



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, September 25, 2023, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

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	• October 23, 2023	
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	• December 11, 2023	



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, September 11, 2023, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Brian Dudgeon
Councillor Moiken Penner
Councillor Peter Steinacker

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Tracey Neifer - Treasurer
Carly Steinhoff - Recreation Manager
Pat Johnston - Chief Building Official - Present Electronically
Steve Tiernan - Fire Chief

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- Just a reminder that the Tara Fall Fair is being held September 12th and 13th.
- The Chesley Harvest Market will take place on September 16th at the Riverside Park from 10:00 a.m. to 4:00 p.m.
- The Treasure Chest Museum is hosting a 'FESTIVAL OF LOST ARTS' on Saturday, September 16 from 11 a.m. to 4 p.m. Admission is by Donation. Come and have some fun with these "Lost Arts". There will be Blacksmithing, Rope Making, Butter Making, Weaving and Spinning, Games, Quilting, Log Sawing and much more.
- There will be a Public Information Meeting to discuss the Bridge Infrastructure Master Plan to identify the infrastructure needs with the 17

oldest bridges in the Municipality. The Public Meeting is being held to obtain input from residents. The Public Meeting will be held on September 19th from 6:00 p.m. to 8:00 p.m. at the Chesley Community Centre.

- Council received a letter of thanks from Dave and Maureen Jenkins regarding Childhood Cancer Awareness Month.

3. Adoption of Agenda

Subsequent to further discussion, Council passed the following resolution:

237-17-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Hampton

Be It Resolved that the agenda for the Council Meeting of Monday, September 11, 2023 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None at this time.

5. Unfinished Business

None.

6. Minutes of Previous Meetings

6.1 August 14, 2023 Regular Council Minutes

Subsequent to further discussion, Council passed the following resolution:

238-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held August 14, 2023.

Carried

7. Business Arising from the Minutes

7.1 Notice of Motion Re: Closure of Chesley CIBC Branch.

239-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Whereas, the Municipality was verbally notified of the future planned closure of the Canadian Imperial Bank of Commerce (CIBC) – Chesley Branch (01752) without formal notice of such;

Whereas, upon further investigation it was confirmed that the Canadian Imperial Bank of Commerce (CIBC) notice of closure of Chesley Branch (01752) located at 47, 1st Ave South Chesley Ontario is planned to close on January 18, 2024;

Whereas, it is understood that accounts associated with the Chesley Branch are to be relocated to the CIBC Branch in Hanover referred to as the CIBC Hanover Banking Centre at 338 – 10th Street, Hanover;

Whereas, due to the lack of a formal public meeting being held prior to the informal notification Council is requesting that a public meeting be held as soon as possible by the CIBC to offer an opportunity to engage the public and their clients of their closure plans;

Whereas, Council directed the CAO to prepare a written request to the Financial Consumer Agency of Canada (FCAC) requesting CIBC to hold a formal meeting between the bank, representatives of FCAC and interested parties near the banking center to exchange views about the change in daily banking transaction services as the Bank has not consulted the community in the area effected by the change, individual or community representatives.

And Whereas, the meeting should be open to the public and transparent to consider community concerns and viewpoints.

And Therefore be it resolved, that the written request should be copied to the Chesley Chamber of Commerce and the Chesley CIBC Branch Manager and notice of the meeting shared on the Arran-Elderslie Municipal Webpage, Social Media, Notice Boards and appropriate Signs.

Carried

8. Minutes of Sub-Committee Meetings

None.

9. Public Meeting(s)

9.1 Zoning By-law Amendment Z-2023-035 - Shantz

Mayor Steve Hammell called the public meeting to order at 9:12 a.m. He stated that the purpose of the public meeting was to consider a proposed

Zoning By-law Amendment Z-2023-035 for Floyd Shantz at 388 Bruce Road 11.

Rebecca Elphick, Planner for the County of Bruce, attended the meeting electronically and presented her report.

She noted that the application is to permit a 292.6 m² (3,150 sq. ft.) wood working shop within an existing implement shed on a 40.27 ha agricultural lot at 388 Bruce Road 11. The proposed Zoning By-law amendment will also add a holding provision in areas of high archaeological potential. The 'Environmental Protection (EP)' Zone will remain unchanged. If approved, this application will facilitate the establishment of a home industry on the subject property.

Comments were received from the following agencies:

- Saugeen Valley Conservation Authority (SVCA): In correspondence dated August 24, 2023, SVCA staff note that they find the application to be acceptable and ask that the SVCA office be informed of any decision by the Municipality with regard to the application (i.e., a copy of the decision and notice of any appeals filed).
- Saugeen Ojibway Nation (SON): In correspondence dated July 18, 2023, SON advised that an archaeological assessment will not be necessary if no ground disturbance or development will occur.

The Mayor asked Members of Council if they had any questions.

Councillor Steinacker asked if the dwelling was the primary place of residence for the owner. Planner Elphick noted that Mr. Shantz will be living in the dwelling.

The Mayor asked if the applicant or agent were present and wished to make a submission.

The Mayor asked if any members of the public wished to make a submission either in favour or opposed to the proposed application.

Wayne Shantz was present in support of the application.

No submission were made.

The Mayor asked the Clerk if any written submissions had been received.

The Clerk confirmed that none had been received.

Members of Council and the public were provided a final opportunity for questions prior to the closing of the public meeting.

The Mayor declared the public meeting closed at 9:22 a.m.

Council passed the following motion:

240-17-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Zoning By-law Amendment Application Z-2023-035 is consistent with the Provincial Policy Statement 2020 and the County of Bruce Official Plan.

Subject to a review of submissions arising from the public meeting it is recommended:

That Council approve Zoning By-law Amendment Application Z-2023-035 for Floyd Shantz at 388 Bruce Road 11.

Carried

10. Delegations

10.1 Brenda Scott & Hazel Pratt - Chesley Hospital Community Support Group

Brenda Scott and Hazel Pratt thanked Council for the opportunity to address them.

The Committee was formed in response to the repeated closures of the Chesley ER.

There have been weekly closures through the summer. Chesley has had the most closures in Ontario this year.

The Ford Government is closing local public hospital services while expanding private, for-profit clinics and setting up new private for-profit day hospitals. Ontario has the fewest hospital beds staffed and in operation anywhere in Canada.

The closures mean that local and rural residents must travel to cities to receive treatment at extra costs and distance. Nurses, doctors, health professionals and support staff are leaving public hospitals where they do not have enough resources and support.

There will be a rally on September 25th at 12:00 p.m. on the opening day of the Ontario Legislature.

Council thanked them for their presentation.

11. Presentations

None.

12. Correspondence

12.1 Requiring Action

None.

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

242-17-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Resolution 2023-151 - Support Municipalities Retaining Surplus from Tax Sales

12.2.2 AMO Watch File - August 17, 2023

12.2.3 AMCTO Municipal Minute - August 16, 2023

12.2.4 Grey Sauble Conservation Authority Board Minutes - June 28, 2023

13. Staff Reports

13.1 CAO/Clerks

13.1.1 SRDPCLK.23.03 South Bruce OPP Detachment Board Update

Deputy Clerk, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

243-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that Council hereby,

1. Supports the formation of One (1) OPP Detachment Board for the five municipalities policed by the South Bruce Detachment as submitted to the Ministry of the Solicitor General in the 2021 proposal.

Carried

13.1.2 SRDPCLK.2023.01 Tile Drainage Loan Application – 1211
Concession 10, Elderslie

Deputy Clerk, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

244-17-2023

Moved by: Councillor Nickason

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Receive Tile Drainage Loan Application from Cumming Farms 1999 Ltd., with the estimated cost of the drainage system in the amount of \$47,056.75 located at 1211 Concession 10, geographic Township of Elderslie, described as Part Lot 6, Concession 10, Roll Number 4103-380-004-00800, subject to the availability of funds allocated by the Province of Ontario for tile drainage purposes;
2. That the amount of the tile drain loan will be approximately \$35,200.00; and
3. That a by-law be prepared to impose special annual drainage rates upon land in

respect of which money is borrowed under the Tile Drainage Act.

Carried

13.1.3 SRCAO.2023.05 - Draft Agreement with Grey Sauble Conservation Authority – Category 3 Programs

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

CAO Tim Lanthier noted that all the municipalities included in the GSCA watershed have signed their agreements. The programs are based around agricultural opportunities.

Subsequent to further discussion, Council passed the following resolution:

241-17-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Approves the draft Agreement prepared by the Grey Sauble Conservation Authority; and
2. That staff be directed to prepare a by-law to authorize the execution of the agreement.

Carried

13.2 Finance

13.2.1 BDO - Municipality of Arran-Elderslie 2021 Financial Statements

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

245-17-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be it Resolved that Council accepts the 2021 Financial Statements as prepare by BDO for the year ending December 31, 2021

Carried

13.2.2 SRFIN.23.20 Financial Report – December 31, 2022

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

246-17-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Approves the Financial Report for the year-ending December 31, 2022, and

2. That the year-end reserve transfers be approved as recommended within the Financial Report
 1. that the funds received from the Mount Hope United Church, \$3,852, be transferred to Cemetery Reserve #7342 to support future operating and maintenance costs for the Mount Hope Cemetery.
 2. that the surplus funds, \$35,000 for the Facility Condition Assessments and \$2,500 for the Tara Main Park Redevelopment Plan, be reallocated from Working Capital Reserve #7210 to Recreation Reserve #7250.
 3. Maintenance work was completed at the Krug Memorial Park. As there are funds available in the Krug Memorial Park Reserve, \$14,305, it is recommended that \$5,584 be transferred from Reserve #7255 to operations 01-2514 Roads-Bridges which has funded the work.

Carried

13.3 Public Works

13.3.1 SRW.23.19 Award Tender for Trucking of Winter Salt

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

247-17-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that Council hereby,

1. Award the tender for trucking of winter salt to Bill Trelford Trucking Ltd.; and
2. That the cost of \$4,717.75 inclusive of HST be funded through account #01-2520-4340.

Carried

13.3.2 SRW.23.18 Tara Cemetery – Cremation Garden Fence

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

248-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that Council hereby,

1. Directs Staff to proceed with the project with a spring installation in 2024 and award the contract to Modern Fencing, A Division of B & L Farm Services Ltd., for a total cost of \$16,498.87;
2. Approves a deposit payment of \$10,000.00 from account #23-HLTH-0002 LAND/IMP – Fence work for Tara Cemetery; and
3. That Council approves the inclusion of the additional funds of \$7,000.00 required for the project in the 2024 Capital Budget and that they be funded through reserve #01-0000-7212 – Municipal Buildings.

Carried

13.3.3 SRW.23.21 Award the Tender for Repairs to Bridge Structure P1 - Ross Street Bridge, Paisley

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

249-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Award the Tender for the repairs to P1 – Ross Street Bridge, Paisley to AJN Builders Inc., in the amount of \$165,488.50 including HST;
2. That the project be funded from the capital budget account #23-TRAN-0030 BRIDGE (P) – P1 Ross Street Bridge; and

3. That the additional \$37,488.50 required to complete the project be funded through the Bridge Reserve #01-0000-7264.

Carried

13.3.4 SRW.23.20 2023 Municipal Tree Maintenance

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

250-17-2023

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved that Council hereby,

1. Approve the rental of the 2015 Ponsse Scorpion King Harvester from Eccles Forestry Ltd., at an amount of \$350.00 per hour;
2. That the project be funded through Project Account #01-2513 – Transportation – Roads – Roadside in the amount of approximately \$15,400.00;
3. That Council authorizes the sale of any viable commercial grade logs to Eccles Forestry Ltd., at market price to assist with offsetting the costs of this project; and
4. That Council grant an exemption to By-Law No. 59-09 – Procurement Policy under Section 4.7 (b) – goods and services are available from only one source.

Carried

13.4 Building/Bylaw

Chief Building Official Pat Johnston introduced Matt Farrell to Council. Mr. Farrell is ensuring that the construction, renovation, change of use and demolition activities of buildings within the Municipality are properly examined and inspected prior to and during construction.

13.4.1 Verbal Update on Proposed Commercial/Residential Zoning Review - Chesley

CAO Sylvia Kirkwood and Chief Building Official noted that downtown store fronts wish to put residential in the store fronts. At

this time, the commercial zoning does not allow for this. Residential dwellings must be behind or above the commercial portion of the building and there must be 50% commercial within the building.

Staff is recommending that a pilot project commence using Chesley as the first part of the project. Staff would like to bring back a report to Council regarding what is currently existing, what the demands are, and what avenues are available. This is an urgent issue as developers are looking for answers.

An inventory will be created and the Economic Development Coordinator will be included in this aspect.

This will be a long and complicated process that will take time to complete. The community will be invited to participate in this process.

13.5 Facilities, Parks and Recreation

13.6 Emergency Services

Chief Tiernan wanted to recognize that today was September 11th.

He noted that the Municipality received \$5,000 for training materials. Hensall Co-op also donated \$2,000 towards the Paisley Fire Hall. They have also received \$900 towards fire prevention information.

The 11 new recruits are receiving their training and are on the trucks.

13.7 Economic Development and Planning

14. Notice of Motion

15. Members Updates

Shaw:

Deputy Mayor Shaw attended the Paisley Legion Poppy Rock festivity, Bruce County Heritage Show, Paisley Fall Fair, AMO, as well as the Bruce County Plowing Match, Paisley Fire Fighters Breakfast, GSCA Board meeting, and the Chesley Fall Fair.

Hampton:

Councillor Hampton noted that he attended the 125th Chesley Lawn Bowling Club anniversary, Chesley Kids Day in the Park, and the Chesley Fall Fair.

Dudgeon:

Councillor Dudgeon had nothing to report.

Steinacker:

Councillor Steinacker will be attending the Tara Fair.

Penner:

Councillor Penner attended the Paisley Heritage Farm Show and the Paisley Fall Fair,

Nickason:

Councillor Nickason attended a BASWR meeting and will be attending a wind turbine meeting. The old gas station at Allenford has not been cleaned up to date.

Hammell:

Mayor Hammell attended the Bruce County Plowing match and thanked the Clerk for being a judge for the Queen of the Furrow. He attended the AMO conference, toured the Chesley Hospital, Firefighters Breakfast, opened the Chesley and Paisley Fairs and will be attending the Tara Fair. He also noted that there will be potential development charges from Bruce County. This money would be used for future services such as a new paramedic building.

16. New Business

Subsequent to further discussion, Council passed the following resolution:

251-17-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Nickason

Be it Resolved that Council hereby declares a half-day holiday for the Village of Tara on September 13th in support of the Arran-Tara Fall Fair Parade

Carried

16.1 Half Day Holiday in Support of Fall Fair Parade for Village of Tara**17. By-laws****17.1 By-Law 40-2023 - Zoning By-law Amendment Z-2023-049 - Bailey****252-17-2023**

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 40-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 40-2023 being a By-law to Amend Schedule A of By-Law 36-09, as amended for the property described as CON 10 LOT 19; 761 Concession 10 East, Arran-Elderslie

Carried

**17.2 By-Law 41-2023 - Zoning By-law Amendment Z-2023-049 - Sweiger
252-17-2023**

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that By-law No. 41-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 41-2023 being a By-law to Amend Schedule A of By-Law 36-09, as amended for the property described as CON 11 LOT 26 (ELDERSLIE), 412 CONCESSION 10 ELDERSLIE

Carried

**17.3 By-Law 42-2023 - Zoning By-law Amendment Z-2023-128 - Shaw
253-17-2023**

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 42-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 42-2023 being a By-law to Amend Schedule A of By-Law 36-09, as amended for the property described as PLAN 132 LOTS 6 & 10, 45 1ST AVENUE NORTH, CHESLEY.

Carried

18. Closed Session (if required)

Not required at this time.

19. Resolution to Reconvene in Open Session

20. Adoption of Recommendations Arising from Closed Session (If Any)

21. Adoption of Closed Session Minutes

22. Confirming By-law

22.1 By-law 43-2023 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

254-17-2023

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 43-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 43-2023 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, September 11, 2023.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

255-17-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12:10 p.m.

Carried

24. List of Upcoming Council meetings

- September 25, 2023
- October 10, 2023
- October 23, 2023
- November 13, 2023
- November 27, 2023
- December 11, 2023

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk



Joint Health and Safety Committee

Minutes

June 15, 2023

10:00 am

Members Present	Julie Hamilton Katrina Eke Corey Mannerow Mark Faust Len Phillippi Steve Tiernan Richard Pepper Ben Overeem
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Members Absent	Scott McLeod
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1. Call to Order

Co-Chair Richard Pepper called the meeting to order at 10:03 am.

2. Adoption of Previous Minutes

2.1 JHSC Minutes - January 19, 2023

The Committee passed the following resolution:

JHSC-2023-04

Moved By Katrina Eke

Seconded By Mark Faust

Be It Resolved that the Joint Health and Safety Committee hereby approves the minutes of the meeting dated January 19, 2023.

Carried

3. Business Arising from the Minutes

OHSA Green Books

The 2023 Green Books are in and have been distributed. It was noted that there are other options available to provide updated copies to employees. The requirement is to provide access to the green book which can be in a printed format, an online link or a QR code. The fire stations would like to have paper copies as opposed to electronic. Julie will bring back options for the Committee to Consider.

Incident Reports

Clarification was given surrounding the process for Incident reports. They are provided to the Manager to investigate, review and make recommendations along with the employee involved. Redacted versions are then provided to the JHSC for review and recommendations. The reports are filed in each employees personnel file once the process is completed.

4. Incident Reports

None.

5. New Business

5.1 Book 7 - Traffic Control Training - S. McLeod

There are a few new employees that are in need of Book 7 Training. The Fire Chief would like to have some training for his firefighters as well which is preferred to be in person and on a weekend.

Julie will look into training options for both online formats and in-person and get some information together.

At this time, there are potentially 4 employees needing training and 12 firefighters.

There have been changes to the regulations and there could be staff in need of an update or refresher course as well.

5.2 Other New Business

Katrina reminded the Committee that there are a number of inspections that have not been received and to please provide them to her as soon as possible.

6. Next Meeting Date

Meetings are scheduled for:

September 14, 2023 at 10:00 a.m.

October 26, 2023 at 10:30 a.m.

7. Adjournment

The Committee passed the following resolution:

JHSC-2023-05

Moved By Katrina Eke

Seconded By Len Phillippi

Be It Resolved that the Joint Health and Safety Committee meeting is adjourned at 10:23 a.m.

Carried



Steve Tiernan

Co-Chair



Co-Chair



Recording Secretary



Planning Report

To: Municipality of Arran-Elderslie Council

From: Rebecca Elphick, Consultant Planner

Date: September 25, 2023

Re: Zoning By-law Amendment Application Z-2023-052 (Grant)

Recommendation:

Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2023-052 as attached and the necessary by-law be forwarded to Council for adoption.

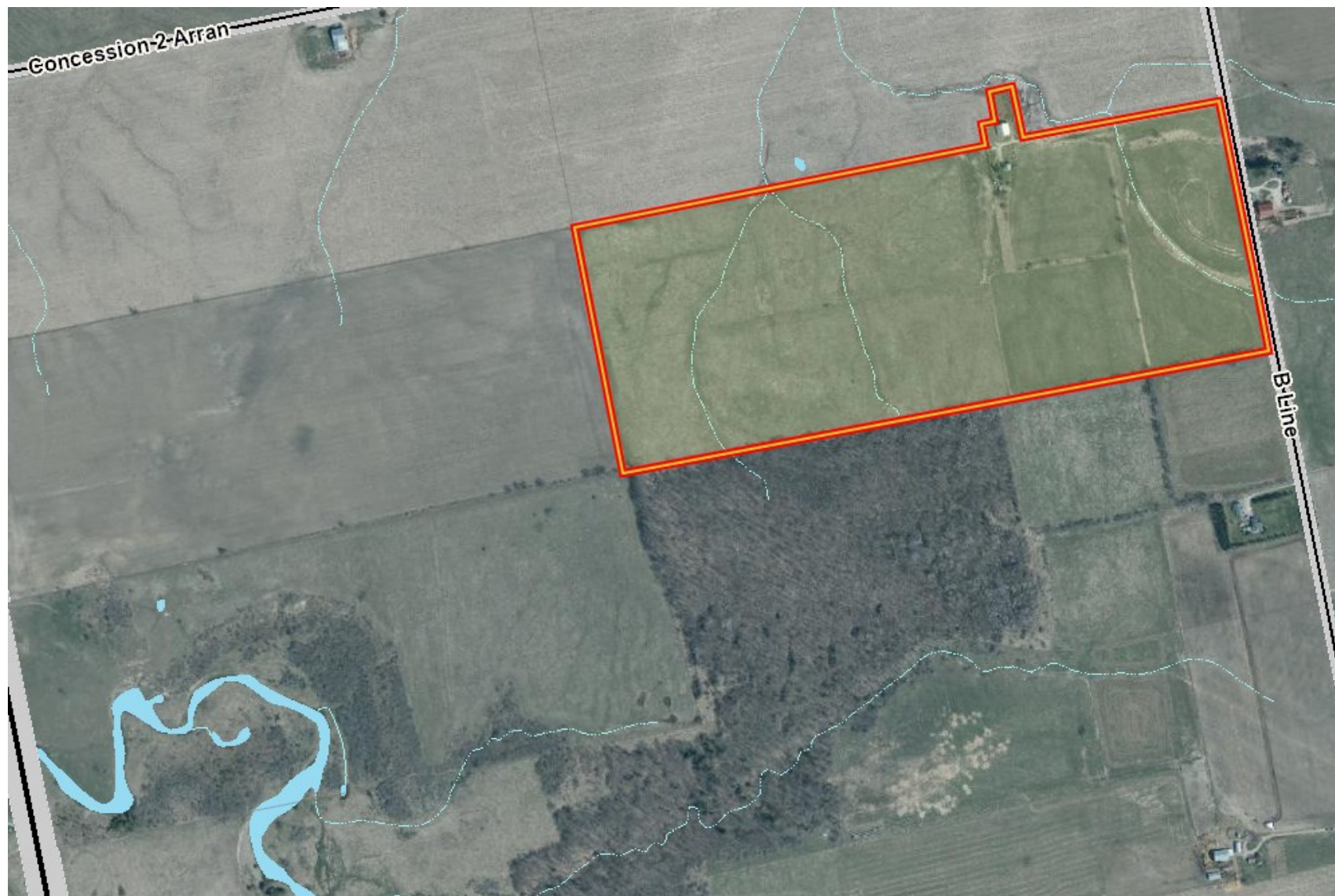
Summary:

The subject land is located at 771 B Line in the Township of Arran. The application for a Zoning By-law Amendment includes a proposed severed surplus farm dwelling and a retained parcel proposed by Application B-2023-050. The parcel to be severed has an area of +/- 1.4 hectares with a frontage of +/- 12.2 metres along B Line. This parcel contains a detached dwelling, garage, shed, and bank barn. The retained parcel will have an area of +/- 40.5 hectares with frontage of +/- 394.7 metres along B Line and will continue to be used for agricultural purposes. This Zoning By-law Amendment is required to re-zone the retained parcel to prohibit future residential buildings/structures and to re-zone the severed parcel to recognize reduced minimum lot frontage and reduced minimum required yards. The draft Zoning By-law amendment will also add a holding provision in areas of high archaeological potential.

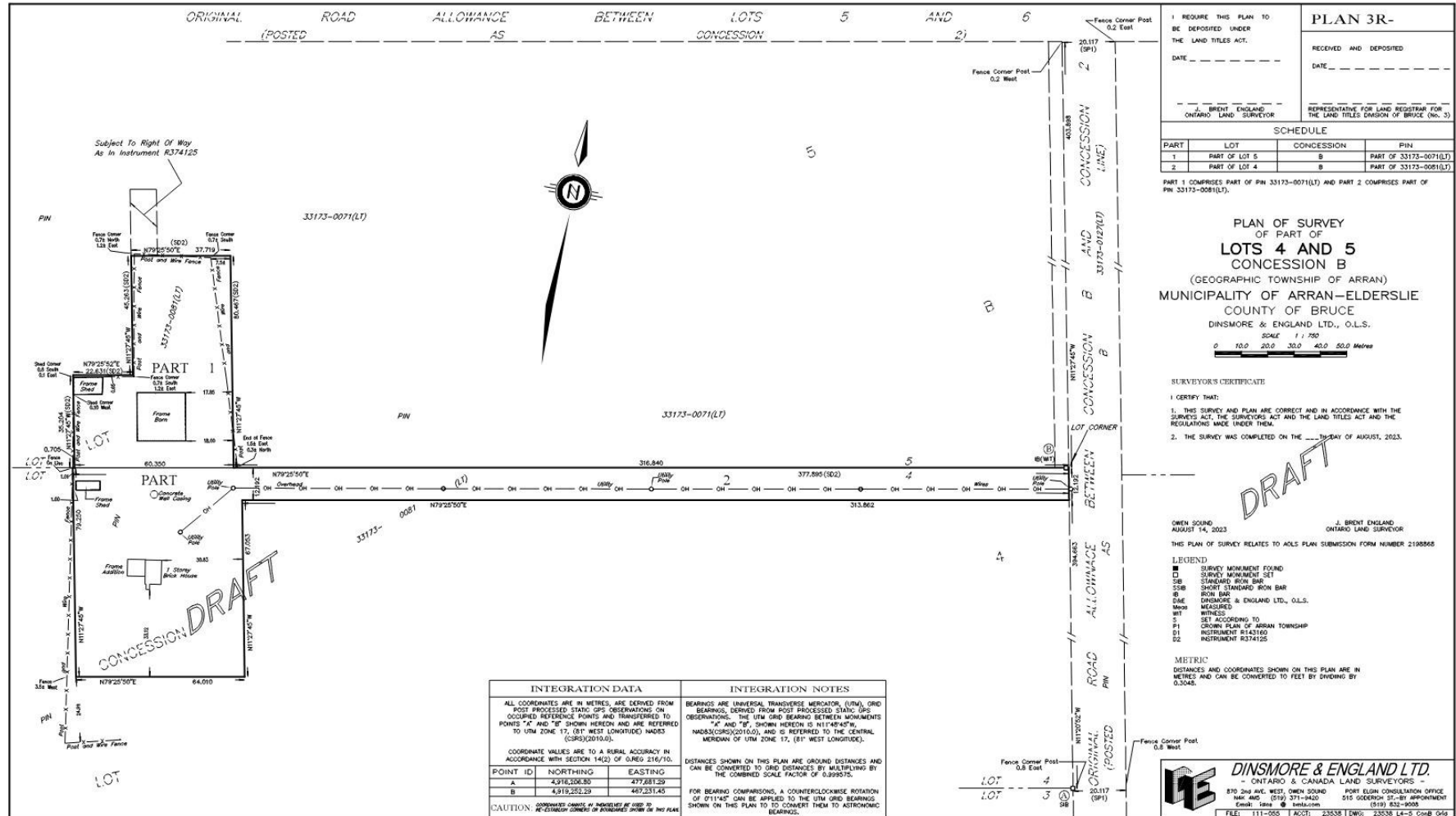
The subject property is located south of the intersection of B Line and Concession 2 Arran. Surrounding land uses include agricultural uses in all directions, as well as low-density residential uses to the north, east, and south of the subject property. The subject property abuts a large, wooded area along its southern boundary, which extends further south and west towards Bruce Road 3.

No new buildings or structures are proposed as part of this application. Existing agricultural and residential uses on the subject property will continue and are compatible with surrounding land uses. The severed and retained parcels are adequately sized for the residential and agricultural uses, respectively, including for existing private, individual on-site water and sewer services on the severed lands.

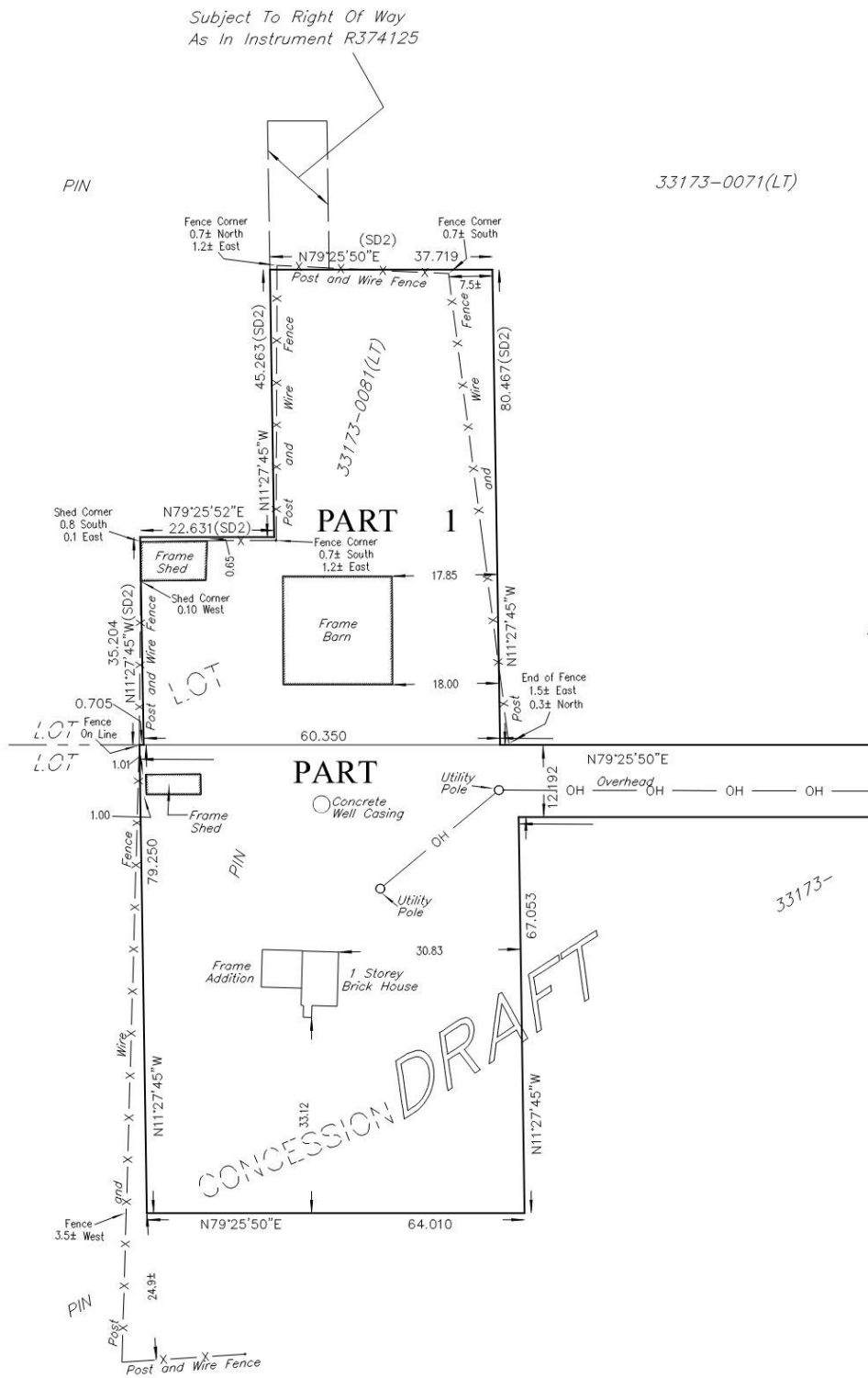
Airphoto



Site Plan (Full Extent of Property)



Site Plan (Existing Buildings/Structures on the Severed Parcel)



Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant agency comments (attached), public comments (attached) and planning policy sections.

Surplus Farm Dwelling Severance

The only type of residential severance permitted on agricultural lands in the Provincial Policy Statement (PPS) is for a residence surplus to a farming operation as a result of farm consolidation.

The Bruce County Official Plan (BCOP) includes the following criteria for assessing surplus farm dwelling severances:

1. The owner of the lands to be severed is a 'bona fide farmer' and must:
2. own and farm the lands on which the surplus dwelling is proposed to be severed from;
3. own and farm other lands; and,
4. own a residence elsewhere, or reside as a tenant elsewhere, therefore rendering the residence on the subject farm surplus to their needs;
5. The lot proposed for the surplus residence must be limited in area (i.e., of sufficient size to accommodate the surplus residence and any accessory buildings);
6. The remnant agricultural lands shall be rezoned to prohibit the future residential development of any type on the agricultural lands;
7. Minimum Distance Separation (MDS I) formula requirements are to be met for the proposed severed lot if livestock facilities or anaerobic digesters exist on the retained farmlands. (Note: MDS I does not apply to existing barns on separately titled lots); and,
8. The existing surplus dwelling/residence is habitable at the time of application.

The owner is a bona fide farmer who owns and farms the subject land as well as over 150 hectares of farmland in the County. The dwelling on the subject lands is surplus to his needs. The lands are designated Agricultural Area and Hazard Land Area in the BCOP and are mostly within a prime agricultural area.

The new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services. The applicant is proposing an irregularly shaped lot configuration which will reduce the amount of land removed from agricultural production to the minimum appropriate size for the existing residential use. The existing private, individual on-site water and septic services are within the proposed boundaries of the lands to be severed.

Zoning By-law Amendment Application Z-2023-052 proposes to prohibit future residential buildings/structures on the retained farmland. The draft zoning by-law also proposes to recognize reduced minimum yard requirements for accessory structures on the proposed severed lands and to recognize the reduced minimum lot frontage of the proposed severed lands with respect to the requirements of the A1 Zone.

Furthermore, Minimum Distance Separation (MDS) I calculations are not required given that the proposed severed parcel contains both the existing dwelling and a livestock facility. A site-specific exception to the A1 Zone is proposed for the severed parcel to prohibit the housing of livestock within the existing barn in order to reduce land use conflict with the existing residential use of the severed parcel.

This application meets the PPS and BCOP requirements for a surplus farm dwelling severance.

Natural Heritage

The natural heritage features affecting the property include intermittent streams which traverse the subject lands. Impacts to natural heritage features will be negligible given that no new construction or site alteration is proposed, and therefore an Environmental Impact Study (EIS) is not recommended.

Areas of the property are within the Saugeen Valley Conservation Authority (SVCA) Approximate Screening Area association with Ontario Regulation 169/06 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses). The applicant is advised that future development and/or site alteration within the SVCA Approximate Screening Area may require permission from SVCA prior to carrying out any work on the subject lands. However, at this time, given that no new development or site alteration is proposed, a permit from SVCA is not required.

The proposed applications are consistent with the natural heritage policies of the PPS and conform to the natural heritage policies of the BCOP.

Natural Hazards

Natural hazard features affecting the property include potential flooding hazards from the unnamed tributary of Burgoyne Creek which headwaters on the property, as per the boundaries of the 'Environmental Protection (EP)' Zone and 'Hazard Lands' designation of the BCOP on the subject property.

The PPS directs development to areas outside of hazardous lands, including hazardous lands adjacent to rivers and streams which are impacted by flooding and/or erosion hazards. The BCOP restricts the use of lands designated 'Hazard Lands' to conservation, forestry, wildlife areas, and passive recreation uses and generally does not permit the siting of buildings or structures on lands designated 'Hazard Lands.'

The proposed applications are consistent with the natural hazard policies of the PPS and conform to those of the BCOP, as no new development is proposed and existing development is sited away from hazardous lands.

Cultural Heritage

The area around the intermittent stream has high archaeological potential. The policies within the PPS and the BCOP prohibit development and site alteration on lands containing

archaeological resources or areas of archaeological potential unless significant archaeological resources have been conserved. The BCOP encourages consultation with First Nation communities, including the Saugeen Ojibway Nation, on areas of concern related to new development proposals that include the proper identification of archaeological resources.

As this proposal does not involve the construction of new buildings/structures or site alteration, an archaeological assessment is not recommended at this time. The proposed Zoning By-law amendment will also add a holding provision in areas of high archaeological potential.

Water and Sewer Services

The proposed severed parcel is presently serviced with a private septic system and well. As the proposal does not contemplate any new buildings or structures on the retained parcel, no water nor wastewater servicing is proposed. The proposed application is consistent with the servicing policies of the PPS and conform to those of the County Official Plan.

Efficient use of Lands and Resources

The proposed severed lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services. The applicant is proposing an irregularly shaped lot configuration which will reduce the amount of land removed from agricultural production to the minimum appropriate size for the existing residential use. The retained parcel will continue to be used for agricultural purposes.

Zoning By-law

The subject lands are zoned 'General Agriculture (A1)' and 'Environmental Protection (EP)' in the Zoning By-law for the Municipality of Arran-Elderslie. An amendment is requested to recognize a reduced minimum lot frontage of 12.2 metres for the proposed severed lands, where 40.0 metres is required by the A1 Zone for non-farm lots. The proposed retained lands meet both the minimum lot frontage and lot area requirements for an agricultural lot in the A1 Zone (i.e., minimum lot area of 39 hectares and minimum lot frontage of 100 metres).

The existing dwelling and accessory structures are permitted uses in the A1 Zone where they are sited. The existing dwelling meets all requirements of the A1 Zone for principal uses. The existing accessory structures (e.g., one barn and two frame sheds) meet most requirements for accessory buildings and structures on a non-farm lot in the A1 Zone. An amendment is requested to permit a reduced minimum side yard and rear setback of 0.0 metres, where 1.0 metre is required by the Section 5.5.3 of the Zoning By-law.

Provision	Requirement (Non-Farm Lot)	Existing Detached Dwelling	Requirement (Accessory Structures)	Existing Accessory Structures	Compliance
Minimum Front Yard	10 metres (33 ft.)	30.8 m	N/A	N/A	Yes
Minimum Side Yard	10 metres (33 ft.)	33.1 m	1 metre (3.3 ft.)	0 m	Amendment Requested
Minimum Rear Yard	10 metres (33 ft.)	20.3 m	1 metre (3.3 ft.)	0 m	Amendment Requested
Minimum Separation Distance	N/A	N/A	3 metres (9.8 ft.)	> 3 m	Yes
Maximum Height	N/A	N/A	5 metres (16 ft.)	< 5 m	Yes
Minimum Ground Floor Area (Detached Dwelling)	70 m ² (753 ft ²) [> than 1 storey]	~ 105 m ²	N/A	N/A	Yes
Maximum Lot Coverage	15% (all bldgs.)	~ 4.5% (all bldgs.)	5%	~ 3.7%	Yes
Maximum # Accessory Bldgs.	N/A	N/A	3	3	Yes

The applicant proposes no new buildings or structures as part of the application and no changes to the boundaries of the EP Zone.

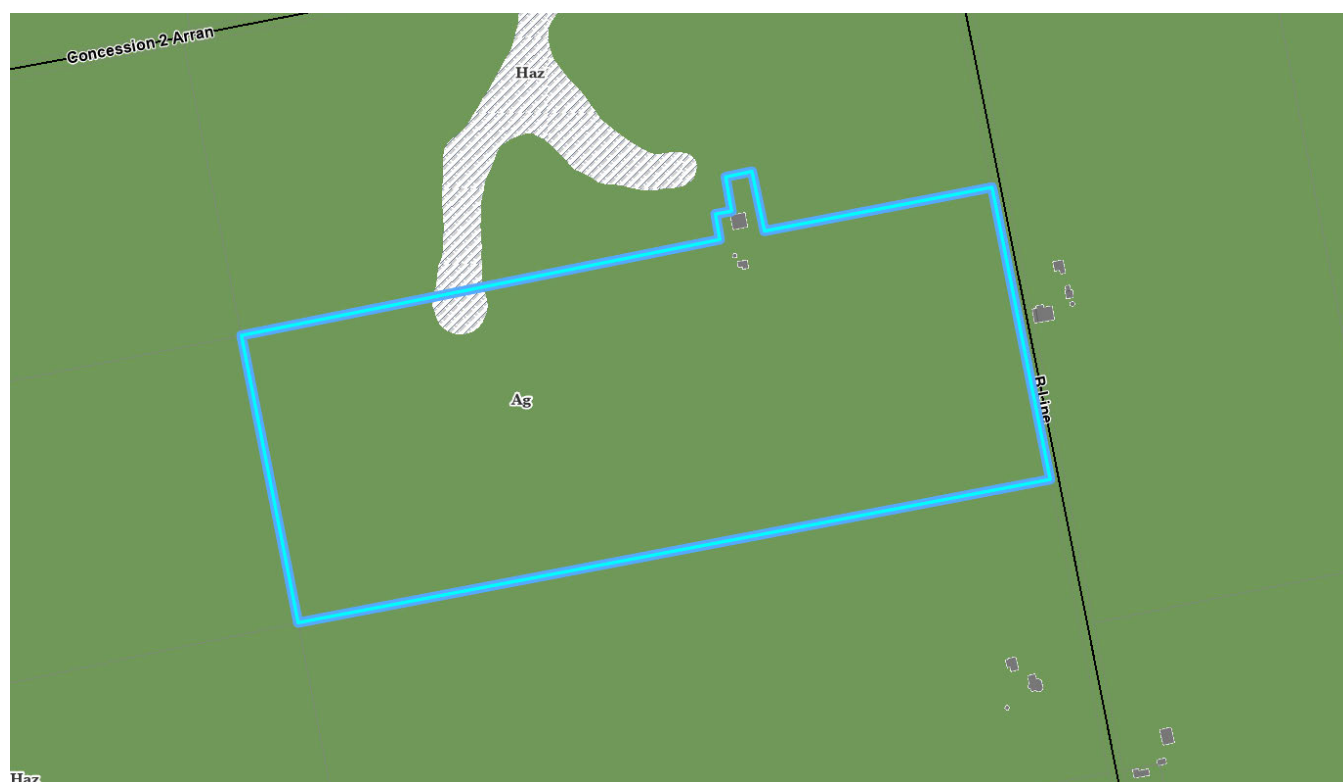
The proposed applications are generally compliant with the zone provisions of the A1 and EP Zones. The proposed retained parcel will be re-zoned to a special provision of the A1 Zone to prohibit future residential development. The proposed severed parcel will be re-zoned to a special provision of the A1 Zone to recognize the reduced minimum lot frontage and reduced minimum side and rear yard requirements for accessory structures. A site-specific exception to the A1 Zone is proposed for the severed parcel to prohibit the housing of livestock within the existing barn in order to reduce land use conflict with the existing residential use of the severed parcel.

A holding provision is proposed on areas of high archaeological potential on the subject property which would require the completion of an archaeological assessment to the Municipality's satisfaction prior to any development or site alteration.

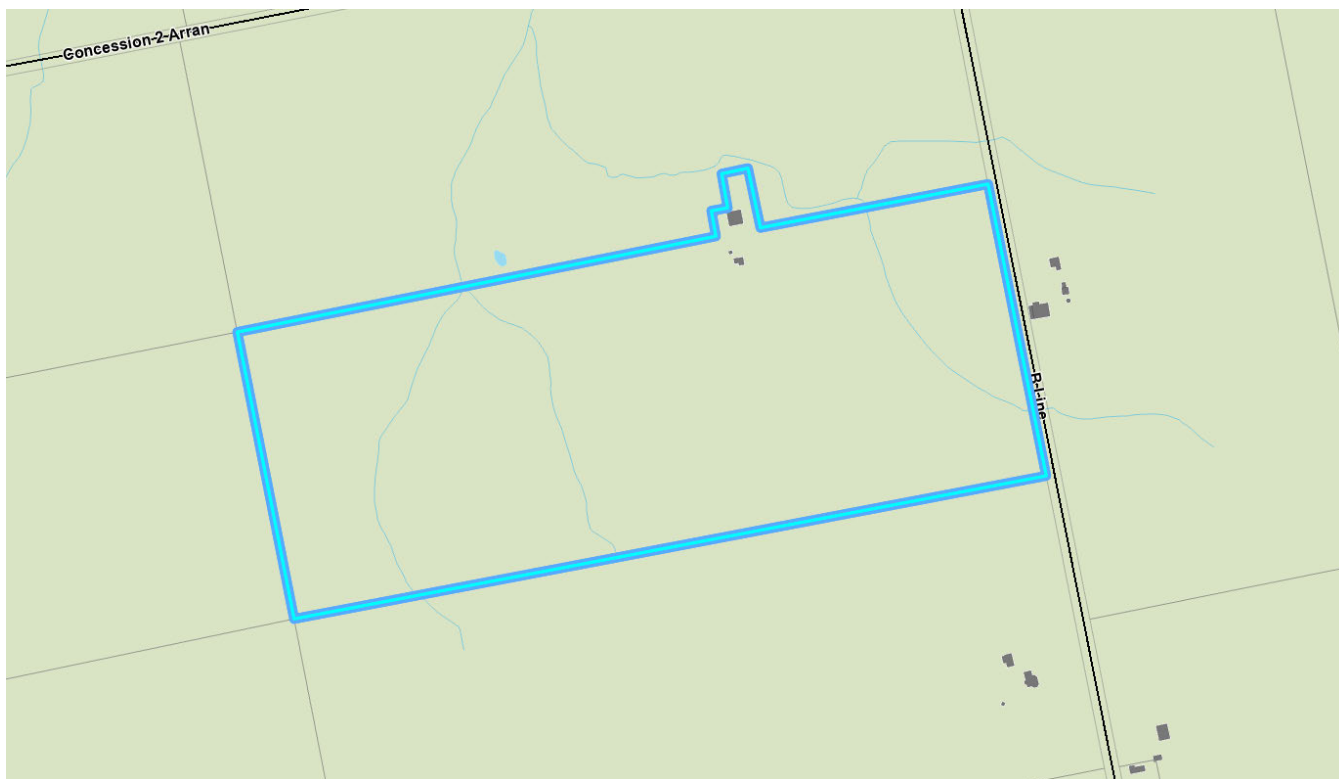
Appendices

- County Official Plan Map
- Local Official Plan Map
- Local Zoning Map
- Conservation Authority Jurisdiction
- Archaeological Potential
- Agency Comments
- Public Notice

County Official Plan Map (Designated Agricultural Areas, Hazard Lands Areas)



Local Official Plan Map (Outside of Local Official Plan Area)



Local Zoning Map [Zoned General Agriculture (A1) & Environmental Protection (EP)]



Conservation Authority Jurisdiction (SVCA)



Archaeological Potential



Agency Comments

A Request for Agency Comments was circulated to the relevant public agencies on August 18, 2023. The following comments were received by the report submission deadline:

Saugeen Valley Conservation Authority (SVCA): In correspondence dated September 5, 2023, SVCA staff note that they find the application to be acceptable and request notification of any decisions made by the Municipality or County with regard to the application. SVCA further request a copy of the decisions and notice of any appeals filed.

Public Works (Municipality of Arran Elderslie): In correspondence dated August 22, 2023, Public Works staff noted no comments related to the subject applications.

Building Department (Municipality of Arran Elderslie): In correspondence dated August 22, 2023, Building Department staff noted no concerns related to the subject applications.

Historic Saugeen Metis (HSM) Lands, Resources and Consultation Department: In correspondence dated August 21, 2023, HSM staff noted no objection or opposition to the proposed Consent and Zoning By-law Amendment as presented.

Hydro One: In correspondence dated August 24, 2023, Hydro One staff noted no comments or concerns related to the subject applications.



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON
Canada | N0G 1W0 | 519-364-1255
www.saugeenconservation.ca
publicinfo@svca.on.ca

SENT ELECTRONICALLY ONLY: relphick@brucecounty.on.ca, bcplwi@brucecounty.on.ca

September 5, 2023

County of Bruce
Planning & Development Department
268 Berford Street, PO Box 129
Wiarton, Ontario N0H 2T0

Attention: Rebecca Elphick, Planner

Dear Ms. Elphick,

RE: Z-2023-052 and B-2023-050 (Grant)
771 B Line
Lot 4 Part Lot 5 Concession B
Roll No.: 410349000103700
Geographic Township of Arran
Municipality of Arran-Elderslie

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted applications as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). Staff has also provided comments as per our Memorandum of Agreement (MOA) representing natural hazards. The applications have also been reviewed through our role as a public body under the Planning Act as per our Conservation Authority (CA) Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018. Finally, we have screened the applications to determine the applicability of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan, prepared under the Clean Water Act, 2006.

Purpose

The application proposes to sever +/- 1.2 ha, with a frontage of +/-12 m along B Line. The retained parcel will have an area of +/- 40.5 ha, with a frontage of +/- 1,032 m on B Line. The severed parcel is a surplus farm residence that will continue to be used as such. No new buildings or uses are proposed. The retained parcel will continue to be used as farmland (crops) with no structures. A Zoning By-law Amendment is required to prohibit future residential uses on the proposed retained parcel.

Recommendation

SVCA staff find the applications to be acceptable. We elaborate in the following paragraphs.

Delegated Responsibility and Advisory Comments - Natural Hazards

A very small area of the property may be affected by potential flooding from the unnamed tributary of Burgoyne Creek which headwaters on the property. It is the opinion of SVCA staff that the Municipality of Arran-Elderslie Zoning By-Law Environmental Protection (EP) zone and Bruce County OP Hazard Land designation generally represents the natural features.

The following is a summary of Provincial, County and Municipal natural hazard policies that affect the subject property.

Provincial Policy Statement – Section 3.1

Section 3.1.1 of the PPS, 2020 states, in general, that development shall be directed to areas outside of hazardous lands. It is the opinion of SVCA staff that the applications are consistent with the PPS.

Bruce County Official Plan Policies

Section 5.8.1 of the Bruce County Official Plan states in part that buildings and structures are generally not permitted within Hazard Lands. It is the opinion of SVCA staff that the applications are consistent with the Bruce County OP.

Drinking Water Source Protection / Water resources

The subject property appears to SVCA staff to not be located within an area that is subject to the local Drinking Water Source Protection Plan.

Statutory Comments

SVCA staff has reviewed the applications as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities Act (CA Act)*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands, and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution, or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.

Small areas of the property are within the SVCA Approximate Screening Area associated with Ontario Regulation 169/06. For the property the SVCA Approximate Screening Area is representing the natural hazards features of watercourse and any floodplain of the watercourse. As such, development and/or site alteration within this area may require the permission from SVCA, prior to carrying out the work.

“Development” as defined under the *Conservation Authorities Act* means:

a) the construction, reconstruction, erection or placing of a building or structure of any kind;

- b) any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure;*
- c) site grading; or,*
- d) the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.*

And;

“Alteration” as per Section 5 of Ontario Regulation 169/06 includes the straightening, diverting or interference in any way with a river, creek, stream, or watercourse, or the changing or interfering in any way with a wetland.

SVCA Permission for Development or Alteration

Based on the plan submitted with the applications, an SVCA permit is not required.

Summary

SVCA staff have reviewed the applications in accordance with our MOA and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*. SVCA staff find the application to be acceptable.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with local planning policies for natural hazards has been demonstrated.

Please inform this office of any decisions made by the Municipality/County with regard to the applications. We respectfully request a copy of the decisions and notice of any appeals filed. Should you have any questions, please contact the undersigned at m.oberle@svca.on.ca.

Sincerely,

Michael Oberle
Environmental Planning Technician,
Environmental Planning and Regulations Department
Saugeen Valley Conservation Authority
MO/

cc: clerk, Municipality of Arran-Elderslie (via email)
Moiken Penner, SVCA Authority Member representing Arran-Elderslie (via email)

Rebecca Elphick

From: Christine Fraser-McDonald [REDACTED]
Sent: August 23, 2023 10:11 AM
To: Lori Mansfield
Subject: FW: Request for Agency Comments B-2023-050 Z-2023-052 Grant

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Christine Fraser-McDonald
 Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0
 [REDACTED]



From: Scott McLeod [REDACTED]
Sent: August 22, 2023 11:21 AM
To: Christine Fraser-McDonald [REDACTED] Pat Johnston [REDACTED]
Cc: Sylvia Kirkwood [REDACTED]
Subject: RE: Request for Agency Comments B-2023-050 Z-2023-052 Grant

No comment at this time.
 Thanks,

Scott McLeod

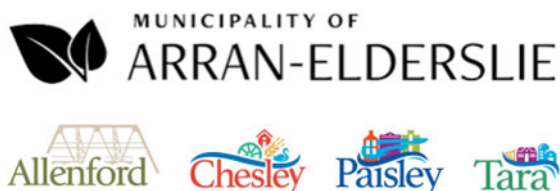
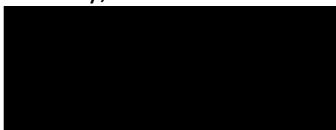
Municipality of Arran-Elderslie
 Manager of Public Works
 1925 Bruce Road #10
 Chesley, Ontario
 N0G 1L0
 [REDACTED]

Rebecca Elphick

From: Christine Fraser-McDonald [REDACTED]
Sent: August 23, 2023 10:11 AM
To: Lori Mansfield
Subject: FW: FW: Request for Agency Comments B-2023-050 Z-2023-052 Grant

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Christine Fraser-McDonald
 Clerk
 Municipality of Arran-Elderslie
 1925 Bruce Road 10
 P.O. Box 70
 Chesley, ON N0G 1L0



From: Pat Johnston [REDACTED]
Sent: August 22, 2023 11:22 AM
To: Christine Fraser-McDonald [REDACTED] Pat Johnston [REDACTED] Scott McLeod [REDACTED]
Cc: Sylvia Kirkwood [REDACTED]
Subject: Re: FW: Request for Agency Comments B-2023-050 Z-2023-052 Grant

I have no concerns at this time.
 pj

Patrick Johnston
 Chief Building Official
 Municipality of Arran-Elderslie
 1925 Bruce Road 10 PO Box 70
 Chesley, ON
 N0G 1L0



On 8/22/2023 10:15 AM, Christine Fraser-McDonald wrote:

From: [Coordinator LRC HSM](#)
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Request for Comments - Arran-Elderslie (Grant) - proposed Zoning By-law Amendment & Consent
Date: Monday, August 21, 2023 11:35:49 AM
Attachments: [PastedGraphic-5.png](#)

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Arran-Elderslie Municipality

RE: B-2023-050 / Z-2023-052

The Historic Saugeen Métis (HSM) Lands, Resources and Consultation Department has reviewed the relevant documents and have no objection or opposition to the proposed Zoning By-law Amendment and Consent as presented.

Thank you for the opportunity to review this matter.

Regards,

Chris Hachey

Coordinator, Lands, Resources & Consultation
 Historic Saugeen Métis
 204 High Street
 Southampton, ON
saugeenmetis.com



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From: [ARABIA Gabriel](#)
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Bruce County - 771 B Line - B-2023-050
Date: Thursday, August 24, 2023 9:10:32 AM
Attachments: [image001.png](#)

You don't often get email from gabriel.arabia@hydroone.com. [Learn why this is important](#)

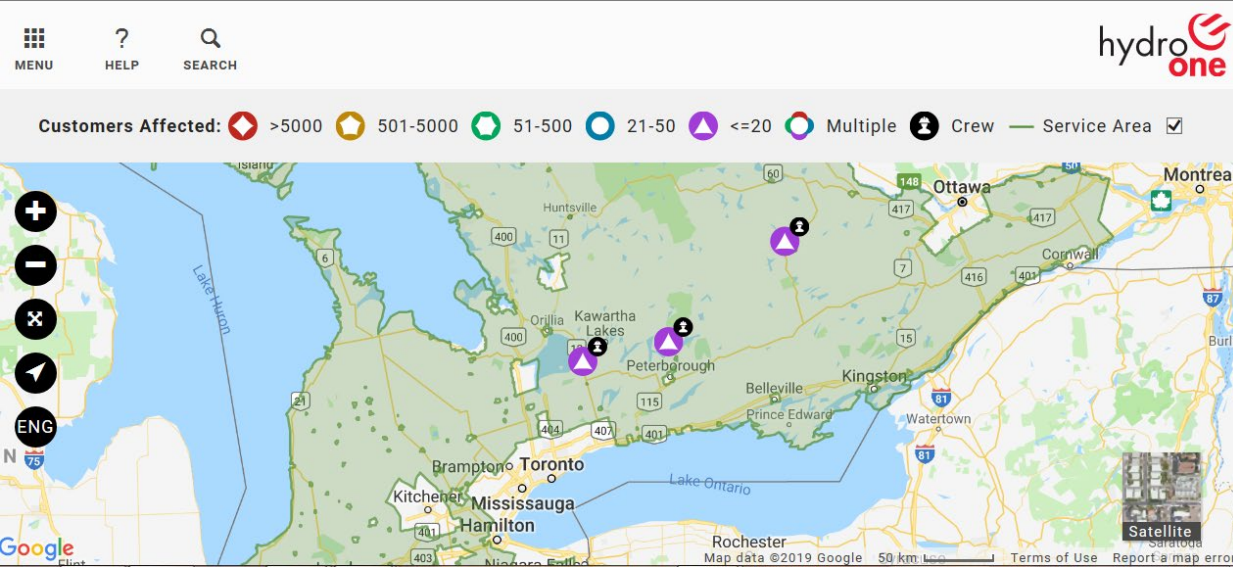
**** [CAUTION]: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe**

Hello,

We are in receipt of your Application for Consent, B-2023-050 dated August 18th, 2023. We have reviewed the documents concerning the noted Application and have no comments or concerns at this time. **Our preliminary review considers issues affecting Hydro One's 'High Voltage Facilities and Corridor Lands' only.**

For proposals affecting 'Low Voltage Distribution Facilities' please consult your local area Distribution Supplier.

To confirm if Hydro One is your local distributor please follow the following link:
[HydroOne Map](#)
Please select "Search" and locate address in question by entering the address or by zooming in and out of the map.



If Hydro One is your local area Distribution Supplier, please contact Customer Service at 1-888-664-9376 or e-mail CustomerCommunications@HydroOne.com to be connected to your Local Operations Centre.

Please let me know if you have any questions or concerns.

Thank you,

Dennis De Rango
Specialized Services Team Lead, Real Estate Department
Hydro One Networks Inc.
Tel: [REDACTED]
Email: [REDACTED]

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County of Bruce
 Planning & Development Department
 268 Berford Street, PO Box 129
 Wiarton, ON N0H 2T0
 brucecounty.on.ca
 226-909-5515



August 29, 2023

File Number: Z-2023-052

Public Meeting Notice

**You're invited to participate in a Public Meeting
 to consider Zoning By-Law Amendment File No. Z-2023-052
 September 25, 2023 at 9:00 am**

A change is proposed in your neighbourhood: This application proposes to sever +/- 1.2 ha, with a frontage of +/- 12 m along B Line. The retained parcel will have an area of +/- 40.5 ha, with a frontage of +/- 1,032 m on B Line. The severed parcel is a surplus farm residence that will continue to be used as such. No new buildings or uses are proposed. The retained parcel will continue to be used as farmland (crops) with no structures. A Zoning By-law Amendment is required to prohibit future residential uses on the proposed retained parcel. The related Consent file is B-2023-050.



771 B Line, CON B LOT 4 PT LOT 5 (Arran)
 Municipality of Arran-Elderslie, Roll Number 410349000103700

Learn more

Additional information about the application is available at <https://brucecounty.on.ca/living/land-use>. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Rebecca Elphick

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after September 8, 2023 may not be included in the Planning Report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at bcplwi@brucecounty.on.ca, mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at cfraser@arran-elderslie.ca or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

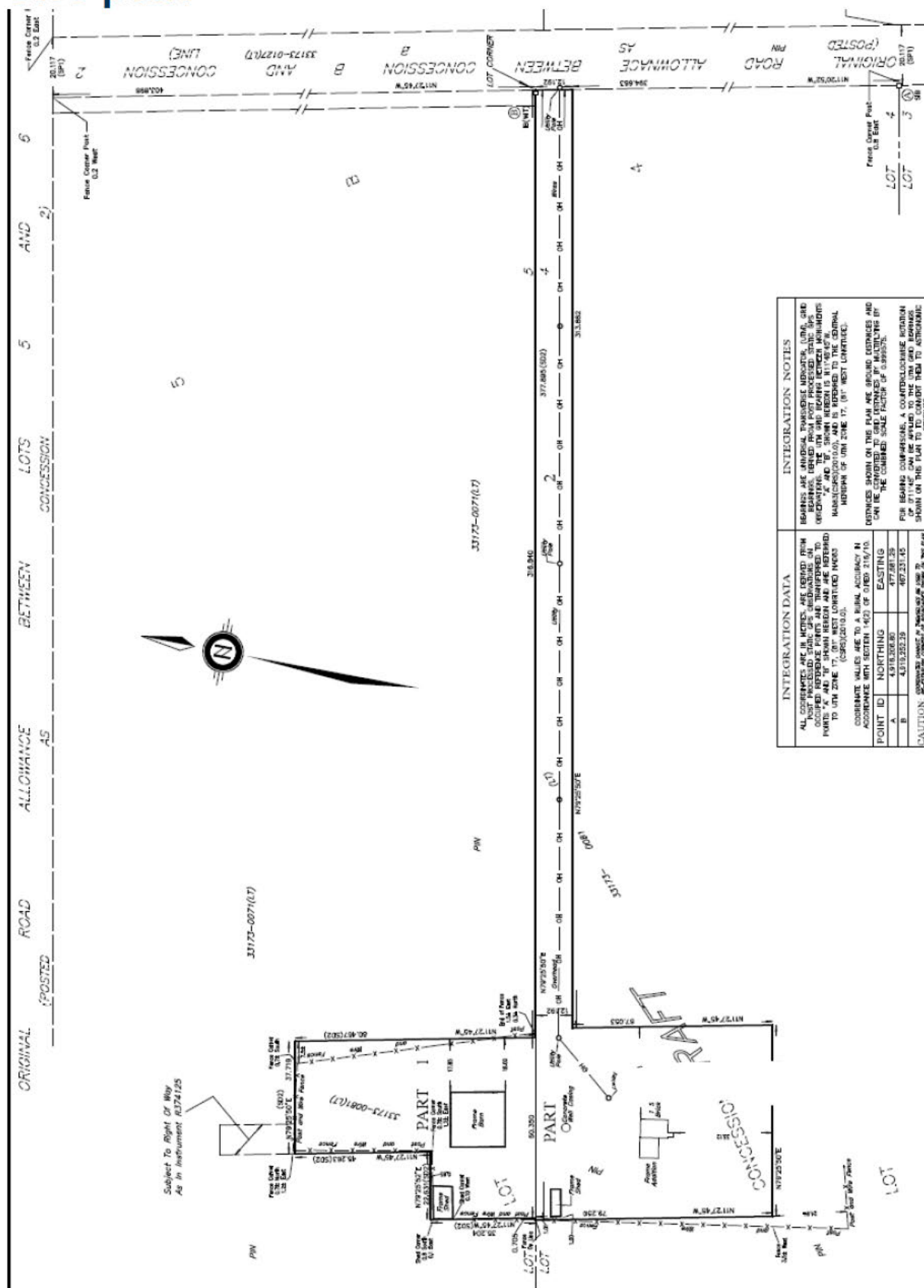
Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Eldersli before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.



THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. xx – 2023

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS
AMENDED
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE)
RE: CON B LOT 4 PT LOT 5 (ARRAN), 771 B LINE

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

- 1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
- 2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

- 1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from ‘General Agriculture (A1)’ Zone and ‘Environmental Protection (EP)’ Zone to ‘General Agriculture Special (A1-XX)’ Zone, ‘General Agriculture Special Holding (A1-XX-H1)’ Zone, ‘General Agriculture Special (A1-YY)’ Zone, and ‘Environmental Protection (EP)’ Zone of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
- 2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the following subsection to Section 6 thereof:

‘ -XX-2023’

.xx Notwithstanding their ‘A1’ zoning designation, lands described as CON B LOT 4 PT LOT 5 (ARRAN) and delineated as ‘A1-XX’ on Schedule ‘A’ to this By-law shall be used in compliance with the ‘A1’ zone provisions contained in this by-law, excepting however:

- i. Residential uses shall be prohibited.

‘ -XX-2023’

.xx Notwithstanding their ‘A1’ zoning designation, lands described as CON B LOT 4 PT LOT 5 (ARRAN) and delineated as ‘A1-YY’ on Schedule ‘A’ to this By-law shall be used in compliance with the ‘A1’ zone provisions contained in this by-law, excepting however:

- i. Minimum required lot frontage shall be 10.0 metres.
- ii. Minimum required rear yard and minimum required interior side yard for accessory structures shall be 0.0 metres.
- iii. The housing of livestock shall be prohibited.

3. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this 25th day of September, 2023.

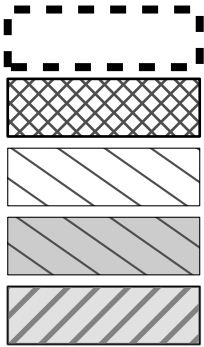
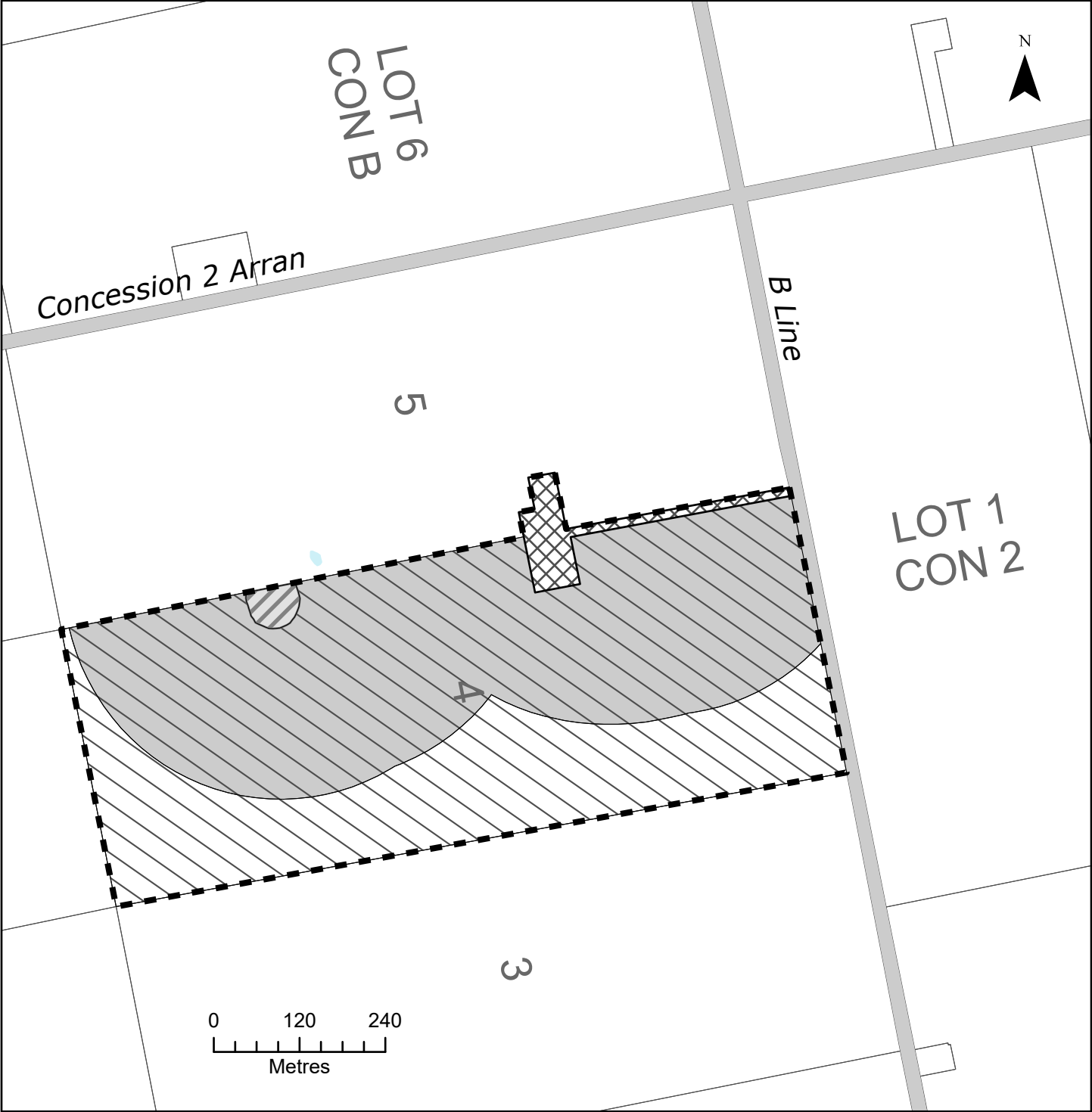
READ a THIRD time and finally passed this ____ day of _____, 2023.

Steve Hammell, *Mayor*

Christine Fraser-McDonald, *Clerk*

Schedule 'A'

771 B Line - CON B LOT 4 PT LOT 5 - Roll 410349000103700
Municipality of Arran-Elderslie (Township of Arran)



- Subject Property
- Lands to be zoned A1-XX-2023 - General Agriculture Special
- Lands to be zoned A1-XX-2023 - General Agriculture Special
- Lands to be zoned A1-XX-2023-H1 - General Agriculture Special Holding
- Lands zoned EP - Environmental Protection

This is Schedule 'A' to the zoning by-law amendment number _____ passed this _____ day of _____

Mayor _____
Clerk _____



Planning Report

To: Municipality of Arran-Elderslie Council

From: Rebecca Elphick, Consultant Planner

Date: September 25, 2023

Re: Zoning By-law Amendment Application- Z-2023-067 (Patchell.Kuntz)

Recommendation:

Subject to a review of submissions arising from the public meeting:

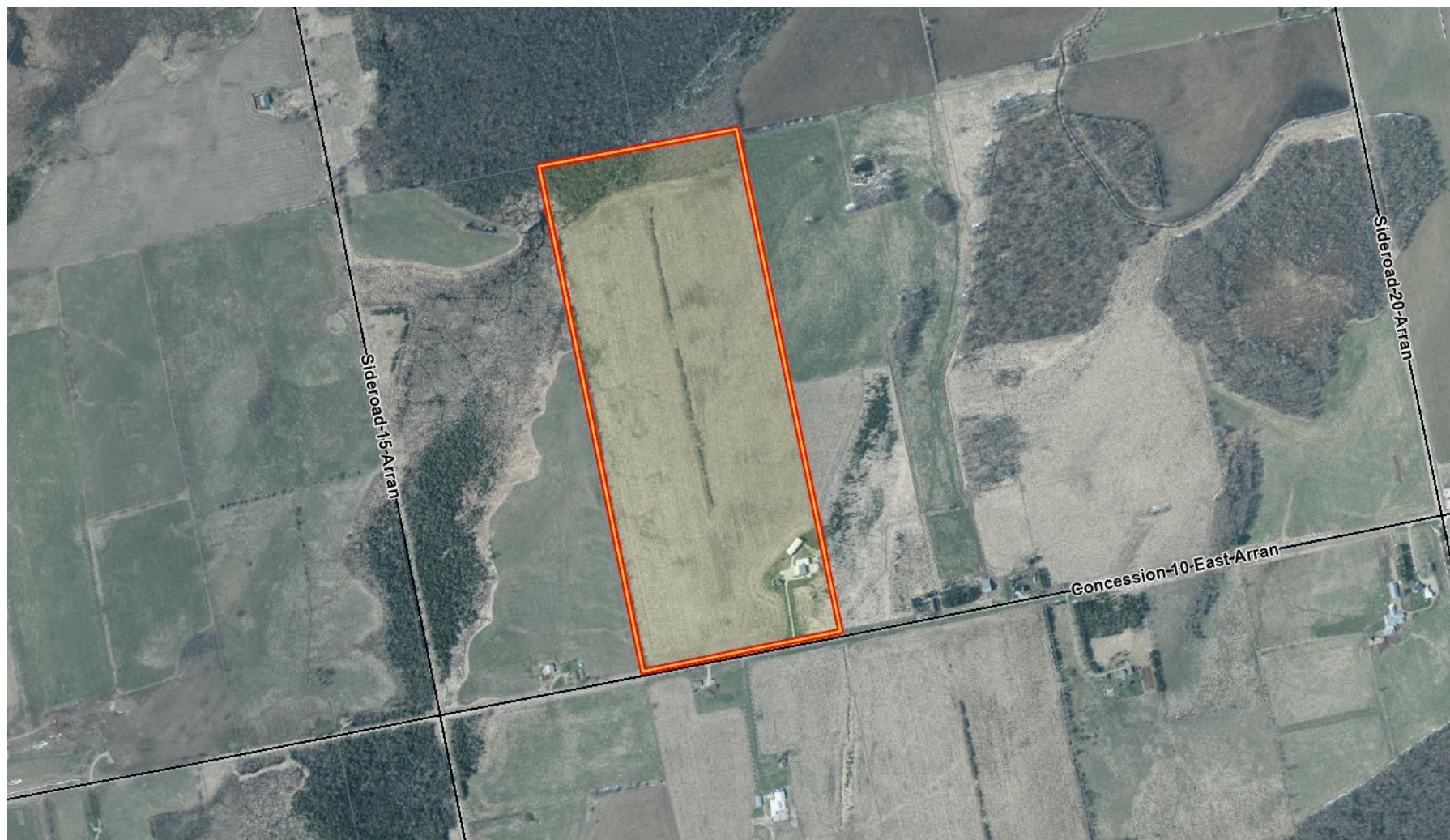
That Council approve Zoning By-law Amendment Z-2023-067 as attached and the necessary by-law be forwarded to Council for adoption.

Summary:

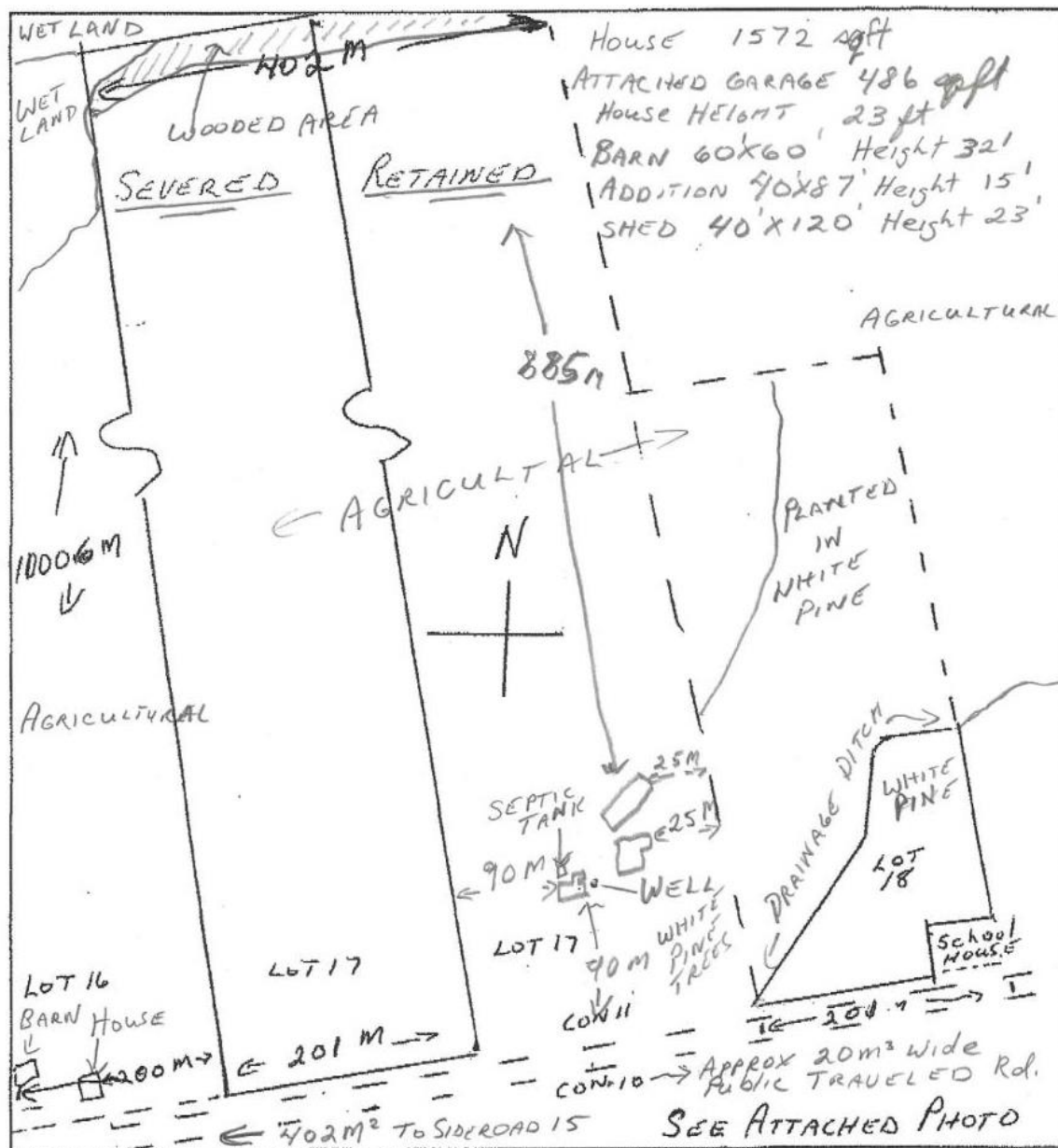
The subject land is located at 816 Concession 10 East Arran in the Township of Arran. The application for a Zoning By-law Amendment includes a proposed severed parcel and a retained parcel, as proposed by Application B-2023-063. The parcel to be severed has an area of +/- 20 hectares with a frontage of +/- 201 metres along Concession 10 East and is proposed to be used for agricultural purposes. If approved, the retained parcel will have an area of +/- 30 hectares with a frontage of approximately 350 metres along Concession 10 East. The proposed severed lands are vacant and the proposed retained lands contain an existing dwelling, barn, and accessory structures. This Zoning By-law Amendment is required to re-zone the subject lands to a special provision of the A1 Zone to recognize the reduced minimum lot area for a farm lot. The draft Zoning By-law amendment will also add a holding provision in areas of high archaeological potential.

The subject property is located east of the intersection of Concession 10 East Arran and Sideroad 15 Arran. Surrounding land uses include agricultural uses in all directions, as well as low-density residential uses to the east, west, and south. The subject property abuts the Arran Lake Wetland Complex, which covers a portion of the property at its northwest corner and extends further northeast towards Concession 13 West Arran and further southwest beyond Concession 10 East Arran. The applicant proposes no new buildings or structures as part of this applications. Existing agricultural and residential uses on the subject property will continue and are compatible with surrounding land uses. The severed and retained parcels are adequately sized for the residential and agricultural uses, respectively, including existing private, individual on-site water and sewer services on the retained lands.

Airphoto



Site Plan



Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant agency comments (attached), and planning policy sections.

Land Division Policy

The Provincial Policy Statement (PPS) gives direction to lot creation in prime agricultural areas, permitting the creation of new lots for agricultural uses, provided the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations.

The majority of the subject property is designated 'Rural Area' in the Bruce County Official Plan (BCOP) with a portion designated 'Hazard Land Area' at the northwest corner of the property in line with the boundaries of the Arran Lake Wetland Complex. The BCOP contains general criteria by which applications for land division are assessed, as well as criteria specific to lands within the 'Rural Area' designation, the following of which are relevant to the subject application:

1. The severed and retained lots shall front on an existing road allowance which is opened and maintained on a year-round basis.
2. The consent shall only be granted if in conformity with the land use designations and policies of the BCOP, and local Official Plan and Zoning By-law.
3. The severed and retained lot(s) shall:
 - a. be of acceptable size and dimension for the intended use;
 - b. have regard for the proper treatment and disposal of stormwater and proper lot grading;
 - c. have safe and adequate access to the highway system;
 - d. be consistent with the sewage and water servicing policies of the BCOP;
 - e. not be premature in regard to the public interest; and,
 - f. have regard to the natural environment.
4. The application represents an orderly and efficient use of land, and its approval would not hinder development of the retained lands.
5. Original Crown-surveyed lot may be subdivided into either:
 - a. Two (2) Farm Lots, including the retained lot, each generally 20 hectares in total lot area in accordance with BCOP policies regarding Farm Lots; or,
 - b. Three (3) Non-Farm Lots or Non-Farm Residential Lots, including the retained lot, in accordance with BCOP policies regarding Non-Farm Lots/Non-Farm Residential Lots.

6. Both the severed and retained parcels shall be generally 20 hectares in size, in order to promote and maintain viable farming operations and generally minimize potential impacts on the farming community.

Both the severed and retained parcels will continue to have frontage along Concession 10 East Arran, an existing opened and year-round maintained road allowance. Both parcels have a lot area greater than 20 hectares and are sufficiently sized to accommodate existing residential and agricultural uses, as well as existing private, individual on-site water and septic services on the proposed retained lands. The applicants are not currently proposing servicing for the lands to be severed, as they will continue to be used for agricultural purposes. However, if a farm-related residential use was proposed in the future, the lands are sufficient in size to accommodate a future well and septic system. The proposed severance represents an orderly and efficient use of land, promotes viable farming operations on the severed parcel, and does not negatively impact adjacent agricultural uses.

The Zoning By-law Amendment is required to permit a reduced minimum lot area of 20 hectares for the proposed severed lot and 30 hectares for the proposed retained lot, in line with the minimum size requirements for agriculture lots in the BCOP. The proposal is consistent with the land division policies contained within the PPS and conforms to the BCOP criteria for consents in the 'Rural Area' designation.

Minimum Distance Separation (MDS)

New development shall comply with the Minimum Distance Separation (MDS) formulae, as amended from time to time. Lands adjacent to the subject property to the west contain an existing livestock facility, which is sited approximately 175 metres from the western boundary of the proposed severed lot. With respect to new land uses in prime agricultural areas, policies within the PPS and the BCOP require that lot creation shall comply with the MDS 1 so as to avoid and/or minimize the potential for land use conflicts between existing agricultural uses and future sensitive uses (e.g., residential use). The Ontario Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)'s Minimum Distance Separation (MDS) Document (Publication 853) provides formulae and guidance for the siting of livestock facilities and anaerobic digesters.

MDS I calculations for the proposed severed lot require a minimum separation distance of 130 metres from the livestock facilities on the adjacent lot. Given that the existing livestock facilities are located more than 130 metres from the proposed severed lot, the lot creation as proposed complies with the minimum separation distance required. Per OMAFRA Guideline #8, an MDS I setback is not required for a severed or retained lot for an agricultural use when the lot is already developed within an existing dwelling.

The proposed lot creation is therefore consistent with policies in the PPS and conforms to those in the BCOP with respect to minimum separation distance from existing agricultural facilities.

Natural Heritage & Natural Hazards

Natural heritage features and natural hazards on the subject property include the Arran Lake Wetland Complex at the property's northwest corner and its associated flooding potential. The Arran Lake Wetland Complex is identified as a Provincially Significant Wetland. This portion of the subject property and its adjacent lands are designated 'Hazard Land Area' in the BCOP and are zoned 'Environmental Protection (EP)' in the Zoning By-law for the Municipality of Arran Elderslie. Natural hazard policies within the PPS and the BCOP direct development away from lands containing natural hazards. Natural heritage policies within the PPS and the BCOP similarly prohibit development or site alteration in significant wetlands or their adjacent lands, unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.

The applicants propose no new buildings or structures as part of this application and no changes to the boundaries of the EP Zone are proposed. Impacts to natural heritage features will be negligible given that no new construction or site alteration is proposed, and therefore an Environmental Impact Study (EIS) is not recommended. In correspondence dated September 12, 2023, Grey Sauble Conservation Authority (GSCA) staff advise that the proposed severed lot contains sufficient land outside of the hazard area to accommodate any future development, as permitted in the A1 Zone.

Areas of the property are within the GSCA Approximate Screening Area association with Ontario Regulation 151/06 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses). The applicant is advised that future development and/or site alteration within the GSCA Approximate Screening Area may require permission from GSCA prior to carrying out any work on the subject lands. At this time, given that no new development or site alteration is proposed, a permit from GSCA is not required. Based on the above, the proposal is consistent with the natural heritage and natural hazard policies of the PPS and conforms to those of the BCOP.

Archaeological Potential

The subject property contains areas of high archaeological potential given the presence of the Arran Lake Wetland Complex at the property's northwest corner.

The policies within the PPS and BCOP prohibit development and site alteration on lands containing archaeological resources or areas of archaeological potential unless significant archaeological resources have been conserved. The BCOP encourages consultation with First Nation communities, including the Saugeen Ojibway Nation, on areas of concern related to new development proposals that include the proper identification of archaeological resources.

It is therefore recommended that a holding provision be applied to the property in areas of high archaeological potential which would prevent any lot grading, excavation, and/or construction until an archaeological assessment is completed to the satisfaction of the County and the Saugeen Ojibway Nation and the recommendations, if any, are implemented.

As this proposal does not involve the construction of new buildings or structures or any site alteration on the subject property, an archaeological assessment is not recommended at this time. The proposed Zoning By-law amendment will add a holding provision in areas of high archaeological potential.

Zoning By-law

The subject property contains an existing dwelling, barn, and accessory structures, as permitted in the 'General Agriculture (A1)' Zone where they are sited. All existing structures are compliant with the zone requirements of the A1 Zone for principal and accessory structures.

Application B-2023-063 proposes a lot area of 20 hectares for the severed parcel and 30 hectares for the retained parcel, less than that required by the Zoning By-law for the Municipality of Arran-Elderslie for an agriculture lot in the A1 Zone. The Zoning By-law Amendment is required to reduce the minimum lot area for an agriculture lot in the A1 Zone from 39 hectares to 20 hectares to facilitate the lot creation as proposed. Both the proposed severed and retained lands meet the minimum lot frontage requirement for an agriculture lot in the A1 Zone. Existing buildings and structures on the proposed retained lands, including a single-detached dwelling with attached garage and a barn, are permitted uses on an agriculture lot in the A1 Zone and comply with all requirements of the A1 Zone (i.e., front, side, and rear yards greater than 20 metres, ground floor area for the detached dwelling greater than 70 m², and lot coverage less than 15%).

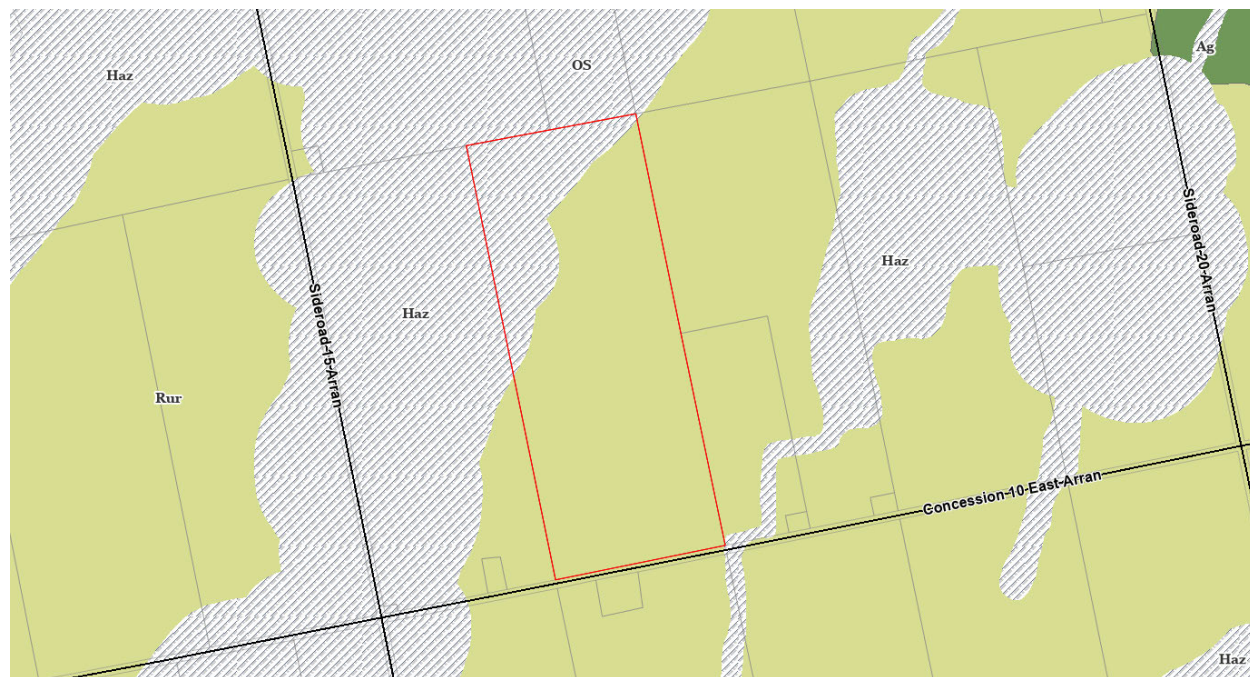
The proposed lot area is sufficient to accommodate continued agricultural use of the severed and retained parcels, to accommodate existing private individual on-site water and sewer systems with no negative impact anticipated, and conforms to the minimum lot area requirements of the BCOP with respect to land division in the 'Rural Area' designation.

Based on the above, the proposed amendment generally maintains the intent and purpose of the Zoning By-law for the Municipality of Arran-Elderslie.

Appendices

- County Official Plan Map
- Local Official Plan Map
- Local Zoning Map
- Conservation Authority Jurisdiction
- Archaeological Potential
- Arran Lake Wetland Complex
- Agency Comments
- Minimum Distance Separation (MDS) Report
- Public Notice

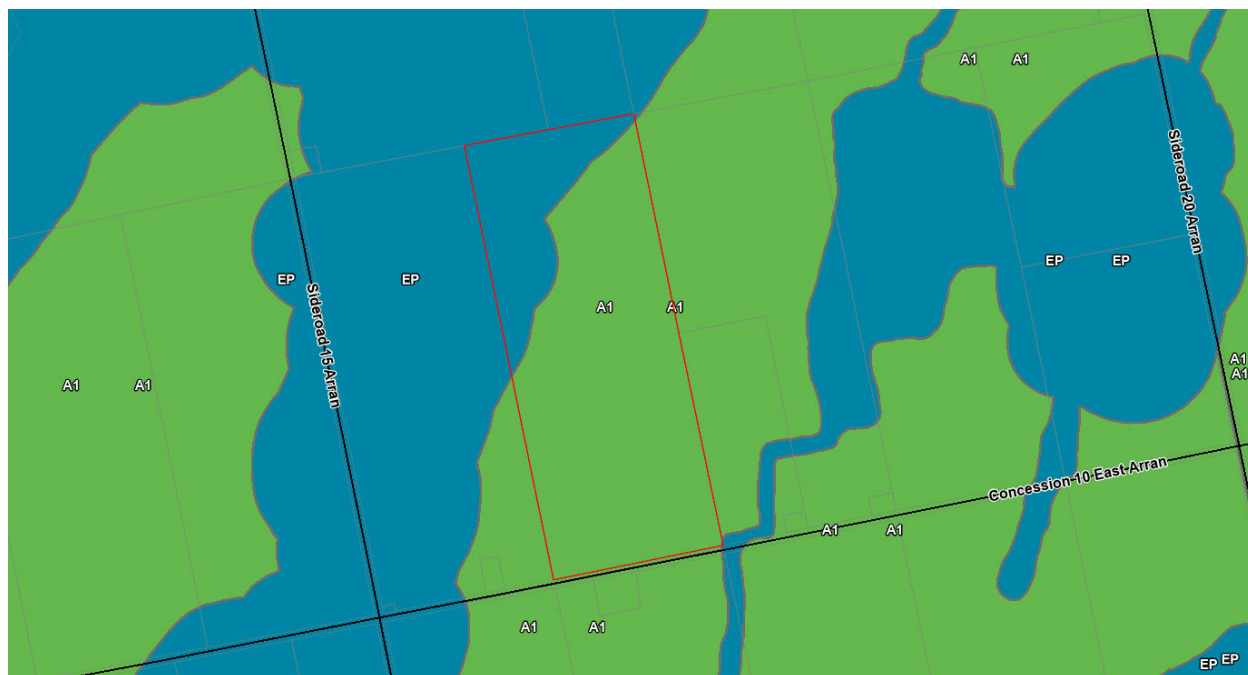
County Official Plan Map (Designated Rural Areas, Hazard Land Area)



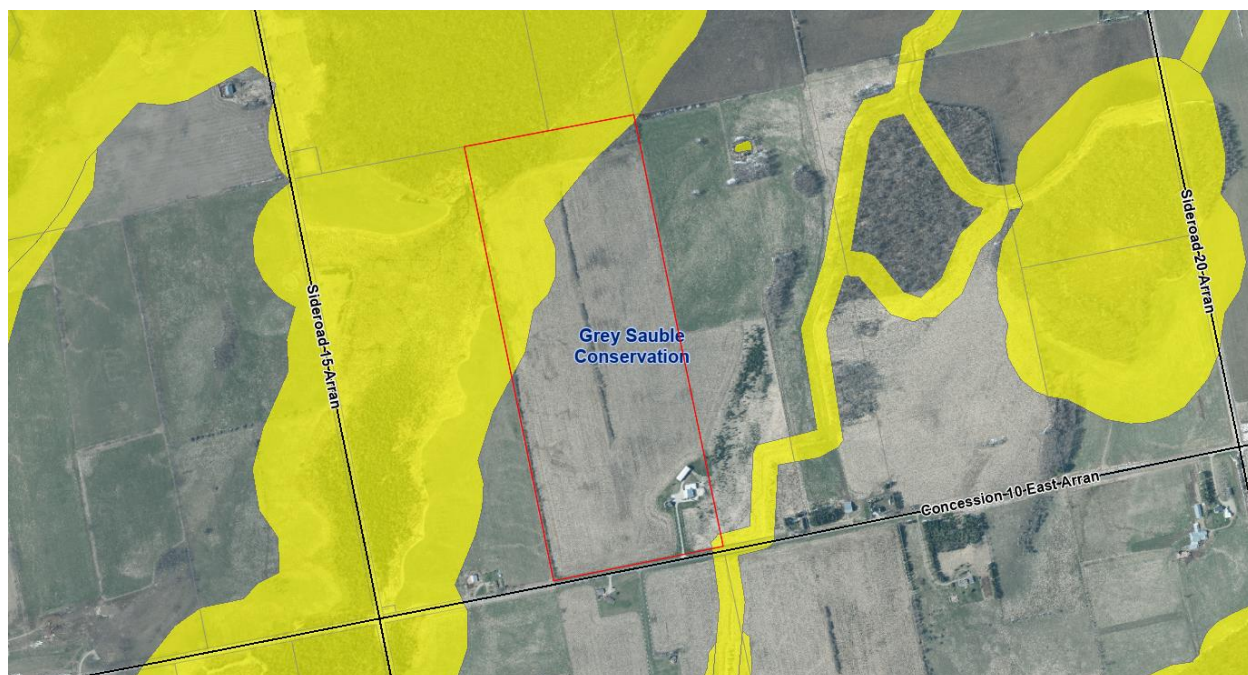
Local Official Plan Map (Outside of Local Official Plan)



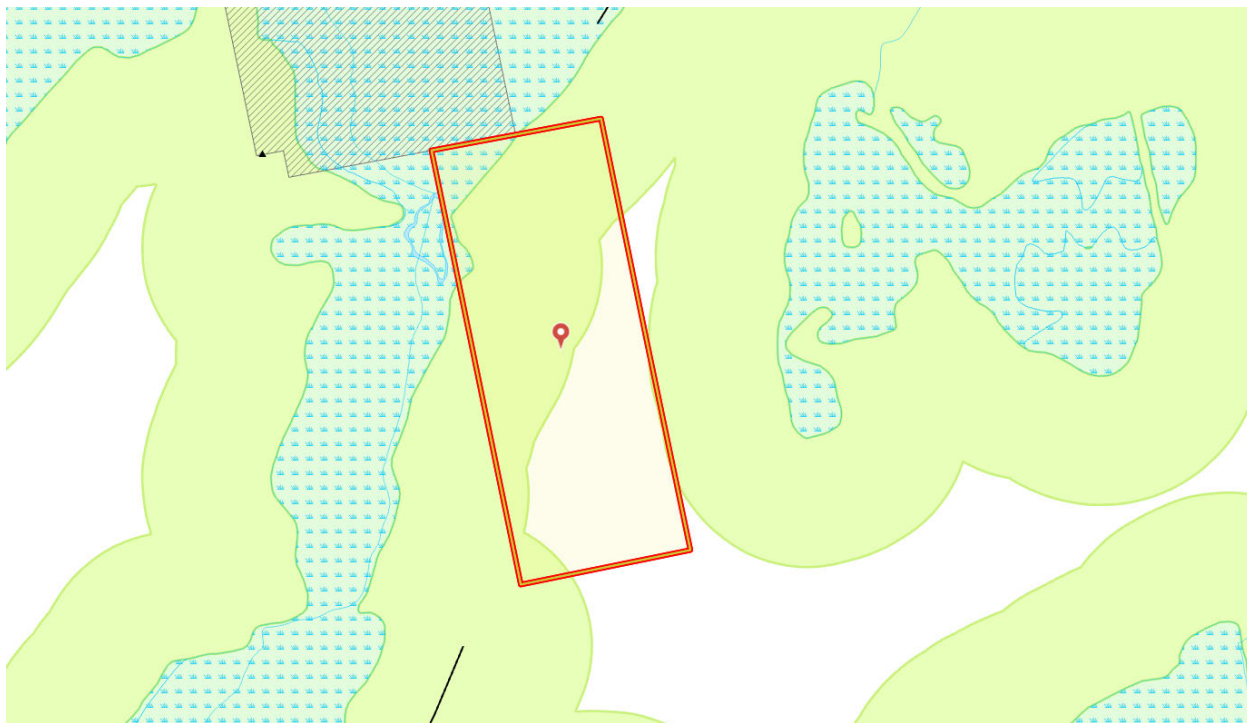
Local Zoning Map (Zoned A1 - General Agriculture, EP - Environmental Hazard)



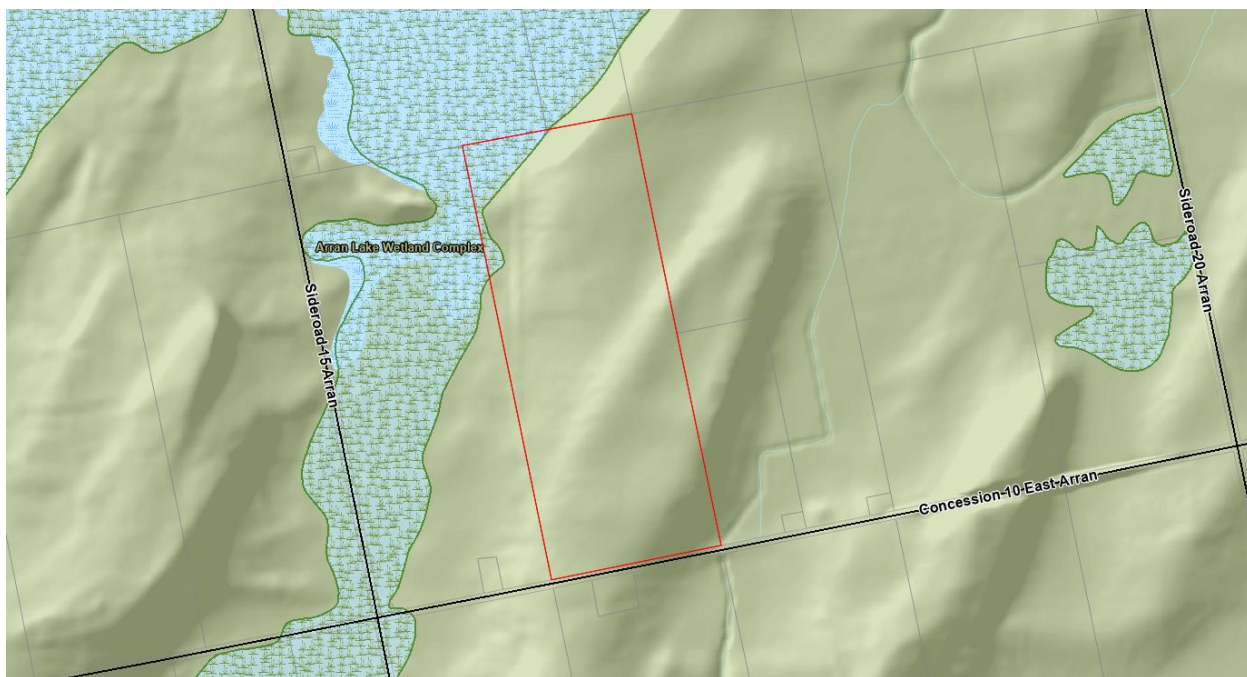
Conservation Authority Jurisdiction (GSCA)



Archaeological Potential (Indigenous Potential, Wetland)



Bruce County Official Plan - Constraints (Arran Lake Wetland Complex)



Agency Comments

A Request for Agency Comments was circulated to the relevant public agencies on August 18, 2023. The following comments were received by the report submission deadline:

Historic Saugeen Metis (HSM) Lands, Resources and Consultation Department: In correspondence dated August 21, 2023, HSM staff noted no objection or opposition to the proposed Consent and Zoning By-law Amendment as presented.

Hydro One: In correspondence dated August 23, 2023, Hydro One staff noted no comments or concerns related to the subject applications.

Grey Sauble Conservation Authority (GSCA): In correspondence dated September 12, 2023, GSCA staff note that portions of the subject property are located within the 120-metre area of interference from the Arran Lake Provincially Significant Wetland, as well as within the allowance from a drainage feature to the east of the property along Concession 10. GSCA staff advise that these areas are regulated under O. Reg 151/06 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses), but that no permits would be required to facilitate the subject applications, as no new development is proposed. Staff note that GSCA generally has no objections to the proposed severance and zoning amendment.

Rebecca Elphick

From: Coordinator LRC HSM [REDACTED]
Sent: August 21, 2023 11:30 AM
To: Bruce County Planning - Peninsula Hub
Subject: Request for Comments - Arran-Elderslie (Patchell/Kuntz) - proposed Zoning By-law Amendment & Consent

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Arran-Elderslie Municipality

RE: Z-2023-063 / Z-2023-067

The Historic Saugeen Métis (HSM) Lands, Resources and Consultation Department has reviewed the relevant documents and have no objection or opposition to the proposed Zoning By-law Amendment and Consent as presented.

Thank you for the opportunity to review this matter.

Regards,

Chris Hachey

Coordinator, Lands, Resources & Consultation
 Historic Saugeen Métis
 204 High Street
 Southampton, ON
saugeenmetis.com



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From: [ARABIA Gabriel](#)
 To: [Bruce County Planning - Peninsula Hub](#)
 Subject: Bruce County - 816 Concession 10 E - B-2023-063
 Date: Wednesday, August 23, 2023 3:13:52 PM
 Attachments: [image001.png](#)

You don't often get email from gabriel.arabia@hydroone.com. [Learn why this is important](#)

**** [CAUTION]: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello,

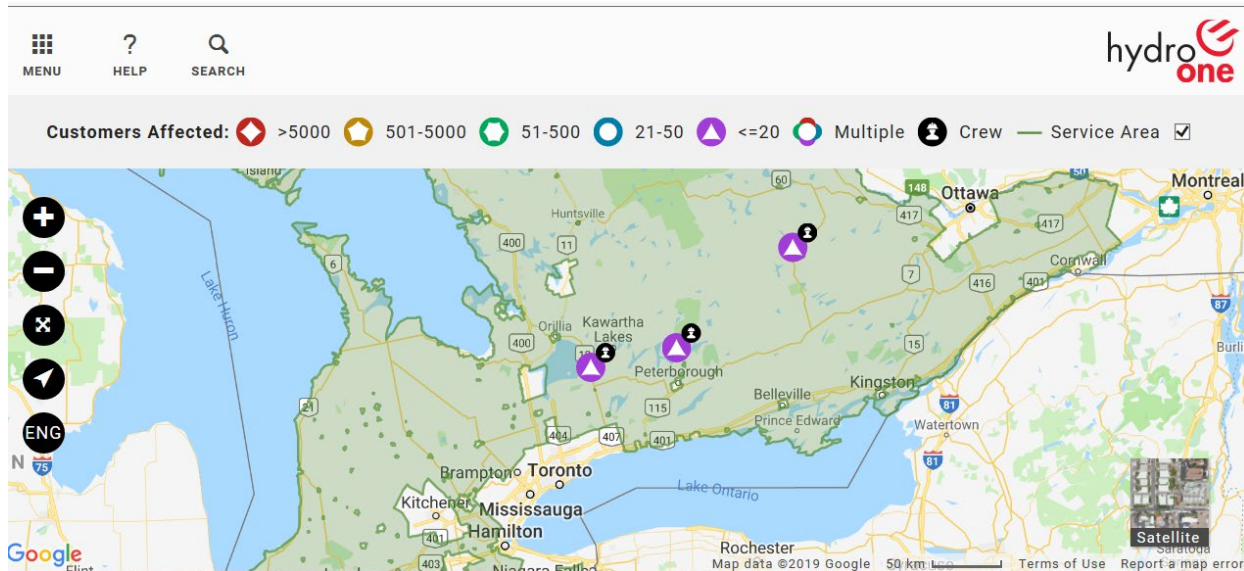
We are in receipt of your Application for Consent, B-2023-063 dated August 18th, 2023. We have reviewed the documents concerning the noted Application and have no comments or concerns at this time. **Our preliminary review considers issues affecting Hydro One's 'High Voltage Facilities and Corridor Lands' only.**

For proposals affecting 'Low Voltage Distribution Facilities' please consult your local area Distribution Supplier.

To confirm if Hydro One is your local distributor please follow the following link:

[HydroOne Map](#)

Please select " Search" and locate address in question by entering the address or by zooming in and out of the map



If Hydro One is your local area Distribution Supplier, please contact Customer Service at 1-888-664-9376 or e-mail CustomerCommunications@HydroOne.com to be connected to your Local Operations Centre

Please let me know if you have any questions or concerns.

Thank you,

Dennis De Rango

Specialized Services Team Lead, Real Estate Department

Hydro One Networks Inc.

Tel: [REDACTED]

Email: [REDACTED]

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519.376.3076
 237897 Inglis Falls Road
 Owen Sound, ON N4K 5N6
www.greysauble.on.ca

Protect.
 Respect.
 Connect.

September 12, 2023

GSCA File: P23300

County of Bruce
 Planning and Economic Development Department
 268 Berford Street, Box 129
 Wiarton, ON
 N0H 2T0

Sent via email: [REDACTED]

Re: Application: Severance B-2023-063 and Zoning Amendment Z-2023-067
Address: 816 Concession 10 East
Roll No: 410349000219600
Municipality of Arran-Elderslie
Applicant: Patchell & Kuntz

Grey Sauble Conservation Authority (GSCA) has reviewed the subject application in accordance with our mandate and policies for Natural Hazards and relative to our policies for the implementation of Ontario Regulation 151/06. We offer the following comments.

Subject Proposal

This application proposes to sever a +/- 20.25 ha parcel with a frontage of +/- 201 m on Concession 10 East Arran. The severed parcel will be used for agricultural purposes. No new buildings are currently proposed.

Site Description

The existing lot is primarily cleared and in active agricultural use. The north west corner of the parcel is a low wet wooded area within the Arran Lake Provincially Significant Wetland complex. A dwelling and agricultural buildings are in the south east corner of the property which would be contained within the proposed retained parcel.

GSCA Regulations

Portions of the subject property are regulated under Ontario Regulation 151/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. The regulated areas are associated with the 120m area of interference from the Arran Lake Provincially Significant Wetland, as well as with the allowance from a drainage feature to the east of the property along Concession 10.

Under this regulation a permit is required from this office prior to the construction, reconstruction, erection or placing of a building or structure of any kind; any change to a building or structure that would have the effect of altering the use or potential use of the building or structures, increasing

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

the size of the building or structure, or increasing the number of dwelling units in the building or structure; site grading; or, the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere, if occurring within the regulated area. Also, a permit is required for interference with a wetland, and/or the straightening, changing, diverting or in any way interfering with an existing channel of a river, lake, creek stream or watercourse.

No permits would be required to facilitate the proposal in question as no new development is proposed.

Provincial Policy Statement 2020

3.1 Natural Hazards

Natural hazards currently identified on the property include the flooding potential of the wetland in the north west of the property. Development should generally be directed away from these areas. No development is proposed within the identified hazards, and the proposed severed parcel contains sufficient land outside of the hazard area to accommodate any potential development permitted within the A1 Zone. As such, the proposal is consistent with section 3.1 policies of the PPS.

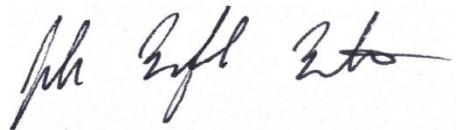
Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan

The subject property is not located within an area that is subject to the Source Protection Plan.

Recommendations & Conclusions

The GSCA generally has no objections to the proposed severance and zoning amendment.

Regards,

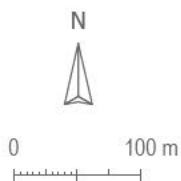
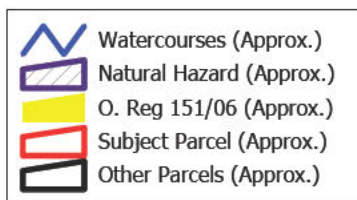
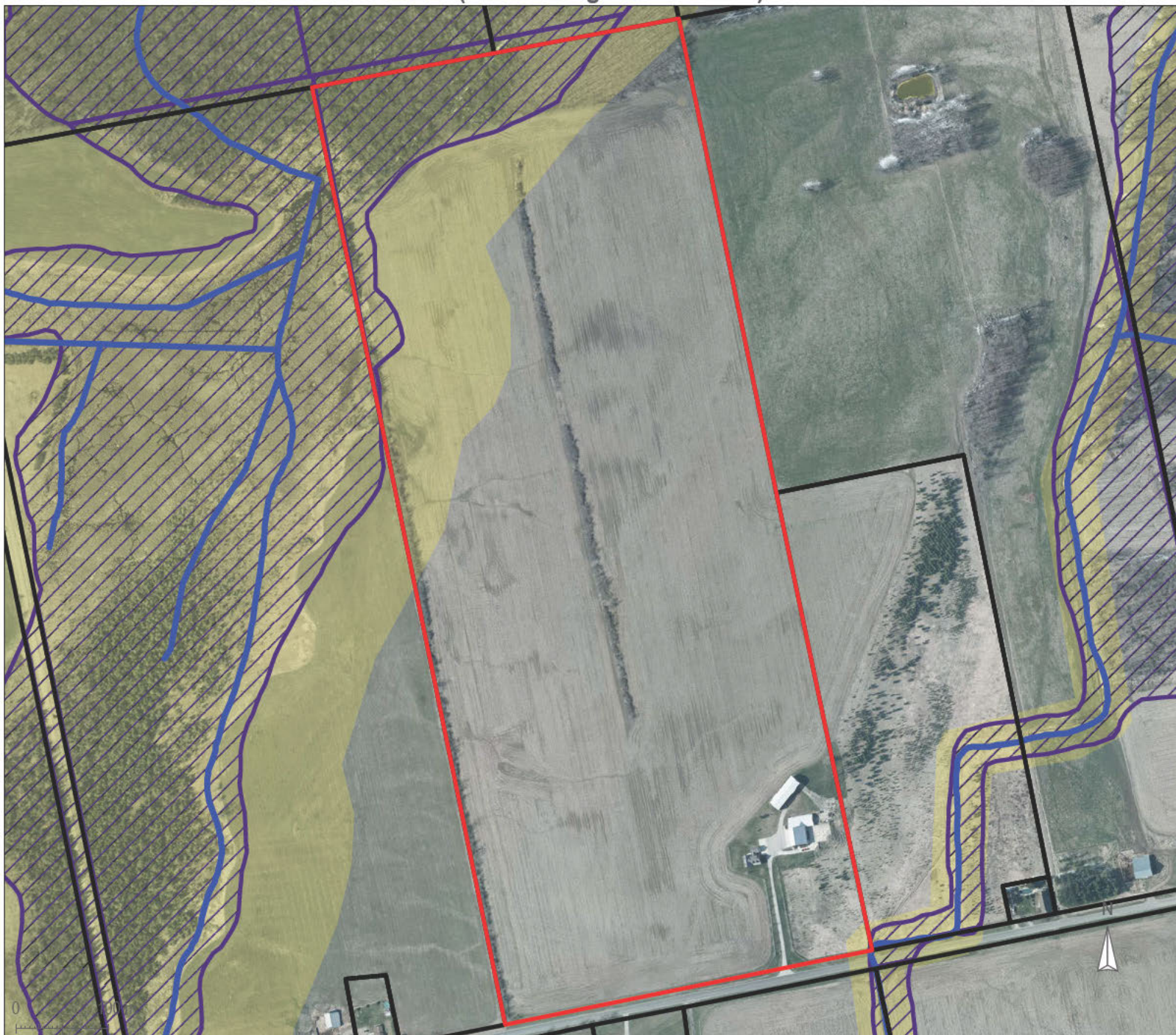


Jake Bousfield-Bastedo, Watershed Planner, RPP

c.c. Angie Cathrae, Director of Legislative Services/Clerk, Town of South Bruce Peninsula
 Jay Kirkland, GSCA Director, Town of South Bruce Peninsula

Regulation of Development, Interference with Wetlands
and Alterations to Shorelines and Watercourses
(Ontario Regulation 151/06)

60



GSCA Regulations Map
B-2023-063 and Z-2023-067
Municipality of Arran-Elderslie
Roll No: 410349000219600
GSCA File: P23300

September 12, 2023

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Projection: Universal Transverse Mercator - Zone 17 (N)
Datum: North American 1983 (mean for Canada)

MDS I

General information

Application date Sep 13, 2023	Municipal file number B-2023-063 / Z-2023-067	Proposed application Lot creation for a maximum of three non-agricultural use lots
Applicant contact information Christine Patchell 816 Concession 10 East Arran Arran-Elderslie, ON N0H 2N0 [REDACTED] [REDACTED]	Location of subject lands County of Bruce Municipality of Arran-Elderslie ARRAN Concession 11 , Lot 17 Roll number: 410349000219600	

Calculations

Lot Creation

Farm contact information ⓘ ON	Location of existing livestock facility or anaerobic digester County of Bruce Municipality of Arran-Elderslie ARRAN Concession 11 , Lot 16 Roll number: 410349000219500	Total lot size 99.14 ac
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Livestock/manure summary

Manure Form	Type of livestock/manure	Existing maximum number	Existing maximum number (NU)	Estimated livestock barn area
Liquid	Beef, Shortkeepers (12.5 - 17.5 months)	15	7.5 NU	975 ft²

⚠

Confirm Livestock/Manure Information (Lot Creation)

The livestock/manure information has not been confirmed with the property owner and/or farm operator.

Setback summary

Existing manure storage	No storage required (manure is stored for less than 14 days)		
Design capacity	7.5 NU		
Potential design capacity	15 NU		
Factor A (odour potential)	0.8	Factor B (design capacity)	183.33
Factor D (manure type)	0.8	Factor E (encroaching land use)	1.1
<hr/>			
Building base distance 'F' (A x B x D x E) (minimum distance from livestock barn)	130 m (427 ft)		
Actual distance from livestock barn	NA		
<hr/>			
Storage base distance 'S' (minimum distance from manure storage)	No existing manure storage		
Actual distance from manure storage	NA		

Preparer signoff & disclaimer**Preparer contact information**

Rebecca Elphick
 J.L. Richards & Associates
 450 Speedvale Avenue West
 Suite 107
 Guelph, ON
 N1H 7Y6

Signature of preparer


Rebecca Elphick, Planner

Sept 13, 2023

Date (mmm-dd-yyyy)

Note to the user

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Formulae as a public service to assist farmers, consultants, and the general public. This version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information; mistakes in calculation; errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.

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County of Bruce
Planning & Development Department
268 Berford Street, PO Box 129
Warton, ON N0H 2T0
brucecounty.on.ca
226-909-5515



August 18, 2023

File Number: Z-2023-067

Public Meeting Notice

**You're invited to participate in a Public Meeting
to consider Zoning By-Law Amendment File No. Z-2023-067
September 25, 2023 at 9:00 am**

A change is proposed in your neighbourhood: This application proposes to sever a +/- 20.25 ha parcel with a frontage of +/- 201 m on Concession 10 East Arran. The retained parcel will have an area of +/- 30.16 ha with a frontage of +/- 353 m on Concession 10 East Arran. The severed parcel will be used for agricultural purposes. The retained parcel will continue to be used for agricultural and residential purposes. A Zoning By-Law Amendment is proposed to recognize a reduced minimum lot area of +/- 20.25 ha for an agriculture lot in the A1 Zone, where 39 hectares is required by Section 6.3 of the Zoning By-law for the Municipality of Arran-Elderslie. The related Consent file is B-2023-063.



816 Concession 10 East, CON 11 LOT 17 (Arran)
Municipality of Arran-Elderslie, Roll Number 410349000219600

Learn more

Additional information about the application is available at <https://brucecounty.on.ca/living/land-use>. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Rebecca Elphick

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after September 8, 2023 may not be included in the Planning Report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at bcplwi@brucecounty.on.ca, mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at cfraser@arran-elderslie.ca or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

Know your rights

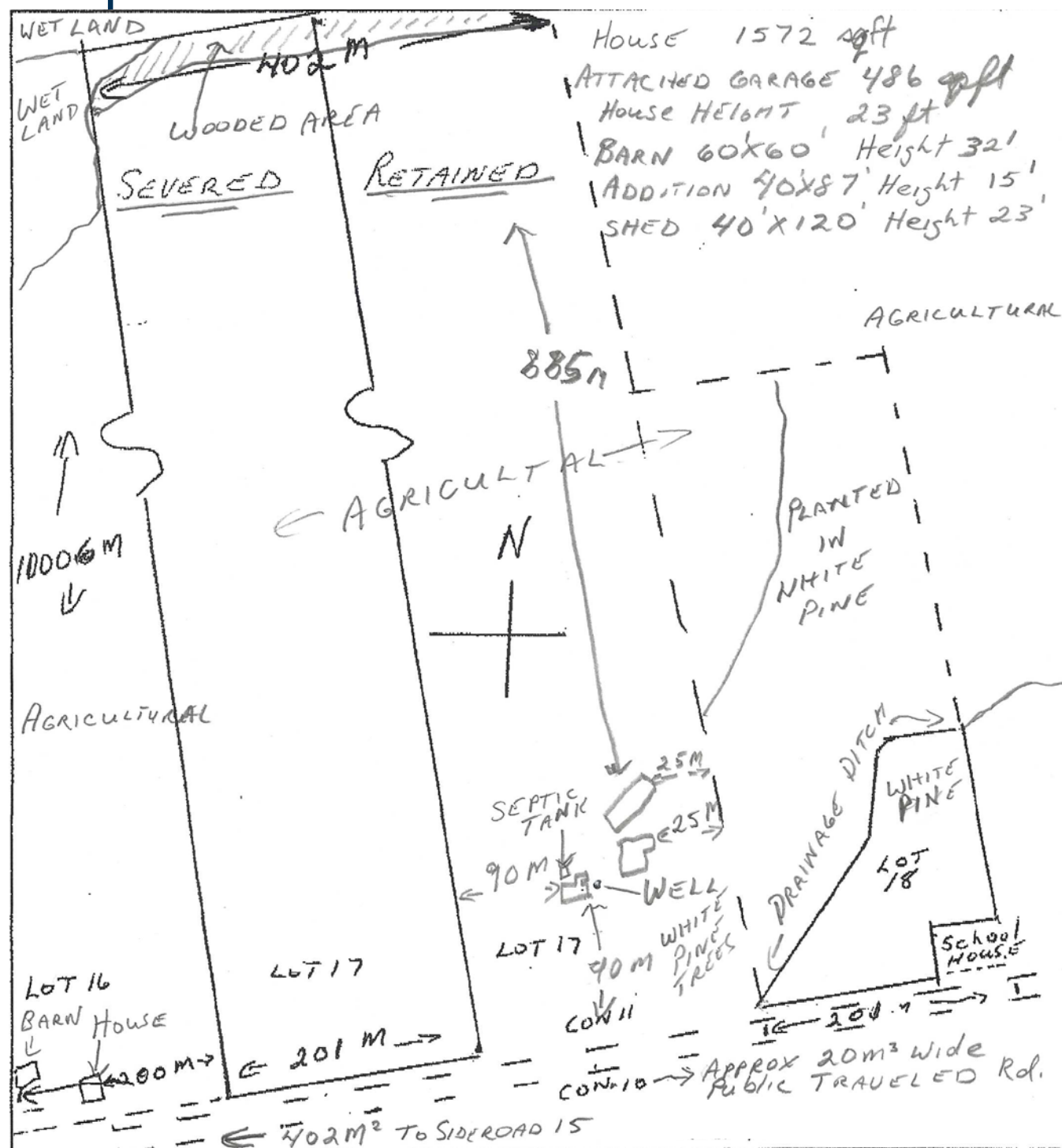
Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Eldersli before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.

Site plan



THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. XX – 2023

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS
AMENDED
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE)
RE: CON 5 PT LOT 21, 388 BRUCE ROAD 11

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

- 1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
- 2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

- 1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from ‘General Agriculture (A1)’ Zone and ‘Environmental Protection (EP)’ Zone to ‘General Agriculture Special (A1-XX)’ Zone, ‘General Agriculture Special Holding (A1-XX-H1)’ Zone, ‘General Agricultural Special Holding (A1-YY-H1)’ Zone, and ‘Environmental Protection (EP)’ Zone of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
- 2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 6.4 thereof:

‘ -XX-2023’

.xx Notwithstanding their ‘A1’ zoning designation, those lands delineated as ‘A1-XX’ on Schedule ‘A’ to this By-law shall be used in compliance with the ‘A1’ zone provisions contained in this by-law, excepting however:

- i. The minimum lot area for an agriculture lot shall be 20 hectares.
- 3. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this XX day of September, 2023.

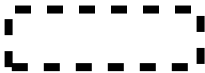
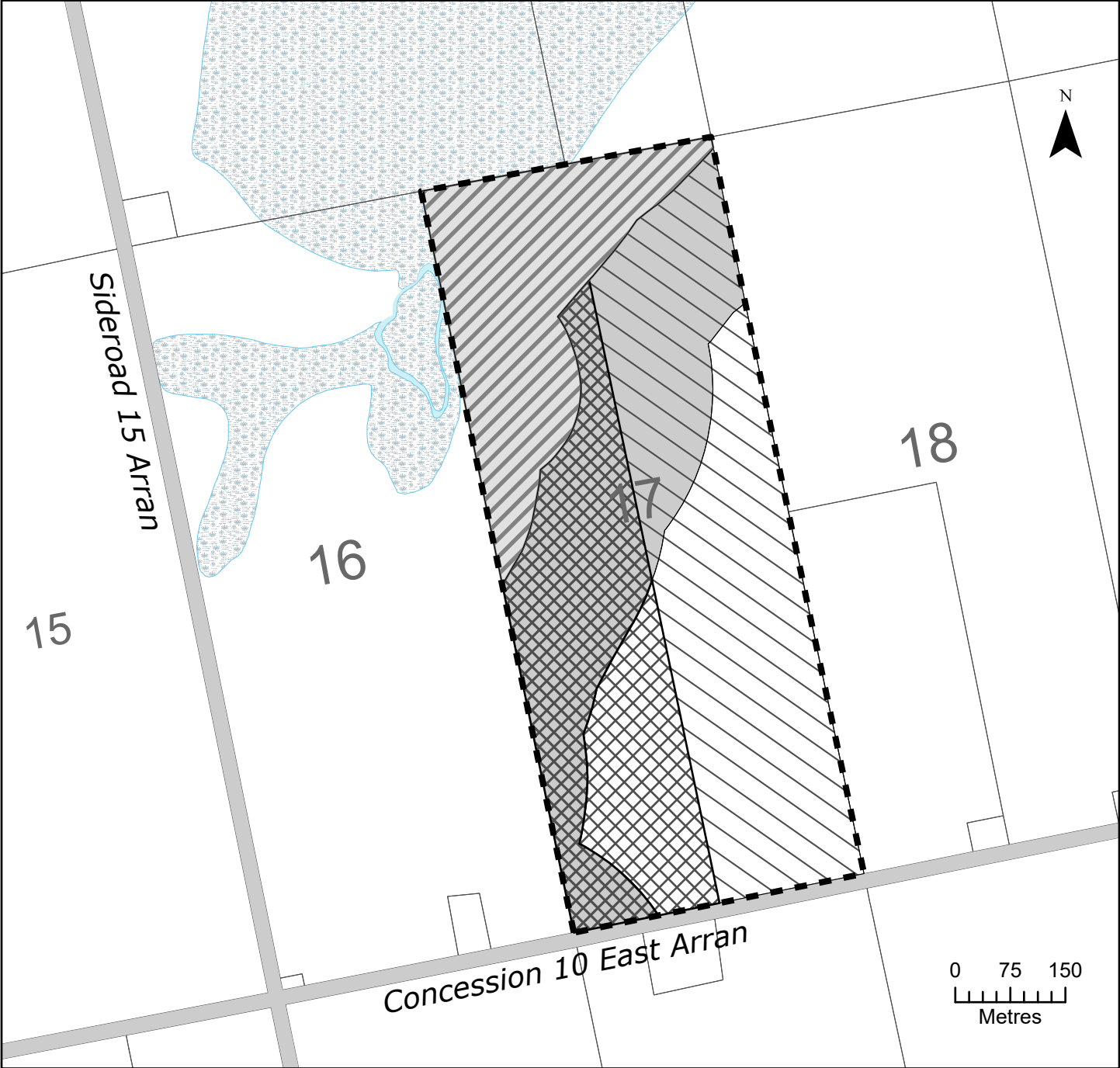
READ a THIRD time and finally passed this ____ day of _____, 2023.

Steve Hammell, Mayor

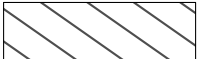
Christine Fraser-McDonald, Clerk

Schedule 'A'

816 CONCESSION 10 EAST ARRAN - CON 11 LOT 17 - Roll 410349000219600
Municipality of Arran-Elderslie (Arran Township)



Subject Property



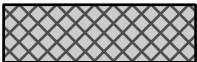
Lands to be zoned A1-XX-2023 - General Agriculture Special



Lands to be zoned A1-XX-2023-H1 - General Agriculture Special Holding



Lands to be zoned A1-YY-2023 - General Agriculture Special



Lands to be zoned A1-YY-2023-H1 - General Agriculture Special Holding



Lands zoned EP - Environmental Protection

This is Schedule 'A' to the zoning by-law
amendment number _____ passed this
_____ day of _____

Mayor _____
Clerk _____

Bruce Area Solid Waste Recycling

Board of Management, Regular

#5-6823

June 15, 2023

Present: Larry Allison, Mike Myatt, Chris Peabody, Mark Ireland, Ryan Nickason, Vince Cascone, and Karrie Drury.

Absent: Caleb Hull, Amanda Stienhoff-Gray.

Item 1: No pecuniary interests were declared.

Item 2: Moved by Mike Myatt

Seconded by Ryan Nickason

That we accept the minutes of the regular meeting held May 18, 2023 as distributed.

Carried.

Item 3: **Monthly Reports**

Moved by Ryan Nickason

Seconded by Mark Ireland

That we have reviewed cheque numbers 17631-17651 inclusive totalling \$135,327.35.

Carried.

Financial Statements -

April 2023

-net income for April 2023 totaled \$13,831.87

-year to date net loss for April 2023 totaled \$221,430.53

(-\$147,107.21 when amortization is added back in from income statement expenses)

Moved by Mike Myatt

Seconded by Mark Ireland

That we have reviewed cheque numbers 17652-17696 inclusive totalling \$410,241.11.

Carried.

May 2023

-net income for May 2023 totaled \$43,091.03

-year to date net loss for May 2023 totaled \$178,339.50

(-\$86,685.35 when amortization is added back in from income statement expenses)

Vince reported that two used recycling trucks were purchased in May. The board inquired about the size and cost of the fleet.

Vince noted that we have approx. 30 trucks. We purchase used, which sometimes is costly to repair because the wait for a new truck is over a year and the cost would be over \$300,000 compared to two used trucks for \$214,700. One if the used trucks will replace a truck that will be taken out of commission and used for parts (since ordering parts has been challenging recently) and the other truck will replace a truck that will be used as a spare.

Vince also reported on the current status of the commodity market. The prices we are getting for material right now are the lowest they have ever been. BASWR does not have the space to stock pile to wait for the market prices to increase, but we are giving some material away instead of paying to get it taken away.

Discussions were held concerning blue box transition. Vince noted that he that GM Blue Plan are currently assisting us with several aspects of transition. We are expecting to see the Collection RFP issued in the fourth quarter of this year.

Discussions were held concerning management staff wages. The board requested that next year, Vince prepare a report prior the the meeting with recommendations.

Moved by Mark Ireland

Seconded by Mike Myatt

that we approve a 4% increase for the General Manager, Controller and Operations Supervisor with the attached description for the one time-bonuses to be paid retroactive to January 1, 2023.

Carried.

Vince noted that Amanda Steinhoff-Gray has had a difficult time being able to attend the meetings. Discussions were held to move the meetings to the 4th Thursday of each month.

Moved by Larry Allison

Seconded by Mike Myatt

That we adjourn to meet again August 24, 2023 at 9 am via zoom.

Carried.

Chairperson

Secretary/Treasurer

From: [Byers, Rick](#)
To: [Byers, Rick](#)
Subject: NEWS RELEASE: Ontario Investing \$245,000 in Apprenticeship Training in Bruce-Grey-Owen Sound
Date: September 20, 2023 2:07:21 PM



Ontario Investing \$245,000 in Apprenticeship Training in Bruce-Grey-Owen Sound

Funding will help support upgrades to training equipment at Georgian College

For Immediate Release
 September 20, 2023

OWEN SOUND — The Ontario government is investing \$245,000 to enhance apprenticeship training at Georgian College that will help more people in Bruce-Grey-Owen Sound get the skills to prepare for meaningful and well-paying careers in an in-demand industry. To help deliver the province's ambitious infrastructure plans, including building 1.5 million homes by 2031, Ontario will need over 100,000 new skilled trades workers this decade.

Funding will go towards the purchase of modern electromechanical trainer stations and electrical equipment to improve the classroom experience for three levels of the Electrician Construction and Industrial Electrician programs.

"This investment of new equipment for the Owen Sound Campus is excellent news that will allow apprentices to train on industry-level technology and gain the necessary training to prepare them for fulfilling and well-paying careers in skilled trades," said MPP Rick Byers.

This funding is part of the Ministry of Labour, Immigration, Training and Skills Development's \$24 million investment in the Apprenticeship Capital Grant program, which helps improve and modernize equipment and training facilities that support hands-on learning for students and apprentices.

"The province's investment in upgrades to Georgian's electrical training equipment will have an immediate and lasting impact on the workforce in the region," said Kevin Weaver, Georgian's President and CEO. "Georgian is well-poised to help fill the skilled trades gap in the region and funding such as this is integral to that work."

"Students enrolled in a range of programs delivered in partnership with local school boards, employers, and unions will benefit from this investment," said Dave Shorey, Executive Director, Georgian's Owen Sound Campus. "This helps us prepare and retain work-ready graduates close to home and we know that means they're more likely to stay and work in our region long-term."

To tackle the ongoing labour shortage, Ontario is investing over \$1 billion in the skilled trades over three years. This investment is part of the government's mission to make Ontario the best place in the world to live, work, and raise a family.

"When you have a career in the skilled trades, you have a career for life," said Monte McNaughton, Minister of Labour, Immigration, Training and Skills Development. "Our government will continue to invest in the next generation of young people, ensuring apprentices can learn with quality tools and equipment as they prepare for the jobs of tomorrow."

In the spring, [the government announced a historic 24 per cent increase in apprenticeship registrations](#) – nearly 30 per cent among women – bringing the province to more than 91,000 active apprentices in total.

Quick Facts

- In 2023-24, 63 ministry-approved Training Delivery Agents across the province are being funded by the Apprenticeship Capital Grant program.
- By 2026, one in five job openings in Ontario are projected to be in the skilled trades.
- 1.3 million people are working in skilled trades-related occupations in Ontario.
- There are [144 skilled trades](#) in Ontario.
- At least one in three workers with an apprenticeship or trades certificate is aged 55 years or over and nearing retirement.
- The Apprenticeship Capital Grant is supported by labour market transfer agreements between the Government of Canada and the Government of Ontario.

Additional Resources

- [Apprenticeship in Ontario](#)
- [Find a Career You Wouldn't Trade](#)
- [Skilled Trades Ontario](#)

-30-

For further information, please contact:

MPP Rick Byers Constituency Office | Karen MacInnis | 519-371-2421 | rick.byers@pc.ola.org



The Corporation of the Municipality of Arran-Elderslie
1925 Bruce Road 10, PO Box 70
Chesley, ON N0G 1L0
Main Office (519)363-3039
Fax (519)363-2203
General Inquiries info@arran-elderslie.ca

September 13, 2023

Sent Via Email: minister.omafra@ontario.ca

The Honorable Lisa M. Thompson, MPP
 Ministry of Agriculture, Food and Rural Affairs
 11th Floor
 77 Grenville St.
 Toronto, ON M5S 1B3

Re: Tile Drainage Loan Program Review

Dear Minister Thompson,

At its Regular Council meeting held Monday, February 13, 2023, Council of The Municipality of Arran-Elderslie passed the attached resolution regarding the review and revision of the current tile drainage loan program facilitated through the Ontario Ministry and Agriculture, Food and Rural Affairs.

We would kindly ask for your Ministry's response to our request for your support and respectfully request that the Ontario Ministry of Agriculture, Food and Rural Affairs strongly consider the aforementioned resolution and commit to a review and revision of the Tile Loan Program in a timely fashion.

Your support on this matter is greatly appreciated.

Regards,

Sylvia Kirkwood
 Chief Administrative Officer (CAO)
 Municipality of Arran-Elderslie
 1925 Bruce Road 10, PO Box 70
 Chesley, ON N0G 1L0
 Office 519-363-3039 ext 118
 Cell 226-974-0724
skirkwood@arran-elderslie.ca

ATTACH

c: Honorable Doug Ford, Premier of Ontario
 Rick Byers, MPP Grey-Bruce-Owen Sound
 Rural Ontario Municipal Association (ROMA)
 Ontario Federation of Agriculture
 All Municipalities in Grey and Bruce Counties

Agenda Number: 16.1.
Resolution No. 54-03-2023
Date: Monday, February 13, 2023



Moved by: Councillor Dudgeon
Seconded by: Councillor Nickason

WHEREAS installing tile drainage is a very common land improvement practice among farmers in Ontario and provides many benefits that allow for increased yields, improved soil conditions and reduces the risk of crop losses; and

WHEREAS the Municipality of Arran-Elderslie is proud of its strong agricultural heritage and continues to thrive as a growing agricultural leader; and

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) provides landowners in a municipality in Ontario that are planning to install a tile drainage system on their agricultural land with the option for a tile loan under the OMAFRA Tile Loan Program; and

WHEREAS the cost of installing a tile drainage system has increased exponentially over the years with the average cost per acre reaching \$2000 and beyond, coupled with the rising cost per acre of farmland further strengthening the need to invest in the lands to maximize profit realizations; and

WHEREAS the OMAFRA Tile Drainage Loan Program allows for a loan of up to seventy-five percent of eligible costs to install a tile drainage system to a maximum of fifty-thousand dollars in any fiscal year, to an individual, as an individual, or in their role in a partnership or corporation; and

WHEREAS the fifty-thousand dollar maximum has not been increased since 2004 at which time it was increased from twenty-thousand dollars to the current fifty-thousand dollar maximum; and

WHEREAS the Ontario Federation of Agriculture requested an increase to the maximum annual loan amount to \$100,000 in 2021 and no changes to the program have been realized from that request; and

WHEREAS the Council of the Municipality of Arran-Elderslie urges the Ontario Ministry of Agriculture, Food and Rural Affairs to review the provisions of the Tile Loan Program to consider the economic changes that have occurred since the last review was undertaken nineteen years ago in 2004 and consider increasing the maximum loan amount to \$125,000; and

WHEREAS the Council of the Municipality of Arran-Elderslie further urges the Ontario Ministry of Agriculture, Food and Rural Affairs to commit to regular reviews of the program to ensure it remains in line with the current economic conditions;

NOW THEREFORE, be it resolved, that a copy of this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, Honorable Lisa M. Thompson, Minister of Agriculture, Food and Rural Affairs, Rick Byers, MPP Grey-Bruce- Owen Sound, the Rural Ontario Municipal Association (ROMA), the

Ontario Federation of Agriculture, and all municipalities in Grey and Bruce Counties.

Carried

 AS
Mayor Initials

 CPM
Clerk Initials



TOWNSHIP OF CHATSWORTH
316837 Highway 6, RR 1
Chatsworth, Ontario N0H 1G0
Telephone 519-794-3232 – Fax 519-794-4499

September 21, 2023

By Email Only: JHamilton@arran-elderslie.ca

Municipality of Arran-Elderslie
 1925 Bruce Road
 PO Box 70
 Chesley, ON
 N0G 1L0

Attention: Julie Hamilton, Deputy Clerk

Re: Resolution: Tile Drainage Loan Program Review

Please be advised at Township of Chatsworth Council held on September 20, 2023 the following resolution was carried:

THAT Township of Chatsworth Council hereby support the resolution from the Municipality of Arran-Elderslie regarding the Tile Drainage Loan Program Review;
 and
 FURTHER THAT the Municipality of Arran-Elderslie be notified of our support.

Should you require additional information please contact the undersigned.

Sincerely,

Tyler Zamostny
 Clerk's and Planning Assistant



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: September 25, 2023

Subject: SRCLK.2023.06 – Review of the Electoral System

Report from: Christine Fraser-McDonald, Clerk

Appendices: None.

Recommendation

Be It Resolved that Council hereby,

1. Directs staff to proceed with seeking input from the community on their support for electing Councillors in a ward-based system or electing Councillors through an at-large system;
2. That a public survey be created seeking community input; and
3. That staff to bring a recommendation report and if applicable implementing bylaw to Council in Q2 outlining community feedback received in 2024.

Report Summary

Our current ward system establishes representation of one elected official from each ward and a Mayor and Deputy Mayor at large. In a municipality with wards, anyone can run in any ward – **you do not** have to live in a particular ward to be elected as member of Council.

An eligible elector in Arran-Elderslie is entitled to vote for the Mayor and Deputy Mayor and **only** for the Councillor in the ward in which the voter resides. An at-large election would allow an entitled voter to vote for whomever they choose of the eligible candidates as well as the Mayor and Deputy Mayor.

Background

On March 27, 2023 Council passed the following resolution:

“Be it resolved that the *Municipal Act, 2001*, s 222 (1) states that “without limiting sections 9, 10 and 11, those sections authorize a municipality to divide or redivide the municipality into wards or to dissolve the existing wards.

That the Municipality of Arran-Elderslie currently utilizes the ward system for the election of municipal officials; and

That the current ward system establishes representation of one elected official from each of the five (5) wards, a Mayor and Deputy Mayor who are elected at large; and

An eligible elector in Arran-Elderslie is entitled to vote for the Mayor, Deputy Mayor and the Councillor in the ward in which the voter resides; and

An at-large election would allow an eligible voter to vote for whomever they choose of the eligible candidates for the five Councillor seats as well as the Mayor and Deputy Mayor.

Now therefore, Council directs staff to fully review the reasons for dissolving the wards and to bring back a report at a future Council meeting in 2023.”

Analysis

There is no standard model of representation in Ontario municipalities. The *Municipal Act, 2001*, s. 222 (1), authorizes a municipality “to divide or redivide the municipality into wards or to dissolve the existing wards” through a by-law, and s. 217 (1) (4) provides that “other than the head of Council, members shall be elected by general vote or wards or by any combination of general vote and wards.” Beyond those points, though, there are no conditions or constraints imposed by the Province to help formulate a local decision to adopt one electoral system or another.

Every Ontario municipality has the authority (*Municipal Act, 2001*, s. 217) to consider dissolving a ward system in favour of a system in which Councillors are elected in an at-large (general vote) system. While there are clearly differences in the impact of each system, there are no “standard” sets of conditions that favour one method rather than the other.

Section 217 of the *Municipal Act, 2001* gives municipalities the authority to determine the composition (including size) of Council, subject to certain limitations as follows:

1. There shall be a minimum of five members, one of whom shall be the head of Council.
2. The members of Council shall be elected in accordance with the Municipal Elections Act, 1996.
3. The head of Council shall be elected by general vote.
4. The members, other than the head of Council, shall be elected by general vote or wards or by any combination of general vote and wards.

To many people, an at-large system is the most appropriate election method in municipalities where the population is small. On that count, a Municipality like the Arran-Elderslie would be considered “small” but, as noted already, there is no definition or conventional benchmark to apply.

Electoral System Alternative Attributes

At-Large Electoral System

Advantages	Disadvantages
<ul style="list-style-type: none"> • Electors have greater choice and flexibility in elections (each voter can consider every candidate in the Council election). • Electors can select the candidates they think will do the best job, rather than having to make a choice among candidates who happen to run in their ward. • The system promotes the concept of a municipal-wide focus, with Councillors being elected by, and concerned for, the municipality as a whole, rather than placing a priority on more local interests. • The likelihood of acclamations is reduced. 	<ul style="list-style-type: none"> • Candidates must campaign across the entire municipality; this may make the cost of a campaign prohibitive. • There would be no designated voices for particular communities or localities within the municipality. At- large elections can lead to significant communities of interest and points of view being unrepresented (or under-represented). • Candidates who appeal to areas where voter turnout is highest tend to be elected disproportionately.

Ward Electoral System

Advantages	Disadvantages
<ul style="list-style-type: none"> • Councillors are more likely to be truly local representatives, easily accessible to residents and aware of local issues. • Distinctive communities of interest are more likely to be represented. • It is less likely that one point of view or sectional interest will dominate the Council. 	<ul style="list-style-type: none"> • Councillors may be elected on minor or parochial issues and lack a perspective of what is to the benefit of the whole municipality. • Ward boundaries may divide communities of interest (which may be difficult to define anyway). • Voters may have a restricted choice of candidates in elections for individual wards. • There is a greater likelihood of acclamations. • There may be problems if a Councillor is not performing effectively or is clashing with some electors, as electors for that ward • May discourage new candidates if an incumbent is generally popular or if an incumbent who is popular with a dominant community of interest is running. • Candidates do not have to live in a particular ward to run in it, but voters can only vote in the ward they live in.

Section 222 of the Municipal Act deals with the process to divide or re-divide a municipality into wards, or to dissolve wards. This process includes:

- passing a by-law that sets out the new ward boundaries or at-large structure;
- providing notice of the passing of the by-law to the public within 15 days; and
- specifying the last date for the public to file a notice of appeal of the by-law.

For changes to ward boundaries to be in effect for the next regular municipal election, by-laws must be passed before January 1 in the year of a regular election.

Electors in a municipality may also initiate ward boundary changes by presenting a petition to their Council asking the Council to pass a by-law dividing or re-dividing the municipality into wards or dissolving existing ward boundaries. The process for presenting a petition to Council is set out in Section 223 of the *Municipal Act, 2001*. The petition must be signed by 1% of the electors in the Municipality or 500 of the electors in the municipality, whichever is less, but, in any event, a minimum of 50 signatures of the electors is required.

If Council fails to pass a by-law in accordance with the petition within 90 days after receiving the petition, any of the electors who signed the petition may apply to the Ontario Land Tribunal to have the Municipality divided or redivided into wards or to have the existing wards dissolved.

Legislation does not require the holding of a public meeting or public consultation. However, Municipal Council could require a notice (of intent to pass a by-law) and consultation and hold a formal public meeting. This notice could be published in the local newspaper and on the Municipality's website and social media channels. Members of the public would be given options to provide written comments to Council, or to request to address Council verbally at a Council Meeting.

Additionally, staff could also seek public input via a survey that could be made available on-line as well as possibly be mailed to every household. Feedback from all the above methods would then suggest whether the public would like to eliminate the ward system and move to an at-large system.

In addition to public input, staff would like to note the following for Council's consideration:

- Perceptions of Representation: the elimination of the ward system may be seen by some residents as "diluting" the representation of a certain ward's concerns, needs and unique history on Council. An argument could be made that the residents will have "enhanced" representation on Council with the elimination of the wards, as residents of the Municipality, would have five Councillors with whom they can address their concerns, instead of just one Councillor.
- There is a perception that to be a Ward Councillor, one must reside in the Ward in which s/he wishes to be elected; this is not the case - anyone eligible to run in a municipal election can reside anywhere in the municipality, regardless of which Ward they are running to represent. Voters can only vote in the ward they reside and may not vote as they do not want to support that Councillor.
- An argument can be made that to strengthen our community relationships, to help eliminate the "us" versus "them" mindset that still exists among some residents, and to eliminate what could be seen as a systemic barrier to a more cohesive community, the elimination of the wards may be warranted. Wards often create artificial, unnecessary boundaries and in some cases, are socially divisive.

Staff recommends that a survey be created for public input and be sent out in the New Year with the tax bills as an option.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

There are no financial impacts at this time.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: September 25, 2023

Subject: SRCLK.2023.09 – Appointment of Fence Viewers

Report from: Christine Fraser-McDonald, Clerk

Appendices: None

Recommendation

Be It Resolved that Council hereby,

1. Directs staff to prepare a by-law to appoint the following as Fence Viewers for the Municipality of Arran-Elderslie; Jacob Sloan, Karen Clark, Harvey Tuttle and Jim Herron for 2023 to 2026.

Report Summary

The *Line Fences Act* sets out a process which the Municipality must follow and must have fence viewers appointed to be able to resolve any fencing disputes between the owners of adjoining properties.

Background

The *Line Fences Act* provides a dispute resolution procedure between the owners of adjoining properties in most of Ontario. Line fences are fences that mark the boundary between properties and are often referred to as boundary or division fences. The *Line Fences Act* does not apply to disputes about fences that are not on a boundary line.

Analysis

In cases where the owners cannot agree, an owner can ask that a municipality assign a fence viewers to resolve the dispute and issue a decision, also known as an “award”.

The arbitration procedure **only applies in two (2) situations** where the owners are unable to reach agreement:

1. Where no fence currently exists at the boundary between the two properties, and one owner wants a new fence to be constructed to mark the boundary.
2. Where a line fence already exists, and one owner believes that it needs to be reconstructed or repaired.

A fence-viewer is:

- appointed by the municipality
- someone with broad knowledge of the community

Three (3) fence-viewers are required to be present at a viewing, and they are only authorized to address **one or both** of the following issues:

- the apportionment of responsibility for the fencing work between the two adjoining owners.
- the description of the fence that is to be constructed or reconstructed on the boundary line, including the materials to be used.

The position of Fence Viewer was posted on the municipal website and the Paisley Advocate, with interested applicants submitting their resume for consideration. Four (4) resumes were received. Staff have recommended the appointment of the four (4) applicants.

It is advisable for Council to appoint more than three (3) fence viewers so that the Clerk can exercise discretion in assigning fence viewers to each viewing without being accused of bias in favour of any owner. For example, a fence viewer who is a relative or friend of one of the owners should not be involved in arbitrating that dispute.

The Act does not specify who can serve as a fence viewer. There is no requirement that a fence viewer be a resident or elector of the Municipality. The decision remains with Council.

The question as to whether Council members can be appointed to serve as fence viewers often arises. Council members could be appointed, but it is not advisable.

Some Councils have fence viewers that are municipal staff members again this is not advisable. It would be inappropriate for a municipal staff member to be involved in a viewing especially where the municipality is one of the adjoining owners.

The arbitration procedure **is not applicable** if one owner, on their own initiative, has constructed a new line fence or has reconstructed or repaired an entire existing line fence, and then wants to use the arbitration procedure to force the adjoining owner to pay part of the cost of the completed work.

The arbitration procedure only deals with disputes about fences. It does not determine the location of the boundary line between adjoining properties.

Boundary line disputes must be resolved by the owners themselves. Municipalities and their fence-viewers have no jurisdiction to deal with boundary issues.

As many municipal staff members and fence-viewers are aware, property owners involved in a boundary dispute often approach the municipality in the hope that the matter can be resolved without the need for them to obtain legal advice and a survey.

A Municipal Council has the authority to pass a by-law to exempt all or part of a Municipality from the Act and, instead, pass a by-law assigning the costs of line-fences between owners.

Members of Council should be aware that fence viewers are performing a type of judicial function and that **Council has no authority** to provide instructions to fence viewers or to review their decisions.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

At this time, there are no financial impacts as it is entirely dependent on the number of disputes that arise during the year.

Remuneration for Fence Viewers was previously set in the 2023 Fees and Charges By-law. The remuneration is:

- \$85.00 per visit plus Municipal Mileage Rate per Fence Viewer. Generally, three fence viewers are sent out to a viewing.

Once the award is decided, as per Form 4 of the Line Fences Act, these amounts are billed back to the owner and adjoining owner and the Municipality is able to recoup these fees. If there is an appeal, the Municipality must pay the Fence Viewers.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: September 25, 2023

Subject: SRFIN.23.22 Consulting Services for Stormwater Rate Study

Report from: Tracey Neifer, Treasurer

Appendices: None

Recommendation

Be It Resolved that Council hereby,

1. Directs staff to engage the services of Hemson Consulting Ltd. for the preparation of a Stormwater Rate Study at a cost of \$43,234 inclusive of HST;
 2. That the award of the consulting services be exempt from Article 9 of the Procurement Policy;
 3. The 2023 project costs estimated to be \$13,187 shall be funded by 01-3018-4601; and
 4. Council gives 2024 pre-budget approval of \$30,047 for completion of the project.
-

Report Summary

The purpose of the report is to engage the services of Hemson Consulting Ltd. for the preparation of a Stormwater Rate Study.

Background

On June 27th, 2022 the CAO provided Council with Report CAO.03 Stormwater Management Update as a response to Resolution 26-02-2022 (January 31, 2022):

Whereas, our storm sewer systems are used in our urban centres to divert surface water into an underground system much like tile drainage is used in the country;

Whereas, historically, the cost of these systems has been paid for by general taxation dollars even though the owner pays for all the tile drainage costs in the rural areas; and

Whereas, the cost of these stormwater sewers may increase in the future, whether through replacement or upsizing due to severe weather events;

Whereas, these systems are a true benefit to the affected properties;

Now therefore, Be it Resolved, that beginning in January 2022 the maintenance, engineering, and replacement of these systems be removed from general taxation and be borne by our Water and Sewer Division, so as to create a more equitable system.

The analysis of the report indicated that based on the Municipal Act and case law, any fees collected under the Municipality's sanitary and water user fees by-law cannot be used towards payment for repairs of the Municipality's stormwater management system. As a result, for a fee or charge to be valid it must be tied to what it is being collected for. Therefore, the Municipality needs to pass a Stormwater Fees and Charges By-Law pursuant to Sections 11 and 391 of the Municipal Act.

Analysis

Hemson Consulting Ltd. (Hemson) has prepared options for proceeding with the implementation of a stormwater user fee. There are generally three (3) types of fee structures to consider:

- Flat Fee
- Tiered Flat Fee – residential and non-residential rates
- Impervious Area – a more complex option that looks at the type of structure and surface runoff

Hemson has proposed a draft fourteen (14) step work plan that begins with an orientation meeting with a Steering Committee of key stakeholders, to ensure that the appropriate representatives are engaged with the process.

They will work with staff to gather and assess data that will lead to the development of Stormwater Programs and Funding Requirements, and an Implementation Strategy. An education session will be held with Council to discuss the draft results, implementation plan, and financing strategies available. A public meeting will provide the residents with information to understand the stormwater financing options available and preferred options. Additional public consultation sessions (4) can be planned to provide information on key project goals and study objectives, as well as to present all finds and recommendations of the Stormwater Rate Study.

The timeline for the study is approximately 10 months. Total project cost including the provision for four (4) public consultations sessions is \$43,234 inclusive of HST.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

The approved 2023 operating budget for Stormwater (Dept. 01-3018) under strategic initiatives, included \$56,404 for a stormwater study. Part of these funds are committed to the completion of the Stormwater Management Study that is currently underway by GSS Engineering. On March 8, 2021 SRW.21.08 Stormwater Assessment Need Study was adopted by resolution 8-105-2021 supporting the cost to complete the study for all three communities, at a total of \$82,000. Costs to date (2021-2023 inclusive) are \$67,288 leaving a balance of \$14,712.

Based on the workplan for the Stormwater Rate Study, the costs related to 2023 are estimated to be \$13,187. There are sufficient funds available to support undertaking the work in 2023, with pre-budget approval required for the remaining 2024 costs.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Tracey Neifer, Treasurer

Meeting Date: September 25, 2023

Subject: SRFIN.23.21 Financial Report – August 31, 2023

Appendices:

- A. Financial Report – Services by Department
- B. Financial Report – Water Services
- C. Financial Report – Sewer Services
- D. Financial Report – Storm Services
- E. Financial Report – Protective Services Fire
- F. Capital Financial Report Year-to-Date

Report Summary

The purpose of this report is to provide Council with a financial update of the departmental results, covering the period of January 1, 2023, to August 31, 2023.

The report has been prepared based on the following structure:

- ✓ **Building Services**, representing the Building Department which is self-funded through the issuance of permit fees,
- ✓ **Municipal Services**, representing the various service departments that are funded by taxation and user fees,
- ✓ **Water and Sewer Services**, representing the Water and Sewer Divisions of the Public Works Department that are funded by the respective property owners through user fees. This also includes Storm Water management.
- ✓ **Protective Services** – Fire Services, representing the consolidation of the three (3) fire stations operating as the Arran-Elderslie Fire Department.

Both the operating and capital results reflect positively with net operating expenses for eight (8) months \$3,856,320 compared to expected results of \$5,034,242, and 84.1% of capital projects either completed or in-process. Departmental results are explained in the body of the report.

Background

This is the first financial report for the 2023 operating year. Supporting schedules can be found in the following budget reports previously presented to Council:

- ✓ SRFIN.23.13 2023 Operating and Capital Budget – Final (March 27, 2023)
- ✓ SRFIN.23.08 2023 Operating and Capital Budget – 3rd Draft (February 13, 2023)
- ✓ SRFIN.23.07 2023 Operating and Capital Budget – 2nd Draft (January 30, 2023)
- ✓ SRFIN.23.01 2023 Operating and Capital Budget (January 9, 2023)

Analysis

The approved operating budget for 2023 reflects total net operating costs of \$6,579,574. As of August 31, 2023, the net expenditures are \$3,856,320, as reflected in the following summary by Service Area:

	Total Budget	YTD Budget	YTD Actuals	YTD Budget to Actual Variance	Total 2022	Total 2021
01 Revenue Fund						
MUNICIPAL SERVICES						
GENERAL GOVERNMENT	485,989	836,485	600,899	235,586	462,473	557,323
PROTECTION SERVICES	1,878,069	1,283,544	1,208,283	75,261	1,864,052	1,976,023
TRANSPORTATION SERVICES	2,733,038	2,043,484	1,846,110	197,374	2,607,542	3,331,686
ENVIRONMENTAL SERVICES	-1,627	-125,023	-116,838	-8,185	16,625	-28,680
HEALTH SERVICES	50,762	35,294	-45,763	81,057	25,958	60,790
RECREATION AND CULTURE	1,063,713	724,218	562,853	161,365	969,049	1,127,499
PLANNING AND DEVELOPMENT	305,849	149,762	74,518	75,244	139,069	238,377
	6,515,793	4,947,764	4,130,062	817,702	6,084,768	7,263,018
BUILDING & BYLAW ENFORCEMENT SERVICES						
Building		-22,094	-38,271	16,177		
ByLaw	63,781	43,277	34,504	8,773	50,428	6,912
	63,781	21,183	-3,767	24,950	50,428	6,912
WATER AND SEWER SERVICES						
SHARED ADMINISTRATION		-123,209	-135,966	12,757		647,698
SEWER		52,151	-186,669	238,820		
WATER		159,048	146,652	12,396		
STORM		-22,695	-93,992	71,297	44,933	43,504
		65,295	-269,975	335,270	44,933	691,202
Total						
	6,579,574	5,034,242	3,856,320	1,177,922	6,180,129	7,961,132
Funded by: Taxation	6,579,574					

The expected results, based on the distribution of the budget for the past eight (8) months, is \$5,034,242, which reflects that spending has been less than expected by \$1,177,922. The budget is distributed each month based on expected spending patterns, which may entail:

- Equal monthly allocation of 1/12th of the account budget
- % of spending each month based on comparison to prior year
- Monthly specific amounts where timing is known (i.e. Conferences, Pools, Camps)

Several appendices have been attached to provide additional details for each of the Service Areas, and the departments that support those areas.

Appendix A, Financial Report – Services by Department highlights at a departmental level, the year-to-date budget to actual variances. For those service areas that are fully funded by user fees, separate departmental reports have been provided, such as Water, Sewer, and Storm. Additionally, a departmental report for Protective Services – Fire has been included to reflect the consolidated costs of the three fire stations.

The following sections provide a more in-depth explanation of the departmental results as of August 31st, 2023.

Municipal Services

Overall, Municipal Services reflects positive results of \$817,702 of unspent year-to-date budget. Positive results are noted across all service areas except for Environmental Services which has a small overage of \$8,185, with the largest area being General Government representing 28.8% of the results.

	Total	YTD	YTD	YTD Budget to Actual Variance	Total	Total
	Budget	Budget	Actuals		2022	2021
01 Revenue Fund						
MUNICIPAL SERVICES						
GENERAL GOVERNMENT	485,989	836,485	600,899	235,586	462,473	557,323
PROTECTION SERVICES	1,878,069	1,283,544	1,208,283	75,261	1,864,052	1,976,023
TRANSPORTATION SERVICES	2,733,038	2,043,484	1,846,110	197,374	2,607,542	3,331,686
ENVIRONMENTAL SERVICES	-1,627	-125,023	-116,838	-8,185	16,625	-28,680
HEALTH SERVICES	50,762	35,294	-45,763	81,057	25,958	60,790
RECREATION AND CULTURE	1,063,713	724,218	562,853	161,365	969,049	1,127,499
PLANNING AND DEVELOPMENT	305,849	149,762	74,518	75,244	139,069	238,377
	6,515,793	4,947,764	4,130,062	817,702	6,084,768	7,263,018

General Government

General Government consists of three areas: Council, Program Support and Asset Management, with an overall positive position of \$235,585.

	2023			YTD Budget to Actual Variance	Total	Total
	Total	YTD	YTD		2022	2021
	Budget	Budget	Actuals			
GENERAL GOVERNMENT						
General Services						
01-1010 General-Council	138,409	94,342	81,541	12,801	118,840	116,720
01-1020 General-Program Support	312,693	737,543	545,328	192,215	356,059	440,604
01-1030 General-Asset Management / GIS	34,887	4,600	-25,969	30,569	-12,423	2
Total General Services	485,989	836,485	600,900	235,585	462,476	557,326

Council and Asset Management savings are noted in wages/benefits and training. The Asset Management budget included the costs of the Asset Management/GIS Coordinator, a two-year contract position, which remains vacant at this time. In the interim, mapping work is being completed through a GIS student.

General Government results are a positive variance of \$192,215. Reviewing the department's results, the following factors have attributed to this position:

- ✓ Wages and Benefits – the Administrative Coordinator position was hired later than expected and is currently vacant. (\$30k)
- ✓ Contracted Services – year-to-date costs are more than expected (\$14k), however, costs are still within the annual budget. Staff will continue to monitor.
- ✓ Legal Services – currently in a favourable position. (\$28k)
- ✓ Insurance Services – costs are higher than expected due to an insurance claim.

- ✓ Software Licensing - year-to-date costs are more than expected (\$12k). However, costs are still within the annual budget and Staff will continue to monitor.
- ✓ Tax Write Offs – the municipal share of adjustments to property taxes and assessment changes, which includes S.357 Demolitions/Razed by Fire, Farm Forestry Exemption, Change in Property Use, Tax Incentive Programs (Farm Tax and Conservation Land) have exceeded budgeted expectations. Annual budget of \$57k with year-to-date results of \$73k.
 - Tax write offs are offset by the additional revenues received for supplemental tax bills related to enhancements to properties. Year-to-date revenue of \$77k on an annual budget of \$91k.
 - When the Farm Forestry Exemption was first announced and shared with Council, it was noted that additional information would be brought forward when the financial impacts were available. The net impact of this change was processed and included in the final tax bills sent out in July. The net impact to Arran-Elderslie was a tax reduction of \$2,857 impacting over 400 properties.

A review of revenues, the following factors have attributed to this position:

- ✓ Provincial funding - the OMPF grant, \$1,627,000, is received in four (4) quarterly instalments, with the fourth payment expected in October. Funds received will agree to the budget. The year-to-date results reflects \$1,220,250 compared to budget of \$1,084,664, an increase of \$135,586, which is included in the positive departmental results of \$192,215.
- ✓ Interest and Investment Income – bank interest rates for the budget assumed 4.64% with current results ranging from 4.8% to 5.5%, which has attributed to the positive position. (\$111k)

Protection Services

Protection Services reflects an overall positive position of \$75,255, with the largest variance being attributed to Fire Protection, which is analyzed later within the report.

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
PROTECTION SERVICES						
Total Conservation Authorities	120,374	80,248	64,863	15,385	121,039	119,092
Total Fire Protection	583,868	423,586	343,526	80,060	527,123	655,553
Total Other Services	40,914	24,438	26,482	-2,044	43,905	32,939
Total Policing	1,132,913	755,272	773,418	-18,146	1,171,978	1,168,435
Total PROTECTION SERVICES	1,878,069	1,283,544	1,208,289	75,255	1,864,045	1,976,019

Conservation Authority's primary budget is the municipal levy, which agrees to budget at \$64,236. Additional funds are budgeted for Dyke work, \$16,016, of which no costs have been incurred to date.

Policing costs are slightly higher than budget due to the prior year reconciliation of service costs that is included in the current year invoices.

Transportation Services

Both key service areas, Roads and Winter Control have faired better than expected with positive results of \$197,370. Small variances are noted across many of the departments.

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
TRANSPORTATION SERVICES						
Roads						
01-2510 Transportation-Roads-Admin	99,962	66,409	72,306	-5,897	98,938	1,141,232
01-2511 Transportation-Roads-Admin-Union	362,026	242,615	184,340	58,275	335,667	294,016
01-2512 Transportation-Roads-Shop	148,722	99,358	107,884	-8,526	160,725	122,873
01-2513 Transportation-Roads-Roadside	114,937	75,423	72,149	3,274	116,812	116,560
01-2514 Transportation-Roads-Bridges	189,364	167,691	146,218	21,473	144,077	153,950
01-2515 Transportation-Roads-Hardtop	54,285	31,988	27,979	4,009	62,022	53,358
01-2516 Transportation-Roads-Gravel	655,828	634,465	613,631	20,834	629,888	563,247
01-2517 Transportation-Roads-Safety	51,835	39,312	43,835	-4,523	39,496	40,959
01-2518 Transportation-Roads-Vehicles	558,565	366,064	305,872	60,192	574,597	371,083
01-2530 Transportation-Saugeen Mobility & Regional	55,947	37,296	48,088	-10,792	62,104	50,764
01-2540 Transportation-Parking	3,500	5,475	4,169	1,306	3,181	1,972
01-2550 Transportation-Street Lighting	61,807	44,532	31,042	13,490	59,102	113,461
Total Roads	2,356,778	1,810,628	1,657,513	153,115	2,286,609	3,023,475
Winter Control						
01-2520 Transportation-Winter Ctrl-Salt/Sand	100,425	68,461	30,844	37,617	86,808	87,249
01-2521 Transportation-Winter Ctrl-Snow Moving	243,583	144,589	148,587	-3,998	218,778	220,963
01-2522 Transportation-Winter Ctrl-Standby	32,252	19,806	9,170	10,636	15,348	
Total Winter Control	376,260	232,856	188,601	44,255	320,934	308,212
Total TRANSPORTATION SERVICES	2,733,038	2,043,484	1,846,114	197,370	2,607,543	3,331,687

Reviewing the departmental results, the following factors attributed to the variance:

- ✓ Admin – while the estimated revenue from the Aggregate Resource funds of \$23k have not been received, there has been an increase in revenue for fees for service (entrance permits, salt and sand, and fuel charges) which are \$18k higher.
- ✓ Admin-Union – decrease in wages and benefits (\$54k).
- ✓ Shop – increase in wages and benefits, and contracted services (\$6k).
- ✓ Roadside – budgeted costs for sidewalk repairs has not been completed (\$4k) as the capital project for Sidewalks is underway.
- ✓ Bridges – decrease in wages and benefits (\$10k); Strategic Initiative for the Engineered Bridge Study (\$7k); general materials and supplies (\$6k).
- ✓ Hardtop – unspent funds for patching materials (\$6k).
- ✓ Gravel – slight increase in wages and benefits (\$9k); unspent funds for resurfacing gravel (\$30k)
- ✓ Safety – slight increase in wages and benefits (\$4k).
- ✓ Vehicles – while the budget for fuel/diesel was thought to be conservative, the year-to-date results are positive with unspent funds of \$53k. Staff will continue to monitor this area. Vehicle parts and repairs are also positive (\$23k).
- ✓ SMART – Saugeen Mobility and Regional Transit – the budget was prepared based on a 7% inflation increase over 2022 budget, totalling \$55,947. The 2022 municipal levy was \$62,104, being higher than budgeted in 2022. The 2023

municipal contribution is an increase of 16% to \$72,132. While the misalignment after eight (8) months is \$10,792, the annual amount will be \$16,185.

- ✓ Parking – positive results contributed to an increase in revenue from permit fees and fines.
- ✓ Streetlighting – hydro costs are currently underbudget. (\$39k)
- ✓ Winter Control – salt/sand supplies is currently underbudget by \$39k as the inventory usage for Jan-April has not yet been recorded.

Environmental Services

Overall, the costs of waste disposal and recycling is funded by the garbage collection fees. The net revenue generated from garbage collection is slightly less than expected (\$2k), while waste disposal and recycling are slightly higher than budget (\$6k).

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
ENVIRONMENTAL SERVICES						
Environmental Programs						
01-3040 Environmental-Garbage Collection	-154,488	-229,938	-227,779	-2,159	-127,949	-136,694
01-3050 Environmental-Waste Disposal	51,626	37,970	43,004	-5,034	46,983	12,361
01-3060 Environmental-Recycling	101,235	66,945	67,939	-994	97,591	95,651
Total Environmental Programs	-1,627	-125,023	-116,836	-8,187	16,625	-28,682
Total ENVIRONMENTAL SERVICES	-1,627	-125,023	-116,836	-8,187	16,625	-28,682

Health Services

Health Services are comprised of two very different services, Physician Recruitment and Medical Clinics, and the Cemeteries in operation across the Municipality. In both cases, the operating results are positive.

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
HEALTH SERVICES						
Clinics						
01-4000 Health-Physician Recruitment		-6,664	-10,000	3,336		41,498
01-4002 Health-Clinic-Chesley		-7,259	-49,187	41,928		
01-4004 Health-Clinic-Paisley		2,519	1,854	665	1	
Total Clinics		-11,404	-57,333	45,929	1	41,498
Cemeteries						
01-4010 Health-Cemetery-Common	3,663	2,440	-11,924	14,364	-8,007	653
01-4011 Health-Cemetery-Arran	3,770	3,250	2,740	510	6,810	2,982
01-4012 Health-Cemetery-Chesley	26,381	18,942	24,493	-5,551	25,798	13,030
01-4013 Health-Cemetery-Elderslie	4,570	4,002	4,123	-121	2,779	1,903
01-4014 Health-Cemetery-Paisley	11,074	10,274	7,375	2,899	6,754	6,546
01-4016 Health-Cemetery-Tara	1,304	7,790	-15,233	23,023	-8,177	-5,821
Total Cemeteries	50,762	46,698	11,574	35,124	25,957	19,293
Total HEALTH SERVICES	50,762	35,294	-45,759	81,053	25,958	60,791

Physician Recruitment represents the contracts in place with Physicians, which is funded by the corresponding reserve. The year-to-date budget is based on eight (8) months, whereas the actuals is based on an annual payment.

Each of the Medical Clinics is funded by the rental arrangements in place with the surplus funds transferred to Reserve. The positive results of the Chesley Medical Clinic is reflective of the donation that was received. Staff are working with the Clinic to sponsor the purchase of the equipment to be covered by the donation.

Cemeteries includes the interest earned on the Care and Maintenance funds that are held in trust, with the interest being used to assist with ongoing operating costs. Interest for January to June, \$13,789 contributes to the Common results. Tara Cemetery has seen an increase in the sale of plots and columbarium niches in an amount of \$18,108 which has contributed to the results.

Recreation and Culture

The following is a summary of the key service areas, full details are available in **Appendix A**. Positive results of \$161,358 is largely attributed to Administrative, Arenas and Pools

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
RECREATION AND CULTURE						
Total Administrative	310,150	212,016	176,909	35,107	219,264	405,574
Total Ball Fields	20,221	12,872	7,357	5,515	17,035	14,052
Total Splashpads	3,000	3,000	3,773	-773		
Total Arenas	577,671	386,753	281,262	105,491	556,313	536,354
Total Pools	67,202	63,555	51,383	12,172	104,531	96,070
Total Other Facilities	38,712	11,187	13,807	-2,620	32,376	19,515
Total Libraries	1,669	1,295	8,361	-7,066	-3,830	-5,999
Total Museum	8,469	9,525	5,207	4,318	3,915	8,841
Total Programs	36,619	24,017	14,803	9,214	39,444	53,091
Total RECREATION AND CULTURE	1,063,713	724,220	562,862	161,358	969,048	1,127,498

Reviewing the departmental results, the following factors attributed to the variance:

- ✓ **Administrative**
 - **Parkland/Recreation** – decrease in wages and benefits (\$10k). General savings in materials, fuel, and hydro. (\$9k)
 - **Admin** – current expenses are under budget for the Building Condition Assessment work that is underway (\$13k), and wages and benefits (\$5k), whereas there is an increase in bank charges for the provision of credit card payment with the Recreation software. These charges were previously expensed to General Government.
 - **Health & Safety** – decrease in expenses, clothing and boot allowance, and training.
- ✓ **Ball Fields** – donations of \$17,850 have been received to date for the work to be done at the Allenford ball field. Unspent donations will be monitored at year-end and deferred to 2024. Each of the ball fields in Chesley, Paisley and Tara are overbudget totalling \$6,425.
- ✓ **Splashpads** – the budget provided for annual operating costs of \$1,000 for each Splashpad for the costs of water & sewer. Both Chesley and Paisley are currently underbudget, whereas Tara has incurred additional costs for staff time, \$1,985.

- ✓ Arenas
 - **Chesley** – positive results \$32k attributed to wages and benefits, propane and hydro, as well as an increase in rental income (\$12k).
 - **Paisley** – positive results \$26k attributed to wages and benefits, however, propane and hydro has increased. Increase in rental income (\$25k).
 - **Tara** – positive results \$48k attributed to wages and benefits, however, propane and hydro has increased. Increase in rental income (\$31k).
- ✓ Pools
 - **Chesley** – negative results of \$9k is attributed to increased wages and benefits.
 - **Tara** – positive results of \$21k is largely attributed to wages and benefits (\$13k) and other savings in operating expenses, with an increase in revenue for lessons and seasons passes.
- ✓ Other Facilities - includes Arkwright Hall, Chesley Trailer Park, Chesley Town Hall, Paisley Legion, Paisley LCBO, and Paisley Hose Tower. Facilities operating costs are slightly higher than budget by \$3k.
 - **Arkwright Hall** – additional maintenance work
 - **Chesley Trailer Park** - increase in rental income and a reduction in operating costs contribute favourably. The transfer to reserve reflects the full amount whereas the year-to-date results only reflect eight (8) months, a difference of \$13k.
 - **Chesley Town Hall** – overall savings of \$5k across materials, hydro and propane.
 - Other, general savings in operating costs.
- ✓ Libraries – Overall results show an expectation to apply \$1k from taxes, however, year-to-date results require \$8k to cover net operating results. Each of the libraries, Chesley, Paisley and Tara are largely financed by the rental income.
 - Wages and benefits are higher than expected (\$5k)
 - Rental income is reflective of six (6) months as the 3rd quarter payment is expected in September.
- ✓ Museum – positive results from an increase in special events. (\$3k)
- ✓ Programs – includes the Day Camps which has an increase in Program Registrations (\$11k).

Planning and Development

Overall positive results of \$75,241 is attributed to all areas except for Tile Drainage.

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
PLANNING AND DEVELOPMENT						
Economic Development						
01-7010 Plan/Dev-Planning-Zoning	35,500	23,664	-500	24,164	5,632	
01-7220 Plan/Dev-Comm/Ind-Downtown Decor	75,111	51,328	26,983	24,345	47,519	40,868
01-7230 Plan/Dev-Comm/Ind- Gravel Pits	8,894	3,258	2,487	771	6,876	4,435
01-7300 Plan/Dev-Natural Gas Project						
01-7410 Plan/Dev-Economic Development	152,423	80,019	49,668	30,351	72,477	157,681
Total Economic Development	271,928	158,269	78,638	79,631	132,504	202,984
Tile Drainage						
01-7610 Plan/Dev-Tile Drainage	33,921	-8,507	-4,117	-4,390	6,560	35,392
Total Tile Drainage	33,921	-8,507	-4,117	-4,390	6,560	35,392
Total PLANNING AND DEVELOPMENT	305,849	149,762	74,521	75,241	139,064	238,376

Planning/Zoning – the budget provided \$30k for a planning review of fees for Zoning and OP, which has not been started at this time.

Downtown Décor – the budget provided for \$17k for Downtown Revitalization funds for each of the municipal areas. Staff is working with local groups to identify appropriate areas of spending.

Economic Development – decrease in wages and benefits, conferences, training, and memberships (\$13k). Several strategic initiatives were identified in the budget including, Visitor Centre set up and projects, Tourism materials and projects, Big Bruce Promotion, Saugeen River Collaborative Project, CIP and Urban Design, Marketing and Communication Plan and Façade Guidelines, with an annual budget of \$41k. Year-to-date spending of \$8k is related to Façade Guidelines, Bruce pins, and printing of map pads. Business Events, including business greetings, media campaign, signage, and events, was set up with an annual budget of \$8k, with year-to-date spending of \$252.

Tile Drainage is the management of tile drain loans as well as municipal drainage work. The planned work for municipal drains is currently underspent by \$63k, which is to be funded by the benefitting landowners. The billing of landowners has not been received yet, with a budget variance of \$60k.

Building Services

Building Services consists of Building and Bylaw Enforcement, with Building being fully funded through user fees, whereas Bylaw Enforcement is funded through taxation.

	Total	YTD	YTD	YTD Budget		
	Budget	Budget	Actuals	to Actual	Total	Total
				Variance	2022	2021
BUILDING & BYLAW ENFORCEMENT SERVICES						
Building		-22,094	-38,271	16,177		
ByLaw	63,781	43,277	34,504	8,773	50,428	6,912
	63,781	21,183	-3,767	24,950	50,428	6,912

After eight (8) months of operations, the budget anticipated that \$33k of surplus funds would be available to transfer to reserves, however, the year-to date results reflect that an additional \$38k is available. The additional funds are not transferred until the year-end reconciliation has been completed. The positive results are attributed to:

- ✓ Decrease in wages and benefits due to delay in filling the contract position of the Building Inspector. (\$22k)
- ✓ Decrease in various materials and supplies. (\$14k)
- ✓ Permit fees however, are less then expected, producing a decrease in revenue. (\$28k)

Bylaw includes the services of Animal Control and Property Standards:

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
ByLaw						
ByLaw Enforcement						
01-2041 Protection-Animal Control		816	1,452	-636	-3,500	13
01-2044 Protection-Property Standards	63,781	42,461	33,050	9,411	53,928	6,899
Total ByLaw Enforcement	63,781	43,277	34,502	8,775	50,428	6,912

Animal Control consists of contracted services as well as livestock claims and is funded through the sale of dog licenses. Contracted services are currently less then budget which has offset the increase in legal fees (\$4k). Livestock claims have increased (\$3k). Dog licenses have increased positively (\$5k) after eight (8) months; however, results are less than the annual budget (\$1k). Any year-end overages will be adjusted through the Reserve.

Property Standards is positive due to a decrease in wages and benefits, as well as legal fees.

Water, Sewer, and Storm Services

Water, Sewer, and Storm Services are fully funded through user fees. Storm, however, is temporarily funded by water reserves until the Municipality has completed a Storm Water Study, for the purpose of implementing storm water user fees to cover the ongoing operating and capital needs in this area.

Overall results show net expected expenses of \$65,295 compared to net revenues of \$269,975, producing positive results of \$335,270.

				YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
WATER AND SEWER SERVICES						
SHARED ADMINISTRATION		-123,209	-135,966	12,757		647,698
SEWER		52,151	-186,669	238,820		
WATER		159,048	146,652	12,396		
STORM		-22,695	-93,992	71,297	44,933	43,504
		65,295	-269,975	335,270	44,933	691,202

Shared Administration represents joint expenses for both the Sewer and Water Services and is funded by the respective reserves, 2/5 Water and 3/5 Sewer. Positive results are attributed to a decrease in wages and benefits (\$62k), and training (\$5k). The transfer from Reserve is understated by \$35k which will be corrected in September.

Additional information has been provided in the appendices:

✓ Appendix B – Water Services

- Overall variance is attributed to:
 - Chesley/Paisley \$24,135
 - Tara -\$11,796
 - Source Water - \$ 123
- User fees includes the annual flat fee that is added to the property taxes as well as the quarterly usage charges that have been billed for January to June. The next reading is scheduled for September 30th. User fees are less than expected (\$11k).
- While wages and benefits are more than expected (\$11k), the cost of materials and supplies, and contracted services is under budget (\$32k). Materials and Supplies includes the cost of hydro, which is currently under budget (\$17k).

✓ Appendix C – Sewer Services

- Overall variance is attributed to:
 - Chesley \$ 1,289
 - Paisley \$ 9,734
 - Tara \$227,795

- Similar to Water Services, user fees include the flat fees and quarterly usage charges and are less than expected (\$19k).
- Wages and benefits are more than expected (\$40k), however, there is a decrease in materials and supplies (\$54k), of which \$28k is related to the cost of hydro. A further savings in strategic initiatives in Chesley, as the budget provides for smoke testing (\$11k) that has not occurred at this time.
- The Tara system has an increase in revenue due to billing for sewer overages. (\$246k)

✓ **Appendix D – Storm Services**

- Overall variance is attributed to:
 - Catch Basin \$61,286
 - Ditches \$10,010
- Catch Basin includes the Storm Water Study with an estimated cost of \$56,404. Staff report is coming to Council to start the process.
- Ditches is underspent in materials and supplies, and contracted services.

Protective Services – Fire

Protection Services consists of the Conservation Authorities, Crossing Guards, Emergency Measures, Policing and Fire. Fire Services reflects the operations of three (3) fire stations and administrative overhead costs. The following chart provides an overview of the distribution of the positive results which are noted for all Stations.

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
PROTECTION SERVICES						
Total Conservation Authorities	120,374	80,248	64,863	15,385	121,039	119,092
Fire Protection						
01-2005 Protection-General-All						147,612
01-2010 Protection-Common Fire	162,282	106,806	81,139	25,667	140,644	87,228
01-2012 Protection-Chesley Fire	136,083	95,050	77,122	17,928	154,005	159,982
01-2014 Protection-Paisley Fire	116,606	105,661	92,782	12,879	97,540	118,495
01-2016 Protection-Tara Fire	168,897	116,069	92,483	23,586	134,934	142,236
Total Fire Protection	583,868	423,586	343,526	80,060	527,123	655,553
Total Other Services	40,914	24,438	26,482	-2,044	43,905	32,939
Total Policing	1,132,913	755,272	773,418	-18,146	1,171,978	1,168,435
Total PROTECTION SERVICES	1,878,069	1,283,544	1,208,289	75,255	1,864,045	1,976,019

Additional information has been provided in **Appendix E**. The operating results are attributed to:

- ✓ An increase in Operating Expenses (\$22k).
 - Rents and Financial Expenses were not provided for the budget; however, \$35k of invoices were deemed uncollectible and were written off during the year.
 - Positive results of \$15k are related to unspent minor capital.
 - Wages and Benefits are less then expected (\$94k) as the costs are largely reflective of the service calls received in the year. The year-to-date service calls by station compared to 2022 are:
 - Chesley – 44 (2022-81)
 - Paisley – 36 (2022-70)
 - Tara – 29 (2022-51)

Capital Report

The Municipality has an approved Capital Budget of \$9,711,211 which staff have been actively engaged to move each of the projects forward, with 84.1% of the budget either completed or in process.

Summary of Capital Budget					
Project Status	Complete	In-Process	Not Started	Deferred	Total Budget
General Government	148,316	139,099	12,000	-	299,415
Fire Protection Services	321,455	320,000	-	10,000	651,455
Transportation Services	2,106,800	1,484,500	551,266	-	4,142,566
Environmental Services	-	100,000	-	-	100,000
Recreation and Culture	52,447	53,000	635,179	99,000	839,626
Health Services	-	231,816	-	-	231,816
Building Services	56,000	-	-	-	56,000
Water and Sewer Services	56,000	3,102,043	90,000	142,290	3,390,333
	2,741,018	5,430,458	1,288,445	251,290	9,711,211
	28.2%	55.9%	13.3%	2.6%	100.0%
	84.1%				

Appendix F provides an overview of the status of each of the Capital Projects, as well as a comparison of year-to-date expenses compared to total budget. The significant projects not started are:

- ✓ Transportation Services – Roads – Brook St. Tara – waiting on the developer.
- ✓ Recreation and Culture – Facilities – Paisley Community Centre – 2nd Floor Renovation and Lift Rehabilitation – contractor is planning to begin in September.
- ✓ Water and Sewer Services – Stormwater – North Ave – waiting on the developer/engineer.

For the Paisley Fire Hall, a Fundraising Committee will be established to develop a fundraising strategy and communication plan. The Municipality has begun to receive funds with a grant of \$2,000 from Hensall Co-op. As the station construction is planned for 2024, any grants/donations received in 2023 will continue to be monitored and carried forward to 2024.

The Paisley Dog Park project began in 2021 and has since be delayed as alternate locations are being discussed. To date, donations received total \$10,000; however, at the request of the donor(s), \$2,500 has been refunded or redirected to the Paisley Splashpad. A detailed list of donors has been maintained, and the funds are being held separately for the Dog Park.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding

Overall, the financial results after eight (8) months, both operating and capital, reflect positively. Staff continue to monitor their departmental results on a regular basis to ensure that any significant variances can be addressed in a timely manner.

Approved By: Sylvia Kirkwood, CAO

A. Financial Report - Services by Department

Arran-Elderslie

Operating Fund

For period ending August 31, 2023

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
01 Revenue Fund						
MUNICIPAL SERVICES						
GENERAL GOVERNMENT						
General Services						
01-1010 General-Council	138,409	94,342	81,541	12,801	118,840	116,720
01-1020 General-Program Support	312,693	737,543	545,328	192,215	356,059	440,604
01-1030 General-Asset Management / GIS	34,887	4,600	-25,969	30,569	-12,423	2
Total General Services	485,989	836,485	600,900	235,585	462,476	557,326
Total GENERAL GOVERNMENT	485,989	836,485	600,900	235,585	462,476	557,326
PROTECTION SERVICES						
Conservation Authorities						
01-2030 Protection- Conservation	24,020	16,016		16,016	31,516	34,343
01-2031 Protection-Conservation SVCA	51,937	34,624	35,252	-628	47,297	44,264
01-2032 Protection-Conservation GSCA	44,417	29,608	29,611	-3	42,226	40,485
Total Conservation Authorities	120,374	80,248	64,863	15,385	121,039	119,092
Fire Protection						
01-2005 Protection-General-All						147,612
01-2010 Protection-Common Fire	162,282	106,806	81,139	25,667	140,644	87,228
01-2012 Protection-Chesley Fire	136,083	95,050	77,122	17,928	154,005	159,982
01-2014 Protection-Paisley Fire	116,606	105,661	92,782	12,879	97,540	118,495
01-2016 Protection-Tara Fire	168,897	116,069	92,483	23,586	134,934	142,236
Total Fire Protection	583,868	423,586	343,526	80,060	527,123	655,553
Other Services						
01-2045 Protection- Crossing Guards	38,125	22,582	26,235	-3,653	37,245	24,633
01-2050 Protection-Emergency Measures	2,789	1,856	247	1,609	6,660	8,306
Total Other Services	40,914	24,438	26,482	-2,044	43,905	32,939
Policing						
01-2020 Protection-Police	1,132,913	755,272	773,418	-18,146	1,171,978	1,168,435
Total Policing	1,132,913	755,272	773,418	-18,146	1,171,978	1,168,435
Total PROTECTION SERVICES	1,878,069	1,283,544	1,208,289	75,255	1,864,045	1,976,019
TRANSPORTATION SERVICES						
Roads						
01-2510 Transportation-Roads-Admin	99,962	66,409	72,306	-5,897	98,938	1,141,232
01-2511 Transportation-Roads-Admin-Union	362,026	242,615	184,340	58,275	335,667	294,016
01-2512 Transportation-Roads-Shop	148,722	99,358	107,884	-8,526	160,725	122,873
01-2513 Transportation-Roads-Roadside	114,937	75,423	72,149	3,274	116,812	116,560
01-2514 Transportation-Roads-Bridges	189,364	167,691	146,218	21,473	144,077	153,950
01-2515 Transportation-Roads-Hardtop	54,285	31,988	27,979	4,009	62,022	53,358
01-2516 Transportation-Roads-Gravel	655,828	634,465	613,631	20,834	629,888	563,247
01-2517 Transportation-Roads-Safety	51,835	39,312	43,835	-4,523	39,496	40,959
01-2518 Transportation-Roads-Vehicles	558,565	366,064	305,872	60,192	574,597	371,083
01-2530 Transportation-Saugeen Mobility & Region	55,947	37,296	48,088	-10,792	62,104	50,764
01-2540 Transportation-Parking	3,500	5,475	4,169	1,306	3,181	1,972
01-2550 Transportation-Street Lighting	61,807	44,532	31,042	13,490	59,102	113,461
Total Roads	2,356,778	1,810,628	1,657,513	153,115	2,286,609	3,023,475
Winter Control						
01-2520 Transportation-Winter Ctrl-Salt/Sand	100,425	68,461	30,844	37,617	86,808	87,249
01-2521 Transportation-Winter Ctrl-Snow Moving	243,583	144,589	148,587	-3,998	218,778	220,963
01-2522 Transportation-Winter Ctrl-Standby	32,252	19,806	9,170	10,636	15,348	
Total Winter Control	376,260	232,856	188,601	44,255	320,934	308,212
Total TRANSPORTATION SERVICES	2,733,038	2,043,484	1,846,114	197,370	2,607,543	3,331,687
ENVIRONMENTAL SERVICES						
Environmental Programs						

A. Financial Report - Services by Department

Arran-Elderslie

Operating Fund

For period ending August 31, 2023

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
01-3040 Environmental-Garbage Collection	-154,488	-229,938	-227,779	-2,159	-127,949	-136,694
01-3050 Environmental-Waste Disposal	51,626	37,970	43,004	-5,034	46,983	12,361
01-3060 Environmental-Recycling	101,235	66,945	67,939	-994	97,591	95,651
Total Environmental Programs	-1,627	-125,023	-116,836	-8,187	16,625	-28,682
Total ENVIRONMENTAL SERVICES	-1,627	-125,023	-116,836	-8,187	16,625	-28,682
HEALTH SERVICES						
Clinics						
01-4000 Health-Physician Recruitment		-6,664	-10,000	3,336		41,498
01-4002 Health-Clinic-Chesley		-7,259	-49,187	41,928		
01-4004 Health-Clinic-Paisley		2,519	1,854	665	1	
Total Clinics		-11,404	-57,333	45,929	1	41,498
Cemeteries						
01-4010 Health-Cemetery-Common	3,663	2,440	-11,924	14,364	-8,007	653
01-4011 Health-Cemetery-Arran	3,770	3,250	2,740	510	6,810	2,982
01-4012 Health-Cemetery-Chesley	26,381	18,942	24,493	-5,551	25,798	13,030
01-4013 Health-Cemetery-Elderslie	4,570	4,002	4,123	-121	2,779	1,903
01-4014 Health-Cemetery-Paisley	11,074	10,274	7,375	2,899	6,754	6,546
01-4016 Health-Cemetery-Tara	1,304	7,790	-15,233	23,023	-8,177	-5,821
Total Cemeteries	50,762	46,698	11,574	35,124	25,957	19,293
Total HEALTH SERVICES	50,762	35,294	-45,759	81,053	25,958	60,791
RECREATION AND CULTURE						
Administrative						
01-5001 Rec/Cult-Parkland-Recreation	152,826	112,845	93,260	19,585	127,454	137,395
01-5015 Rec/Cult-Admin	143,223	85,827	77,294	8,533	87,087	258,946
01-5020 Rec/Cult-Common H&S	14,101	13,344	6,355	6,989	4,723	9,233
Total Administrative	310,150	212,016	176,909	35,107	219,264	405,574
Ball Fields						
01-5311 Rec/Cult-Parks-Ball Field-Arran/Allenford	1,941	1,649	-10,291	11,940	1,356	977
01-5312 Rec/Cult-Parks-Ball Field-Chesley	8,201	4,802	9,236	-4,434	6,061	7,714
01-5314 Rec/Cult-Parks-Ball Field-Paisley	3,061	2,242	2,563	-321	1,435	1,185
01-5316 Rec/Cult-Parks-Ball Field-Tara	7,018	4,179	5,849	-1,670	8,183	4,176
Total Ball Fields	20,221	12,872	7,357	5,515	17,035	14,052
Splashpads						
01-5322 Rec/Cult-Parks-Splashpad-Chesley	1,000	1,000	526	474		
01-5324 Rec/Cult-Parks-Splashpad-Paisley	1,000	1,000	736	264		
01-5326 Rec/Cult-Parks-Splashpad-Tara	1,000	1,000	2,511	-1,511		
Total Splashpads	3,000	3,000	3,773	-773		
Arenas						
01-5412 Rec/Cult-Facilities-Chesley Comm Ctr	208,424	132,692	101,070	31,622	205,905	190,648
01-5414 Rec/Cult-Facilities-Paisley Comm Ctr	194,391	136,325	110,725	25,600	196,606	185,328
01-5416 Rec/Cult-Facilities-Tara Comm Ctr	174,856	117,736	69,467	48,269	153,802	160,378
Total Arenas	577,671	386,753	281,262	105,491	556,313	536,354
Pools						
01-5512 Rec/Cult-Facilities-Chesley Pool	27,078	23,127	32,189	-9,062	53,465	46,097
01-5516 Rec/Cult-Facilities-Tara Pool	40,124	40,428	19,194	21,234	51,066	49,973
Total Pools	67,202	63,555	51,383	12,172	104,531	96,070
Other Facilities						
01-5411 Rec/Cult-Facilities-CC Arran/Arkwright	2,630	1,870	6,465	-4,595	4,234	4,425
01-5612 Rec/Cult-Facilities-Chesley Trailer Park		-19,045	-15,303	-3,742	-2	1
01-5712 Rec/Cult-Facilities-Lease-Chesley Town Hc	29,531	20,248	15,418	4,830	27,312	16,464
01-5714 Rec/Cult-Facilities-Lease-Paisley Legion	6,551	4,442	1,278	3,164	7,194	7,134
01-5715 Rec/Cult-Facilities-Lease-Paisley LCBO		3,672	3,793	-121	-6,362	-8,509
01-5915 Rec/Cult-Paisley Hose Tower			2,156	-2,156		

A. Financial Report - Services by Department

Arran-Elderslie

Operating Fund

For period ending August 31, 2023

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
Total Other Facilities	38,712	11,187	13,807	-2,620	32,376	19,515
Libraries						
01-5812 Rec/Cult-Libraries-Chesley	-2,721	-1,781	1,023	-2,804	-5,779	-9,820
01-5814 Rec/Cult-Libraries-Paisley	516	51	2,395	-2,344	-508	653
01-5816 Rec/Cult-Libraries-Tara	3,874	3,025	4,943	-1,918	2,457	3,168
Total Libraries	1,669	1,295	8,361	-7,066	-3,830	-5,999
Museum						
01-5914 Rec/Cult-Museum-Paisley	8,469	9,525	5,207	4,318	3,915	8,841
Total Museum	8,469	9,525	5,207	4,318	3,915	8,841
Programs						
01-5210 Rec/Cult-Programs-AE Programs	40,601	28,153	31,067	-2,914	54,043	50,241
01-5220 Rec/Cult-Programs-Day Camp	-3,982	-4,136	-16,264	12,128	-14,599	2,850
Total Programs	36,619	24,017	14,803	9,214	39,444	53,091
Total RECREATION AND CULTURE	1,063,713	724,220	562,862	161,358	969,048	1,127,498
PLANNING AND DEVELOPMENT						
Economic Development						
01-7010 Plan/Dev-Planning-Zoning	35,500	23,664	-500	24,164	5,632	
01-7220 Plan/Dev-Comm/Ind-Downtown Decor	75,111	51,328	26,983	24,345	47,519	40,868
01-7230 Plan/Dev-Comm/Ind- Gravel Pits	8,894	3,258	2,487	771	6,876	4,435
01-7300 Plan/Dev-Natural Gas Project						
01-7410 Plan/Dev-Economic Development	152,423	80,019	49,668	30,351	72,477	157,681
Total Economic Development	271,928	158,269	78,638	79,631	132,504	202,984
Tile Drainage						
01-7610 Plan/Dev-Tile Drainage	33,921	-8,507	-4,117	-4,390	6,560	35,392
Total Tile Drainage	33,921	-8,507	-4,117	-4,390	6,560	35,392
Total PLANNING AND DEVELOPMENT	305,849	149,762	74,521	75,241	139,064	238,376
BUILDING & BYLAW ENFORCEMENT SERVICES						
Building						
Building Inspection						
01-2042 Protection-Building Inspection		-22,094	-38,272	16,178		
Total Building Inspection		-22,094	-38,272	16,178		
Total Building		-22,094	-38,272	16,178		
ByLaw						
ByLaw Enforcement						
01-2041 Protection-Animal Control		816	1,452	-636	-3,500	13
01-2044 Protection-Property Standards	63,781	42,461	33,050	9,411	53,928	6,899
Total ByLaw Enforcement	63,781	43,277	34,502	8,775	50,428	6,912
Total ByLaw	63,781	43,277	34,502	8,775	50,428	6,912
WATER AND SEWER SERVICES						
SHARED ADMINISTRATION						
Shared Costs						
01-3005 Environmental-Sewer&Water-Common		-123,209	-135,966	12,757	2	647,701
Total Shared Costs		-123,209	-135,966	12,757	2	647,701
Total SHARED ADMINISTRATION		-123,209	-135,966	12,757	2	647,701
SEWER						
Chesley Sewer System						
01-3012 Environmental-Sewage-Chesley		-52,503	-53,792	1,289	1	
Total Chesley Sewer System		-52,503	-53,792	1,289	1	
Paisley Sewer System						
01-3015 Environmental-Sewage-Paisley		100,917	91,183	9,734	2	-2
Total Paisley Sewer System		100,917	91,183	9,734	2	-2
Tara Sewer System						
01-3017 Environmental-Sewage-Tara		3,737	-224,061	227,798	1	-1

A. Financial Report - Services by Department

Arran-Elderslie

Operating Fund

For period ending August 31, 2023

	2023			YTD Budget		
	Total	YTD	YTD	to Actual	Total	Total
	Budget	Budget	Actuals	Variance	2022	2021
Total Tara Sewer System		3,737	-224,061	227,798	1	-1
Total SEWER		52,151	-186,670	238,821	4	-3
WATER						
Chesley/Paisley Water System						
01-3032 Environmental-Water-Chesley/Paisley		181,451	157,134	24,317	2	
Total Chesley/Paisley Water System		181,451	157,134	24,317	2	
Tara Water System						
01-3036 Environmental-Water-Tara		-20,113	-8,318	-11,795	-2	2
Total Tara Water System		-20,113	-8,318	-11,795	-2	2
Source Water Protection						
01-3030 Environmental-Source Water Protection		-2,290	-2,167	-123		
Total Source Water Protection		-2,290	-2,167	-123		
Total WATER		159,048	146,649	12,399		2
STORM						
Storm Programs						
01-3018 Environmental-Storm Water-Catch Basins		-15,846	-77,133	61,287	25,502	23,364
01-3019 Environmental-Storm Water-Ditches		-6,849	-16,859	10,010	19,432	20,141
Total Storm Programs		-22,695	-93,992	71,297	44,934	43,505
Total STORM		-22,695	-93,992	71,297	44,934	43,505
Total						
	6,579,574	5,034,244	3,856,342	1,177,902	6,180,127	7,961,132
Funded by Taxation	6,579,574					

B. Financial Report - Water Services

Operating Fund

For period ending August 31, 2023

	Chesley/ Paisley	Tara	Source Water	Consolidated				
	YTD	YTD	YTD	YTD	YTD	Total	Total	Total
	Actuals	Actuals	Actuals	Actuals	Budget	Budget	2022	2021
01 Revenue Fund								
WATER								
Revenues								
User Fees	930,216	403,273		1,333,489	1,344,561	1,609,540	1,637,932	1,578,678
Other Revenue	2,686			2,686		9,727	25,562	18,957
Transfers from Reserves			6,500	6,500	6,500	6,500	6,500	6,500
Total Revenues	932,902	403,273	6,500	1,342,675	1,351,061	1,625,767	1,669,994	1,604,135
Expenses								
Wages & Employee Related Expenses								
Salaries	53,897	31,386		85,283	77,807	119,076	111,661	101,041
Benefits	16,533	13,601		30,134	26,712	40,240	37,026	30,013
Total Wages, Benefits and Employee Related Expenses	70,430	44,987		115,417	104,519	159,316	148,687	131,054
Operating Expenses								
Material and Supplies	47,965	39,577		87,542	107,520	149,459	145,987	123,491
Contracted Services	11,760	7,555	4,333	23,648	35,350	54,272	91,359	55,319
Transfers to Reserves	959,883	302,837		1,262,720	1,262,720	1,262,720	1,283,962	1,294,271
Total Operating Expenses	1,019,608	349,969	4,333	1,373,910	1,405,590	1,466,451	1,521,308	1,473,081
Total Expenses	1,090,038	394,956	4,333	1,489,327	1,510,109	1,625,767	1,669,995	1,604,135
Net Departmental Position (Surplus)	157,136	-8,317	-2,167	146,652	159,048		1	
Total	157,136	-8,317	-2,167	146,652	159,048	0	1	0
YTD Budget	181,451	-20,113	-2,290					
YTD Budget to Actual Variance	24,315	-11,796	-123		12,396			

C. Financial Report - Sewer Services

Operating Fund

For period ending August 31, 2023

	Chesley	Paisley	Tara	Consolidated				
	YTD	YTD	YTD	YTD	YTD	Total	Total	Total
	Actuals	Actuals	Actuals	Actuals	Budget	Budget	2022	2021
01 Revenue Fund								
SEWER								
Revenues								
User Fees	578,867	163,535	288,508	1,030,910	1,050,380	1,217,459	1,231,547	1,109,053
Service Agreements			246,125	246,125				
Total Revenues	578,867	163,535	534,633	1,277,035	1,050,380	1,217,459	1,231,547	1,109,053
Expenses								
Wages & Employee Related Expenses								
Salaries	32,807	41,380	11,551	85,738	53,556	81,964	77,924	81,754
Benefits	9,744	12,338	3,639	25,721	18,292	27,577	22,403	20,708
Total Wages, Benefits and Employee Related Expenses	42,551	53,718	15,190	111,459	71,848	109,541	100,327	102,462
Operating Expenses								
Material and Supplies	42,695	76,964	24,819	144,478	198,581	261,380	202,941	199,915
Contracted Services	11,767	4,639	4,830	21,236	18,907	33,343	49,828	31,871
Transfers to Reserves	428,062	119,397	265,736	813,195	813,195	813,195	878,451	774,804
Total Operating Expenses	482,524	201,000	295,385	978,909	1,030,683	1,107,918	1,131,220	1,006,590
Total Expenses	525,075	254,718	310,575	1,090,368	1,102,531	1,217,459	1,231,547	1,109,052
Net Departmental Position (Surplus)	-53,792	91,183	-224,058	-186,667	52,151			-1
Total	-53,792	91,183	-224,058	-186,667	52,151			-1
YTD Budget	-52,503	100,917	3,737					
YTD Budget to Actual Variance	1,289	9,734	227,795		238,818			

D. Financial Report - Storm Services

Operating Fund

For period ending August 31, 2023

	Catch Basin	Ditches	Consolidated				
	YTD	YTD	YTD	YTD	Total	Total	Total
	Actuals	Actuals	Actuals	Budget	Budget	2022	2021
01 Revenue Fund							
STORM							
Revenues							
Transfers from Reserves	83,759	28,000	111,759	111,759	111,759	28,582	33,954
Total Revenues	83,759	28,000	111,759	111,759	111,759	28,582	33,954
Expenses							
Wages & Employee Related Expenses							
Salaries	1,088	3,202	4,290	11,209	17,149	12,562	7,358
Benefits	446	1,106	1,552	3,728	5,646	4,553	2,214
Total Wages, Benefits and Employee Related Expenses	1,534	4,308	5,842	14,937	22,795	17,115	9,572
Operating Expenses							
Material and Supplies	60		60	64,341	67,464	6,533	1,572
Contracted Services	5,033	6,833	11,866	9,642	21,000	18,280	9,030
Rents and Financial Expenses				144	500		
Transfers to Reserves						14,364	23,330
Non-TCA Capital Expenditures						17,224	33,954
Total Operating Expenses	5,093	6,833	11,926	74,127	88,964	56,401	67,886
Total Expenses	6,627	11,141	17,768	89,064	111,759	73,516	77,458
Net Departmental Position (Surplus)	-77,132	-16,859	-93,991	-22,695		44,934	43,504
Total	-77,132	-16,859	-93,991	-22,695		44,934	43,504
YTD Budget	-15,846	-6,849					
YTD Budget to Actual Variance	61,286	10,010		71,296			

E. Financial Report - Protective Services - Fire

Operating Fund

For period ending August 31, 2023

	Common	Chesley	Paisley	Tara	Consolidated				
	YTD	YTD	YTD	YTD	YTD	YTD	Total	Total	Total
	Actuals	Actuals	Actuals	Actuals	Actuals	Budget	Budget	2022	2021
01 Revenue Fund									
MUNICIPAL SERVICES									
PROTECTION SERVICES									
Fire Protection									
Revenues									
User Fees		8,468	3,333	8,700	20,501	41,512	62,269	93,723	58,673
Service Agreements		56,192	88,656		144,848	149,160	223,741	203,038	187,438
Other Revenue		25,512	16,153	21,701	63,366	29,768	44,653	56,525	52,410
Transfers from Reserves	36,926	13,524			50,450	50,450	50,450	8,826	17,029
Total Revenues	36,926	103,696	108,142	30,401	279,165	270,890	381,113	362,112	315,550
Expenses									
Wages & Employee Related Expenses									
Salaries	37,500	77,229	45,897	48,262	208,888	272,365	410,413	325,764	266,054
Benefits	13,424	12,854	6,314	5,781	38,373	39,337	57,672	68,367	43,739
Other Employment Expenses	5,275	1,889	2,033	2,038	11,235	40,977	64,385	24,590	19,513
Total Wages, Benefits and Employee Related Expenses	56,199	91,972	54,244	56,081	258,496	352,679	532,470	418,721	329,306
Operating Expenses									
Material and Supplies	6,721	52,817	43,991	47,100	150,629	154,126	225,626	217,550	172,925
Contracted Services	5,145	2,685	3,441	754	12,025	6,200	9,303	11,561	12,085
Other Transfers						-1	-1		
Rents and Financial Expenses		17,007	15,997	1,991	34,995			26,877	
Amortization									23,685
Transfers to Reserves	50,000	14,000	74,683	11,500	150,183	150,183	150,183	179,277	241,158
Non-TCA Capital Expenditures		2,333	8,567	5,457	16,357	31,289	47,400	35,254	44,337
Total Operating Expenses	61,866	88,842	146,679	66,802	364,189	341,797	432,511	470,519	494,190
Total Expenses	118,065	180,814	200,923	122,883	622,685	694,476	964,981	889,240	823,496
Net Departmental Position (Surplus)	81,139	77,118	92,781	92,482	343,520	423,586	583,868	527,128	507,946
Total Fire Protection	81,139	77,118	92,781	92,482	343,520	423,586	583,868	527,128	507,946
YTD Budget	106,806	95,050	105,661	116,069					
YTD Budget to Actual Variance	25,667	17,932	12,880	23,587		80,066			

Capital Financial Report Year-to-Date
For period ending August 31, 2023
2023

		2023	2023	Variance	% of	Project	Management
	Keyst	Capital	Actuals	Budget to	Project	Status	Comments
	Id	Requests	August	Actual	Completed	Select from the list	Manual entry
MUNICIPAL SERVICES							
GENERAL GOVERNMENT							
GENERAL SERVICES							
21-GENG-0001 BLDG-Municipal Office Basement Renovations	02-3123	100,000	53,883	46,117	53.9%	In Process	Completion anticipated October
21-GENG-0002 EQUIP-Efficiency/Modernization-IT Upgrades	02-3130	11,239	16,110	-4,871	143.3%	In Process	Stormwater Needs Study in Progress
22-GENG-0001 BLDG-Municipal Office, Elevator Installation	02-3124	148,316	100,976	47,340	68.1%	Completed	Completed - August 2023
22-GENG-0002 EQUIP-CRP, Maintenance Manager, Route Patrol	02-3102	17,360	10,207	7,153	58.8%	In Process	CRP is done; MM in progress; Route Patrol deferred
23-GENG-0007 EQUIP-IT Replacement Plan-staff computers	02-3107	10,500	7,185	3,315	68.4%	In Process	Currently replacing as needed or with new staff
23-GENG-0008 EQUIP-IT Network Setup-Arena's and Fire Stations	02-3108	12,000		12,000		Not Started	Working with IT Support
23-GENG-0009 LAND - Transactions	02-3128		15,767	-15,767		In Process	Ongoing, part of Surplus Land Reports
Total GENERAL SERVICES		299,415	204,128	95,287	68.2%		
Total GENERAL GOVERNMENT		299,415	204,128	95,287	68.2%		
FIRE PROTECTION SERVICES							
COMMON							
23-FIRE-0003 FLEET-Fire Chief Command/Response Unit	02-3822	27,000	8,169	18,831	30.3%	Completed	Department transfer from Building to be recorded
23-FIRE-0004 BLDG-Live Fire/Skills Development Training Ground	02-2011	10,000	7,185	2,815	71.9%	In Process	Training apparatus in construction
23-FIRE-0008 EQUIP-Recruit Bunker Gear	02-2017	10,000		10,000		Deferred	Sizing to be completed in 2024
23-FIRE-0011 EQUIP-Chesley Tara SCBA Replacement (SRFIRE.22.11)	02-2010	294,455	296,991	-2,536	100.9%	Completed	
24-FIRE-0007 EQUIP-Modernization of Fire Apparatus Radios	02-2018		14,778	-14,778		Completed	Fire House Subs Grant purchase
Total COMMON		341,455	327,123	14,332	95.8%		
PAISLEY							
22-FIRE-0004 BLDG-Paisley Fire Hall Construction	02-3820	310,000	4,458	305,542	1.4%	In Process	Land clearing initiated
23-FIRE-0012 EQUIP-Donated Assets	02-3821		33,841	-33,841		Completed	Jaws of life, donated by Paisley Firefighter Association
Total PAISLEY		310,000	38,299	271,701	12.4%		
Total FIRE PROTECTION SERVICES		651,455	365,422	286,033	56.1%		
TRANSPORTATION SERVICES							
BRIDGES & CULVERTS							
21-TRAN-0001 BRIDGES-A13 Clark Bridge Guidrail	02-3337	28,000		28,000		In Process	Staff waiting on locates, hopefully complete if good fall weather.
21-TRAN-0007 Bridges-2013	02-2830		9,154	-9,154		In Process	Master Bridge Plan
22-TRAN-0008 BRIDGES - Teeswater, paisley, Dyke Maint.	02-3349	44,000		44,000		In Process	Conservation doing Engineering/Work completed 2024
23-TRAN-0029 BRIDGE/CULVERT-(E) - Con 6 Elderslie, east of Lockerby Bridge	02-2808	50,000	7,371	42,629	14.7%	In Process	Engineering/Grant present/ Work completed in 2024
23-TRAN-0030 BRIDGE-(P)- P1 Ross St Bridge	02-2810	128,000	5,932	122,068	4.6%	In Process	Hopefully completed in 2023, Paving 2024
Total BRIDGES & CULVERTS		250,000	22,457	227,543	9.0%		
ROAD NETWORK							

**Capital Financial Report Year-to-Date
For period ending August 31, 2023
2023**

		2023	2023	Variance	% of	Project	Management
	Keyst	Capital	Actuals	Budget to	Project	Status	Comments
	Id	Requests	August	Actual	Completed	Select from the list	Manual entry
21-TRAN-0002 ROADS-Sideroad #15 Roadway	02-2574	730,000	39,528	690,472	5.4%	In Process	90% completed, waiting on invoicing
21-TRAN-0004 ROADS-Brook St. Tara	02-2551	551,266		551,266		Not Started	Waiting on Developer
22-TRAN-0007 ROADS - Teeswater Bridge, Paisley - Approaches and Roadway	02-3348	397,600	8,599	389,001	2.2%	In Process	Bruce County project, completed by Dec 2023
23-TRAN-0015 ROADS-Brant Elderslie Boundary (Brockton)	02-3208	100,000		100,000		Completed	Completed waiting on Brockton to Invoice
23-TRAN-0023 ROADS-(C)- Industrial Park Road	02-3209	80,100		80,100		In Process	Paving complete by Oct 2023
23-TRAN-0024 ROADS-(AE)-Elderslie - Arran TL, Micro Bruce Rd 3 to Sdrd 10	02-2597	217,300	219,990	-2,690	101.2%	Completed	Completed
23-TRAN-0025 ROADS-(E)- Con 10 Elderslie, Micro Bruce Rd 3 to Sdrd 5	02-2600	126,000	139,151	-13,151	110.4%	Completed	Completed
23-TRAN-0028 ROADS-(P)- Albert St. Pave from Balaklava to Arnaud	02-2595	26,800		26,800		In Process	Paving complete by Oct 2023
Total ROAD NETWORK		2,229,066	407,268	1,821,798	18.3%		
SIDEWALKS							
22-TRAN-0005 ROADS-Sidewalks	02-3213	1,159,500	1,157,960	1,540	99.9%	Completed	Completed
Total SIDEWALKS		1,159,500	1,157,960	1,540	99.9%		
OTHER							
23-TRAN-0016 ROADS-Other White Ave, Library, Tara parking lot	02-2601	15,000	3,354	11,646	22.4%	Completed	Library parking lot complete/White Ave deferred to 2024
Total OTHER		15,000	3,354	11,646	22.4%		
VEHICLES & EQUIPMENT							
23-TRAN-0017 HVY/EQUIP- Sweeper Truck	02-3437	425,000	417,321	7,679	98.2%	Completed	Completed
23-TRAN-0018 HVY/EQUIP (A)- Utility trailer for Lawnmower	02-3436	6,000	3,455	2,545	57.6%	Completed	Completed
23-TRAN-0019 FLEET-(E)-Pick-up	02-3407	58,000	60,153	-2,153	103.7%	Completed	Completed
23-TRAN-0033 2004 Volvo Grader Maintenance	02-3403		12,010	-12,010		Completed	Completed AR5 2004 grader, hydraulic pump
3409 VEHICLES & EQUIPMENT-Tandem Plow Truck	02-3409		55,064	-55,064		Completed	Completed EL20 insurance claim
3425 VEH & EQUIP-Pickup Truck	02-3425		5,608	-5,608		Completed	Completed AR20 P/U insurance claim
Total VEHICLES & EQUIPMENT		489,000	553,611	-64,611	113.2%		
Total TRANSPORTATION SERVICES		4,142,566	2,144,650	1,997,916	51.8%		
ENVIRONMENTAL SERVICES							
WASTE DISPOSAL							
21-ENVS-0001 BLDG-Arran Landfill-Weigh Scales Building	02-3501	100,000		100,000		In Process	Draft plans - Need to tender
Total WASTE DISPOSAL		100,000		100,000			
Total ENVIRONMENTAL SERVICES		100,000		100,000			
RECREATION AND CULTURE							
PARKS							
21-RECC-0001 BLDG/COMP-Chesley Community Ctr / Arena-Zamboni Gates	02-3931	14,947	24,377	-9,430	163.1%	Completed	Completed August 2023. Over budget is attributed to the Chesley Arena brine pump assembly, also drawn from this account
21-RECC-0011 PARKS-Dog Park Construction	02-3996	29,000	295	28,705	1.0%	In Process	Continuing location discussions
22-RECC-0001 PARKS-Splashpads (C)	02-7033		64,645	-64,645		Completed	Completed in 2022

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		2023	2023	Variance	% of	Project	Management
	Keyst	Capital	Actuals	Budget to	Project	Status	Comments
	Id	Requests	August	Actual	Completed	Select from the list	Manual entry
22-RECC-0002 PARKS-Splashpads (P)	02-7034	21,000	70,443	-49,443	335.4%	Completed	Completed in June 2023
22-RECC-0003 PARKS-Splashpads (T)	02-7035	10,000	43,705	-33,705	437.1%	Completed	Completed in July 2023 - additional funds
22-RECC-0006 PARKS-Paisley Docks, Approaches	02-3994					Deferred	More research required
23-RECC-0024 PARKS-Tara Park Pole Replacement	02-3950	4,500		4,500		Not Started	Contractor consulted, awaiting response
23-RECC-0025 PARKS-Dr. Milne Park Pavilion Rehabilitation/Retaining Wall	02-3967	24,000		24,000		In Process	Staff fixed wall, waiting to determine its
23-RECC-0026 EQUIP-RW17 Mower Attachment	02-3930	4,500		4,500		Deferred	No comment
23-RECC-0039 PARK-Allenford-Community Foundation Grant	02-3955		32,201	-32,201		In Process	Project near completion
24-RECC-0023 PARKS-Tara Main Park Redevelopment						Deferred	
Total PARKS		107,947	235,666	-127,719	218.3%		
FACILITIES							
21-RECC-0004 BLDG-Tara Community Ctr / Arena-Replace Addition Roof	02-3953	12,000		12,000		Not Started	Contractor plan to begin in Sept. 2023
21-RECC-0013 BLDG-(P)-Comm Ctr 2nd Floor Renovation	02-3975	453,863	8,290	445,573	1.8%	Not Started	Contractor plan to begin in Sept. 2023
21-RECC-0014 BLDG-(P)-Comm Ctr Lift Rehabilitation	02-3978	148,316	48,845	99,471	32.9%	Not Started	Contractor plan to begin in Sept. 2023
22-RECC-0008 BLDG-Tara Pool-Leak Repair	02-3986	10,000		10,000		Not Started	Contractor plan to begin in Sept. 2023
23-RECC-0015 BLDG-Paisley Arena Floor Replacement	02-3942	50,000		50,000		Deferred	Over budget
23-RECC-0018 BLDG/COMP-Tara Arena Chiller Replacement	02-3952	35,000		35,000		Deferred	Funds reallocated for ice plant repairs
23-RECC-0029 EQUIP-Tara Arena Floor Scrubber	02-3954	6,500	6,538	-38	100.6%	Completed	Completed
23-RECC-0030 EQUIP-Paisley Arena Floor Scrubber	02-3940	6,500		6,500		Not Started	Trying to repair original unit
23-RECC-0031 EQUIP-Chesley Electronic Sign Replacement	02-3999	9,500		9,500		Deferred	Sign working, defer for future
23-RECC-0040 CC-CHE - Natural Gas Upgrades	02-7021		17,753	-17,753		In Process	Continuing
3965 Recreation-Pavilion Chesley Comm Ctr	02-3965		1,700	-1,700		Completed	Project wrap up
Total FACILITIES		731,679	83,126	648,553	11.4%		
Total RECREATION AND CULTURE		839,626	318,792	520,834	38.0%		
HEALTH SERVICES							
CEMETERIES							
22-HLTH-0001 EQUIP-Cemeteries-Digitization Record Management Software	02-3179	37,516	5,182	32,334	13.8%	In Process	Maps are finalized/being prepared for CIMS; Project completion early 2024
23-HLTH-0002 LAND/IMP-Fence Work for Tara Cemetery	02-3175	10,000		10,000		In Process	Material purchased/ Install 2024 budget
23-HLTH-0003 LAND-Land Purchase to expand Tara Cemetery	02-3177	152,000		152,000		In Process	Appraisal completed/ Landowner reviewing
23-HLTH-0004 BLDG-Columbarium-Wing Wall Extension Chesley Cemetery	02-3172	32,300		32,300		In Process	Ordered, awaiting delivery
23-HLTH-0006 BLDG-CHE-Cemetery House Upgrades	02-3180		3,694	-3,694		Completed	Completed, Health & Safety upgrade
Total CEMETERIES		231,816	8,876	222,940	3.8%		
Total HEALTH SERVICES		231,816	8,876	222,940	3.8%		
Total MUNICIPAL SERVICES		6,264,878	3,041,868	3,223,010	48.6%		
BUILDING SERVICES							
BUILDING SERVICES							
FLEET-Chief Building Official Vehicle Replacement	02-3133						
23-BLDG-0001 FLEET-Chief Building Official Vehicle Replacement	02-3133	56,000	54,889	1,111	98.0%	Completed	RFP Completed and truck received

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		2023	2023	Variance	% of	Project	Management
	Keyst	Capital	Actuals	Budget to	Project	Status	Comments
	Id	Requests	August	Actual	Completed	Select from the list	Manual entry
Total FLEET-Chief Building Official Vehicle Replacement		56,000	54,889	1,111	98.0%		
Total BUILDING SERVICES		56,000	54,889	1,111	98.0%		
Total BUILDING SERVICES		56,000	54,889	1,111	98.0%		
WATER AND SEWER SERVICES							
SEWER							
CHESLEY SEWER SYSTEM							
21-WSSE-0003 Chesley Sewer pumps	02-3302	28,000		28,000		In Process	Waiting on assessment
22-WSSE-0004 SEWER (C) - Pumping Station, Pump and Electrical Controls	02-3730	4,590		4,590		Deferred	Part of below not needed
22-WSSE-0022 EQUIP-SEWER (C)- Garner Street, South End Electrical Controls	02-3784	10,200		10,200		Deferred	Not needed
23-WSSE-0018 MANHOLES-SEWER-(C)-Manholes Martha Ave	02-3734	25,000		25,000		Deferred	Do in 2024
23-WSSE-0019 BLDG-SEWER-(C)-Blower room roof @ Lagoons	02-3751	7,500		7,500		Deferred	Do in 2024
Total CHESLEY SEWER SYSTEM		75,290		75,290			
PAISLEY SEWER SYSTEM							
21-WSSE-0001 EQUIP-SEWER-P-RAS Pumps	02-3001	15,000	18,124	-3,124	120.8%	In Process	Staff yet to install
21-WSSE-0006 BLDG-SEWER-P-Coverall Building Structure	02-3400	250,000		250,000		In Process	Working on presently
22-WSSE-0007 SEWER (P) - Treatment Plant, Natural Gas and Renovations	02-3756	75,000	3,546	71,454	4.7%	In Process	Need to issue RFP
23-WSSE-0015 MAINS-SEWER-(P)-Mill Drive Sewer Main	02-3644	100,000		100,000		In Process	Part of Queen Street Bridge project
23-WSSE-0016 BLDG/COMP-SEWER-(P)-Ross St Pumping Station-Check Valves	02-3779	9,000		9,000		In Process	Ordering material
23-WSSE-0017 BLDG-SEWER-(P)-Pump station roofs (Albert/Ross) and Mill Drive	02-3788	20,000		20,000		Deferred	Do in 2024
23-WSSE-0020 EQUIP-SEWER (P)-Natural Gas Generator	02-3762	75,000		75,000		In Process	Need to issue RFP
23-WSSE-0023 MAINS-SEWER (P)-Queen Street, Paisley, Bridge to Church, 140m	02-3044	229,500		229,500		In Process	Part of Queen Street Bridge project
Total PAISLEY SEWER SYSTEM		773,500	21,670	751,830	2.8%		
TARA SEWER SYSTEM							
22-WSSE-0002 EQUIP-SEWER (T)-Confined spaces, tripod, harness etc.	02-3792	3,338	411	2,927	12.3%	In Process	
23-WSSE-0021 EQUIP-SEWER-(T) Mill Street L.S. Pump#2 Replace	02-3780	24,000	35,028	-11,028	146.0%	In Process	Staff yet to install
Total TARA SEWER SYSTEM		27,338	35,439	-8,101	129.6%		
Total SEWER		876,128	57,109	819,019	6.5%		
WATER							
CHESLEY/PAISLEY WATER SYSTEM							
21-WSWA-0002 WATER C-New Garage/Workshop	02-3627		77	-77		Completed	Completed, put to account 3705
21-WSWA-0003 WELL-Chesley Community Park Well #1	02-3713	500,000	88,119	411,881	17.6%	In Process	Waiting on Engineer report
22-WSWA-0004 BLDG-WATER (C) - Building, Riverside, Old Shop Rehabilitation	02-3705	70,605	39,833	30,772	56.4%	In Process	Winter Project
22-WSWA-0010 BLDG/COMP-WATER - AE WTP - Gaskets and Dialers	02-3614	1,000		1,000		In Process	Gaskets only thing left
23-WSWA-0018 EQUIP-WATER-(AE) - Data Loggers @ AE Water Plant for back-up	02-3619	20,000		20,000		Deferred	Do in 2024
23-WSWA-0021 MAINS-WATER-(P) Queen Street, Paisley, Bridge to Church	02-3045	314,100	694	313,406	0.2%	In Process	Part of Queen Street Bridge project
Total CHESLEY/PAISLEY WATER SYSTEM		905,705	128,723	776,982	14.2%		
TARA WATER SYSTEM							
22-WSWA-0011 BLDG/COMP-WATER (T) - WTP, Dialers	02-3618	1,000		1,000		Completed	Completed

Capital Financial Report Year-to-Date
For period ending August 31, 2023
2023

		2023	2023	Variance	% of	Project	Management
	Keyst	Capital	Actuals	Budget to	Project	Status	Comments
	Id	Requests	August	Actual	Completed	Select from the list	Manual entry
22-WSWA-0012 MAINS-WATER T - Hamilton St. Watermain, Dead end to John St.	02-3668	895,000	386,885	508,115	43.2%	In Process	Waiting on easement
23-WSWA-0019 EQUIP-WATER-(T)- Data loggers @ Tara Water wells	02-3620	20,000		20,000		Deferred	Do in 2024
23-WSWA-0020 BLDG-WATER-(T)- Roofs replacement @ Well 2 & 3	02-3648	10,000		10,000		Deferred	Do in 2024
23-WSWA-0022 WATER (T) -Francis St Watermains	02-3662	2,500	2,847	-347	113.9%	In Process	Engineering taking place
Total TARA WATER SYSTEM		928,500	389,732	538,768	42.0%		
FLEET-WATER - Pickup Truck #W8	02-3633						
21-WSSH-0001 FLEET-WATER - Pickup Truck #W8	02-3633	55,000	55,741	-741	101.3%	Completed	Completed
Total FLEET-WATER - Pickup Truck #W8		55,000	55,741	-741	101.3%		
EQUIP-WATER - Antenna/Cable	02-3634						
21-WSWA-0001 EQUIP-WATER - Antenna/Cable	02-3634	30,000		30,000		In Process	Dealing with Fibre company
Total EQUIP-WATER - Antenna/Cable		30,000		30,000			
BLDG-WATER - AE OPS Maintenance Projects-Gas Conversion	02-3608						
22-WSWA-0003 BLDG-WATER - AE OPS Maintenance Projects-Gas Conversion	02-3608	25,000		25,000		Deferred	Not needed
Total BLDG-WATER - AE OPS Maintenance Projects-Gas Conversion		25,000		25,000			
WATER - Burgoyne Water System	02-3613						
3613 WATER - Burgoyne Water System	02-3613		344	-344		Completed	Completed
Total WATER - Burgoyne Water System			344	-344			
Total WATER		1,944,205	574,540	1,369,665	29.6%		
STORMWATER SYSTEM							
STORMWATER							
23-WSST-0004 STORM-(T) - North Ave, Maria east to Middleton Drain	02-3854	90,000		90,000		Not Started	Waiting on Developer/Engineer
Total STORMWATER		90,000		90,000			
STORM-Hamilton St, Tara and John St to South End	02-3851						
22-WSST-0001 STORM-Hamilton St, Tara and John St to South End	02-3851	480,000	98	479,902	0.0%	In Process	Invoicing through Water 3668
Total STORM-Hamilton St, Tara and John St to South End		480,000	98	479,902			
STORM-4th Ave.SW, Chesley, 4th St to 8th St SW	02-3853						
22-WSST-0003 STORM-4th Ave.SW, Chesley, 4th St to 8th St SW	02-3853		174,078	-174,078		Completed	Completed 2022 Project
Total STORM-4th Ave.SW, Chesley, 4th St to 8th St SW			174,078	-174,078			
Total STORMWATER SYSTEM		570,000	174,176	395,824	30.6%		
Total WATER AND SEWER SERVICES		3,390,333	805,825	2,584,508	23.8%		
Total Arran-Elderslie - Capital		9,711,211	3,902,582	5,808,629	40.2%		



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: September 25, 2023

Subject: SRW.23.23 Assume Lands into Municipal Road System - Sideroad 15 South, Elderslie

Report from: Scott McLeod, Public Works Manager

Appendices: APPENDIX A: Bylaw to Assume Lands into Municipal Road System
APPENDIX B: Bylaw to Permanently Close a Portion of a Highway

Recommendation

Be It Resolved that Council hereby,

1. Declares that the lands, according to Plan 3R-10501, legally described as PART 1 AND 2 OF LOT 15, CONCESSION 9 AND 10, in the geographic Township of Elderslie, in the Municipality of Arran-Elderslie, are hereby established as a public highway and assumed into the Municipal Road System of the Corporation of the Municipality of Arran-Elderslie;
2. That the lands described above shall be known as Sideroad 15, South, Elderslie;
3. The lands, according to Plan 3R-10501, legally described as the ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16, CONCESSION 10, in the geographic Township of Elderslie, are hereby declared as permanently closed and removed from the Municipal Road System;
4. Approve the bylaw to assume the above-described lands into the Municipal Road System; and
5. Approve the bylaw to permanently close the above-mentioned lands and remove the lands from the Municipal Road System.

Report Summary

The intent of this report is to assume the newly constructed section of Sideroad 15 South, Elderslie into the municipal road network.

Background

In the Spring of 2023, Council awarded the contract for the subgrade construction of the new section of Sideroad 15, Elderslie, to MacDonnell Excavating Ltd. The new roadway replaces the existing Young Bridges located on Sideroad 15 South, in the geographic Township of Elderslie that have reached the end of their expected life.

Both MacDonnell Excavating Ltd. and municipal staff have worked together to complete the construction of the new roadway which has been completed on schedule.

The final step in the project is to assume the lands on which the newly aligned roadway was built into the municipal road system which must be completed by the passing of a bylaw.

The old portion of the Sideroad 15 South, Elderslie is required to be closed permanently in accordance with the terms of the Land Transfer Agreement and closed by-law.

Analysis

Section 26 of the Municipal Act, 2001, as amended, defines a highway as:

26. What constitutes highway

The following are highways unless they have been closed:

1. All highways that existed on December 31, 2002.
2. All highways established by by-law of a municipality on or after January 1, 2003.
3. All highways transferred to a municipality under the Public Transportation and Highway Improvement Act.
4. All road allowances made by the Crown surveyors that are located in municipalities.
5. All road allowances, highways, streets and lanes shown on a registered plan of subdivision. 2001, c. 25, s. 26.

Section 34 of the Municipal Act, 2001, as amended, states:

34. Highway closing procedures

34 (1) A by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office. 2006, c. 32, Sched. A, s. 18.

In accordance with the above, Staff recommend that the necessary bylaws be approved to assume the new portion of Sideroad 15 South, Elderslie and permanently close the old portion which encompassed the Young Bridges.

The project engineers have recommended that the curve in the roadway be posted at a reduced speed of 40 km/h to ensure public safety when travelling the roadway.

A temporary speed reduction to 60 km/h is also recommended on Concession 10, Elderslie upon the approaches of the intersection due to the height of the hill. There are plans for construction to take place in 2024 to reduce the height of the hill and increase the sightlines which will allow for the speed limit to be returned to 80 km/h on Concession 10, Elderslie.

All the speed signage will be yellow warning signs and the passing of a by-law is only required when posting white regulatory speed limit signs at a rate of speed different from the Highway Traffic Act legislation.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

The approved 2023 Capital Budget includes \$730,000 for project #21-TRAN-0002 ROADS 15 Sideroad Roadway of which \$465,300 is a carry forward from the previous year funded by reserves and \$264,700 is a 2023 budget increase funded by Ontario Community Infrastructure Fund (OCIF).

The finalized numbers for the Sideroad 15 Roadway Construction have not been completed at the time of this report however, it is anticipated that the project has been completed below budget.

Prior to the opening of the road, signage will be placed in accordance with the engineer's recommendations. The estimated cost of the signs, posts and hardware is approximately \$3,500.00.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

**THE CORPORATION OF THE
 MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 46-2023

BEING A BY-LAW TO ASSUME LANDS INTO THE MUNICIPAL ROAD SYSTEM

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11 (3) of the *Municipal Act 2001*, S.O. 2001, c. 25, as amended, authorizes lower tier municipalities to pass by-laws under the "Highways, including parking and traffic on highways" sphere of jurisdiction; and

WHEREAS Part 1 and 2 on Plan 3R-10501, Lot 15, Concession 9 and 10, in the Geographic Township of Elderslie, in the Municipality of Arran-Elderslie, have been developed for use as a public highway; and

WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie deems it expedient to confirm the lands as described are a public highway; and

NOW THEREFORE, COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. Part 1 and 2 on Plan 3R-10501, Lot 15, Concession 9 and 10, in the Geographic Township of Elderslie, in the Municipality of Arran-Elderslie, and attached hereto as "Schedule A" are hereby established as a public highway and assumed into the public highway system of the Corporation of the Municipality of Arran-Elderslie.
2. THAT "Schedule A" shall form a part of this bylaw;
3. THAT the lands described above shall be as Sideroad 15 South, Elderslie;
4. THAT this By-law shall come into force and effect upon the final passing thereof.

READ a FIRST and SECOND time this 25th day of September, 2023.

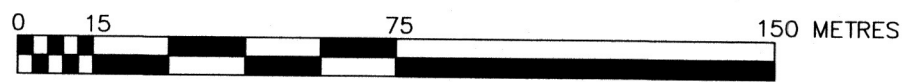
READ a THIRD time and finally passed this 25th day of September, 2023.

 Steve Hammell, Mayor

 Christine Fraser-McDonald, Clerk

PLAN OF SURVEY
OF PART OF
LOT 15
CONCESSION 9 and 10
AND PART OF
THE ORIGINAL ROAD ALLOWANCE
BETWEEN LOTS 15 and 16, CONCESSION 10
GEOGRAPHIC TOWNSHIP OF ELDERSLIE
MUNICIPALITY OF ARRAN-ELDERSLIE
COUNTY OF BRUCE

HEWETT & MILNE LIMITED
SCALE - 1 : 1500



I REQUIRE THIS PLAN TO BE DEPOSITED
UNDER THE LAND TITLES ACT.

DATE: AUGUST 13th 2021

NEIL C. MILNE, O.L.S.

PLAN 3R-10501
RECEIVED AND DEPOSITED

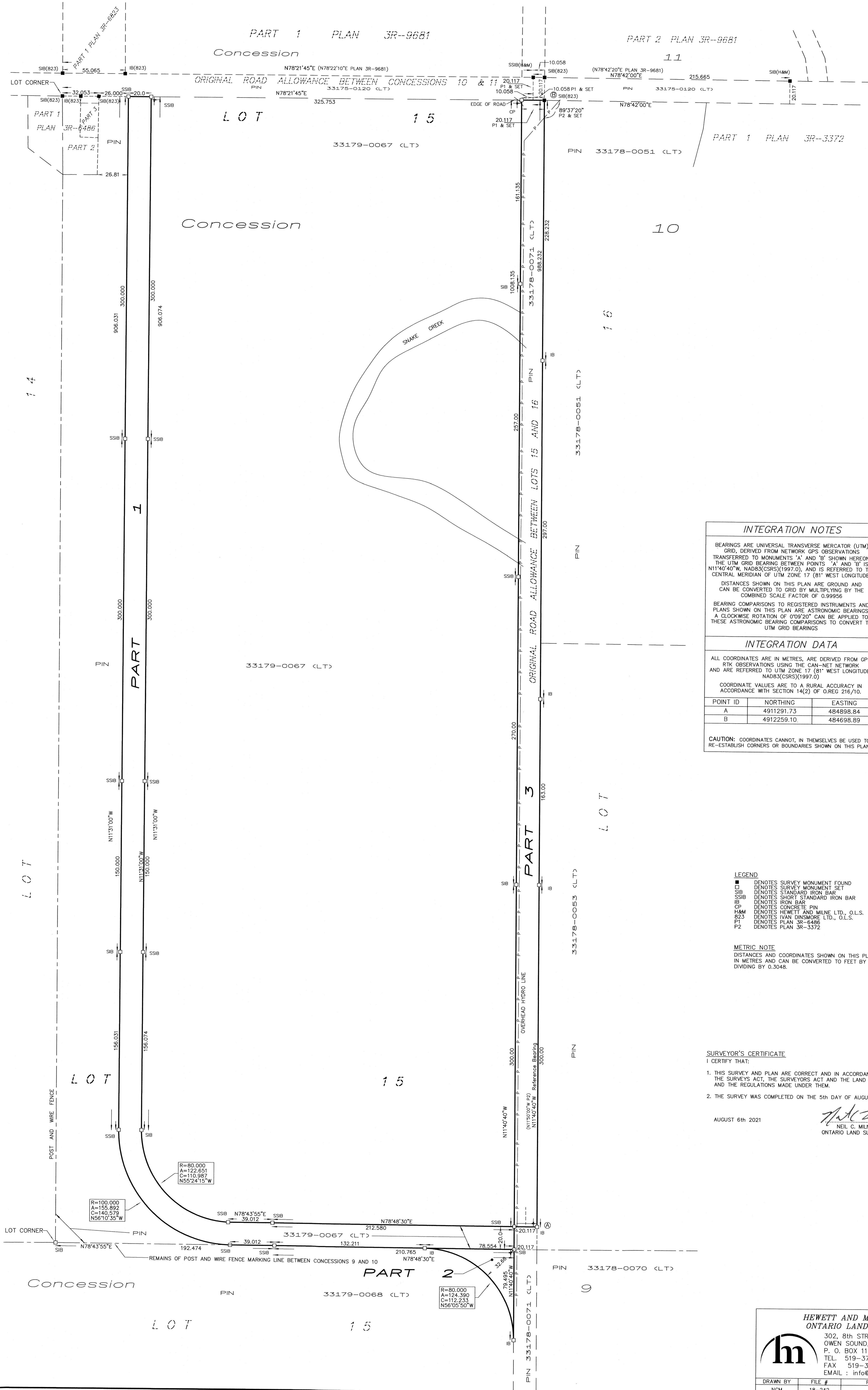
DATE: AUG 18 2021

REPRESENTATIVE FOR LAND REGISTRAR
FOR THE LAND TITLES DIVISION
OF BRUCE (No.3)

SCHEDULE OF PARTS

PART	LOT	CONCESSION	PIN
1	PART OF 15	10	PART OF 33179-0067(LT)
2	PART OF 15	9	PART OF 33179-0068(LT)
3	PART OF THE ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16 CONCESSION 10		PART OF 33178-0071(LT)

PART 1 PART OF PIN 33179-0067(LT)
PART 2 PART OF PIN 33179-0068(LT)
PART 3 PART OF PIN 33178-0071(LT)



INTEGRATION NOTES

BEARINGS ARE UNIVERSAL TRANSVERSE MERCATOR (UTM) GRID, DERIVED FROM NETWORK GPS OBSERVATIONS TRANSFERRED TO MONUMENTS 'A' AND 'B' SHOWN HEREON. THE UTM GRID BEARING BETWEEN POINTS 'A' AND 'B' IS N11°40'40"W, NAD83(CSRs)(1997.0), AND IS REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE). DISTANCES SHOWN ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99956. BEARING COMPARISONS TO REGISTERED INSTRUMENTS AND PLANS SHOWN ON THIS PLAN ARE ASTRONOMIC BEARINGS. A CLOCKWISE ROTATION OF 0°09'20" CAN BE APPLIED TO THESE ASTRONOMIC BEARING COMPARISONS TO CONVERT TO UTM GRID BEARINGS.

INTEGRATION DATA

ALL COORDINATES ARE IN METRES, ARE DERIVED FROM GPS RTK OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83(CSRs)(1997.0). COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF O. REG 216/10.

POINT ID	NORTHING	EASTING
A	4911291.73	484898.84
B	4912259.10	484698.89

CAUTION: COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- IB DENOTES SURVEY MONUMENT SET
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- CP DENOTES CONCRETE PIN
- H&M DENOTES HEWETT AND MILNE LTD., O.L.S.
- 823 DENOTES IVAN DINSMORE LTD., O.L.S.
- P1 DENOTES PLAN 3R-6486
- P2 DENOTES PLAN 3R-3372

METRIC NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 5th DAY OF AUGUST 2021.

AUGUST 6th 2021

NEIL C. MILNE,
ONTARIO LAND SURVEYOR

HEWETT AND MILNE LIMITED
ONTARIO LAND SURVEYORS



302, 8th STREET EAST,
OWEN SOUND, ONTARIO
P. O. BOX 112, N4K 5P1
TEL: 519-376-5528
FAX: 519-376-5534
EMAIL: info@hewettmilne.ca

DRAWN BY	FILE #	FILE LOCATION
NCM	18-242	66

THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. 48-2023

BEING A BY-LAW TO PERMANENTLY CLOSE A HIGHWAY (A PORTION OF SIDEROAD 15
SOUTH, GEOGRAPHIC TOWNSHIP OF ELDERSLIE)

WHEREAS Section 9 of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, grants to municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11(3)1. of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, authorizes lower tier municipalities to pass By-laws under the “Highways, including parking and traffic on highways” sphere of jurisdiction; and

WHEREAS Section 27(1) of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, allows a municipality to pass By-laws in respect of a highway only if it has jurisdiction over the highway; and

WHEREAS Section 34 (1) of the *Municipal Act, 2001, S.O. 2001, C. 25, as amended*, states that a By-law permanently closing a highway does not take effect until a certified copy of the By-law is registered in the proper land registry office; and

WHEREAS the lands, according to Plan 3R-10501, legally described as Part of the ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16, CONCESSION 10, is a “highway” within the meaning of Section 26 of the *Municipal Act, 2001, S.O. 2001, c.15, as amended*; and

WHEREAS the municipality wishes to permanently close that portion of Highway;

NOW THEREFORE, COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT the portion of the highway, according to Plan 3R-10501, legally described as Part of the ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16, CONCESSION 10, and attached hereto as “Schedule A”, is hereby permanently closed; and
2. That “Schedule A” shall form a part of this bylaw; and
3. THAT this By-law be registered in the proper land registry office; and
4. THAT this By-law shall come into force and take effect as of the final passing thereof.

READ a FIRST and SECOND time this 25th day of September, 2023.

READ a THIRD time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Jessica Pridham, Economic Development & Communications Coordinator

Meeting Date: September 25, 2023

Subject: SRECDEV.2023.01 Economic Development and Communications Update

Appendices: None

Report Summary

Throughout the past year, progress related to the implementation of the Economic Development Strategic Plan has been significant. Focus was given to some key projects such as; updating the Community Improvement Plan (CIP) Policy, Chesley and Tara were onboarded to the Spruce the Bruce Program through finalization of Community Toolkits and Façade Guideline documents, an Economic Development Workplan was developed that aligns with the Corporate Strategic Plan and a business directory was developed.

The partnership with Bruce County through the Regional Economic Development Pilot, and onboarding of a new Economic Development and Communications Coordinator have supported this progress provided the opportunity to complete these initiatives.

Looking ahead to the remainder of 2023, focus will continue with the finalization of the CIP Policy process, commence work on a Corporate Communication Plan, plan for the 150th Anniversary of Incorporation of Paisley for 2024, plan for the Paisley Queen Street Bridge Opening, and the development of an Available Employment Land Database and support the CAO in developing a 3-year workplan that aligns with the Capital Budget and Strategic Plan for the Municipality, in addition to regular duties such as business and community group support and collaboration, ongoing corporate communications, budget planning, supporting County and partner initiatives.

Background

In 2022, the County of Bruce and the Municipality entered into a Memorandum of Understanding whereby the County provided six months of part time economic development support to the CAO as a result of staffing vacancies. The support focused on moving longer term/County level initiatives forward that had been identified in the Economic Development Strategic Plan. The term of the assistance was from November of 2022 to end of April 2023. In addition, the County provided their expertise and guidance in development of a robust position criteria for the vacant Economic Development & Communications Coordinator role. In June, 2023 Arran-Elderslie was successful in the recruitment of this newly aligned role. During the period of time that the County provided support a number of projects were completed and/or substantially advanced. A formal transition/succession workplan for programs initiated by the Regional Support Economic Development Coordinator was developed and shared with the new Economic Development & Communications Coordinator.

Analysis

As part of the Regional Economic Development partnership with Bruce County, a work plan was developed that consisted of several components identified in the Economic Development Strategic Plan:

1. Review and update the municipal Community Improvement Plan (CIP) Policy.
2. Onboard Tara and Chesley to Spruce the Bruce Program.
3. Assist in the Development of an implementation plan related to the economic development strategic plan (i.e. 5-year workplan) ensuring it aligns with the corporate strategic plan.
4. Create a database of available employment lands in Arran-Elderslie and a process for continually updating this.
5. Undertake a Business Census for the municipality, this will support ongoing mapping, business directory and business retention and expansion work.

The Regional Economic Development Pilot took place from November 2022- April 2023, during which the following was completed:

- The CIP Policy project was presented to Council on December 12, 2022. The policy was then reviewed and updated by Bruce County. Consultation was undertaken with 15 businesses, staff and members of the community and adjusted as required.
- Research for the Community Branding Toolkits were developed. Stakeholder input was collected through an online questionnaire and workshop sessions to develop a logo and tagline, and Community Toolkit for Tara and Chesley.
- Mapping and analysis of existing building facades were complete and approved with staff feedback to develop new Façade Guidelines for Tara and Chesley.
- The Economic Development Strategic Plan was reviewed, and an action plan was developed for the new Economic Development and Communications Coordinator to complete.

- A preliminary list of available employment lands was developed along with a process for continually updating this document/inventory.
- A business directory was completed along with a process for updating this.
- Community business maps commenced.

In June of 2023, the Economic Development and Communications Coordinator transition to complete some of the initiatives that have been commenced with a focus on the following:

- The updated CIP Policy was reviewed by key staff. Feedback was sent to Bruce County and document finalized and submitted for review to the Ontario Ministry of Municipal Affairs and Housing for approval.
- The Community Toolkits and Facade Guidelines were finalized on July 11th, 2023, qualifying Chesley and Tara for Spruce the Bruce grants.
- Commenced business walks during which these new program inclusions were highlighted to qualifying businesses. An email was also sent to local business announcing this update.
- Work was completed to as part of the Economic Development Strategic Action Plan.
- Economic development programs have been promoted to businesses of Chesley, Paisley and Tara through in-person visits, direct emails, and a business newsletter sharing municipal news and programs and funding resources.
- Finalization and distribution of the community business maps.
- A Business resource section was built out on the Municipal website to help meet the needs of existing businesses and prospective investors.
- Met with Committees such as WOWSA (Women of Wellington & Saugeen Area), Saugeen Connects, VPI, The Hub of Huron Kinloss, Municipality of Brockton. Plans for collaboration continue to be advanced.
- Supported downtown business in Paisley Queen Street North by adjusting road signage to better identify downtown business, support to weekend vendor markets and Paisley Bridge opening celebration planning.
- Built collaborative relationships with businesses and community development groups to discuss matters of common interest and identification of opportunities to collaborate on shared services and joint marketing efforts such as the Paisley 150th Anniversary celebration, and the Paisley Bridge Opening celebration.
- Participated in Bruce county's economic development programs and activities including Spruce the Bruce, Tourism efforts, and Business to Bruce programs.

For the remainder of 2023, the Economic Development Section will be focusing on the following key projects:

- Ensure implementation of the revised CIP policy following Ministry review and approval.
- Support the CAO in developing the 3-year workplan that aligns with the Corporate Strategic Plan.
- Review and update the list of available vacant employment lands in Arran-Elderslie consulting the building department, including the creation of a process of keeping this list up to date.
- Plan community events such as Paisley Bridge Opening, and the Paisley 150th Anniversary.
- Commence work on a Corporate Communications Plan.

- Assisting an amalgamated Chamber or Business Association with the objectives to align with municipal projects/initiatives.
 - Ongoing corporate communication support and planning.
-

Link to Strategic/Master Plan

6.2 Supporting Businesses and the Local Economy

6.3 Facilitating Community Growth

Financial Impacts/Source of Funding

No financial implications at this time.

Approved By: Sylvia Kirkwood, CAO

THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. 44-2023

BEING A BY-LAW TO AUTHORIZE THE APPOINTMENT OF FENCE VIEWERS FOR
THE MUNICIPALITY OF ARRAN-ELDERSLIE

WHEREAS pursuant to Section 224 (c) and 224 (d) of the Municipal Act, 2001, as amended, Council can determine services that the Municipality provides and ensure that administrative practices and procedures are in place to implement the decisions of Council;

AND WHEREAS Chapter L.17 of the Line Fences Act, R.S.O. 1990, as amended, provides every local municipality the authority to appoint such number of fence viewers as are required to carry out the provisions of the Act and to fix the remuneration to be paid to the fence viewers and the remuneration may be fixed on an hourly or daily rate or a rate for each attendance or re-attendance by the fence viewers;

NOW THEREFORE the Council of the Municipality of Arran-Elderslie enacts as follows:

1. That the following persons shall be and are hereby appointed as fence viewers for the Municipality of Arran-Elderslie for the term of the current Council:

Jacob Sloan
Karen Clark
Harvey Tuttle
Jim Herron
2. That the appointed fence viewers shall receive remuneration as per the current Fees and Service Charges By-law.
2. That this By-law shall come into force and effect on the final passing thereof by the Council of the Municipality of Arran-Elderslie.

READ a FIRST and SECOND time this 25th day of September, 2023.

READ a THIRD time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. 45-2023

Being A By-Law to Authorize an Apportionment Agreement for Category
3 Services Between The Municipality Of Arran-Elderslie and The Grey
Sauble Conservation Authority.

WHEREAS Section 20(1) of the Conservation Authorities Act sets out the areas over which it has jurisdiction, including municipal programs and services that may be provided under Section 21.1.2.

AND WHEREAS the Act requires apportionment agreements for programs and services that may be provided with participating municipalities where financing (ie. levy apportionment) is required.

AND WHEREAS the Corporation of the Municipality of Arran-Elderslie deems it expedient to enter into an apportionment agreement for Category 3 services provided by the Grey Sauble Conservation Authority.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. THAT the Mayor and Clerk of the Municipality of Arran-Elderslie are hereby authorized to sign an Apportionment Agreement for Category 3 Services between The Corporation of the Municipality of Arran-Elderslie and the Grey Sauble Conservation Authority; and
2. That the Apportionment Agreement attached hereto as Schedule "A", is hereby declared to form part of this by-law; and
2. THAT this by-law shall come into force and take effect on the date of its final passing.

READ a first and second time this 25th day of September, 2023.

READ a third time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Grey Sauble Conservation Authority – Municipal Cost Apportionment Agreement for Category 3 Programs and Services

Background:

Under Section 20(1) of the Conservation Authorities Act, the objects of an authority are to provide, in the area over which it has jurisdiction:

1. Mandatory programs and services required under section 21.1 of the Act.
Note: These programs and services do not require cost apportionment agreements.
2. Any municipal programs and services that may be provided under section 21.1.1.
Note: Funding for these programs and services is defined in the existing agreements for these programs. These agreements are already in place.
3. Any other programs and services that may be provided under section 21.1.2.
Note: These programs and services require cost apportioning agreements with participating municipalities where financing (i.e.: levy apportionment) is required by a participating municipality.

Through subsection 21.1.2 of the Conservation Authorities Act, an authority may provide, within its area of jurisdiction, any other programs and services that it determines are advisable to further the purposes of the Conservation Authorities Act. These programs are known as “Category 3” or “Other Programs and Services”.

In general, conservation authorities and municipalities can both benefit from the coordination of program and service initiatives as appropriate.

Agreement Requirements:

Conservation Authorities Act Requirements of Agreements:

1. The agreement is to be made available to the public on the Conservation Authority (CA) website or other means deemed advisable by the Conservation Authority.
2. The agreement will be reviewed at intervals determined in the agreement, but no longer than every five (5) years.

3. The agreement will have clear termination dates.
4. The agreement will provide for the early termination of the agreement by any party to the agreement, including,
 - i. how notice of early termination is to be provided by one party to the other party(ies), and
 - ii. a requirement that notice of early termination must be given at least 30 days before the early termination date or such greater period of time before the early termination date as may be specified in the agreement;
5. The agreement will be reviewed by the parties to the agreement within at least six months or longer (as specified in the agreement) before the termination date.
6. Programs and services will be provided in accordance with the terms and conditions in the agreement.
7. The agreement must provide for the participating municipality to pay the capital and operating expenses apportioned to them under the agreement.
8. The agreement must include provisions allowing the conservation authority to charge fees for any program or service for which a fee is proposed or may be proposed to be charged.
9. The agreement will include requirements for dispute resolution.
10. The agreement must be approved by a resolution of the participating municipal council.
11. The Province retains the right to prescribe standards and requirements for the provision of other programs and services. Should the Province enact regulations regarding the provision of services, the regulation would prevail in the event of conflict between the terms and conditions set out in the municipal agreement.

Other:

Posting the agreement will be consistent with the requirements of the Municipal Freedom of Information and Protection of Privacy Act.

Cost Apportioning Agreement
(hereafter, "Agreement")

THIS AGREEMENT is made on the _____ day of _____, 2023 (the "Effective Date").

BETWEEN:

THE MUNICIPALITY OF ARRAN-ELDERSLIE
(hereinafter, "Participating Municipality")

AND:

GREY SAUBLE CONSERVATION AUTHORITY
(hereinafter, "GSCA")

WHEREAS GSCA is a conservation authority established under the *Conservation Authorities Act* ("Act") and is governed by its participating municipalities in accordance with the Act;

AND WHEREAS the Participating Municipality is a lower-tier municipality, located wholly or partly within the area under the jurisdiction of GSCA;

AND WHEREAS under the Act, Category 3 programs and services deemed advisable by the GSCA Board of Directors may be provided with municipal funding subject to a memorandum of understanding ("MOU") or such other agreement in respect of the programs and services;

AND WHEREAS GSCA is prepared to provide certain non-mandatory Category 3 programs and services to and/or on behalf of and/or within the boundaries of the Participating Municipality;

AND WHEREAS pursuant to Sections 25 and 27 of the Act, conservation authorities are authorized to apportion costs to municipalities for delivery of mandatory programs and services and general operating expenses;

AND WHEREAS pursuant to Section 25 and 27 of the Act and Ontario Regulation 687/21, conservation authorities and municipalities may enter into an agreement to allow for the apportionment of costs to municipalities for services provided, other than mandatory services;

AND WHEREAS the Participating Municipality wishes to avail themselves of the non-mandatory services attached hereto as Schedule "A",

AND WHEREAS the Council of the Participating Municipality has authorized the Participating Municipality to enter into this Agreement with the GSCA for the delivery of programs and services;

NOW THEREFORE, in consideration of the terms of this agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Agreement shall commence on the Effective Date and shall continue for five (5) years (the “**Initial Term**”). Thereafter, this Agreement shall continue for additional five-year periods (each a “**Renewal Term**”) unless either party provides written notice of termination to the other party at least ninety (90) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This Agreement shall be reviewed by the parties at least six (6) months prior to the expiry of the Initial Term and each Renewal Term.
3. GSCA agrees to provide the Category 3 programs and services outlined in Schedule ‘A’ to this Agreement.
4. Notwithstanding the foregoing, the Participating Municipality acknowledges and agrees that all programs and services identified in Schedule “A” shall also be included in a Watershed-based Resource Management Strategy that the GSCA is required to develop and implement under the *Act*.
5. GSCA will not add to or delete from the list of Category 3 programs and/or services funded through municipal apportionment without first consulting with the municipalities. Any such change would require an amendment to this Agreement agreed to in writing by all parties.
6. The costs associated with the Category 3 programs and services subject to this Agreement shall be reviewed by the parties on an annual basis as part of the GSCA budget and apportionment process.
7. When preparing its annual budget, GSCA shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations, including preparation of a draft budget, consultations with participating municipalities, rules for voting to approve the apportionment, and preparation of the final budget.
8. GSCA’s final approved budget shall be appended annually as Schedule ‘B’ to the Agreement.
9. GSCA and the Participating Municipality shall identify and agree upon the cost of relevant Category 3 programs and services in the annual budget, and shall comply

with the prescribed methods of apportionment, including the Modified Current Value Assessment (MCVA) apportionment method (the ratio that the participating municipality's modified current value assessment bears to GSCA's modified current value assessment) and/or the benefit-based apportionment method (the benefit that each participating municipality obtains from the program or service to which the operating expense or capital cost is related), or where permitted in accordance with the applicable regulations, by agreement.

10. Where Category 3 services are included in the budget process and apportionment, GSCA shall apportion the operating expenses and capital costs, as presented in the annual budget, to the Participating Municipality. The Participating Municipality's share of the total apportionment shall be appended annually as Schedule 'C' to this Agreement.
11. The Participating Municipality agrees to be apportioned costs as identified in Schedule 'C' to the Agreement.
12. Through this Agreement, the parties agree that the GSCA may, where applicable, charge a fee (user fee) for a Category 3 program or service provided under this Agreement by the GSCA. Any such fees collected for the programs and services identified in Schedule 'A' shall be used to offset the municipal apportionment costs associated with providing the Category 3 program and/or service for which the fee is collected.
13. Where Category 3 programs and services funded, in whole or in part, by the Participating Municipality involve user fees, such user fees shall only be imposed in accordance with GSCA's Fee Policy and Fee Schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between GSCA and the Participating Municipality.
14. GSCA and the Participating Municipality will strive to facilitate open and timely communication at all levels.
15. Unless otherwise provided for within the Act, if a dispute arises between the parties, including in respect of the content or interpretation of this Agreement, and which has not been resolved within sixty (60) days, such dispute may be submitted to a third party mediator, the choice of mediator to be agreed upon by the parties, and failing agreement to choose a mediator within an additional sixty (60) days, the mediator to be appointed by a judge of the Superior Court, for resolution via non-binding mediation conducted pursuant to the National Mediation Rules of the ADR.
16. Neither party shall be in default with respect to the performance or non-performance of the terms of the Agreement resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that

could not reasonably have been foreseen, including, without limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike, lock-out, inability to procure material, acts, laws or regulations of government authority or other cause beyond the reasonable control of such party and not caused by the act or omission of such party, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay. This provision should not relieve the Participating Municipality of its obligation to pay fees and costs when due.

17. If any provision of this Agreement is invalid, unenforceable or unlawful, such provision shall be deemed to be deleted from this Agreement and all other provisions of this Agreement shall remain in full force and effect and shall be binding in all respects between the parties hereto.
18. The Participating Municipality and GSCA will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency and accountability in the use of public sector resources.
19. The resolution of the GSCA Board of Directors to execute this Agreement shall be included as Schedule 'D' to this Agreement.
20. The resolution of Council from the Participating Municipality to execute this Agreement shall be included as Schedule 'E' to this Agreement.
21. This Agreement shall be made available to the public in accordance with the Act and any applicable regulations.
22. This Agreement may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all such counterparts, when taken together, shall constitute one and the same agreement.

- Signatory page follows -

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

**GREY SAUBLE CONSERVATION
AUTHORITY**

Per: _____
Name: Tim Lanthier
Title: Chief Administrative Officer

Per: _____
Name: Sue Carleton
Title: Chair, GSCA Board of Directors

THE MUNICIPALITY OF ARRAN-ELDERSLIE

Per: _____
Name: Steve Hammell
Title: Mayor

Per: _____
Name: Christine Fraser-McDonald
Title: Clerk

Schedule ‘A’ – Category 3 Programs and Services Requiring Apportionment

Service Area 1 – Watershed Monitoring & Management

For over 30 years, GSCA has partnered with the Ministry of Environment, Conservation and Parks (MECP) to complete water quality monitoring at 10 provincially selected locations. This work is part of the Mandatory Category 1 programming at GSCA.

GSCA has expanded upon this program by adding an additional 25 sites to better cover the 3200 square kilometers of GSCA’s watershed jurisdiction. Samples are collected eight times per year at each site. Key parameters are summarized on GSCA’s website and are reported back to the public through GSCA’s Watershed Report Cards and Watershed Health Checks. The specific number of sites and sample events may change without further notice.

Additionally, GSCA conducts benthic macroinvertebrate sampling at 35 sites over a 2-year rotating period. Benthic macroinvertebrates are the organisms that live in the bottom of the streambed for at least part of their life cycle. By collecting and analyzing these organisms, GSCA is able to better assess the long-term health of our stream systems. This information is also reported back to the public. The specific number of sites sampled and analyzed per year may change without further notice.

Service Area 2 –Stewardship

The Watershed Stewardship work provided by GSCA serves to inspire and enable landowners to further their stewardship of the land and water within our watershed community. This program is currently geared largely towards the agricultural community, collaborating with rural landowners to develop and complete on the ground projects that will help to improve the local environment.

To date this program has worked with agricultural landowners to implement projects such as livestock exclusion fencing, alternative watering systems, barn eaves troughs to divert runoff, and planting of cover crops. When implemented properly, each project will help to improve the quality of water through reduced sedimentation and nutrients within the water. Additionally, GSCA has worked with local landowner groups to control invasive species that negatively impact the local environment.

While municipal apportionment currently contributes to staff salary within this program area, GSCA is continually working to acquire additional grants to help landowners implement these projects. Since 2018, GSCA has secured over \$400,000 in grant dollar to improve the watersheds that we all call home. This has been matched by over \$200,000 in contributions from benefiting landowners.

Service Area 3 – Conservation Information and Community Outreach

GSCA's Conservation Information and Community Outreach program area (Communications) is an internal service department that helps spread awareness of all of GSCA's program and service areas. Although this program area is fully funded by municipal levy apportionment, much of this work is geared towards mandatory programs and services (Category 1). However, we acknowledge that some of the work conducted by GSCA's Communications Team is allocated to Category 3 programs and services. In an effort to be transparent, we have included some of the costs of this program area as Category 3.

THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. 46-2023

BEING A BY-LAW TO ASSUME LANDS INTO THE MUNICIPAL ROAD SYSTEM

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11 (3) of the *Municipal Act 2001*, S.O. 2001, c. 25, as amended, authorizes lower tier municipalities to pass by-laws under the “Highways, including parking and traffic on highways” sphere of jurisdiction; and

WHEREAS Part 1 and 2 on Plan 3R-10501, Lot 15, Concession 9 and 10, in the Geographic Township of Elderslie, in the Municipality of Arran-Elderslie, have been developed for use as a public highway; and

WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie deems it expedient to confirm the lands as described are a public highway; and

NOW THEREFORE, COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. Part 1 and 2 on Plan 3R-10501, Lot 15, Concession 9 and 10, in the Geographic Township of Elderslie, in the Municipality of Arran-Elderslie, and attached hereto as “Schedule A” are hereby established as a public highway and assumed into the public highway system of the Corporation of the Municipality of Arran-Elderslie.
2. THAT “Schedule A” shall form a part of this bylaw;
3. THAT the lands described above shall be as Sideroad 15 South, Elderslie;
4. THAT this By-law shall come into force and effect upon the final passing thereof.

READ a FIRST and SECOND time this 25th day of September, 2023.

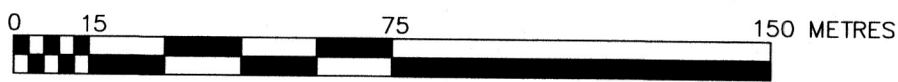
READ a THIRD time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

PLAN OF SURVEY
OF PART OF
LOT 15
CONCESSION 9 and 10
AND PART OF
THE ORIGINAL ROAD ALLOWANCE
BETWEEN LOTS 15 and 16, CONCESSION 10
GEOGRAPHIC TOWNSHIP OF ELDERSLIE
MUNICIPALITY OF ARRAN-ELDERSLIE
COUNTY OF BRUCE

HEWETT & MILNE LIMITED
SCALE - 1 : 1500



I REQUIRE THIS PLAN TO BE DEPOSITED
UNDER THE LAND TITLES ACT.

DATE: AUGUST 13th 2021

NEIL C. MILNE, O.L.S.

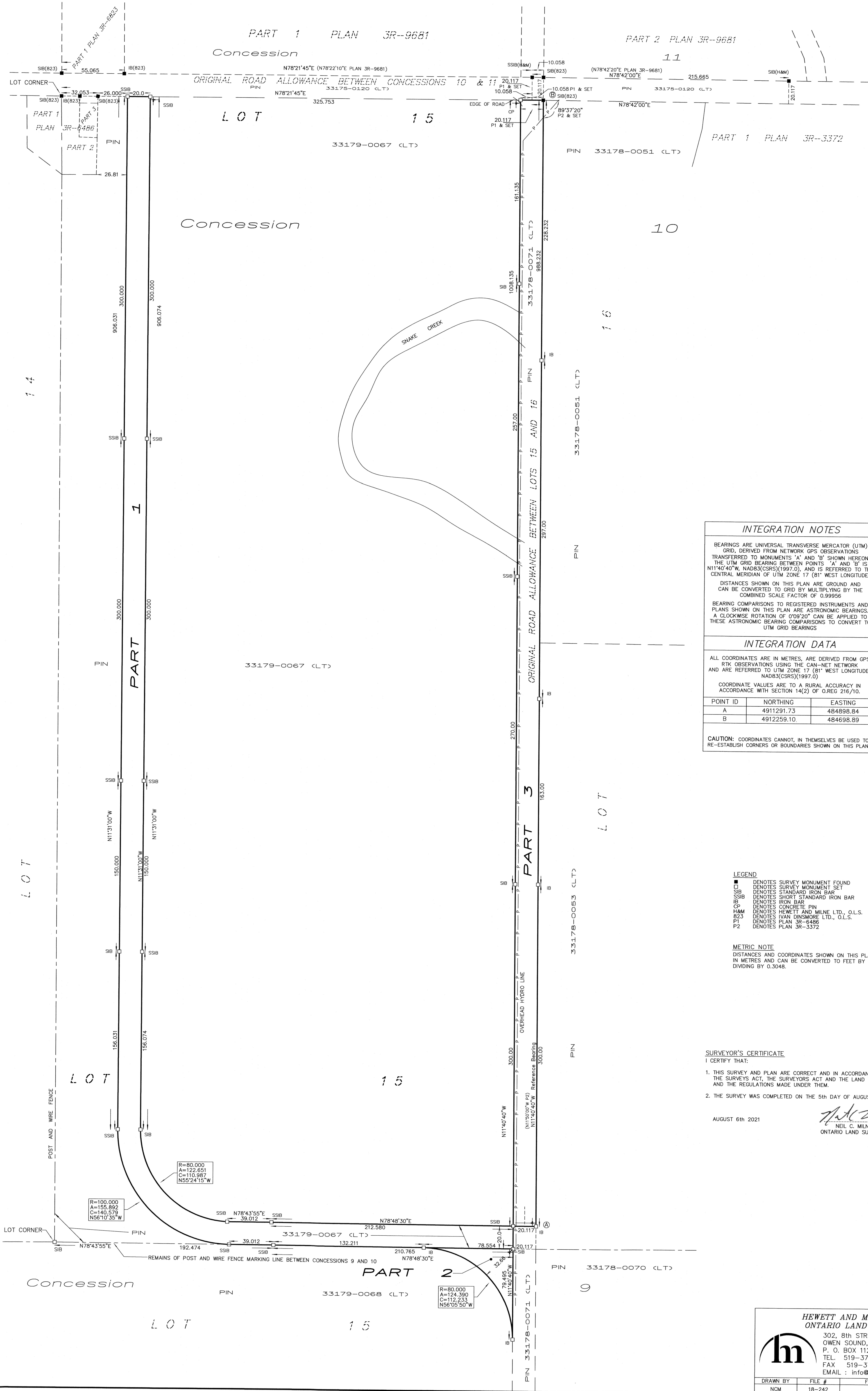
PLAN 3R-10501
RECEIVED AND DEPOSITED

DATE: AUG 18 2021

REPRESENTATIVE FOR LAND REGISTRAR
FOR THE LAND TITLES DIVISION
OF BRUCE (No.3)

SCHEDULE OF PARTS			
PART	LOT	CONCESSION	PIN
1	PART OF 15	10	PART OF 33179-0067(LT)
2	PART OF 15	9	PART OF 33179-0068(LT)
3	PART OF THE ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16 CONCESSION 10		PART OF 33178-0071(LT)

PART 1 PART OF PIN 33179-0067(LT)
PART 2 PART OF PIN 33179-0068(LT)
PART 3 PART OF PIN 33178-0071(LT)



INTEGRATION NOTES

BEARINGS ARE UNIVERSAL TRANSVERSE MERCATOR (UTM) GRID, DERIVED FROM NETWORK GPS OBSERVATIONS TRANSFERRED TO MONUMENTS 'A' AND 'B' SHOWN HEREON. THE UTM GRID BEARING BETWEEN POINTS 'A' AND 'B' IS N11°40'40\"W, NAD83(CSRs)(1997.0), AND IS REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE). DISTANCES SHOWN ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99956. BEARING COMPARISONS TO REGISTERED INSTRUMENTS AND PLANS SHOWN ON THIS PLAN ARE ASTRONOMIC BEARINGS. A COUNTER-CLOCKWISE ROTATION OF 0°09'20\" CAN BE APPLIED TO THESE ASTRONOMIC BEARING COMPARISONS TO CONVERT TO UTM GRID BEARINGS.

INTEGRATION DATA

ALL COORDINATES ARE IN METRES, ARE DERIVED FROM GPS RTK OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83(CSRs)(1997.0). COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF O. REG. 216/10.

POINT ID	NORTHING	EASTING
A	4911291.73	484898.84
B	4912259.10	484698.89

CAUTION: COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- CP DENOTES CONCRETE PIN
- H&M DENOTES HEWETT AND MILNE LTD., O.L.S.
- 823 DENOTES IVAN DINSMORE LTD., O.L.S.
- P1 DENOTES PLAN 3R-6486
- P2 DENOTES PLAN 3R-3372

METRIC NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 5th DAY OF AUGUST 2021.

AUGUST 6th 2021

NEIL C. MILNE,
ONTARIO LAND SURVEYOR

HEWETT AND MILNE LIMITED
ONTARIO LAND SURVEYORS

302, 8th STREET EAST,
OWEN SOUND, ONTARIO
P. O. BOX 112, N4K 5P1
TEL: 519-376-5528
FAX: 519-376-5534
EMAIL: info@hewettmilne.ca

DRAWN BY	FILE #	FILE LOCATION
NCM	18-242	66

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 47- 2023

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS AMENDED
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE)
RE: CON 5 PT LOT 21, 388 BRUCE ROAD 11

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from ‘General Agriculture A1’ Zone and ‘Environmental Protection (EP)’ Zone to ‘General Agriculture Special (A1-47-2023)’ Zone, ‘General Agriculture Special Holding Lands (A1-47-2023-H1) and ‘Environmental Protection (EP)’ Zone of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 6.4 thereof:

‘A1-47-2023’

.xx Notwithstanding their ‘A1’ zoning designation, those lands delineated as ‘A1-47’ on Schedule ‘A’ to this By-law shall be used in compliance with the ‘A1’ zone provisions contained in this by-law, excepting however:

- i. A home industry use consisting of a woodworking shop with ground floor area of 300 square metres (3,229.2 square feet) shall be permitted.
3. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this 25th day of September, 2023.

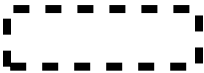
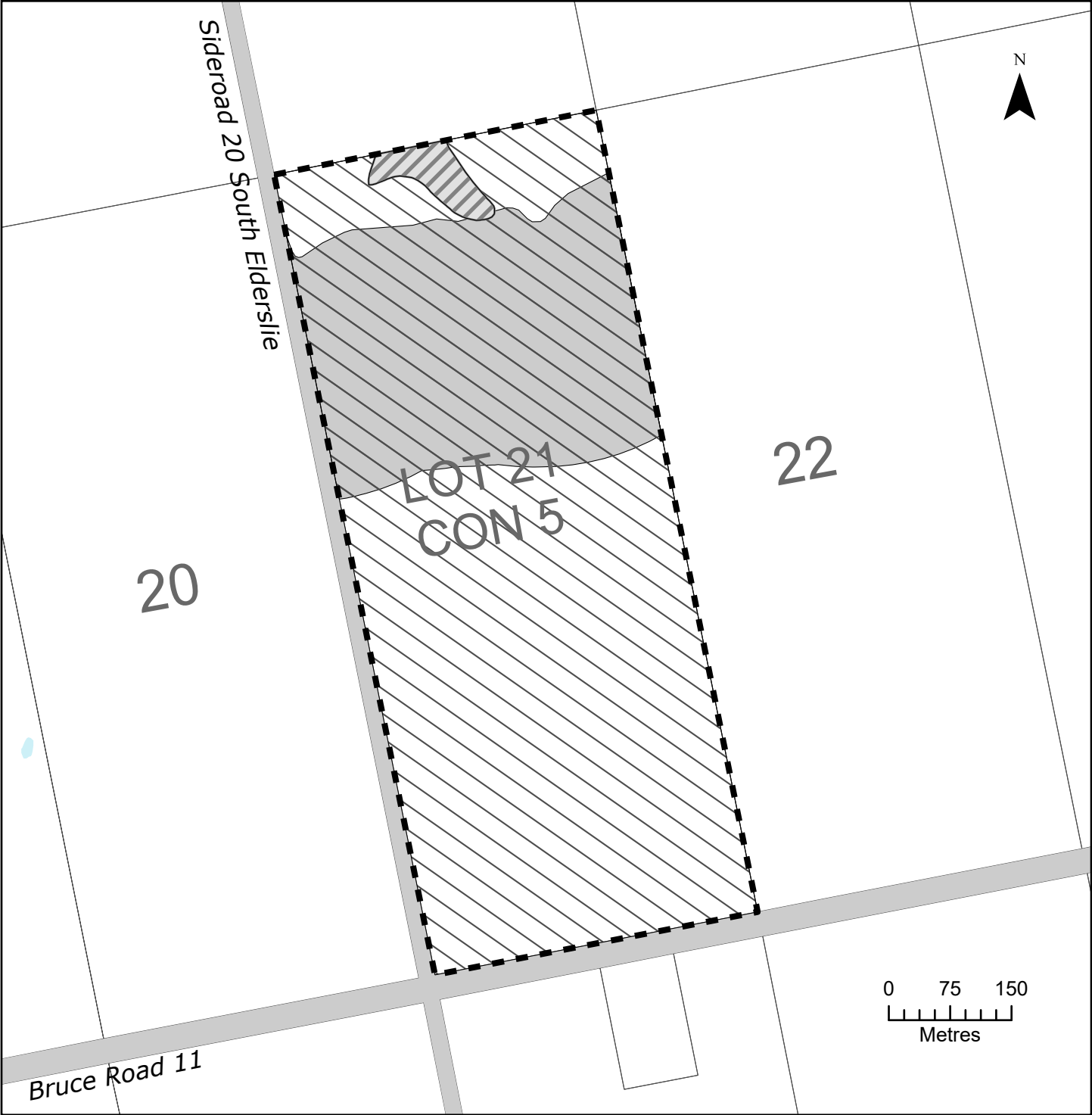
READ a THIRD time and finally passed this 25th day of September, 2023

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Schedule 'A'

388 BRUCE ROAD 11 - Concession 5 Part Lot 21 - Roll 410338000306800
Municipality of Arran-Elderslie (geographic Township Elderslie)



Subject Property



Lands to be zoned A1-47-2023 – General Agriculture Special Lands



zoned A1-47-2023-H1 – General Agriculture Special Holding Lands



to be zoned EP – Environmental Protection

This is Schedule 'A' to the zoning by-law amendment number 47-2023 passed this 25th day of September, 2023.

Mayor _____
Clerk _____

THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE

BY-LAW NO. 48-2023

BEING A BY-LAW TO PERMANENTLY CLOSE A HIGHWAY (A PORTION OF SIDEROAD 15
SOUTH, GEOGRAPHIC TOWNSHIP OF ELDERSLIE)

WHEREAS Section 9 of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, grants to municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11(3)1. of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, authorizes lower tier municipalities to pass By-laws under the “Highways, including parking and traffic on highways” sphere of jurisdiction; and

WHEREAS Section 27(1) of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, allows a municipality to pass By-laws in respect of a highway only if it has jurisdiction over the highway; and

WHEREAS Section 34 (1) of the *Municipal Act, 2001, S.O. 2001, C. 25, as amended*, states that a By-law permanently closing a highway does not take effect until a certified copy of the By-law is registered in the proper land registry office; and

WHEREAS the lands, according to Plan 3R-10501, legally described as Part of the ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16, CONCESSION 10, is a “highway” within the meaning of Section 26 of the *Municipal Act, 2001, S.O. 2001, c.15, as amended*; and

WHEREAS the municipality wishes to permanently close that portion of Highway;

NOW THEREFORE, COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT the portion of the highway, according to Plan 3R-10501, legally described as Part of the ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16, CONCESSION 10, and attached hereto as “Schedule A”, is hereby permanently closed; and
2. That “Schedule A” shall form a part of this bylaw; and
3. THAT this By-law be registered in the proper land registry office; and
4. THAT this By-law shall come into force and take effect as of the final passing thereof.

READ a FIRST and SECOND time this 25th day of September, 2023.

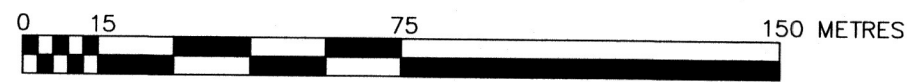
READ a THIRD time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

PLAN OF SURVEY
OF PART OF
LOT 15
CONCESSION 9 and 10
AND PART OF
THE ORIGINAL ROAD ALLOWANCE
BETWEEN LOTS 15 and 16, CONCESSION 10
GEOGRAPHIC TOWNSHIP OF ELDERSLIE
MUNICIPALITY OF ARRAN-ELDERSLIE
COUNTY OF BRUCE

HEWETT & MILNE LIMITED
SCALE - 1 : 1500



I REQUIRE THIS PLAN TO BE DEPOSITED
UNDER THE LAND TITLES ACT.

DATE: AUGUST 13th 2021

NEIL C. MILNE, O.L.S.

PLAN 3R-10501
RECEIVED AND DEPOSITED

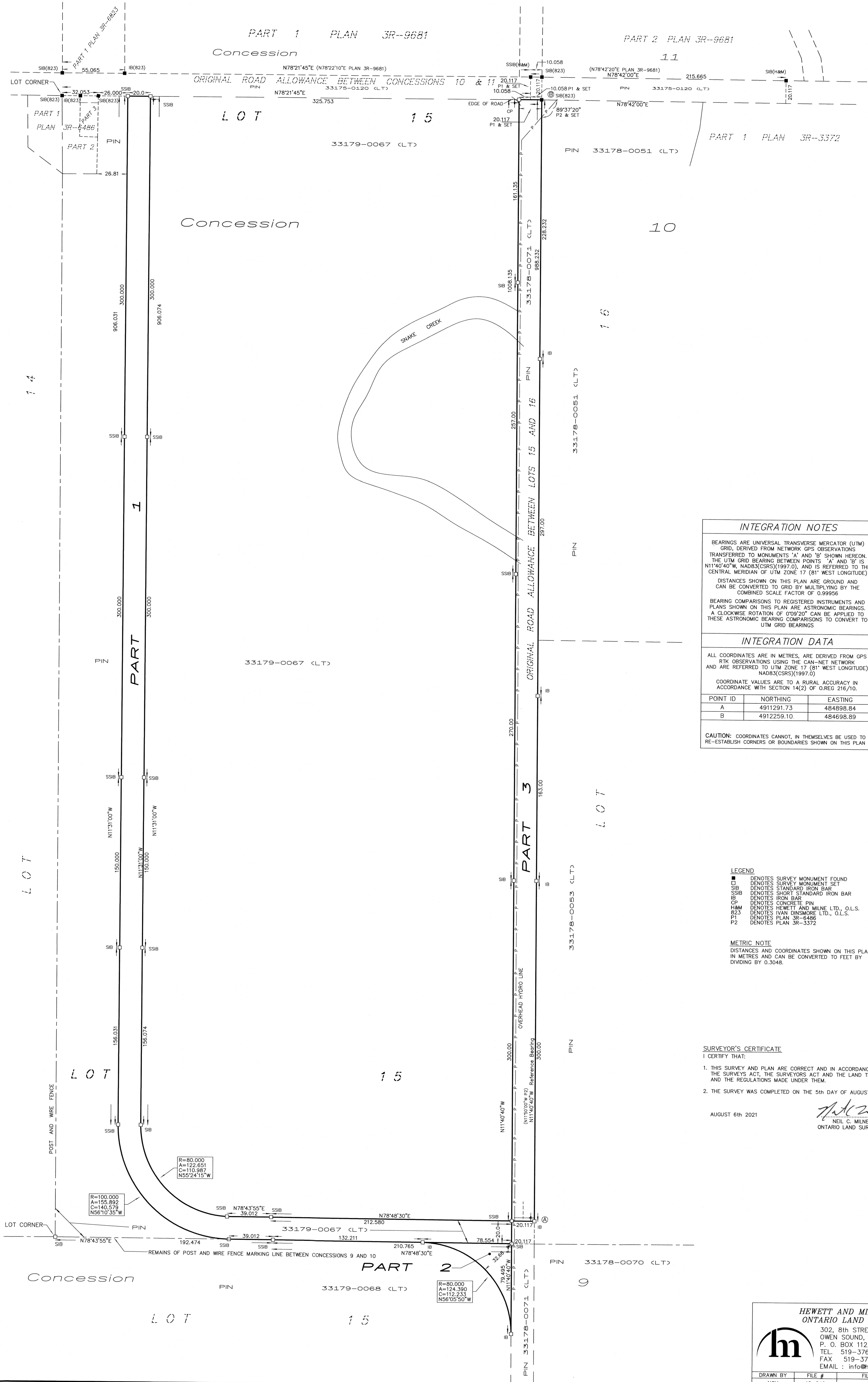
DATE: AUG 18 2021

REPRESENTATIVE FOR LAND REGISTRAR
FOR THE LAND TITLES DIVISION
OF BRUCE (No.3)

SCHEDULE OF PARTS

PART	LOT	CONCESSION	PIN
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PART 1 PART OF PIN 33179-0067(LT)
PART 2 PART OF PIN 33179-0068(LT)
PART 3 PART OF PIN 33178-0071(LT)



INTEGRATION NOTES

BEARINGS ARE UNIVERSAL TRANSVERSE MERCATOR (UTM) GRID, DERIVED FROM NETWORK GPS OBSERVATIONS TRANSFERRED TO MONUMENTS 'A' AND 'B' SHOWN HEREON. THE UTM GRID BEARING BETWEEN POINTS 'A' AND 'B' IS N11°40'40"W, NAD83(CSRs)(1997.0), AND IS REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE). DISTANCES SHOWN ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99956. BEARING COMPARISONS TO REGISTERED INSTRUMENTS AND PLANS SHOWN ON THIS PLAN ARE ASTRONOMIC BEARINGS. A CLOCKWISE ROTATION OF 0°09'20" CAN BE APPLIED TO THESE ASTRONOMIC BEARING COMPARISONS TO CONVERT TO UTM GRID BEARINGS.

INTEGRATION DATA

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POINT ID	NORTHING	EASTING
A	4911291.73	484898.84
B	4912259.10	484698.89

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LEGEND

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- H&M DENOTES HEWETT AND MILNE LTD., O.L.S.
- 823 DENOTES IVAN DINSMORE LTD., O.L.S.
- P1 DENOTES PLAN 3R-6486
- P2 DENOTES PLAN 3R-3372

METRIC NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 5th DAY OF AUGUST 2021.

AUGUST 6th 2021

NEIL C. MILNE,
ONTARIO LAND SURVEYOR

HEWETT AND MILNE LIMITED
ONTARIO LAND SURVEYORS



302, 8th STREET EAST,
OWEN SOUND, ONTARIO
P. O. BOX 112, N4K 5P1
TEL: 519-376-5528
FAX: 519-376-5534
EMAIL: info@hewettmilne.ca

DRAWN BY	FILE #	FILE LOCATION
NCM	18-242	66

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 49-2023

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL MEETING OF
THE MUNICIPALITY OF ARRAN-ELDERSLIE
HELD SEPTEMBER 25, 2023**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending September 25, 2023, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Council meeting held September 25, 2023 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

READ a FIRST and SECOND time this 25th day of September, 2023.

READ a THIRD time and finally passed this 25th day of September, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk