due from related parties as follows:

| | 2022 | 2021 |
|-------|------------|------------|
| LAS | \$ 339,726 | \$ 334,644 |
| MEPCO | 35,817 | 20,891 |
| ROMA | - | 3,787 |

These amounts are unsecured, repayable on demand and are non-interest bearing.

Included in administration and occupancy fees are administration and occupancy fees charged to:

| | 2022 | 2021 |
|-------|------------|------------|
| LAS | \$ 957,569 | \$ 866,106 |
| MEPCO | 443,280 | 466,704 |
| ROMA | 128,072 | 119,999 |

These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

4. Investments

| | <u>2022</u> | <u>2021</u> |
|---|----------------------|---------------|
| One Investment High Interest Savings Account (HISA) bearing interest at bank prime rate less 2.235% (2021 - bank prime rate less 1.735%). | \$ 23,054,958 | \$ 19,889,273 |

5. Long-Term Investments

AMO holds long-term investments in the following pooled funds:

| | <u>2022</u> | <u>2021</u> |
|--|-------------------|-------------|
| ONE Canadian Equity Portfolio | \$ 289,364 | \$ 314,316 |
| ONE Canadian Corporate Bond Portfolio | 91,389 | 99,731 |
| ONE Canadian Government Bond Portfolio | 95,440 | 99,455 |
| | \$ 476,193 | \$ 513,502 |

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

6. Subsidiaries

(a) Local Authority Services ("LAS")

LAS is a wholly owned subsidiary of AMO. The mandate of LAS is to work with municipalities, their agencies, boards and commissions, as well as other organizations of Ontario's broader public sector to assist them in reducing their expenditures and to increase their levels of non-tax revenues through the principle of joint or cooperative procurement efforts.

LAS has not been consolidated in AMO's financial statements. Financial statements of LAS are available on request. A financial summary of LAS as at December 31, 2022 and 2021 and for the years then ended is as follows:

| | 2022 | 2021 |
|--|-----------------------|---------------|
| Financial position | | |
| Total assets | \$ 15,724,996 | \$ 14,405,317 |
| Total liabilities | 10,033,478 | 8,498,347 |
| Net assets | \$ 5,691,518 | \$ 5,906,970 |
| Results of operations | | |
| Total revenue | \$ 10,316,795 | \$ 10,733,877 |
| Total expenditures | 10,532,246 | 10,403,975 |
| Excess (deficiency) of revenue over expenditures | \$ (215,451) | \$ 329,902 |
| Cash provided by (used in) | | |
| Operating activities | \$ (2,068,353) | \$ 1,011,898 |
| Investing activities | 1,229,277 | (479,236) |
| Net change in cash | \$ (839,076) | \$ 532,662 |

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

6. Subsidiaries (continued)

(b) Municipal Employer Pension Centre Ontario ("MEPCO")

AMO is the only member of MEPCO. The mandate of MEPCO is to fulfill the obligations of the Association and others under the Ontario Municipal Employees Retirement Systems Act, 2006.

MEPCO has not been consolidated in AMO's financial statements. Financial statements of MEPCO are available on request. A financial summary of MEPCO as at December 31, 2022 and 2021 and for the years then ended is as follows:

| | <u>2022</u> | <u>2021</u> |
|-------------------------------------|---------------------|-------------------|
| Financial position | | |
| Total assets | \$ 1,082,689 | \$ 1,001,932 |
| Total liabilities | <u>54,990</u> | <u>45,097</u> |
| Net assets | <u>\$ 1,027,699</u> | <u>\$ 956,835</u> |
| Net assets comprise: | | |
| Internally restricted | \$ 767,441 | \$ 767,441 |
| Unrestricted | <u>260,258</u> | <u>189,394</u> |
| | <u>\$ 1,027,699</u> | <u>\$ 956,835</u> |
| Results of operations | | |
| Total revenue | \$ 673,973 | \$ 646,626 |
| Total expenditures | <u>603,109</u> | <u>616,756</u> |
| Excess of revenue over expenditures | <u>\$ 70,864</u> | <u>\$ 29,870</u> |
| Cash provided by (used in) | | |
| Operating activities | \$ 91,935 | \$ 24,275 |
| Investing activity | <u>(99,761)</u> | <u>19,515</u> |
| Net change in cash | <u>\$ (7,826)</u> | <u>\$ 43,790</u> |

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

7. Property and Equipment

| | 2022 | | 2021 | |
|------------------------|---------------------|-------------------------------------|---------------------|-------------------------------------|
| | Cost | Accumulated Amortization | Cost | Accumulated Amortization |
| Computer hardware | \$ 1,392,727 | \$ 1,341,385 | \$ 1,373,008 | \$ 1,313,466 |
| Furniture and fixtures | 66,336 | 62,924 | 66,336 | 59,035 |
| | \$ 1,459,063 | \$ 1,404,309 | \$ 1,439,344 | \$ 1,372,501 |
| Net book value | | \$ 54,754 | | \$ 66,843 |

8. Affiliate

Rural Ontario Municipal Association ("ROMA")

A number of AMO's Board members serve on ROMA's Board of Directors. ROMA brings the rural perspective to the policy work of AMO, focusing on matters which affect rural communities so that they are brought to the attention of provincial and federal governments.

ROMA has not been consolidated in AMO's financial statements. Financial statements of ROMA are available on request. A financial summary of ROMA as at December 31, 2022 and 2021 and for the years then ended is as follows:

| | 2022 | 2021 |
|---|---------------------|--------------------|
| Financial position | | |
| Total assets | \$ 1,386,407 | \$ 980,493 |
| Total liabilities | 896,206 | 279,205 |
| Net assets | \$ 490,201 | \$ 701,288 |
| Results of operations | | |
| Total revenue | \$ 425,709 | \$ 447,386 |
| Total expenditures | 636,796 | 489,431 |
| Deficiency of revenue over expenditures | \$ (211,087) | \$ (42,045) |
| Cash provided by (used in) | | |
| Operating activities | \$ 339,300 | \$ (57,260) |
| Investing activity | (288,468) | 20,990 |
| Net change in cash | \$ 50,832 | \$ (36,270) |

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

9. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are amounts payable to the government of \$853,772 (2021 - \$877,345).

10. Deferred Contributions - Projects

Deferred contributions – projects are amounts received from parties to carry out specific projects. Funds are recognized as revenue in the period in which the related expenses are incurred. If amounts are not expended, amounts may be refundable.

| | Balance beginning of year | Received/ returned/ reallocated in the year | Disbursed and recognized in the year | Balance end of year |
|---|---------------------------------|--|---|---------------------------|
| Community School Alliance Continuous Improvement Fund project (CIF) | \$ 37,596 | \$ 15,950 | \$ 2,760 | \$ 50,786 |
| Waste Diversion Project | 44,786 | 445,000 | 291,032 | 198,754 |
| Waste Diversion Project Wind-up | 313,409 | 620,571 | 352,167 | 581,813 |
| Steward Obligation Project | 200,000 | - | - | 200,000 |
| Main Street Revitalization Fund Project | 131,681 | (120,570) | 11,111 | - |
| | 802,637 | (685,173) | 117,464 | - |
| 2022 | \$ 1,530,109 | \$ 275,778 | \$ 774,534 | \$ 1,031,353 |
| 2021 | \$ 2,317,811 | \$ 135,800 | \$ 923,502 | \$ 1,530,109 |

The Main Street Revitalization Fund Project was completed during the year and unspent funds were returned to the funder. Unused funds for the Steward Obligation Project were transferred to the Waste Diversion Project.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

11. Restricted Funds

Canada Community-Building Fund (formerly Federal Gas Tax Program)

On June 17, 2005, the Government of Canada, the Province of Ontario, AMO and the City of Toronto signed an agreement setting out new revenue sharing arrangements for federal gas tax revenues for investment in municipal infrastructure. AMO administers the fund on behalf of the federal government for all municipalities except Toronto. The agreement resulted in funds of \$1.453 billion flowing to municipalities from 2005 to 2010. Under the Agreement, AMO received 1% of the amounts received and distributed to administer the funds. In 2009, the agreement was extended with an additional \$2.361 billion of funds flowing to municipalities over the period 2010-2014. As part of the extended agreement, the administration fee was reduced to 0.5% to better reflect the related costs.

In 2014, the program was made permanent using a ten-year agreement model with a midterm review. \$3.849 billion flowed to municipalities in Ontario for 2014-2018 based on 2011 population data with AMO continuing to receive 0.5% of the amounts it received to administer the funds. In 2014, the AMO Board of Directors decided to establish a restricted reserve to hold \$5 million for wind up of the program and to distribute the balance of \$15,692,043 in surplus administration funds accumulated on a per capita basis to all municipalities AMO administers funds. In 2018, allocations of \$4.231 billion for 2019-2023 were confirmed to flow to Ontario municipalities based on 2016 population data.

In 2019, there was a one-time doubling of funds by the Government of Canada. Also in 2019, AMO distributed \$12,044,284 in surplus administration fees according to the established allocation model.

In 2021, there was another one-time doubling of the funds. As with the prior top-up, AMO did not take an administration fee. Also, in 2021 the program name was changed from Federal Gas Tax to the Canada Community-Building Fund. This was done to reflect the program's evolution over time and the fact that funds do not come directly from federal gas tax revenues.

12. Capital Disclosures

The capital structure of AMO consists of restricted and unrestricted net assets. The Association manages its capital and makes adjustments to it in light of economic conditions and the risk characteristics of the underlying assets.

AMO's main objective when managing capital is to safeguard its ability to continue as a going concern, so that it can continue to provide the appropriate level of services to the municipalities of Ontario. AMO is subject to externally imposed capital requirements for the Canada Community-Building and Main Street revitalization programs and the restricted funds included in the General funds. These funds are invested and administered according to these requirements.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

13. Pension Plan

AMO contributed \$613,670 (2021 - \$590,823) to OMERS during the year. Of the amount contributed, \$167,022 (2021 - \$149,528) related to employees who worked for AMO's subsidiary, LAS.

The actuarially determined deficit of the OMERS plan on a going concern basis at December 31, 2022 was \$6.1 billion (2021 - \$69 million).

14. Allocation of Expenses

Salaries and benefits are allocated based on the percentage of time spent by staff for each program. Expenses such as rent and information technology costs are allocated based on the percentage of the work performed for each program.

Expenses allocated to various funds were as follows:

| | 2022 | | | | |
|----------------------------|--|-------------------------------|-------------------|--|-------------------------------|
| | Canada Community- Building program | Main Street revitalization | CIF | Municipal Asset Management Program | Waste Diversion Project |
| Salaries and benefits | \$ 1,168,226 | \$ - | \$ 276,820 | \$ 94,254 | \$ 193,932 |
| Administration expenses | 283,647 | - | - | - | - |
| | \$ 1,451,873 | \$ - | \$ 276,820 | \$ 94,254 | \$ 193,932 |
| | 2021 | | | | |
| | Canada Community- Building program | Main Street revitalization | CIF | Municipal Asset Management Program | Waste Diversion Project |
| Salaries and benefits | \$ 1,124,765 | \$ 136,503 | \$ 344,166 | \$ 151,103 | \$ 161,905 |
| Administration expenses | 257,307 | 2,083 | - | - | - |
| | \$ 1,382,072 | \$ 138,586 | \$ 344,166 | \$ 151,103 | \$ 161,905 |

15. Commitments

Minimum annual payments payable under the terms of the operating lease for office space for the next year is \$236,082.

Association of Municipalities of Ontario

Notes to Financial Statements

December 31, 2022

16. Financial Instruments Risks

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows from a financial instrument will fluctuate because of market changes in interest rates. AMO is exposed to interest rate risk on its investments.

Liquidity risk

Liquidity risk is the risk that AMO will encounter difficulty in meeting the obligations associated with its financial liabilities. AMO is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. AMO reduces exposure to liquidity risk by ensuring that it maintains adequate cash reserves to pay its creditors.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. AMO's main credit risks relate to its accounts receivable and investments. Based on creditworthiness of AMO's counter parties, no allowance for doubtful accounts is required.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. AMO is exposed to other price risk through its investments in pooled funds.

It is management's opinion that AMO is not exposed to significant interest rate, liquidity, credit, or other price risk arising from its financial instruments.

17. Comparative Figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.



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SOURCE PROTECTION COMMITTEE

MINUTES – MEETING #91

MEETING: SOURCE PROTECTION COMMITTEE

DATE: FRIDAY, MARCH 31, 2023

TIME: 1:00 P.M.

LOCATION: GREY SAUBLE CONSERVATION

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

In Attendance: Chair, Carl Kuhnke
Andrew Barton, Stan Eby, John Fruin, Harley Greenfield, Dick Hibma,
Les Nichols, Dan Orr, Troy Pelletier, Gord Timmerman,

Virtual Attendance: Tara Saab, Mitch Twolan
Mary Gooding, Ex-officio, Ministry of the Environment, Conservation
and Parks (MECP)
Karen Gillan, Program Supervisor & Communications Specialist, DWSP

Others Present: Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP

Also in Attendance: Tim Lanthier, CAO, Grey Sauble Conservation
Jennifer Stephens, General Manager/Secretary-Treasurer, Saugeen Conservation
Danielle Walker, Wellington County DWSP
Devon Wilhelm, Water Operator, Chippewas of Nawash

Regrets: Robert Emerson

The newly appointed Chair introduced himself and welcomed all present including Source Protection Committee members and visitors.

1. Adoption of Agenda

**Motion No.
SPC-23-243**

**Moved by John Fruin
Seconded by Stan Eby**

THAT the Agenda be adopted as distributed.

Carried

2. Disclosure of Pecuniary or Conflict of Interest

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Adoption of Minutes

**Motion No.
SPC-23-244**

**Moved by Dick Hibma
Seconded by Les Nichols**

THAT the Minutes of the November 25, 2022 Source Protection Committee meeting be adopted as distributed.

Carried

4. Matters Arising from the Minutes

No matters arose from the previous minutes. The Project Manager noted that the pesticides issue will be carried forward to a future meeting.

5. Correspondence

There was no correspondence at this time.

6. Reports

Administration Report 6a

Source Protection Committee Chair Appointment:

The Project Manager thanked member Dick Hibma for graciously and capably acting as interim chair until the formal appointment of Chair Kuhnke was finalized.

The Project Manager welcomed the newly appointed Chair of the SPC, Carl Kuhnke, who comes to the Committee with extensive experience, having recently retired as the CEO of the Walkerton Clean Water Centre, is the President and CEO of the Owen Sound Transportation Company, as well as a municipal councillor in Brockton and representative on the Brockton Police Services Board.

Source Protection Committee Representative Appointments:

Several members' terms are ending and searches are in progress for renewals/replacements. CAOs of the relevant municipalities were contacted for names of candidates respecting the municipal representatives, resulting in the appointment of Troy Pelletier and Harley Greenfield who replaced Dennis Kefalas and Jim Uram respectively. Notices have been issued respecting two agricultural representatives and one environmental representative and the usual appointment process will be followed.

Scott's Point Well Update:

Work continues respecting the delineation of the new wellhead protection area (WHPA) around the new Scott's Point well in the Municipality of Kincardine. Staff confirmed that, since the new WHPA delineation falls completely within the old area and there were no new threats affecting property owners, Source Protection Plan (SPP) amendments can be completed as part of the other planned sec. 34 amendments. The original well will not be a backup well and will be decommissioned when the replacement well comes online and the new WHPA is delineated.

Chesley Well:

The Municipality of Arran-Elderslie has plans to drill a new test well in the spring of 2023 in the hopes of locating a suitable location for the production well.

**Motion No.
SPC-23-245**

**Moved by Gord Timmerman
Seconded by Andrew Barton**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives Administration Report 6a for information and welcomes Harley Greenfield as the new Municipal Sector Representative Group #4 on the Committee.

Carried

Communications Report 6b

The Communications Specialist reviewed Communications Report 6b and advised that work is underway to complete the annual newsletter and documents that accompany the release of the Annual Progress Report. Information respecting salt distribution was shared earlier in the winter. The Children's Water Festival will be an in-person event this year and the organizing committee is seeking volunteers to share their knowledge and expertise. The Communications Specialist and Project Manager attended the Grey-Bruce Farmers week and helped inform attendees about the Source Water program.

7. New Business

Annual Progress Report 7a

The Project Manager reviewed the Annual Progress Report 7a and advised that the Annual Progress Report covers the period from January 1, 2022 to December 31, 2022 and highlights the progress of the Source Protection Plan (SPP) implementation, results of municipal monitoring programs, risk management activities, Ministry reporting of prescribed instruments, and reporting requirements for Conservation Authorities under the local Source Protection Plan. Out of 164 Risk Management Plans (RMP) in this Region, 160 have been completed. The remaining 4 RMPs are in progress awaiting responses from owner corporations. The terms of the RMPs are spread out over time to enable Staff to monitor the Plans. New RMPs will be required with the introduction of the amended salt policies. Staff is anticipating a larger number of RMPs in the Wellington County portion of the Region, perhaps double the current numbers.

Municipalities continue to conduct regular septic inspections and some previous inspections are being updated after the 5-year inspection period expires. Municipalities are pro-active in this matter and some have consultants conducting inspections on their behalf.

The Committee discussed that the message being sent to the Ministry with the Annual Progress Report and agreed that there should be an emphasis on the increasing cost of implementation and climate change.

**Motion No.
SPC-23-246**

**Moved by John Fruin
Seconded by Harley Greenfield**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives a copy of the draft Source Protection Annual Progress Report and directs Staff to provide the Report, along with any comments, as discussed, to the Ministry of the Environment, Conservation and Parks by May 1, 2023.

Carried

Septic Policy Report 7b

The Project Manager reviewed Septic Policy Report 7b and advised that the proposed septic policy impacting Lake Rosalind and Marl Lake were discussed at a recent Council meeting for the Municipality of Brockton, with the municipal representative from the SPC, John Fruin, the General Manager of Saugeen Conservation, Jennifer Stephens, and the Lake Association members in attendance. The new policy will be drafted to reduce the risk of drinking water systems from septic systems or holding tanks in vulnerable areas around the Lakes. The matter was discussed at some length and a motion passed as below.

**Motion No.
SPC-23-247**

**Moved by John Fruin
Seconded by Harley Greenfield**

THAT: Staff is directed to continue discussions with the Municipality of Brockton, the Lake Rosalind Residents Association and the residents surrounding Lake Rosalind/Marl Lake regarding the possibility of future Source Protection Plan amendments,

AND FURTHER: THAT: Staff is directed to submit draft wording for a new Moderate/Low policy for a discretionary inspection program for septic systems around Lake Rosalind/Marl Lake to Ministry staff for early engagement consultation.

Carried

Snow Policy Report 7c

The Project Manager reviewed Snow Policy Report 7c and advised that the thresholds for snow storage and distance that would determine a significant threat have been lowered according to the 2021 Director's Technical Rules. Amended snow storage policies were reviewed given these Technical Rule changes.

**Motion No.
SPC-23-248**

**Moved by John Fruin
Seconded by Harley Greenfield**

THAT: Drinking Water Source Protection Staff is directed to submit draft wording for snow policy amendments to the Ministry of the Environment, Conservation and Parks for early engagement consultation purposes.

Carried

8. Other Business

There was no other business.

**Motion No.
SPC-23-249**

**Moved by John Fruin
Seconded by Harley Greenfield**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives all reports presented at this meeting for information, including all recommendations contained therein.

Carried


9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on Friday, July 28, 2023 at Grey Sauble Conservation.

There being no further business, Stan Eby made a motion to adjourn at 3:00 p.m.



Carl Kuhnke
Chair



Nancy Guest
Recording Secretary

The Corporation of the
Municipality of Arran-Elderslie
Financial Information
December 31, 2021

The Corporation of the Municipality of Arran-Elderslie
Financial Information
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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers
 of the Corporation of the Municipality of Arran-Elderslie

Qualified Opinion

We have audited the accompanying consolidated financial statements of the Corporation of the Municipality of Arran-Elderslie (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, except for the potential effects of the matters described in the Basis for Qualified Opinion paragraph, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2021 and the consolidated results of its operations, consolidated changes in net financial assets and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

The Municipality's summary of significant accounting policies describes the tangible capital asset policy with respect to its tangible assets. It has been determined that adjustments are required to water, sewer and road assets but the Municipality has not yet gathered the necessary information. In addition, the impact of the adjustment to the opening 2019 capital asset balances was not susceptible to satisfactory audit verification. As a result, we have been unable to determine whether further adjustments to the amounts recorded are necessary for the years ended December 31, 2021 and 2020.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for



such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
July 13, 2023

The Corporation of the Municipality of Arran-Elderslie
Consolidated Statement of Financial Position

| December 31 | 2021 | 2020 |
|---|---------------------|----------------------|
| Financial assets | | |
| Cash and investments (Note 1) | \$21,949,321 | \$ 20,524,772 |
| Taxes receivable | 989,186 | 1,312,314 |
| Trade and other receivables | 842,532 | 663,490 |
| Inventory held for resale | 5,229 | 3,286 |
| Long-term receivables (Note 2) | 340,863 | 412,702 |
| | <u>24,127,131</u> | <u>22,916,564</u> |
| Liabilities | | |
| Accounts payable and accrued liabilities | 1,508,476 | 1,133,281 |
| Solid waste closure and post-closure liabilities (Note 4) | 161,935 | 180,677 |
| Post-employment benefits liabilities (Note 10) | 377,749 | 364,214 |
| Deferred revenue (Page 29) | 1,074,409 | 732,766 |
| Long-term liabilities (Note 5) | 328,821 | 387,581 |
| | <u>3,451,390</u> | <u>2,798,519</u> |
| Net financial assets | <u>20,675,741</u> | <u>20,118,045</u> |
| Non-financial assets | | |
| Inventory of supplies | 76,367 | 65,327 |
| Prepaid expenses | 80,425 | 20,222 |
| Tangible capital assets (Note 6) | 39,476,756 | 37,980,883 |
| | <u>39,633,548</u> | <u>38,066,432</u> |
| Accumulated surplus (Note 7) | <u>\$60,309,289</u> | <u>\$ 58,184,477</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Municipality of Arran-Elderslie
Consolidated Statement of Operations and Accumulated Surplus

| For the year ended December 31 | 2021 Budget (Note 9) | 2021 Actual | 2020 Actual |
|--|----------------------------|---------------------|----------------------|
| Revenue | | | |
| Taxation | \$ 5,598,307 | \$ 5,621,864 | \$ 5,398,462 |
| Fees and user charges | 3,954,986 | 4,044,375 | 3,722,720 |
| Government transfers (Note 11) | 3,963,514 | 2,655,164 | 2,747,728 |
| Other income (Note 12) | 803,328 | 847,952 | 922,586 |
| | <u>14,320,135</u> | <u>13,169,355</u> | <u>12,791,496</u> |
| Expenses | | | |
| General government | 1,193,704 | 1,324,304 | 1,236,152 |
| Protection services | 2,193,083 | 2,158,664 | 2,164,464 |
| Transportation services | 2,266,826 | 3,227,222 | 3,285,678 |
| Environmental services | 1,422,332 | 2,255,684 | 2,139,535 |
| Health services | 158,972 | 198,346 | 186,047 |
| Recreation and cultural services | 1,614,207 | 1,506,961 | 1,396,695 |
| Planning and development | 376,429 | 373,362 | 268,254 |
| | <u>9,225,553</u> | <u>11,044,543</u> | <u>10,676,825</u> |
| Annual surplus (Note 9) | 5,094,582 | 2,124,812 | 2,114,671 |
| Accumulated surplus, beginning of the year | <u>56,069,806</u> | <u>58,184,477</u> | <u>56,069,806</u> |
| Accumulated surplus, end of the year | <u>\$ 61,164,388</u> | <u>\$60,309,289</u> | <u>\$ 58,184,477</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Municipality of Arran-Elderslie
Consolidated Statement of Changes in Net Financial Assets

| For the year ended December 31 | 2021 Budget (Note 9) | 2021 Actual | 2020 Actual |
|---|----------------------------|----------------|----------------|
| Annual surplus (Page 6) | \$ 5,094,582 | \$ 2,124,812 | \$ 2,114,671 |
| Acquisition of tangible capital assets | (6,901,403) | (3,636,243) | (2,981,170) |
| Amortization of tangible capital assets | - | 2,054,018 | 2,074,502 |
| Loss on sale of tangible capital assets | - | 66,697 | 48 |
| Proceeds on disposal of capital assets | - | 19,655 | - |
| | (6,901,403) | (1,495,873) | (906,620) |
| Change in prepaid expenses | - | (60,203) | (1,696) |
| Change in inventories of supplies | - | (11,040) | (10,533) |
| | - | (71,243) | (12,229) |
| Increase in net financial assets | (1,806,821) | 557,696 | 1,195,822 |
| Net financial assets, beginning of the year | 20,118,045 | 20,118,045 | 18,922,223 |
| Net financial assets, end of the year | \$ 18,311,224 | \$20,675,741 | \$ 20,118,045 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Municipality of Arran-Elderslie
Consolidated Statement of Cash Flows

| For the year ended December 31 | 2021 | 2020 |
|---|---------------------|----------------------|
| Cash provided by (used in) | | |
| Operating activities | | |
| Annual surplus (Page 6) | \$ 2,124,812 | \$ 2,114,671 |
| Items not involving cash | | |
| Solid waste closure and post-closure liabilities | (18,742) | (37,713) |
| Amortization | 2,054,018 | 2,074,502 |
| Post-employment benefits liabilities | 13,535 | 23,277 |
| Deferred revenue recognized | (468,993) | (709,700) |
| Change in prepaid expenses | (60,203) | (1,696) |
| Loss on sale of capital assets | 66,697 | 48 |
| | <u>3,711,124</u> | <u>3,463,389</u> |
| Changes in non-cash working capital balances | | |
| Taxes receivable | 323,128 | (132,209) |
| Trade and other receivables | (179,042) | 102,018 |
| Inventory held for resale | (1,943) | 11,721 |
| Inventory of supplies | (11,040) | (10,533) |
| Accounts payable and accrued liabilities | 375,195 | (242,474) |
| Deferred revenue received | 810,636 | 551,607 |
| | <u>5,028,058</u> | <u>3,743,519</u> |
| Capital transactions | | |
| Cash used to acquire capital assets | (3,636,243) | (2,981,170) |
| Proceeds on sale of capital assets | 19,655 | - |
| | <u>(3,616,588)</u> | <u>(2,981,170)</u> |
| Investing activities | | |
| Increase in long-term receivables | (41,500) | (93,100) |
| Repayment of long-term receivables | 113,339 | 44,437 |
| Change in investments | (1,412,627) | (417,050) |
| | <u>(1,340,788)</u> | <u>(465,713)</u> |
| Financing activities | | |
| Additions to long-term liabilities | 41,500 | 93,100 |
| Repayment of long-term liabilities | (100,260) | (44,697) |
| | <u>(58,760)</u> | <u>48,403</u> |
| Net change in cash and cash equivalents | 11,922 | 345,039 |
| Cash and cash equivalents, beginning of the year (Note 1) | <u>11,407,883</u> | <u>11,062,844</u> |
| Cash and cash equivalents, end of the year (Note 1) | <u>\$11,419,805</u> | <u>\$ 11,407,883</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Municipality of Arran-Elderslie

Summary of Significant Accounting Policies

December 31, 2021

| | | | | | | | |
|--|--|---------------------------------|--------|--|-------|---------------------------------------|-------|
| Management Responsibility | Management of the Corporation of the Municipality of Arran-Elderslie has prepared and is responsible for the integrity, objectivity and accuracy of the financial information presented in these consolidated financial statements. Council reviews and approves the consolidated financial statements. | | | | | | |
| Basis of Accounting | <p>The consolidated financial statements of the Corporation of the Municipality of Arran-Elderslie have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing.</p> <p>Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.</p> | | | | | | |
| Basis of Consolidation | <p>The consolidated statements reflect the assets, liabilities, revenues and expenses of all municipal organizations, committees, and boards which are owned or controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation.</p> <p>A government partnership exists where the municipality has shared control over the board or entity. The municipality's pro-rata share of the assets, liabilities, revenues and expenses are reflected in the financial statements using the proportionate consolidation method. The municipality's proportionate interest of the following government partnerships are reflected in the consolidated financial statements:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Chesley and District Fire Board</td><td style="text-align: right;">65.70%</td></tr> <tr> <td>Bruce Area Solid Waste Recycling Association</td><td style="text-align: right;">8.73%</td></tr> <tr> <td>Saugeen Mobility and Regional Transit</td><td style="text-align: right;">7.20%</td></tr> </table> | Chesley and District Fire Board | 65.70% | Bruce Area Solid Waste Recycling Association | 8.73% | Saugeen Mobility and Regional Transit | 7.20% |
| Chesley and District Fire Board | 65.70% | | | | | | |
| Bruce Area Solid Waste Recycling Association | 8.73% | | | | | | |
| Saugeen Mobility and Regional Transit | 7.20% | | | | | | |

The Corporation of the Municipality of Arran-Elderslie

Summary of Significant Accounting Policies

December 31, 2021

Revenue Recognition

Revenues are recognized as follows:

- a) Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectible amounts.
- b) Other revenues and user fees are recorded upon sale of goods or provision of service when collection is reasonably assured.
- c) Investment income earned on surplus funds (other than obligatory reserve funds) are reported as revenue in the period earned. Investment income earned on obligatory reserve funds is recorded directly to each fund balance and forms part of the respective deferred revenue balances.
- d) Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.
- e) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of financial activities in the year in which it is used for the specified purpose.

The Corporation of the Municipality of Arran-Elderslie

Summary of Significant Accounting Policies

December 31, 2021

| | |
|---|--|
| Cash and Cash Equivalents | Cash and cash equivalents include all cash balances and highly liquid investments that are readily converted into cash. |
| Investments | Investments are recorded at the cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value. |
| Inventory | <p>Inventory of goods held for resale is recorded at net realizable value.</p> <p>Inventory held for consumption is recorded at the lower of cost and replacement cost.</p> |
| Post-Employment Benefits | <p>The municipality provides post-employment health, dental, travel, and life insurance benefits to eligible retired employees. The benefits earned by employees are determined using management's best estimate of expected benefit costs and are expensed as services are rendered.</p> <p>The contributions to the Ontario Municipal Employers Retirement System ("OMERS"), a multi-employer defined benefit plan, are expensed when contributions are due.</p> |
| Solid Waste Landfill Closure and Post-Closure Costs | Site closure and post-closure care costs are recognized over the operating life of the landfill based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the municipality. |
| Liability for Contaminated Sites | A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. A liability of \$30,000 has been accrued. |

The Corporation of the Municipality of Arran-Elderslie

Summary of Significant Accounting Policies

December 31, 2021

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by management. The following useful lives are used:

| | |
|---------------------------------|---------------|
| Land improvements | 40 years |
| Buildings | 40 years |
| Equipment | 5 to 15 years |
| Roads - paved | 15 - 20 years |
| Roads - gravel | 10 years |
| Water and other utility systems | 30 - 80 years |
| Bridges and culverts | 20 - 50 years |
| Vehicles | 5 to 12 years |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt.

County and School Board

The municipality collects taxation revenue on behalf of the school boards and the County of Bruce. The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Bruce are not reflected in these financial statements.

Trust Funds

Funds held in trust by the municipality, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately on the trust funds statement of continuity and balance sheet.

Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Estimates are used when accounting for items such as accrued grant receivables, useful life of assets, accrued liabilities, post-employment benefits, solid waste landfill closure and post-closure costs, liabilities for contaminated sites and taxation revenue. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

The Corporation of the Municipality of Arran-Elderslie
Notes to Consolidated Financial Statements

December 31, 2021

1. Cash and Investments

| | 2021 | 2020 |
|----------------------------------|---------------------|----------------------|
| Cash | \$10,677,435 | \$ 10,670,314 |
| Cash - Restricted | 742,370 | 737,569 |
| | 11,419,805 | 11,407,883 |
| Principal protected notes (cost) | 10,500,000 | - |
| Investments - GIC's | - | 8,982,000 |
| Investments - Restricted GIC's | 29,516 | 49,388 |
| Accrued interest | - | 85,501 |
| | <u>\$21,949,321</u> | <u>\$ 20,524,772</u> |

On December 31, 2021, the Municipality had bank accounts of \$11,095,639, GIC's of \$49,388 and principal protected notes of \$10,500,000 in one chartered bank. The Canadian Deposit Insurance Corporation insures deposits to a maximum of \$100,000 per depositor.

The bank account earns interest at the average prime rate less 1.75%. The restricted investments are GIC's with interest rates between 0.35% and 2.4% and mature between October 2022 and January 2023.

The principal protected notes entitles the investor to repayment at maturity of the principal amount in addition to variable interest based on various percentages of performance of various Solactive Canada indexes. The variable interest has maximum payable percentages. The notes are designed to replicate investing strategies of lower risk long term capital gains. These notes have full principal protection at maturity. The maturity dates for the notes range from 2024 to 2028. Market value at Dec 31, 2021 was \$10,407,890.

2. Long-Term Receivables

| | 2021 | 2020 |
|---|-------------------|-------------------|
| Tile drainage loans, 6%, due 2022 to 2031 | \$ 328,821 | \$ 387,581 |
| Kinette Club | 12,042 | 25,121 |
| | <u>\$ 340,863</u> | <u>\$ 412,702</u> |

3. Temporary Borrowings

The Municipality of Arran Elderslie has a demand operating facility with interest charged at prime minus 0.5% per annum. This facility is secured by a current borrowing by-law. At December 31, 2021, the municipality had a \$2,000,000 unused operating facility.

The Corporation of the Municipality of Arran-Elderslie
Notes to Consolidated Financial Statements

December 31, 2021

4. Solid Waste Closure and Post-Closure Liabilities

Solid waste closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water and leachates, and ongoing environmental monitoring, site inspection and maintenance.

The liability for the Chesley Landfill site is recorded at \$145,213 and represents the present value of estimated post-closure costs using a discount rate of 3.74%. There is no remaining fill capacity available and the Chesley Landfill was closed to the public in 2012. Post-closure care is estimated to continue for a period of 16 years.

The Arran Landfill site was expanded and assumed landfilling operations for the entire Municipality on October 1, 2012. The useable area was divided into five phases, each requiring separate approval with Plans of Development for each phase. Currently, only Phases I and II have a Plan of Development and Operation (PDO). The liability for Phase I and II of the Arran Landfill site is recorded at \$16,722 and represents the present value of closure and post-closure costs for 29% of the current site's capacity, using the municipality's average long-term borrowing rate of 3.74%. The liability is recorded based on the capacity of the landfill used to date. The total estimated future expenditures for closure and post-closure care are \$896,456. The estimated remaining open capacity of Phases I and II is approximately 175,000 cubic meters, which will be filled in 55 years. Post-closure care is estimated to continue for a period of 20 years.

The liabilities have been partially funded through budget allocations.

5. Long-Term Liabilities

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

| | 2021 | 2020 |
|---|-------------|-------------|
| | <u>2021</u> | <u>2020</u> |
| Tile drainage loans, 6%, due 2022 to 2031 | \$ 328,821 | \$ 387,581 |

Principal payments for the next five fiscal years and thereafter are as follows:

| | |
|------------|-------------------|
| 2022 | 57,235 |
| 2023 | 60,669 |
| 2024 | 53,793 |
| 2025 | 36,640 |
| Thereafter | <u>48,967</u> |
| | <u>\$ 328,821</u> |

Interest paid during the year totalled \$23,111 (2020 - \$27,306).

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

6. Tangible Capital Assets

| | 2021 | | | | | | | | |
|---|--------------------------|--------------|--------------|---------------|---------------------------------------|----------------------------|--------------|---------------------|---------------|
| | Land and Improvements | Buildings | Equipment | Roads | Water and Other Utility Systems | Bridges and Culverts | Vehicles | Work in Progress | Total |
| Cost, beginning of the year | \$ 1,064,607 | \$ 7,273,703 | \$ 2,546,258 | \$ 46,328,263 | \$ 32,906,960 | \$ 9,133,241 | \$ 7,254,855 | \$ 284,850 | \$106,792,737 |
| Additions | 40,694 | 469,962 | 562,454 | 665,544 | 1,106,179 | 14,791 | 105,507 | 671,112 | 3,636,243 |
| Disposals | - | - | - | - | - | - | (545,185) | - | (545,185) |
| Transfers | (2,385) | 2,385 | - | - | 26,209 | - | (26,209) | - | - |
| Cost, end of the year | 1,102,916 | 7,746,050 | 3,108,712 | 46,993,807 | 34,039,348 | 9,148,032 | 6,788,968 | 955,962 | 109,883,795 |
| Accumulated amortization, beginning of the year | 149,749 | 4,494,447 | 1,601,871 | 38,903,372 | 13,864,559 | 4,861,396 | 4,936,460 | - | 68,811,854 |
| Amortization | 29,302 | 162,480 | 187,464 | 612,859 | 617,938 | 174,172 | 269,803 | - | 2,054,018 |
| Disposals | - | - | - | - | - | - | (458,833) | - | (458,833) |
| Transfers | (1,093) | 1,093 | - | - | 26,209 | - | (26,209) | - | - |
| Accumulated amortization, end of the year | 177,958 | 4,658,020 | 1,789,335 | 39,516,231 | 14,508,706 | 5,035,568 | 4,721,221 | - | 70,407,039 |
| Net carrying amount, end of the year | \$ 924,958 | \$ 3,088,030 | \$ 1,319,377 | \$ 7,477,576 | \$ 19,530,642 | \$ 4,112,464 | \$ 2,067,747 | \$ 955,962 | \$ 39,476,756 |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

6. Tangible Capital Assets - (continued)

| | | | | | | | | | 2020 (restated) |
|--|--------------------------|--------------|--------------|---------------|---------------------------------------|----------------------------|--------------|---------------------|--------------------|
| | Land and Improvements | Buildings | Equipment | Roads | Water and Other Utility Systems | Bridges and Culverts | Vehicles | Work in Progress | Total |
| Cost, beginning of the year | \$ 867,469 | \$ 7,005,528 | \$ 2,278,494 | \$ 45,678,679 | \$ 32,068,862 | \$ 8,795,042 | \$ 6,437,726 | \$ 711,433 | \$103,843,233 |
| Additions | 162,858 | 93,219 | 155,541 | 649,584 | 682,613 | 338,199 | 553,977 | 345,179 | 2,981,170 |
| Disposals | - | - | - | - | - | - | (31,666) | - | (31,666) |
| Transfers | 34,280 | 174,956 | 112,223 | | 155,485 | | 294,818 | (771,762) | - |
| Cost, end of the year | 1,064,607 | 7,273,703 | 2,546,258 | 46,328,263 | 32,906,960 | 9,133,241 | 7,254,855 | 284,850 | 106,792,737 |
| Accumulated amortization, beginning of the year | 122,198 | 4,347,423 | 1,449,752 | 38,199,170 | 13,260,964 | 4,689,250 | 4,700,213 | - | 66,768,970 |
| Amortization | 27,551 | 147,024 | 152,119 | 704,202 | 603,595 | 172,146 | 267,865 | - | 2,074,502 |
| Disposals | - | - | - | - | - | - | (31,618) | - | (31,618) |
| Accumulated amortization, end of the year | 149,749 | 4,494,447 | 1,601,871 | 38,903,372 | 13,864,559 | 4,861,396 | 4,936,460 | - | 68,811,854 |
| Net carrying amount, end of the year | \$ 914,858 | \$ 2,779,256 | \$ 944,387 | \$ 7,424,891 | \$ 19,042,401 | \$ 4,271,845 | \$ 2,318,395 | \$ 284,850 | \$ 37,980,883 |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

6. Tangible Capital Assets - (continued)

The net book value of tangible capital assets not being amortized because they are under construction or development is \$955,962 (2020 - \$284,850).

7. Accumulated Surplus

Accumulated surplus consists of individual fund surplus (deficit) and reserves as follows:

| | 2021 | 2020 |
|---|---------------------|----------------------|
| Invested in tangible capital assets | | |
| Tangible capital assets at cost less amortization | \$39,476,756 | \$ 37,980,883 |
| Unfunded post-employment benefits | (377,749) | (364,214) |
| Unfunded solid waste closure and post-closure costs | 3,103 | (15,639) |
| Fire surplus | 277 | 277 |
| Bruce Area Solid Waste Recycling (B.A.S.W.R.) | 21,866 | 13,235 |
| | <u>39,124,253</u> | <u>37,614,542</u> |
| Reserves and reserve funds (Note 8) | <u>21,185,036</u> | <u>20,569,935</u> |
| Accumulated surplus | <u>\$60,309,289</u> | <u>\$ 58,184,477</u> |

As per resolution of Council the general 2021 operating surplus of \$45,750 was transferred to working capital reserve.

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

8. Reserves and Reserve Funds Set Aside for Specific Purpose by Council

| | 2021 | 2020 |
|---|--------------------|---------------------|
| | <hr/> | <hr/> |
| Reserves | | |
| Working funds | \$ 3,340,041 | \$ 3,000,474 |
| Sick leave | 533,520 | 521,687 |
| Sewer | 3,689,781 | 3,612,679 |
| Water | 7,956,481 | 7,862,936 |
| Capital purposes | <hr/> 5,606,038 | <hr/> 5,407,277 |
| | 21,125,861 | 20,405,053 |
| Reserve funds | | |
| Capital purposes | <hr/> 59,175 | <hr/> 164,882 |
| Reserves and reserve funds set aside for specific purpose by Council | <hr/> \$21,185,036 | <hr/> \$ 20,569,935 |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

9. Budgets

Under Canadian public sector accounting standards, budget amounts are to be reported on the consolidated statements of operations and accumulated surplus and changes in net financial assets for comparative purposes. The 2021 budget amounts for the Corporation of the Municipality of Arran-Elderslie approved by Council have been restated to conform to the presentation of the consolidated statements of operations and accumulated surplus and changes in net financial assets. The following is a reconciliation of the budget approved by Council.

| | 2021 Budget | 2021 Actual | 2020 Actual |
|---|----------------|----------------|----------------|
| Annual surplus (Page 7) | \$ 5,094,582 | \$ 2,124,812 | \$ 2,114,671 |
| Amortization | - | 2,054,018 | 2,074,502 |
| Change in other surpluses | - | (8,631) | (18,581) |
| Change in unfunded liabilities | - | (5,207) | (14,436) |
| | 5,094,582 | 4,164,992 | 4,156,156 |
| Transfers to reserves from operations | (3,350,052) | (4,306,838) | (3,624,767) |
| Transfers from reserves for operations | 540,584 | 846,002 | 565,501 |
| Transfers from reserves for capital | 4,616,289 | 5,472,015 | 4,276,560 |
| Transfer unspent capital to reserves | - | (2,580,530) | (2,156,040) |
| Capital acquisitions, disposals and write-down | (6,901,403) | (3,549,891) | (2,981,122) |
| Current year general operating surplus before transfers to reserve | - | 45,750 | 236,288 |
| Transfer of current year general operating surplus to reserve per resolution | - | (45,750) | (236,288) |
| | - | - | - |
| Prior year accumulated general surplus | - | - | 208,119 |
| Transfer of prior year general operating surplus to reserve per resolution | - | - | (208,119) |
| Accumulated general surplus (Note 7) | \$ - | \$ - | \$ - |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

10. Post-Employment Benefit Liabilities

| | 2021 | 2020 |
|--|-------------------|-------------------|
| Accumulating sick leave (unamortized gain \$77,237) | \$ 302,299 | \$ 287,408 |
| Post-employment benefits (unamortized gain \$35,217) | 75,450 | 76,806 |
| | <u>\$ 377,749</u> | <u>\$ 364,214</u> |

- a) The municipality provides its employees with an accumulating sick leave plan which allows employees to use days accumulated in prior years, and allows for partial payout upon death, termination or retirement.

| | 2021 | 2020 |
|---|-------------------|-------------------|
| Sick leave liability, beginning of the year | \$ 287,408 | \$ 262,775 |
| Amortization of actuarial gain | (7,725) | (3,653) |
| Current year benefit expense | 15,780 | 21,212 |
| Interest accrued | 6,836 | 9,461 |
| Benefits paid | - | (2,387) |
| | <u>\$ 302,299</u> | <u>\$ 287,408</u> |

As per the collective agreement, the unused portion of annual earned sick leave days plus interest, is accumulated in a reserve account. The reserve tracks the number and dollar value of the unused days for each employee. When an employee ceases to work for the municipality, the employee receives 50% of the value credited in the reserve for that employee. The estimated liability at December 31, 2021 is \$302,299. The reserve account maintained by the municipality at December 31, 2021 per the agreement is \$533,520 and any future sick leave payouts will be funded from the reserve.

- b) The municipality pays certain health, dental, travel and life insurance benefits on behalf of its retired members to the age of 70. The municipality recognizes these post-employment costs in the period in which the employees rendered the services. The assumptions used reflect management's best estimates. The post-employment benefit liability was determined using a discount rate of 3.25%. For future salaries, a 2.75% annual rate of increase was used for 2021 and forward. For dental and travel premiums, a 3.75% annual rate of increase was assumed for 2020 and forward. For health care premiums, a 5.75% increase was used for 2021 and decreasing .33% until 2027 where 3.75% was used thereafter.

| | 2021 | 2020 |
|--|------------------|------------------|
| Accrued benefit liability, beginning of the year | \$ 76,806 | \$ 78,162 |
| Amortization of actuarial gain | (4,768) | (4,059) |
| Current year benefit expense | 2,343 | 2,197 |
| Interest accrued | 1,463 | 1,752 |
| Benefit payments | (394) | (1,246) |
| | <u>\$ 75,450</u> | <u>\$ 76,806</u> |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

11. Government Transfers

| | 2021 | 2021 | 2020 |
|---|--------------|--------------|--------------|
| | Budget | Actual | Actual |
| Operating | | | |
| Ontario Municipal Partnership Fund (OMPF) | \$ 1,592,400 | \$ 1,592,400 | \$ 1,574,000 |
| Public Works | 35,000 | 27,874 | 32,177 |
| Sewer and water | - | - | 10,862 |
| Other | 51,000 | 416,211 | 438,972 |
| Total operating transfers | 1,678,400 | 2,036,485 | 2,056,011 |
| Tangible Capital Asset | | | |
| Federal Gas Tax | 634,127 | 452,917 | 627,829 |
| Ontario Community Infrastructure Fund | 195,329 | 5,758 | 4,671 |
| Public Works | 655,757 | 42,582 | 42,171 |
| Recreation | 799,901 | 98,565 | 17,046 |
| Other | - | 18,857 | - |
| Total tangible capital asset transfers | 2,285,114 | 618,679 | 691,717 |
| Total Transfers | \$ 3,963,514 | \$ 2,655,164 | \$ 2,747,728 |

The Corporation of the Municipality of Arran-Elderslie

Notes to Financial Statements

December 31, 2021

12. Other Income

| | 2021 | 2021 | 2020 |
|------------------------------------|-------------------|-------------------|-------------------|
| | Budget | Actual | Actual |
| Penalties and interest on taxation | \$ 150,000 | \$ 166,698 | \$ 112,623 |
| Other fines and penalties | 800 | 896 | 315 |
| Investment income | 272,027 | 136,486 | 270,878 |
| Licenses, permits and rents | 338,318 | 416,194 | 309,296 |
| Donations | 36,100 | 112,101 | 193,601 |
| Local improvement special charges | 4,161 | 33,275 | 29,566 |
| Loss on disposal of capital assets | - | (66,697) | (48) |
| Other | 1,922 | 48,999 | 6,355 |
| | <u>\$ 803,328</u> | <u>\$ 847,952</u> | <u>\$ 922,586</u> |

13. Pension Agreements

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 36 members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2021 by the Municipality was \$219,511 (2020 - \$229,836). The contribution rate for 2021 was 9.0% to 15.8% depending on age and income level (2020 - 9.0% to 15.8%).

OMERS is a multi-employer plan, therefore, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2021. At that time the plan reported a \$3.1 billion actuarial deficit (2020 - \$3.2 billion), based on actuarial liabilities of \$119.3 billion (2020 - \$111.8 billion) and actuarial assets of \$116.2 billion (2020 - \$108.6 billion). Ongoing adequacy of the current contribution rates will need to be monitored as declines in financial markets may lead to increased future funding requirements.

14. Operations of School Boards and the County of Bruce

During the year, the following taxation revenue was raised and remitted to the school boards and the County of Bruce:

| | 2021 | 2020 |
|-----------------|---------------------|---------------------|
| School boards | \$ 1,396,196 | \$ 1,441,730 |
| County of Bruce | 3,040,640 | 2,888,522 |
| | <u>\$ 4,436,836</u> | <u>\$ 4,330,252</u> |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

15. Contingencies

The Municipality has been served with claims relating to motor vehicle accidents, building codes and other property matters. The Municipality is not aware of any possible settlements in excess of its liability insurance coverage. The outcome of these claims are not determinable at this time.

16. Commitments

As of December 31, the Municipality has committed to various capital projects with a total cost of \$419,840 of which \$Nil was paid in the year and \$419,840 is still to be paid.

Arran-Elderslie has approved a cost sharing agreement with the County of Bruce for the Teeswater bridge and roadwork. Subsequent to the year-end the County approved the commencement of the capital project in the amount of \$9.6 million. Arran-Elderslie's share of the costs is estimated at \$1.1 million. The work is expected to be completed 2022 to 2024.

17. Trust Funds

The trust funds administered by the Municipality amounting to \$568,573 (2020 - \$553,810) have not been included in the consolidated statement of financial position, nor have the operations been included in the consolidated statement of financial activities.

18. Bruce Area Solid Waste Recycling

The following summarizes the financial position and operations of Bruce Area Solid Waste Recycling, which is a Joint Board of Management of which Arran-Elderslie has a 8.73% interest. The Bruce Area Solid Waste Recycling has been consolidated into these financial statements.

| | 2021 | 2020 |
|----------------------|---------------------|---------------------|
| Financial assets | \$ 2,438,898 | \$ 2,517,711 |
| Liabilities | 354,286 | 256,318 |
| Net financial assets | 2,084,612 | 2,261,393 |
| Non-financial assets | 1,444,615 | 1,398,521 |
| Accumulated surplus | <u>\$ 3,529,227</u> | <u>\$ 3,659,914</u> |
| Revenues | 3,608,239 | 3,007,471 |
| Expenses | <u>3,738,926</u> | <u>3,193,011</u> |
| Annual deficit | <u>\$ (130,687)</u> | <u>\$ (185,540)</u> |

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

19. Chesley and District Fire Board

The following summarizes the financial position and operations of the Chesley and District Fire Board, which the Municipality funds through a service agreement. The Chesley District Fire Board has been consolidated into these financial statements. The Municipality's proportionate share is 65.70%.

| | 2021 | 2020 |
|----------------------|------------|-------------|
| Financial assets | \$ 31,917 | \$ 11,347 |
| Liabilities | 9,932 | 7,110 |
| Net financial assets | 21,985 | 4,237 |
| Non-financial assets | 92,938 | 100,723 |
| Accumulated surplus | \$ 114,923 | \$ 104,960 |
| Revenues | \$ 228,076 | \$ 214,979 |
| Expenses | 218,113 | 228,312 |
| Annual deficit | \$ 9,963 | \$ (13,333) |

20. Saugeen Mobility and Regional Transit (S.M.A.R.T.)

The following summarizes the financial position and operations of the Saugeen Mobility and Regional Transit non-profit organization, which the Municipality funds through a service agreement. The Saugeen Mobility and Regional Transit organization has been consolidated into these financial statements. The Municipality's proportionate share is 7.2%.

| | 2021 | 2020 |
|----------------------|--------------|--------------|
| Financial assets | \$ 161,988 | \$ 166,306 |
| Liabilities | 235,349 | 219,401 |
| Net financial debt | (73,361) | (53,095) |
| Non-financial assets | 637,341 | 523,352 |
| Accumulated surplus | \$ 563,980 | \$ 470,257 |
| Revenues | \$ 1,615,928 | \$ 1,532,861 |
| Expenses | 1,522,205 | 1,422,393 |
| Annual deficit | \$ 93,723 | \$ 110,468 |

The Corporation of the Municipality of Arran-Elderslie

Notes to Financial Statements

December 31, 2021

21. Segmented Information

The Municipality of Arran-Elderslie is a diversified municipal government institution that provides a wide range of services to its citizens such as police, fire, sewer, water, waste, collection, disposal and recycling, recreational, library and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This item includes revenues and expenses that relate to the governance and operations of the municipality itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of police services, fire protection, conservation authority, emergency measures, animal control and building and structural inspection. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

Transportation

Transportation is responsible for construction and maintenance of the municipality's roadways, bridges, storm sewers, parking areas, and streetlighting.

Sewer and Water

This service provides the municipality's drinking water. The municipality also processes and cleans sewage and ensures sewer and water systems meet all Provincial standards.

Environmental

Environmental services consists of providing waste collection, disposal and recycling to its citizens.

Health

Health services include contributions to support local Hospitals. Health services also includes the operations of local cemeteries.

The Corporation of the Municipality of Arran-Elderslie
Notes to Financial Statements

December 31, 2021

21. Segmented Information - (continued)

Recreational and Cultural Services

This service area provides services meant to improve the health and development of the municipality's citizens. The municipality operates and maintains or contributes to parks, arenas, community centres, a campground, and museums. The municipality also provides library services and recreational programs.

Planning and Development

This department is responsible for planning and zoning and downtown revitalization. This service area also includes municipal and tile drainage.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis as follows:

| | |
|-------------------------------|--|
| Taxation and payments-in-lieu | Allocated to those segments that are funded by these amounts based on the budget for the year. |
| OMPF grants | Allocated to segments based on the budget for the year. |

The Corporation of the Municipality of Arran-Elderslie
Notes to the Financial Statements

December 31, 2021

| For the year ended December 31, 2021 | General Government | Protection Services | Transportation Services | Sewer and Water | Environmental Services | Health Services | Recreation and Cultural Services | Planning and Development | 2021 Total |
|--------------------------------------|-----------------------|------------------------|----------------------------|---------------------|---------------------------|--------------------|--|-----------------------------|---------------------|
| Revenue | | | | | | | | | |
| Taxation | \$ 1,349,247 | \$ 1,349,247 | \$ 1,742,778 | \$ - | \$ - | \$ - | \$ 787,061 | \$ 224,875 | \$ 5,621,864 |
| Fees and user charges | 40,876 | 185,748 | 43,285 | 2,673,413 | 537,004 | 63,377 | 399,946 | 100,726 | 4,044,375 |
| Specific grants | 158,558 | 15,591 | 577,420 | - | 139,060 | - | 128,813 | 43,322 | 1,062,764 |
| OMPF grant | 382,176 | 382,176 | 493,644 | - | - | - | 222,936 | 63,696 | 1,592,400 |
| Other revenue | 369,473 | 296,681 | (30,977) | - | 39,637 | 86,638 | 84,400 | 2,100 | 847,952 |
| | <u>2,300,330</u> | <u>2,229,443</u> | <u>2,826,150</u> | <u>2,673,413</u> | <u>715,701</u> | <u>150,015</u> | <u>1,623,156</u> | <u>434,719</u> | <u>13,169,355</u> |
| Expenses | | | | | | | | | |
| Salaries and benefits | 800,261 | 428,536 | 1,071,651 | 422,507 | 280,857 | 84,650 | 870,649 | 120,423 | 4,079,534 |
| Interest on debt | - | - | - | - | - | - | - | 23,026 | 23,026 |
| Materials and supplies | 254,711 | 226,303 | 575,187 | 408,330 | 176,670 | 29,870 | 416,813 | 75,031 | 2,162,915 |
| Contracted services | 217,818 | 1,256,047 | 605,143 | 117,311 | 181,970 | 41,277 | 54,638 | 154,882 | 2,629,086 |
| Other transfers | (50) | 84,446 | - | - | - | - | - | - | 84,396 |
| Rents and financial expenses | 10,242 | - | 275 | - | - | 1,051 | - | - | 11,568 |
| Amortization | 41,322 | 163,332 | 974,966 | 647,698 | 20,341 | 41,498 | 164,861 | - | 2,054,018 |
| | <u>1,324,304</u> | <u>2,158,664</u> | <u>3,227,222</u> | <u>1,595,846</u> | <u>659,838</u> | <u>198,346</u> | <u>1,506,961</u> | <u>373,362</u> | <u>11,044,543</u> |
| <i>Annual surplus (deficit)</i> | <i>\$ 976,026</i> | <i>\$ 70,779</i> | <i>\$ (401,072)</i> | <i>\$ 1,077,567</i> | <i>\$ 55,863</i> | <i>\$ (48,331)</i> | <i>\$ 116,195</i> | <i>\$ 61,357</i> | <i>\$ 2,124,812</i> |

The Corporation of the Municipality of Arran-Elderslie
Notes to the Financial Statements

December 31, 2021

| For the year ended December 31, 2020 | General Government | Protection Services | Transportation Services | Sewer and Water | Environmental Services | Health Services | Recreation and Cultural Services | Planning and Development | 2020 Total |
|---|-----------------------|------------------------|----------------------------|---------------------|---------------------------|--------------------|--|-----------------------------|---------------------|
| Revenue | | | | | | | | | |
| Taxation | \$ 1,295,632 | \$ 1,349,615 | \$ 1,781,492 | \$ - | \$ - | \$ - | \$ 755,785 | \$ 215,938 | \$ 5,398,462 |
| Fees and user charges | 32,149 | 166,964 | 32,800 | 2,593,352 | 463,145 | 53,665 | 347,871 | 32,774 | 3,722,720 |
| Specific grants | 152,944 | 44,789 | 746,683 | 10,862 | 124,997 | - | 56,545 | 36,908 | 1,173,728 |
| OMPF grant | 377,760 | 393,500 | 519,420 | - | - | - | 220,360 | 62,960 | 1,574,000 |
| Other revenue | 411,618 | 213,875 | 74,208 | 31,238 | - | 81,049 | 110,598 | - | 922,586 |
| | 2,270,103 | 2,168,743 | 3,154,603 | 2,635,452 | 588,142 | 134,714 | 1,491,159 | 348,580 | 12,791,496 |
| Expenses | | | | | | | | | |
| Salaries and benefits | 784,617 | 442,985 | 1,008,647 | 432,101 | 258,788 | 86,042 | 721,127 | 116,997 | 3,851,304 |
| Interest on debt | - | - | - | - | - | - | - | 27,136 | 27,136 |
| Materials and supplies | 326,303 | 240,203 | 618,017 | 357,236 | 117,153 | 50,832 | 462,388 | 92,881 | 2,265,013 |
| Contracted services | 87,440 | 1,260,539 | 612,383 | 122,728 | 175,008 | 6,354 | 72,009 | 31,240 | 2,367,701 |
| Other transfers | - | 83,235 | - | - | - | - | - | - | 83,235 |
| Rents and financial expenses | 6,193 | - | - | - | 42 | 1,055 | 644 | - | 7,934 |
| Amortization | 31,599 | 137,502 | 1,046,631 | 657,898 | 18,581 | 41,764 | 140,527 | - | 2,074,502 |
| | 1,236,152 | 2,164,464 | 3,285,678 | 1,569,963 | 569,572 | 186,047 | 1,396,695 | 268,254 | 10,676,825 |
| <i>Annual surplus (deficit)</i> | <i>\$ 1,033,951</i> | <i>\$ 4,279</i> | <i>\$ (131,075)</i> | <i>\$ 1,065,489</i> | <i>\$ 18,570</i> | <i>\$ (51,333)</i> | <i>\$ 94,464</i> | <i>\$ 80,326</i> | <i>\$ 2,114,671</i> |

The Corporation of the Municipality of Arran-Elderslie
Schedule of Deferred Revenue

For the year ended December 31, 2021

| | Opening | Contributions Received | Investment Income | Revenue Recognized | Ending |
|--|------------|---------------------------|----------------------|-----------------------|-------------|
| Obligatory Reserve Funds | | | | | |
| In lieu of parkland | \$ 3,108 | \$ 1,500 | \$ 23 | \$ - | \$ 4,631 |
| Federal gas tax | 320,772 | 423,173 | 9,314 | (452,917) | 300,342 |
| Subdivider contributions | 22,540 | - | 148 | - | 22,688 |
| | 346,420 | 424,673 | 9,485 | (452,917) | 327,661 |
| Other | | | | | |
| Ontario Community Infrastructure Fund | 372,699 | 330,386 | 7,997 | (5,757) | 705,325 |
| Treasure Chest Museum | 3,328 | - | - | - | 3,328 |
| Other revenue | 10,319 | 38,095 | - | (10,319) | 38,095 |
| | 386,346 | 368,481 | 7,997 | (16,076) | 746,748 |
| | \$ 732,766 | \$ 793,154 | \$ 17,482 | \$ (468,993) | \$1,074,409 |

The Corporation of the
Municipality of Arran-Elderslie
Trust Funds
For the year ended December 31, 2021

The Corporation of the Municipality of Arran-Elderslie
Trust Funds
For the year ended December 31, 2021

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The Corporation of the Municipality of Arran-Elderslie Trust Funds

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
 the Corporation of the Municipality of Arran-Elderslie Trust
 Funds

Opinion

We have audited the accompanying financial information for the Municipality of Arran-Elderslie Trust Funds (Trust Funds), which comprise the balance sheet as at December 31, 2021, the statement of continuity for the year then ended, and notes to the financial information including a summary of significant accounting policies.

In our opinion, the financial information presents fairly, in all material respects, the balance sheet for the Trust Funds as at December 31, 2021 and the statement of continuity for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Information* section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial information in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Information

Management is responsible for the preparation and fair presentation of this financial information in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

In preparing the financial information, management is responsible for assessing the Trust Funds ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Information

Our objectives are to obtain reasonable assurance about whether the financial information as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial information, including the disclosures, and whether the financial information represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
July 13, 2023

The Corporation of the Municipality of Arran-Elderslie
Trust Funds
Balance Sheet

December 31, 2021

| | Total | Care and Maintenance | Cemetery Prepaid |
|--|------------|-------------------------|---------------------|
| Assets | | | |
| Cash | \$ 553,784 | \$ 533,920 | \$ 19,864 |
| Due from the Municipality of Arran-Elderslie | 14,789 | 13,914 | 875 |
| | 568,573 | 547,834 | 20,739 |
| Fund balance | \$ 568,573 | \$ 547,834 | \$ 20,739 |

Statement of Continuity

| | Total | Care and Maintenance | Cemetery Prepaid |
|--------------------------------|------------|-------------------------|---------------------|
| Balance, beginning of the year | \$ 553,810 | \$ 534,075 | \$ 19,735 |
| Receipts | | | |
| Interest | 3,584 | 3,455 | 129 |
| Plot sales and monument fees | 17,799 | 16,924 | 875 |
| | 21,383 | 20,379 | 1,004 |
| Expenditures | | | |
| Transfers to General | 6,620 | 6,620 | - |
| Balance, end of the year | \$ 568,573 | \$ 547,834 | \$ 20,739 |

The Corporation of the Municipality of Arran-Elderslie
Trust Funds
Notes to Financial Information

December 31, 2021

1. Summary of Significant Accounting Policies

| | |
|---------------------------|--|
| Management Responsibility | The management of the Corporation of the Municipality of Arran-Elderslie has prepared and is responsible for the integrity, objectivity and accuracy of this financial information. The Council reviews and approves the financial information. |
| Basis of Accounting | <p>The financial information has been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada.</p> <p>Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.</p> |
| Use of Estimates | The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future. |
| Basis of Consolidation | These trust funds have not been consolidated with the financial statements of the Corporation of the Municipality of Arran-Elderslie. |

Chesley and District Fire Board
Financial Statements
For the year ended December 31, 2021

Chesley and District Fire Board
Financial Statements
For the year ended December 31, 2021

Contents

Financial Statements

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Independent Auditor's Report

To the Board Members, Members of Council,
 Inhabitants and Ratepayers of the
 Participating Municipalities of the
 Chesley and District Fire Board

Opinion

We have audited the accompanying financial statements of the Chesley and District Fire Board, which comprise the statement of financial position as at December 31, 2021, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Chesley and District Fire Board as at December 31, 2021 and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Chesley and District Fire Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
July 13, 2023

Chesley and District Fire Board
Statement of Financial Position

| December 31 | 2021 | 2020 |
|--|-------------------|-------------------|
| Financial assets | | |
| Due from the Township of Chatsworth | \$ 9,932 | \$ 7,110 |
| Due from the Municipality of Arran-Elderslie-Reserve | <u>21,985</u> | <u>4,237</u> |
| | 31,917 | 11,347 |
| Liabilities | | |
| Due to the Municipality of Arran-Elderslie | <u>9,932</u> | <u>7,110</u> |
| Net financial assets | 21,985 | 4,237 |
| Non-financial assets | | |
| Tangible capital assets (Note 2) | <u>92,938</u> | <u>100,723</u> |
| Accumulated surplus (Note 3) | <u>\$ 114,923</u> | <u>\$ 104,960</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Chesley and District Fire Board
Statement of Operations and Accumulated Surplus

| For the year ended December 31 | 2021 Budget (Note 1) | 2021 Actual | 2020 Actual |
|--|----------------------------|-------------------|-------------------|
| Revenue | | | |
| Municipal contributions | | | |
| Municipality of Arran-Elderslie | \$ 133,531 | \$ 136,296 | \$ 116,873 |
| Municipality of Arran-Elderslie reserves | 3,100 | 242 | 2,716 |
| Township of Chatsworth | 63,935 | 67,473 | 59,346 |
| Provincial grant | - | 3,100 | 3,605 |
| Donations and other income | 23,557 | 20,965 | 32,439 |
| | <u>224,123</u> | <u>228,076</u> | <u>214,979</u> |
| Expenses | | | |
| Salaries and wages | 121,071 | 114,841 | 108,078 |
| Dispatch | 6,383 | 7,034 | 6,254 |
| Tanker expense | 1,400 | 817 | 2,127 |
| Materials, supplies and services | 79,969 | 72,199 | 81,945 |
| Amortization | - | 23,222 | 29,908 |
| | <u>208,823</u> | <u>218,113</u> | <u>228,312</u> |
| Annual surplus (deficit) (Note 1) | 15,300 | 9,963 | (13,333) |
| Accumulated surplus, beginning of the year | <u>104,960</u> | <u>104,960</u> | <u>118,293</u> |
| Accumulated surplus, end of the year | <u>\$ 120,260</u> | <u>\$ 114,923</u> | <u>\$ 104,960</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Chesley and District Fire Board
Statement of Changes in Net Financial Assets

| For the year ended December 31 | 2021 Budget (Note 1) | 2021 Actual | 2020 Actual |
|---|----------------------------|----------------|----------------|
| Annual surplus (deficit) (Page 5) | \$ 15,300 | \$ 9,963 | \$ (13,333) |
| Acquisition of tangible capital assets | (15,000) | (15,437) | (13,677) |
| Amortization of tangible capital assets | - | 23,222 | 29,908 |
| | (15,000) | 7,785 | 16,231 |
| Increase in net financial assets | 300 | 17,748 | 2,898 |
| Net financial assets, beginning of the year | 4,237 | 4,237 | 1,339 |
| Net financial assets, end of the year | \$ 4,537 | \$ 21,985 | \$ 4,237 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Chesley and District Fire Board
Statement of Cash Flows

| For the year ended December 31 | 2021 | 2020 |
|--|----------|-------------|
| Cash provided by (used in) | | |
| Operating activities | | |
| Annual surplus (deficit) (Page 5) | \$ 9,963 | \$ (13,333) |
| Items not involving cash | | |
| Amortization | 23,222 | 29,908 |
| | 33,185 | 16,575 |
| Changes in non-cash working capital balances | | |
| Due from the Township of Chatsworth | (2,822) | 19,285 |
| Due from the Municipality of Arran-Elderslie-reserve | (17,748) | (2,898) |
| Due to the Municipality of Arran-Elderslie | 2,822 | (19,285) |
| | 15,437 | 13,677 |
| Capital transactions | | |
| Cash used to acquire capital assets | (15,437) | (13,677) |
| Net change in cash and cash equivalents | - | - |
| Cash and cash equivalents, beginning of the year | - | - |
| Cash and cash equivalents, end of the year | \$ - | \$ - |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Chesley and District Fire Board

Summary of Significant Accounting Policies

December 31, 2021

| | | | | | |
|---------------------------|--|----------|----------|------------------------|----------|
| Management Responsibility | The management of the Corporation of the Municipality of Arran-Elderslie is responsible for the integrity, objectivity and accuracy of the financial information presented in these financial statements. Management reviews and approves the financial statements before they are submitted to the Board. | | | | |
| Basis of Accounting | <p>The financial statements of the Chesley and District Fire Board are the representations of management. They have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants as prescribed by the Ontario Ministry of Municipal Affairs and Housing.</p> <p>Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.</p> | | | | |
| Use of Estimates | The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future. | | | | |
| Tangible Capital Assets | <p>Tangible capital assets are recorded at cost less accumulated amortization. Costs include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by Council. The following rates are used:</p> <table style="margin-left: 40px;"> <tr> <td>Vehicles</td><td>10 years</td></tr> <tr> <td>Equipment and clothing</td><td>12 years</td></tr> </table> <p>Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.</p> | Vehicles | 10 years | Equipment and clothing | 12 years |
| Vehicles | 10 years | | | | |
| Equipment and clothing | 12 years | | | | |

Chesley and District Fire Board
Summary of Significant Accounting Policies

December 31, 2021

Revenue Recognition

Revenues are reported on the accrual basis of accounting. Revenues are recognized as follows:

- (a) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.
 - (b) Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.
-

Chesley and District Fire Board

Notes to Financial Statements

December 31, 2021

1. Budgets

Under Canadian public sector accounting standards, budget amounts are to be reported on the statement of operations and accumulated surplus and changes in net financial assets for comparative purposes. The following is a reconciliation of the budget approved by the Board.

| | 2021 Budget | 2021 Actual | 2020 Actual |
|-----------------------------------|----------------|----------------|----------------|
| Annual surplus (deficit) (Page 5) | \$ 15,300 | \$ 9,963 | \$ (13,333) |
| Transfers to reserves | - | (17,748) | (2,898) |
| Capital acquisitions | (15,300) | (15,437) | (13,677) |
| Amortization | - | 23,222 | 29,908 |
| | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

2. Tangible Capital Assets

| | 2021 | | |
|---|----------------|-------------------------|------------------|
| | Vehicles | Equipment & Clothing | Total |
| Cost, beginning of the year | \$ 710,945 | \$ 320,254 | \$ 1,031,199 |
| Additions | - | 15,437 | 15,437 |
| Disposals | - | - | - |
| Cost, end of the year | <u>710,945</u> | <u>335,691</u> | <u>1,046,636</u> |
| Accumulated amortization, beginning of the year | 710,945 | 219,531 | 930,476 |
| Amortization | - | 23,222 | 23,222 |
| Disposals | - | - | - |
| Accumulated amortization, end of the year | <u>710,945</u> | <u>242,753</u> | <u>953,698</u> |
| Net carrying amount, end of the year | <u>\$ -</u> | <u>\$ 92,938</u> | <u>\$ 92,938</u> |

Chesley and District Fire Board
Notes to Financial Statements

December 31, 2021

2. Tangible Capital Assets - (continued)

| | 2020 | | |
|--|------------|-------------------------|--------------|
| | Vehicles | Equipment & Clothing | Total |
| Cost, beginning of the year | \$ 710,945 | \$ 306,577 | \$ 1,017,522 |
| Additions | - | 13,677 | 13,677 |
| Disposals | - | - | - |
| Cost, end of the year | 710,945 | 320,254 | 1,031,199 |
| Accumulated amortization, beginning of the year | 704,226 | 196,342 | 900,568 |
| Amortization | 6,719 | 23,189 | 29,908 |
| Disposals | - | - | - |
| Accumulated amortization, end of the year | 710,945 | 219,531 | 930,476 |
| Net carrying amount, end of the year | \$ - | \$ 100,723 | \$ 100,723 |

3. Accumulated Surplus

| | 2021 | 2020 |
|-----------------------------|-------------------|-------------------|
| Invested in tangible assets | \$ 92,938 | \$ 100,723 |
| Reserve | 21,985 | 4,237 |
| | <u>\$ 114,923</u> | <u>\$ 104,960</u> |



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRFIN.23.20 Financial Report – December 31, 2022

Report from: Tracey Neifer, Treasurer

Appendices:

- A. Financial Report – Municipal Services by Department, Building & Bylaw Enforcement Services, Water and Sewer Services
- B. Financial Report – Water Services
- C. Financial Report – Sewer Services
- D. Financial Report – Storm Services
- E. Financial Report – Protective Services - Fire
- F. Capital Financial Report
- G. Reserves and Reserve Funds
- H. Financial Report – Statement of Financial Position

Recommendation

Be It Resolved that Council hereby,

1. Approves the Financial Report for the year-ending December 31, 2022, and
2. That the year-end reserve transfers be approved as recommended within the Financial Report
 - 1) that the funds received from the Mount Hope United Church, \$3,852, be transferred to Cemetery Reserve #7342 to support future operating and maintenance costs for the Mount Hope Cemetery.
 - 2) that the surplus funds, \$35,000 for the Facility Condition Assessments and \$2,500 for the Tara Main Park Redevelopment Plan, be reallocated from Working Capital Reserve #7210 to Recreation Reserve #7250.

- 3) Maintenance work was completed at the Krug Memorial Park. As there are funds available in the Krug Memorial Park Reserve, \$14,305, it is recommended that \$5,584 be transferred from Reserve #7255 to operations 01-2514 Roads-Bridges which has funded the work.

Report Summary

The purpose of this report is to provide Council with a year-end update of the departmental results for the twelve (12) months of operations, covering the period of January 1, 2022 to December 31, 2022.

The report has been prepared based on the following structure:

- ✓ **Building Services**, representing the Building Department which is self-funded through the issuance of permit fees,
 - ✓ **Municipal Services**, representing the various service departments that are funded by taxation and user fees,
 - ✓ **Water and Sewer Services**, representing the Water and Sewer Divisions of the Public Works Department that are funded by the respective property owners through user fees. This also includes Storm Water management.
 - ✓ **Protective Services** – Fire Services, representing the consolidation of the three (3) fire stations operating as the Arran-Elderslie Fire Department.
-

Background

This is the final financial report for the 2022 operating year. Supporting schedules can be found in the following operating and budget reports previously presented to Council:

- ✓ SRFIN.21-47 Draft Operating and Capital Budget (December 13, 2021)
- ✓ SRFIN.22-05 2022 Operating and Capital Budget – Update (January 31, 2022)
- ✓ SRFIN.22-07 2022 Operating and Capital Budget – Update #2 (February 14, 2022)
- ✓ SRFIN.22.24 Quarterly Financial Report, January 1, 2022, to September 30, 2022 (November 28, 2022)

Analysis

Municipal Services

An overview of municipal services, which is exclusive of Building, Water, Sewer and Storm Services, reflects a negative position of \$86,388 compared to budget (net expenses are more than expected, producing a need for more tax dollars). While there are significant savings noted in Recreation and Culture, and Planning and Development, there is a significant overage in the areas of General Government and Transportation Services.

| | 2022 | | YTD Budget | | |
|---------------------------|------------------|------------------|-----------------|------------------|------------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| MUNICIPAL SERVICES | | | | | |
| GENERAL GOVERNMENT | 263,397 | 494,461 | (231,063) | 557,326 | 662,907 |
| PROTECTION SERVICES | 1,838,677 | 1,864,051 | (25,374) | 1,976,019 | 1,921,172 |
| TRANSPORTATION SERVICES | 2,464,339 | 2,607,543 | (143,204) | 3,331,687 | 3,367,938 |
| ENVIRONMENTAL SERVICES | 27,767 | 16,625 | 11,141 | (28,682) | (36,867) |
| HEALTH SERVICES | 45,238 | 25,958 | 19,280 | 60,791 | 90,320 |
| RECREATION AND CULTURE | 1,122,091 | 969,049 | 153,043 | 1,127,498 | 930,940 |
| PLANNING AND DEVELOPMENT | 268,857 | 139,068 | 129,790 | 238,376 | 203,756 |
| | 6,030,366 | 6,116,756 | (86,388) | 7,263,015 | 7,140,166 |

Supporting schedules have been provided to further analyze the results of each service area.

Appendix A provides the departmental groupings that supports each of the service areas, for example:

- Protective Services includes:
 - Conservation Authorities
 - Fire Protection
 - Other Services
 - Policing

Within each of the above service areas are several departments that provides a further breakdown of contributing divisions.

General Government

- **Council** – surplus of \$10,265 is attributed to favourable results across most areas (wages, benefits, materials, and supplies).

- An increase in election costs was noted due to postage being more than expected, and costs were incurred for Council's training manuals and tablet set up.
- **Program Support** – September's report reflected a positive position, however, this trend did not continue through to December, which resulted in a deficit of \$253,754. Positive results were noted in the following areas:
 - The bank interest rate increased from 0.75% in January to 4.64% in December, which attributed to the year-end results for interest income being greater than budget. This assisted in offsetting the decline in investment income, as income will be reflected as the investments mature over the long-term investment strategy that is currently in place with CIBC through their Principal Protected Notes. Overall, favourable results of \$42,328.
 - HST ITC Recovery project was estimated to recover \$10,000. While staff are still working on the project, current recovery is \$43,567 greater than expected.
 - Net revenue generated from lands sales during the year is \$288,413. Staff Report SRCLK.21.18 Surplus Lands Review was presented to Council on October 25, 2021, Council passed Resolution 25-403-2021, noting that any monies received from land sales will be transferred to reserve.

The year-end results include the final surplus transfer to reserve, in accordance with Resolution 9-145-2020, that the municipal surplus is transferred to Working Capital Reserve on an annual basis. The municipal surplus for 2022 was \$128,270. Additional details on the reserves are addressed in a separate section of this report and **Appendix G**.

Budget variances attributing to the overage include:

- Legal services were \$99,354 greater than expected.
- Write off uncollectible accounts through general invoicing, assessment adjustments or unsuccessful tax sales is difficult to predict for budget purposes. Year-end results reflect an increase of \$11,229.
- Overall, increased costs were noted in many areas, office and administrative expenses, operating materials, and supplies, building maintenance, telephone, pandemic costs, utilities and wages and benefits. Further analysis is required to address variances in wages and benefits.
- **Asset Management/GIS** - surplus of \$12,423 is attributed to a decrease in wages and benefits and contracted services. Due to constraints with staff capacity during the year, planned initiatives with asset management were delayed.

Protection Services

Overall, Protection Services ended the year in a slightly better position, \$25,368 overage, as compared to September's overage results of \$26,942. Referring to the departmental detail, \$9,173 is attributed to Conservation Authorities and \$14,009 to Fire Protection.

- **Conservation Authorities** – planned dyke work in Paisley was greater than expected.
- **Fire** – to be addressed separately within the report and **Appendix E**.

Transportation Services

Transportation Services are summarized as representing two areas: Roads and Winter Control. The year-end result of \$143,204, as reflected in **Appendix A** is directly attributed to Roads.

- **Roads** – the largest factor in Roads is Vehicles, and the costs are driven by increasing fuel prices. Staff continue to review and monitor for cost savings; however, the rising fuel prices have a significant impact to the department. In total, vehicles saw an increase of \$123,236 representing 86% of the increase in costs, of this total, fuel is \$114,533. Fuel costs in 2022 were tracked separately for gas, clear diesel, and dyed diesel, to assist with identifying what area contributes to the cost increases.
- **Winter Control** – the net cost of operations has been balanced with transfers from Reserves of \$94,696, as per Resolution 9-141-2020 that supports the annual transfer of surplus funds. The costs for salt/sand, snow moving and standby was budgeted for \$320,933 with year-end results of \$415,629, thus requiring a transfer from the Reserve to cover operating costs in 2022. The reserve balance on December 31, 2022, is \$66,480.

Environmental Services

Environmental Services includes the landfill operations, garbage collection and recycling, with overall favorable results of \$11,141.

- **Garbage Collection** – contract adjustments were noted during the year with an increase for a fuel surcharge and a billing adjustment as per the contract. Overall, department cost increases were \$17,296.
- **Waste Disposal** – landfill operations are supported by the revenues generated for the type of waste being disposed of. Fees collected have attributed to favorable results of \$15,260. Contracted services for grinding of wood and brush are less than expected by \$20,003. Net surplus results of \$19,920.
- **Recycling** – is a contracted service with Bruce Area Solid Waste Recycling, which the Municipality is a contributing member. Wages and benefits for municipal staff is currently under budget. Net surplus results of \$8,517.

Health Services

Health Services includes the operations and maintenance of municipal cemeteries, both active and inactive, support given to physician recruitment initiatives, and rental facilities for the two medical clinics.

- **Clinics**

- Physician Recruitment – includes the cost of facilitating two physician agreements, \$35,348. The cost of the agreements is funded by the Physician Recruitment Reserve, as per Resolution 22-351-2021. The reserve balance on December 31, 2022, is \$12,112. This reserve will be fully utilized in 2023 to help offset agreement costs.
- Clinics – the two medical clinics are intended to be self-sustaining through the rental income collected. Surplus funds are transferred to Reserve as per Resolution 9-142-2020 for Chesley Clinic and 9-143-2020 for Paisley Clinic.
 - Transfer to Reserve, Chesley Clinic - \$12,254 as budgeted, however, \$2,235 was transferred from Reserve to offset operating costs in 2022. Contracted services (cleaning and maintenance) and utility costs were greater than expected.
 - Chesley reserve balance on December 31, 2022, is \$82,085.
 - Transfer to Reserve, Paisley Clinic - \$2,017 as budgeted, however, with a year-end surplus, an additional \$4,100 was transferred to Reserve.
 - Paisley reserve balance on December 31, 2022, is \$44,502.

- **Cemeteries**

- The Municipality incurs costs for the maintenance of each site, which is offset by plot and monument sales, interest from the trust funds and taxation. Collectively, the operating budget was set at \$45,238 with year end results of \$25,958, resulting in a surplus of \$19,280.
 - Common – the surplus of \$14,485 is attributed to a realignment of bank interest (\$8,778) with the consolidation of the bank accounts that was approved by the Bereavement Authority of Ontario and a savings in student wages and benefits.
 - Arran – includes the transfer of funds from the Mount Hope United Church, \$3,852, to support the transfer of the cemetery operations to Arran-Elderslie.
 - Chesley – revenue from user fees and interest income were less than budget, \$3,299, and the operating costs for wages and benefits, utilities and contracted services were more than expected, \$7,230. Both attributing to a net deficit position.
 - Elderslie – overall, staff time was less than expected.

- Paisley – overall, the increase in user fees was sufficient to offset the increase in staff time.
- Tara – the increase in user fees, \$9,578 was largely attributed to columbarium sales. Operating expenses were less than expected.

Recommendation #1: that the funds received from the Mount Hope United Church, \$3,852, be transferred to Cemetery Reserve #7342 to support future operating and maintenance costs for the Mount Hope Cemetery.

Recreation and Culture

Positive results of \$153,043 is attributed to all service areas of Recreation and Culture, as noted in **Appendix A**.

- **Administrative**
 - Parkland - reflects a revenue increase of \$15,054 attributed to grants, donations, and pavilion rentals. Operating expenses, while seeing an increase in utilities and equipment rental, there were savings in wages and benefits, contracts, and materials.
 - Admin – the budget for wages and benefits included additional staffing coverage during covid, some of these funds were not needed, and contributed to the overall surplus in this area of \$52,582. The costs were to be funded by the Covid-19 Recovery Grant, \$48,139, of which \$34,390 has been transferred to Reserve. The budget provided for Facility Condition Assessments, \$35,000 and the Tara Main Park Redevelopment Plan, \$2,500. These projects did not take place in 2022. As a result, the surplus funds have been transferred to the Working Capital Reserve with the year-end entry.

Recommendation #2: that the surplus funds, \$35,000 for the Facility Condition Assessments and \$2,500 for the Tara Main Park Redevelopment Plan, be reallocated from Working Capital Reserve #7210 to Recreation Reserve #7250.

- Common H&S – the operating costs are to provide staff with the necessary PPE (personal protective equipment) in clothing and boots, as well as training and materials and supplies. Not all the funds were required in 2022.
- **Ball Fields** – operating expenses include utilities, materials and supplies, contracted services, and staff time. In some instances, revenue is generated through ball field, soccer field, and horse ring rentals. Overall, expenses were less than expected.

- **Arenas** – each of the arena's saw favourable results in 2022, with year-end surpluses being transferred to Reserve for Arena/Community Centres as per Resolution 172-13-2022:
 - Chesley Community Centre - \$38,140; surplus is largely attributed to utility savings of \$38,931.
 - Paisley Community Centre - \$18,293; surplus is largely attributed to utility savings of \$16,221.
 - Tara Community Centre - \$26,114; similar to the other two centres, Tara has utility savings of \$4,404, in addition, savings with repairs and maintenance and materials and supplies.
 - Reserve balance on December 31, 2022, is \$827,404. This includes \$233,526 unspent capital for the Paisley 2nd Floor Renovation and Lift Rehabilitation.
- **Pools** – similar to the arena's, the Pools are also covered in Resolution 172-13-2022, with \$27,036 being transferred to Reserve:
 - Chesley - \$27,641 transferred to Reserve; surplus is largely attributed to wages and benefits savings of \$25,207.
 - Tara - \$603 was transferred from Reserve to help offset operating costs. While there was a savings in wages and benefits, \$8,827, there were increases in materials and supplies (soffit/fascia and paint) and contracted services (pool floor coating).
- **Other Facilities** – this includes other buildings that are managed by the Municipality and supported by rental income, as well as the Chesley Trailer Park. Overall, operations in this area resulted in a surplus of \$4,477.
 - Chesley Trailer Park – the budget has provided for a surplus of \$12,794 to be transferred to Reserve. Year-end results provided for an additional transfer to Reserve of \$11,566. Rental income was slightly higher than budget, \$2,102, and utility cost were less than budget, \$8,978. The transfer to Reserve is also supported by Resolution 9-144-2020. Reserve balance on December 31, 2022, is \$80,672.
- **Libraries** - each of the libraries are supported by rental agreements with \$6,809 of the tax levy to assist with operating expenses. Overall, operations in this area resulted in a surplus of \$10,639. Operating expenses for utilities, wages and benefits, and materials and supplies were less than expected.
- **Museum** – the Paisley Museum is supported by a student grant, admission, and program fees. The operating expenses were less than expected in utilities, wages and benefits and materials and supplies.

- **Programs** – includes the recreation programs and day camps.
 - Programs – program revenues were less than budget, \$1,608, compared to operating expenses being higher than budget, \$11,723. Increased costs are attributed to wages and benefits and materials and supplies.
 - Day Camp – registration fees exceed expectations by \$28,433.

Planning and Development

Overall positive results of \$129,790 which is largely attributed to a staff vacancy in Economic Development and the deferral of strategic initiatives. This area also includes zoning application fees, management of the decorations spread throughout the community, and gravel pit work. Tile drainage represents a program provided by Ontario Ministry of Agriculture and Food (OMAFRA), with the Municipality operating as the cashflow agent to submit grant requests and collect and distribute funds with property owners.

Building Services

Building Services includes the operations of the Building Department (Inspections) and Property Standards (Standards), with Inspections seeing positive results of \$30,725, providing for an additional transfer to the Building Reserve.

| | 2022 | | YTD Budget | | |
|--|---------------|---------------|----------------|--------------|---------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| BUILDING & BYLAW ENFORCEMENT SERVICES | | | | | |
| Building | 0 | 3,718 | (3,718) | 0 | 2 |
| ByLaw | 49,803 | 50,428 | (625) | 6,912 | 15,491 |
| | 49,803 | 54,145 | (4,342) | 6,912 | 15,493 |

On January 30th, 2023, Council received the Chief Building Official's update for 2022 which indicated that the year finished stronger than expected, however less than last year (130 permits issued compared to 160 in total for 2021). The year-end results included additional permit fee revenue of \$9,989, plus reduced spending in wages and benefits, office and administrative, and materials and supplies. A final year-end adjustment will be recorded through the reserves, \$3,718, to balance the Building department.

Continuity of Building Reserve

| | |
|--|------------------|
| Balance forward, December 31, 2021 | \$279,821 |
| Budgeted transfer from operations for 2022 | \$9,774 |
| Building support of operating costs of AM/GIS | (\$10,000) |
| 2022 Year End Allocation of department surplus | \$30,725 |
| 2022 Final Adjustment of department surplus | (\$3,718) |
| Balance, December 31, 2022 | \$306,602 |

Water, Sewer, and Storm Services

Water and Sewer Services are fully funded by the user fees collected, with year-end results being adjusted through the respective reserves. Stormwater management has been realigned under the division of Sewer and Water, but historically, has been funded by taxation.

Shared Administration represents operating expenses that are incurred to maintain these services and is funded by the respective reserves of sewer and water. The year-end results are reviewed, and reserve adjustments are made.

The following chart provides an overview of the year-end results, with a favourable position of \$177,764 being transferred to Reserves.

| | 2022 | | Reserve |
|-----------------------------------|------------------|------------------|-----------------|
| Transfer to (from) Reserve | Total | YTD | Transfer |
| | Budget | Actuals | Variance |
| 01 Revenue Fund | | | |
| WATER AND SEWER SERVICES | | | |
| SHARED ADMINISTRATION | (325,641) | (343,274) | (17,633) |
| SEWER | 771,325 | 878,447 | 107,122 |
| Chesley | 426,776 | 428,417 | 1,641 |
| Paisley | 116,509 | 119,286 | 2,777 |
| Tara | 228,040 | 330,744 | 102,704 |
| WATER | 1,195,687 | 1,283,962 | 88,275 |
| Chesley/Paisley | 925,988 | 968,152 | 42,164 |
| Tara | 269,699 | 315,810 | 46,111 |
| | 1,641,371 | 1,819,135 | 177,764 |

Reserve balances on December 31, 2022:

- Sewer and Water Reserve \$110,492
- Sewer Reserve \$3,715,230
- Water Reserve \$8,408,458

A final year-end adjustment will be recorded of \$35,706 transfer to Reserve to balance the Shared Administration department. These amounts have been included in the Reserve balances above:

- Sewer Reserve \$21,424
- Water Reserve \$14,282

Separate Financial Reports, **Appendices B, C, and D**, provides a further breakdown of the financial results in Water, Sewer, and Storm. The User Fees noted in the Water and Sewer reports is reflective of the flat fee per property included in the property tax bill, usage fees billed quarterly, new user connection fees and service calls. In total, user fees are higher by \$114,601 for Water and \$91,049 for Sewer, which attributes to the positive variance in both Water and Sewer.

Storm Services have historically been funded by taxation, which is currently under review as the Municipality investigates user fees. As per Resolution 172-13-2022 the year-end results are reviewed, and surplus funds are transferred to Reserve. Catch Basins were under budget by \$14,364, whereas Ditches were over budget by \$11,358 due to an increase in contracted services. The Stormwater Reserve increased by \$3,004 to a balance on December 31, 2022, of \$26,336.

Protective Services – Fire

Protection Services is defined to include Conservation Authorities, Fire, Policing and Other Services. The focus in this area is on Fire.

| | 2022 | | YTD Budget | | |
|---------------------------------------|-----------|-----------|------------|-----------|-----------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| MUNICIPAL SERVICES | | | | | |
| PROTECTION SERVICES | | | | | |
| Conservation Authorities | | | | | |
| Total Conservation Authorities | 111,866 | 121,039 | (9,173) | 119,092 | 106,035 |
| Fire Protection | | | | | |
| 01-2005 Protection-General-All | 0 | 0 | 0 | 147,612 | 149,190 |
| 01-2010 Protection-Common Fire | 126,459 | 140,644 | (14,185) | 87,228 | 50,018 |
| 01-2012 Protection-Chesley Fire | 154,176 | 154,005 | 171 | 159,982 | 118,180 |
| 01-2014 Protection-Paisley Fire | 97,543 | 97,540 | 3 | 118,495 | 132,622 |
| 01-2016 Protection-Tara Fire | 134,936 | 134,934 | 2 | 142,236 | 161,605 |
| Total Fire Protection | 513,114 | 527,123 | (14,009) | 655,553 | 611,615 |
| Other Services | | | | | |
| Total Other Services | 44,773 | 43,905 | 868 | 32,939 | 35,645 |
| Policing | | | | | |
| Total Policing | 1,168,924 | 1,171,978 | (3,054) | 1,168,435 | 1,167,877 |
| Total PROTECTION SERVICES | 1,838,677 | 1,864,045 | (25,368) | 1,976,019 | 1,921,172 |

In keeping with the format of the 2022 budget, **Appendix E** has been included to reflect the total operating costs of the Arran-Elderslie Fire Department, while also providing comparability between the three (3) fire stations, Chesley, Paisley and Tara.

Collectively, year-to-date wages and benefits are under budget by \$21,898, which is directly related to variations in service calls year-over-year and the type of call. There have been 202 (Budget 182) service calls to December 31st, 2022:

- Chesley 81, Annual Budget 80
- Paisley 70, Annual Budget 58
- Tara 51, Annual Budget 44

The budget for service calls is based on a review of prior years and trends in call volumes, as this is an area that is difficult to predict. At year-end, the actuals results are reviewed, and surplus funds are transferred to reserves to meet future capital needs.

As per Resolution 5-76-2020 the surplus funds from minor capital expenditures are transferred to reserves. The following transfers to (from) Reserves was recognized in 2022:

- Chesley/Chatsworth - \$2,316
- Paisley – (\$828)
- Tara - \$1,820

The Chesley and Area Joint Fire Board Resolution 13-2021 supported the initiative that surplus funds generated from motor vehicle accidents be transferred to the Chesley/Chatsworth Reserve to support equipment purchases. In 2022, \$2,729 was transferred to the Reserve.

Annually, the departmental operating surplus of the fire stations is reviewed and transferred to the Arran-Elderslie Fire Reserve, in accordance with Resolution 6-96-2020. The following transfers to Reserves was recognized in 2022:

- Chesley - \$9,732
- Paisley – \$9,443
- Tara - \$1,207

Reserve balances on December 31, 2022:

| | |
|-------------------------------------|-----------|
| • Protective Services - Fire | \$90,133 |
| • Chesley – Bell Mobility | \$47,064 |
| • Paisley – Bell Mobility | \$85,040 |
| • Tara – Bell Mobility | \$64,463 |
| • Fire Station – Chesley | \$189,575 |
| • Fire Station – Paisley | \$170,619 |
| • Fire Station – Tara | \$170,017 |
| • Fire Station – Chesley/Chatsworth | \$31,531 |
| Total Reserves | \$848,442 |

Capital Report

Capital expenditures have been included in **Appendix F**, with a comparison to Budget by project. On a budget of \$8,658,963, the year-end expenses represent only 56.22% or \$4,867,844.

| Municipality of Arran-Elderslie Capital Financial Report Overview - December 31, 2022 Prepared: July 16, 2023 | | | | | | |
|---|---------------------------|------------------------------|-------------------|-------------------|------------------|------------------|
| | | Budget: Sources of Financing | | | | |
| Municipal Services | 2022 Capital Expenditures | 2022 Capital Plan | 2023 Capital Plan | Grants & Donation | Reserves | Reserve Funds |
| General Government | 208,375 | 355,962 | 152,200 | 219,153 | 136,809 | - |
| Environmental Services | 242,660 | 478,000 | 100,000 | 349,891 | - | 128,109 |
| Protection Services | 72,823 | 86,875 | - | - | 86,875 | - |
| Transportation Services | 751,774 | 2,714,550 | 1,311,650 | 1,057,521 | 660,489 | 996,541 |
| Health Services | 27,760 | 62,500 | 52,500 | 41,250 | 21,250 | - |
| Recreation & Cultural Services | 746,055 | 870,079 | 257,500 | 667,236 | 202,843 | - |
| | 2,049,446 | 4,567,966 | 1,873,850 | 2,335,051 | 1,108,266 | 1,124,650 |
| Grant Initiatives | 1,518,853 | 1,700,107 | - | 1,030,044 | 670,063 | - |
| Total Municipal Services | 3,568,299 | 6,268,073 | 1,873,850 | 3,365,095 | 1,778,329 | 1,124,650 |
| | | Budget: Sources of Financing | | | | |
| Water & Sewer Services | 2022 Capital Expenditures | 2022 Capital Plan | 2023 Capital Plan | Grants & Donation | Reserves | Reserve Funds |
| AE Common - Water/Sewer | 6,941 | | | | | |
| Water Services | 604,807 | 1,317,880 | 768,960 | 31,239 | 1,286,641 | - |
| Sewer Services | 687,797 | 1,073,010 | 242,900 | - | 1,073,010 | - |
| Total Water & Sewer Services | 1,299,545 | 2,390,890 | 1,011,860 | 31,239 | 2,359,651 | - |
| 2022 Total Capital Projects | 4,867,844 | 8,658,963 | 2,885,710 | 3,396,334 | 4,137,980 | 1,124,650 |

The following comments have been provided to address projects that have been delayed or contribute to only 56.22% of capital projects being completed or unspent capital of \$3,791,119.

Transportation Services:

- Youngs Bridge – project is in process with easement, CHER, HIA and Archaeological studies, unspent capital \$559,183.
- Roads – Brooks St. West, Tara, Francis to School – project was cancelled due to tender results, unspent capital \$553,283.

2021 Grant Initiatives (ICIP):

- Paisley Community Centre – 2nd Floor Renovations and Lift Rehabilitation, work progressing in 2023, unspent capital \$452,179.

General Government:

- Buildings – Administrative – Municipal Office Basement – work progressing in 2023, unspent capital \$198,316.

Roads:

- Sidewalks – Rehabilitation Study – project was delayed due to tender results, work progressing in 2023, unspent capital \$747,022.

Environmental Services:

- Storm – Hamilton Street – project was delayed due to other projects in process, unspent capital \$200,000.

Water and Sewer Services:

- Water - Wells – Community Park #4, project is underway, unspent capital \$467,852.
- Sewer – UV System, unspent capital \$210,507.

Collectively, the unspent capital of \$3,388,342 for these 8 projects represents 89.38% of the total unspent capital for 2022. The unspent capital at the end of the year is transferred back to reserves and will support the ongoing capital costs incurred in 2023.

Reserves and Reserve Funds

Detailed information on the Reserves and Reserve Funds has been provided in **Appendix G:**

- Summary of Reserves - \$21,499,689
 - Municipal Reserves - \$8,932,570, a slight decrease of \$86,015 compared to 2021
 - User Fee Reserves - \$12,567,119, an increase of \$617,705 compared to 2021
- Summary of Reserve Funds - \$1,471,803
- History of Municipal Reserves funded by Taxation
- History of Municipal Reserves funded by User Fees

The following provides an overview of the Reserve activity during 2022:

| Continuity of Municipal Reserves | | | |
|------------------------------------|-------------|-----------|------------------|
| Balance forward, December 31, 2021 | | | 9,018,585 |
| 2022 Approved Budget Transfers | | | |
| Transfers to Operations | (315,369) | | |
| Transfers to Reserves | 1,335,007 | | |
| Transfers to Capital Fund | (1,902,153) | (882,515) | |
| 2022 Reserve Activity | | | |
| Transfers from Operations | 431,136 | | |
| Transfers for Unspent Capital | 1,170,930 | | |
| Transfers to Capital | (805,567) | 796,499 | |
| Balance, December 31, 2022 | | | 8,932,570 |

The transfer from operations, \$431,136 includes the year-end adjustments noted throughout the report regarding annual surplus transfers supported by Resolutions of Council. Operating initiatives defined in the budget as funded by Reserves are also reviewed and reconciled, and any unused funds are transferred to the respective Reserves as part of the year-end adjustments.

Recommendation #3: Maintenance work was completed at the Krug Memorial Park. As there are funds available in the Krug Memorial Park Reserve, \$14,305, it is recommended that \$5,584 be transferred from Reserve #7255 to operations 01-2514 Roads-Bridges which has funded the work.

The transfer for unspent capital correlates with the projects addressed above under the Capital Report.

The transfers to capital, \$805,567 includes project overages, most significantly are:

- Soper Bridge, \$318,552, as addressed in report SRW.22.07
- 4th Ave SW/3rd St SW, \$277,387, as addressed in report SRW.22.15

| Continuity of User Fee Reserves | | | |
|------------------------------------|-------------|-----------|-------------------|
| | | | |
| Balance forward, December 31, 2021 | | | 11,949,414 |
| | | | |
| 2022 Approved Budget Transfers | | | |
| Transfers to Operations | (362,141) | | |
| Transfers to Reserves | 1,976,784 | | |
| Transfers to Capital Fund | (2,359,651) | (745,008) | |
| | | | |
| 2022 Reserve Activity | | | |
| Transfers from Operations | 243,459 | | |
| Transfers for Unspent Capital | 1,160,178 | | |
| Transfers to Capital | (40,924) | 1,362,713 | |
| | | | |
| Balance, December 31, 2022 | | | 12,567,119 |

Financial Overview of the Balance Sheet

Throughout the year the financial reports are presented to Council on a quarterly basis to show the departmental operating and capital results compared to Budget. It is the financial strength of the Balance Sheet or Statement of Financial Position that supports municipal operations. The Municipality continues to maintain a strong financial position.

Appendix H Financial Report, Statement of Financial Position has been provided as a draft report template that is currently in development in the FMW Reporting Module, to show the strength of operations and comparability to the annual audited financial statements.

Operating Fund – includes all operations of the Municipality, inclusive of Building, Sewer, Storm, and Water. The Municipality does not maintain separate accounts in this area, other than in Accounts Receivables.

Capital Fund – capital projects managed through the Capital Report but tracked separately for accounting purposes and asset inventory.

Consol. Boards – for the preparation of the audited financial statements, the municipality must include the assets, liabilities, revenues and expenses of all municipal organizations, committees, and boards which are owned or controlled by Council. The following are included for audit purposes, but are not included in the quarterly reporting for Arran-Elderslie:

- Bruce Area Solid Waste Recycling Association (8.66%)
- Saugeen Mobility and Regional Transit (8.9%)

Chesley and District Fire Board is included in the quarterly reporting for Arran-Elderslie as the operations are managed by the Municipality. For audit purposes the portion attributed to the Township of Chatsworth (34.3%, except the tanker is 55.56%) is removed from the audited financial statement.

Reserve Funds – those reported under **Appendix G**, Obligatory and Discretionary Reserve Funds that are managed and reported on separately.

The Municipality also manages the Trust Funds for cemetery operations, which are reported on separately.

The following financial highlights are related to the Operating Fund:

- Cash and Investments
 - Invested in CIBC Principal Protected Notes (PPN's) - \$10,500,000, part of a long-term investment strategy.
 - Restricted cash and investments related to gravel pit deposits - \$49,585.
- Accounts Receivable
 - Taxes Receivable - \$1,066,705, 64.3% are current year taxes. Staff monitors the accounts with regular follow up and initiates registration procedures when arrears reach three years.
 - Trade and Other Receivables – includes Federal and Provincial Grants \$1,147,490, HST Q4 Remittance \$279,700, Water/Sewer Q4 billings \$186,578.
- Long Term Receivables
 - Tile Drain Loans \$273,379, collected through taxes over the term of the loans. There are currently 15 loans in place.
- Accounts Payable and Accrued Liabilities
 - Accrued wages and benefits for December - \$217,235
 - Trade payables - \$971,109, invoices for goods and services received but not yet paid; the most significant being OPP services for November and December totalling \$194,891.
- Other Liabilities
 - Landfill Closure and Post Closure Liabilities - \$169,755 for Arran and Chesley Landfill, representing the cost of closure and post-closure care requirements.
 - Post-Employment Benefits Liabilities - \$391,971 for accumulated sick leave and retirement benefits.
 - Deferred Revenue - \$334,738, which includes funds received in advance of costs being incurred, for example, Splashpad donations, MMP3 Grant for Cemetery Digitization, CCRF Lift Grants, and grant for the Allenford Ball Park. These revenues will be recognized in 2023 when the expenses are incurred.
 - Long-term Liabilities - \$273,379 for the debt related to Tile Drain Loans, fully payable by the benefitting property owners.
- Inventory of Supplies – includes water meters and sand/salt to be used in 2023.
- Prepaid Expenses – includes service costs that are paid annually and carryover to the following year, or invoices received and paid for the 2023 services such as, Keystone and Escribe software licensing.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

Overall, the municipality is in a good financial position moving forward to 2023.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

A. Financial Report - Services by Department
MUNICIPAL SERVICES
Operating Fund
For period ending December 31, 2022

| | 2022 | | YTD Budget | | |
|--|-----------|-----------|------------|-----------|-----------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| MUNICIPAL SERVICES | | | | | |
| GENERAL GOVERNMENT | | | | | |
| General Services | | | | | |
| 01-1010 General-Council | 129,105 | 118,840 | 10,265 | 116,720 | 125,204 |
| 01-1020 General-Program Support | 134,292 | 388,047 | (253,754) | 440,604 | 550,475 |
| 01-1030 General-Asset Management / GIS | 0 | (12,423) | 12,423 | 2 | (12,772) |
| Total General Services | 263,397 | 494,464 | (231,066) | 557,326 | 662,907 |
| Total GENERAL GOVERNMENT | 263,397 | 494,464 | (231,066) | 557,326 | 662,907 |
| PROTECTION SERVICES | | | | | |
| Conservation Authorities | | | | | |
| 01-2030 Protection- Conservation | 22,660 | 31,516 | (8,856) | 34,343 | 22,800 |
| 01-2031 Protection-Conservation SVCA | 46,980 | 47,297 | (317) | 44,264 | 43,820 |
| 01-2032 Protection-Conservation GSCA | 42,226 | 42,226 | 0 | 40,485 | 39,415 |
| Total Conservation Authorities | 111,866 | 121,039 | (9,173) | 119,092 | 106,035 |
| Fire Protection | | | | | |
| 01-2005 Protection-General-All | 0 | 0 | 0 | 147,612 | 149,190 |
| 01-2010 Protection-Common Fire | 126,459 | 140,644 | (14,185) | 87,228 | 50,018 |
| 01-2012 Protection-Chesley Fire | 154,176 | 154,005 | 171 | 159,982 | 118,180 |
| 01-2014 Protection-Paisley Fire | 97,543 | 97,540 | 3 | 118,495 | 132,622 |
| 01-2016 Protection-Tara Fire | 134,936 | 134,934 | 2 | 142,236 | 161,605 |
| Total Fire Protection | 513,114 | 527,123 | (14,009) | 655,553 | 611,615 |
| Other Services | | | | | |
| 01-2045 Protection- Crossing Guards | 37,363 | 37,245 | 118 | 24,633 | 24,931 |
| 01-2050 Protection-Emergency Measures | 7,410 | 6,660 | 750 | 8,306 | 10,714 |
| Total Other Services | 44,773 | 43,905 | 868 | 32,939 | 35,645 |
| Policing | | | | | |
| 01-2020 Protection-Police | 1,168,924 | 1,171,978 | (3,054) | 1,168,435 | 1,167,877 |
| Total Policing | 1,168,924 | 1,171,978 | (3,054) | 1,168,435 | 1,167,877 |
| Total PROTECTION SERVICES | 1,838,677 | 1,864,045 | (25,368) | 1,976,019 | 1,921,172 |
| TRANSPORTATION SERVICES | | | | | |
| Roads | | | | | |
| 01-2510 Transportation-Roads-Admin | 127,641 | 98,938 | 28,702 | 1,141,232 | 1,118,532 |
| 01-2511 Transportation-Roads-Admin-Union | 326,401 | 335,667 | (9,266) | 294,016 | 298,269 |
| 01-2512 Transportation-Roads-Shop | 144,298 | 160,725 | (16,427) | 122,873 | 147,676 |
| 01-2513 Transportation-Roads-Roadside | 109,374 | 116,812 | (7,438) | 116,560 | 142,326 |
| 01-2514 Transportation-Roads-Bridges | 154,337 | 144,077 | 10,260 | 153,950 | 138,319 |
| 01-2515 Transportation-Roads-Hardtop | 48,366 | 62,022 | (13,656) | 53,358 | 52,596 |
| 01-2516 Transportation-Roads-Gravel | 609,184 | 629,888 | (20,704) | 563,247 | 500,367 |
| 01-2517 Transportation-Roads-Safety | 58,479 | 39,496 | 18,984 | 40,959 | 52,248 |
| 01-2518 Transportation-Roads-Vehicles | 451,361 | 574,597 | (123,236) | 371,083 | 399,722 |
| 01-2530 Transportation-Saugeen Mobility & Regional Trans | 52,287 | 62,104 | (9,817) | 50,764 | 51,156 |
| 01-2540 Transportation-Parking | 4,050 | 3,181 | 869 | 1,972 | 2,437 |
| 01-2550 Transportation-Street Lighting | 57,628 | 59,102 | (1,474) | 113,461 | 113,537 |
| Total Roads | 2,143,406 | 2,286,609 | (143,203) | 3,023,475 | 3,017,185 |

A. Financial Report - Services by Department
MUNICIPAL SERVICES
Operating Fund
For period ending December 31, 2022

| | 2022 | | YTD Budget | | |
|---|------------------|------------------|------------------|------------------|------------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| Winter Control | | | | | |
| 01-2520 Transportation-Winter Ctrl-Salt/Sand | 86,807 | 86,808 | (1) | 87,249 | 95,328 |
| 01-2521 Transportation-Winter Ctrl-Snow Moving | 218,778 | 218,778 | 0 | 220,963 | 242,095 |
| 01-2522 Transportation-Winter Ctrl-Standby | 15,348 | 15,348 | 0 | 0 | 13,330 |
| Total Winter Control | 320,933 | 320,934 | (1) | 308,212 | 350,753 |
| Total TRANSPORTATION SERVICES | 2,464,339 | 2,607,543 | (143,204) | 3,331,687 | 3,367,938 |
| ENVIRONMENTAL SERVICES | | | | | |
| Environmental Programs | | | | | |
| 01-3040 Environmental-Garbage Collection | (145,245) | (127,949) | (17,296) | (136,694) | (133,195) |
| 01-3050 Environmental-Waste Disposal | 66,903 | 46,983 | 19,920 | 12,361 | 3,715 |
| 01-3060 Environmental-Recycling | 106,109 | 97,591 | 8,517 | 95,651 | 92,613 |
| Total Environmental Programs | 27,767 | 16,625 | 11,141 | (28,682) | (36,867) |
| Total ENVIRONMENTAL SERVICES | 27,767 | 16,625 | 11,141 | (28,682) | (36,867) |
| HEALTH SERVICES | | | | | |
| Clinics | | | | | |
| 01-4000 Health-Physician Recruitment | 0 | 0 | 0 | 41,498 | 41,764 |
| 01-4002 Health-Clinic-Chesley | 1 | 0 | 1 | 0 | 0 |
| 01-4004 Health-Clinic-Paisley | 1 | 1 | 0 | 0 | 1 |
| Total Clinics | 2 | 1 | 1 | 41,498 | 41,765 |
| Cemeteries | | | | | |
| 01-4010 Health-Cemetery-Common | 6,838 | (8,007) | 14,845 | 653 | 927 |
| 01-4011 Health-Cemetery-Arran | 4,442 | 6,810 | (2,368) | 2,982 | 1,182 |
| 01-4012 Health-Cemetery-Chesley | 15,269 | 25,798 | (10,529) | 13,030 | 25,474 |
| 01-4013 Health-Cemetery-Elderslie | 4,927 | 2,779 | 2,148 | 1,903 | 5,091 |
| 01-4014 Health-Cemetery-Paisley | 6,404 | 6,754 | (350) | 6,546 | 8,164 |
| 01-4016 Health-Cemetery-Tara | 7,356 | (8,177) | 15,533 | (5,821) | 7,717 |
| Total Cemeteries | 45,236 | 25,957 | 19,279 | 19,293 | 48,555 |
| Total HEALTH SERVICES | 45,238 | 25,958 | 19,280 | 60,791 | 90,320 |
| RECREATION AND CULTURE | | | | | |
| Administrative | | | | | |
| 01-5001 Rec/Cult-Parkland-Recreation | 167,605 | 127,454 | 40,151 | 137,395 | 151,026 |
| 01-5015 Rec/Cult-Admin | 134,315 | 87,087 | 47,228 | 258,946 | 240,899 |
| 01-5020 Rec/Cult-Common H&S | 9,586 | 4,723 | 4,863 | 9,233 | 4,785 |
| Total Administrative | 311,506 | 219,264 | 92,242 | 405,574 | 396,710 |
| Ball Fields | | | | | |
| 01-5311 Rec/Cult-Parks-Ball Field-Arran/Allenford | 3,141 | 1,356 | 1,785 | 977 | 959 |
| 01-5312 Rec/Cult-Parks-Ball Field-Chesley | 8,147 | 6,061 | 2,086 | 7,714 | 7,760 |
| 01-5314 Rec/Cult-Parks-Ball Field-Paisley | 5,619 | 1,435 | 4,184 | 1,185 | 3,994 |
| 01-5316 Rec/Cult-Parks-Ball Field-Tara | 11,205 | 8,183 | 3,022 | 4,176 | 9,189 |
| Total Ball Fields | 28,112 | 17,035 | 11,077 | 14,052 | 21,902 |
| Arenas | | | | | |
| 01-5412 Rec/Cult-Facilities-Chesley Comm Ctr | 205,196 | 205,905 | (709) | 190,648 | 150,117 |
| 01-5414 Rec/Cult-Facilities-Paisley Comm Ctr | 205,380 | 196,606 | 8,774 | 185,328 | 166,105 |
| 01-5416 Rec/Cult-Facilities-Tara Comm Ctr | 152,577 | 153,802 | (1,225) | 160,378 | 116,908 |
| Total Arenas | 563,153 | 556,313 | 6,840 | 536,354 | 433,130 |
| Pools | | | | | |
| 01-5512 Rec/Cult-Facilities-Chesley Pool | 53,465 | 53,465 | 0 | 46,097 | 9,009 |
| 01-5516 Rec/Cult-Facilities-Tara Pool | 51,064 | 51,066 | (2) | 49,973 | 5,286 |
| Total Pools | 104,529 | 104,531 | (2) | 96,070 | 14,295 |

A. Financial Report - Services by Department
MUNICIPAL SERVICES
Operating Fund
For period ending December 31, 2022

| | 2022 | | YTD Budget | | |
|---|------------------|------------------|-----------------|------------------|------------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| Other Facilities | | | | | |
| 01-5411 Rec/Cult-Facilities-CC Arran/Arkwright | 6,101 | 4,234 | 1,867 | 4,425 | 3,053 |
| 01-5612 Rec/Cult-Facilities-Chesley Trailer Park | (1) | (2) | 2 | 1 | 12,539 |
| 01-5712 Rec/Cult-Facilities-Lease-Chesley Town Hall | 32,960 | 27,312 | 5,648 | 16,464 | 16,707 |
| 01-5714 Rec/Cult-Facilities-Lease-Paisley Legion | 6,180 | 7,194 | (1,014) | 7,134 | 3,798 |
| 01-5715 Rec/Cult-Facilities-Lease-Paisley LCBO | (8,388) | (6,362) | (2,026) | (8,509) | (10,313) |
| Total Other Facilities | 36,852 | 32,376 | 4,477 | 19,515 | 25,784 |
| Libraries | | | | | |
| 01-5812 Rec/Cult-Libraries-Chesley | (3,420) | (5,779) | 2,359 | (9,820) | (9,807) |
| 01-5814 Rec/Cult-Libraries-Paisley | 2,986 | (508) | 3,494 | 653 | (397) |
| 01-5816 Rec/Cult-Libraries-Tara | 7,243 | 2,457 | 4,786 | 3,168 | 1,846 |
| Total Libraries | 6,809 | (3,830) | 10,639 | (5,999) | (8,358) |
| Museum | | | | | |
| 01-5914 Rec/Cult-Museum-Paisley | 10,861 | 3,915 | 6,946 | 8,841 | 0 |
| Total Museum | 10,861 | 3,915 | 6,946 | 8,841 | 0 |
| Programs | | | | | |
| 01-5210 Rec/Cult-Programs-AE Programs | 40,712 | 54,043 | (13,331) | 50,241 | 46,517 |
| 01-5220 Rec/Cult-Programs-Day Camp | 19,557 | (14,599) | 34,156 | 2,850 | 960 |
| Total Programs | 60,269 | 39,444 | 20,825 | 53,091 | 47,477 |
| Total RECREATION AND CULTURE | 1,122,091 | 969,048 | 153,044 | 1,127,498 | 930,940 |
| PLANNING AND DEVELOPMENT | | | | | |
| Economic Development | | | | | |
| 01-7010 Plan/Dev-Planning-Zoning | (500) | 5,632 | (6,132) | 0 | (500) |
| 01-7220 Plan/Dev-Comm/Ind-Downtown Decor | 53,354 | 47,519 | 5,836 | 40,868 | 41,531 |
| 01-7230 Plan/Dev-Comm/Ind- Gravel Pits | 8,858 | 6,876 | 1,982 | 4,435 | 976 |
| 01-7300 Plan/Dev-Natural Gas Project | 1,657 | 0 | 1,657 | 0 | 1,183 |
| 01-7410 Plan/Dev-Economic Development | 178,368 | 72,477 | 105,891 | 157,681 | 154,208 |
| Total Economic Development | 241,737 | 132,504 | 109,234 | 202,984 | 197,398 |
| Tile Drainage | | | | | |
| 01-7610 Plan/Dev-Tile Drainage | 27,120 | 6,560 | 20,560 | 35,392 | 6,358 |
| Total Tile Drainage | 27,120 | 6,560 | 20,560 | 35,392 | 6,358 |
| Total PLANNING AND DEVELOPMENT | 268,857 | 139,064 | 129,794 | 238,376 | 203,756 |
| Total 01 Revenue Fund | 6,030,366 | 6,116,747 | (86,379) | 7,263,015 | 7,140,166 |

A. Financial Report - Services by Department
BUILDING & BYLAW ENFORCEMENT SERVICES
Operating Fund
For period ending December 31, 2022

| | 2022 | | YTD Budget | | |
|--|---------------|---------------|----------------|--------------|---------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| BUILDING & BYLAW ENFORCEMENT SERVICES | | | | | |
| Building | | | | | |
| Building Inspection | | | | | |
| 01-2042 Protection-Building Inspection | 0 | 3,717 | (3,717) | 0 | 2 |
| Total Building Inspection | 0 | 3,717 | (3,717) | 0 | 2 |
| Total Building | 0 | 3,717 | (3,717) | 0 | 2 |
| ByLaw | | | | | |
| ByLaw Enforcement | | | | | |
| 01-2041 Protection-Animal Control | (3,615) | (3,500) | (115) | 13 | (5,462) |
| 01-2044 Protection-Property Standards | 8,464 | 53,928 | (45,464) | 6,899 | 20,953 |
| 01-2060 Protection-By-Law/POA Parking | 44,954 | 0 | 44,954 | 0 | 0 |
| Total ByLaw Enforcement | 49,803 | 50,428 | (625) | 6,912 | 15,491 |
| Total ByLaw | 49,803 | 50,428 | (625) | 6,912 | 15,491 |
| Total 01 Revenue Fund | 49,803 | 54,145 | (4,342) | 6,912 | 15,493 |

A. Financial Report - Services by Department

WATER AND SEWER SERVICES

Operating Fund

For period ending December 31, 2022

| | 2022 | | YTD Budget | | |
|--|---------------|--------------|---------------|----------------|----------------|
| | Total | YTD | to Actual | Total | Total |
| | Budget | Actuals | Variance | 2021 | 2020 |
| 01 Revenue Fund | | | | | |
| WATER AND SEWER SERVICES | | | | | |
| SHARED ADMINISTRATION | | | | | |
| Shared Costs | | | | | |
| 01-3005 Environmental-Sewer&Water-Common | | -35,703 | 35,703 | 647,701 | 648,382 |
| Total Shared Costs | | -35,703 | 35,703 | 647,701 | 648,382 |
| Total SHARED ADMINISTRATION | | -35,703 | 35,703 | 647,701 | 648,382 |
| SEWER | | | | | |
| Chesley Sewer System | | | | | |
| 01-3012 Environmental-Sewage-Chesley | -1 | 1 | -2 | | -1 |
| Total Chesley Sewer System | -1 | 1 | -2 | | -1 |
| Paisley Sewer System | | | | | |
| 01-3015 Environmental-Sewage-Paisley | | 2 | -2 | -2 | -1 |
| Total Paisley Sewer System | | 2 | -2 | -2 | -1 |
| Tara Sewer System | | | | | |
| 01-3017 Environmental-Sewage-Tara | 2 | 1 | -1 | -1 | |
| Total Tara Sewer System | 2 | 1 | -1 | -1 | |
| Total SEWER | 1 | 4 | -5 | -3 | -2 |
| WATER | | | | | |
| Chesley/Paisley Water System | | | | | |
| 01-3032 Environmental-Water-Chesley/Paisley | -2 | 2 | -4 | | 2 |
| Total Chesley/Paisley Water System | -2 | 2 | -4 | | 2 |
| Tara Water System | | | | | |
| 01-3036 Environmental-Water-Tara | | -2 | 2 | 2 | 1 |
| Total Tara Water System | | -2 | 2 | 2 | 1 |
| Source Water Protection | | | | | |
| 01-3030 Environmental-Source Water Protection | | | | | -2,210 |
| Total Source Water Protection | | | | | -2,210 |
| Total WATER | -2 | | -2 | 2 | -2,207 |
| STORM | | | | | |
| Storm Programs | | | | | |
| 01-3018 Environmental-Storm Water-Catch Basins | 25,501 | 25,502 | -1 | 23,364 | 20,500 |
| 01-3019 Environmental-Storm Water-Ditches | 19,431 | 19,432 | -1 | 20,141 | 17,456 |
| Total Storm Programs | 44,932 | 44,934 | -2 | 43,505 | 37,956 |
| Total STORM | 44,932 | 44,934 | -2 | 43,505 | 37,956 |
| Total 01 Revenue Fund | 44,931 | 9,235 | 35,694 | 691,205 | 684,129 |

B. Financial Report - Water Services

Operating Fund

For period ending December 31, 2022

| | Chesley/Paisley | Tara | Source | Consolidated | Consolidated | | |
|--|------------------|----------------|--------------|------------------|------------------|------------------|------------------|
| | YTD | YTD | YTD | YTD | Total | Total | Total |
| | Actuals | Actuals | Actuals | Actuals | Budget | 2021 | 2020 |
| 01 Revenue Fund | | | | | | | |
| WATER | | | | | | | |
| Revenues | | | | | | | |
| User Fees | 1,203,220 | 434,711 | | 1,637,931 | 1,523,330 | 1,578,678 | 1,520,699 |
| Other Revenue | 23,153 | 2,409 | | 25,562 | 7,439 | 18,957 | 21,786 |
| Transfers from Reserves | | | 6,500 | 6,500 | 6,500 | 6,500 | 10,710 |
| Total Revenues | 1,226,373 | 437,120 | 6,500 | 1,669,993 | 1,537,269 | 1,604,135 | 1,553,195 |
| Expenses | | | | | | | |
| Wages & Employee Related Expenses | | | | | | | |
| Salaries | 73,197 | 38,463 | | 111,660 | 114,999 | 101,041 | 101,875 |
| Benefits | 21,444 | 15,582 | | 37,026 | 34,312 | 30,013 | 31,610 |
| Total Wages, Benefits and Employee Related Expenses | 94,641 | 54,045 | | 148,686 | 149,311 | 131,054 | 133,485 |
| Operating Expenses | | | | | | | |
| Material and Supplies | 91,688 | 54,299 | | 145,987 | 133,813 | 123,491 | 118,287 |
| Contracted Services | 71,891 | 12,968 | 6,500 | 91,359 | 58,458 | 55,319 | 36,770 |
| Transfers to Reserves | 968,154 | 315,808 | | 1,283,962 | 1,195,685 | 1,294,271 | 1,262,443 |
| Total Operating Expenses | 1,131,733 | 383,075 | 6,500 | 1,521,308 | 1,387,956 | 1,473,081 | 1,417,500 |
| Total Expenses | 1,226,374 | 437,120 | 6,500 | 1,669,994 | 1,537,267 | 1,604,135 | 1,550,985 |
| Net Departmental Position (Surplus) | 1 | | | 1 | -2 | | -2,210 |
| Total | 1 | | | 1 | -2 | | -2,210 |

C. Financial Report - Sewer Services

Operating Fund

For period ending December 31, 2022

| | Chesley | Paisley | Tara | Consolidate | Consolidate | | |
|--|----------------|----------------|----------------|------------------|------------------|------------------|------------------|
| | YTD | YTD | YTD | YTD | Total | Total | Total |
| | Actuals | Actuals | Actuals | Actuals | Budget | 2021 | 2020 |
| 01 Revenue Fund | | | | | | | |
| SEWER | | | | | | | |
| Revenues | | | | | | | |
| User Fees | 570,996 | 285,616 | 374,935 | 1,231,547 | 1,140,498 | 1,109,053 | 1,057,424 |
| Total Revenues | 570,996 | 285,616 | 374,935 | 1,231,547 | 1,140,498 | 1,109,053 | 1,057,424 |
| Expenses | | | | | | | |
| Wages & Employee Related Expenses | | | | | | | |
| Salaries | 34,739 | 35,176 | 8,009 | 77,924 | 79,667 | 81,754 | 78,119 |
| Benefits | 9,732 | 10,123 | 2,548 | 22,403 | 23,509 | 20,708 | 20,409 |
| Total Wages, Benefits and Employee Related Expenses | 44,471 | 45,299 | 10,557 | 100,327 | 103,176 | 102,462 | 98,528 |
| Operating Expenses | | | | | | | |
| Material and Supplies | 64,653 | 108,799 | 29,490 | 202,942 | 214,621 | 199,915 | 172,796 |
| Contracted Services | 33,454 | 12,230 | 4,143 | 49,827 | 51,377 | 31,871 | 37,464 |
| Transfers to Reserves | 428,418 | 119,288 | 330,745 | 878,451 | 771,325 | 774,804 | 748,636 |
| Total Operating Expenses | 526,525 | 240,317 | 364,378 | 1,131,220 | 1,037,323 | 1,006,590 | 958,896 |
| Total Expenses | 570,996 | 285,616 | 374,935 | 1,231,547 | 1,140,499 | 1,109,052 | 1,057,424 |
| Net Departmental Position (Surplus) | | | | | 1 | -1 | |
| Total | | | | | 1 | -1 | |

D. Financial Report - Storm Services

Operating Fund

For period ending December 31, 2022

| | Catch Basin | Ditches | Consolidated | Consolidated | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|
| | YTD | YTD | YTD | Total | Total | Total |
| | Actuals | Actuals | Actuals | Budget | 2021 | 2020 |
| 01 Revenue Fund | | | | | | |
| STORM | | | | | | |
| Revenues | | | | | | |
| Transfers from Reserves | 17,224 | 11,358 | 28,582 | | 33,954 | |
| Total Revenues | 17,224 | 11,358 | 28,582 | | 33,954 | |
| Expenses | | | | | | |
| Wages & Employee Related Expenses | | | | | | |
| Salaries | 6,025 | 6,537 | 12,562 | 19,142 | 7,358 | 17,547 |
| Benefits | 2,174 | 2,378 | 4,552 | 5,550 | 2,214 | 5,409 |
| Total Wages, Benefits and Employee Related Expenses | 8,199 | 8,915 | 17,114 | 24,692 | 9,572 | 22,956 |
| Operating Expenses | | | | | | |
| Material and Supplies | 132 | 6,401 | 6,533 | 5,000 | 1,572 | 6,437 |
| Contracted Services | 2,806 | 15,474 | 18,280 | 14,240 | 9,030 | 8,401 |
| Rents and Financial Expenses | | | | 1,000 | | 161 |
| Transfers to Reserves | 14,364 | | 14,364 | | 23,330 | |
| Non-TCA Capital Expenditures | 17,224 | | 17,224 | | 33,954 | |
| Total Operating Expenses | 34,526 | 21,875 | 56,401 | 20,240 | 67,886 | 14,999 |
| Total Expenses | 42,725 | 30,790 | 73,515 | 44,932 | 77,458 | 37,955 |
| Net Departmental Position (Surplus) | 25,501 | 19,432 | 44,933 | 44,932 | 43,504 | 37,955 |
| Total | 25,501 | 19,432 | 44,933 | 44,932 | 43,504 | 37,955 |

E. Financial Report - Protective Services - Fire

Operating Fund

For period ending December 31, 2022

| | Common | Chesley | Paisley | Tara | Consolidated | Consolidated | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | YTD | YTD | YTD | YTD | YTD | Total | Total | Total |
| | Actuals | Actuals | Actuals | Actuals | Actuals | Budget | 2021 | 2020 |
| 01 Revenue Fund | | | | | | | | |
| MUNICIPAL SERVICES | | | | | | | | |
| PROTECTION SERVICES | | | | | | | | |
| Fire Protection | | | | | | | | |
| Revenues | | | | | | | | |
| Grants | | | | | | 25,000 | | 44,515 |
| User Fees | | 29,200 | 28,422 | 36,101 | 93,723 | 65,522 | 58,673 | 49,485 |
| Other Revenue | 16 | 22,487 | 13,864 | 20,158 | 56,525 | 46,661 | 52,410 | 62,450 |
| Transfers from Reserves | 807 | 5,729 | 1,131 | 1,159 | 8,826 | 1,932 | 17,029 | 2,716 |
| Total Revenues | 823 | 57,416 | 43,417 | 57,418 | 159,074 | 139,115 | 128,112 | 159,166 |
| Expenses | | | | | | | | |
| Wages & Employee Related Expenses | | | | | | | | |
| Salaries | 55,521 | 109,909 | 84,014 | 76,320 | 325,764 | 358,028 | 266,054 | 307,795 |
| Benefits | 20,009 | 22,684 | 12,514 | 13,160 | 68,367 | 58,001 | 43,739 | 34,019 |
| Other Employment Expenses | 2,792 | 8,092 | 3,966 | 9,741 | 24,591 | 26,018 | 19,513 | 18,950 |
| Total Wages, Benefits and Employee Related Expenses | 78,322 | 140,685 | 100,494 | 99,221 | 418,722 | 442,047 | 329,306 | 360,764 |
| Operating Expenses | | | | | | | | |
| Material and Supplies | 5,047 | 87,365 | 62,558 | 62,580 | 217,550 | 215,257 | 172,925 | 198,964 |
| Contracted Services | 4,164 | 5,309 | 1,192 | 896 | 11,561 | 10,776 | 12,085 | 36,618 |
| Rents and Financial Expenses | | 12,467 | 14,409 | | 26,876 | | | |
| Amortization | | | | | | | 23,685 | |
| Transfers to Reserves | 53,935 | 29,043 | 80,580 | 15,718 | 179,276 | 146,334 | 241,158 | 166,218 |
| Non-TCA Capital Expenditures | | 14,443 | 6,872 | 13,939 | 35,254 | 38,562 | 44,337 | 36,212 |
| Total Operating Expenses | 63,146 | 148,627 | 165,611 | 93,133 | 470,517 | 410,929 | 494,190 | 438,012 |
| Total Expenses | 141,468 | 289,312 | 266,105 | 192,354 | 889,239 | 852,976 | 823,496 | 798,776 |
| Net Departmental Position (Surplus) | 140,645 | 231,896 | 222,688 | 134,936 | 730,165 | 713,861 | 695,384 | 639,610 |
| Total Fire Protection | 140,645 | 231,896 | 222,688 | 134,936 | 730,165 | 713,861 | 695,384 | 639,610 |

Appendix F

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|------------|--|---------------------------|---------------------|---------------------|-------------------|---------------------------------|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | | | | | | | |
| | 2021 Municipal Projects Carried Forward | | | | | | |
| | Administration | | | | | | |
| 3123 | Accessible Back Door Overhang and Security Keypad | 3,310 | 6,000 | | | | 6,000 |
| 3130 | Information Technology Upgrades (Res.25.477-2019) | 32,872 | 18,846 | | | Efficiency Funds (2021) | 18,846 |
| 3130 | Council Chambers - Furniture update to facilitate meetings | 20,564 | 13,500 | | | Efficiency Funds (2021) | 13,500 |
| 3130 | Financial Reporting & Budgeting Software | | | | | | |
| | | 16,790 | | | | | |
| 3106 | Electronic Timesheets/Scheduling Software (SRREC.21.06) | 11,983 | 19,200 | | 14,400 | MMP Intake 2 | 4,800 |
| | | 85,519 | 57,546 | - | 14,400 | | 43,146 |
| | Environmental Services | | | | | | |
| 3130 | Storm - Stormwater Need Study & CL ECA, Chesley, Paisley and Tara (Res.8-105-2021 \$67,205 in Eff. Funds and Balance from Road Reserve) | 17,224 | 70,000 | | | Efficiency Funds (2021) balance | 70,000 |
| 3501 | Arran Landfill Building (Scale House, Washroom) - purchase a portable heated toilet for 2022; replace Scale House in 2023 | 7,344 | 8,000 | 100,000 | | | 8,000 |
| | | 24,568 | 78,000 | 100,000 | - | | 78,000 |
| | Health Services | | | | | | |
| 3171 | Cemetery - Cremation Garden/Fountation Repairs, Tara and Arran-Elderslie; fencing deferred | 6,772 | 7,500 | 7,500 | | | 7,500 |
| | | 6,772.1300 | 7,500 | 7,500 | - | | 7,500 |
| | Recreation & Cultural Services | | | | | | |
| 3931 | Buildings - Chesley Arena - Cement Work | | | 2,500 | | | - |
| 3931 | Buildings - Chesley Arena - Zamboni Gate | - | 14,947 | | | | 14,947 |
| 3937 | Buildings - Chesley Lawn Bowling Club Renovation | 8,310 | 40,500 | | 37,000 | Grant - OTF | 3,500 |
| 3939 | Buildings - Paisley Arena - Replace Lounge Roof | 11,092 | 10,900 | | | | 10,900 |
| 3946 | Buildings - Paisley Town Hall -Window Replacement (PY Budget \$15,000 | 8,994 | | | | | - |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|--|---|---------------------------|---------------------|---------------------|------------------|--|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | Buildings - Tara - Parks - Storage Shed | - | | 20,000 | | | - |
| 3953 | Buildings - Tara Arena - Cement Work | - | | 10,000 | | | - |
| 3953 | Buildings - Tara Arena - Replace Addition Roof | - | 12,000 | | | | 12,000 |
| 3924 | Buildings - Tara Arena - Curling Club Entrance Issue | 3,458 | 5,000 | | | | 5,000 |
| 3993 | Parks - Paisley Ball Diamond Infield Work | 7,247 | 6,000 | | | | 6,000 |
| 3938 | Parks - Chesley - Parks - Parking Lot for Ball/Soccer | - | | 15,000 | | | |
| 3925 | Parks - Tara Ball Diamond Backstop | 13,734 | 11,995 | | | | 11,995 |
| 3992 | Parks - Paisley Tennis Court (Res.16-258-2021 Reserve 2107 for increased cost, MEI Paving; Res.22-359-2021 Modern Fencing , Reserve 2177 Recreation)) | 41,535 | 35,817 | | | | 35,817 |
| 3994 | Parks - Paisley - Parks - Doc Milne Retaining Wall (remove/secure) | - | - | | | | - |
| 3996 | Parks - Doc Milne Park - Paisley, dog park/property maintenance (Res.15-230-2021 financed by Reserve 2101) | - | 29,000 | | 26,100 | 10% Commitment as per Resolution 15-230-2021 | 2,900 |
| | Parks - Parks/Playground Resurfacing (2 parks, compliance/accessibility) | - | | 25,000 | | | - |
| | | 94,370 | 166,159 | 72,500 | 63,100 | | 103,059 |
| Transportation Services | | | | | | | |
| 3337 | Bridges - Clark Bridge - Guiderail, A13 Con 4 Arran | 2,122 | 30,000 | | | | 30,000 |
| 2574 | Bridges - Youngs Bridge - E20 and E21 Removed, Sideroad 15 | 40,817 | 600,000 | 93,000 | 315,960 | OCIF 2021/2022 | 284,040 |
| 2535 | Roads - Nickason Drive - Extension Clean Up, Allenford | 6,838 | 5,000 | | | | 5,000 |
| 2551 | Roads - Brooks St West, Tara - Francis to School (curb, pave, storm) ** sidewalk is included in the Sidewalk Rehabilitation Study for 2022 | 2,017 | 555,300 | | 215,758 | Gas Tax 2022; RF - Gas Tax PY | 339,542 |
| 3407 | Fleet - Pick-up - Replace AR1 GMC 2009, Elderslie; price increase expected dueto supply/demand | 43,696 | 55,000 | | | | 55,000 |
| 3409 | Fleet - One Ton Truck - Replace CH2 Dodge 2001, Elderslie | 61,075 | 60,000 | | | | 60,000 |
| 3432 | Fleet - Backhoe Snow Blade (Res.18-293-2021, financed by Reserve 2123 and sale of equipment) | 9,986 | | | | | - |
| 2830 | Bridges - Engineered Bridge Study | 14,645 | 32,000 | | | | 32,000 |
| | | 181,197 | 1,337,300 | 93,000 | 531,718 | | 805,582 |
| Total 2021 Capital Projects Carried Forward | | 392,427 | 1,646,505 | 273,000 | 609,218 | | 1,037,287 |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | | |
|------------|---|---------------------------|-----------------------------|---------------------|-------------------|------------------------------|--------------------------------|---------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds | |
| | 2021 - Grant Initiatives - Investing in Canada Infrastructure Program (ICIP) | | | | | | | |
| | Community, Culture and Recreation Stream | | | | | | | |
| 5015 | Chesley Community Centre Roof Replacement * the roof replacement is planned for 2024 with a total cost of \$373,760; grant funding \$274,081, municipal share \$99,679 | | Project start April 1, 2024 | | | ICIP CCR | | |
| | | - | | | | | | |
| 5015 | Paisely Town Hall Accessibility Project Accessibility lift and enhancements to the building | 198,269 | | 193,988 | | 142,251 | ICIP CCR | 51,737 |
| | Paisley Community Centre 2nd Floor Rehabilitation | | | | | | | |
| 3975 | 2nd Floor Renovations | - | | 303,863 | | 100,000 | ICIP Covid Resilience Stream | 203,863 |
| 3978 | Building - Paisley, rehabilitate lift | | | 148,316 | | 118,653 | CCRF | 29,663 |
| | | | | | | | | |
| | Total Community | 198,269 | | 646,167 | - | 360,904 | | 285,263 |
| | Rural and Northern Stream | | | | | | | |
| 3345 | Replacement of Soper's Bridge - Structure A25 on Sideroad 20 | | | | | | | |
| | | 1,320,583 | | 1,053,940 | | 669,140 | ICIP Roads & Bridges | 384,800 |
| | Total Rural | 1,320,583 | | 1,053,940 | - | 669,140 | | 384,800 |
| | Total Grant Initiatives | 1,518,853 | | 1,700,107 | - | 1,030,044 | | 670,063 |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | | | | | 2022 Budget Expenditures & Financing | | | |
|---|--|---------------------------|---------------------|---------------------|-------------------|------------------------------|--------|--------------------------------------|--|--|--|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | | Total Reserves & Reserve Funds | | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | | | | | |
| | General Government | | | | | | | | | | |
| | | | | | | | | | | | |
| 3123 | Buildings - Administrative - Municipal Office Basement Renovation (offices, washroom) ** Phase 1 - 3 offices and 2 work stations; walls and finished windows (2) ** Phase 2 - washroom, GIS and Filing areas | - | 50,000 | 30,000 | | | 50,000 | - | | | |
| 3124 | Buildings - Administrative - Municipal Office Basement Renovation (lift) ** CCRF, Canada Community Revitalization Fund, 81.3% Funding, \$91,462 | | 148,316 | | 118,653 | Grant - CCRF/ OPG Reserve | 29,663 | | | | |
| 3102 | Equipment - Administrative - Citywide Maintenannce Manager (service request, work order portal, preventative maintenance) ** MMP Grant - approved (ends Feb. 28,2023) | 93,356 | 100,100 | 14,700 | 86,100 | Grant - MMP | 14,000 | | | | |
| 3128 | Land Sales | 16,977 | | | | | | | | | |
| 1021 | Chesley Legion | | | | | | | | | | |
| 3107 | Equipment - Council - 7 Lenovo Laptops and IT Set up | 9,655 | | | | | | | | | |
| 3127 | Equipment - GIS Tablet | 2,868 | | | | | | | | | |
| Total General Government | | 122,855 | 298,416 | 152,200 | 204,753 | | 93,663 | | | | |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | 2022 Budget Expenditures & Financing | | | | |
|---|--|---------------------------|--------------------------------------|---------------------|----------------------|---|--------------------------------|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | Protection Services | | | | | | |
| | Fire Departments | | | | | | |
| 3820 | Buildings - Paisley Fire Hall - feasibility study and pre-design | | 15,000 | | | | 15,000 |
| | Equipment - Bunker Gear (23 sets); Paisley Fire Committee approved \$20,000 from Minor Capital Surplus Reserve | | 57,500 | | | Minor Capital surplus carryforward \$20,000 | 57,500 |
| 2014 | ** Paisley | 14,907 | | | | | |
| 2016 | ** Tara | 54,837 | | | | | |
| | ** Tara (20) and Paisley (3); Paisley also has 2 in minor capital - see resolution from October | | | | | | |
| | Equipment - Helmets (23) | | 14,375 | | | | 14,375 |
| 2014 | ** Paisley | | | | | | |
| 2016 | ** Tara | - | | | | | |
| 2012 | Equipment - Helmets - Chesley | - | | | | | |
| | | | | | | | |
| 2013 | Dry Hydrant, Dobbinton; funded by truck sale, old Chesley pumper truck | 3,079 | | | | | |
| | TOTAL PROTECTION SERVICES | 72,823 | 86,875 | - | - | - | 86,875 |

Municipality of Arran-Elderslie
Capital Financial Report
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2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|------------|---|---------------------------|---------------------|---------------------|-------------------|------------------------------|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | Transportation Services | | | | | | |
| | Roads | | | | | | |
| 2527 | Roads - 4th & 5th Ave SW | 509 | | | | | - |
| 2539 | Roads - HCB - Centennial Street - Chesley North End, grind and pave | 75,060 | 46,000 | | | OCIF (2021) | 46,000 |
| 3205 | Roads - HCB - B Line, Arran - Con 8 to Con 10 Arran West, paving, top lift | 152,379 | 162,500 | | | OCIF (2021) | 162,500 |
| 2598 | Roads - HCB - Con 10 Elderslie - Bruce Rd 10 to GB Line, Paving | 166,851 | 162,500 | | | OCIF (2021) | 162,500 |
| 2541 | Roads - HCB - James St. Paisley - Alma to Balaklava, grind and pave | 39,868 | 46,000 | | | OCIF (2021) | 46,000 |
| | Roads - LCB - Brant-Elderslie Boundary - SideRd 10 and SideRd 15, double surface treatment | - | | 325,000 | | Brockton - 50% | - |
| 3213 | Roads - Sidewalks - Rehabilitation Study, 2022 to 2026; CCRF funding has been approved for total project cost \$1,159,500 with a grant of \$750,000 and municipal share \$409,500 - covering 2022 and 2023 of the project | 18,828 | | | | | |
| | ** Chesley - 43 segments in 2022 and 11 in 2023 | - | 447,100 | 252,200 | 290,615 | CCRF (2022) | 156,485 |
| | ** Paisley - 7 segments in 2022 and 2 in 2023 | - | 149,300 | 38,800 | 97,045 | CCRF (2022) | 52,255 |
| | ** Tara - 21 segments in 2022 and 4 in 2023 | - | 163,450 | 102,650 | 106,243 | CCRF (2022) | 57,208 |
| | ** Allenford - 2 segments in 2022 | - | 6,000 | - | 3,900 | CCRF (2022) | 2,100 |
| | Capital identified in the study for 2024 to 2026 \$1,265,450 | | | | | | |
| 2529 | Roads - Signs - Regulatory, Warning Signs - Arran, Elderslie, Paisley, replacements | 14,470 | 25,400 | | | | 25,400 |
| | Total Roads | 467,965 | 1,208,250 | 718,650 | 497,803 | | 710,448 |
| | Bridges | | | | | | |
| 3348 | Teeswater Bridge - Paisley - Queen Street,study and design (2023 replace and street upgrades) | 13,627 | 15,000 | 125,000 | | | 15,000 |
| 3349 | Dyke Maintenance, Teeswater Bridge, Paisley - SVCA Proposed Project (SRDPCLK.22.01) | | 56,000 | | 28,000 | SVCA grant application | 28,000 |
| | Total Bridges | 13,627 | 71,000 | 125,000 | 28,000 | | 43,000 |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|--|---|---------------------------|---------------------|---------------------|-------------------|---|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| Fleet & Equipment | | | | | | | |
| 3419 | Fleet - Compact Tractor, Paisley - small tractor, blower and sander; for new sidewalks | 62,367 | 60,000 | | | | 60,000 |
| 3437 | Fleet - Sweeper Truck, Elderslie - replace 1999 sweeper; leasing option is being investigated | - | | 375,000 | | Pre-order required in Spring 2022 with delivery in March 2023 | - |
| 3415 | Fleet - Zero Turn Lawn Mower, Arran - replacement | 20,797 | 28,000 | - | | | 28,000 |
| Total Vehicles and Equipment | | 83,163 | 88,000 | 375,000 | - | | 88,000 |
| Other | | | | | | | |
| 7035 | Land Improvements - Tara Pool, White's Ave, drainage & construct; Splashpad infrastructure | | 10,000 | | | | 10,000 |
| 2400 | Buildings - Paisley Shop - Gas Furnace | 5,821 | | | | | |
| Total Other | | 5,821 | 10,000 | - | - | - | 10,000 |
| TOTAL TRANSPORTATION SERVICES | | 570,577 | 1,377,250 | 1,218,650 | 525,803 | | 851,448 |
| Environmental Services | | | | | | | |
| Storm (Catch Basin and Gutter) | | | | | | | |
| 3851 | Hamilton Street, Tara and John Street to South End | | 200,000 | | 149,891 | OCIF 2022 | 50,109 |
| 3852 | 3rd St SW, Chesley - 4th Ave. to 5th Ave. SW, 8m | 87,113 | 80,000 | | 80,000 | OCIF 2022 | - |
| 3853 | 4th Ave. SW, Chesley - 4th St. to 7th St. SW, 100m | 127,417 | 120,000 | | 120,000 | OCIF 2022 | - |
| ** Year-to-date expenditures reflects Storm, Water and Sewer where shared costs for combined project. Costs will be allocated at year-end. Total Budget for this project is \$937,580. | | | | | | | |
| Garbage Collection | | | | | | | |
| 3505 | Equipment - Garbage Containers | 3,562 | | | | | |
| TOTAL ENVIRONMENTAL SERVICES | | 218,092 | 400,000 | - | 349,891 | - | 50,109 |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | 2022 Budget Expenditures & Financing | | | |
|---|--|---------------------------|---------------------|--------------------------------------|----------------------|------------------------------|--------------------------------|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | Health Services | | | | | | |
| | Cemeteries | | | | | | |
| 3172 | Buildings - Chesley - Columbarium Addition, side vault by existing | | | 25,000 | | | - |
| 3179 | Equipment - Administrative - Digitization, Record Management Software ** MMP Grant - response expected January 2022 | 20,988 | 55,000 | | 41,250 | Grant - MMP | 13,750 |
| | Total Cemetery | 20,988 | 55,000 | 25,000 | 41,250 | | 13,750 |
| | Clinics | | | | | | |
| 6210 | Buildings - Chesley Medical Clinic - roof replacement (needs assessment underway) | | | 20,000 | | | - |
| | Total Cemetery | - | - | 20,000 | - | | - |
| | TOTAL HEALTH SERVICES | 20,988 | 55,000 | 45,000 | 41,250 | | 13,750 |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | | | | | 2022 Budget Expenditures & Financing | | | |
|---|--|---------------------------|---------------------|---------------------|------------------|------------------------------|--|--------------------------------------|--|--------|--|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | | | | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/Donations | Description - Funding Source | Total Reserves & Reserve Funds | | | | |
| | Recreation and Cultural Services | | | | | | | | | | |
| | Arena's | | | | | | | | | | |
| 3931 | Building - Chesley - replace chiller | - | 40,000 | | | | | | | 40,000 | |
| 3939 | Building - Paisley, replace flooring, lobby and dressing room | - | | 55,000 | | | | | | - | |
| 3953 | Building - Tara, replace flooring, lobby and dressing room | - | | 55,000 | | | | | | - | |
| 3939 | Building - Paisley, replaced oil separator | 18,404 | | | | | | | | | |
| 3954 | Equipment - Tara, replace Edger; Ice Plant - compressor oil pump | 22,967 | 10,000 | | | | | | | 10,000 | |
| | Total Arena's | 41,372 | 50,000 | 110,000 | | - | | | | 50,000 | |
| | Municipal Parks | | | | | | | | | | |
| 3994 | Parkland - Paisley Docks - repair approaches to docks | - | 20,000 | | | 20,000 | Review contributions from benefitting organization | | | - | |
| 7034 | Parks - Paisley - Splash pad construction | 185,646 | 175,000 | | | 175,000 | CCRF/Donations | | | - | |
| 7035 | Parks - Tara - Splash pad construction | 177,775 | 175,000 | | | 175,000 | CCRF/Donations | | | - | |
| 7033 | Parks - Chesley - Splash pad, equipment replacement | 180,156 | 175,000 | | | 175,000 | CCRF/Donations | | | - | |
| | ** CCRF, Canada Community Revitalization Fund, approved project \$525,000, 75% Funding, \$393,750, municipal portion \$131,250 funded from community donations | - | | | | | | | | | |
| 3958 | Parks - Chesley - Playground equipment | 20,000 | | | | | | | | | |
| 7410 | Parks - Chesley Trailer Park, upgrade water and hydro services | | | 60,000 | | | User Fee - Prior year surplus in reserves | | | - | |
| | Total Municipal Parks | 563,578 | 545,000 | 60,000 | | 545,000 | | | | - | |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | 2022 Budget Expenditures & Financing | | | |
|---|---|---------------------------|---------------------|--------------------------------------|------------------|------------------------------|--------------------------------|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | Recreation - Other Buildings | | | | | | |
| | Buildings - Arkwright Hall, replace furnace | | | 15,000 | | | - |
| 3985 | Buildings - Pool - Chesley, replace pool liner | 16,282 | 25,000 | | | | 25,000 |
| 5512 | Buildings - Pool - Chesley,portable pool lift | 15,227 | 36,960 | | 29,568 | CCRF | 7,392 |
| 3986 | Buildings - Pool - Tara, find and repair leaks | | 10,000 | | | | 10,000 |
| 5516 | Buildings - Pool - Tara, portable pool lift | 15,227 | 36,960 | | 29,568 | CCRF | 7,392 |
| | Total Recreation - Other Buildings | 46,735 | 108,920 | 15,000 | 59,136 | | 49,784 |
| | TOTAL RECREATION & CULTURAL SERVICES | 651,684 | 703,920 | 185,000 | 604,136 | | 99,784 |
| | TOTAL MUNICIPAL CAPITAL PROJECTS | 2,049,446 | 4,567,966 | 1,873,850 | 2,335,051 | | 2,232,916 |
| | TOTAL CAPITAL EXPENDITURES | 3,568,299 | 6,268,073 | 1,873,850 | 3,365,095 | | 2,902,979 |
| | | | | | | | 6,268,073 |
| | 2021 Capital Comparison | | 4,911,123 | | 1,662,035 | | |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|------------|----------------------------|---------------------------|---------------------|---------------------|-------------------|------------------------------|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |

Water and Sewer Services

2021 AW Water/Sewer Common Projects Carried Forward

3550 Paisley Altitude Valve

6,941

Total 2021 Water Projects Carried Forward

6,941.05

-

-

-

-

-

2021 Water Projects Carried Forward

3633 Fleet - GMC 4x4, replacement of W5 2009, price increase expected due to supply/demand

56,379

55,000

55,000

3633 Fleet - New Truck, support staff increase, price increase expected due to supply/demand

-

55,000

55,000

3632 Fleet - New pipe trailer, WT-21

9,134

10,000

10,000

3634 Equipment - Replace Antenna/Cable - Chesley & Paisley Tower

-

15,000

15,000

3634 Equipment - Replace Antenna/Cable - Tara Tower

-

15,000

15,000

3627 Equipment - Chesley - Shop - work benches, shelving, pressure washer, eavestrough and gutterguard

17,088

20,000

20,000

3713 Water Wells - A&E Water Plant - Chesley, Community Park #4 Well, drill new well, develop aquifer (replace #1)

57,148

525,000

525,000

3626 Watermains - 6ths St. SE, Chesley - 1st Ave to 2nd Ave SE

Total 2021 Water Projects Carried Forward

139,748

695,000

-

-

695,000

2021 Sewer Projects Carried Forward

3767 Pumps - Paisley - RAS Pump #1, rebuild

-

5,000

5,000

3767 Pumps - Paisley - RAS Pump #2, replace

-

5,000

5,000

3777 Pumps - Paisley - Gearbox Clairfier #1, new

31,080

25,000

25,000

3777 Pumps - Paisley - Gearbox Clairfier #1, new

31,080

25,000

25,000

3302 Pumps - Chesley - North End L.S. Pump #1, rebuild

-

12,000

12,000

3302 Pumps - Chesley - North End L.S. Pump #2, rebuild

-

12,000

12,000

3302 Pumps - Chesley - River Side L.S. Pump #1, rebuild

-

20,000

20,000

3302 Pumps - Chesley - River Side L.S. Pump #2, rebuild

-

20,000

20,000

3798 Pumps - Tara - Mill Street L.S. Pump #1, replace

22,147

20,000

20,000

3796 UV System - Install UV System (changed from a Dechlorination system)

14,493

225,000

225,000

3400 Building - PSP Coverall Building (pending completion of UV system)

65,573

75,000

75,000

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | | | | |
|---|--|---------------------------|---------------------|---------------------|-------------------|------------------------------|--------------------------------|
| 2022 Budget Expenditures & Financing | | | | | | | |
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| 3762 | Equipment - Paisley - Natural Gas Generator P.S.P. (pending Natural Gas Project) | | | 75,000 | | | - |
| 3789 | Aeration - Paisley, Digester #3 | 9,127 | 7,500 | | | | 7,500 |
| Total 2021 Sewer Projects Carried Forward | | 173,500 | 451,500 | 75,000 | - | | 451,500 |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|------------|----------------------------|---------------------------|---------------------|---------------------|----------------------|------------------------------|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |

Water Financial Plan (2022)

| | | | | | | | |
|----------------------------|---|---------|---------|---------|---|--|---------|
| 3628 | Watermains - 3rd St SW, Chesley - 4th Ave. to 5th Ave. SW, 80m, includes road portion; Sidewalk portion included in Sidewalk Rehabilitation Study | 89,097 | 79,860 | | | | 79,860 |
| | Watermains - Queen Street, Paisley - Bridge to Church, 140m | | | 142,800 | | | - |
| 3630 | Watermains - 4th Ave. SW, Chesley - 4th St. to 78th St. SW, 260m, includes road portion; Sidewalk portion included in Sidewalk Rehabilitation Study | 279,172 | 262,920 | | | | 262,920 |
| 3664 | Watermains - Francis Street, Tara - Elgin to Brook W., 280m | 2,627 | | 242,760 | | | - |
| Total Water Financial Plan | | 370,896 | 342,780 | 385,560 | - | | 342,780 |

Sewer Financial Plan (2022)

| | | | | | | | |
|----------------------------|---|---------|---------|---------|---|--|---------|
| 3783 | Equipment - Storage, Chesley - cabinet/shed (10x10) for Arena East; enclose electrical panels | 6,006 | 4,590 | | | | 4,590 |
| 3792 | Equipment - Confined Spaces, Tara; tripod, harness, etc. | 3,292 | 6,630 | | | | 6,630 |
| 3782 | Sewer - Lift Stations - Chesley, Floats for Arena East | 26,857 | 5,100 | | | | 5,100 |
| 3782 | Sewer - Lift Stations - Chesley, Arena East L.S. Pump #1 | | 15,300 | | | | 15,300 |
| 3782 | Sewer - Lift Stations - Chesley, Arena East L.S. Pump #2 | | 15,300 | | | | 15,300 |
| 3784 | Sewer - Pumping Station - Chesley, Alum Pump #1 | | 4,590 | | | | 4,590 |
| 3784 | Sewer - Pumping Station - Chesley, South End Electrical Controls | | 10,200 | | | | 10,200 |
| | Sewer - Sewer Mains - Francais St., Tara - Matilda to Brook W, 280m | - | | 71,400 | | | - |
| | Sewer - Sewer Mains - Queen St., Paisley - Bridge to Church, 140m | - | | 76,500 | | | - |
| 3746 | Sewer - Sewer Mains - 3rd Street W, Chesley - 4th Ave to 5th Ave SW, 80m, includes road portion | 102,745 | 92,100 | | | | 92,100 |
| 3748 | Sewer - Sewer Mains - 4th Ave SW, Chesley - 4th St. to 7th St. SW, 260m, includes road portion | 321,411 | 302,700 | | | | 302,700 |
| Total Sewer Financial Plan | | 460,310 | 456,510 | 147,900 | - | | 456,510 |

| Municipality of Arran-Elderslie Capital Financial Report 12/31/2022 | | | | 2022 Budget Expenditures & Financing | | | |
|---|---|---------------------------|---------------------|--------------------------------------|----------------------|------------------------------|--------------------------------|
| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | <u>New Projects - Water</u> | | | | | | |
| 3608 - Need to assess Op or Cap | Buildings - Chesley, Paisley, Tara - gas installation, heat, generators | - | 25,000 | | | | 25,000 |
| | ** locations include: Chesley - North End Lift Station, Riverside Lift Station, Riverside Shop, South End, and Water Plant; Paisley Albert Street Lift Station; Ross Street Lift Station and George Street Sewage Plant | | | | | | |
| | | | | | | | - |
| | | | | | | | |
| 3705 | Buildings - Storage, Chesley Riverside - major repairs to building | 15,744 | 85,000 | | | | 85,000 |
| 3616 | Equipment - A&E Water Plant - Rotork modulationg valve truck fill station | 2,921 | 10,000 | | | | 10,000 |
| 3629 | Equipment - A&E Water Operations - Neptune water meter equipment, efficiency/back-up to system; 2nd set | 14,172 | 12,500 | | | | 12,500 |
| 3605 | Equipment - A&E Water Operations - Hand Held Equipment, replace high range colrimeter, turbidity | 2,858 | 25,000 | | | | 25,000 |
| 3654 | Equipment - Chesley - Water Tower - install mixer for water quality and aeration; efficiencies | 24,061 | 30,000 | | | | 30,000 |
| | Reservoirs - Water Towers - replace pressure transducers | - | 5,000 | | | | 5,000 |
| 3652 | * Tara Water Tower | - | | | | | |
| 3654 | * Chesley Water Tower | - | | | | | |
| 3614 | Treatment Plant - A&E Water Plant, replace original gaskets | 1,583 | 15,000 | | | | 15,000 |
| 3614 | Treatment Plant - A&E Water Plant, Chesley, replace original dialers | 24,420 | 15,000 | | | | 15,000 |
| 3618 | Treatment Plant - Tara, replace original dialers | 425 | 15,000 | | | | 15,000 |
| 3668 | Watermains - Hamilton Street, Tara - John St. to South End, 450m, 6-8" main, roadwork with patch ashphalt | 7,660 | 42,600 | 383,400 | 31,239 | ICIP Green | 11,361 |
| | ** Investing in Canada Infrastructure Program: Green, 73.33% funding \$312,386 - approval pending | | | | | | |
| | | | | | | | |
| 3659 | Watermain - Brook Street E, Tara | 320 | | | | | |
| | Total New Projects - Water | 94,163 | 280,100 | 383,400 | 31,239 | | 248,861 |

Municipality of Arran-Elderslie
Capital Financial Report
12/31/2022

2022 Budget Expenditures & Financing

| Capital ID | Project Name & Description | 2022 Capital Expenditures | Multi Year Projects | | FINANCING | | |
|------------|---|---------------------------|---------------------|---------------------|----------------------|------------------------------|--------------------------------|
| | | | 2022 Capital Budget | 2023 Capital Budget | Grants/ Donations | Description - Funding Source | Total Reserves & Reserve Funds |
| | <u>New Projects - Sewer</u> | | | | | | |
| 3756 | Sewer- Treatment Plant Paisley- Replace Window/Door/Roofing/Heat connection natural gas | 1,974 | 50,000 | 20,000 | | | 50,000 |
| | Sewer - Lift Station, Arena East, two sewage pumps and electrical work, replacements | - | - | | | | - |
| 3766 | Sewer- Lift Station Paisley, Albert Street, SCADA System (new), remote access computer | 52,013 | 40,000 | | | | 40,000 |
| 3786 | Sewer- Lift Station Tara Mill Street New Pump | | 20,000 | | | | 20,000 |
| 3758 | Sewer- Treatment Plant Chesley- New Alum Tank | | 20,000 | | | | 20,000 |
| 3719 | Sewer- Sewer Mains Chesley Smoke Testing for Illegal Connections | | 35,000 | | | | 35,000 |
| 3722 | Sewer-Pump Station N. End - Gasket | - | | | | | |
| | Total New Projects - Sewer | 53,988 | 165,000 | 20,000 | - | | 165,000 |
| | <u>Total Water and Sewer Services</u> | 1,299,545.09 | 2,390,890.00 | 1,011,860.00 | 31,239.00 | - | 2,359,651.00 |
| | | | | | | | 2,390,890 |
| | <u>Total Capital Projects</u> | 4,867,844 | 8,658,963 | 2,885,710 | 3,396,334 | - | 5,262,630 |
| | | | | | | | 8,658,963 |

Appendix G - Summary of Reserves

Municipal Services

| Reserve Category | Sum of 2022 Balances |
|---|----------------------|
| Fire Services | 852,982 |
| 7220 - Protective Services Fire | 90,133 |
| 7222 - Fire Station - Chesley | 189,575 |
| 7223 - Fire Station - Chesley Bell Mobility | 47,064 |
| 7224 - Fire Station - Paisley | 170,619 |
| 7225 - Fire Station - Paisley Bell Mobility | 85,040 |
| 7226 - Fire Station - Tara | 170,017 |
| 7227 - Fire Station - Tara Bell Mobility | 64,463 |
| 7228 - Fire Station - Chesley/Chatsworth | 31,531 |
| 7229 - Hose Tower-Paisley | 4,540 |
| General Government | 1,062,420 |
| 7211 - Office Equipment | 46,362 |
| 7212 - Municipal Buildings | 808,180 |
| 7213 - MMAH Municipal Efficiency | 25,070 |
| 7214 - Ontario Grants | 25,151 |
| 7312 - Election Expense | (0) |
| 7313 - Employee Equity | 40,021 |
| 7314 - OPG Annual Payment | 117,635 |
| Health Services | 157,551 |
| 7241 - Paisley Clinic | 44,502 |
| 7242 - Chesley Clinic | 82,085 |
| 7340 - Doctor Recruitment | 12,112 |
| 7341 - Cannabis Legalization Fund | 15,000 |
| 7342 - Cemeteries | 3,852 |
| Planning and Development | 314,348 |
| 7370 - Economic Development | 32,912 |
| 7270 - Land Sale Proceeds | 281,436 |
| Protective Inspection | |
| 7321 - Animal Control | |
| Recreation | 937,462 |
| 7215 - Bijou/Old Town Hall | (892) |

| | |
|---------------------------------|------------------|
| 7250 - Recreation General | 7,375 |
| 7251 - Paisley Museum | 10,182 |
| 7252 - Palace | 4,000 |
| 7254 - Rec Arena/Community Ctrs | 827,404 |
| 7255 - Krug Memorial Park | 8,721 |
| 7257 - Chesley Trailer Park | 80,672 |
| 7259 - Recreation-Buildings | |
| Roadways | 2,165,142 |
| 7263 - Winter Control | 66,480 |
| 7264 - Bridges | 483,370 |
| 7265 - Equipment | 457,001 |
| 7266 - Roads | 868,144 |
| 7291 - Gravel Pit | 290,148 |
| Sick Leave | 484,364 |
| 7311 - Accumulated Sick Leave | 484,364 |
| Waste Disposal | 95,226 |
| 7280 - Landfill - Paisley | 2,570 |
| 7281 - Landfill - Paisley | 92,656 |
| Working Capital | 2,863,075 |
| 7210 - Working Capital | 2,863,075 |
| Grand Total | 8,932,570 |

Building, Water, Sewer and Storm Services

| Reserve Category | Sum of 2022 Balances |
|--------------------------------------|----------------------|
| Building Permits | 306,603 |
| 7307 - Building Code-Permit Fees | 306,603 |
| Sanitary Sewers | 3,715,230 |
| 7231 - Sanitary Sewers | 3,715,230 |
| Waterworks | 8,518,949 |
| 7232 - Water | 8,408,458 |
| 7233 - Water/Sewer - Arran-Elderslie | 110,492 |
| Stormwater | 26,336 |
| 7234 - Stormwater | 26,336 |
| Grand Total | 12,567,119 |
| Total Reserves | 21,499,689 |

Appendix G - Summary of Reserve Funds

Discretionary Reserve Funds

| | |
|------------------------------|-----------|
| 03-3016 Community Well Being | 6,723.10 |
| 03-3012 Paisley LACAC | 21,831.58 |
| 03-3005 Paisley Parks | 1,726.77 |
| 03-3007 Paisley Museum | 13,160.06 |

| | |
|--------------|-------------------------|
| Total | <u>43,441.51</u> |
|--------------|-------------------------|

Obligatory Reserve Funds

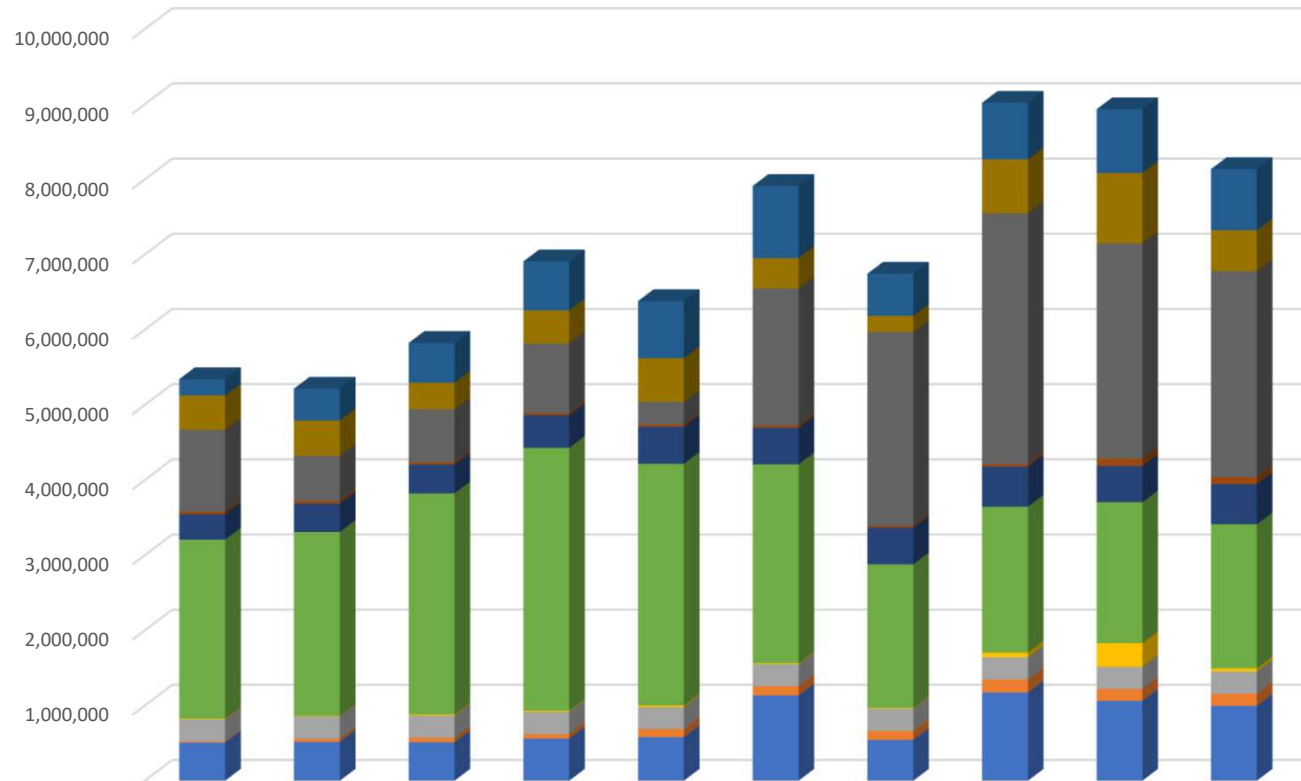
| | |
|--|------------|
| 03-3008 Paisley Parks Subdiv - Rentrag | 23,169.71 |
| 03-3010 Arran Parkland | 5,729.25 |
| 03-3014 Gas Tax/CCBF | 523,674.90 |
| 03-3017 Mainstreet Revitalization | 1.04 |
| 03-3015 OCIF | 875,787.07 |

| | |
|--------------|----------------------------|
| Total | <u>1,428,361.97</u> |
|--------------|----------------------------|

| | |
|----------------------------|----------------------------|
| Total Reserve Funds | <u>1,471,803.48</u> |
|----------------------------|----------------------------|

Appendix G

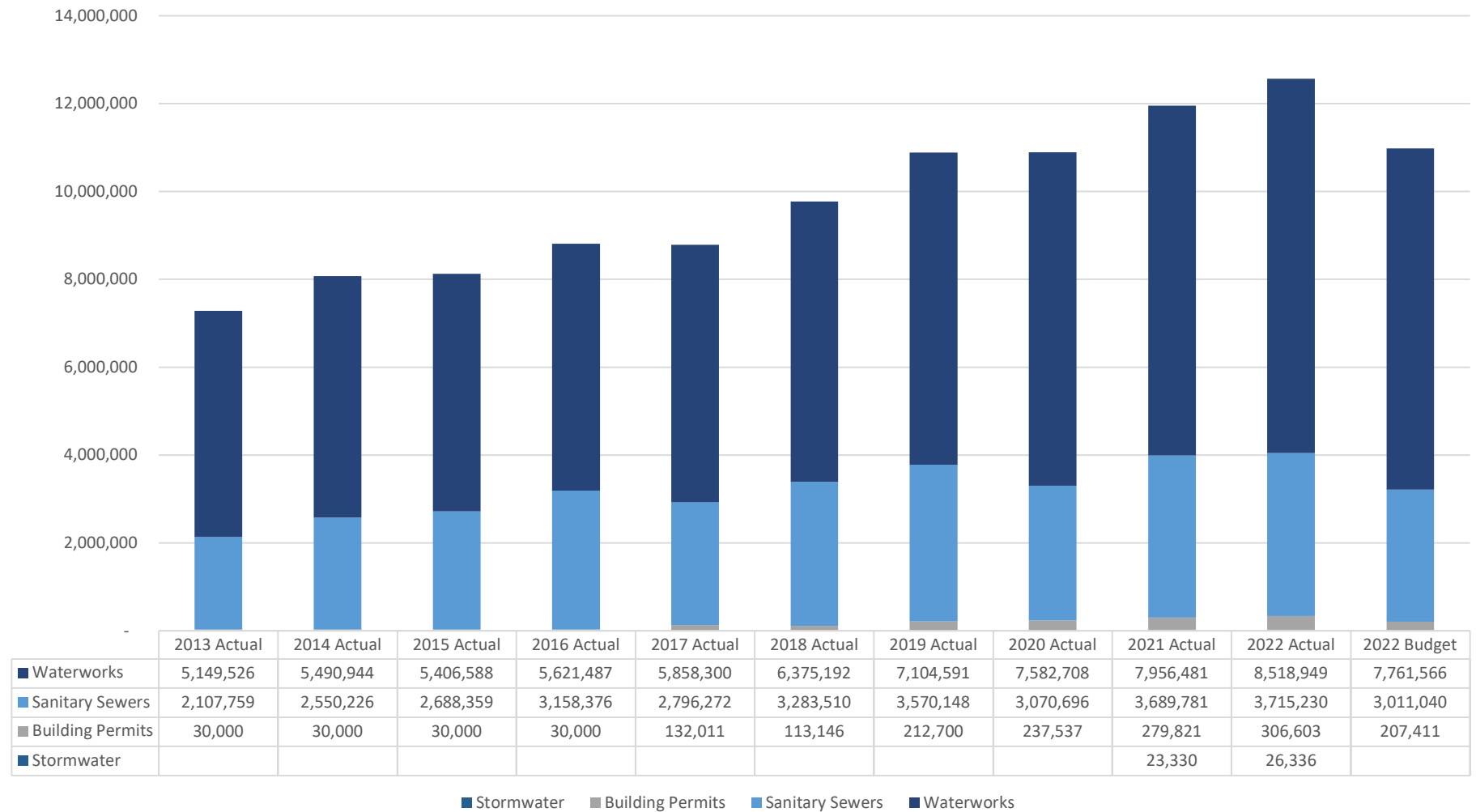
History of Municipal Reserves funded by Taxation
2013 to 2022



| | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Actual | 2022 Budget |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Fire Services | 217,498 | 422,964 | 528,875 | 650,578 | 759,811 | 959,328 | 561,363 | 753,772 | 848,442 | 813,231 |
| Recreation | 456,837 | 471,854 | 357,457 | 442,196 | 582,456 | 404,304 | 213,202 | 716,619 | 937,462 | 546,645 |
| Working Capital | 1,087,201 | 600,261 | 702,203 | 922,623 | 301,060 | 1,823,010 | 2,574,677 | 3,340,041 | 2,863,075 | 2,737,452 |
| Waste Disposal | 35,909 | 35,909 | 29,846 | 29,846 | 29,846 | 29,846 | 29,846 | 29,846 | 95,226 | 94,570 |
| Sick Leave | 337,050 | 375,667 | 382,486 | 433,565 | 491,080 | 487,436 | 487,436 | 533,520 | 484,364 | 533,520 |
| Roadways | 2,384,803 | 2,448,897 | 2,942,160 | 3,498,432 | 3,215,995 | 2,645,522 | 1,909,823 | 1,940,633 | 1,874,994 | 1,916,747 |
| Protective Inspection | | | | | | | | | | |
| Planning and Development | 9,655 | 9,155 | 16,030 | 15,530 | 21,754 | 13,192 | 10,000 | 62,912 | 314,348 | 42,912 |
| Other and Unspecified | 292,054 | 292,054 | 292,054 | 292,054 | 292,054 | 292,054 | 292,054 | 294,687 | 294,687 | 294,687 |
| Health Services | 15,080 | 42,841 | 62,379 | 62,379 | 106,672 | 123,323 | 123,323 | 172,911 | 157,551 | 161,182 |
| General Government | 506,065 | 515,838 | 509,719 | 560,289 | 579,961 | 1,133,722 | 542,778 | 1,173,645 | 1,062,420 | 995,360 |

Appendix G

History of Reserves funded by User Fees (Building, Water, Sewer & Storm) 2013 to 2022



Appendix H

Financial Report - Statement of Financial Position
As of December 31, 2022

| | Operating | Capital | Consol. | Reserve | Total |
|---|--------------|-------------|-----------|----------------|----------------|
| | Fund | Fund | Boards | Fund | |
| Cash and Investments | 20,210,949 | 0 | 110,263 | 1,150,482 | 21,471,694 |
| Accounts Receivable | 3,016,824 | 0 | 58,750 | 0 | 3,075,574 |
| Inventory for Sale | 0 | 0 | 4,598 | 0 | 4,598 |
| Long-term Receivables | 286,816 | 0 | 0 | 0 | 286,816 |
| Accounts Payable and Accrued Liabilities | (1,192,059) | 0 | (29,960) | 0 | (1,222,019) |
| Other Liabilities | (1,169,843) | 0 | 0 | 0 | (1,169,843) |
| Inventory of Supplies | 86,368 | 0 | 0 | 0 | 86,368 |
| Prepaid Expenses | 52,941 | 0 | 7,108 | 0 | 60,049 |
| Tangible Capital Assets | 39,340,396 | 0 | 130,164 | 0 | 39,470,560 |
| Investment in Tangible Capital Assets | (39,339,076) | (3,596,826) | (130,164) | 0 | (43,066,066) |
| Unfunded Post Employment Benefits | 391,971 | 0 | 0 | 0 | 391,971 |
| Unfunded Solid Waste Closure and Post Closure Costs | 4,717 | 0 | 0 | 0 | 4,717 |
| General Operating Surplus | 3,596,826 | 0 | (19,052) | 0 | 3,577,774 |
| Fire Surplus | (277) | 0 | 0 | 0 | (277) |
| Reserve and Reserve Funds | (21,495,836) | 0 | (131,706) | (1,092,161) | (22,719,703) |
| Due to/from Revenue Fund | 0 | 0 | 0 | 21,406 | 21,406 |
| Due to/from Revenue Fund | 0 | 3,596,826 | 0 | 0 | 3,596,826 |
| Due to/from Capital Fund | (3,581,736) | 0 | 0 | 0 | (3,581,736) |
| Due to/from Reserve Fund | (205,124) | 0 | 0 | 0 | (205,124) |
| Due to/from Revenue Fund | 0 | 0 | 0 | 147,238 | 147,238 |
| Due to/from Oblig Revenue | 0 | 0 | 0 | 42,796 | 42,796 |
| Transfer from Revenue | 0 | 0 | 0 | (4,151) | (4,151) |
| Total Balance Sheet | 3,857 | 0 | 1 | 265,610 | 269,468 |



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRW.23.17 Accessible Parking Space in Tara

Report from: Scott McLeod, Public Works Manager

Appendices: Appendix A – Location Photographs

Recommendation

Be It Resolved that Council hereby,

1. Directs Staff to amend Schedule "H" to By-Law 46-2020 being a Bylaw to Regulate Traffic and Parking to include a designated disabled persons parking space on the north side of Matilda Street, west of Yonge Street in Tara; and
2. Support the installation of a designated disabled persons parking space in the spring of 2024 on the north side of Matilda Street, west of Yonge Street in Tara.

Report Summary

The intent of this report is to provide Council with information regarding the addition of an Accessible Parking Space on the north side of Matilda Street adjacent to the Bank of Montreal in Tara.

Background

At a previous Council meeting, the topic of a designated accessible parking space in close proximity to the Bank of Montreal in Tara was brought forward for review. Staff have investigated the possibilities of this request and outlined the options below:

- Requested placement: Yonge Street North, Tara
 - Staff proposal: Matilda Street, Tara
-

Analysis

Accessible parking spaces in Arran-Elderslie are governed under By-Law 46-2020 – A Bylaw to Regulate Traffic and Parking. The following spaces in Tara are designated exclusively for the use of disabled persons who have been issued and clearly display in accordance with the Highway Traffic Act and the regulations there under, a disabled persons parking permit and these spots shall be signed as such:

- Two (2) spaces located on each side of the Arena/Community Centre entrance fronting Hamilton Street;
- One (1) space located in the municipal parking lot on 24 Yonge Street North.

Any changes to the Designated Disabled Persons Parking Spaces will require a change to Schedule “H” in the Traffic and Parking By-Law.

By-Law 46-2020 also prescribes that no person shall park a vehicle on any highway within nine (9) metres (30 feet) of an intersecting roadway and the Ontario Traffic Manual also stipulates that disabled parking spaces should have access to a nearby curb cut or ramp for wheelchair access. Spaces should be at least 3.7m wide which includes an unobstructed area of 1.0m wide adjacent to allow the driver or passenger access to operate a wheelchair between the parked vehicles.

Ontario Regulation 191/11 made under the Accessibility for Ontarians with Disabilities Act, 2005 lays out the standards for maintaining compliance with accessibility requirements when constructing new or developing existing off-street and on-street parking spaces. Although there are specifications for off-street parking, the only requirement for on-street parking is that Designated Public Sector Organizations must consult with the public and persons with disabilities. However, since this is not a substantial redevelopment and only the addition of one space, the project would be exempt.

The requested placement of an additional accessible parking space at the front of the Bank of Montreal at 42 Yonge St N, Tara. Currently, at this location, there is only a ramp at the intersection corner which is approximately 50 feet from the closest parking space. To facilitate a space, the curb would need to be cut and a ramp installed, along with painting of the space and the installation of signage.

Staff propose creating an additional accessible parking spot around the corner on the north side of Matilda Street. This location does not have a curb and the sidewalk is flush with the street. This location is also directly adjacent to the accessible ramp for the Bank of Montreal. Utilizing this space would only require painting and the installation of signage. Staff recommend proceeding with the installation in Spring of 2024 so that line painting can be completed with the other spring line painting to reduce costs.

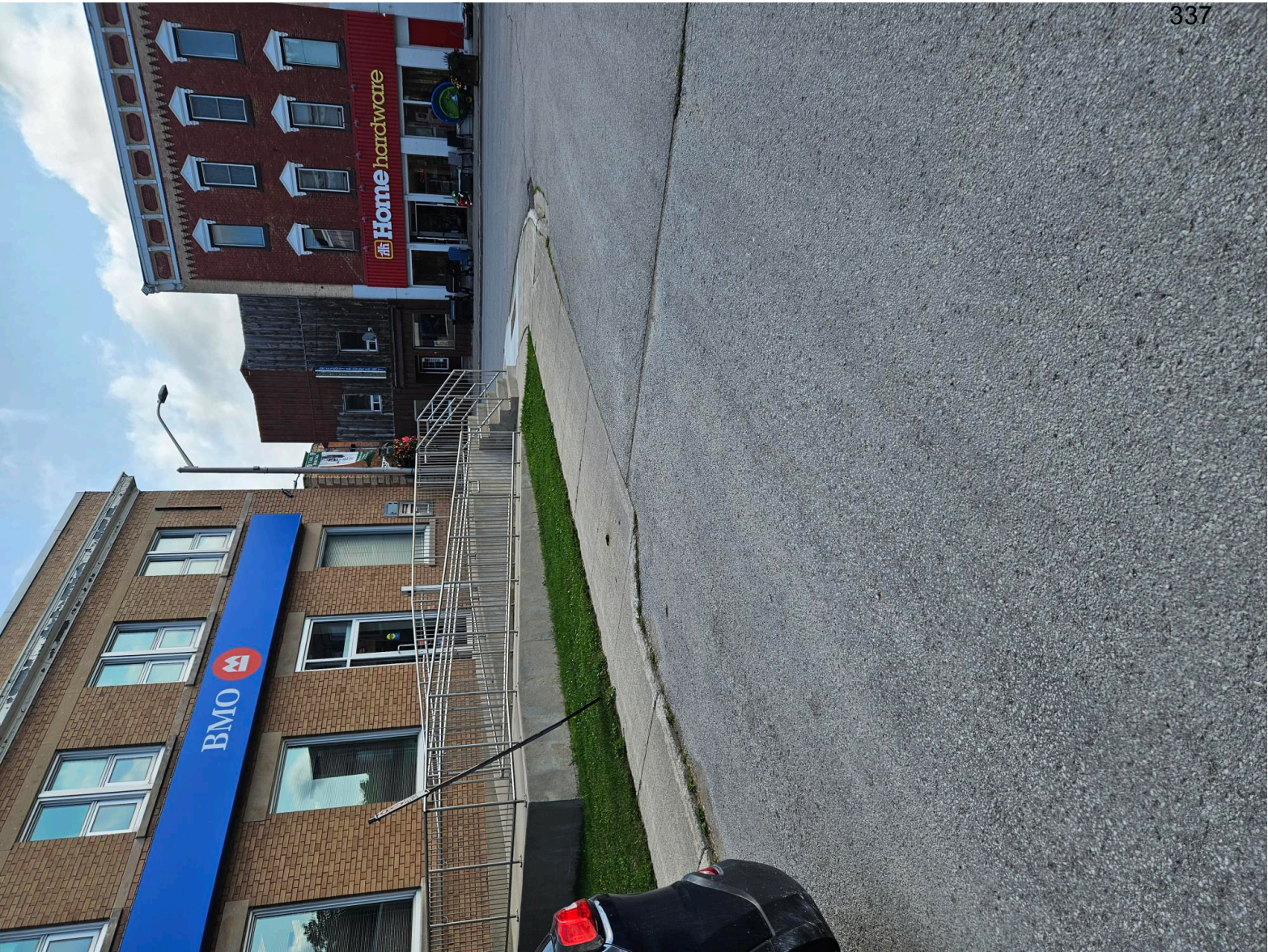
Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

Staff anticipate that the costs associated with this project will not exceed \$1,000.00 and will be financed through the 2024 operating budget Transportation – Parking – Material & Supplies – 01-2540-4340.

Approved by: Sylvia Kirkwood, Chief Administrative Officer









The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRW.23.15 Award Fuel Tender

Report from: Scott McLeod, Public Works Manager

Appendices: None

Recommendation

Be It Resolved that Council hereby,

1. Award the 2023 Fuel Tender to MacDonnell Fuels Ltd. for the supply and delivery of fuel for the rack price as follows:
 - i. Arran Shop – 205 Mill Street Tara
 - Dyed Diesel
 - Clear Diesel
 - Gasoline
 - ii. Elderslie Shop – 1921 Bruce Road 10, Chesley
 - Dyed Diesel
 - Clear Diesel
 - iii. Paisley Shop – 281 Alma St, Paisley
 - Dyed Diesel
 - Clear Diesel, and;
 2. Directs Staff to enter into a contract with MacDonnell Fuels Ltd., for a three (3) year term with the option to extend the contract to a maximum of five (5) years for the supply and delivery of fuel.
-

Report Summary

The intent of this report is for Council to award the 2023 fuel tender to MacDonnell Fuels Ltd.

Background

Bruce County provided lower tiered municipalities in the County with the opportunity to join in on the tender process for the Supply and Delivery of Various Fuel Products in an effort to obtain competitive pricing to support municipal fuel needs. Arran-Elderslie, along with the Municipality of Kincardine partnered with Bruce County. The tender period opened on June 1, 2023 and closed on July 11, 2023.

Analysis

The rack price of fuel is the price at which refineries sell fuel to their various clients. This fuel tender was based off the rack price at the time the tender was issued. From the rack price, retailers add their delivery and other overhead costs to the rack price which forms the unit price per litre exclusive of HST. This cost will fluctuate based on daily changes to the rack price but the delivery and overhead costs will remain the same for the length of the contract. The tendered price also includes the supply and installation of a loaner tank for each fuel type required at each location.

The pricing is valid for a three (3) year term with an option to extend the contract to five (5) years.

The following chart highlights the delivery and overhead costs as well as the total unit price per litre exclusive of HST. The proposal includes only the bulk tanks that we currently have in place. Gasoline for the Chesley and Paisley areas is purchased through the local gas station and those arrangements will remain in place.

| | Rack price at time of Tender | Atlantic Petroleum & Mineral Resources, Inc | | MacDonnell Fuels Ltd. | | McDougall Energy Inc. | | UPI Energy FS | | |
|---|------------------------------|---|----------------------------|-----------------------|----------------------------|-----------------------|----------------------------|---------------------|----------------------------|--|
| | | Delivery & OH Costs | Total Unit Price per Litre | Delivery & OH Costs | Total Unit Price per Litre | Delivery & OH Costs | Total Unit Price per Litre | Delivery & OH Costs | Total Unit Price per Litre | |
| Arran Shop 205 Mill Road Tara (Invermay) | | | | | | | | | | |
| Diesel Clear | \$1.12 | \$1.26 | \$2.47 | \$0.00 | \$1.21 | \$0.00 | \$1.21 | \$0.07 | \$1.28 | |
| Diesel Dyed | \$1.12 | \$0.98 | \$2.10 | \$0.00 | \$1.12 | \$0.00 | \$1.12 | \$0.07 | \$1.19 | |
| Gasoline | \$1.29 | \$1.28 | \$2.57 | \$0.00 | \$1.29 | \$0.00 | \$1.29 | \$0.07 | \$1.36 | |
| Elderslie Shop 1921 Bruce Road 10 Chesley | | | | | | | | | | |
| Diesel Clear | \$1.12 | \$1.12 | \$2.33 | \$0.00 | \$1.21 | \$0.00 | \$1.21 | \$0.07 | \$1.28 | |
| Diesel Dyed | \$1.12 | \$1.21 | \$2.33 | \$0.00 | \$1.12 | \$0.00 | \$1.12 | \$0.07 | \$1.19 | |
| Paisley Shop 281 Alma St. Paisley | | | | | | | | | | |
| Diesel Clear | \$1.12 | \$1.66 | \$2.87 | \$0.00 | \$1.21 | \$0.00 | \$1.21 | \$0.07 | \$1.28 | |
| Diesel Dyed | \$1.12 | \$3.25 | \$4.37 | \$0.00 | \$1.12 | \$0.00 | \$1.12 | \$0.07 | \$1.19 | |

MacDonnell Fuels Ltd and McDougall Energy Inc. both provided equal pricing, proposing to only charge the rack price with no additional delivery or overhead expenses.

Currently, MacDonnell Fuels Inc. provides clear diesel, dyed diesel and gasoline for the Arran Shop. As a result, Staff recommend that the contract be awarded to MacDonnell Fuels Ltd for the supply of both clear and dyed diesel at the Elderslie Shop and Paisley Shops.

MacDonnell Fuels has indicated that they anticipate tank installation will take place the last week of August, with the contract term beginning September 6, 2023.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

Currently we are charged \$0.018 above the rack price for fuel in the Arran Shop and \$0.10 above the rack price in Elderslie and Paisley. MacDonnell proposes no additional delivery or overhead fees which is where the anticipated saving will be seen. This however, is completely dependent on the rack price.

Fuel purchases will continue to be allocated to the appropriate accounts within the operating budget of the respective departments.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRW.23.16 Wall Addition to Chesley Cemetery Columbarium

Report from: Scott McLeod, Public Works Manager

Appendices: Appendix A - 3D View of Structure

Appendix B – Current Columbarium Structure

Recommendation

Be It Resolved that Council hereby,

1. Approve the purchase of a 48 niche curved wall columbarium structure to be single sourced from CFC Supply in the amount of \$25,877.00 including HST;
2. That the purchased be financed through the capital budget account 23-HLTH-0004 BLDG; and
3. That this purchase be exempt in accordance with Article 4.7 of By-law No. 59-09, Purchasing Policies and Procedures, as amended.

Report Summary

The intent of this report to receive Council approval to proceed with a 48 niche curved wall addition to the Chesley Cemetery Columbarium.

Background

In 2016, Council approved the installation of a 72 niche Columbarium structure in the Chesley Cemetery which included the installation of a concrete pad with stamped concrete to support the structure. In 2018, the same structure was installed in the Hillcrest Cemetery in Tara.

Each niche is 12" x 12" x 12" capable of holding 2 urns. The door of the niche is engraved similar to a monument placed on a cemetery plot.

Analysis

The current Columbarium has become very popular and is now at 75% capacity. Staff recommend that a 48 niche curved wall extension be added to the north side of the columbarium.

At the time of the original structure installation, the concrete and footing were poured to support future expansion based on the structure specifications. Staff recommend that the project be single sourced to the original supply company, CFC Supply, so that no additional concrete work will be required.

Staff have been in contact with CFC Supply, and they have indicated that delivery and installation of the 48 niche curved wall structure will be approximately 16 weeks, which would see the structure installed in November. This will provide Staff the time to review the cemetery fee structure and make a recommendation of the fees to be charged for the purchase of a niche in the new structure.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

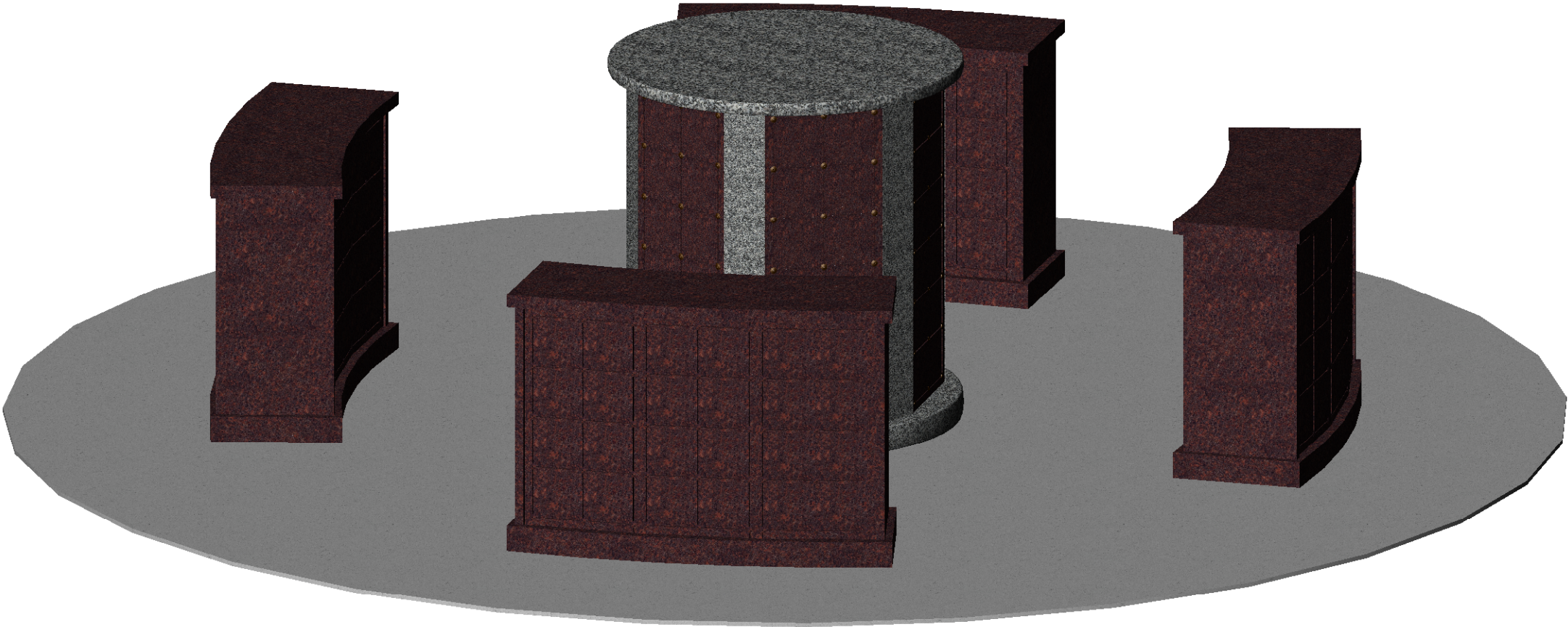
The expansion to the Columbarium was included in the 2023 Capital Budget and \$32,300 was allocated to the project.

The cost to supply, deliver and install the structure is \$25,877.00 including HST.


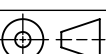
Approved by: Sylvia Kirkwood, Chief Administrative Officer

| ITEM NO. | PART NUMBER | DESCRIPTION | QTY. |
|----------|-------------------|--------------------------------|------|
| 1 | Q48 | Q48 QUARTER ROUND | 4 |
| 2 | C72-12-FLAT-TOP-T | C72 FLAT TOP WITH TRIM COLUMNS | 1 |

| REVISIONS | | | | 345 |
|-----------|-----------------|------------|----------|-----|
| REV. | DESCRIPTION | DATE | APPROVED | |
| 01 | INITIAL RELEASE | 10/13/2015 | DM | |



3D VIEW
SCALE: NTS

| | | | | | | | | | | |
|---|--|---|--|--|---------------------------|-------|------------|-------------|----------|--------------|
| <p>PROPRIETARY AND CONFIDENTIAL</p> <p>THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF KMI COLUMBARIA. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF KMI COLUMBARIA IS PROHIBITED.</p> | |  | | | TITLE: ALTERNATIVE DESIGN | | | | | |
| | | UNLESS OTHERWISE SPECIFIED: | | | NAME | DATE | SIZE | DWG. NO. | REV | |
| | | DIMENSIONS ARE IN INCHES FRACTIONAL $\pm 1/64$ ANGULAR: MACH $\pm 1^\circ$ BEND $\pm 1^\circ$ TWO PLACE DECIMAL $\pm .030$ THREE PLACE DECIMAL $\pm .010$ | | | | | | | | |
| | | INTERPRET DIM AND TOL PER ASME Y14.5M - 1994 THIRD ANGLE PROJECTION | | | DRAWN | QMINX | 10/13/2015 | B | SHORES-1 | 01 |
| | |  | | | CHECKED | | | | | |
| | | | | | ENG APPR. | DM | 10/13/2015 | SCALE: 1:32 | | SHEET 1 OF 2 |





The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Julie Hamilton, Deputy Clerk

Meeting Date: August 14, 2023

Subject: SRDPCLK.23.02 By-Law Enforcement Update – January to June, 2023

Attachments: None.

Report Summary

The intent of this report is to provide Council with a six-month update on by-law enforcement efforts within the Municipality from January 1 to June 30, 2023.

Background

James Special Services (JSS) has been providing bylaw enforcement services for the Municipality since September of 2021. The current contract provides for 24 hours per week of enforcement services, to support the Building Department. In 2023, Council approved JSS to provide animal control services as required.

Analysis

The following charts provide details on by-law enforcement activity from January 1 to June 30 of 2023. It should be noted that identifiable information for specific properties and/or complaints has not been provided for confidentiality reasons.

Chart A highlights the number and type of calls that have been received. By-law complaints and calls for follow-up continue to be high. The municipality column represents phone calls made from the municipality to JSS regarding issues or inquiries received.

Once a complaint has been received by JSS and a file created the matter is handled by them directly and any updates on the status, actions or progress are not provided so as to maintain confidentiality.

All by-law enforcement files are matters that are sensitive in nature and must be handled confidentially to ensure the integrity of the investigation remains intact should the file escalate into a matter of litigation.

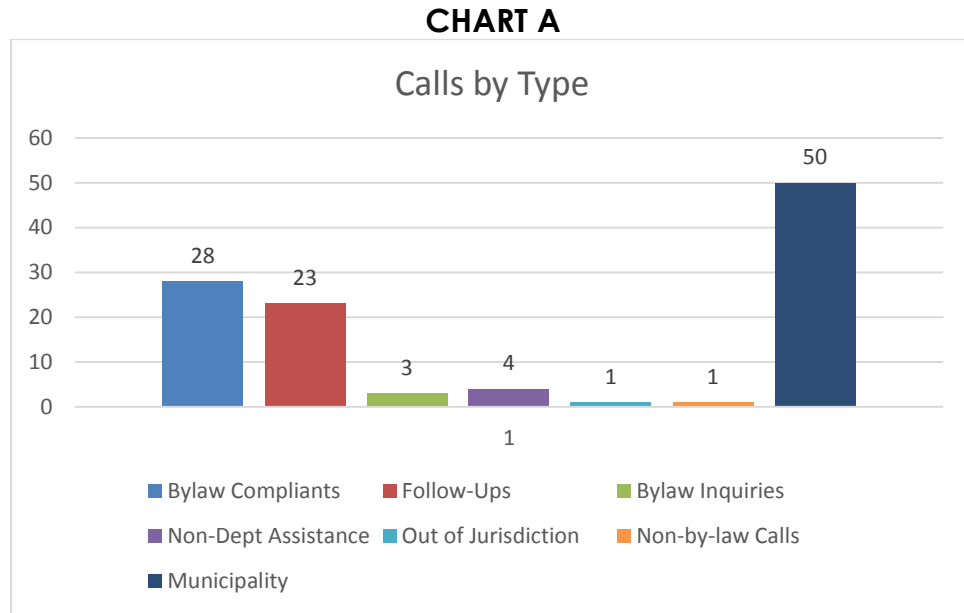


Chart B outlines the hours that are spent dealing with matters in various categories. Tidy Yards Bylaw enforcement accounts for the majority of hours. This includes travel, investigation, follow up visits and processing letters, orders and other documentation and notes. The Tidy Yards Bylaw is used for offences such as litter and debris, overgrowth, and other unsightly property conditions. It is enforceable under the Municipal Act and provides the opportunity to proceed with clean up and penalties if compliance is not gained. Property Standards is similar however it is enforceable under the Building Code Act and provides the opportunity to issue orders in accordance with the regulations.

Also noted, is 150 hours allocated to parking enforcement, with the majority of those hours being for winter parking patrols. There has also been parking patrols undertaken at the Tara Elementary School during pickup and drop off times as well as some downtown parking due to a few complaints that have been received. To enforce the 2-hour parking limitation, JSS must patrol and mark tires and then return 2 hours later to investigate. They attempt to complete this as time allows due to the current case load and hours available.

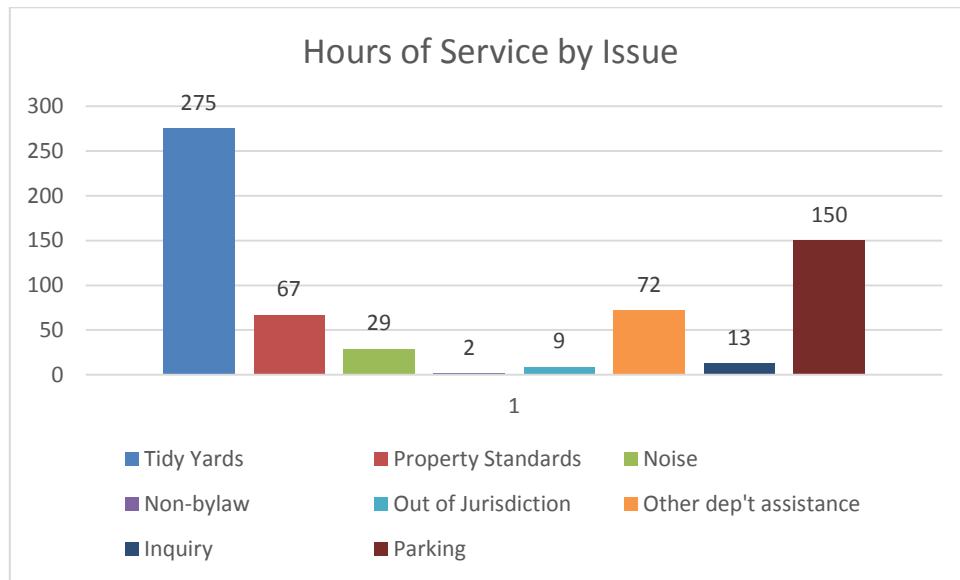
CHART B

Chart C highlights the investigations that have been undertaken by type, again with the majority being related to Tidy Yards and Property Standards Bylaws. All paused files were reopened in April and compliance has been met on many of the files.

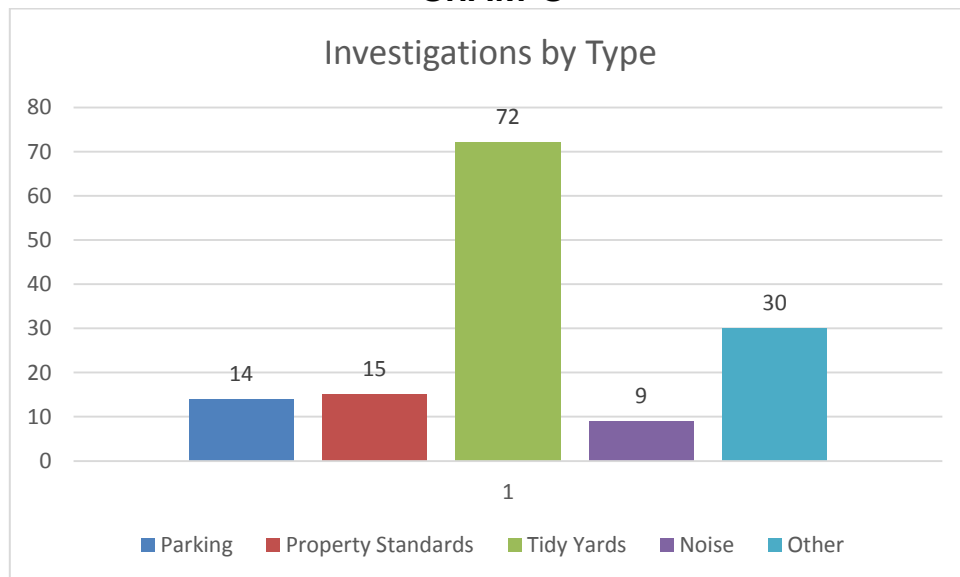
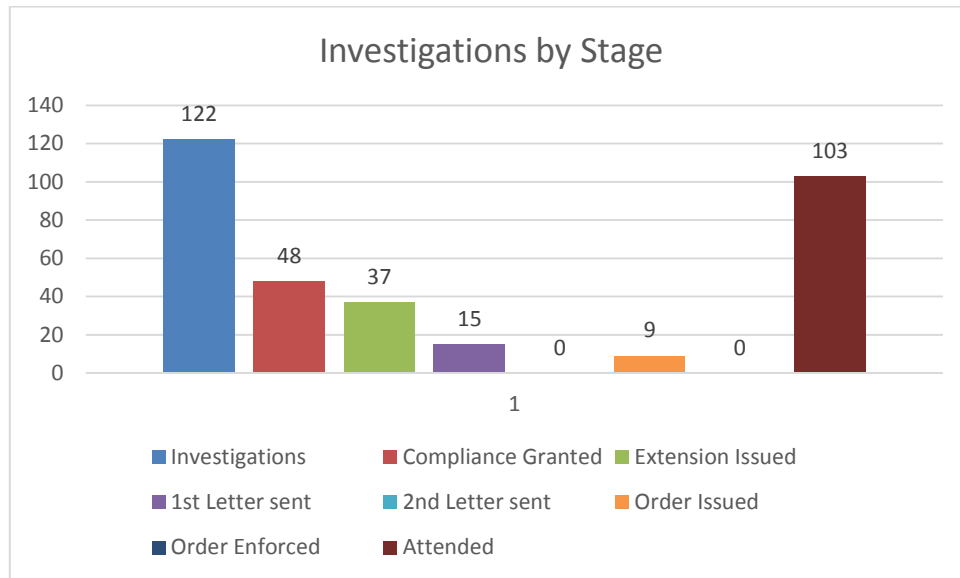
CHART C

Chart D provides an overview of the stages of investigation. In the first six-months of 2023, there have been 122 investigations and compliance has been met on 48 files. In many cases, compliance has been met without the need to issue any letters or orders. JSS has attended 103 properties based on calls received. Many matters are resolved expeditiously due to the professional and courteous demeanor of JSS Officers when dealing with by-law enforcement matters.

CHART D

In the spring of 2023, Council approved the addition of animal control services to JSS on an ad-hoc basis. This partnership has proven to be advantageous to the municipality. Moving forward, JSS will be providing regular statistics on animal control matters for Council's information.

All complaints regarding bylaw and animal control matters should be made by the complainant themselves directly to JSS. There are several methods of submitting complaints to make the process accessible to everyone. The following methods for complaint submission are available and the details of complaints are kept confidential:

- Citizen Request Portal via the Municipal website
- By email directly to JSS at bylaw@arran-elderslie.ca
- By visiting the office and submitting complaints in writing. Complaint forms are available or written submissions on paper with the name and contact details of complainants will also be accepted.
- By calling JSS directly at 226-910-1322

Link to Strategic/Master Plan

6.4 Leading Financial Management

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding

By-Law Enforcement contracted services have been budgeted in the Operating Budget for 2023 at \$46,954.00 and to date have totaled \$25,076.17. It should be noted that the total amount spent is reflective of costs incurred to the end of July.

In addition, Animal Control contracted services have been budgeted for 2023 at \$11,861.00 and to date total expenditures are \$2,939.52

Approved By: Sylvia Kirkwood, CAO



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRREC 23.13 Chesley Community Centre Rooftop Unit

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: None.

Recommendation

Be It Resolved that Council hereby,

1. Accept the quote from Mid-West Refrigeration Ltd., in the amount of \$ 66,841.31 inclusive of applicable taxes for the replacement of the Chesley Community Centre rooftop unit,
2. That the funds be transferred from Reserve #7254 Rec Arena/Community Centres in order to proceed with the project in 2023, and
3. Provide 2024 pre-budget approval, to be financed through Capital account 02-3931-4300 Chesley Community Centre/Arena.

Report Summary

To outline the quotations received for the replacement of the rooftop unit at the Chesley Community Centre.

Background

The rooftop unit that supports the community hall portion of the Chesley Community Centre has reached the end of its useful life. Staff began having issues with the unit in February and it has been repaired on two (2) occasions. It was determined that the unit was no longer serviceable and is in need of replacement.

A Request for Quotation to replace the unit closed on August 4, 2023 and two (2) quotes were received.

Analysis

The quotes received are as follows:

Mid-West Refrigeration Ltd. \$ 59,151.60 plus HST

Quote includes the supply, delivery, and installation of a 20 ton, York Large Sunline Single Packaged R-410A Air conditioner. The unit comes with factory warrant of thirty days for labour, one (1) year for parts, five (5) years for compressor and ten (10) years for the heat exchanger. There is an option for an extended five (5) year warranty that would cost an additional \$ 3,700.00 plus HST. It is anticipated that the delivery and installation will take place within two (2) weeks of approval.

L-Ray Plumbing and Heating Ltd. \$ 67,348.00 plus HST

Quote includes the supply, delivery, and installation of a 20 ton, Lennox natural gas heating unit. The unit delivery times in approximately six (6) weeks.

Both quotations include removal of the existing unit and the crane required to remove and install the new unit.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

At the time of 2023 budget deliberations, it was not known to staff that this unit would require replacement. As this is the only source of heat for the Community Hall, the unit is necessary for the space. Staff are requesting 2024 pre-budget approval to ensure that the unit can be replaced prior to the fall/winter.

The total cost, including tax, of this unit is \$ 66,841.31 (this is not reflective of the HST rebate) and will be finance through Capital Account 02-3931-4300 Chesley Community Centre/Arena.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: Award Arena Water Treatment

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: None.

Recommendation

Be It Resolved that Council hereby,

1. Award Arena Water Treatment Request for Proposal to Jutzi Water Technologies for one year rental amount of \$ 6,990.00 plus HST, to be financed through the community centre's ice plant operations accounts.

Report Summary

To provide the results of the Arena Water Treatment Request for Proposal and sign a one (1) year agreement with Jutzi Water Technologies for condenser water treatment services for each municipal community centre. The three (3) year agreement with the current supplier expires in September 2023.

Background

The condensers within each community centre require water treatment services to mitigate the potential for system failure and legionnaires disease. Water treatment solutions remove minerals and scale in the water, which helps the equipment run more efficiently and have clearer ice.

A Request for Proposal for water treatment services in each municipal community centre closed on August 9, 2023. The document requested annual costs associated with chemicals and monitoring along with an option to purchase or rent any equipment required to manage to chemicals.

Analysis

The document was posted on the Municipal website and Biddingo, an online government contract portal. Two (2) bid proposals were received:

| | Chem-Aqua | Jutzi Water Technologies |
|-----------------------------------|--------------------------|---------------------------------|
| Equipment to Purchase | \$ 5,532.00 per facility | \$ 5,000.00 per facility |
| Equipment to Rent | N/A | \$100.00 per month per facility |
| Annual Fees & Monitoring | \$ 6,000.00 | \$ 3,390.00 |
| Total (with purchasing equipment) | \$ 22,596.00 plus HST | \$ 18,390 plus hst |
| Total (with renting equipment) | N/A | \$ 6,990.00 plus hst |
| Contract Term | Three Years | One Year |

Staff are recommending entering into an agreement with Jutzi Water Technologies for a one (1) year term utilizing rental equipment. Staff can then evaluate the effectiveness of equipment and products and follow up with a recommendation to Council regarding purchasing equipment.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

The cost involved with water treatment is incorporated into each facility's ice plant operations account. The monthly financial impact per facility is \$210.00. Staff have accounted for this cost within the 2023 operating budget and will continue to incorporate these costs within the 2024 operating budget.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: August 14, 2023

Subject: SRFIRE.23.06 Paisley Firehall Land Pre-Clearance Contract Award

Report from: Steve Tiernan, Fire Chief

Appendices: None

Recommendation

Be It Resolved that Council hereby,

1. Awards the quote to Ed Karcher Construction Ltd. in the amount of \$8,423.75 plus HST for the grubbing and stripping of topsoil, piling of any brush and the installation of a silt barrier fence of 165 feet on Canrobert Street and 270 feet on Queen Street; and
2. The work to be financed from the 2023 capital project 22-FIRE-0004 BLDG Paisley Fire Hall Construction.

Report Summary

Council supported a previous Paisley Firehall Sub-Committee recommendation that the pre-clearing of the land proposed for the future firehall site be started. This would assist in the future construction of the firehall and allow for the possibility to receive fill from projects being completed within the Municipality.

Background

Chief Tiernan, at the direction of Council, proceeded with inviting and meeting with contractors to discuss the scrubbing and clearing of the proposed land for the new Paisley Station 80 Firehall. Initially, five (5) contractors were contacted, with three (3) contractors providing a quotation to the request.

Analysis

After discussions, and on-site meetings with each of the contractors, three (3) quotes were received:

- | | |
|----------------------------------|----------------------|
| • Ed Karcher Const Ltd | \$ 8,423.75 plus HST |
| • M.E.I. Paving Contractors | \$ 9,390.00 plus HST |
| • Ron Nickason Construction Ltd. | \$11,000.00 plus HST |

All quotes are within the budgeted amount identified in the approved Paisley Firehall Pre-land preparation budget line.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Fire Master Plan, 2020

15.4 – Council considers replacing the Paisley and District Station with a new facility to meet current and future municipal and legislative requirements.

Financial Impacts/Source of Funding/Link to Procurement Policy

The 2023 capital budget, project i.d. 22-FIRE-0004 BLDG-Paisley Fire Hall Construction, was approved for \$310,000 for the preparation of the site and the sewer/water service extension.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 31–2023

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS
AMENDED
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE)
RE: ARRAN CON 7 PT LOTS 29 AND;30 PLAN 15 LOT 41 PT LOT 42;RP 3R7363
PARTS 1 AND 2, 46 Bruce Road17

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by rezoning a portion of those lands known as 46 Bruce Road 17, legally described as ARRAN CON 7 PT LOTS 29 AND 30 PLAN 15 LOT 41 PT LOT 42;RP 3R7363 PARTS 1 AND 2, from General Agriculture ‘A1’ zone to General Agriculture ‘A1-31-2023-H1’ zone of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 6.4 thereof:

A1-31-2023-H1’

.31 Notwithstanding their General Agriculture ‘A1’ zoning designation, those lands delineated as A1-31-2023-H1 on Schedule ‘A’ to this By-law shall be used in compliance with the ‘A1’ zone provisions contained in this by-law, excepting however:

- i. Micro-Cultivation and Micro-Processing Cannabis Facility shall be an additional permitted use;
 - ii. The maximum building footprint of the Micro-Cultivation and Micro-Processing Cannabis Facility shall be 470 square metres;
 - iii. The retail sale of cannabis is not permitted on this site; and
 - iv. A Micro-Cultivation and Micro-Processing Cannabis Facility is defined as:
 - a. The growing of cannabis plants for the production of seeds and fresh and dried cannabis; and
 - b. Processing activities including finished product packaging of dried flower
3. THAT the property is designated as a site plan control area as per Section 41 of the *Planning Act, R.S.O. 1990, as amended*.

- 4. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this 14th day of August, 2023.

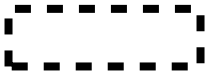
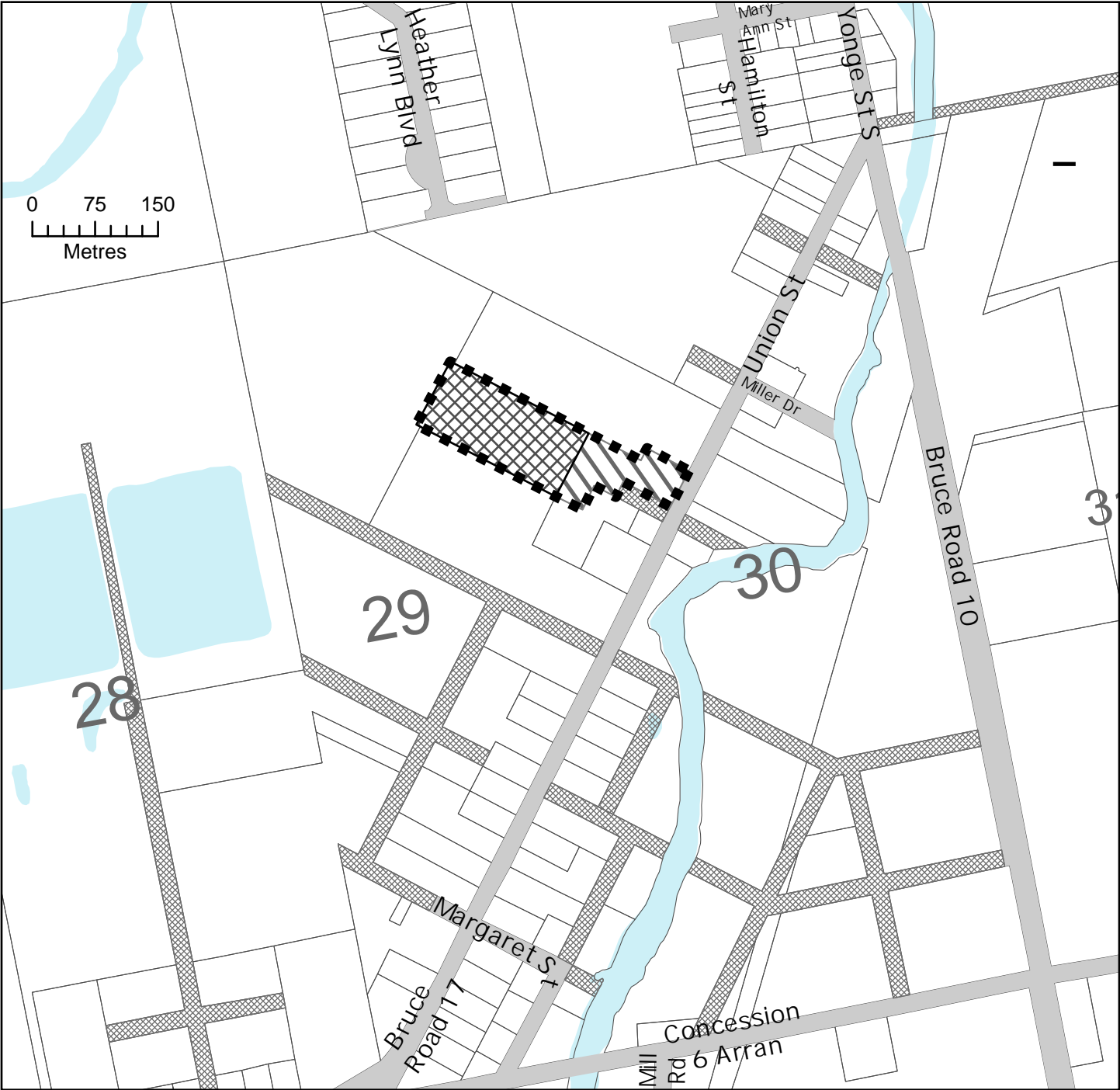
READ a THIRD time and finally passed this 14th day of August, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Schedule 'A'

46 BRUCE ROAD 17 - CON 7 PT LOTS 29 AND; 30 PLAN 15 LOT 41 PT LOT 42;
RP 3R7363 PARTS 1 AND 2 - Roll 410349000315402
Municipality of Arran-Elderslie (Village of Tara and Arran Township)



Subject Property



Lands zoned R1 - Residential: Low Density Single



Lands to be zoned A1-31-2023-H1 - General Agriculture

This is Schedule 'A' to the zoning by-law
amendment number 31-2023 passed this
14th day of August

Mayor _____
Clerk _____

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 39-2023

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL MEETING OF
THE MUNICIPALITY OF ARRAN-ELDERSLIE
HELD AUGUST 14, 2023**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending August 14, 2023, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Council meeting held August 14, 2023 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

READ a FIRST and SECOND time this 14th day of August, 2023.

READ a THIRD time and finally passed this 14th day of August, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk