



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, November 27, 2023, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

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1. Call to Order	
2. Mayor's Announcements (If Required)	
3. Adoption of Agenda	
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18. Closed Session (if required)

19. Resolution to Reconvene in Open Session

20. Adoption of Recommendations Arising from Closed Session (If Any)

21. Adoption of Closed Session Minutes

22. Confirming By-law 192

23. Adjournment

24. List of Upcoming Council meetings

- December 11, 2023
- January 8, 2024
- January 29, 2024



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, November 13, 2023, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present:	Mayor Steve Hammell Deputy Mayor Jennifer Shaw Councillor Ryan Nickason Councillor Darryl Hampton Councillor Moiken Penner Councillor Peter Steinacker
Council Absent:	Councillor Brian Dudgeon
Staff Present:	Sylvia Kirkwood - CAO Christine Fraser-McDonald - Clerk Julie Hamilton - Deputy Clerk Scott McLeod - Public Works Manager Carly Steinhoff - Recreation Manager Steve Tiernan - Fire Chief Jessica Pridham – Economic Development and Communications Coordinator David Munro – Interim Treasurer

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

CAO Sylvia Kirkwood introduced Interim Treasurer David Munro to Council.

2. Mayor's Announcements (If Required)

- On November 23rd from 1-3 p.m., the Chesley Legion Auxiliary is holding their Xmas Bazaar & Tea. There will be door prizes, crafts, baking, grocery tables and Tea Biscuits made on site.
- The Chesley Baptist Church will be making pies and they must be picked up by November 25th.
- November 24th is the Paisley Santa Claus Parade starting at 7:00 p.m.
- December 1st is the Chesley Santa Claus Parade starting at 7:00 p.m.

- December 2nd is the Tara Santa Claus Parade starting at 7:00 p.m.
- Council thanked staff and the communities for their help at the Remembrance Day ceremonies.

3. **Adoption of Agenda**

Subsequent to further discussion, Council passed the following resolution:

304-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, November 13, 2023 be received and adopted, as distributed by the Clerk.

Carried

4. **Disclosures of Pecuniary Interest and General Nature Thereof**

None at this time.

5. **Unfinished Business**

5.1 Waiver of Arkwright Hall Rental Fee

Subsequent to further discussion, Council passed the following resolution:

305-21-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Penner

Be it Resolved that Council hereby waives the fees for the rental of the Arkwright Hall on November 18, 2023 for the Tara Maple Leaf Masons Lodge No. 362 to host their final meeting. The fee for this rental would be \$50 plus HST.

Carried

5.2 Zoning By-law Amendment Z-2022-015 - 5019386 Ontario Inc. c/o Jamie Shepherd - Addendum Planning Report

This was an addendum Planning Report regarding Zoning By-law Amendment application Z-2022-015 for 5019386 Ontario Inc. c/o Jamie Shepherd for lands described as Part Lot 31, Con 3, Part Park Lot Y, Plan 217, Pat 2, Plan 16R-10669.

Positive comments were submitted by the Saugeen Ojibway Nation, and it is recommended that this application be approved.

A by-law will be presented later in the meeting.

6. Minutes of Previous Meetings

Subsequent to further discussion, Council passed the following resolution:

306-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held October 23, 2023.

Carried

7. Business Arising from the Minutes

8. Minutes of Sub-Committee Meetings

9. Public Meeting(s)

10. Delegations

10.1 Brenda Scott - Response to Chesley Hospital Petition

Brenda Scott made a presentation to Council as well as members of her committee.

The situation regarding reduced hours at the Chesley hospital is unchanged. The committee is continuing to advocate for the resumption of a 24 hour Emergency Department.

They had an unsuccessful result with the petition that was taken to Queen's Park and would like to discuss their thoughts on that matter this morning. The committee continues to operate with enthusiasm for the task and we are prepared to continue.

On November 28th they are holding a Day of Action at Queen's Park for Small, Rural, and Local hospitals. Leaders from local areas throughout the province will attend Question Period and hold a press conference during which we will release a report with updated information concerning the challenges to these hospitals. As Chair of the Small, Rural and Local Hospital Committees she will be in attendance and able to, once again, address the issue as it affects Chesley. In preparation, we would like to meet with local representatives from Council to discuss and update our information.

CAO Kirkwood noted that she has been in contact with Sylvia Jones' executive assistant. They are looking into where the response is as well as the West Grey and Brockton CAO's have had discussions on how to get back to the province and MPP's since the last two letters have been

ignored. The Municipalities will do a joint submission for the ROMA conference.

Council thanked Mrs. Scott for her presentation.

11. Presentations

11.1 Enbridge - Cheque presentation to Fire & Emergency Services

Fire Chief Steve Tiernan thanked Enbridge Gas for their \$5,000 grant to the Arran-Elderslie Fire and Emergency Services.

12. Correspondence

12.1 Requiring Action

12.1.1 Municipality of West Grey - Childcare Availability in Ontario - Support Motion from Municipality of Bluewater

Subsequent to further discussion, Council passed the following resolution:

309-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie hereby supports the resolution received from the Municipality of West Grey regarding correspondence received from the Municipality of Bluewater addressing the issue of childcare availability in the Province, and further that this resolution be forwarded to MPP Lisa Thompson, MPP Rick Byers, Hon. Michael Parsa, Minister of Children, Community and Social Services, Premier Doug Ford, and the Municipalities of West Grey and Bluewater.

Carried

12.1.2 Ministry of Transportation - Electric Vehicle (EV) ChargeON program

CAO Sylvia Kirkwood noted that the Municipality has received correspondence from the Ministry of Transportation regarding their Electric Vehicle (EV) ChargeON program. MTO is encouraging Arran-Elderslie to apply. EV ChargeON is a competitive, application-based funding program that invites eligible municipalities in Ontario to put forward project proposals that help enhance accessibility and availability of EV charging infrastructure throughout the province, tackle range anxiety and make long-distance EV travel easier.

Municipalities with populations under 170,000 are eligible to receive up to 75% of total project costs. Applications for the EV ChargeON fund close on January 31, 2024.

Council directed staff to prepare a report with a recommendation to proceed with the grant process and application.

12.1.3 Provincial Community Emergency Preparedness Grant

Fire Chief Steve Tiernan noted that the Fire Department is looking to purchase a Side-by-Side ATV and Trailer through the grant process. This will be used to assist throughout the municipality with emergency incidents, such as grass fires, motor vehicle collisions, hard to access areas, flooding and medical calls where the fire department cannot access with an ambulance.

Councillor Penner noted that the grant did not apply to ATV's. Subsequently, the Fire Chief presented three other options to Council.

The grant fund supplies, equipment and services that range from \$5,000 to \$50,000. The application window closes on November 30, 2023.

Council directed staff to bring back a report for the preferred option for a drone and to receive approval from Council for the grant application.

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

310-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Clean Energy Frontier Program October 2023 Newsletter

12.2.2 Saugeen Valley Conservation Authority Board Minutes - September 21, 2023

12.2.3 Saugeen Valley Conservation Authority Special Board Minutes - September 21, 2023

12.2.4 Saugeen Mobility Board Minutes - September 15, 2023

12.2.5 Grey Bruce Public Health Media Release - Covid -19, flu vaccines

13. Staff Reports

13.1 CAO/Clerks

13.1.1 SRCLK.2023.13 – Accessibility and Equity, Diversity and Inclusion Advisory Committees

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

Deputy Mayor Shaw and Councillor Penner noted that they would like to sit on the Committee with the Mayor sitting as ex officio.

Subsequent to further discussion, Council passed the following resolution:

311-21-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Directs staff to prepare a Terms of Refence for an Accessibility/Equity, Diversity and Inclusion Advisory Committee;
2. Appoint Deputy Mayor Shaw, Councillor Penner and Mayor Hammell to the Accessibility and EDI Committee;
3. Directs staff to prepare advertisements for applications for the above noted committees for public participants; and,
4. That Resolution # 337-28-2022 be amended to reflect the changes in the disbandment of the Safe Communities Committee as well as the Teeswater Bridge Project Working Group.

Carried

13.2 Finance

13.3 Public Works

13.4 Building/Bylaw

13.4.1 SRCBO.23.03- Third Quarter Building Permit Statistics - 2023

Council reviewed the information report.

13.4.2 SRDPCLK.23.02 By-Law Enforcement Update – January to September, 2023

Council reviewed the information report.

13.5 Facilities, Parks and Recreation

13.6 Emergency Services

13.6.1 SRFIRE.23.07 Arran-Elderslie Fire & Emergency Services 3rd Quarter Report - July-September 2023

Fire Chief, Steve Tiernan, responded to questions from Members of Council regarding his information report.

13.7 Economic Development and Planning

14. Notice of Motion

15. Members Updates

Shaw:

Deputy Mayor Shaw attended a Grey Sauble Conservation Authority meeting and attended the Paisley Bridge Opening. She thanked Arran-Elderslie staff for their help with this opening. She attended Remembrance Day ceremonies and thanked the Legions. She attended the battery storage meeting in Tara and requested that a member from the MMWTWG attend a Council meeting. She also noted that a note was received from Barb Fullerton congratulating the Municipality on the opening of the Paisley Bridge on behalf of Carmen Fullerton, who was a previous County Warden.

Hampton:

Councillor Hampton attended the Remembrance Day ceremony in Chesley and wanted to recognize Municipal Staff for their hard work this year. He asked for clarification regarding CIBC's comment that a public meeting was not necessary. He also asked about the Chesley Medical Clinic roof as it leaks and asked that this be a priority for repair.

Dudgeon:

Councillor Dudgeon was absent.

Steinacker:

Councillor Steinacker attended the battery storage meeting in Tara, attended the Paisley Bridge Opening, attended Remembrance Day ceremonies, and noted that the Hamilton Street construction is progressing. He had questions regarding a dog park in Tara.

Penner:

Councillor Penner attended the Paisley Bridge Opening, and thanked the Paisley Legion.

Nickason:

Councillor Nickason attended a BASWR meeting, the Grey Owl Storage meeting, attended the Paisley Bridge Opening, as well as attending the Tara Remembrance Day ceremonies.

Hammell:

Mayor Hammell thanked Deputy Mayor Shaw for attending County Council for him as well the Paisley Bridge Opening. He thanked the Legions and community volunteers for their Remembrance Day ceremonies.

16. New Business**16.1 Saugeen Valley Conservation Authority 2024 Draft Budget**

Erik Dowing, Acting Manager of the Saugeen Valley Conservation Authority, was present to answer any questions from Council.

Subsequent to further discussion, Council passed the following resolution:

307-21-2023

Moved by: Councillor Steinacker

Seconded by: Deputy Mayor Shaw

Be it Resolved that Council of the Municipality of Arran-Elderslie hereby supports the Saugeen Valley Conservation Authority 2024 Draft budget as presented.

Carried

16.2 Grey Sauble Conservation Authority 2024 Draft Budget

Subsequent to further discussion, Council passed the following resolution:

308-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be it Resolved that Council of the Municipality of Arran-Elderslie hereby supports the Grey Sauble Conservation Authority 2024 Draft budget as presented.

Carried

17. By-laws

17.1 By-law 55-2023 - Execute an Agreement with Municipal Support Services Inc. - By-law Enforcement

Subsequent to further discussion, Council passed the following resolution:

312-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 55-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 55-2023 being a By-law to execute an agreement with Municipal Support Services Inc. for the provision of by-law enforcement services effective September 14, 2023 and terminating on September 30, 2024.

Carried

17.2 By-law 56-2023 - Execute an Agreement with Municipal Support Services Inc. - Animal Control

Subsequent to further discussion, Council passed the following resolution:

313-21-2023

Moved by: Councillor Penner

Seconded by: Councillor Steinacker

Be It Resolved that By-law No. 56-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 56-2023 being a By-law to execute an agreement with Municipal Support Services Inc. for the provision of Ad Hoc Animal Control Services effective October 1, 2023 to September 30, 2024.

Carried

17.3 By-law 57-2023 - Adopt a Petition Policy

Subsequent to further discussion, Council passed the following resolution:

314-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 57-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 57-2023 being a By-law to adopt a Petition Policy.

Carried

17.4 By-law 58-2023 - Zoning By-law Amendment Z-2022-015 - 5019386 Ontario Inc. c/o Jamie Shepherd

Subsequent to further discussion, Council passed the following resolution:

315-21-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 58-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 58-2023 being a By-law to amend the Comprehensive Zoning By-law 36-09 by changing the zoning from Residential Low Density Single 'R1' to Residential Low Density Multiple 'R2-58-2023', on the subject lands described as as Part Lot 31 Con 3, Part Park Lot Y Plan 217, 16R-10669 Pt 2, Municipality of Arran-Elderslie.

Carried

17.5 By-law 59-2023 Impose Special Annual Drainage Rates

Subsequent to further discussion, Council passed the following resolution:

316-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 59-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 59-2023 being a By-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

Carried

18. Closed Session (if required)

317-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees - staffing update
- (X) a proposed or pending acquisition or disposition of land by the municipality or local board - road extension request, fire hall acquisition update
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (X) advice that is subject to solicitor-client privilege, including communications necessary for that purpose - animal control update
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- () a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- () a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

Item 1 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald, Works Manager Scott McLeod

Items 2, 3 and 4 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

318-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 1:30 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to staff in Closed Session for items 1 to 4.

21. Adoption of Closed Session Minutes

Subsequent to further discussion, Council passed the following resolution:

319-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved; that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session dated October 10, 2023.

Carried

22. Confirming By-law

22.1 By-law 60-2023 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

320-21-2023

Moved by: Councillor Steinacker

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 60-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 60-2023 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, November 13, 2023.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

321-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that the meeting be adjourned to the call of the Mayor at 1:38 p.m.

Carried

24. List of Upcoming Council meetings

- November 27, 2023
- December 11, 2023
- January 8, 2024

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Multi Municipal Energy Working Group MINUTES

**MMEWG-2023-04
Thursday, September 21, 2023, 7:00 p.m.
Virtually via Microsoft Teams**

Members Present: Mark Davis - Municipality of Arran-Elderslie - Citizen
Appointee
Ryan Nickason - Municipality of Arran-Elderslie
Scott Mackey - Township of Chatsworth
Terry Mckay - Township of Chatsworth
Tom Allwood - Municipality of Grey Highlands
Dan Wickens - Municipality of Grey Highlands
Jim Hanna - Township of Huron Kinloss
Todd Dowd - Municipality of Northern Bruce Peninsula

Others Present: Julie Hamilton - Recording Secretary

1. Meeting Details

2. Call to Order

The Chair called the meeting to order at 7:00 pm. A quorum was present.

3. Adoption of Agenda

The Working Group passed the following resolution:

MMEWG-2023-33

Moved by: Terry Mckay - Township of
Chatsworth

Seconded by: Ryan Nickason -
Municipality of Arran-
Elderslie

Be It Resolved that the Multi-Municipal Energy Working Group hereby adopts the agenda of the Thursday, September 21, 2023 as distributed by the Recording Secretary.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None.

5. Minutes of Previous Meetings

5.1 May 11, 2023 MMEWG Meeting Minutes

MMEWG-2023-34

Moved by: Scott Mackey - Township of Chatsworth

Seconded by: Mark Davis - Municipality of Arran-Elderslie - Citizen Appointee

Be It Resolved that the Multi-Municipal Energy Working Group hereby approves the minutes of the Thursday, May 11, 2023 meeting as presented by the Recording Secretary.

Carried

6. Business Arising from the Minutes

6.1 Correspondence from Ministry of Health Re: Health Hazards Letter

The Members reviewed the letter received in response the letter sent to the Ministry of Health regarding the status of Wind Turbines being defined as a health hazard.

The Working Group discussed a potential response to the letter as it does not appear to address the issues originally raised in the letter.

Subsequent to further discussion, the Working Group passed the following resolution:

MMEWG-2023-35

Moved by: Mark Davis - Municipality of Arran-Elderslie - Citizen Appointee

Seconded by: Ryan Nickason - Municipality of Arran-Elderslie

Be It Resolved that the Multi-Municipal Energy Working Group hereby directs that a letter be drafted to respond requesting that the issues originally raised in the letter be addressed.

Carried

6.2 MMEWG Response to the IESO

A copy of the feedback sent to the IESO on behalf of the MMEWG was provided to the Members for information purposes. No response has been received from the IESO.

6.3 Approval of Revised Terms of Reference

The revised Terms of Reference have been approved by a majority of the member municipalities and the name of the Working Group is now the Multi-Municipal Energy Working Group (MMEWG).

6.4 FOI Requests

No further updates have been received at this time.

7. Delegations/Presentations

7.1 Bill Palmer - Summary, Presentation and Paper from the 10th International Wind Turbine Noise Conference - Dublin, Ireland

Bill Palmer made a presentation to the Members regarding the 10th Wind Turbine Noise Conference he attended virtually in June, 2023.

The conference saw 125 delegates attend in person in Dublin, Ireland and 30 joined remotely.

44 papers were presented on the following topics:

Propagation

Mode Management

Guidelines and Regulations

Source Noise

Impact on People

Compliance

Miscellany

Tonal Noise

Some key learning points were:

Wind Turbine Noise Reduction

Tonal Reduction

Follow the money to find the problems

World wide, standards are softening to allow for more turbines

Population Effect vs/ Individual Effect

Mr. Palmer presented a paper regarding the development of a measurable objective for wind turbine annoyance. This study began from listening to people who were experiencing issue that appear to be related to wind turbines such as:

- Behavioral changes in domesticated animals (horses, cows, goats, etc.)
- Difficulty in falling asleep or in going back to sleep after awakening –condition goes away if they leave home, yet comes back when they return
- Digestive issues, nausea, headaches
- Changes in control of diabetes, or blood pressure regulation
- Tinnitus
- Changes work schedules, work life, or residence
- Specific troubles from freezing rain, or hot, still summer nights

The next step looked at data already available.

- Spot measurements from wind turbines since 2007
- Short duration attended recordings near turbines since 2011
- Two years of continuous acoustic recordings
- 9 months of continuous acoustic recordings from a site along with some simultaneous recordings
- Resident complaint data filed with the Ministry of the Environment at the sites near wind turbines

The data suggested a possible hypothesis that Annoyance can be predicted for $LZ10-LZ90 \geq 6$ dB while $LA10-LA90 \leq 3$ dB.

To confirm the hypothesis, further testing was completed to determine if it was in fact wind turbines creating the annoyance and not just the wind.

The paper concluded that there is a real basis from annoyance reported from wind turbines.

Jim Hanna joined the meeting during Mr. Palmer's presentation at 7:37 p.m.

In addition, Mr. Palmer showed some statistics on the various types of energy consumption.

Subsequent to further discussion, The Working Group passed the following resolution:

MMEWG-2023-36

Moved by: Jim Hanna - Township of Huron Kinloss

Seconded by: Scott Mackey - Township of Chatsworth

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives agenda item, 7.1, Presentation by Bill Palmer regarding the 10th International Wind Turbine Noise Conference, for information.

7.2 Ruby Mekker - Update on Chatham Kent Well Water Issues

Ms. Mekker provided an update on her activities to the Working Group.

She advised the Members that she is working with a women in the United States and she has shared the Arran-Elderslie by-law. A Kansas legislator has included part of it in a bill she is putting forward paraphrasing "will benefit and will not harm humans or water".

She presented a brief update on the ongoing well water issues in Chatham-Kent.

She provided the Members with a PowerPoint presentation that was presented to the Council of Chatham-Kent by Dr. Keith Benn, regarding the sediments found in the water during well testing.

She also presented a resolution of Council that was passed requesting the Ministry of Health to perform further testing on not only the water but the sediments that have been found as well.

She has had a recent meeting with an MPP that is an assistant to the Minister of Energy.

Subsequent on to further discussion, the Working Group passed the following resolution:

MMEWG-2023-37

Moved by: Terry Mckay - Township of Chatsworth

Seconded by: Mark Davis - Municipality of Arran-Elderslie - Citizen Appointee

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives agenda item, 7.2 - Ruby Mekker, Update on Chatham Kent Well Water, for information.

Carried

7.3 Warren Howard - Update on Provincial Activities

Mr. Howard made a presentation to Council on the ongoing Provincial Activities.

Ontario Energy Clean Plan

There is a new Energy Plan in Ontario and it appears to be very different then what has been seen in the passed.

The demand is growing from 44 MW to 88 MW in 2050.

Some key factors include:

- New nuclear at Bruce and Darlington. Refurbish Pickering.
- Pumped storage and BESS
- Maintain affordable electricity to support electrification
- New transmission lines for Algoma Steel and growth in Ottawa Region

The plan suggests that there is an opportunity to fix current problems with wind such as setbacks, pricing, existing contracts

and repowering existing projects. It also suggests that review of energy planning processes are needed.

Hydro One BESS Requirements

Hydro One has identified that there are a lack of standards to address potential impacts of BESS fires . In response, they have created a draft standards for requirements of connection to to Hydro One infrastructure. It includes a hazard mitigation analysis, community fire risk assessment, air/gas dispersion study and a fire protection design document. This draft standard provides a good roadmap for municipal requirements.

IESO Procurement Process

The final version of RFP contract and documents was posted on September 8th. There is no change to the Municipal Support Resolution to reflect the MMEWG input that more details are required. There are also no learnings from the Hydro One requirements.

The target storage is 600 MW and the non-storage 905 MW. The requirement for dispatchable power remains. The next RFP is to be issued in late September and submissions will be due December 12th.

Arran-Elderslie has been awarded a contract in the first round and there is an active proposal in Huron-East.

Niagara Wind - Noise Audit Process

The REA for the project requires that noise testing was completed at 5 receptors as a sample for whole project. The testing was reduced to 4 receptors and it was discovered that one of the locations was over 40 dBA. The protocol for wind testing requires that the wind company provide a noise abatement action plan for the project. The ministry only did this for one turbine and that turbine was brought within the 40 dBA limit. The REA was amended to reduce power level at the non-compliant turbine

The decision was appealed by a local group. The process was handled by the new tribunal which rejected the appeal without hearings.

The appeal scope was limited to decision on one turbine as opposed to the whole project and there was no evidence of serious harm to human health provided, even though a lady with

serious health issues registered as a participant and submitted a 400 page statement.

The only option in the new system is a court appeal on matters of law as the appeal to the Minister option has been eliminated so the local group wrote letter a to Premier asking for direction stating that MECP is not following their own rules for noise audits and did not provide the Tribunal complaint information showing other problems.

The question that has been asked of the Premier is: Who is responsible to enforce REA when MECP fails to act?

No answer has been received to date.

Draft Provincial Policy Statement

The PPS is driven by a need to expand housing. It is a plan to support phased expansion of residential development and it states that prime agricultural land may only be removed to support additional housing. Some other notable changes are definition of On-Farm Diversified Uses which includes solar and BESS permitted on Prime Agricultural Land only but does not include wind.

There is also clause protecting airports from incompatible uses and requires that municipalities have a plan for energy generation to current/projected needs but it does not specify whether this is local needs or provincial needs

Chair Allwood noted that MPP Byers noted at the last meeting that the provincial focus would be on nuclear. The Chair also noted that the Fire Protection and Prevention Act (FPPA) trumps all planning legislation and fire departments are mandated to provide fire projection services and determine the capability and capacity to attend an emergency. A fire at BESS facilities would be beyond the fire departments capabilities in most rural municipalities. The Municipality of Grey Highlands has passed the following resolution:

"Whereas the Province and the Independent Electricity System Operator, IESO, are moving ahead with an expedited program on Battery Energy Storage Systems, BESS, without the appropriate regulations in place; and

Whereas Municipal approval is required for siting these types of installations in Grey Highlands; and

Whereas Battery Energy Storage Systems have increased fire safety risks that may require an emergency response that is beyond the capability of our Fire Department. These risks include but are not limited to Explosions and venting life-threatening toxic gases; and
Whereas the Office of The Fire Marshal under The Fire Protection and Prevention Act (FPPA) 1997 provides Public Safety Guidelines and Technical Guidelines to Municipalities and Ministries; and "At present the OFM has not established any guidelines with respect to Battery Energy Storage Systems"; and

Whereas under FPPA 1997 every Municipality that establishes a fire department is required to provide fire protection services and shall determine their capability and capacity to attend an emergency; and

Whereas the Municipality of Grey Highlands currently does not permit Battery Energy Storage Systems as of right and in order to permit one of these systems an applicant would need to apply for a Zoning By-law Amendment from the Municipality; now

Therefore be it resolved that Council does not support the establishment of Battery Energy Storage Systems in Grey Highlands until the Office of the Fire Marshal and the appropriate Ministries issue Public Safety and Technical Guidelines; and

That staff be directed to advise potential applicants of this resolution."

Clarification was sought on the average size of the BESS systems. The approved projects range from 5 MW to 300 MW.

The Members discussed the purpose of the transmission line to Algoma. Algoma Steel and Stelco are looking to get rid of coal fired furnaces and replacing them with electric which would create a large demand for supply.

Subsequent to further discussion, the Working Group passed the following resolution:

MMEWG-2023-38

Moved by: Jim Hanna - Township of Huron Kinloss

Seconded by: Dan Wickens - Municipality
of Grey Highlands

Be It Resolved that the Multi-Municipal Energy Working Group hereby directs that a response be provided to the IESO suggesting that more information is required on the municipal support resolution and highlighting that the feedback provided previously has not been addressed.

Carried

8. Correspondence

8.1 Requiring Action

8.1.1 Recording Secretary Invoice - May-August

The Working group passed the following resolution:

MMEWG-2023-39

Moved by: Scott Mackey - Township of
Chatsworth

Seconded by: Jim Hanna - Township of
Huron Kinloss

Be It Resolved that the Multi-Municipal Energy Working Group hereby approves the invoice for the services of the Recording Secretary.

Carried

8.2 For Information

The Working group passed the following resolution:

MMEWG-2023-40

Moved by: Terry Mckay - Township of
Chatsworth

Seconded by: Dan Wickens - Municipality
of Grey Highlands

Be It resolved that the Multi-Municipal Energy Working Group hereby accepts the correspondence for information purposes.

Carried

8.2.1 IESO - Selected Proponents - May 16, 2023

8.2.2 IESO - Selected Proponents - June 30, 2023

8.2.3 WCO Feedback on IESO Long Term RFP Process

9. Members Updates

Mr. Palmer looked for clarification if a response was received from the local Medical Officer of Health, Dr. Ian Arra. The Recording Secretary confirmed the direction was given to send the letter to the Minister of Health as opposed to the Medical Officer of Health, which was completed.

He also advised that he may not be able to renew his Errors and Omissions Insurance and in that case, he would not be able to provide engineering consulting services for the MMEWG. He will advise the group in the future.

There was a suggestion as to whether the MMEWG should start to raise questions related to the health hazards associated with BESS. The avenue for this may be better suited to be addressed with the Office of the Fire Marshall.

An important point was noted regarding the risk factors associated with BESS and municipalities are already facing high insurance costs. Municipalities should consider communicating with their risk management representatives if they have proposed projects within their boundaries.

10. New Business

None.

11. Closed Session (If Required)

Not Required.

12. Confirmation of Next Meeting

November 16, 2023 at 7pm via Teams

13. Adjournment

The Working group passed the following resolution:

MMEWG-2023-41

Moved by: Mark Davis - Municipality of
Arran-Elderslie - Citizen
Appointee

Seconded by: Jim Hanna - Township of
Huron Kinloss

Be it Resolved that the meeting of the Multi-Municipal Energy Working Group is hereby adjourned at 9:06 p.m.

Carried

Tom Allwood, Chair

Julie Hamilton, Recording
Secretary



Planning Report

To: Municipality of Alder-Elderslie Council

From: Rebecca Elphick, Consultant Planner

Date: November 27, 2023

Re: Zoning By-law Amendment - Z-2023-059 (Becker)

Recommendation:

Subject to a review of submissions arising from the Public Meeting:

That the report be received for information; and,

That Council defer file Z-2023-059 to allow for the resolution of concerns related to site access, grading, and a reduced setback.

Summary:

The applicant/owner, Tyler Becker, proposes to rezone his property, municipally referred to as 88 5th Avenue, Chesley, from R3-3 to a site specific R3 zone to permit the development of a five-unit cluster townhouse at the rear of the property. If approved, the proposed amendment would reduce the setback between a townhouse and lot line from 7.5 to 1.5 m, reduce the minimum Gross Floor Area per unit to 75 m², revise the definition of Cluster Townhouse, and would allow more than one main building per lot. The existing six unit dwelling at the front of the site would be retained.

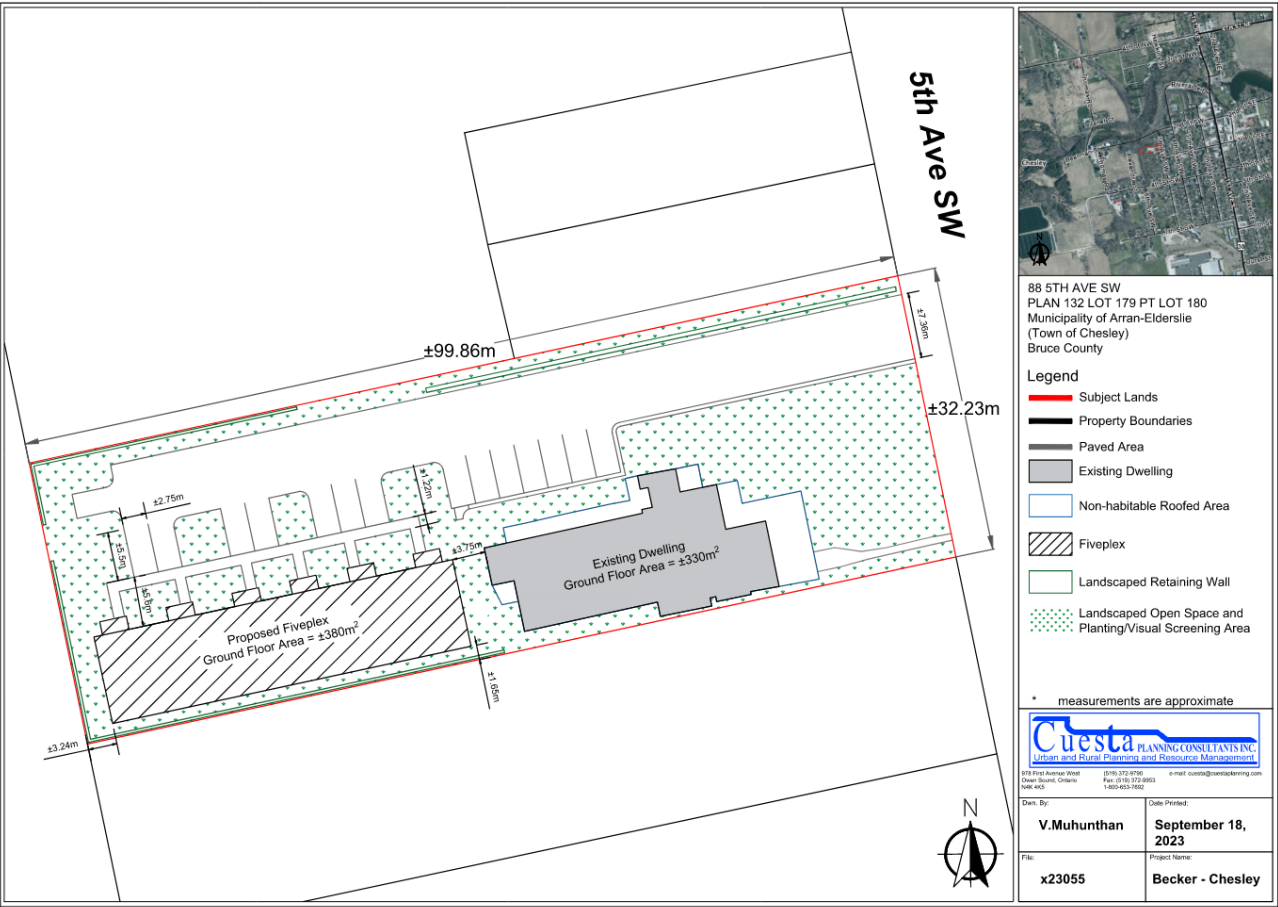
The subject lands are located within the Chesley urban settlement area on the west side of 5th Avenue, south of 2nd Street. The subject lands are approximately 0.3 hectares in size with approximately 32 metres of frontage along 5th Avenue and slopes up in grade as you approach the rear of the site. The lands are surrounded by low density residential to the south and Chesley Heritage Trail and agricultural uses to the west, low density residential and the North Saugeen River to the north and low density residential to the east. It should be noted that there is an approximately 11 m wide parcel which separates the subject property from the Chesley Heritage Trail owned by the adjacent property owner to the south. No development is proposed on that parcel of land and it remains wooded. The northwestern corner of the site is located within the Saugeen Valley Conservation Authority regulated area.

The proposal will be developed on full municipal and water services.

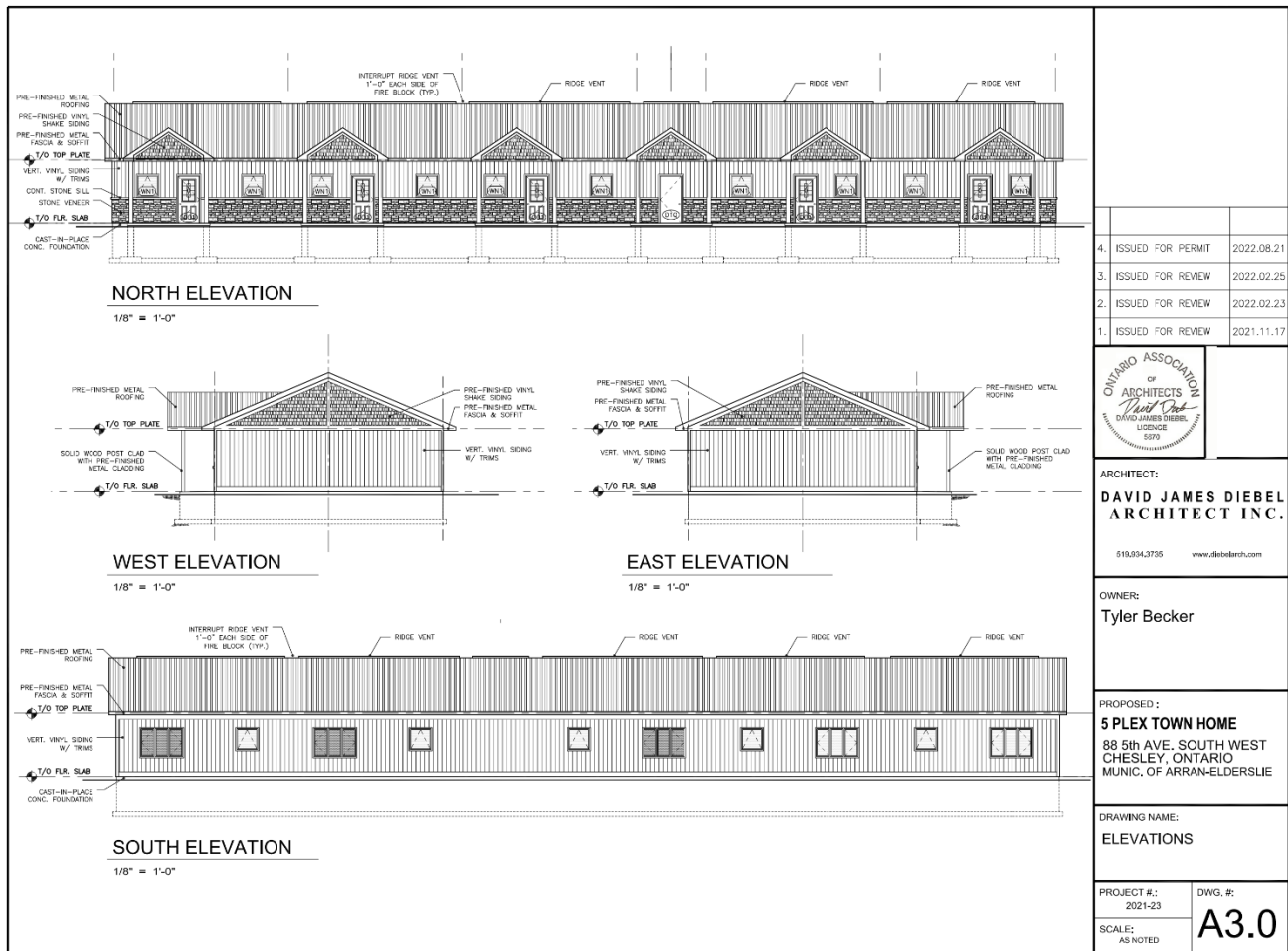
Airphoto



Site Plan



Elevations



Planning Analysis:

The following section provides an overview of the applicable planning policies for this application including a review of the Provincial Policy Statement 2020 (PPS), the Bruce County Official Plan (BCOP), the Municipality of Arran-Elderslie Official Plan (AEOP), the Municipality of Arran-Elderslie Zoning By-law (Zoning By-law), relevant agency comments and public comments.

The PPS, issued under Section 3 of the *Planning Act*, requires that land use planning decisions 'be consistent with' provincial policies. Decisions must be consistent with the policies of the PPS including: 1. Building Strong Communities; 2. Wise Use and Management of Resources; and 3. Protecting Public Health and Safety. The PPS is to be read in its entirety and the relevant policies are to be applied to each situation, therefore only excerpts from the PPS have been highlighted.

Schedule 'A' of the BCOP designates the subject property within a Primary Urban Community and supports a mix of uses including residential development within the Settlement Area

designation. The BCOP directs growth to the settlement areas where services exist or are planned to support future development. The BCOP defers to the AEOP to establish land use policies to direct development and growth within the Primary Urban Community.

Schedule 'A' of the AEOP designates the majority of the subject property as 'Residential' with a small portion of the northwest corner designated 'Natural Environment and Hazard'. The Residential designation permits medium density residential development (i.e., townhouses) provided it does not exceed a Gross Density of 48 units per gross hectare and is compatible with existing land uses and the general built form of surrounding buildings. The proposal achieves a minimum density of 34.2 units per gross hectare (11 units/0.312 hectares). No new development is permitted within the Natural Environment and Hazard designation and no development is permitted within 6 metres of the stable slope of the Saugeen River.

Medium Density Residential Uses

As per Section 3.1.7b) of the AEOP, the following policies shall be evaluated when considering the establishment of a Medium Density Residential development:

- The development shall be compatible with existing land uses in the immediate area and the general built form of surrounding buildings;
- Adequate off-street parking and appropriate access and circulation for vehicular traffic, including emergency vehicles shall be required;
- Adequate buffering from abutting uses shall be provided;
- Suitable landscaping, lot grading, and storm water management/drainage shall be provided;
- Suitable on-site open space shall be provided in relation to the size and nature of the development; and,
- Water supply and sewage disposal services shall be provided in accordance with Section 5.4.1.

Natural Heritage

The northwest quadrant of the site is designated Natural Environment and Hazard and zoned Environmental Protection (EP) within the Zoning By-law. The lands are located within the Regulated Area of the Saugeen Valley Conservation Authority (SVCA) per Ontario Regulation 169/06, given its proximity to the North Saugeen River.

Within the EP zone, only conservation uses, wildlife preservation, and boat docking facilities are permitted, and any development or site alteration is subject to a permit from SVCA. The proposed five-unit cluster townhouse is located outside of the EP Zone. However, the building and a portion of the proposed parking lot is within the SVCA Regulated Area. Per

Section 4.3.4 of the BCOP, written permission is required from the SVCA pursuant to Ontario Regulations - Development, Interference with Wetlands and Alterations to Shorelines and Watercourses where development or site grading is proposed within a Regulated Area. SVCA found the application generally acceptable and will require the applicant to apply for a permit from the SVCA prior to development.

Water and Wastewater Servicing

The subject property is serviced by municipal water and sewer services.

Grading and Drainage

A grading plan prepared by GM BluePlan Engineering, dated August 22, 2023, was submitted in support of the proposed development to demonstrate how drainage would be handled entirely on site. However, this Grading Plan proposed the erection of a drainage feature and silt fence partially on the adjacent property to the west. To review the appropriateness of the reduced setbacks and the proposal, the grading plan must be revised to demonstrate how drainage would be handled entirely on the subject property.

Archaeological Potential

The entirety of the subject lands are considered to have archaeological potential in accordance with the Province's Criteria for Evaluating Archaeological Potential, and the County's GIS screening, given their location adjacent to the North Saugeen River. Section 4.10 of the BCOP concerns cultural heritage and states that development on lands containing possible archaeological resources or areas of archaeological potential should occur in such a manner to avoid destruction or alteration of these resources. Saugeen Ojibway Nation (SON) has confirmed that due to the extensive disturbance on the property, an archeological assessment is not required.

Land Use Compatibility

The subject lands are within a 300 metre radius of a Class II industrial use (concrete finisher) but are separated by a distance of over 255 metres. Therefore, no technical studies to address land use compatibility are required.

Site Plan Control

Should the application be approved, the applicant will be required to apply for and obtain Site Plan Approval prior to development per Section 41 of the Planning Act, R.S.O. 1990. Matters related to snow storage, parking, access, landscaping, screening and waste collection are evaluated through the Site Plan Approval process. This will require the property owner to enter into a site plan agreement to be registered on title with the Municipality and will require them to develop the property in accordance with that agreement.

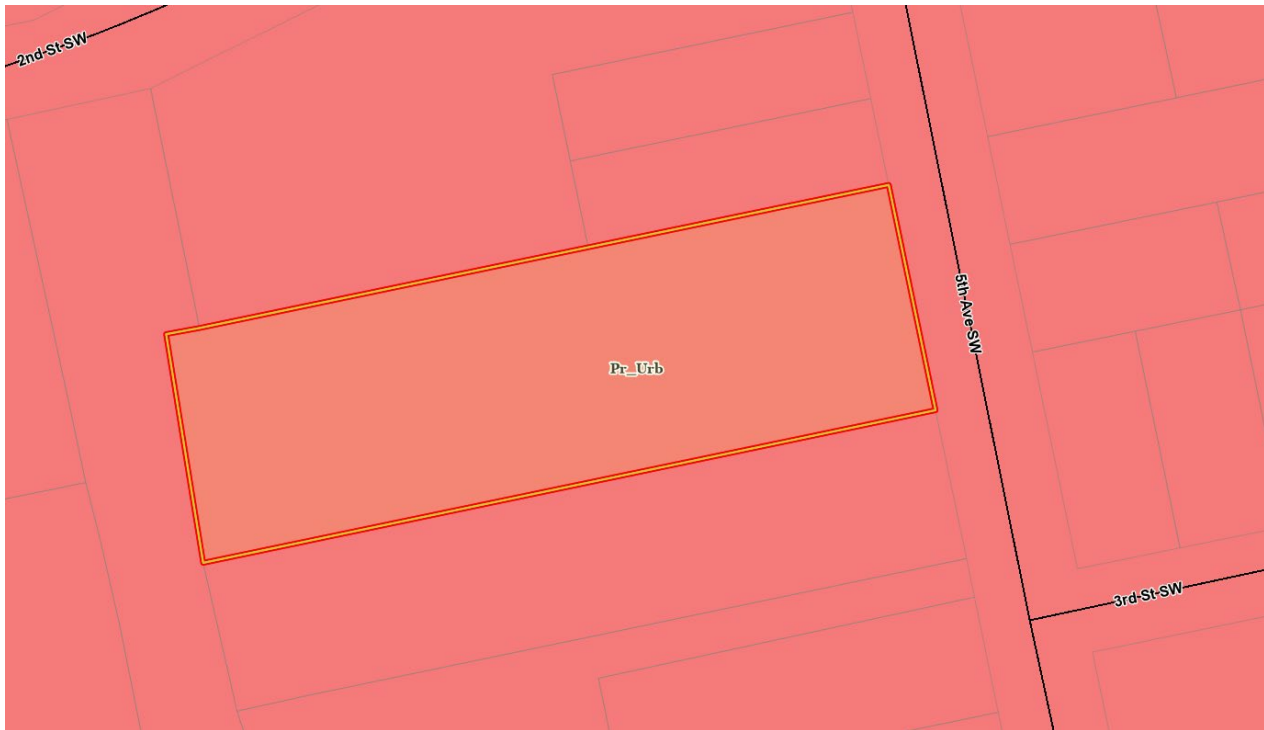
Zoning By-law

The subject property is zoned 'Residential - Medium Density Special Provision 3 (R3-3)' and 'Environmental Protection (EP)' in the Zoning By-law for the Municipality of Arran Elderslie. A Zoning By-law Amendment is required to permit the proposed five-unit cluster townhouse and reduce the rear and interior side yard setback.

Appendices

- County Official Plan Map
- Local Official Plan Map
- Local Zoning Map
- Conservation Authority Jurisdiction Map
- Archaeological Potential Map
- List of Supporting Documents and Studies
- Agency Comments
- Public Comments
- Public Notice

County Official Plan Map (Designated Primary Urban)



Local Official Plan Map (Designated Residential / Natural Environment & Hazard)



Local Zoning Map (Residential Medium Density 'R3-3' / Environmental Protection 'EP')



Conservation Authority Jurisdiction (SVCA)



Archaeological Potential



List of Supporting Documents

The following documents were provided by the applicant in support of the application:

- Planning Justification Report, prepared by Cuesta Planning Consultants dated September 2023;
- Grading Plan, prepared by GM BluePlan Engineering, dated August 22, 2023;
- Site Plan, prepared by Cuesta Planning Consultants Inc. dated September 18, 2023; and,
- Floor Plans and Elevations, prepared by David James Diebel Architect Inc, dated August 21, 2022.

Agency Comments

Saugeen Valley Conservation Authority: See attached comments in full.

Historic Saugeen Metis (HSM): The Historic Saugeen Métis (HSM) Lands, Waters and Consultation Department has reviewed the relevant documents and has no opposition or objection to the proposed Zoning By-Law Amendment as presented.

Saugeen Ojibway Nation (SON): SON confirmed that given the extensive disturbance on the site, only a very small component, if any, would benefit from an archaeological assessment. Therefore, an archaeological assessment is not required at this time but SON has advised the

applicant that should any archeological resources be revealed in the future, to contact SON immediately.

Building Department: No comments.

Public Works: It is expected that this proposal will require another water and sewer service connection as it is unlikely that existing services will be sufficient to service both buildings on site. The property owner will be required to pay for any upgrades that are required for their needs (if that means paying for a set of new water and sewer services) at our existing prices.

Staff response: This comment will be addressed at the site plan and building permit stage. No issues identified about the capacity of servicing for the site.

Public Comments

A total of eight comments were received from neighbouring landowners and the comments are attached in full. Below is a summary of the comments received:

1. There were concerns raised regarding the ownership of the adjacent rail line lands, which were illustrated as included within the property in the County's mapping.
2. There were concerns raised regarding the reduced rear yard and side yard setbacks related to privacy, overlook and trespassing.
3. There were concerns related to the appearance of the existing 6-plex on the property and garbage and recycling being left on the property for days, sometimes weeks, after collection day.
4. There were concerns related to the proposed density and suitability of a cluster townhouse on the property.
5. There were concerns related to the location of the driveway and cutting down the century old maple trees to make room for it.
6. There were concerns raised about accessing/leaving the driveway due to its slope and how these issues are further amplified during the winter months.

Staff response:

- *Regarding the adjacent former rail line: we have confirmed that there was an error on the online mapping system which illustrates that this parcel forms part of the subject property. The Zoning By-law Amendment only applies to the parcel of land owned by Mr. Becker and therefore the reduced 3.0 m setback to the rear lot line will be to the parcel of land which separates 88 5th Avenue to the rail line.*
- *Regarding the reduced side and rear yard setbacks: when reviewing requests to reduce the side yard setback staff typically consider whether the reduced setback will cause privacy/overlook concerns and whether there will be concerns regarding drainage onto the adjacent property. For rear yard setbacks, we also consider whether there is sufficient amenity/open space for future residents. The existing 6-unit dwelling on the property (which is proposed to remain) is setback*

less than 1 metre from the property to the south and the proposed cluster townhouse will setback 1.5 metres from the property to the south and 3.0 m to the rear lot line. The suitability of the reduced yard setbacks will be evaluated in the future recommendation report once the updated grading plan has been reviewed.

- *Regarding concerns about garbage and recycling pickup: these concerns cannot be addressed through the planning process as they relate to the Property Standards By-law. However, these concerns can be raised with by-law enforcement should they continue to arise. The waste management strategy for the new townhouse block will be evaluated through the future site plan approval process which will require the property owner to enter into an agreement to be registered on title and will require that they develop the property in accordance with that agreement.*
- *Regarding concerns about illegal activities: these concerns cannot be addressed through the planning process and should be raised with law enforcement.*
- *Regarding the concerns about density: The current site specific zoning permits a 6-unit dwelling on the property. The Official Plan permits townhouse and apartment dwellings on the property provided they do not exceed a density of 48 units per gross hectare. This proposal achieves a density of 34.2 units per gross hectare. When evaluating whether this medium density development should be permitted, the Official Plan requires consideration of compatibility, parking and access, buffering, sufficient open space, landscaping, grading, stormwater management and servicing. The suitability of the additional 5-unit cluster townhouse is to be evaluated in the future recommendation report, once the updated grading plan has been received.*
- *Regarding the concerns about the driveway location and access: The access and design of the driveway location will be further explored through the site plan approval process. At this time, there have been no concerns identified by Public Works on the proposed driveway location, slope, or access.*

SENT ELECTRONICALLY ONLY: relphick@brucecounty.on.ca and bcplwi@brucecounty.on.ca

October 16, 2023

County of Bruce Planning & Development Department
268 Berford Street, PO Box 129
Wiarton, ON N0H 2T0

ATTENTION: Rebecca Elphick, Planner

Dear Ms. Elphick,

RE: Z-2023-059 (Becker)
88 5th Ave SW
PLAN 132 LOT 179 PT LOT 180 (Chesley)
Roll Number 410339000310600
Geographic Village of Chesley
Municipality of Arran-Elderslie

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). SVCA staff has also provided comments as per our Memorandum of Agreement (MOA), dated September 2019, with the County of Bruce representing natural hazards, and water resources; and the application has also been reviewed through our role as a public body under the *Planning Act* as per our CA Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018.

Purpose

The application requests relief for the rear yard setback from 7.5 m to 3.05 m. Note that the rear yard backs onto the former rail property and is now used for a walking trail. The applicant further proposes to rezone the subject property to a special provision of the R3 zone to permit a townhouse cluster, and to permit more than one principal building.

Recommendation

The application is acceptable to SVCA staff.

Background

The SVCA was contacted by the landowner on April 7, 2022, regarding the development of the property. SVCA provided initial comments for a development proposal.

Delegated Responsibility and Advisory Comments

Natural Hazards

SVCA has identified the slope as a natural hazard feature on and adjacent to the property. The slope is mapped as Natural Environment (NE) designation as shown in the Municipality of Arran-Elderslie OP, and the Environmental Protection (EP) Zone as shown in the Municipality of Arran-Elderslie Zoning by-law. It is the opinion of SVCA staff that the building proposed as part of the application will not be located within the EP zone.

Section 3.1 of the PPS, 2020 states in part that development shall generally be directed to areas outside of: a) hazardous lands adjacent to river, stream and small inland lake systems which are impacted by flooding and erosion hazards; and b) hazardous sites. It is the opinion of SVCA staff that the application generally complies with Section 3.1. of the PPS, 2020; and the natural hazard policies of the County of Bruce OP and the natural hazard policies of the Municipality of Arran-Elderslie OP.

SVCA Regulation 169/06

SVCA staff has reviewed the application as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities (CA) Act*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.

The northwest of the property is within the SVCA Approximate Regulated Area associated with Ontario Regulation 169/06. As such, development and/or site alteration within the SVCA Approximate Regulated Area will require permission from SVCA, prior to carrying out the work.

"Development" as defined under the *Conservation Authorities Act* means:

- a) *the construction, reconstruction, erection or placing of a building or structure of any kind;*
- b) *any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure;*
- c) *site grading; or,*
- d) *the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.*

And;

"Alteration" as per Section 5 of Ontario Regulation 169/06 generally includes the straightening, diverting or interference in any way with a river, creek, stream or watercourse, or the changing or interfering in any way with a wetland.

For this property the SVCA Approximate Regulated Area represents part of the valley slope of the North Saugeen River, plus an offset distance of 15 metres outwards from the top stable valley slope. To determine where the

County of Bruce Planning and Development
 Z-2023-059 (Becker)
 October 16, 2023
 Page 3 of 3

SVCA Approximate Regulated Area is located associated with our Regulation on the property, please refer to the SVCA's online mapping program, available via the SVCA's website at <http://eprweb.svca.on.ca>.

Based on the site plan submitted with the application, the proposed development will be located within the SVCA Approximate Regulated Area, and so a permit from the SVCA will be required for the development.

Please provide a copy of this letter to the property owner to continue with the permitting process with the SVCA. The property owner should contact Jason Dodds at SVCA (j.dodds@svca.on.ca)

Drinking Water Source Protection

The subject property appears to SVCA staff to not be located within an area that is subject to the local Drinking Water Source Protection Plan. To confirm, please contact rmo@greysauble.on.ca.

Summary

SVCA staff has reviewed the application in accordance with our MOA with the County of Bruce, and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*.

The application is generally acceptable to SVCA staff.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS, 2020 has been demonstrated; and
- 2) Consistency with local planning policies for natural hazards has been demonstrated.

Please inform this office of any decision made by the Municipality of Arran-Elderslie and/or the County of Bruce with regard to the application. We respectfully request to receive a copy of the decisions and notices of any appeals filed. Should you have any questions, please contact the undersigned.

Sincerely,

Jason Dodds
 Environmental Planning Technician
 Saugeen Conservation
 JD/

cc: Christine Fraser-McDonald, Clerk representing Arran-Elderslie (via email)
 Moiken Penner, SVCA Authority Member representing Arran-Elderslie (via email)

From: [Coordinator LRC HSM](#)
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Request for Comments - Municipality of Arran-Elderslie (Becker) Proposed Zoning By-Law Amendment
Date: October 13, 2023 1:09:48 PM
Attachments: [PastedGraphic-5.png](#)

**** [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Municipality of Arran-Elderslie

RE: Z-2023-059

The Historic Saugeen Métis (HSM) Lands, Waters and Consultation Department has reviewed the relevant documents and has no opposition or objection to the proposed Zoning By-Law Amendment as presented.

Thank you for the opportunity to review this matter.

Regards,

Georgia McLay

Coordinator, Lands, Waters & Consultation
 Historic Saugeen Métis
 204 High Street
 Southampton, ON
saugeenmetis.com



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From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Becker construction 5 th ave sw
Date: Saturday, November 4, 2023 7:18:09 AM

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Good day

As a resident of 5 th ave I have become aware of Mr Becker's intent to construct a building on the street to the north of us and are excited for any development but we do have a couple of concerns. The first concern being the proposed set back along the rail trail requested adjustment should be ensured that the applicant actually owns the property. Some of the rail lands were purchased at the time years ago by owners and is common that neighbours along the street owned their neighbours properties portion along the rail lines and should easily be identified so not sure why their would be confusion to ownership. Secondly we wonder if there is sufficient set back on the south of the build to limit encroachment with the neighbour to the south.

Lastly my wife and I are concerned that weekly garbage and recycling can sit after pickups for days on end and sometimes weeks without attention as the items left may not have qualified for pickup. We are excited by the prospects of the development and hope these comments can be attended to.

In closing it should be noted we run a property management firm and in no way bring prejudice to Mr Becker's tenanted property.

Kindly

Shawn Morrow, Nancy Morrow
 100 5 th ave sw, 95 5 th ave sw
 [REDACTED]

From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Zoning for Rebecca Elphick application - File No. Z-2023-059
Date: Friday, November 3, 2023 9:15:13 PM

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As a concerned citizen living on 5th Avenue SW, I do not approve of the proposed change for the rear yard setback from 7.5m to 3.05m.

I know the proposed area and from what I can see, this property line belongs to the neighbour of the individual proposing the plan, not the actual participant. Furthermore, any housing being constructed is not going for the betterment of senior citizens but rather to those of low income or transient in nature, making this housing proposal unacceptable.

I personally moved to this part of town as it was considered safe and well maintained. Thus far, with the house on 88 5th Ave SW, I have seen those of a questionable nature come and go, making me wary of my belongings at the front of my house (ie. my vehicle), not to mention my safety when I come home at night from work. The sight of the house itself has become unbecoming and is just an invitation for more characters of the transient nature, those who may be involved with narcotics and other illegal activities and those of questionable character. Rather than attract individuals of this nature, why not zone for more business to come to the downtown core and make Chesley a prosperous little town.

I thank you for taking the time to read this short email and do look forward to a prompt resolution to this matter.

Jennifer Sanderson

From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Concerns regarding z-2023-059
Date: Tuesday, November 7, 2023 4:17:56 PM

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I am concerned over the proposal to change the bylaws concerning the number of units allowed on a single property. The property in regards to z-2023-059, has not been upkept well, I have concerns that the upkeep of the new units will be lacking compromising the enjoyment of the community and bring down property values. I am also worried that this change will set a precedent that will allow other single family dwellings to be converted into high density housing. I believe that there is ample amounts of other properties in the area for development that there is no need to increase the amount of units allowed on a single property. In conclusion I oppose this amendment.

Mike Swarbrick

From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Fwd: Zoning By-Law Amendment File No. Z-2023-059
Date: Thursday, November 9, 2023 12:26:16 PM
Attachments: [REDACTED]

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----- Forwarded message -----

From: Michelle [REDACTED]
Date: Thu, Nov 9, 2023, 09:51
Subject: Fwd: Zoning By-Law Amendment File No. Z-2023-059
To: Chris Warnica [REDACTED]

On Nov 4, 2023, at 16:12, [REDACTED] wrote:

To whom it may concern:

I am writing this letter to express my concerns and opposition with the application to consider By-Law Amendment File No. Z-2023-059, in regards to 88 5th Ave SW, Plan 132 Lot 179 PT Lot 180 (Chesley)

In the Public Meeting Notice, it states in the first paragraph that "the rear back yard backs on to the former rail property and is now used for a walking trail." This statement is incorrect as the rear back yard actually backs onto my lot known as Plan 132 Lot 29 RP 3R6726 PART 1 UNREG IRREG. I am in possession of this lot and have been paying the taxes on it for the last 13 years (see attached photos of Tax Bill and Lot Survey map). If the property is built as stated in the Public Meeting Notice it will be on my property. Further more, in the Planning Justification report the Appendix 2 Lot Grading Plan show that on the west end of the proposed building there will be a splash pad and silt fence added which would be built on my property even if the rest of the proposal didn't cross the lot line. At no time have I given nor do I give permission for anything to be built on my property by Mr. BECKER nor do I give him permission to cut down any of my trees or other vegetation or landscape on my property to build his five-plex.

I also have grave concerns about the proposed set backs along the south property line as this is the northern property line for most of my back yard. Having ten windows directly along the property line staring into the part of my property that is supposed to be private, would hinder my ability to enjoy my property, as this is where I gather with friends and family to celebrate and enjoy life.

When my wife and I bought our house here 13 years ago, we expressed concerns with the realtor about a possible expansion of the apartment on Lot 179. We were told that the By-Laws prohibited more than 6 units on a lot and would not have to worry about any future expansion. These By-Laws were created in order to protect local property owners from these exact situations, to ensure that people could have faith that the property they

bought and their enjoyment of it wouldn't be harmed by the whims of another be it for financial gain or any other reason. One of the reasons my wife and I bought the property was that it was a large open lot on a quite dead end street with low traffic. By building this unit my lot will become enclosed, my privacy diminished and the traffic will increase. This is a already fully developed area and adding this structure changes the area from what the local property owners found acceptable at the time they purchased their properties.

In the Planning Justification Report page 11 section 3.1.7 b) iii) Adequate off-street parking and appropriate access and circulation for vehicular traffic, including emergency vehicles shall be required;. The Lot 179 is located on a dead end street and there is little room for people to park on the road now let alone in the event the parking lot is full at Lot 179 after building this unit. This would only hamper the response time for emergency services in the case of an emergency.

In the Planning Justification Report page 11 section 3.1.7 b) iv) Mr. BECKER states that the neighbouring dwellings will be surrounded by the existing tree line. There is no tree line between lot 179 and my lot 178.

In the Planning Justification Report page 8 section 4.4.1 vi) Ensure that new development occurs in a cohesive and efficient manner without undue impact on the social or natural environment; I believe that this development would have a negative impact on the social environment as the current structure is in poor condition and has low upkeep which unfortunately creates a negative environment which has resulted in numerous police visits. My wife and I have had to chase off trespassers on multiple occasions as well as having added security cameras and extra locks to our house due to these interactions. By expanding this environment it will only increase this element, there by lowering property values and increasing the negative social environment.

In the Planning Justification Report page 5 Section 1.1 a) Mr. BECKER states that "the proposal will create an efficient land use pattern by utilizing an existing lot to bolster the housing stock which will providing a modest increase to the property tax revenue for the Municipality and the County." I would counter that with the possibility that this structure could very well likely lower the property values of the other properties in the area there by lowering the amount of property tax the Municipality and the County would receive overall.

At the moment, it is a regular occurrence that some of the tenants at Lot 179 leave more garbage out then is allowed without bag tags and improperly sort their recycling. When this happens, the garbage and recycling will sit out on the street for weeks at a time before it is cleaned up, which attracts wildlife that rips open the bags and the garbage then blows over lawns of everyone in the neighbourhood. The problem is then exasperated by who ever cuts the lawn at Lot 179 as they just run the mower over it. More units would create more garbage. In addition to the garbage blowing around the neighbourhood, some of the tenants have taken to burning their garbage and unwanted furniture. This has lead to us complaining to the town, after which instead of a fire pit they began to use a burn barrel. This has effected the enjoyment of our property on numerous occasions as the smell of burning garbage has driven us indoors. I fear how bad this situation will become if five more units are added.

As I mentioned earlier, the current building is kept in a state of poor repair. Mr. BECKER has owned the property for the past ten years and has done only the minimum in upkeep which is why it is referred to as affordable housing unit, not because it was built with affordable housing in mind. Based on this I have no reason to believe that any new structure he would build on the lot would not be maintained any better and that it too would eventually find itself in the same state of repair.

I know that the all levels of government are currently looking for ways to increase housing

in the province, but this is not the right location for this proposal, there are many lots large enough and more appropriate to facilitate this type of structure in Arran-Elderslie and I would encourage Mr. BECKER and the Municipality to pursue those avenues instead.

Sincerely,

Christian WARNICA

92 5th Ave SW

Chesley, ON.

NOG 1L0

[REDACTED]

From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: Zoning By-Law Amendment File No. Z-2023-059
Date: Thursday, November 9, 2023 10:32:43 PM
Attachments: [REDACTED]

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Hello Bruce County Planning and Development,
 I'm writing to voice some concerns I have regarding file Z-2023-059.
 I have several concerns which are listed below:

1. Changing the relief for the rear yard setback (from 7.5m to 3.05m) I think is a bad idea. I'm sure the current setback was put in place for some very valid reasons. I would like to think it was put in place to maintain green and wooded space, create a natural habitat for many birds, squirrels, and other types of wild life, and to provide the residents of Chesley a natural and peaceful environment for hiking/walking/riding. I regularly walk the (rail) trail and enjoy the natural setting, the various wild life along the trail, and the general peace and quiet of the trail. Allowing a residential or commercial structure so close to the trail as proposed, would detract from the natural beauty of the trail, and perhaps impact the habitat of some of the wildlife.
2. I've also noticed on the Bruce county planning maps (<https://maps.brucecounty.on.ca/Geocortex/Html5Viewer/index.html?viewer=BruceMaps>), that a good portion of the rear of the property in question is under Saugeen Valley Conservation Authority regulations. Has the SVCA been contacted regarding this proposal, and what was their response to the requested setback change.
3. The current residence on the place is a fiveplex. On garbage day, there is a lot of garbage piled up on the curb in front of the home, none of it in containers. I have seen on numerous occasions, a garbage bag or two torn open, and garbage left on the lawn after the garbage has been picked up. This can easily attract various creatures like skunks, racoons, rats, and other vermin. Adding another fiveplex to the same property I'm sure will only make this situation even worse. Before the property owner decides to create more garbage from more residents, there should be some form of a containerized (or bin) garbage pickup arranged.
4. When I moved to Chesley in July 2022, I first took a good look around at the immediate area and also walked the trails. I chose the place I did because it was on a very quiet and safe dead end street, and close to the peaceful and natural (rail) trail. Adding a second fiveplex on the subject property will most certainly increase the traffic on our street, and quite possibly increase undesirable noise in our neighborhood.
5. The current fiveplex, from what I can see and have heard, needs some building maintenance. I

would prefer if the owner would first spend some money to 'spruce up' the current place, before adding another multi-tenant structure. The last thing anyone wants is a another multi-tenant unit that in 5+years needs maintenance.

It's obvious the property is not large enough as it is to properly accommodate the proposed new fiveplex, hence the request to change the rear setback. I would be less concerned if the proposal was modified to request a duplex or maybe a triplex with no change to the setback, and to have the new units geared to low income seniors.

I live at 73 5th Ave SW, Chesley, ON. N0G 1L0

Regards,
Gary Wellon



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From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#)
Subject: File No. Z-2023-059
Date: Friday, November 10, 2023 10:44:11 AM

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Hello,

I am writing to express concern regarding the amendment to zoning to allow a townhouse cluster instead of a principle dwelling on this proposed lot.

I do not feel that we should be taking away or changing the sight lines from the walking trails as these are used and enjoyed by many of the residents of Chesley.

I also feel that a cluster of townhouses is not suitable for this subdivision of single dwelling properties and that it would only be the beginning of changing this established neighborhood. It could also bring down the property value causing issues for the current residences.

Thank you,

Derek Tierney
89 Tower Road
Chesley, Ontario
N0G1L0

From: [REDACTED]
To: [Bruce County Planning - Peninsula Hub](#); [Bruce County Planning - Peninsula Hub](#)
Cc: cfraser@arran-elderslie.ca
Subject: Proposed Construction Z-2023-059 Becker 88 5TH AVE SW
Date: Friday, November 10, 2023 12:39:03 PM

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Dear Sir, Madam,

When I purchased my home in 2020, I chose it for the quiet, largely single family residential area it was situated in, backing onto a quiet nature trail. If I understand the application correctly the proposed building at 88 5TH AVE SW requires amendments to the zoning in regards to setback and density. I feel that cramming a fiveplex (or sixplex) into a lot that already has a six unit building on it is not at all the right fit for the area. The proposed plan has this building backing almost directly up to my neighbor's property and appears to plan to build a portion of the unit on their Lot 0159 property. The existing zoning and setback requirements are in place to protect property owners from just such development. I sincerely hope you will reconsider allowing this build in this location.

Steven Young
96 5th Ave SW
Chesley
176, 177 REG PLAN 132
Lot 0160

November 10, 2023

Arran-Elderslie Municipal Council

To whom it may concern:

I am writing this letter to express my concerns and to state my total opposition with the application to consider By-Law Amendment File No. Z-2023-059 regarding the property, Chesley Plan 132 Lot 179 and Part Lot 180.

I own, and my house is on, the other part of Part Lot 180.

There is such a thing as “quality of life”. When my family and I purchased this house, there was such a thing here, but continuous and increasing activities and disturbances stemming from the current apartment complex next door have made life so that I cannot enjoy my backyard. If I retreat indoors, often, even with my doors and windows shut, the hub-bub from continuous comings and goings from the “Apartment Building”, as it is referred to in this neighbourhood, can be heard even inside my house.

Some of these disturbances come from loud cars and trucks, motorcycles, ATVs, too loud music, too loud outdoor parties, usually held about twenty feet from my backdoor (close enough that even from inside, I can hear their conversation, combined with smokey bonfires, barking and growling dogs, that also leave their droppings anywhere and everywhere, and more!

I am alarmed and dismayed at the prospect of having these already mind-numbing carryings-on to double in intensity by doubling the number of apartment units next door.

Another concern of mine is the proposed re-location of the driveway, which would begin with the cutting down of a row of beautiful, healthy, nearly-century-old maple trees that are on the property line. As well as being very pleasant to look at, during the seasons when there are leaves on the trees, they help to muffle some of the noise from the “Apartment Building”, and helps a great deal in blocking my view of all the trash and mess around the building and in the yard.

As well, the proposed location of a new driveway, as shown on the site plan, conflicts with what Mr. Becker has, on two previous occasions, told me was his plan for the driveway. It makes me wonder what I should believe about precisely what is “proposed”, and what we will end up with. Will they match?

My house is five feet, six inches from the property line, which places the new driveway within spitting distance of my kitchen table.

The current driveway at the “Apartment Building”, can be a challenge to navigate in the winter sometimes. Cars, to get up the current driveway in snowy conditions, will start at the corner and charge up the driveway. Often they may have to make more than one attempt.

Twice, Mr. BECKER has told me that he intends to make a new, longer, curving driveway, that will come to within a few meters of my house. Twice I have shared my concerns about this with Mr. Becker. During snowy periods, vehicles will still have to from the corner, charge up the street to make it up the hill. Mr. BECKER’S “new” driveway won’t be any better, but only a longer distance to get up. As well, if the speeding vehicles should fail to make the curve in the driveway, they are likely to end up in my living room, and if those maple trees are removed, I will have no safety at all!

My driveway, and at least two other residences on this block have steep driveways, too. I never have much of a problem getting in or out of mine.

This is Bruce County, and we get “Bruce County” winters here. Proper and continuous winter driveway maintenance, careful driving practises, and snow tires, might go a long way in decreasing one’s winter driveway problem.

There are commonly, seven to twelve vehicles parked at the “Apartment Building”, and on weekends, more. I once counted twenty-three cars, two trucks, and two motorcycles, all at one time parked there. If more apartment units and parking for more vehicles occurs, the entrance way into the place won’t be a driveway. It will be a street!, irregardless of weather the driveway is curved, as Mr. Becker told me it will be, or is perpendicular to Fifth Avenue S.W., as the published Site Plan suggests.

It is embarrassing to have the “Apartment Building” next door. A former next-door-neighbour of mine, Don Aiken (moved away now), used to say that the “Apartment Building” looked worse than any of the worst slum neighbourhoods that he had seen in Toronto! The first thing that one sees, looking down my street is that place; once a splendid residence, now unkept and neglected and sad; surrounded by piles of trash blowing around the yard (from there blowing onto the neighbours yards), the sidewalk in front impassible because it’s usually blockaded by piles of uncollected garbage bags. Perhaps are they unaware of the garbage “bag-tag” requirement? Eventually, as the bags of garbage sit there, sometimes for months at a time, it attracts crows, cats, gulls, skunks, and all manner of wildlife rip the bags apart and spread the contents all over the street. Cars entering or leaving, just drive over or through the mess. Who’s responsibility is it to correct these problems?

My neighbour to the south of the “Apartment Building”, and my neighbour to my north, who’s property also borders on the “Apartment Building”, have all, reluctantly, been left with no alternative than to have to built substantial boundary fences in attempt to control “Apartment Building” “overflow activities”, trash and broken bottles, and even parking on our back lawns!

Crime? I’ve heard rumours of a disturbing number of illegal activities going on at the “Apartment Building, and I’ve seen a lot of “shady-looking” characters, frequenting there. A car was stolen from the parking lot there a short while ago, and, just a couple of months ago, there were five O.P.P. cruisers there for an afternoon. Usually, there are only two or three! Twice I have found exterior damage to doors and lower windows in my house, which I fear might indicate attempted burglaries.

The neighbourhood looks like “shanty-town”, there’s public embarrassment, decreased property values (although our property taxes stay the same and only increase), noise, dust, smoke, crime, trash, traffic, vicious dogs, garbage, insecurity, and more noise, all stemming from this one source.

The situation is already well past the critical point! Do you think that we want to double the amount of this nonsense?

I live in this neighbourhood. I live in Chesley. I care deeply about them both. I have seen no evidence that might suggest to me that all parties that have an interest in this endeavour share my sentiments.

The Planning Justification Report indicates that there are some, as yet, unobtained permits that Mr. Becker is required to be approved from the Conservation Authority. Yet he has already begun to remove trees from both the north and the south side of the property, and done, what would appear to be, some “preparational” excavation.

I am in permanent residence immediately on the north side of the “Apartment Building”, since 1985! In all of this time, there have always been “family dwellings” in that building.

I am “uniformed” of any of Mr. Becker’s triumphs or disappointments at other locations. We are concerned with this particular case, this particular location. Nothing else other applies.

Granted, bad things happen to good people! That building has been inhabited and maintained continually since it was built almost one hundred and twenty-five years ago, by the Krug’s in 1880! To

To "the powers that be", those people that are part of the decision making process, yes! We want Chesley to expand and prosper, to create new homes, and new opportunities! But not at any price! We don't want to trade a pound for a penny!

After almost one hundred and twenty-five years, now on Mr. Becker's watch, this property has disparaged, in a breath, from a happy "family dwelling", to a building that the Site Plan terms as "UNINHABITABLE!"

Evidence might indicate that Mr. Becker is either incapable, unprepared, or simply unwilling, or all three, to happen this matter.

In other words; Everything in this instance would indicate that

MR. BECKER
CAN'T TAKE CARE OF WHAT HE HAS!
WHAT INSANITIES MIGHT COMPELL US
TO GRANT HIM MORE?

I strongly encourage you to forego any consideration of approval of this application!

Thank you,

Most sincerely,



BRIAN PHILLIPS,
76 5TH AVE. S. W.,
CHESLEY, ON.
N0G 1L0





The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: November 27, 2023

Subject: SRECDEV.2023.03 Municipal Community Improvement Plan Update

Report from: Jessica Pridham, Economic Development Coordinator

Appendices: Appendix A: Community Improvement Plan Policy

Recommendation

Be It Resolved that Council hereby,

1. Approve and adopt the Community Improvement Plan Policy and that an implementing Bylaw be prepared and brought forward to Council and By-Laws 37-2014 and 38-2014 be rescinded.

Report Summary

Through the Regional Economic Development Pilot, Bruce County has led the review and update of Arran-Elderslie's Community Improvement Plan. The policies have been modernized to address the goals of the Arran-Elderslie Official Plan as well as create the enabling policy needed for businesses to access additional grants when available through Bruce County.

Background

The Community Improvement Plan enables opportunities to encourage the revitalization of existing buildings and redevelopment of properties. When implemented, these policies provide municipalities the ability to financially support businesses, through the grant process, within the defined Community Improvement Plan Area. Through the implementation of this policy, the Municipality can participate in existing, or apply future financial incentives to stimulate improvements and investments within communities if budget and direction are given by council.

Bruce County's "Spruce the Bruce Program" is enabled through municipal policies. Bruce County has added four (4) grants to the program (Agri-Food Innovation Grant, Business Accessibility Adaptability Grant, Product and Experience Development Grant, and Residential Improvement Grant) that extend past the traditional downtown cores (also known as priority areas). The required amendments have occurred to allow access to these grants. In addition to this, the policy has been updated to support future financial incentives as well.

Analysis

Modernizing the Community Improvement Plan Policy was a core project led by the Regional Support Economic Development Pilot which ended in April 2023.

The policy has been updated based on consultation with the Ministry of Municipal Affairs and Housing, Arran-Elderslie Members of Council, Bruce County and Arran-Elderslie staff, and core business owners.

Updates to the document include the following:

- The defined CIP Area has been expanded upon to be more inclusive. A municipality-wide Community Improvement Plan area has been added to the policy.
- The policy provides additional details on Municipal and County incentives.
- The policy includes additional grants and programs.

The draft plan has been circulated to staff and the Ministry of Municipal Affairs and Housing for review as per requirements.

If approved by Council, the 20-day appeal process will begin, followed by implementation.

If implemented, the additional Bruce County grants will be available to eligible and successful applicants when the 2024 Spruce the Bruce grant application process opens (early 2024, depending on County budget approval). Council can determine details regarding Municipally led incentives annually and based on the needs of the community if budget and direction are given.

Link to Strategic/Master Plan

6.2 Supporting Businesses and the Local Economy

6.3 Facilitating Community Growth

6.6 Modernizing Services

Financial Impacts/Source of Funding/Link to Procurement Policy

There are no immediate financial impacts. If the resolution is passed, Council can determine annually and based on the needs of the community whether to support Municipally led incentives and projects. The additional grants led by Bruce County do not require additional funds.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



Community Improvement Plan Policy

Draft as of July 27, 2023 intended to replace by-law #37-2014 and #38-2014.

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1. Introduction

1.1. Background

The Municipality of Arran-Elderslie is home to 6,913 residents (Statistics Canada, 2021) who enjoy the natural landscape and rural life. Arran-Elderslie is one of eight municipalities in Bruce County and contains three main settlement areas, Chesley, Paisley, and Tara. Major industries within Arran-Elderslie include agriculture, retail, tourism, and construction.

Arran-Elderslie's Official Plan states that the goal of the Community Improvement Plan (CIP) is "to provide a positive economic climate to attract industry, encourage private investment, create a wide range of employment opportunities, and enhance a balanced municipal assessment base."

In 2014, the Municipality of Arran-Elderslie approved a CIP (by-laws 37-2014 and 38-2014) that encompassed the downtown cores in the communities of Chesley, Paisley, and Tara/Invermay. This document will replace that previously developed CIP. This CIP enables additional opportunities that encourage the revitalization of existing buildings and redevelopment of properties within the Municipality through a variety of financial incentives.

In 2022, Bruce County expanded their Spruce the Bruce community development incentive program. To gain full access to these grants the Municipality of Arran-Elderslie redeveloped this policy to align with existing Municipal goals and County priorities.

1.2. Purpose

The purpose of the CIP is to adopt a program of financial incentives that encourage the redevelopment and improvement of private lands throughout the Municipality of Arran-Elderslie. These redevelopments and improvements aim to enhance the character of the Municipality and its traditional commercial areas.

The purpose of financial incentives is to assist businesses and property owners in the redevelopment and improvement of their properties. In turn, projects supported under the CIP will contribute towards Municipal goals defined in this policy and others.

The CIP applies to both settlement and rural areas of the Municipality. Specific financial incentives are developed to target the different needs of each of these areas. This CIP allows businesses and property owners in Arran-Elderslie to participate in Bruce County's Spruce the Bruce Program.

The Municipality can provide financial incentives within the defined Community Improvement Project Areas (CIPAs). It enables both the Municipality and Bruce County to participate in or implement future financial incentives to attract industry, encourage investment, create employment opportunities, and enhance a balanced municipal assessment base.

1.3. Methodology

Defining the goals of the community created the strong foundation for this CIP policy. The policy was created following a review of existing guidelines, planning documents, current incentive programs, and an in-depth community consultation process. This consultation process involved business owners, members of the public, Council members, and Arran-Elderslie staff. The consultation process identified and defined key areas to ensure the policy supports future growth across the entire Municipality.

1.3.1. Guiding Documents

Local plans, reports, and studies were reviewed when building the foundation of this modernized CIP. Key guiding documents are summarized below.

1.3.1.1. The Municipality of Arran-Elderslie Corporate Strategic Plan (2022)

The Municipality of Arran-Elderslie's mission is based on offering valued services, community assets, and an exceptional place for residents, businesses, and visitors. The main priorities are based on the following:

- a. Protecting infrastructure, recreation, and natural assets.
- b. Supporting businesses and the local economy.
- c. Facilitating community growth.
- d. Leading financial management.
- e. Engaging people and partnerships.
- f. Modernizing services.

1.3.1.2. The Municipality of Arran-Elderslie Economic Development Strategic Plan (2020)

The objective of the Municipality of Arran-Elderslie's Economic Development Strategic Plan is to attract, retain, and expand the municipal population, businesses, and services. The focus is on building local economic development capacity, collaboration, and supporting the needs of the Municipality. The goals include, building capacity, growing the population, attracting, and expanding businesses, effectively using resources, and creating vibrant downtowns.

1.3.1.3. Bruce County's Spruce the Bruce Program (2022)

Bruce County's Spruce the Bruce program offers financial incentives to eligible applications within a community's CIP. These grants are enabled through municipal policies and offer improvements to designated downtown areas. The grants make designated downtown areas more attractive, distinctive, and pedestrian friendly. In 2022, the program was enhanced to target additional industries and regional needs. Grant offerings extend past the downtown

cores but are still within a designated CIPAs. The additional grants support the revitalization of agriculture and tourism sectors and support redevelopment relating to business accessibility and nurturing mixed-use development.

2. Legislation

2.1. Municipal Act (2001)

Municipal activities are governed by The Municipal Act (2001), which is the principal statute that governs the administration of municipalities and sets out municipal powers. While the act provides opportunity to provide tax reductions related to heritage, municipal, or education purposed properties, it generally prohibits municipalities from providing incentives or bonuses to commercial enterprises. However, exceptions are provided where a municipality participates in a Community Improvement Plan (CIP), as part of Section 28 of the Planning Act, R.S.O. 1990.

2.2. Ontario Planning Act (1990)

Section 28 of Ontario's Planning Act allows municipalities to prepare CIPs to establish a framework for supporting and implementing programs to encourage development and redevelopment, in accordance with official plan policies. Whether the reasons are physical, social, economic, or environmental, a community improvement approach is a flexible, comprehensive, co-ordinated, and strategic framework for dealing with lands and buildings. For the purposes of carrying out a CIP, a municipality may engage in the following activities within the Community Improvement Project Area (CIPA):

- a. Acquire, hold, clear, grade or otherwise prepare land for community improvement (Section 28(3)).
- b. Construct, repair, rehabilitate or improve buildings on land acquired or held by it in the CIP project area in conformity with the CIP (Section 28(6)).
- c. Sell, lease, or otherwise dispose of any land and buildings acquired or held by it in the CIPA in conformity with the CIP (Section 28(6)).
- d. Make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the CIPA, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole, or any part of the cost of rehabilitating such lands and buildings in conformity with the CIP (Section 28(7)).
- e. Eligible costs can be related to environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of lands and buildings for rehabilitation purposes, or for the provisions of energy efficient uses, buildings structures, works, improvements, or facilities (Section 28(7.1)).

- f. The council of an upper-tier municipality may make grants or loans to the council of a lower-tier municipality and the council of a lower-tier municipality may make grants or loans to the council of the upper-tier municipality, for the purpose of carrying out a CIP that has come into effect, on such terms as to security and otherwise as the council considers appropriate, but only if the official plan of the municipality making the grant or loan contains provisions relating to the making of such grants or loans (Section 28(7.2)).

2.3. Provincial Policy Statement (2020)

CIPs help to achieve the Provincial Policy Statement (PPS) objectives of healthy communities, a clean and safe environment, and a strong economy. Community improvement is supported through PPS policies for:

- a. Building strong healthy communities.
- b. Promoting efficient development and a mix of land uses.
- c. Ensuring that necessary infrastructure and public service facilities are available.
- d. Improving accessibility.
- e. Conserving heritage resources.
- f. Supporting green design.
- g. Encouraging residential intensification.

2.4. Official Plan for the Urban Areas of Chesley, Paisley, Tara/Invermay (2004)

Section 4.5 of The Municipality's Urban Area Official Plan allows for the preparation and implementation of community improvement and other mechanisms governed by Section 28 of the Planning Act (1990). The official plan allows for any area with the municipality to be subject to a CIPA. Criteria for selecting CIPAs is divided into two categories Residential and Commercial/Industrial Area and has set criteria to develop in each of those proposed areas. The CIP establishes programs to implement the goals and objectives of official plan community improvement policies.

2.5. County of Bruce Official Plan (2010)

The Bruce County Official Plan provides guidance on local CIPAs and programs. It encourages local municipalities to adopt CIPs in accordance with the County and local official plans. Furthermore, Bruce County's Official Plan has identified all areas of the community as having the potential to be identified as a CIPA by respective municipalities or by the County.

3. Goals and Objectives

Section 4.3.1 of The Official Plan for the Urban Areas of Chesley, Paisley, Tara/Invermay outlines various goals and objectives for Community Improvement Project Areas (CIPAs).

This Community Improvement Plan (CIP) has the following goals:

- a. To assist the community in improving the overall appearance of residential, commercial, and industrial structures.
- b. To urge and assist owners of commercial, industrial, and residential properties to rehabilitate premises where necessary to eliminate deterioration and improve community pride in ownership or occupancy.
- c. To promote the development, redevelopment, or conversion of underutilized properties.
- d. To strengthen the economic viability of businesses within the CIPAs .
- e. To encourage building retrofits which meet or exceed government legislation including but not limited to the Ontario Building Code, Fire Code, Property Standards, and the Accessibility for Ontarians with Disabilities Act.
- f. To encourage a sustainable and innovative business community.
- g. To promote interest in Bruce County's Spruce the Bruce program.

Financial incentives outlined in this plan may be offered to tenants or property owners to assist in meeting these goals. Incentives available may change from year to year.

4. Project Areas

Section 28(1) of the Planning Act (1990) allows a Municipality to define a Community Improvement Project Area (CIPA). The Planning Act defines a CIPA as “a municipality or an area within a municipality, the community improvement of which in the opinion of the Council is desirable because of age, dilapidation, overcrowding, faulty arrangement, unsuitability of buildings or for any other environmental, social or community economic development reason.”

The Municipality of Arran-Elderslie's Official Plan provides a list of criteria for selecting CIPAs. Previous project areas covered the downtown cores of Chesley, Paisley, and Tara/Invermay. This Community Improvement Plan (CIP) now includes an expansion of these previous downtown CIPAs to encompass the entire Municipal boundaries of Arran-Elderslie. Chesley, Paisley, Tara, and Allenford are defined priority project areas and will have specific incentives focussed on downtown development, as outlined in this policy.

The Municipality shall designate the expanded CIP project area by by-law. The programs authorized in this CIP may be carried out within the CIPA as identified in Schedule A:

Community Improvement Project Area (CIPA) Maps

5. Program Incentives

5.1. General Eligibility Criteria

To assist private landowners in enhancing their properties or buildings, the following financial incentives are offered to eligible applicants as indicated below, unless identified under Incentive.3., which outlines incentives and eligibility of Bruce County's Spruce the Bruce Program.

5.1.1. Eligible Applicants

- a. Applicants must be the registered owner of the property, assessed owner, or an authorized agent. If a tenant wishes to apply, a letter from the building owner approving the work to be done is required.

The property in the application must be in a Community Improvement Project Area (CIPA) (

- b. Project Areas) or identified for specific incentives (Incentive).
- c. General maintenance is not eligible for project incentives. The goal of the program is to encourage new projects that aim to revitalize existing buildings and redevelop properties.
- d. Applicants must comply with all provincial and local laws and regulations pertaining to licensing, permits, building code, and zoning requirements. The applicant is responsible for obtaining all building and other required permits and must be in conformance with all applicable health and safety standards.

5.1.2. Applications

- a. Complete applications for the specific incentive must be submitted directly to the Municipality, with the exception of County-led incentives offered through Spruce the Bruce, which must be submitted directly to Bruce County.
- b. Applications need to be submitted prior to any work commencing and cannot begin until an application is approved, and the agreement is signed.
- c. The Municipality has the right to request additional submissions of drawings and/or plans to be included with the application and schedule a pre-application meeting to review the intended improvements and modifications.

5.1.3. Agreements

- a. Any application must be consistent with the official plan, Community Improvement Plan (CIP), and any other guidelines that may be implemented for the CIPAs. Priority will be

given to those applications which most closely meet the program guidelines that will be developed with the framework as outlined in this plan.

- b. The applicant shall enter into an agreement with the Municipality stipulating at a minimum:
 - Terms of the financial agreement.
 - Total amount of approved funding.
 - Timetable for provision of agreement and completion of the project.
 - An undertaking by the owner to satisfy all Municipal and other relevant laws and requirements for the project.

5.1.4. Previous Projects

- a. Financial incentives cannot be retroactive. Any work commenced prior to the project receiving approval from the Municipality will be ineligible.
- b. Properties are not eligible for the same incentive within five years, unless there is a new owner or tenant, or if the project scope is different.

5.1.5. Funding Payouts

- a. Municipal contributions will be issued after the following:
 - Project is complete and paperwork has been submitted.
 - Inspected by Municipal staff (or the appropriate approval authority).
 - Necessary permits and licences have been issued.
 - Original paid receipts for materials or third parties for the work submitted.
- b. Funding will be payable within the timeframe established for the applicable program or the date of agreement, whichever comes first.
- c. The applicant cannot be awarded more than 100% of the final invoice, or whatever percentage is indicated for the specific incentive.
- d. Eligible project costs must be actual cash outlay to third parties acting at arm's length and which can be documented through original invoices and proofs of payment. Applicants will provide a minimum cash contribution to the project as outlined, under Incentive, depending on the type of incentive that is implemented.

5.1.6. Funding Thresholds

- a. The amount of available funding to be made for these financial incentives under this CIP

is subject to Council approval and adoption of the budget.

- b. The total of any of the financial incentives shall not exceed 100% of the cost of improvements made to properties or lands. This includes a combination of both County and local Municipal incentives.
- c. Where the project is expected to result in a substantial increase in the property's value, Tax Increment Equivalent Grant (TIEG) can be considered in addition to other incentives.
- d. The total combination of funds available to one property must not surpass \$20,000 in one calendar year. This does not include any monies received from the County.
- e. The minimum value of a grant issued under any program shall be \$1,000 and the minimum value of a loan shall be \$20,000.

5.1.7. Expiration of Funding

- a. Unless otherwise stated in the agreement, a maximum of one year is allowed for completion of a project after approval. Requests for extensions can be made to the Municipality.
- b. No changes to work specified in the agreement are to be made for five years without Municipal approval.

5.1.8. Tax Arrears and Other Charges

- a. Applicants must not be in default of any property taxes, local improvement charges, or any other Municipal accounts receivable on the subject property at the time of approval or upon receiving final funding.
- b. Any outstanding orders (building, fire, zoning, etc.) must be satisfied prior to funding approval and upon receiving final funding. Exceptions apply with approval of the entity responsible for the outstanding order.

5.1.9. Transfers of Projects

- a. If there is change in ownership of a property, projects can be transferred, if the new owner is completing the same project on the same property. The existing agreement holder shall advise the Municipality of the change to update the agreement. This agreement will need to be signed, with the same conditions, with the new agreement holder.
- b. Approved incentives allocated to a specific property are not transferable to any other property.

5.2. Forms of Incentives

Each year, Council or its designated authority will determine which incentive programs are in effect (Incentive), in what form the incentive will be provided, and the funding allocation from the Municipal budget.

Financial incentives can be provided to properties in the CIPA as indicated below or a combination of a grant and a loan.

5.2.1. Grants

Grants are typically used as a matching program for related costs or fees to an eligible project. Awarded grants cover a portion of the capital cost of the improvement to an overall maximum amount. Costs may include necessary professional design fees, material, and labour. Each grant category (Incentive) will provide details of available funding.

5.2.2. Loans

Where a proposed project satisfies the relevant Municipal guidelines, a loan can cover a portion of the eligible improvement costs to a maximum amount. Loans are structured by the Municipality based on market conditions and amortized over a set number of years. The Municipality has the right to set the interest rates and the agreement will stipulate the repayment schedule. Loans are only available to property owners and are registered as a lien on the property.

5.3. Incentive Programs

5.3.1. Development and Predevelopment Incentives

Development and predevelopment incentives are led and funded by the Municipality and have an overall goal of attracting new growth and expansion to the designated CIPA. Program applications, approvals, agreements, and distribution of funding are all administered by the Municipality. View

Schedule B: Summary of the Development and Predevelopment Incentives for a summary chart of all incentives. Where applicable, the following financial incentives can be provided in the following ways:

5.3.1.1. Tax Increment Equivalent Grant Program

Purpose:

The Tax Increment Equivalent Grant (TIEG) Program is intended to encourage the development and redevelopment of eligible properties by providing tax assistance equal to all or a portion of the property tax increase resulting from new property improvements.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property must be in one of the CIPAs (Schedules A 1-5).
- Proposed projects that have resulted in at least 25% an increase in the assessed property value or be valued at more than \$1,000,000.
- Applications must be filed prior to the start of any activity that would constitute development triggering a re-valuation by MPAC (Municipal Property Assessment Corporation).

Financial Incentive:

- An incentive equal of up to 100% of the Municipal and/or County tax portion for up to ten years.
- This incentive may be offered on a declining scale, for example: Year one of the program, the grant to the property owner is equal to 100% of the tax increment. Thereafter, the grant decreases by 10% per year (e.g., year two = 90%, year three = 80%, and so on up to year ten).
- Bruce County may participate in this program, related to the County portion of a tax bill, subject to County Council approval.

Examples of Eligible Projects:

- Redevelopment of a brownfield property.
- Adaptive reuse of a property to suit new uses.
- Major additions to a property, involving a significant increase of existing gross floor area.
- Infrastructure work including the improvement or reconstruction of existing on-site public infrastructure as may be required to service a proposed development.

- Façade, signage, and streetscaping improvements required as part of a proposed development.
- Professional services by an engineer, architect, or professional planner.
- Any combination of the above.

5.3.1.2. Municipal Fee Incentive Program

Purpose:

The Municipal fee incentive program provides a rebate for fees associated with redevelopment, infill, and new development. Any relevant fee associated with redevelopment, infill, and new development included in Arran-Elderslie's or Bruce County's Fee and Charges By-Law (as amended) is an eligible expense for this program.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property or building must be in a priority CIPA (Schedules A 2 thru 5).
- This will be a one-time contribution to the applicant to the cost indicated in the current fee structure/by-law.
- Bruce County may participate in this program as subject to Bruce County Council approval.

Financial Incentive:

- An incentive equal to 50% of applicable Municipal fees.
- Can be paid in two installments, 25% upon completion of any permit or application and the remaining 25% after final inspection or completion of the project.

Examples of Eligible Projects:

- Site plan applications.
- Building or demolition permits.
- Official plan amendments (including zoning by-law amendments, minor variances, or severances of land).
- Other Municipal fees in the current fee structure/ by-law such as tipping fees.

5.3.1.3. Predevelopment Study and Design Program

Purpose:

The predevelopment study and design program are to offset the costs associated with

preparing the necessary plans and drawings that outline the extent of the improvements being applied for.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property must be in one of the CIPAs (Schedules A 1-5).
- Projects must be in line with streetscape, façade, or other design guidelines set by the Municipality.

Financial Incentive:

- Municipal matching incentive up to 50% of eligible costs.
- Can be paid in two installments, 25% upon completion of the study or design and the remaining 25% after final inspection or completion of the project.

Examples of Eligible Projects:

- Preparation of architectural or engineering plans and site plans for building improvements.
- Environmental site assessments.
- Business development related studies and plans such as, but not limited to, feasibility, traffic impact, or market analysis studies.
- Any other studies or designs that meet the goals of the program, as approved by the Municipality.

5.3.1.4. Surplus Land Program

Purpose:

The surplus land program is in place to redevelop lands or buildings that are determined surplus to the needs of the local Municipality or the County at a reduced or minimal cost for sales, lease, rent, or redevelopment through a request for proposal (RFP) process. The local Municipality and County may work together to identify lands that are surplus and to determine the best use for the surplus lands.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property must be in one of the CIPAs (Schedules A 1-5).
- Must follow relevant bylaws related to sale of land.
- Additional eligibility criteria will distinguish the best use based on needs and will be

identified in the RFP released by either the Municipality or the County.

Financial Incentive:

- Land to be awarded at a reduced cost or possibly at no cost.

Examples of Eligible Projects:

- The criteria, examples of projects, and other needs from the local Municipality or the County will be included in the RFP.

5.3.2. Building and Property Improvement Incentives

Building and property improvement incentives encourage improvements to existing privately owned buildings and properties within the CIPAs. Program applications, approvals, agreements, and distribution of funding are all administered by the Municipality. View Schedule C: Summary of the Building and Property Improvement Incentives Schedule C: Summary of the Building and Property Improvement Incentives

Schedule C: Summary of the Building and Property Improvement Incentives for a summary chart of all incentives.

5.3.2.1. Façade Improvement Program

Purpose:

The façade improvement program encourages the rehabilitation, repair, and/or exterior improvements to buildings and street-facing façades by offsetting the project costs for existing privately owned buildings.

Eligibility Criteria:

- All general eligibility criteria apply.
- The building must be in a priority CIPA (Schedules A 2-5).
- Property must be privately owned and must have a component of non-residential use.

Financial Incentive:

- Incentive of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Restoration or redesign to the any street-facing or visible façades of the commercial building.
- Cleaning, exterior painting, masonry, sandblasting, and/or cladding of buildings.
- Restoration, replacement or installation of architectural details or exterior building accessories (e.g., awnings, shutters, trim, doors, windows, lighting, etc.)
- Replacement of windows and doors with energy-efficient and/or accessible alternatives.
- Redesign of storefront or entrance modifications, including accessibility improvements.
- Professional services, fees, and related costs.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.2.2. Storefront Sign Improvement Program

Purpose:

This storefront sign improvement program covers a portion of the project costs for public facing sign improvements or additions on existing buildings in the priority CIPAs.

Eligibility Criteria:

- All general eligibility criteria apply.

- The building must be in a priority CIPA (Schedules A 2-5).
- Property must be privately owned and must have a component of non-residential use.
- Back lit illumination signs are not eligible for funding.
- Signs for entities not located at the subject property are not eligible.
- Must comply with requirements set in either Municipal or County sign by-laws.

Financial Incentive:

- Incentive of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Restoration or redesign of signage that is visible from the public realm/right-of-way.
- Perpendicular signage upgrades/replacement.
- Façade signage upgrades/replacement.
- Cleaning, painting, sandblasting and/or refinishing façade signage.
- Facade illumination for signage.
- Brick and masonry repair to accept signage bracket/fastenings.
- Professional services, fees, and related costs.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.2.3. Building Restoration and Enhancement Program

Purpose:

The program covers a portion of costs to upgrade or renovate buildings in compliance with the Ontario Building Code standards, Ontario Fire Code, Accessibility for Ontarians with Disabilities Act, or Leadership in Energy and Environmental Design certifications.

Eligibility Criteria:

- All general eligibility criteria apply.
- The building must be in a priority CIPA (Schedules A 2-5).
- Property must be privately owned and must have a component of non-residential use.
- Any improvements must meet or exceed the requirements of the Accessibility for Ontarians with Disabilities Act (AODA), Ontario's Building Code, or Leadership in Energy and Environmental Design (LEED) certification standards.

Financial Incentive:

- Incentive of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Upgrade existing buildings with Ontario Building Code standards.
- Rehabilitate existing apartments or build new apartments that enhance housing options.
- Improvements to barrier-free accessibility such as ramps, power-door operators, elevator access, lifts, lever door handles, tactile walking strip indicators, and other related devices.
- Construction of new buildings and/or infrastructure that meet LEED certification standards.
- Retrofit of existing buildings for energy efficiency such as replacement of doors, windows, insulation, appliances, heating, lighting fixtures, etc.
- Install alternative energy generating sources, such as solar or wind devices or install a green roof.
- Professional services, fees, and related costs.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.2.4. Start-up Space Leasehold Improvement Program**Purpose:**

To assist new businesses and companies to set up shop in the downtown cores by providing funding to property owners and tenants for the financing of non-temporary interior leasehold or accessibility improvements for commercial spaces or live/workspaces to increase the marketability of property and rental units.

Eligibility Criteria:

- All general eligibility criteria apply.
- The building must be in a priority CIPA (Schedules A 2-5).
- Property must be privately owned and must have a component of non-residential use.
- Proof of a minimum one-year commercial space lease.

Financial Incentive:

- Incentive of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Change, repair, re-install of flooring, ceiling, walls, lighting, fixed cabinets, and other structurally permanent elements.
- Painting, repainting, or re-facing of interior platforms, walls, and any surfaces.
- Installation, replacement, repair, or restoration of masonry, brickwork or wood, windows, or other architectural features.
- Installation, repair or reinstallation of plumbing, heating, ventilation and air conditioning (HVAC), electrical, fixtures, cable, telephone, fibre, and other service-specific installations.
- Entranceway modifications that improve the appearance and/or access to the commercial unit(s).
- Demolition or removal of fixtures, structural, and non-conforming or hazardous materials.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.2.5. Agricultural Diversification Program**Purpose:**

To encourage on-farm diversified and agriculture-related uses through value-added experiences and exterior improvements on farms by reducing the costs.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property must be in one of the CIPAs (Schedules A 1-5).
- Project must be located on property with where agricultural uses are permitted.

Financial Incentive:

- Incentives of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Exterior signages, façade, or infrastructure improvements, specific to on-farm diversified uses.
- Sales of produce such as produce stands.
- Property Improvements to support Agri-tourism experiences or value-added activities

such as barn tours, petting zoos, pick-your-own, on-farm dining, workshops, etc.

- Professional services, fees, and related costs.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.2.6. Streetscape Beautification, Signage, and Landscaping Improvements

Purpose:

For improvements related to the streetscape including but not limited to the replacing/adding of light standards, street furniture, sidewalk and lane treatments, parking, and signage.

Eligibility Criteria:

- All general eligibility criteria apply.
- The property must be in a priority CIPA (Schedules A 2-5).
- The program is available for privately owned infrastructure on public lands.
- Projects must be in line with streetscape, façade, or other design guidelines set by the Municipality.

Financial Incentive:

- Incentives of up to 50% of eligible costs upon completion of approved project.

Examples of Eligible Projects:

- Replacing/adding light standards.
- Street furniture including but not limited to benches, banners, planters, garbage/recycling receptacles.
- Installation or improvement of sidewalks or walkways, lane, or parking lots.
- Improved community signage.
- Professional services, fees, and related costs.
- Other improvements that meet the goals of the program, as approved by the Municipality.

5.3.3. Bruce County-led Incentives

In addition to Municipal programs, Bruce County's Spruce the Bruce (STB) program offers a variety of grants to eligible Arran-Elderslie's commercial property owners and tenants, Municipalities, and specific community groups. These grants are administered and funded directly by Bruce County and based on a separate budget set by County Council each year. The

general eligibility noted in the above sections does not apply to the STB grants, as each grant has its own eligibility requirements. [View](#)

Schedule D: Summary of Bruce County's Spruce the Bruce Incentives for a summary chart of all incentives.

General Eligibility Criteria for Spruce the Bruce Grants:

- a. The applicant must be the tenant or the property owner. A letter of support from the property owner is required if the applicant is the tenant.
- b. The project should attempt to include elements from the applicable community toolkit, façade guidelines, or community brand guidelines, dependent on the grant category.
- c. The project must comply with Municipal and County by-laws and have received appropriate permits and permissions.
- d. Project work must not have started (including purchasing any materials) until the application has been approved.
- e. Properties previously awarded grants are not eligible for additional funding under the same grant category unless:
 - The grant was provided more than five years ago; or
 - Either the tenant and/or property owner changed since the last grant was provided; or
 - The application is clearly for different physical elements of the building/property as determined by County staff.

5.3.3.1. Façade Building Improvement Grant

Purpose:

Updated, aesthetically pleasing, and well-maintained building facades create vibrancy in our downtown cores and encourage the public to stop, shop, and dine.

The Façade Building Improvement Grant provides funding for business and property owners to update and improve the exterior façade of their downtown commercial building.

Eligibility Criteria:

- All Spruce the Bruce specific eligibility criteria in section 5.3.3 apply.
- The building must be commercial or mixed-use (commercial-residential) and be located within the priority CIPA (Schedules A 2-5).
- A minimum of three major exterior projects from the eligible project list must occur. These can be a combination of grants funded under this grant category and the following categories: fascia signage, perpendicular signage, awning, and patio installation.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a façade building improvement project.

Examples of Eligible Projects:

- Architectural feature improvements, or additions (e.g., beams, decorative molding)
- Brick or stone (or other masonry) installation, repointing, or restoration
- Exterior lighting / gooseneck lighting
- Painting storefront
- Permanent outdoor planters (e.g., windowsill)
- Siding installation
- Take-out window installation
- Windows and doors upgrades
- Other projects approved by Bruce County that create physical improvements or upgrades to the commercial property's façade

Examples of Ineligible Projects:

- New building construction
- Roof repairs
- Greenery (e.g., plants, flowers, shrubs, etc.)
- Projects done to the rear / backside of building
- General maintenance repairs

5.3.3.2. Fascia Signage Grant**Purpose:**

An updated and aesthetically pleasing fascia sign helps to showcase the business' brand and encourages customers to enter the shop.

The Fascia Signage Grant provides funding for business and property owners to install a new and updated façade (flat/fascia sign) on the exterior of the downtown commercial building.

Eligibility Criteria:

- All Spruce the Bruce specific eligibility criteria in section 5.3.3 apply.
- The building must be commercial or mixed-use (commercial-residential) and be located

within the priority CIPA (Schedules A 2-5).

- Fascia signs must be attached to the front of a commercial building.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a fascia signage project.

Examples of Eligible Projects:

- Fascia / façade / flat storefront sign
- Other projects approved by Bruce County that create physical improvements or upgrades to the commercial property's fascia signage

Examples of Ineligible Projects:

- Backlit, neon, coroplast, vinyl banners, or freestanding signage

5.3.3.3. Perpendicular Signage Grant

Purpose:

Perpendicular signs increase awareness and visibility of a business and its offerings. The sign is attached to the front of the building and mounted so the face of the sign is perpendicular to the normal flow of the street and foot traffic, which creates pedestrian-friendly downtowns.

The Perpendicular Signage Grant provides funding for business and property owners to install a new perpendicular (blade / projecting) sign on the exterior of the downtown commercial building.

Eligibility Criteria:

- All Spruce the Bruce specific eligibility criteria in section 5.3.3 apply.
- The building must be commercial or mixed-use (commercial-residential) and be located within the priority CIPA (Schedules A 2-5).
- The perpendicular sign must be attached to the front of the building and mounted so the face of the sign is perpendicular to the normal flow of street and foot traffic.

Program Funding:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a perpendicular signage project.

Examples of Eligible Projects:

- Perpendicular / blade / projecting sign

- Other projects approved by Bruce County that create physical improvements or upgrades to the commercial property's perpendicular signage

Examples of Ineligible Projects:

- Backlit, neon, coroplast, vinyl banners, or freestanding signage

5.3.3.4. Awning Grant

Purpose:

Awnings not only provide shelter from environmental elements but can also add an extra visual appeal to the building and improve aesthetics.

The Awning Grant provides funding for business and property owners to install an awning on the exterior of the downtown commercial building.

Eligibility Criteria:

- All Spruce the Bruce specific eligibility criteria in section 5.3.3 apply.
- The building must be commercial or mixed-use (commercial-residential) and be located within a priority CIPA (Schedules A 2-5).

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of an awning project.

Examples of Eligible Projects:

- Awning above windows, doors, and/or takeout windows
- Other projects approved by Bruce County that create physical improvements or upgrades to the commercial property's awning

5.3.3.5. Patio Installation Grant

Purpose:

An outdoor patio allows restaurants, bars, and cafes the opportunity to increase capacity and sales, but also add to the vibrancy of the downtown, encouraging more visitors and spending.

The Patio Installation Grant provides funding for business and property owners to install or expand an outdoor patio for their guests and visitors to enjoy food and beverage on. The patio may be a sidewalk patio, rooftop patio, or back patio.

Eligibility Criteria:

- All Spruce the Bruce specific eligibility criteria in section 5.3.3 apply.

- The building must be commercial or mixed-use and be located within the priority CIPA (Schedules A 2-5).
- If the patio extends onto Municipal property, the applicant must submit an application and be approved for a patio permit with their local Municipality.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a patio installation project.

Examples of Eligible Projects:

- Decking
- Fencing or railings
- Flooring / patio stones / brick
- Pergola for sun shelter
- Permanent planter boxes (e.g., attached to fencing)
- Other projects approved by Bruce County that create physical improvements or upgrades to the commercial property's patio

Examples of Ineligible Projects:

- Patio furniture (e.g., tables, chairs, benches, etc.)
- Portable accessories (e.g., heaters, fire pits, speakers, etc.)
- Greenery (e.g., plants, flowers, shrubs, etc.)

5.3.3.6. Community Marketing Grant

Purpose:

By collaborating on marketing projects, businesses, Municipalities, not-for-profits, and charities with a focus or mandate to service visitors can ensure a cohesive approach and expand their reach to new audiences and visitors. Helping to drive sales to local businesses and encourage involvement and attendance at community events helps to drive a vibrancy in the community.

The Community Marketing Grant provides funding for businesses or Municipalities, not-for-profits or charities with a focus or mandate to service visitors to collaboratively develop a package itinerary or marketing campaign that stimulates the local downtown economy.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points c. to e. apply.

- The applicants may be a combination of businesses, or a combination of Municipalities, not-for-profits or charities with a focus or mandate to service visitors.
- For businesses: a minimum of three businesses, with at least one being located within the priority CIPA (Schedules A 2-5) collaborate and develop a package itinerary or campaign.
- For Municipal and community partners: Municipalities and community partners (not-for-profits or charities) collaborate and develop a marketing campaign to promote the business community and sectors.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a community marketing project.

Examples of Eligible Projects:

- Completed package itinerary or marketing campaign
- Design and production of marketing collateral
- Paid promotion through marketing channels (e.g., detail, print, radio, etc.)
- Other projects approved by Bruce County that create visitor attraction to the downtown cores of eligible communities

Examples of Ineligible Projects:

- Projects that include collaborative partners located outside of Bruce County
- Projects that duplicate a role already fulfilled within the community or Bruce County
- Projects that generate advertising / promotional revenue for the applicants

5.3.3.7. Agri-Food Innovation Grant

Purpose:

Agriculture is one of Bruce County's key sectors. By supporting the implementation of innovative and value-added processes, agriculture operators can improve efficiencies, expand their markets, and increase profits.

The Agri-Food Innovation Grant provides funding for agricultural operators to improve or implement new value-added and innovative technologies, software, and hardware.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points c. to e. apply.

- The agriculture property must be located within a CIPA (Schedules A 1-5).
- The project must comply with all necessary Municipal, provincial, federal, and local food, and safety regulations, and have received appropriate permits and permissions.
- This grant cannot be combined with any other Spruce the Bruce grants.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of an agri-food innovation project.

Examples of Eligible Projects:

- Infrastructure related to the following:
- Agri-tourism experiences (e.g., adding a corn maze)
- Bioproduct farming (as defined by Ontario Ministry of Agriculture, Food & Rural Affairs (OMAFRA))
- Direct consumer sales (e.g., pick-your-own, roadside stands)
- Organic farming (e.g., free-range chickens)
- Small-scale food and beverage processing (e.g., making jam on-site from grown raspberries)
- Specialty crops farming (as defined by OMAFRA)
- Other projects approved by Bruce County that include value-added or innovative purchases or implementation to the agriculture operation

Ineligible Projects:

- Temporary, 'removeable', or consumable project materials or elements
- New building construction
- General maintenance repairs

5.3.3.8. Business Accessibility Adaptability Grant

Purpose:

Communities become more inclusive, safe, and welcoming when the accessibility of commercial buildings is improved, and barriers are removed. The goal is to create inclusive and AODA-friendly environments for all.

The Business Accessibility Adaptability Grant provides funding for business and property owners to upgrade or renovate the exterior or interior of their commercial building to remove

or reduce barriers for people with disabilities.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points c. to e. apply.
- The building must be commercial or mixed-use and be located within a CIPA (Schedules A 1-5).
- The renovations and upgrades must be compliant with the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a business accessibility and adaptability project.

Examples of Eligible Projects:

- Automatic doors (exterior or interior)
- Accessible dressing rooms
- Accessible washrooms
- Wheelchair ramps
- Flat entrance (in place of stairs)
- Other projects approved by Bruce County that create permanent renovations or upgrades to improve the accessibility of the exterior or interior of the commercial building

Examples of Ineligible Projects:

- Temporary or 'removeable' project materials or elements

5.3.3.9. Product and Experience Development / Enhancement Grant

Purpose:

Tourism is what drives visitors to explore Bruce County. By upgrading or creating new experiences and products for visitors, their length of stay and monies spent can increase, assisting the overall economy.

The Product and Experience Development / Enhancement Grant provides funding for tourism business and property owners of tourism establishments to improve the visitor experience by making upgrades and enhancements to their products, services, and physical location.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points c. to e. apply.
- The applicant must be the tenant or the property owner of a business whose products or services are demand generators directly related to tourism (accommodations, recreation and entertainment, food and beverage, travel services, and transportation). A letter of support from the property owner is required if the applicant is the tenant.
- The building or property must be located within a CIPA (Schedules A 1-5).
- This grant cannot be combined with any other Spruce the Bruce grants.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes), to support the completion of a product and experience development / enhancement project.

Examples of Eligible Projects:

- Infrastructure related to physical improvements or additions to a building or structure (e.g., exterior façade, patios, cabins, docks, playgrounds, etc.)
- Infrastructure related to the development of new tourism products or services
- Other projects approved by Bruce County that develop or enhance existing or new products or experiences of the tourism property or business

Ineligible Projects:

- Temporary, 'removeable', or consumable project materials or elements
- New building construction
- General maintenance repairs

5.3.3.10. Residential Improvement Grant**Purpose:**

Adding to the number of residential units available for rent will help increase the supply of housing options accessible for local residents. Focusing on downtowns and mixed-use zones will help rental tenants gain access to employment opportunities and using personal and professional services in the downtown without requiring access to a vehicle.

The Residential Improvement Grant provides funding for property owners to upgrade or renovate their mixed-use (commercial-residential) building to add new residential units or increase occupancy in existing units for long-term rental use.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points c. to e. apply.
- The applicant must be the property owner.
- The building must be mixed-use (commercial-residential), located within a downtown core or mixed-use zone of a priority CIPA (Schedules A 2-5).

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a residential improvement project.

Examples of Eligible Projects:

- Supplies and labour related to the development of a new unit or expansion of existing units
- Supplies and labour related to necessary building code or fire code requirements
- Other projects approved by Bruce County that create permanent renovations or upgrades that add a new residential unit or increase the capacity of an existing residential unit of the mixed-use property

Ineligible Projects:

- Removable or temporary items (e.g., furniture, decorative items)
- Projects that do not result in a new residential unit or increase the occupancy of an existing residential unit
- New building construction

5.3.3.11. Streetscape Beautification Grant**Purpose:**

Streetscape Beautification projects help make a community's downtown more attractive, distinctive to their unique brand, and pedestrian-friendly, helping to drive community vibrancy and development. Uniquely branded physical elements help to highlight the character of a downtown.

The Streetscape Beautification Grant provides funding for Municipalities or their entities, business improvement areas, or registered chambers of commerce to install or improve streetscape improvements in the downtown core that improve the vibrancy of the downtown.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points b. to e. apply.

- The applicant must be a Municipality or their entities, a business improvement area, or a registered chamber of commerce.
- The project elements must be installed in and around the downtown core.
- The applicant must submit a letter of support from the local Municipality or local Council.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a streetscape beautification project.

Examples of Eligible Projects:

- Banners
- Benches
- Bike racks
- Flower containers
- Garbage and recycling cans
- Green space or public plaza enhancements
- Public art
- Seasonal decorations
- Other projects approved by Bruce County that create upgrades, additions, or improvements, or enhanced experiences to the streetscape within the community's downtown core

5.3.3.12. Community Signage Grant

Purpose:

Community Signage helps to improve visitors' experiences, while showcasing the community's unique brand.

The Community Signage Grant provides funding for Municipalities, not-for-profits, or charities with a focus or mandate to service visitors, to install signage that improves the visitor experience.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points b. to e. apply.
- The applicant must be a Municipality, not-for-profit, or charity with a focus or mandate

to service visitors.

- Signage must be within Bruce County boundaries.
- The applicant must submit a letter of support from the local Municipality or local Council.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a community signage project.

Examples of Eligible Projects:

- Gateway signs
- Interpretive or historical plaques
- Kiosk signs
- Route / trail markers (e.g., cycling, hiking, paddling areas, marinas)
- Other projects approved by Bruce County that create upgrades, additions, or improvements, or enhanced experiences through signage within the community

5.3.3.13. Destination Infrastructure and Active Transportation Grant

Purpose:

By upgrading and investing in local destination infrastructure around core local attractions, visitor experience is enhanced and increases the likelihood of return trips. Investing in active transportation projects also helps engage residents and visitors and encourages active means of transportation.

The Destination Infrastructure and Active Transportation Grant provides funding for Municipalities, not-for-profits, or charities with a focus or mandate to service visitors, to install or enhance infrastructure or make capital improvements that improve the quality of core visitor attractions or active transportation areas.

Eligibility Criteria:

- Specific Spruce the Bruce eligibility criteria from section 5.3.3 points b. to e. apply.
- The applicant must be a Municipality, not-for-profit, or charity with a focus or mandate to service visitors.
- The project work must be within Bruce County boundaries, and at a core visitor attraction or an area determined by an active transportation plan.
- The applicant must submit a letter of support from the local Municipality or local

Council.

Financial Incentive:

- A grant payment of up to 50% of eligible project costs (excluding taxes) to support the completion of a destination infrastructure and active transportation project.

Examples of Eligible Projects:

- Capital improvements such as upgrades and additions to public restrooms, parking areas, and lookouts.
- Other projects approved by Bruce County that create upgrades, additions, or improvements, or enhanced experiences through signage within the community

6. Program Implementation

6.1. Administration

The Municipality of Arran-Elderslie Community Improvement Plan (CIP) policy is administered by the Municipality, with exception to the Spruce the Bruce Programs which are administered by Bruce County. These programs are led by the Municipality's economic development staff with support from other departments for administration, review of applications, and funding disbursements.

6.2. General Budget

Council determines the amount of available Municipal funding to be made for these financial incentives under this CIP on an annual basis. The total of all grants and loans provided in this CIP shall not exceed the eligible costs to remediate, rehabilitate, revitalize, and redevelop the lands and/or buildings. Any improvements made prior to the adoption of the CIP are not eligible for financial incentives under the CIP.

Based on any number of factors, Council or its designated authority may choose to operationalize the following if it fits within the criteria of the program:

- Cease, reduce, or increase funding to one or more of the financial incentive programs.
- Create a maximum/cap of the percentage allocated for an individual incentive.
- Designate a maximum dollar amount allocated to a specific incentive.
- Assign a maximum amount to be used as a pool of funds.
- Limit funds to specific incentive programs to support Municipal goals.

Any adjustments to program funding or the amount of the annual budget will not require an amendment to this Plan.

6.3. Application Review and Approvals

Prior to application of the Municipal-led incentive programs, it is encouraged that any applicant has a pre-consultation with Municipal staff to determine if their property and projects are eligible, required documents are provided, and if there are other financial incentives that may be of value.

Review and approval of applications is delegated to the Chief Administrative Officer, Treasurer, and the Economic Development Staff, or delegates. In the case of the Tax Increment Equivalent Grant or in a situation where a loan is considered, delegated staff will make a recommendation for approval by Council. Timelines associated with applications will be developed using a subsequent process and be subject to change based on budget and availability. A summary of approved financial incentives will be provided to Council based on budget set for that year.

Applications for loans need to be submitted by October 1 of the year prior to the project to allow requested budget to be approved by Council. Loans are reviewed by designated authority and provided to Council for final approval related to funding amounts.

Upon approval of a grant or loan, the applicant will be required to enter into an agreement with the Municipality.

6.4. Phasing

Based on the Municipal goals, planned projects, or other recently completed work for the community, the Municipality may choose to phase areas of the CIP as in Section 4.3.3 of the official plan.

If there are planned studies or projects upcoming based on public infrastructure, that may impact the result of a proposed eligible project, the applicant may choose to defer their incentive to omit duplication of work.

7. Amending Policies

7.1. Timeframe

The Community Improvement Plan (CIP) shall remain in effect until Council amends or repeals the by-law.

7.2. Amendments

Amendments to the CIP would not normally be required if a Municipality is discontinuing or cancelling a program; or if funding to a program is decreased. Decisions respecting funding

allocations to CIP programs are typically part of the annual Council budget process. However, amendments to the CIP may be required for a change or expansion in the geographic area to which financial or land programs outlined in a CIP apply; or a change in the eligibility criteria (i.e. the addition of new Municipal assistance programs involving grants, loans, tax assistance or land; or, an increase to a financial incentive to be offered within a Municipal CIP program).

7.3. Participation

To carry out the community improvement goals and actions of this plan, the Municipality may participate and coordinate in grants or loans with other levels of government pursuant to Section 28(7.2) of the Planning Act (1990) for the purpose of carrying out a CIP community Improvement Plan.

8. Monitoring

Program monitoring shall occur on an annual basis to determine the following:

- a. Established targets from program uptake are being met.
- b. Desired outcomes for the downtown are being achieved.
- c. Program participants are completing their commitments.
- d. Overall benefits of the program.

Schedule A: Community Improvement Project Area (CIPA) Maps

Schedule A-1: Municipal Wide Arran-Elderslie CIPA

Schedule A-2: Allenford CIPA

Schedule A-3: Chelsey CIPA

Schedule A-4: Paisley CIPA

Schedule A-5: Tara CIPA

Schedule B: Summary of the Development and Predevelopment Incentives

Incentive Program	Purpose	Additional Eligibility	Incentives
Tax Increment Equivalent Grant (TIEG) Program	Encourage the development and redevelopment of eligible properties by providing tax assistance for the property tax increase resulting from new property improvements.	Privately owned properties in a CIPA (Schedule A 1-5). Projects that have resulted in at least 25% an increase in the assessed property value or be valued at more than \$1,000,000.	Up to 100% of the Municipal and/or County tax portion for up to ten years provided on a declining basis. County of Bruce may participate.
Municipal Fee Incentive Program	Reduction of Municipal fees associated with redevelopment, infill, and new commercial development.	Privately owned properties or buildings within a priority CIPA (Schedules A 2-5).	One-time Municipal fee reductions up to 50%. County of Bruce may participate.
Predevelopment Study and Design Program	Offset the costs associated with preparing the necessary plans and drawings that outline the extent of the improvements being applied for.	Privately owned properties in a CIPA (Schedules A 1-5).	Municipality matches up to 50% of eligible project costs.
Surplus Land Program	Redevelop lands or buildings that are determined surplus to the needs of the local Municipality or the County.	As determined through a request for proposal (RFP) process.	Land to be awarded at a reduced cost or at no cost.

Schedule C: Summary of the Building and Property Improvement Incentives

Incentive Program	Purpose	Additional Eligibility	Incentives
Façade Improvement Program	Offset costs of rehabilitation, repair, and/or exterior improvements to buildings and street-facing facades.	Buildings that are privately owned with component of non-residential use within a priority CIPA (Schedules A 2-5).	Municipality matches up to 50% of eligible project costs.
Storefront Sign Improvement Program	Covers costs for public facing sign improvements or additions on existing buildings.	Buildings that are privately owned with component of non-residential use within a priority CIPA (Schedules A 2-5).	Municipality matches up to 50% of eligible project costs.
Building Restoration and Enhancement Program	Supports the improvements needed to upgrade or retrofit buildings and bring them into compliance with AODA, Ontario's Building Code, or LEED certification standards.	Buildings that are privately owned with component of non-residential use within a priority CIPA (Schedules A 2-5).	Municipality matches up to 50% of eligible project costs.
Start-up Space Leasehold Improvement Program	Funding for non-temporary interior leasehold or accessibility improvements for commercial spaces.	Buildings that are privately owned with component of non-residential use within a priority CIPA (Schedules A 2-5).	Municipality matches up to 50% of eligible project costs.
Agricultural Diversification Program	Encourage on-farm diversified and agriculture-related uses through property improvements for value-added experiences on farms.	Property with where agricultural use is permitted within a CIPA (Schedules A 1-5).	Municipality matches up to 50% of eligible project costs.

Incentive Program	Purpose	Additional Eligibility	Incentives
Streetscape Beautification, Signage, and Landscaping Improvements	For improvements that boost the visual streetscape and landscaping improvements in the core downtown areas.	<p>Located within a priority CIPA (Schedules A 2-5).</p> <p>The program is available for privately owned infrastructure on public lands.</p>	Municipality matches up to 50% of eligible project costs.

Schedule D: Summary of Bruce County's Spruce the Bruce Incentives

Incentive Program	Purpose	Additional Eligibility	Incentives
Façade Building Improvement Grant	Funding for business and property owners to update and improve the exterior façade of their downtown commercial building.	Zoned commercial or mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).
Fascia Signage Grant	Funding for business and property owners to install a new and updated façade (flat/fascia sign) on the exterior of the downtown commercial building.	Zoned commercial or mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).
Perpendicular Signage Grant	Funding for business and property owners to install a new perpendicular (blade / projecting) sign on the exterior of the downtown commercial building.	Zoned commercial or mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).
Awning Grant	Funding for business and property owners to install an awning on the exterior of the downtown commercial building.	Zoned commercial or mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).
Patio Installation Grant	Funding for business and property owners to install or expand an outdoor patio for their guests and visitors to enjoy food and beverage on.	Zoned commercial or mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).

Incentive Program	Purpose	Additional Eligibility	Incentives
Community Marketing Grant	Funding for businesses or Municipalities, not-for-profits or charities with a focus or mandate to service visitors to collaboratively develop a package itinerary or marketing campaign that stimulates the local downtown economy.	If businesses apply: a minimum of three businesses must collaborate, with at least one located in a priority CIPA (schedules A 2-5)	County matches up to 50% eligible project costs (excluding taxes).
Agri-Food Innovation Grant	Funding for agricultural operators to improve or implement new value-added and innovative technologies, software, and hardware.	Zoned agriculture within a CIPA (Schedules A 1-5).	County matches up to 50% eligible project costs (excluding taxes).
Business Accessibility Adaptability Grant	Funding for business and property owners to upgrade or renovate the exterior or interior of their commercial building to remove or reduce barriers for people with disabilities.	Zoned commercial or mixed-use within a CIPA (Schedules A 1-5).	County matches up to 50% eligible project costs (excluding taxes).
Product and Experience Development Grant	Funding for tourism business and property owners of tourism establishments to improve the visitor experience by making upgrades and enhancements to their products, services, and physical location.	For properties located within any CIPA (Schedules A 1-5) that are operating a business directly related to tourism.	County matches up to 50% eligible project costs (excluding taxes).

Incentive Program	Purpose	Additional Eligibility	Incentives
Residential Improvement Grant	Funding for property owners to upgrade or renovate their mixed-use (commercial-residential) building to add new residential units or increase occupancy in existing units for long-term rental use.	Zoned mixed-use within a priority CIPA (Schedules A 2-5).	County matches up to 50% eligible project costs (excluding taxes).
Streetscape Beautification Grant	Funding for Municipalities or their entities, business improvement areas, or registered chambers of commerce to install or improve streetscape improvements in the downtown core that improve the vibrancy of the downtown.	Applicant must be a Municipality or their entities with a letter of support from the Municipality. Project installed in downtown core/area.	County matches up to 50% eligible project costs (excluding taxes).
Community Signage Grant	Funding for Municipalities, not-for-profits, or charities with a focus or mandate to service visitors, to install signage that improves the visitor experience.	Applicant must be a Municipality or not-for-profit, or charity with a letter of support from the Municipality who a focus or mandate to service visitors. Signage must be within Bruce County boundaries.	County matches up to 50% eligible project costs (excluding taxes).

Incentive Program	Purpose	Additional Eligibility	Incentives
Destination Infrastructure and Active Transportation Grant	Funding for Municipalities, not-for-profits, or charities with a focus or mandate to service visitors, to install or enhance infrastructure or make capital improvements that improve the quality of core visitor attractions or active transportation areas.	Applicant must be a Municipality or not-for-profit, or charity with a letter of support from the Municipality who a focus or mandate to service visitors. Project must be within Bruce County boundaries.	County matches up to 50% eligible project costs (excluding taxes).



FoodCycler™

On-Site Organics Diversion Program

Prepared for:
Municipality of Arran-Elderslie
November 27, 2023

Presented by:
Food Cycle Science
Farah Sherifdeen

About Us

- Canadian company based out of Ottawa, Ontario
- 100% focused on Food Waste Diversion Solutions
- Official Canoe Procurement Group of Canada approved supplier
- Recent Awards include:
 - Finalists in Impact Canada's Food Waste Reduction Challenge
 - Selected as one of the 2021 Deloitte Fast 50 CleanTech award winners
 - #137 on Globe & Mail's Canada's Top Growing Companies for 2022



Trusted Canadian Solution

From Coast to Coast to Coast



One Hundred Canadian Municipal Partners
... and counting!

Pilot Program Recap

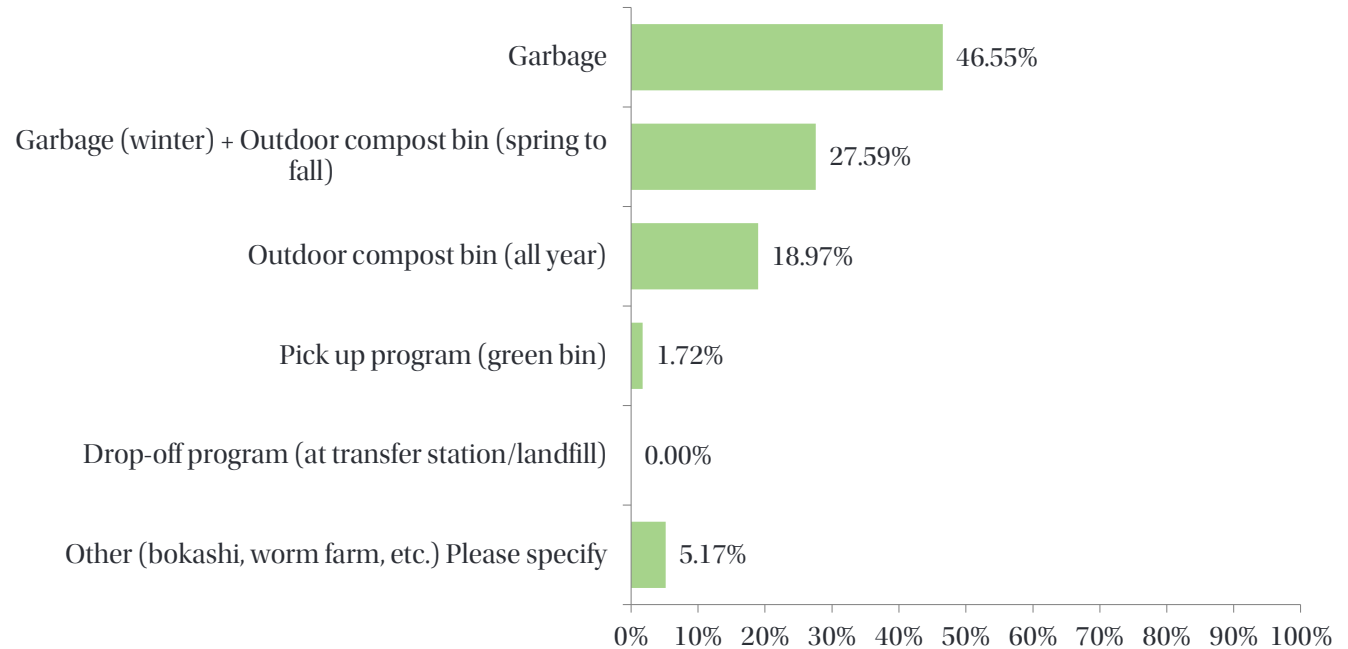
- With support from Impact Canada's Food Waste Reduction Challenge, a pilot program was run in Arran-Elderslie that included 62 participating households subsidized by the Municipal Innovation Council, with support from Bruce Power
- Part of a larger County-wide program initiated by the MIC that included 880 participating households
- Net cost to the Municipality of Arran-Elderslie was \$0
- Program ran from May – August 2023
 - Usage was tracked for 12 weeks to calculate total waste diversion.
 - Participants completed a survey to provide data and feedback.



Pilot Program Results

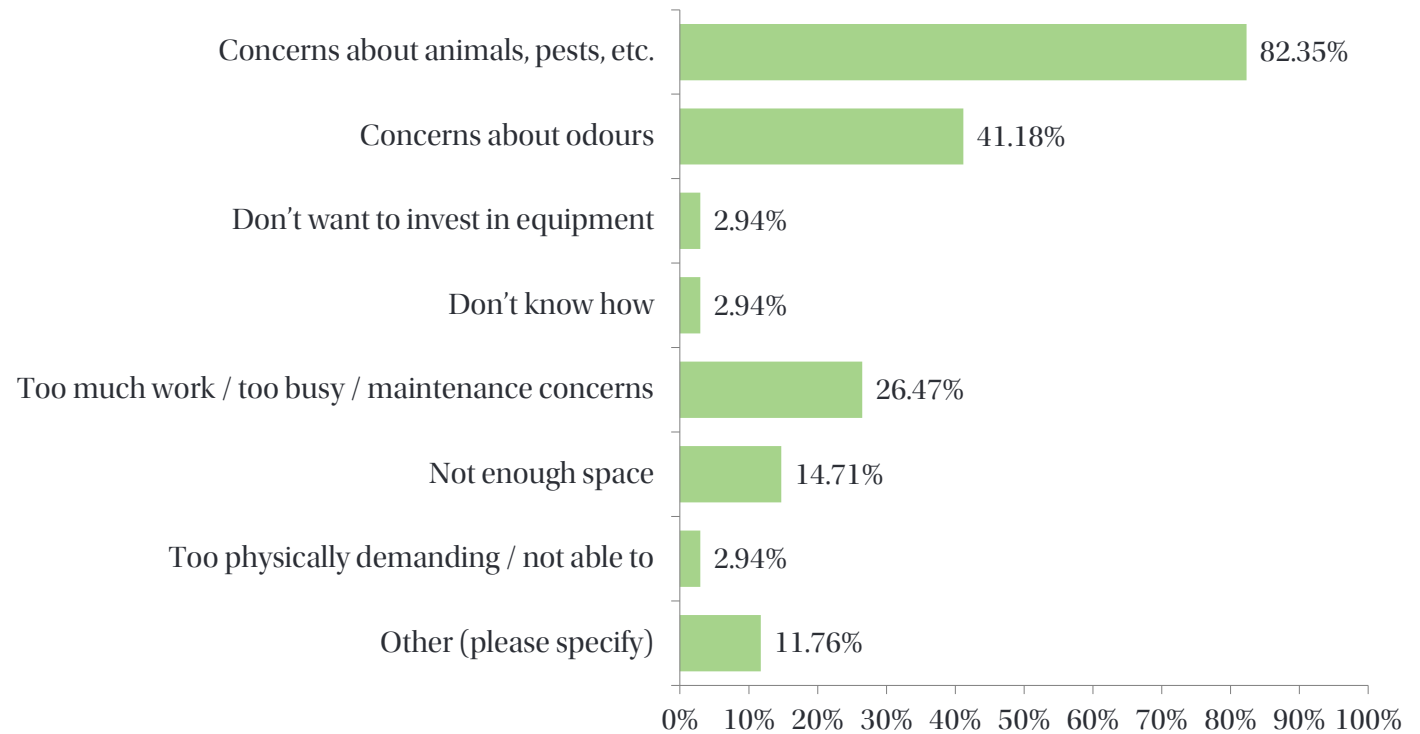
60 responses collected out of 62 participants (96.7%)

- How important is greenhouse gas reduction to you? 9/10
- How important is waste reduction to you? 9/10
- Where does your food waste currently go?



Pilot Program Results

Why don't you compost?



Pilot Program Results

Which device do you have?



Pilot Program Results

- Average of **4.15 cycles/week** for FC-30
- Average of **3.61 cycles/week** for Maestro/Eco 5
 - Equivalent to **~288 kg/year/household**
 - Total of **17.8 metric tonnes (MT)** of food waste diverted from landfill/year from 32 FoodCyclers in use
 - 62 FoodCyclers in South Bruce will divert **23.2 MT CO2 equivalents** per year, the equivalent reduction in greenhouse gas emissions of taking **5.2 gasoline-powered vehicles** off the road every year!



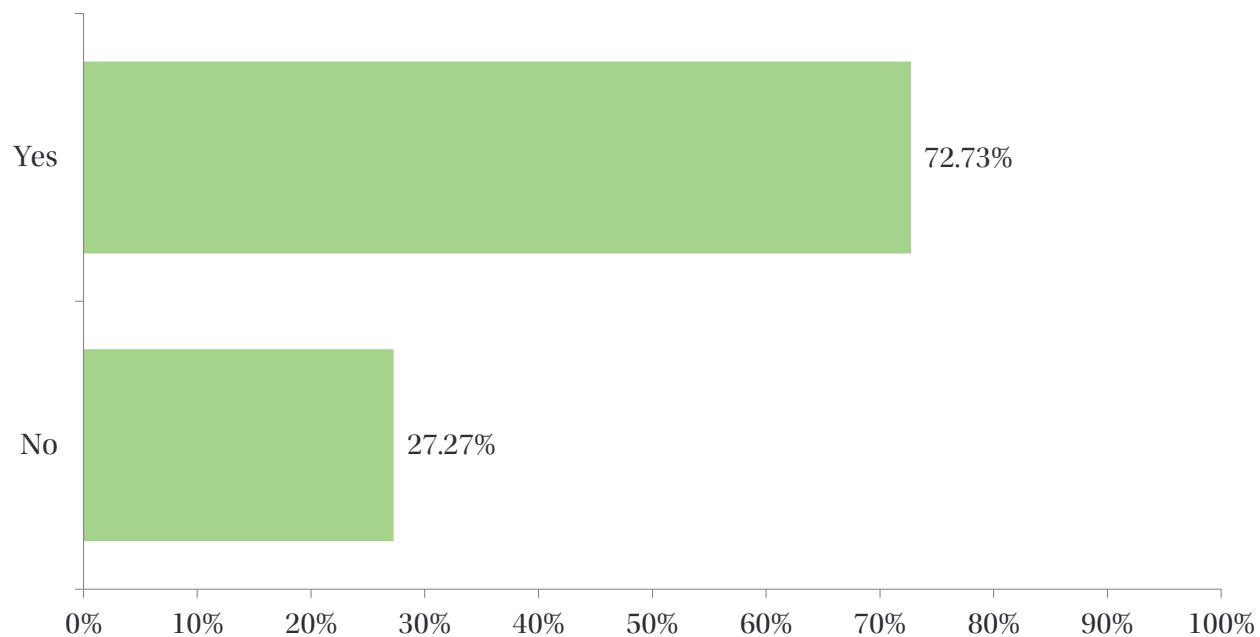
Pilot Program Results

Residents Reported generating 0.36 fewer standard garbage bags per week, a reduction of 18.7 garbage bags per household per year being trucked to local landfills!



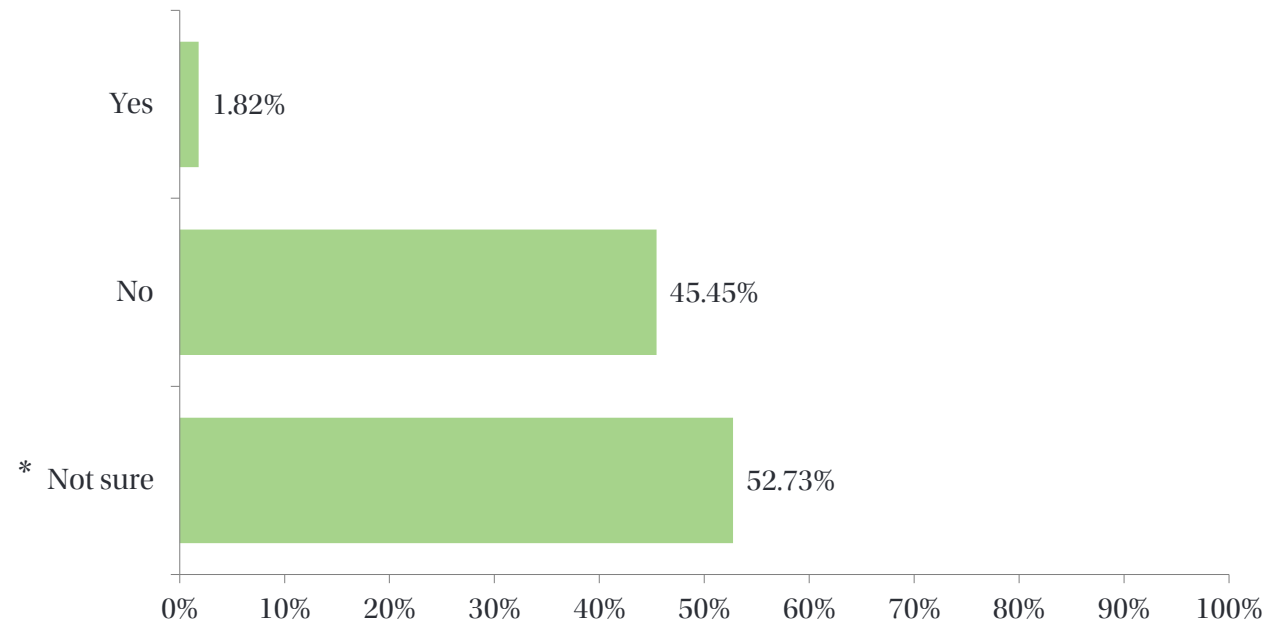
Pilot Program Results

Did increased awareness of food waste motivate you to waste less food?



Pilot Program Results

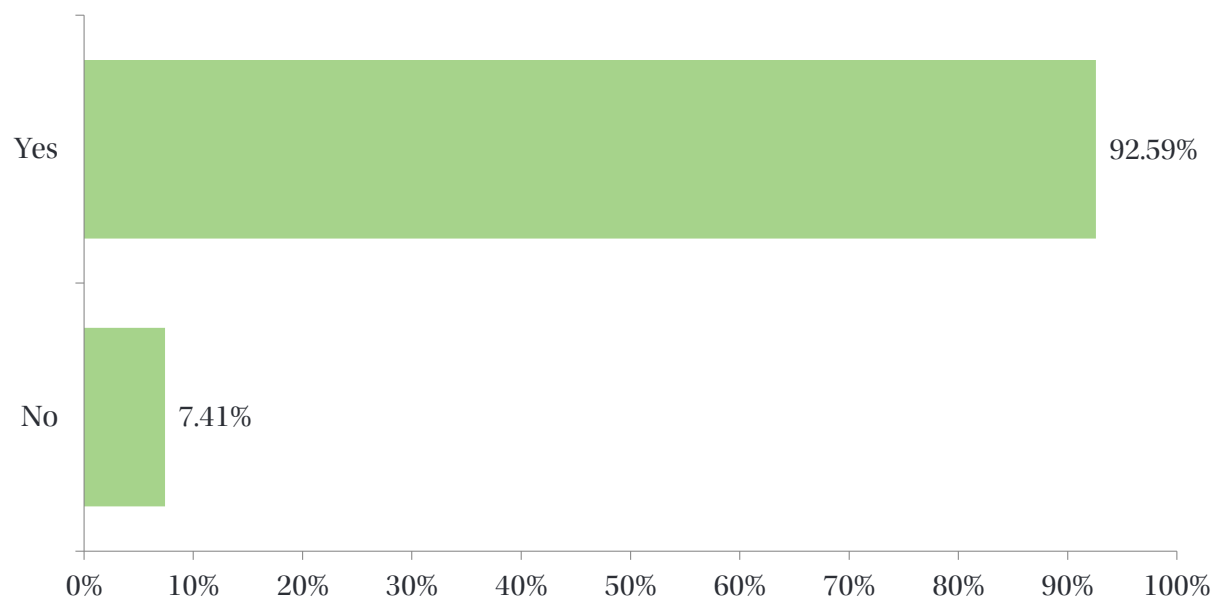
Did you see increased electricity costs during the time you used the FoodCycler?



*Suggests that increased electricity costs are negligible/acceptable

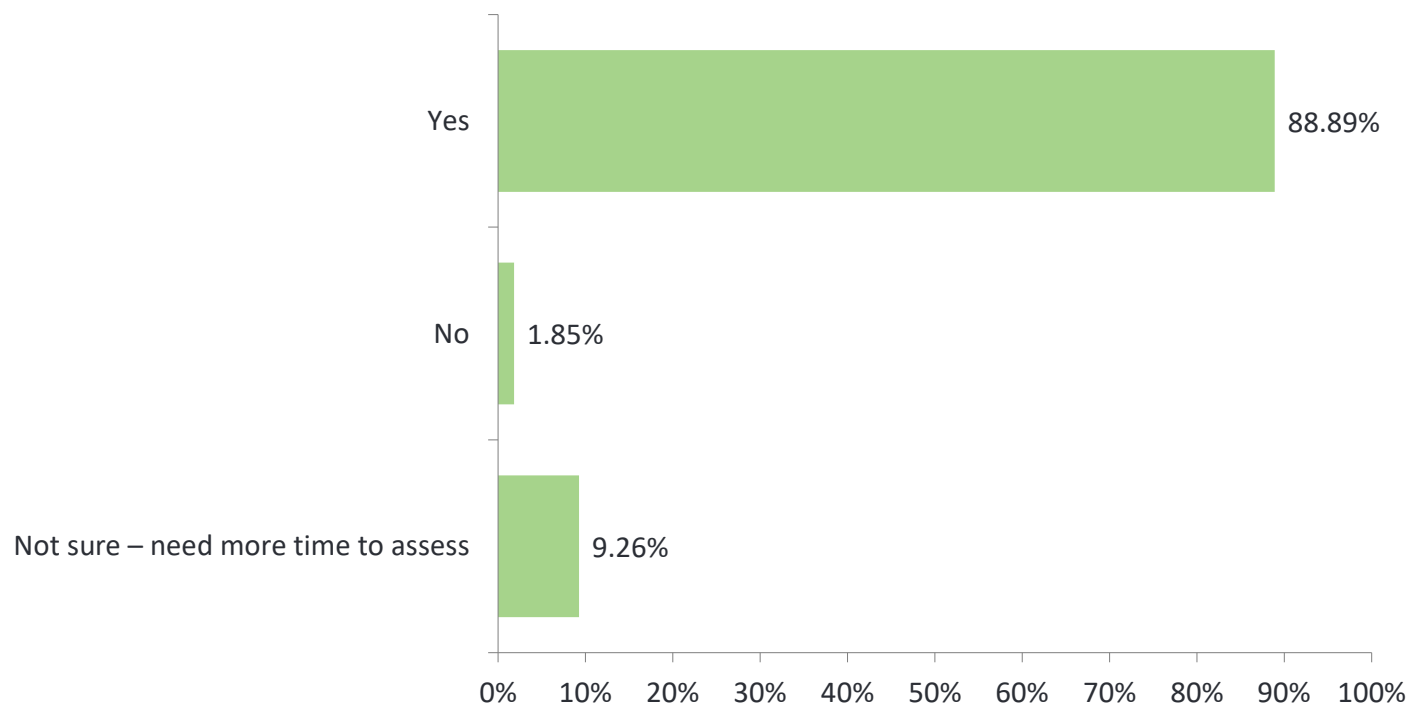
Pilot Program Results

If the municipality continued to offer a FoodCycler to residents at no or low cost as part of a diversion program, do you think your friends / neighbours in the community would participate?



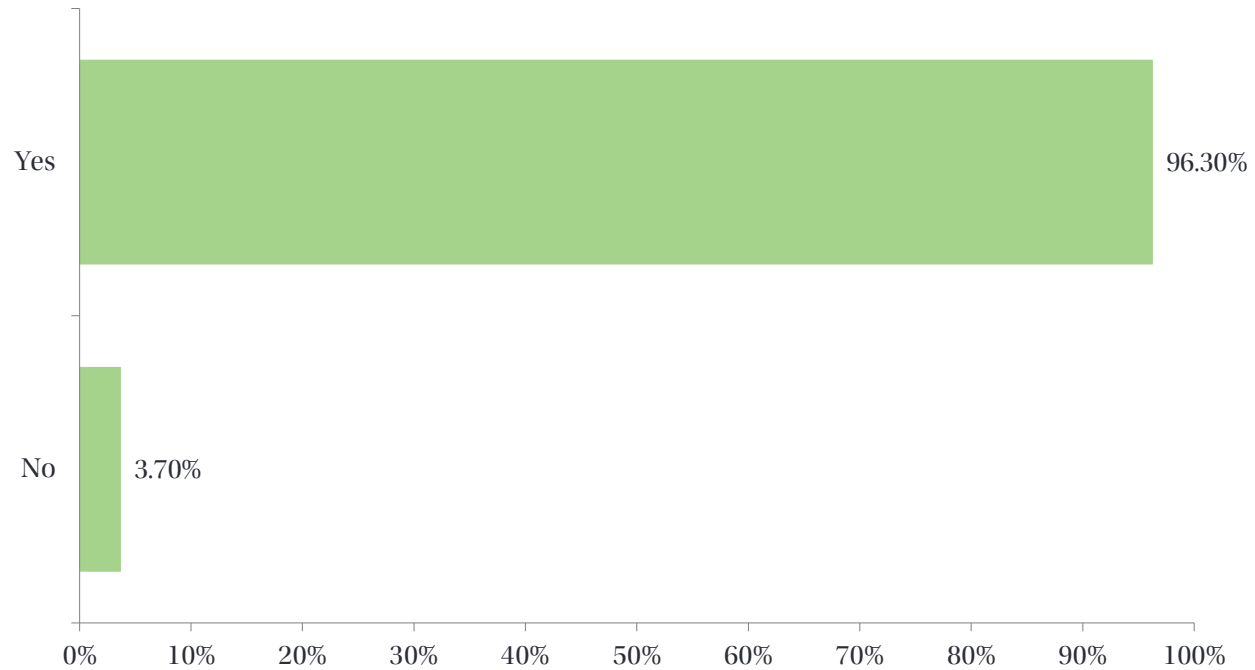
Pilot Program Results

Would you recommend the FoodCycler to others?



Pilot Program Results

Will you continue using the FoodCycler after this pilot?



"I have no complaints! **I loved the machine.** It was a good size for using and storing. It was quiet when it ran. We only ran it in the evening or overnight, so it was cheaper to run. I can't compare our hydro because we don't have heaters running anymore but we have an air conditioner and a pool pump. **I wish more people would use something like the Food Cycler.**"

Pilot Program Results

Please rate the overall pilot project experience out of 5 stars.

Average rating: 4.57/5 Stars



Pilot Participant Comments

"I think a compost program would be better because not all residents can afford a food cyclers. Creating incentive for compost pick up or implementation. I think subsidies for food cyclers is still valid."

"For a person who cooks from scratch often, volume is not sufficient with 3 adults. I will use the FoodCycler most in winter, when I cannot access my backyard composter."

"Focus additional service/ efforts on those not able to compost on site."

"I think this was a great program, likely to be utilized more in the town's vs the rural residents. I had been looking into a similar program for a while but hadn't wanted to invest the initial funds (2.5-3x higher) for the device."



Program Recap

Recap

- 17.8 MT of food waste diverted from landfill/year from the 62 FoodCyclers in the pilot program
- Residents reported a **0.39 bag reduction per week which equals 18.7 bags/household/per year** of food waste diverted from landfills.
- **96.3%** of participants will continue using the FoodCycler

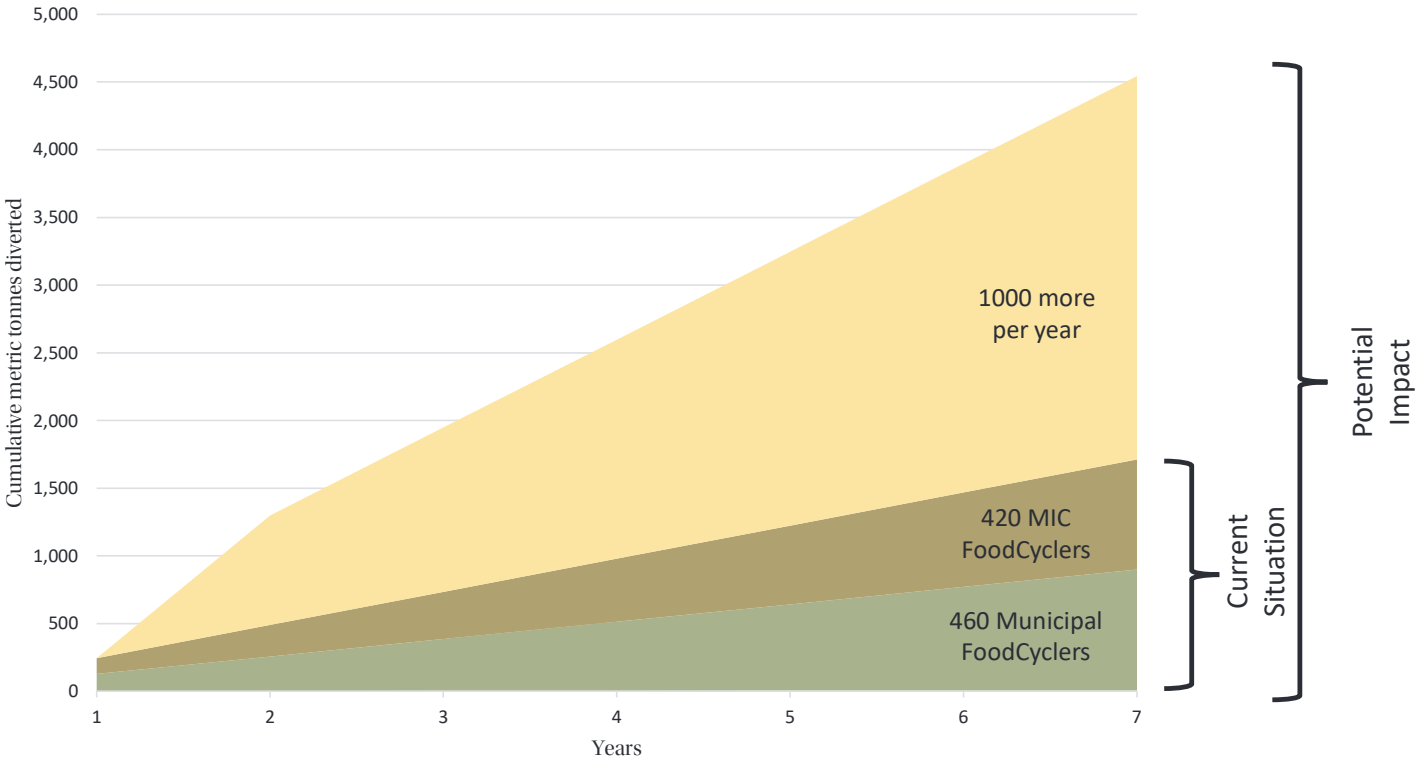
Next Steps

- Now 880 FoodCyclers in Bruce County
- Expanded program in 2023/24
- Comprehensive program designed for you by Food Cycle Science
- Stronger Together



Scaling Real Change

Cumulative metric tonnes over expected life of FoodCycler



Scaling Real Change

Nelson, British Columbia (5000 homes)

Citywide Pre-treated Organics Program program including:

- Free bulk carbon refill station in local Safeway grocery store
- Full warranty and local repair program
- Convenient, animal-proof soil amendment drop off locations
- Accessories sold by local businesses
- E-waste recycling programs established locally
- Resident education – guides, information sessions, and how-to videos



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British Columbia

B.C. community expands home composting pilot project to divert more food waste from landfills



Thank you!
Any Questions?

Farah Sherifdeen
Municipal Program Coordinator
farahs@foodcyclr.com
647-539-1090

From: [Michelle Fleming](#)
To: [Christine Fraser-McDonald](#)
Subject: Light up Blue Campaign - Alzheimer Society of Grey Bruce - January Awareness Month
Date: November 20, 2023 7:50:54 PM
Attachments: [image001.png](#)

Hi Christine,

I am writing to you to see if Arran-Elderslie would be able to help us out with Alzheimer's Awareness Month this coming January. We are running a campaign called "Light it up Blue" in support of Alzheimer Awareness Month.

We are asking Municipalities across Grey-Bruce to partner with us this January to recognize Alzheimer's Awareness Month. This is in hopes that conversations can be started to decrease the stigma of the disease as well as promote early diagnosis of Alzheimer's Disease and other dementias. When individuals are diagnosed earlier in their journey with Alzheimer's, they are able to be a part of the decision making of their care.

We hope that you will consider lighting a water tower blue, lighting a building blue or raising a flag (provided by us) in awareness of Alzheimer's Disease this January. We can provide social media wording as well if this is something you are able to offer.

Thank you so much Christine. I am happy to provide more information if you have any questions or fill out an application if required.

We very much appreciate your consideration.

Best regards,

Michelle

Michelle Fleming

Community Development & Engagement Coordinator
 Alzheimer Society of Grey-Bruce
 (519)-376-7230 Ext 1122
mfleming@alzheimergreybruce.com



SOUP'S ON
and Silent Auction

A soup competition featuring local eateries.

Alzheimer Society
GREY-BRUCÉ

Harry Lumley Bayshore
Community Centre
Owen Sound, Ontario

**Saturday
January 27th,
2024!**

Facebook, Instagram, YouTube icons

MULTI-MUNICIPAL ENERGY WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
 JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
 1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON N0G 1L0
[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203)
jhamilton@arran-elderslie.ca

November 23, 2023

Re: *Battery Energy Storage Systems (BESS)*

Dear Mayor and Members of Council,

Municipalities throughout Ontario have been asked to provide their municipal support for Battery Energy Storage System's (BESS) that are being proposed to fulfill requirements under the Independent Electricity Operator's (IESO) Long-Term Request for Proposal to procure 2,518 MW of year-round effective capacity from dispatchable new build resources.

This presents a challenge at the table given the fact that BESS are a relatively new installation and there has not been time for proper review, education and understanding of the implications that providing municipal support could have on communities with localized proposals.

The Multi- Municipal Energy Working Group has recently expanded their mandate to share, discuss and advocate for "best practises" and other means to address mutual concerns regarding energy generation facilities and storage infrastructure to all the relevant Government Ministries and Agencies. BESS have been an ongoing discussion matter at meetings of the MMEWG and the Members have agreed that more can be done to educate on these installations.

A number of talking points have been summarized below for Council's consideration. The MMEWG will be requesting delegations to appear in front of both Grey County and Bruce County appointed officials.

Lithium Ion batteries, the principal method of storage currently, present a fire hazard.

- The Electric Power Research Institute (EPRI) database of BESS failure events show 32 large-scale (1 MW +) Li-Ion BESS experienced destructive failure in the 3 years since Dec. 2020. Some resulted in fatalities or serious injury of fire fighters
- Contain flammable electrolytes, can create unique hazards when the battery cell enters thermal runaway
- During thermal runaway large amounts of flammable and potentially toxic battery gas generated
- Major toxic gases emitted can include CO, HF, NO₂, HCL, - can pose very large threat to human health, a greater threat than the heat of the fire
- Different Li-Ion batteries have different methods of fire suppression, can spontaneously reignite hours or days after fire event

- Fire crews need training in specific types as some burning batteries can explode if water is used on the fire. At the same time, adjacent batteries must be cooled with copious water
- The response to a fire situation is often to let the affected battery burn out which can take a day or multiple days. Need to ensure safety setbacks to residences, roads, etc. to protect against heat and toxic gases,
- Need to assess the ability of emergency services to provide this type of extended response.
- Need to consider water courses that effluent fire protection water will drain to

Hydro One was concerned about the fire risk being created to their infrastructure by the development of these facilities and have issued their own set of standards¹, most of which are applicable to municipal situations. The documentation listed in table 8 on page 20 of this document should provide direction to municipal requirements for documentation before providing municipal support.

The Hydro One document also sets out setbacks from Hydro One facilities. Setbacks from occupied structures need more separation from BESS facilities. A review of the data base on BESS incidents reported a 2002 incident where the evacuation zone was 400 metres and the shelter in place order covered 800 metres. The 800 metre provides an indication of setbacks that should be used in municipal zoning bylaws.

In the absence of direction from the Ontario Fire Marshall, the following should be considered as requirements:

- Ensure battery incorporates gas monitoring, accessed remotely
- Need fire plan in advance of approval, recommend awaiting Ontario Fire Marshall plan approval
- Lithium-ion battery energy storage systems should incorporate adequate explosion prevention protection as required in National Fire Protection Association (NFPA) 855 or International Fire Code Chapter 12, where applicable, in coordination with the emergency operations plan. Equipment used should also meet UL Test 9540A.
- New lithium-ion battery energy storage systems should be built in accordance with NFPA 855, the most current standards available for safety, and we are calling on local governments to mandate adoption within their cities and municipalities.

Decommissioning requirements also need to be confirmed with the proponent as the IESO has indicated that as decommissioning will occur after the expiration of the IESO contract, it will not be involved in the decommissioning. That is a municipal responsibility.

1

https://www.hydroone.com/businessservices_/generators_/Documents/Fire_Protection_Risk_and_Response_Assessment_Standard_Final.pdf

Approval must involve all municipalities impacted (for example, within 1500 metres of the proposed project boundary) NOT ONLY the host municipality.

- Bruce Trail/Orchard Storage site, is on boundary of Meaford, Owen Sound, and Georgian Bluffs - Only Meaford had public meeting (15 km away from site) while other municipalities had no knowledge.
- Grey Owl Storage site in Arran Elderslie is on boundary of Bruce and Grey County. No notification of Grey County, Municipality of Chatsworth.

Legislative Changes Needed

- Ontario Fire Marshall reviewing fire safety requirements – Decision expected in 6 months
- Hydro One identified a substantial fire risk to its infrastructure and published standards that proponents need to meet to connect to grid.
- There is no definition in the draft Provincial Policy Statement (PPS) on how large BESS project can be before it is considered the major use, as opposed to ancillary use, of prime agricultural land. The new PPS will not be finalized until early 2024.

Municipal Considerations

- Define emergency response requirements
- Source of water supply for emergencies
- Limits on noise emissions, for example from air conditioning units needed to maintain BESS cooling

A list of current proposals within the province is attached for information. The deadline for proposals is December 12, 2023 and lots of activity is being seen in advance of the fast approaching deadline.

The MMEWG wishes to extend the opportunity for representative to present a delegation for your Municipal Council to educate, address questions and concerns and support our communities through these unchartered proposals.

Warm Regards,

p.p. 

Tom Allwood,
Chair, Multi-Municipal Energy Working Group
Councillor, Municipality of Grey Highlands

KNOWN BESS Projects

		22-Nov-23	
Proponent	Location	Size (Actual)	Public meeting
Boralex/Six Nations	Hagersville	300	22-Jun
Boralex/Six Nations/Walpole	Lakeshore	80	20-Jun
Atura	Napanee	265	
Capital Power	Essa - King	120	20-Jun
Wahgoshig Solar FITS LP	Windsor	4.99	
Wahgoshig Solar FITS LP	Windsor	4.99	
Wahgoshig Solar FITS LP	Windsor	4.99	
Wahgoshig Solar FITS LP	Mississippi Mills	4.99	
Alectra Energy Solutions	Guelph	20	12/6/2022
Capital Power	Brampton	50	
Alectra Energy Solutions	Vaughan	20	
Alectra Energy Solutions	Vaughan	40	
Solar Flow Through	Cramahe	4.99	19-Jan
Solar Flow Through	Armour	4.99	
Solar Flow Through	Chesley (Arran-Elderslie)	4.99	5-Jan
		929.93	
1 Potentia	Ottawa	50	9-Nov
2 Evolugen	Ottawa	200	28-Nov
3 Evolugen	Ottawa	250	2-Nov
4 Evolugen	QC/Ottawa		
5 Solar Flow Through	Ottawa	120	3-Nov
6 Potentia	Merrickville-Wolford	360	6-Nov
7 Potentia	South Dundas	230	8-Nov
8 Crystal Energy Storage	Elizabethtown-Kitley	300	2-Nov
9 Liberty Pwr/Algonquin	Stirling	200	8-Nov
10 Liberty Pwr/Algonquin	Cobourg	75	15-Nov
11 EDF	Napanee	250	1-Nov
12 Boralex	Napanee	400	28-Sep
13 Baseload Power	N Dundas	75	10-Nov
14 EDP	Brinston South Dundas	230	N/A
15 Alectra Energy Solutions	South Frontenac	400	14-Nov
16 Alectra Energy Solutions	South Frontenac	400	14-Nov
17 Alectra Energy Solutions	Asphodel-Norwood, Peterboroug	400	15-Nov
18 Peterborough Utilities	Selwyn TwpPet erboro		30-Oct
19 Solar Flow Through	Mulmur	1.01	11/14/2022
20 Solar Flow Through	Gravenhurst	120	20-Nov

21 Boralex	Brant	100	16-Nov
22 Boralex	Chatham-Kent	600	13-Dec
23 Boralex	SW Oxford Cty	125	14-Sep
24 Aypa Power	Centre Wellington	250	16-Oct
25 Alectra Energy Solutions	Centre Wellington	250	15-Nov
26 BluEarth	Seaforth Huron East	200	
27 Enbridge	St Clair West	TBD	
28 Enbridge	Corunna	TBD	
29 Enbridge	Corunna	TBD	
30 Shift Solar	Meaford ¹	100	1-Nov
31 Shift Solar	Arran-Elderslie	400	2-Nov
32 Shift Solar	West Grey-Neustadt	100	30-Oct
33 Shift Solar	Guelph-Eramosa	200	30-Nov
34 Northland/Baseload Power	Lakeshore	350	8-Feb
35 Alectra Energy Solutions	Cargill, Brockton	250	9-Nov
36 Nexus Renewables	Minto Wellington	10	7-Dec
37 Starwood Energy/SS Marie PUC	Sault Ste Marie	9.9	13-Nov
38 Starwood Energy/SS Marie PUC	Sault Ste Marie	9.9	13-Nov
39 Starwood Energy/SS Marie PUC	Sault Ste Marie	9.9	13-Nov
40 Starwood Energy/SS Marie PUC	Sault Ste Marie	9.9	13-Nov
41 Starwood Energy/SS Marie PUC	Sault Ste Marie	9.9	13-Nov
Total		7,045.51	



Media Release

Nov. 9, 2023

Public Health encourages Grey-Bruce residents to test their homes for radon

Radon is an invisible, odourless, naturally occurring radioactive gas that can build up in any home – regardless of its size or when it was built.

Exposure to elevated levels of radon in the home can, over time, cause lung cancer. Radon is second only to smoking as the leading cause of lung cancer in Canadians, accounting for about [16% of all cases annually](#).

During Radon Action Month in November, Grey Bruce Public Health is encouraging residents to test their home for radon and learn about the potential health effects of radon exposure and ways to prevent or reduce exposure.

“For non-smokers, radon exposure is the leading cause of lung cancer, which is the leading cause of cancer death in Canada. For smokers, exposure to high levels of radon increases their risk of developing lung cancer to 33%,” says Andrew Barton, Senior Public Health Manager at GBPH.

“Protecting yourself and family from radon exposure starts with testing your in-home radon levels. Because you can’t see, smell, or taste radon, testing is the only way to know if this gas is in your home.”

Radon is released into the environment when uranium found in soil, rock, or water breaks down. When radon escapes into the outdoor air, it is diluted and not a cause for concern.

However, radon can seep into homes through cracks in the foundation, gaps around pipes or drains or any other opening where the house contacts the ground. Radon can [easily build up in Canadian homes](#) that are well-sealed for the winter weather.

November is the perfect time to test for radon, as [Health Canada recommends](#) measuring radon for at least three months, ideally during heating season.

A healthier future for all.

101 17th Street East, Owen Sound, Ontario N4K 0A5 www.publichealthgreybruce.on.ca

519-376-9420

1-800-263-3456

Fax 519-376-0605

Grey-Bruce residents can either [purchase a radon test kit and perform the test themselves](#) or hire a professional to test their home.

More information on radon testing is available at www.takeactiononradon.ca/test-for-radon and on Grey Bruce Public Health's dedicated [Radon webpage](#).

For More Information:

To connect with the Medical Officer of Health or the program manager, please contact:
Denis Langlois, Communications Co-ordinator,
Grey Bruce Public Health,
519-376-9420 or 1-800-263-3456 ext. 1315,
Communications@publichealthgreybruce.on.ca

From: [AMO Communications](#)
To: [Christine Fraser-McDonald](#)
Subject: AMO Policy Update - 2023 Federal Fall Economic Statement
Date: November 22, 2023 11:14:48 AM

AMO Policy Update not displaying correctly? [View the online version](#)
 Add Communicate@amo.on.ca to your safe list

AMO Policy Update



November 22, 2023

Policy Update – 2023 Federal Fall Economic Statement

Yesterday afternoon, the Deputy Prime Minister and Minister of Finance tabled the 2023 Fall Economic Statement.

Some notable highlights include:

- Extending the removal Goods and Services Tax (GST) on purpose-built rental to co-operative housing corporations, subject to certain conditions.
- Low-cost financing measures aimed at increasing rental housing construction.
- \$1 billion over three years, starting in 2025-26, to support non-profit, co-op, and public housing providers to build more than 7,000 new homes by 2028 (this is a top-up of an earlier investment under the Canada Housing Benefit).
- \$309.3 million in new funding for the Co-operative Housing Development Program, which was originally announced in Budget 2022 and is intended to launch in early 2024.
- \$50 million over three years to support municipal enforcement of restrictions on short-term rentals intended to help return short-term rentals back to the long-term housing market.

We anticipated stronger action from the federal government in response to the national housing and homelessness crisis, including net new investments for community and social housing as well as housing benefits to individuals.

AMO echoes the province's disappointment that yesterday's announcement did not include details on a next generation infrastructure program. Ontario needs significant new funding for the critical infrastructure that reflects the

scale of investment required to address our provincial housing needs, in addition to the significant asset management costs faced by municipalities across the province.

We will continue to advocate to the federal government to make targeted, meaningful investments to help unlock housing and meet the demands of Ontario's growing population.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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GREY SAUBLE CONSERVATION AUTHORITY MINUTES

Full Authority Board of Directors
Wednesday, October 25, 2023, at 1:15 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. **Call to Order**

Chair Sue Carleton called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Sue Carleton, Vice Chair Scott Greig, Tobin Day, Nadia Dubyk, Tony Bell, Scott Mackey, Robert Uhrig, Scott Mackey, Jennifer Shaw

Directors Present Virtually: Alex Maxwell, Jon Farmer (1:40)

Regrets: Jay Kirkland,

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resources Services, Alison Armstrong; Manager of Conservation Lands, Rebecca Anthony; Operations Manager, Morgan Barrie; Manager of Environmental Planning, MacLean Plewes; Water Resources Coordinator, John Bittorf; Forestry Coordinator, Mike Fry; DWSP Project Manager, Carl Seider; Communications & Education Specialist, Vicki Rowsell

2. **Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. **Call for Additional Agenda Items**

Nothing at this time.

4. **Adoption of Agenda**

Motion No.:
FA-23-095

Moved By: Tony Bell
Seconded By: Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of October 25, 2023.

Carried

5. Approval of Minutes

Motion No.:
FA-23-096

Moved By: Scott Greig
Seconded By: Robert Uhrig

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of September 27, 2023.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-23-097

Moved By: Scott Greig
Seconded By: Jennifer Shaw

THAT in consideration of the Consent Agenda Items listed on the October 25, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – September 2023; (ii) Administration – Receipts & Expenses – September 2023; (iii) Correspondence – Donation to GSCA Forestry Department; (iv) Minutes – GSCF Board – September 21, 2023; IFAA Committee September 5, 2023; (v) Recent Media Articles

Carried

8. Business Items

i. Board Orientation – Forestry Department

Forestry Coordinator, Mike Fry, provided a Forestry Department orientation presentation to the Board of Directors.

A Member asked about the Forestry Services that GSCA provides and if these are revenue generating and if there is capacity to increase those revenues. Mr. Fry responded that those services are revenue generating and that there may be room for additional revenue generation, however, staff strive to ensure that they are not undercutting private forestry services businesses.

Mr. Fry introduced the Forestry Department's staffing compliment, their roles, and job category.

Mr. Fry gave an overview of GSCA's total land area by cover type. It was noted that upland deciduous cover comprises the largest area by percentage.

Mr. Fry outlined GSCA's forest management designations by percentage. It was noted that 5% of GSCA lands have been designated as "No Forest Management", these had been selected by members of the public and cannot be changed without consultation.

A Member asked if there is a standard buffer zone around protected species. Mr. Fry explained that it depends on the situation and that, in most cases, GSCA staff would defer to the best practices established by the Ministry of Natural Resources and Forestry.

Mr. Fry gave a brief history of forest management within the GSCA watershed. It was noted that the current makeup of species is very different then it had been historically.

A Member asked what the forest cover would have been compared to present day. Mr. Fry replied that he did not have a specific number, however; noted that it would have been significantly higher than present day.

Mr. Fry gave a high-level overview of GSCA's forest management program, how it originated, and some of the changes that have come with time. The programs goals were reviewed, and it was noted that revenue generation is a secondary goal.

Mr. Fry detailed the steps that staff take in the management of forestry stands. The first step is to take an inventory of the stand, this information is saved for future reference. Next the prescription is completed using the information gathered from the inventory, this determines what and how much can be safely harvested. In step three staff physically mark trees for harvest. Lastly, staff put the harvest out to tender. It was noted that changes in harvest techniques and equipment may require changes in how trees are selected for harvest to accommodate and reduce damage in areas that should not be impacted.

A Member asked how much control staff have over the methods that contractors use. Mr. Fry responded that it is on a case-by-case basis.

Member Jon Farmer joined the meeting at 1:40 pm.

A Member asked if the tenders are presented to the board and if price is the only factor used to determine the successful bidder. Mr. Fry responded that staff have the experience and history to determine good versus sub-standard contractors. Additionally, it was noted that there is room for control in refusing a bid based on previous work. Mr. Fry explained that once bids are opened and reviewed by a committee that includes a member of the board, staff recommendations are brought to the Board for approval.

A Member asked if the traditional or historical uses of a forest are recorded and saved. Mr. Fry responded that staff take every effort to work with user groups and achieve as much balance as possible while still fulfilling the mandate of the forest management program.

A Member asked about the danger of forest fires caused by the debris left behind in the harvesting process. Mr. Fry responded that forest fire is generally low risk in hardwood forests of southern Ontario, and that the tops and branches left behind provide habitat for small species and do break down over time, providing nutrients to the soil.

Mr. Fry gave an overview of the department's revenue generation over the years.

A Member asked about the revenue generated and the volume of material being removed. Mr. Fry responded that the price by volume has increased a small amount but that the greatest difference would be accounted for by the type of material being harvested, for example firewood versus saw logs.

It was noted that due to the nature of the program, there are highs and lows in revenue from year to year.

A Member asked about what is done with surplus revenues during the peak periods. Mr. Fry responded that those surplus revenues go into the Forestry Reserve.

Mr. Fry reviewed some of the services that staff provide on a fee for service basis. Tree planting is one of the main services that staff provide and have planted 2.6 million trees since 2005. Staff also write Managed Forest Tax Incentive Program plans for clients for a fee.

A Member asked if staff discuss/educate landowners on the tax savings opportunities associating with renting agricultural land. Mr. Fry responded that staff have discussions with landowners to determine the best path forward, however; it remains in the hands of the landowner which path they take moving forward.

A Member asked about the species of trees being planted. Mr. Fry responded that the plan is developed for the long-term health of the forest, however; it was noted that large scale hardwood seedling planting is at risk of deer predation, so often a mix of coniferous and deciduous seedlings are a better option.

A Member asked about Carolinian tree species. Mr. Fry responded that staff are exploring these, however; staff strive to ensure that there is long term forest health.

Mr. Fry outlined the department's annual tree sales. The department conducts a pre-order bulk sale and a one-day tree sale for individual sales. The one-day sale is very popular with the public and Mr. Fry noted that it would be an excellent opportunity to highlight the programs and services GSCA provides.

Mr. Fry highlighted the internal and external committees that department staff sit on or are involved with.

ii. Administration

a. Draft 2024 Budget

The motion was put on the floor specifying a 3% COLA increase.

CAO, Tim Lanthier spoke to the three versions of the budget presented with 5%, 4%, and 3% COLA increases respectively, as requested by the Board.

Mr. Lanthier reviewed the changes that staff made from the initial draft 2024 budget that was presented to the Board in September. It was noted that the initial levy increase of 7.07% was reduced to 6.21% with the same 5% COLA increase. Mr. Lanthier noted that the proposed levy increase with a 4% COLA would include a 5.09% levy increase (which would be lower than the 2023 increase) and with a 3% COLA would include a 4.19%. It was noted that, in all other respects, the three budgets are generally identical.

Mr. Lanthier stressed that the main driver of the proposed increase in the 2024 budget is salary, including COLA, merit-increases, and increases to OMERS, EI, and CPP contributions. Mr. Lanthier added that as a service provider, staff are the primary cost to the organization and stressed that it is important to compensate them fairly.

It was noted that a significant portion of GSCA's total salary expenses is not funded through levy but through self-generated revenue or funding provided through other agencies. Mr. Lanthier detailed the impact of each COLA percentage increase.

A Member asked if spreading the COLA increase over multiple years would be an option. Mr. Lanthier responded that, as the Board analyzes and approves the budget annually, a multi-year phasing may not be the best fit.

A Member offered support of the GSCA staff and encouraged rewarding their skills, knowledge and experience appropriately and asked when the last salary review was completed. Mr. Lanthier responded that it was completed in 2021 and implemented in 2022. At the time of the review, it was geared to place GSCA at the 50th percentile of its comparators. It was noted that since then, inflation

has increased significantly and that GSCA is being outcompeted by neighbouring CAs and member municipalities. The Member asked to clarify that the goal of the most recent salary review was to set wages at the 50th percentile and which of the three COLA options would maintain that status. Mr. Lanthier responded that it was, however; without having all the information required on hand, he would be unable to answer accurately.

A Member added that members would be able to estimate roughly what increase would be needed to maintain the 50th percentile standing based on what increase was afforded their own municipal staff in 2023 and will be put forward for 2024. It was noted that inflation is no longer staying steady at 2%.

A Member expressed that they felt a 3% COLA increase to be the financially prudent decision considering the 2021 salary review having been fully implemented in 2022. Additionally, the Member cautioned the Board about reduced planning applications and the resulting slow down of growth within their municipalities.

A Member asked about the Engineering Services department and funding being drawn from reserves. Mr. Lanthier responded that to limit the levy increase, part of the salary of the Manager of Engineering Services position would be funded through sales and services and reserves.

A Member asked about the 2021 salary review and if a COLA increase was included. Mr. Lanthier responded that the annual COLA increase is at the discretion of the Board. The Member asked a follow up question about the COLA increases from 2022 and 2023. Mr. Lanthier and Ms. Armstrong responded that the COLA increase in 2022 was 1.6% and 2023 was 2%.

A Member expressed support for GSCA staff, however; is concerned with rising interest rates and increases from the counties, and the resulting impact on municipalities. The Member suggested taking the average of the eight member municipalities COLA increases and applying that rate for GSCA staff.

A Member commented that while Board Members must be mindful of what is going on in their respective municipalities, they are also responsible to ensure that GSCA staff can continue to afford to continue to work at GSCA. The Member added that the cost of losing staff to other agencies would be significant and would be a much more difficult number to quantify.

Mr. Lanthier stated that staff had collected the averages of member municipalities for the previous three years and the average COLA increase was 6.93%. GSCA's three-year average was 5.56%.

A Member expressed their belief in fair market pay for staff and with the past three years of COLA increase taken into account, made a motion to amend the motion from a 3% to 4% increase. This motion was seconded.

A Member commented that the agency will experience turn over regardless of increases in pay and that there will be a cumulative impact long term.

A Member commented that the agency is nothing without its staff and believes in fair market pay. Additionally, the Member asked for clarification on who GSCA's comparators were for staff. Mr. Lanthier responded that both counties, neighbouring municipalities, neighbouring CAs, and CAs with similar demographics were used as comparators.

A Member commented that GSCA should be looking for areas to limit expenses and areas to increase revenues. Mr. Lanthier replied that a significant percentage of GSCA's salaries are funded by self-generated revenue and not through levy.

A Member asked to have the amendment motion be a recorded vote.

Motion No.:
FA-23-099

Moved By: Nadia Dubyk
Seconded By: Jennifer Shaw

THAT the GSCA Board of Directors amend Motion FA-23-098 to reflect a 4% COLA increase for GSCA Staff for the 2024 budget year.

Carried

Director	Yay	Nay	Absent
Alex Maxwell		X	
Jon Farmer	X		
Robert Uhrig		X	
Tobin Day	X		
Jay Kirkland			X
Tony Bell	X		
Nadia Dubyk	X		
Jennifer Shaw	X		
Scott Mackey		X	
Sue Carleton	X		
Scott Greig		X	

Motion No.:
FA-23-098

Moved By: Scott Mackey
Seconded By: Scott Greig

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget,

AND THAT the GSCA Board of Directors generally accept a 4% COLA increase for GSCA Staff for the 2024 budget year,

AND THAT Staff be directed to distribute the 2024 Draft Budget and Budget Companion reflecting a 4% COLA increase to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the December 2023 meeting of the Board for final review and approval of the 2024 Budget.

Carried, as amended

Mr. Lanthier outlined the budget process moving forward and explained the weighted voting process.

b. Cultural Mindfulness Training

Member Jennifer Shaw spoke about discussions held at the GSCA and Indigenous Relationships Committee meetings around cultural mindfulness training and participation.

It was noted that GSCA hosted a cultural mindfulness training session that was mandatory for staff to attend and for which Board Members were invited to attend, however; there was little uptake from Members.

Member Shaw relayed that the committee has proposed that another baseline training session be scheduled, and that Board Members be requested and to attend.

A Member commented that including on-going training in addition to the baseline training is an important part of the motion.

A Member asked to clarify what commitment is being required of Board Members through the motion and if training provided by Member's municipalities would be accounted for. Member Shaw responded that the committee recognized that not all Member Municipalities have been conducting the same level of training. The committee is asking Members to commit to participate at the same level that staff are being required to attend.

A Member expressed support for the motion and training indicated and added that isolated training opportunities are not enough and that as Members it is about demonstrating the leadership.

There was general discussion around the benefits of additional training, a variety of teaching styles and training formats, and showing commitment to further knowledge and understanding.

Concern was raised with regard to the expense versus value of providing training for Board Members and being aware of duplication of content.

Motion No.:
FA-23-100

Moved By: Jennifer Shaw
Seconded By: Tobin Day

WHEREAS, the legislated mandate of the GSCA is to provide programs and services designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals and the mission is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness, in partnership with stakeholders;

AND WHEREAS, Indigenous people have been the traditional caretakers and stewards of these lands and waters since time immemorial and share a great interest in their preservation and conservation;

AND WHEREAS Grey Sauble Conservation Authority is committed to advancing reconciliation as demonstrated by the formation of the Indigenous & GSCA Relationships Committee and acknowledgement of the people on whose lands we operate;

AND WHEREAS, the purpose of the Indigenous & GSCA Relationships Committee is to take an active role in self education, and to develop real, non-goal-oriented relationships between GSCA, its Board and Staff, and the Indigenous communities whose traditional territory coincides with the GSCA watershed area;

AND WHEREAS, the GSCA Board of Directors strives to lead by example and recognizes how this contributes to a positive workplace culture;

THAT, the GSCA Board of Directors supports baseline and ongoing skills-based training and/or education related to intercultural competency, conflict resolution, human rights, and anti-racism for all board members and staff.

Carried

iii. Water Management

Nothing at this time.

iv. Environmental Planning

a. Provincial Offences Officer Appointment

Manager of Environmental Planning, MacLean Plewes spoke to GSCA's responsibility to enforce Section 28 regulations and the need to have staff trained and appointed as Provincial Offences Officers for GSCA.

Member Jon Farmer left the meeting at 3:23 pm.

A Member expressed congratulations to Chris Scholz on his successful completion of the training.

Motion No.:
FA-23-101

Moved By: Scott Mackey
Seconded By: Tony Bell

WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act, AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,
THAT the Grey Sauble Conservation Authority Board of Directors designate Chris Scholz, Intermediate Planner, as a Provincial Offences Officer under the Conservation Authorities Act and Ontario Regulation 151/06.

Carried

v. Operations

Nothing at this time.

vi. Conservation Lands

a. Agricultural Lease Tenders

Manager of Conservation Lands, Rebecca Anthony, spoke to the recent agricultural lease tender process and results.

It was noted that all seven tendered agricultural properties saw increased tender bids ranging from a \$5,250 to a \$36,300 increase.

A Member asked what the average bid per acre was. Ms. Anthony responded that it was roughly \$200 per acre.

A Member asked what the properties will be used for. Ms. Anthony responded that the seven tendered properties will be used for cash crops. Additionally, GSCA has other agricultural properties used for hay and/or pasture that are not tendered.

A Member asked if GSCA pays the full tax rate. Ms. Anthony responded that GSCA receives the Farm Tax incentive, Conservation Lands Tax Incentive, and the Managed Forest Tax Incentive. It was noted that these programs help to reduce the total taxes owed by GSCA.

A Member asked what other criteria is used to determine the winning bidder or if it is simply highest bid. Ms. Anthony responded that there are controls built into the contract to ensure proper use of the properties and that staff conduct roadside inspections of the properties.

Motion No.:
FA-23-102

Moved By: Robert Uhrig
Seconded By: Tobin Day

WHEREAS under Section 21(1)(d) of the Conservation Authorities Act, GSCA has the power to lease for a term of five years or less land acquired by the Authority;

AND WHEREAS GSCA Staff tendered seven agricultural leases for GSCA properties and completed the tender opening on October 20, 2023;

THAT the Board of Directors accept the Staff recommendation to award the tenders to the highest bidder for each property as presented; AND,

THAT the Board of Directors direct Staff to enter into a lease agreement with the highest bidder for each property; AND,

THAT, should the chosen tender and lease agreement be rejected by any selected applicant, the Board of Directors authorize Staff to enter into an agreement with the next highest bidder.

Carried

b. Conservation Lands Operational Reviews

Manager of Conservation Lands, Rebecca Anthony, spoke to the provided operational review of GSCA properties. Staff have visited twenty properties per year since 2018, assessing their condition, signage, compliance issues, risk management, and SWOT analysis.

These reviews link to several other policies, procedures, and plans within the GSCA.

Staff found that there are significant signs of properties being misused, including encroachments, unauthorized trails, tree/grass cutting, campfires, ATV use, garbage dumping, hunting/fishing issues.

Staff assessed risks on properties like hazard trees, however; it was noted that many risks cannot be mitigated due to the nature of the properties.

Staff will be including additional funds in the operational budget for signage to mitigate some of the compliance and risk issues. Staff are also looking into the installation of gates at strategic locations to restrict ATV access to trails.

Ms. Anthony stressed that communication and education are vital to getting the message out to the community. Staff will be updating the website, attending more community events, and improving signage to address some of the general and site-specific issues.

Ms. Anthony raised concerns with signage being vandalized, stolen, and ignored. Staff may need to explore other enforcement options in the future, either internal or contracted.

A Member commented that gates to restrict ATV access may not be as effective, and asked if the funds to purchase and install gates would be better allocated towards increasing enforcement. Ms. Anthony responded that she agreed and that GSCA is not alone in the issue of ATV trespassing issues. Ms. Anthony added that the gates would also prevent cars and trucks from driving onto the properties, which has also been an issue.

A Member asked if staff could try to forge relationships with the local community groups to help with compliance. Ms. Anthony responded that staff have worked with the OPP in the past to deal with ATV trespassers, however; noted that the OPP continues to be very busy and cannot always dedicate time to deal with these infractions. Staff also work with the Municipality of Grey Highlands and the Town of the Blue Mountains around compliance and keeping an eye on the areas in those regions.

There was general discussion around reaching out to local agencies and clubs around curbing ATV trespassing.

A Member asked if some type of camera on properties could be used towards improving enforcement. Ms. Anthony responded that trail cameras could be looked into, however noted that there would be a cost associated with them and raised the concern around the legalities of enforcement.

A Member raised a concern around trail cameras being stolen or tampered with. Additionally, asked if the public's perception of GSCA properties being "public" versus "private" could be part of the issue and if education signage around this would be helpful. Ms. Anthony agreed that this perception is at play.

Motion No.:
FA-23-103

Moved By: Nadia Dubyk
Seconded By: Tobin Day

WHEREAS 20 operational reviews per year were a deliverable of the 2019-2023 Strategic Plan;

AND WHEREAS under Regulation 686/21, 9(1) 2.i of the Conservation Authorities Act, GSCA is required to undertake programs and services to secure the authority's interests in its lands that include measures for fencing, signage, patrolling and any other measures to prevent unlawful entry on the authority's land and to protect the authority from exposure to liability under the Occupiers' Liability Act;

THAT the GSCA Board of Directors accept the Report back on Operational Reviews for GSCA Properties (Report Code 039-2023) as information.

Carried

- vii. Forestry**
Nothing at this time.
- viii. Communications/Public Relations**
Nothing at this time.
- ix. Education**
 - a. Education Framework**

Manager of Information Services, Gloria Dangerfield and Communications and Education Specialist, Vicki Rowsell spoke to the Draft Education Framework and outlined the purpose and need for the framework document.

Staff sought approval of the document for circulation for comment.

Member Mackey left the meeting at 3:58 pm.

It was noted that staff intend for the document to evolve and change with experience, input, and feedback. Staff are looking to get input and feedback from partners and stakeholders.

Ms. Rowsell detailed the three key messages of the framework and the three pillars of GSCA's environmental education program. Additionally, outlined the guiding principles and overall criteria for education program development.

Ms. Dangerfield reviewed the existing programming that is offered by GSCA and some potential programming that could be included in the future.

Ms. Dangerfield outlined the staffing resources that would be required moving forward and some of the funding avenues staff will be exploring. The potential for corporate sponsorships is being explored. Ms. Dangerfield went through the proposed Fees for Service chart, stressing that these are preliminary.

Ms. Dangerfield reviewed the budget for 2024 and noted the contribution from the Grey Sauble Conservation Foundation for wage support.

A Member expressed support for the plan and suggested reaching out to some of the teaching college programs for potential teacher candidate volunteers.

A Member expressed support for the plan and especially the corporate sponsorship potential.

A Member asked about the catchment area for the education programming. Ms. Dangerfield responded that some of the programs that GSCA are involved in are organized by the Boards of education and may draw participants from outside of the watershed. Staff intent for the programming offered by GSCA to be available watershed wide, however; noted that there could be an opportunity to capitalize on desire for programming from outside of the watershed.

There was general discussion around corporate sponsorships and how that could look.

A Member expressed concern about what the plan will be if the proposed funding does not materialize, how will success be measured, and whether the demand is strong enough, in light of NVCA eliminating their education programming. Ms. Dangerfield responded that the intent is to diversify funding sources to ensure stable funding and added that the numbers suggest that there is demand for programming in SVCA and that demand was not the impetus behind SVCA from pulling back their education programming.

Mr. Lanthier added that enhancing environmental education programming is one of the pillars of the strategic plan and commended staff on the work that has been done in putting the plan together.

There was general discussion around sustainable funding for the long term.

Member Nadia Dubyk left the meeting at 4:40 pm

A Member asked if there is a specific age demographic that is being focused on. Ms. Dangerfield responded that initially programming will be focused on school age participants, however; there is a desire and demand to develop programming for all ages in the future.

A Member asked if there was room or potential to develop online fee for service education course options. Ms. Dangerfield responded that this is something that has been done by other CAs and believes there is potential in that stream. Ms. Dangerfield mentioned the secondary school High Skills Major program and that there may be potential there.

Motion No.:
FA-23-104

Moved By: Tobin Day
Seconded By: Robert Uhrig

WHEREAS staff have created an Environmental Education Framework that will provide guidance for services, resources and funding for the GSCA Environmental Education program;

AND WHEREAS, input from the broader education community will ensure better success in framework implementation, and endorsement by teachers, of the provided services;

THAT, the GSCA Board of Directors approve the circulation of the draft Grey Sauble Conservation Authority Environmental Education Framework for feedback from boards of education, teachers, private education providers and other partners groups.

Carried

x. GIS/IT

Nothing at this time.

xi. DWSP

Nothing at this time.

9. New Business

Nothing at this time.

10. CAO's Report

The CAO, Mr. Lanthier gave a brief report on activities within the GSCA over the last month.

Mr. Lanthier reported that all Category 3 agreements have been signed and will be ready for reporting to the MNRF.

Attended October 4th Grey Bruce Forest Festival and was given a tour of the event by Forestry Coordinator, Mike Fry. Roughly nine hundred grade seven students attended and roughly two hundred fifty high school students volunteered. Mr. Lanthier spoke very highly of the program and encouraged all Members to attend next year.

Mr. Lanthier and Manager of Finance and Human Resources Services, Alison Armstrong have been meeting with the CAOs and finance leads from member municipalities, and with lenders with regards to funding the Administration Center renovations, as per the Board's direction. Meetings have been positive. A report will be brought forward at the November Board of Directors meeting.

Mr. Lanthier let the Board know that staff have been exploring several grants for flood plain modelling updates and coastal resiliency. Staff will bring more information to the Board in the near future.

Mr. Lanthier thanked staff for their hard work in creating three budgets with associated documents for the Board to review.

11. Chair's Report

Chair Sue Carleton had nothing to report.

12. Other Business

Nothing at this time.

13. Resolution to Move Into Closed

Nothing at this time.

14. Declaration that the Board of Directors has Resumed Open Session

Nothing at this time.

15. Resolution Approving the Closed Session Minutes

Nothing at this time.

16. Reporting out of Closed Session

Nothing at this time.

17. Next Full Authority Meeting

Wednesday November 22, 2023

18. Adjournment

The meeting was adjourned at 4:49 p.m.



Sue Carleton, Chair



Valerie Coleman
Administrative Assistant



Media Release

Nov. 23, 2023

GBPH sharing strategies, resources to mark Fall Prevention Month in November

Falls can happen to anyone, at any age, and can significantly affect both the physical and mental health of individuals, potentially leading to life-altering consequences.

In Grey-Bruce, the age-standardized rate of [emergency department visits due to falls](#) is the second-highest among Ontario's public health units at about 1.5 times greater than the provincial average.

The local rate of emergency department visits attributed to falls is well above the provincial average in every age category. The age-standardized rate of hospitalizations due to falls in Grey-Bruce is also higher than the Ontario average.

"Falls can have short-term impacts, such as pain, bruising, breaks, strains, and fractures, as well as devastating and long-lasting consequences, particularly for older adults. This can include chronic pain, reduced mobility, and a loss of confidence or fear of falling again – all of which can affect a person's quality and enjoyment of life," says Jason Wepler, Program Manager of Health Promotion at Grey Bruce Public Health.

As November is Fall Prevention Month in Canada, Grey Bruce Public Health is working to raise awareness about the prevalence and potential impacts of falls across the lifespan and sharing fall prevention strategies.

"While falls are the leading cause of unintentional injuries in Grey-Bruce, the good news is that most falls can be avoided," Wepler says.

The following are some [key strategies](#) for preventing falls among older adults:

- Exercising. Regular physical activity can boost balance, strength, and flexibility.
- Getting enough sleep.
- Taking your time. Don't rush when walking or getting up.
- Balancing your body through good nutrition and hydration.

A healthier future for all.

101 17th Street East, Owen Sound, Ontario N4K 0A5 www.publichealthgreybruce.on.ca

- Getting your sight and hearing checked regularly.
- Reviewing medications regularly with your pharmacist or primary care provider and discussing any potential side effects that may cause dizziness or impact balance.
- Wearing well-fitting, sturdy shoes.
- Consider using a cane or other mobility device if needed.

Strategies for preventing falls in the home include: ensuring hallways, stairs, and walkways, as well as bedrooms and bathrooms have proper lighting; keeping stairs free of clutter and other potential hazards; installing handrails along interior and exterior stairs and safety grab bars in the bathroom; checking the home for slipping and tripping hazards; and using non-slip mats or rugs.

More information on preventing falls across the lifespan is available on Grey Bruce Public Health's website at the following link: [Fall Prevention](#).

Parachute Canada also has multiple resources related to [fall prevention among older adults](#) and [fall prevention among children](#).

For More Information:

To connect with the Medical Officer of Health or the program manager, please contact:
Denis Langlois, Communications Co-ordinator,
Grey Bruce Public Health,
519-376-9420 or 1-800-263-3456 ext. 1315,
Communications@publichealthgreybruce.on.ca

MULTI-MUNICIPAL ENERGY WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
 JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
 1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0
 519-363-3039 EXT. 105 FAX: 519-363-2203
 jhamilton@arran-elderslie.ca

November 23, 2023

Independent Electricity System Operator
 1600-120 Adelaide Street West
 Toronto, ON M5H 1T1
 Via email: engagement@ieso.ca

Re: LTI-RFP Municipal Support Requirements across Municipal Boundaries

Attention: IESO Community and Regional Engagement

We are in receipt of your response to our feedback dated October 18, 2023.

The letter states that municipal support is required to be submitted for each project or within 18 months of a contract being issued. However, recent proposals have raised further concerns with this vague requirement where projects are in close proximity to neighbouring municipalities.

To add context to this concern, consider the siting location of the Bruce Trail/Orchard Storage Project. Although the host municipality is the Municipality of Meaford, the City of Owen Sound as well of the Township of Georgian Bluffs are also affected by the proposal. Fire protection and emergency services to the proposed site are not provided by the Municipality of Meaford and are provided by an inter-township fire protection agreement that involves the Township of Georgian Bluffs and connection to the grid for the project is in the City of Owen Sound, yet the public meeting was held in Bognor, a small village over 15 km away from the site.

A similar proposal in the Municipality of Arran-Elderslie is directly adjacent to the Grey-Bruce Line, which is the border between upper-tier counties of Grey and Bruce and the Township of Chatsworth is a direct neighbour. The public meeting was held in the Village of Tara, within Arran-Elderslie and no notification was provided to adjacent stakeholder. Similar concerns regarding fire suppression and the adverse affects that a failure at this site have could have on the neighbouring municipalities should be a required consideration during the community engagement process.

As a result, the MMEWG has passed the following resolution:

Thursday, November 16, 2023

Resolution No. MMEWG-2023-44

Moved by: Jim Hanna - Township of Huron Kinloss

Seconded by: Mark Davis - Municipality of Arran-Elderslie - Citizen Appointee

Be It Resolved that the Multi-Municipal Energy Working Group hereby directs that a response to the IESO be drafted regarding the public meeting requirements and municipal support requirements across municipal borders where projects are within 1500 metres of a neighbouring municipality and that the letter be copied to the Minister of Energy, Grey and Bruce Counties, their lower tiered municipalities and the Association of the Municipalities of Ontario (AMO).

The MMEWG recognizes that the submission deadline is approaching quickly, however, as per the letter provided to us, municipal support can be submitted within 18 months of a contract being issued and we strongly urge the IESO to require municipal support from neighbouring municipalities within 1500 metres of a BESS site.

Regards,

p.p. 

Tom Allwood,
Chair, Multi-Municipal Energy Working Group
Councillor, Municipality of Grey Highlands

c. Hon. Todd Smith, Minister of Energy
Municipalities in Grey and Bruce County
Association of Municipalities of Ontario

MULTI-MUNICIPAL ENERGY WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
 JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
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[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203)
jhamilton@arran-elderslie.ca

November 23, 2023

Dear Mayor and Members of Council,

As many of you are aware, the Independent Energy System Operator (IESO) has issued a Long-Term Request for Proposal to procure 2,518 MW of year-round effective capacity from dispatchable new build resources.

The process has seen a number of Battery Energy Storage Systems (BESS) proposed throughout the Province. These systems are relatively new and Municipalities are being asked to provide the required approvals in advance of important regulations being put in place.

A major concern with BESS is the fire hazard risk and the emitting of potentially toxic gases. The emergency response to these types of fires may be beyond the capacity of local fire departments and the Office of the Fire Marshal has not yet been able to develop guidelines to assist in effective fire suppression measures.

The MMEWG has been closely monitoring the proposals in an effort to better understand the impacts these sites could have on communities. The Municipality of Grey Highlands, a member of the working group, passed a resolution indicating that no project will be given support until the Office of the Fire Marshal and appropriate ministries issue public safety and technical guidelines and we are sharing that resolution with you for consideration.

Warm Regards,

p.p. 

Tom Allwood,
 Chair, Multi-Municipal Energy Working Group
 Councillor, Municipality of Grey Highlands

Tom Allwood - Dan Wickens

Whereas the Province and the Independent Electricity System Operator, IESO, are moving ahead with an expedited program on Battery Energy Storage Systems, BESS, without the appropriate regulations in place; and Whereas Municipal approval is required for siting these types of installations in Grey Highlands; and

Whereas Battery Energy Storage Systems have increased fire safety risks that may require an emergency response that is beyond the capability of our Fire Department. These risks include but are not limited to Explosions and venting life-threatening toxic gases; and

Whereas the Office of The Fire Marshal under The Fire Protection and Prevention Act (FPPA) 1997 provides Public Safety Guidelines and Technical Guidelines to Municipalities and Ministries; and "At present the OFM has not established any guidelines with respect to Battery Energy Storage Systems"; and


Whereas under FPPA 1997 every Municipality that establishes a fire department is required to provide fire protection services and shall determine their capability and capacity to attend an emergency; and

Whereas the Municipality of Grey Highlands currently does not permit Battery Energy Storage Systems as of right and in order to permit one of these systems an applicant would need to apply for a Zoning By-law Amendment from the Municipality; now

Therefore be it resolved that Council does not support the establishment of Battery Energy Storage Systems in Grey Highlands until the Office of the Fire Marshal and the appropriate Ministries issue Public Safety and Technical Guidelines; and

That staff be directed to advise potential applicants of this resolution.

CARRIED.


- 15.4 Deputy Mayor Nielsen - Staff Appreciation Day - notice presented on June 7, 2023. 

2023-502

Dane Nielsen - Nadia Dubyk

That Council host and run the staff BBQ July 20th from 1 - 3 pm with a \$1000 budget limit.

CARRIED.

- 15.5 Mayor McQueen - Connecting links project in Flesherton - Notice was provided at the June 7, 2023 Meeting 

Deputy Mayor Nielsen assumed the Chair.

Main Motion:



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: November 27, 2023

Subject: SRDPCLK.23.08 2024 Fees and Charges By-Law

Report from: Julie Hamilton, Deputy Clerk

Appendices: Appendix A – DRAFT 2024 Fees and Charges By-Law

Recommendation

Be It Resolved that Council hereby,

1. Approve the recommended changes to the Fees and Charges as attached as Appendix A; and
 2. Direct Staff to prepare a by-law to establish Fees and Charges for 2024.
-

Report Summary

The purpose of this report is to advise Council of the proposed changes to the current Fees and Charges By-Law as recommended by Staff.

Background

Section 391 (1) of the *Municipal Act, 2001, as amended*, authorizes a municipality to establish a by-law for the purpose of imposing fees or charges on any class of persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control.

Staff have completed their annual review of the fees & charges imposed by the Municipality and the recommended changes are highlighted in this report for Council consideration.

Once approved, the Fees and Charges By-Law for 2024 will replace By-Law No. 22-2023 Fees and Charges By-Law for 2023.

Analysis

Staff have reviewed the areas within their scope of municipal operations and recommend that some changes be made to the current fees and charges.

The changes have been assessed based on a few factors:

- Inflation
- Financial Plans
- Material Cost Increases
- A market review in comparison with neighbouring municipalities

Appendix A provides a side-by-side comparison of the changes including percentage increases. The following summarizes the significant changes associated with each Schedule.

Schedule A – Administration Fees

- An increase to the Zoning Compliance Confirmations is recommended due to the demand and amount of Staff time required to completed these requests.

Schedule B – Licensing Fees

- No changes have been recommended

Schedule C – Works Service Changes

- The culvert pricing has been combined and will be billed out at actual cost if the municipality supplies a culvert for an entranceway.
- The current cost of \$68.00 is not sufficient to cover the Staff time required to facilitate an entranceway permit. Following comparison of neighbouring municipalities and Bruce County, Staff recommend an increase to \$240.00.
- Staff have encountered issues with entranceway's not being installed to municipal standards with little to no recourse. Staff recommend that a refundable deposit be required upon application for an entranceway permit that will be returned once the installation is deemed satisfactory by municipal staff. Staff will also be bringing forward a more robust policy and application process that will provide standard requirements.
- The fee for installing an entranceway without a permit has been increased to \$540.00 which is the combined cost of the permit and deposit that is required during the application process.
- The road crossing fee has been increased to \$240.00 to match the cost of an entranceway permit.
- The cost of both winter sand and winter salt per tonne rate has been adjusted to cover actual costs.

- A 3% inflationary increase has been applied to the cost of grading and street sweeping services.

Schedule D – Merchandise

- An addition has been made to cover the cost of shipping municipal pins. Staff receive these requests several times a year.
- The cost of a 911 Map Book has been adjusted to an even \$10.00.

Schedule E – Paid Parking

The municipality supplies overnight parking in its urban areas to encourage off-street parking at all times and to provide an area for parking off-street during the winter months. Staff encounter regular challenges with parking and continue to make revisions. In an effort to simplify the process, Staff recommend only offering a monthly or annual permit, with the cost structure being set to encourage the purchase of the annual permit.

Schedule F – Planning Fees

Changes to the Planning Fees require a public meeting in accordance with the *Planning Act*, and therefore, at this time there are no proposed changes.

Schedule G – Cemetery Fees

In 2023, Staff undertook a comprehensive review of the current cemetery fee structure by comparison with neighbouring municipalities and some consultation with the local funeral director given their vast knowledge of the industry and surrounding cemeteries. As a result of this review, there are a number of increases to the cemetery fees.

The current structure is not sufficient to cover the costs related to the services provided at our cemeteries, maintenance and repairs or to build reserves for future expansions or additions. Wages, materials and supplies are currently supplemented through the Public Works operating budget.

The rationale for the increases is briefly explained below:

- The BAO mandates the percentages that cemeteries are obligated to deposit into their care and maintenance funds. For burial plots, that is 40% of the total price and for the columbarium is 15% of the total price. The land portion is revenue for the municipality and the care and maintenance goes into a separate funds where it earns interest. Only the interest portion of that fund can be used to offset expenses.
- With the addition of the new 48 tier columbarium wall in Chesley, the centre structure niches may become less desirable due to the limited locations. To provide a cost-effective option and encourage sale of those remaining niches, we have made the cost lower than the new wall.

- The new wall pricing has been set by comparing neighbouring municipalities and the revenue generated from the sale of the niches will cover the cost of the project plus cover the cost of a future addition as well.
- The interment fees are based on neighbor comparison.
- The additional weekend fees have been calculated by considering the cost of overtime for our operators to come in on a Saturday to perform the required services.
- There are no changes proposed to the fees for the cremation garden in Tara. It provides an all in one low cost option for those in need. There are several spaces left in that area. With the new facelift that area is receiving with the installation of the new fence in 2024, it is hoped that the area may become more desirable.
- Staff are noticing a large increase in the amount of people who contact the municipal office to arrange for a burial without the assistance of a funeral director. Funeral directors understand the legislated requirements and are able to complete the necessary paperwork on the client's behalf. When no funeral director is involved, the responsibility falls to Staff to guide the client through the process, complete paperwork, collect payment etc. This takes significant time to complete and Staff recommend that an administration fee be added to offset the staff time this process takes. An "Internment/Inurnment Arrangement without Funeral Director" fee of \$200.00 has been added for consideration.
- Other changes not explained are based off neighbor comparison.

Schedule H – Solid Waste – Landfill

- Staff have undertaken a review of the neighbouring landfill fees and have noted that the current fee structure is slightly low. Staff recommend an approximate increase of 10% to bring the fees in line with neighbouring facilities.

Schedule I – Recreation Rental Fees

The changes in this schedule can be attributed to inflation and cost for service increases. A few changes and additions have been noted on the attachment.

Schedule J – Trailer Park

The changes in this schedule can be attributed to inflation with the only notable change being the addition of the Seasonal Riverfront fee as these sites are the most desirable.

Schedule K – Fire

- The fire safety, letter and reports and inspection rates per hour were identified as being relatively low based on neighbour comparison in past reviews and Staff have been incrementally increasing the amount to align it with other areas. The proposed increase will complete the fee alignment.
- The MTO rate fluctuates from time to time so a change has been made to reflect the actual cost at the time of the incident.

Schedule L – Water and Sewer

The Water and Sewer Department Fees are driven by the associated Financial Plans for Water, Sewer and Common Operations. For the most part, the changes are reflective of the rates established within those documents however, a few adjustments were made based on current material and service cost trends.

**Financial Plans
For the years 2021-2026
Approved % Annual Increases**

Plan	2023	2024	2025	2026
Sewer	3%	3%	3%	3%
Water	1%	2%	2%	3%
Common	1%	2%	2%	3%

Schedule M – Paisley Museum

- No changes have been proposed.

Schedule N – Building Permit Fees

It was determined that there were no changes warranted for 2024.

Link to Strategic/Master Plan

6.4 Leading Financial Management

6.1 Protecting Infrastructure, Recreation and Natural Assets

- Recreation Master Plan
 - Fire Master Plan
 - Water Financial Plan
 - Sewer Financial Plan
-

Financial Impacts/Source of Funding/Link to Procurement Policy

The financial impacts of the proposed changes to the fees and charges have been considered during the operating budget revenue considerations for the respective departments.

Other financial considerations including percentage increases and justification are provided throughout this report and on the attached 2021-2022 comparison.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

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Schedule A - Administration Fees

Interest will be charged at 2% per month after 30 days from the date the fee was incurred. Unpaid accounts will be sent to collections after 90 days.

The Municipality reserves the right to respond to any certificate request after being given a 48 hour notice period. Any response required to a certificate request within 48 hours of notice being given shall be subject to a fee of exactly double the applicable fee.

In the event of a billing error on behalf of the Municipality, the Municipality reserves the right to limit the recourse to a maximum of three years from when the error occurred.

DESCRIPTION	FEE	HST	TOTAL	FEE	\$ Increase	% Increase
Animal Control Animal Reclaim & Administration Fee - per animal plus shelter fees Animal Shelter Fees - actual costs charged to the Municipality by shelter plus animal reclaim and administration fee Animal Removal & Seizure - including, but not limited to investigation, vet, transportation, holding, fee etc.	\$95.00 Actual Costs Actual Costs	\$12.35 Applicable to Actual Costs Applicable to Actual Costs	\$107.35 Actual Costs plus HST Actual Costs plus HST	\$95.00 Actual Costs Actual Costs	\$0.00	0%
Burial Permit/Death Registration	15.00	Exempt	\$15.00	15.00	Included on Schedule G - Cemetery	
Certification of any document such as Commissioning or Swearing a previously prepared affidavit - does not include Photocopying.	8.85	\$1.15	\$10.00	8.85		
Faxes (sending or receiving) - First Page - Each Additional Page	\$2.21	\$0.29	\$2.50	\$2.21		
	\$1.11	\$0.14	\$1.25	\$1.11		
Fence View Charge - per visit - plus Municipal Mileage Rate	\$85.00 plus mileage	Exempt	\$85.00 plus mileage	\$85.00 plus mileage		
Freedom of Information Request	\$5.00	Exempt	\$5.00	\$5.00		
Information Search Fee - Per Hour Information Search Fee for Records 6 years and older	\$35.00	Exempt	\$35.00	\$35.00		
	\$100.00	Exempt	\$100.00	\$100.00		
NSF Cheque Fee	\$40.00	Exempt	\$40.00	\$40.00		
Parking Ticket Administration Fee	\$30.97	\$4.03	\$35.00	\$30.97		
Photocopies (each) - Minimum Charge \$1.00	\$0.49	\$0.06	\$0.55	\$0.49		
Septic Compliance Letter Septic Reinspection Fee	\$100.00	Exempt	\$100.00	\$87.00	\$13.00	15%
	\$220.00	Exempt	\$220.00	\$220.00	\$0.00	0%
Tax Certificate - Within 48 Hours	\$50.00	Exempt	\$50.00	\$50.00	\$0.00	0%
	\$75.00	Exempt	\$75.00	\$75.00	\$0.00	0%
DESCRIPTION	FEE	HST	TOTAL	FEE		
Printed Tax Confirmation - Account History or Property Tax Bill Reprint - Per Year Per Year Researched	\$5.00	Exempt	\$5.00	\$5.00	\$0.00	0%
Information archived - Per Year Researched Minimum charge \$20.00	\$5.00	Exempt	\$5.00	\$5.00	\$0.00	0%
File Retrieval Fee for Records Over 6 Years Old	\$100.00	Exempt	\$100.00	\$100.00	\$0.00	0%
Tile Loan Inspection Fee	\$90.00	Exempt	\$90.00	\$90.00	\$0.00	0%
Zoning Compliance Confirmation - Residential - Commercial/Industrial/Institutional - Farm (With Nutrient Management) If Required in Less Than 48 Hours, Additional	\$100.00	Exempt	\$100.00	\$87.00	\$13.00	15%
	\$150.00	Exempt	\$150.00	\$150.00	\$0.00	0%
	\$220.00	Exempt	\$220.00	\$220.00	\$0.00	0%
	\$170.00	Exempt	\$170.00	\$170.00	\$0.00	0%

Schedule B - Licensing Fees

No changes have been recommended on this Schedule

DESCRIPTION	FEE	HST	TOTAL	FEE
Dog and Kennel Licensing Fees				
Neutered or Spayed Dog from January 1st to March 31st	\$15.00	Exempt	\$15.00	\$15.00
Neutered or Spayed Dog from April 1st to December 31st	\$25.00	Exempt	\$25.00	\$25.00
New to Municipality within the calendar year - Neutered or Spayed Dog	\$15.00	Exempt	\$15.00	\$15.00
Kennel License For More Than 3 Dogs				
Commercial Breeding Kennel - New	\$350.00	Exempt	\$350.00	\$350.00
Commercial Breeding Kennel - Renewal	\$175.00	Exempt	\$175.00	\$175.00
Commercial Boarding Kennel - New	\$350.00	Exempt	\$350.00	\$350.00
Commercial Boarding Kennel - Renewal	\$175.00	Exempt	\$175.00	\$175.00
Hobby/Hunting Kennel - New	\$350.00	Exempt	\$350.00	\$350.00
Hobby/Hunting Kennel - Renewal	\$175.00	Exempt	\$175.00	\$175.00
Guide, Service, Working or Police Dogs shall be licenced, but no fee is required for such dog.				
Replacement Tags	\$5.00	Exempt	\$5.00	\$5.00
Failure to register will result in \$50.00 administration fee added to tax bill;				

Lottery Licenses

Lottery Licenses - 3% of Prize Value, Minimum	\$10.00	Exempt	\$10.00	\$10.00
Break Open Tickets - 3% of Prize Value, Minimum	\$12.00	Exempt	\$12.00	\$12.00
Hawkers and Peddlers (Per Calendar Year or Part)	\$113.55	Exempt	\$113.55	\$113.55

Other Licenses

Informal Group Home Licence Fee	\$750.00	Exempt	\$750.00	\$750.00
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Schedule C - Works Service Charges

DESCRIPTION	FEE	HSI	TOTAL	FEE	\$ Increase	% Increase
Entrance Permits & Culverts						
Culvert – Standard Culvert 16" to 18" diameter. Plastic includes coupler	\$106.20 per metre	\$13.81	\$120.01 per metre	\$106.20 per metre	\$0.00	0%
Culvert – Oversized Culvert – List price per metre from supplier	Actual Cost	Applicable to Actual Costs	Actual cost	Actual Cost		
Culvert supplied by Municipality	Actual Cost	Applicable to Actual Costs	Actual Cost	Combined in 2024		
Entranceway Permit	\$240.00	Exempt	\$240.00	\$68.00	\$172.00	253%
Refundable Entranceway Deposit	\$300.00	Exempt	\$300.00	NEW IN 2024		
911 Number - Location and Sign	\$75.00	Exempt	\$75.00	\$68.00	\$7.00	10%
911 Sign and Post Replacement	\$100.00	Exempt	\$100.00	\$100.00	\$0.00	0%
Entranceway without Permit	\$540.00	Exempt	\$540.00	\$100.00	\$440.00	440%
Other Fees						
Permit – Logging – Deposit	\$5,000.00	Exempt	\$5,000.00	\$5,000.00	\$0.00	0%
Permit – Moving; municipal roads only	\$175.00	Exempt	\$175.00	\$175.00	\$0.00	0%
Permit – Road Occupation	\$175.00	Exempt	\$175.00	\$175.00	\$0.00	0%
Refundable Road Cut Deposit (certified cheque)	\$1,500.00	Exempt	\$1,500.00	\$1,500.00	\$0.00	0%
Road Crossing Fee	\$240.00	Exempt	\$240.00	\$235.00	\$5.00	2%
Sale of Salt per Cubic Tonne Increase actual cost for salt and trucking plus 10%	\$91.78	\$11.93	\$103.71	\$87.50	\$4.28	5%
Sale of Winter Sand, per Cubic Tonne, with salt, plus 10%	\$20.90	\$2.72	\$23.62	\$18.00	\$2.90	16%
Grading, Per Hour Including Operator and Machine	\$141.29	\$18.37	\$159.66	\$137.17	\$4.12	3%
Street Sweeper, Per Hour Including Operator and Machine	\$141.29	\$18.37	\$159.66	\$137.17	\$4.12	3%

Schedule D - Merchandise

DESCRIPTION	FEE	HST	TOTAL	FEE
Blue Boxes	\$17.70	\$2.30	\$20.00	\$17.70
Pins - Unless for Promotional Purposes	\$1.99	\$0.26	\$2.25	\$1.99
Pin shipped within Ontario	\$8.85	\$1.15	\$10.00	NEW IN 2024
Bruce County 911 Books	\$8.85	\$1.15	\$10.00	\$8.14
History Books	\$4.42	\$0.58	\$5.00	\$4.42
Big Bruce T-Shirts	\$17.70	\$2.30	\$20.00	\$17.70

Schedule E - Paid Parking Fees

DESCRIPTION	FEE	HST	TOTAL	FEE	\$ Increase	% Increase
Chesley - Municipal Lot #6 Paisley - Arena #5 & Post Office #5 Tara - Yonge St. N #4						
Overnight Parking	\$11.00	\$1.43	\$12.43	\$11.00	\$0.00	0%
Weekly	\$27.50	\$3.58	\$31.08	\$27.50	\$0.00	0%
Overnight Parking Permit - Monthly	\$88.50	\$11.50	\$100.00	\$55.00	\$33.50	61%
Winter - November 1st to March 31st By Parking By-law	\$170.00	\$22.10	\$192.10	\$170.00		
Overnight Parking Permit - Annual	\$398.23	\$51.77	\$450.00	\$400.00	(\$1.77)	0%
Chesley Riverside Park #28						
Overnight Parking	Free	\$0.00	\$0.00	Free		
Weekly	Free	\$0.00	\$0.00	Free		
Overnight Parking Permit - Monthly	\$48.67	\$6.33	\$55.00	\$28.00	\$20.67	74%
Winter - November 1st to March 31st By Parking By-law	\$100.00	\$13.00	\$113.00	\$100.00		
Overnight Parking Permit - Annual	\$243.36	\$31.64	\$275.00	\$235.00	\$8.36	4%
Other Parking Related Fees						
Impound - Daily Storage Fee	\$22.12	\$2.88	\$25.00	\$18.85		
Towing Charges - Cost + 15% Administration + Applicable Taxes						

Schedule F - Planning Fees

No changes have been recommended on this Schedule

DESCRIPTION	FEE	HST	TOTAL
Cash in Lieu of Parking This may be required in accordance with the Planning Act, R.S.O. 1990, c. P.13, as amended)	Confirmation from the Clerk is Required	Exempt	
Parkland Dedication - Residential Severance Application	\$500.00	Exempt	\$500.00

Agreements

Development Agreement - Applicant responsible for registration, title search and any legal costs	\$500.00	Exempt	\$500.00
Encroachment Agreement - Application per Agreement Applicant also responsible for Registration, Title Search and any Legal Costs	\$500.00	Exempt	\$500.00
Release of Subdivision Agreement -full or partial	\$500.00	Exempt	\$500.00
Site Plan Control - Applicant responsible for registration, title search and any legal costs	\$500.00	Exempt	\$500.00
Temporary Use Agreement	\$500.00	Exempt	\$500.00

Schedule G - Cemetery Fees

DESCRIPTION	FEE	HST	TOTAL	FEE	\$ Increase	% Increase
Single Grave Land Care and Maintenance (40% of total) Total Per Grave	\$720.00 \$480.00 \$1,200.00	\$93.60 \$62.40 \$156.00	\$813.60 \$542.40 \$1,356.00	\$450.00 \$300.00 \$750.00	\$270.00 \$180.00 \$450.00	60% 60% 60%
Columbarium - Centre Niche (Includes 1st Opening & Closing Care and Maintenance (15% of total) Total	\$1,000.00 \$177.00 \$1,177.00	\$130.00 \$23.01 \$153.01	\$1,130.00 \$200.01 \$1,330.01	The remaining centre niches may become less desirable with the installation of the new wall so the price provides a cost effective option. \$350.00		
Columbarium - Wall 1 Niche (Includes 1st Opening & Closing Care and Maintenance (15% of total) Total	\$1,615.00 \$285.00 \$1,900.00	\$209.95 \$37.05 \$247.00	\$1,824.95 \$322.05 \$2,147.00	These costs are for the addition of the 48 Niche outside wall addition \$350.00		
Columbarium - Engraving Niche Door Engraving (Second date of death not included)	\$350.00	\$45.50	\$395.50	\$350.00	\$0.00	0%
Interments Mon to Fri 7 am to 4 pm Adult Child - One to Twelve Years of Age Infant - Under One Year of Age Cremation Double Cremation Vault Columbarium (2nd Niche Opening Only) Full Burial With Cremation Burial Disinterment Columbarium (Replace Door) Additional After Hour Charges Full Burial Mon to Fri after 4 pm - Additional Full Burial Sat by 12 noon - Additional Cremation Mon to Fri after 4 pm - Additional Cremation Sat by 12 noon - Additional Columbarium Mon to Fri after 4 pm - Additional Columbarium Sat by 12 noon - Additional	\$750.00 \$400.00 \$200.00 \$400.00 \$500.00 \$200.00 \$800.00 \$200.00 \$600.00 \$600.00 \$300.00 \$300.00 \$300.00 \$300.00	\$97.50 \$52.00 \$26.00 \$52.00 \$65.00 \$26.00 \$104.00 \$26.00 \$78.00 \$78.00 \$39.00 \$39.00 \$39.00 \$39.00	\$847.50 \$452.00 \$226.00 \$452.00 \$565.00 \$226.00 \$904.00 \$226.00 \$678.00 \$678.00 \$339.00 \$339.00 \$339.00 \$339.00	\$550.00 \$250.00 NEW IN 2024 \$250.00 \$375.00 \$150.00 \$600.00 \$125.00 \$275.00 \$350.00 \$125.00 \$187.50 \$75.00 \$112.50	\$200.00 \$150.00 \$150.00 \$125.00 \$50.00 \$200.00 \$75.00 \$325.00 \$250.00 \$175.00 \$112.50 \$225.00 \$187.50	36% 60% 60% 60% 33% 33% 33% 60% 118% 71% 140% 60% 300% 167%
Cremation Garden (Hillcrest Only) Land Care and Maintenance Opening Engraving Total Per	\$120.00 \$175.00 \$250.00 \$350.00 \$895.00	\$15.60 \$22.75 \$32.50 \$45.50 \$116.35	\$135.60 \$197.75 \$282.50 \$395.50 \$1,011.35	\$120.00 \$175.00 \$250.00 \$350.00 \$895.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0% 0% 0% 0% 0%
Disinterment of Regular Burial Disinterment of Cremated Remains	\$1,300.00 \$600.00	\$169.00 \$78.00	\$1,469.00 \$678.00	\$1,000.00 \$500.00	\$300.00 \$100.00	30% 20%
Lowering Device & Greens Rental	\$125.00	\$13.00	\$138.00	\$100.00	\$25.00	25%
DESCRIPTION	FEE	HST	TOTAL	FEE		
Mortuary Fees Mortuary Storage Fee Burial in Arran-Elderslie Mortuary Storage Fee Burial Elsewhere	\$125.00 \$250.00	\$16.25 \$32.50	\$141.25 \$282.50	\$100.00 \$180.00	\$25.00 \$70.00	25% 39%
Monument Fees Flat Upright Under 4 Feet Upright Over 4 Feet	\$100.00 \$200.00 \$400.00	\$13.00 \$26.00 \$52.00	\$113.00 \$226.00 \$452.00	\$100.00 \$200.00 \$400.00	\$0.00 \$0.00 \$0.00	0% 0% 0%
Administration Fees Transfer of Ownership Municipal Burial Permit Fee Internment/Inurnment Arrangement without Funeral Director	\$100.00 \$20.00 \$200.00	\$13.00 Exempt \$26.00	\$113.00 \$20.00 \$226.00	\$75.00 \$10.00 NEW IN 2024	\$25.00 \$10.00	33% 100%

Schedule H - Solid Waste/Landfill Fees

The Municipality has an agreement in place with Ontario Electronic Stewardship whereby they dispose of the e-waste at no charge (By-Law 62-09). Should this arrangement change, the Municipality reserves the right to use the published fee grid and review at such time for appropriateness of the fee structure. A similar arrangement exists with respect to used tires, with the Ontario Tire Stewardship.

				2023 FEE	\$ Increase	% Increase
DESCRIPTION	FEE	HST	TOTAL			
Asbestos - Digging and Burial	\$242.00	Exempt	\$242.00	\$220.00	\$22.00	10%
Demolition Material - not cleaned or sorted Per tonne (\$232/kg)	\$255.00	Exempt	\$255.00	\$232.00	\$23.00	10%
Domestic –per Bag Tag Households Resellers	\$3.50	Exempt	\$3.50	\$3.50	\$0.00	0%
	\$3.25	Exempt	\$3.25	\$3.25	\$0.00	0%
Garbage Pick Up- Local Improvements	\$110.00	Exempt	\$110.00	\$110.00	\$0.00	0%
Landfill Opening -Outside Regular Operating Hours -Plus Hourly Operator Rate -Plus Applicable Tipping Fees	\$137.50	Exempt	\$137.50	\$125.00	\$12.50	10%
Landfill Minimum Charge	\$10.00	Exempt	\$10.00	\$10.00	\$0.00	0%
Litter or Garbage Cleaned up on Municipal Property from littering (Open Landfill & Refuse 1 tonne minimum charge)	\$265.00	Exempt	\$265.00	\$241.00	\$24.00	10%
Non-payment of Tipping Fees	\$35.00	Exempt	\$35.00	\$29.00	\$6.00	21%
Mattress (All Sizes)	\$20.00	Exempt	\$20.00	\$18.00	\$2.00	11%
Refrigerators, Freezers and Air Conditioners -With MOE Tag Attached Indicating No Freon	\$0.00	Exempt	\$0.00	\$0.00	\$0.00	
Refrigerators, Freezers and Air Conditioners -Without MOE Tag Attached (May Have Freon) -Per Unit	\$35.00	Exempt	\$35.00	\$32.00	\$3.00	9%
Refuse Garbage - Sorted Tonnage (\$.116/kg)	\$128.00	Exempt	\$128.00	\$116.00	\$12.00	10%
Tires Tires on Rim or Soiled Tires	\$0.00	Exempt	\$0.00	\$0.00	\$0.00	
	\$5.00	Exempt	\$5.00	\$5.00	\$0.00	0%
Upholstery Furniture per unit	\$15.00	Exempt	\$15.00	\$11.00	\$4.00	36%

Schedule I - Recreation Fees

Cancellation/Refund Policy: In the cases where a contract is signed between the Municipality and the user, the cancellation/refund provisions in the contract will prevail. In all other cases, refunds will not be issued, except where a medical or health-related preclusion can be demonstrated. In those cases, if alternative arrangements cannot be agreed upon, an administration fee of 25% of the full amount will apply and be withheld from any refund.

DESCRIPTION	FEE	HST	TOTAL	2023 Fee	\$ Increase	% Increase
Billboard Rental						
Arenas						
Large 3 x 8 section	\$415.76	\$54.06	\$469.82	\$403.65	\$12.11	3%
In House Printing of Rink Board	\$147.20	\$19.15	\$166.35	NEW IN 2024		
Large 3 x 16 section	\$605.89	\$78.78	\$684.67	\$605.89		
Large 3 x 24	\$774.19	\$100.65	\$874.84	\$774.19		
Wall Advertising, 3 x 4 section	\$131.33	\$17.08	\$148.41	\$127.50	\$3.83	3%
In-Ice Logo - painted (one year term)	\$1,050.60	\$136.59	\$1,187.19	\$1,020.00	\$30.60	3%
In-Ice Logo - mesh inlay (one year term)	\$787.95	\$102.44	\$890.39	\$765.00	\$22.95	3%
Ice Resurfacer Logo (machine wrap, minimum 3	\$1,050.60	\$136.59	\$1,187.19	\$1,020.00	\$30.60	3%
Community Guide Advertisement						
Business Card Size	\$81.99	\$10.66	\$92.65	\$79.60	\$2.39	3%
1/4 Page	\$125.78	\$16.35	\$142.13	\$122.12	\$3.66	3%
1/2 Page	\$163.85	\$21.30	\$185.15	\$159.08	\$4.77	3%
Full Page	\$273.23	\$35.52	\$308.75	\$265.27	\$7.96	3%
1/2 Page Colour	\$566.50	\$73.65	\$640.15	\$550.00	\$16.50	3%
Arena and Facility Rentals						
Arena Floor (Non-Sport Activity) – Per Hour– Arena Floor (Sports Activity)– Per Hour (same day booking)	\$61.95 \$61.95	\$8.05 \$8.05	\$70.00 \$70.00	\$61.95 \$35.40	\$26.55	75%
Arena Floor (i.e. auction) -Three Day Rental	\$1,152.43	\$149.82	\$1,302.25	\$1,118.86	\$33.57	3%
Arena Floor Set-up						
Tara - Maximum Capacity 800	\$775.80	\$100.83	\$876.63	\$753.21	\$22.59	3%
Tara Stag & Doe (Arena floor to a max of 500 ppl)	\$594.70	\$77.29	\$671.99	\$577.38	\$17.32	3%
Paisley - Maximum Capacity 800	\$775.91	\$100.85	\$876.76	\$753.31	\$22.60	3%
Paisley Stag & Doe (Arena floor to a max of 500 ppl)	\$594.70	\$77.29	\$671.99	\$577.38	\$17.32	3%
Chesley - Maximum Capacity 1000	\$978.68	\$127.21	\$1,105.89	\$950.18	\$28.51	3%
Chesley Stag & Doe (Arena floor to a max of 500	\$727.59	\$94.58	\$822.17	\$706.39	\$21.20	3%
Arena Space (i.e. Third Party Program Providers) -Per Hour	\$14.99	\$1.96	\$16.95	\$14.55	\$0.44	3%
DESCRIPTION	FEE	HST	TOTAL	FEE		
Kitchen Fee	\$63.81	\$8.30	\$72.11	\$61.95	\$1.86	3%
Canteen Monthly Rent - Chesley (monthly)	\$51.50	\$6.70	\$58.20	\$50.00	\$1.50	3%
Canteen Monthly Rent - Paisley (monthly)	\$51.50	\$6.70	\$58.20	\$50.00	\$1.50	3%
Canteen Monthly Rent - Tara (monthly)	\$51.50	\$6.70	\$58.20	\$50.00	\$1.50	3%
Canteen Monthly Rent - Tara Pavillion (monthly)	\$51.50	\$6.70	\$58.20	\$50.00	\$1.50	3%
Canteen Monthly Rent - Tara Pavillion (daily)	\$18.23	\$2.37	\$20.60	\$17.70	\$0.53	3%
Ball Diamond Food Truck (game nights only,–	\$17.70	\$2.30	\$20.00	\$17.70		
Community Centres						
Aerial Lift (Rate per Day) Transportation for Aerial lift	\$265.23 \$53.05	\$34.50 \$6.90	\$299.73 \$59.95	\$265.23 \$53.05		
Coffee Urn (offsite rental, \$100 deposit required)	\$17.70	\$2.30	\$20.00	\$17.70	\$0.00	0%
Table rental, per (Off Site Only, Wooden Tables))	\$8.85	\$1.15	\$10.00	\$8.85	\$0.00	0%
Chair rental, per (Off Site Only)	\$2.66	\$0.34	\$3.00	\$2.66	\$0.00	0%
Table wrap per full roll	Cost + 10%	Applicable		\$38.30		
per part roll	Cost + 10%	Applicable		\$19.16		

Schedule I - Recreation Fees						
Chesley						
Auction Sale (resident one-day)	\$405.52	\$52.72	\$458.24	\$393.71	\$11.81	3%
Auction Sale (transient/non-resident one-day)	\$770.11	\$100.11	\$870.22	\$747.68	\$22.43	3%
Board Room (capacity 30)						
AE Non-profit meeting rate	\$55.34	\$7.19	\$62.53	\$53.73	\$1.61	3%
- up to 4 hours	\$70.75	\$9.20	\$79.95	\$68.69	\$2.06	3%
- more than 4 hours (max 8 hours)	\$92.51	\$12.03	\$104.54	\$89.82	\$2.69	3%
Community Centre (capacity 325)						
Bar/set up - licensed	\$547.38	\$71.16	\$618.54	\$531.44	\$15.94	3%
Unlicensed	\$281.16	\$36.56	\$317.72	\$272.97	\$8.19	3%
Community Centre - Drop In Rate (Adult/Youth)	\$4.00	\$0.51	\$4.51	\$2.66	\$1.34	50%
Community Centre - Drop in Rate (Senior)	\$3.00	\$0.39	\$3.39	\$1.77	\$1.23	69%
Curling Club (capacity 500)						
Bar/set up - licensed	\$727.59	\$94.58	\$822.17	\$706.39	\$21.20	3%
Unlicensed	\$537.64	\$69.89	\$607.53	\$521.98	\$15.66	3%
DESCRIPTION	FEE	HST	TOTAL	FEE		
Paisley						
Auction Sale (resident one-day)	\$294.03	\$38.22	\$332.25	\$285.47	\$8.56	3%
Auction Sale (transient/non-resident one-day)	\$463.88	\$60.30	\$524.18	\$450.37	\$13.51	3%
Community Centre (capacity 165)						
Bar/set up - licensed	\$360.29	\$46.84	\$407.13	\$349.80	\$10.49	3%
Unlicensed	\$172.92	\$22.48	\$195.40	\$167.88	\$5.04	3%
Community Centre - Drop In Rate (Adult/Youth)	\$3.55	\$0.45	\$4.00	\$2.66	\$0.89	33%
Community Centre - Drop in Rate (Senior)	\$2.66	\$0.35	\$3.00	\$1.77	\$0.89	50%
Curling Club (capacity 450)						
Bar/set up - licensed	\$594.70	\$77.31	\$672.01	\$577.38	\$17.32	3%
Unlicensed	\$427.85	\$55.62	\$483.47	\$415.39	\$12.46	3%
Lounge (capacity 30)	\$64.67	\$8.41	\$73.08	\$62.79	\$1.88	3%
Legion Room - AE Non-Profit Meeting Rate	\$53.74	\$6.99	\$60.73	\$53.74		
Legion Room (cap 30) - Meetings/Training up to 4	\$68.64	\$8.92	\$77.56	\$68.64		
Legion Room (cap 30) - Meetings/Training 8 hours	\$89.82	\$11.68	\$101.50	\$89.82		
Tara						
Arkwright Hall	\$60.00	\$7.80	\$67.80	\$50.00	\$10.00	20%
Auction Sale (resident one-day)	\$326.45	\$42.44	\$368.89	\$316.94	\$9.51	3%
Auction Sale (transient/non-resident one-day)	\$506.75	\$65.88	\$572.63	\$491.99	\$14.76	3%
Committee Room (capacity 77)						
Bar/set up - licensed	\$158.74	\$20.64	\$179.38	\$154.12	\$4.62	3%
Unlicensed	\$129.58	\$16.85	\$146.43	\$125.81	\$3.77	3%
Community Centre (capacity 210)						
Bar/set up - licensed	\$393.61	\$51.17	\$444.78	\$382.15	\$11.46	3%
Unlicensed	\$204.39	\$26.57	\$230.96	\$198.44	\$5.95	3%
Meeting Rate - AE non profit (2 hours)	\$55.34	\$7.19	\$62.53	\$53.73	\$1.61	3%
Meeting (Up to 4 Hours , Max 30 People)	\$70.75	\$9.20	\$79.95	\$68.69	\$2.06	3%
Meeting (Up to 8 Hours , Max 30 People)	\$92.51	\$12.03	\$104.54	\$89.82	\$2.69	3%
Community Centre - Drop In Rate (Adult/Youth)	\$3.55	\$0.45	\$4.00	\$2.66	\$0.89	33%
Community Centre - Drop in Rate (Senior)	\$2.65	\$0.34	\$3.00	\$1.77	\$0.88	50%
Curling Club (capacity 450)						
Bar/set up - licensed	\$594.70	\$77.31	\$672.01	\$577.38	\$17.32	3%
Unlicensed	\$427.85	\$55.62	\$483.47	\$415.39	\$12.46	3%

Schedule I - Recreation Fees							
DESCRIPTION	FEE	HST	TOTAL	FEE			
Pavilions							
Chesley, Paisley or Tara (per day) **includes DS Pavilion, but no key	\$54.43	\$7.08	\$61.51	\$52.84	\$1.59	3%	
Kinsmen Pavilion, Chesley (per day, licensed)	\$265.23	\$34.48	\$299.71	\$257.50	\$7.73	3%	
Kinsmen Pavilion, Chesley (per day, unlicensed)	\$108.86	\$14.15	\$123.01	\$105.69	\$3.17	3%	
Kinsmen Pavilion Cleaning Deposit	\$91.16	\$11.85	\$103.01	\$88.50	\$2.66	3%	
Recreational & Sporting Activities							
Ball Diamond Rentals							
Group-Adult Game or Practice Without Lights	\$41.98	\$5.45	\$47.43	\$41.98	\$0.00	0%	
With Lights	\$51.27	\$6.64	\$57.91	\$51.27	\$0.00	0%	
Minor Sports Game or Practice -Without Lights	\$28.53	\$3.72	\$32.25	\$28.53	\$0.00	0%	
Tournament - Adult - Per Day (Without Lights)	\$168.15	\$21.86	\$190.01	\$163.25	\$4.90	3%	
Tournament - Adult - Per Day (With Lights)	\$210.21	\$27.33	\$237.54	\$204.09	\$6.12	3%	
Tournament - Youth - Per Day (Without Lights)	\$99.80	\$12.97	\$112.77	\$96.89	\$2.91	3%	
Tournament - Youth - Per Day (With Lights)	\$118.31	\$15.38	\$133.69	\$114.86	\$3.45	3%	
Additional Staff - Rate Per Employee per hour (4 hour minimum charge)	\$37.55	\$4.60	\$42.15	\$36.46	\$1.09	3%	
Ball Clinic - Indoor (minimal setup)	\$118.31	\$15.38	\$133.69	NEW IN 2024			
Ice Fee Rentals (All Arenas)							
Ice Rental, Per Hour							
Prime (5pm-12am, Mon-Fri, weekends)	\$149.40	\$19.42	\$168.82	\$145.04	\$4.36	3%	
Non-Prime (8am-5pm, Mon-Fri)	\$88.10	\$11.45	\$99.55	\$85.54	\$2.56	3%	
Figure Skating/Broomball	\$101.20	\$13.16	\$114.36	\$99.22	\$1.98	2%	
Arran-Elderslie Minor Sports	\$106.80	\$13.88	\$120.68	\$104.70	\$2.10	2%	
Out of Town Minor Sports	\$137.70	\$17.90	\$155.60	\$133.69	\$4.01	3%	
Grey Bruce Highlanders/TCDMHA	\$123.02	\$15.99	\$139.01	\$120.60	\$2.42	2%	
Sponsored Ice Rental (Hockey tournaments include 1 day use of community centre and kitchen)	\$66.01	\$8.58	\$74.59	\$64.09	\$1.92	3%	
Use of Room with Ice Rent(Max 30 People Max 2hrs)	\$23.93	\$3.11	\$27.04	\$23.24	\$0.69	3%	
School Skating (9:00am to 3:00pm)	\$38.30	\$4.98	\$43.28	\$37.19	\$1.11	3%	
(School rate for schools within Arran-Elderslie)							
Double header Facility Rates:							
Boardroom - AAA Double Headers/Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	
Boardroom - Max 4 Hours	\$72.17	\$9.38	\$81.55	\$70.06	\$2.11	3%	
Hall - Max 4 Hours	\$94.36	\$12.27	\$106.63	\$91.62	\$2.74	3%	
DESCRIPTION	FEE	HST	TOTAL	FEE			
Sell off ice (booked within week)	\$92.98	\$12.08	\$105.06	\$90.27	\$2.71	3%	
Same Day Booking Rate	\$45.58	\$5.92	\$51.50	\$44.25	\$1.33	3%	
Early Ice (prior to Thanksgiving, where applicable)							
Prime (5pm-12am, Mon-Fri, weekends)	\$191.50	\$24.90	\$216.40	\$185.93	\$5.57	3%	
Non-Prime (8am-5pm, Mon-Fri)	\$144.58	\$18.82	\$163.40	\$140.37	\$4.21	3%	
Out of Town Minor Sports	\$153.95	\$20.01	\$173.96	\$149.47	\$4.48	3%	
Public Skating / Drop-in per single admission	\$3.54	\$0.46	\$4.00	\$2.65	\$0.89	34%	
per family admission	\$7.96	\$1.04	\$9.00	\$7.08	\$0.88	12%	
Soccer Fields							
Per Game	\$38.31	\$4.99	\$43.30	\$38.31	\$0.00	0%	
Per Day	\$135.09	\$17.57	\$152.66	\$131.16	\$3.93	3%	

Schedule I - Recreation Fees						
Horse Ring Rental	\$144.90	\$18.84	\$163.74	\$140.68	\$4.22	3%
Swimming Pool Fees - Tara and Chesley						
Pool - Public Swimming						
Single Admissions						
Youth 2 - 17 yrs	\$3.55	\$0.45	\$4.00	\$2.66	\$0.89	33%
Adult 18+ yrs	\$4.43	\$0.57	\$5.00	\$3.55	\$0.88	25%
Family (immediate members only)	\$10.62	\$1.38	\$12.00	\$8.85	\$1.77	20%
Multi-Visit Pass						
10 Pass Visit - Adult	\$35.40	\$4.60	\$40.00	\$35.40		
10 Pass Visit - Child	\$26.55	\$3.45	\$30.00	\$26.55		
Season Pass						
Youth 2 - 17 yrs	\$75.22	\$9.78	\$85.00	\$70.80	\$4.42	6%
Adult 18+ yrs	\$92.93	\$12.07	\$105.00	\$88.50	\$4.43	5%
Family (immediate members only)	\$163.72	\$21.28	\$185.00	\$159.29	\$4.43	3%
DESCRIPTION	FEE	HST	TOTAL	FEE		
Hourly Pool Rental						
- includes minimum of 2 lifeguards						
Chesley (max capacity 90)	\$86.19	\$11.20	\$97.39	\$83.68	\$2.51	3%
Tara (max capacity 77)	\$86.19	\$11.20	\$97.39	\$83.68	\$2.51	3%
Certificated programs exclude HST for participants 14 years of age and younger. If participants are over 14 years of age, please add 13% HST. Proof of age is required. Sessions are two weeks in length for lessons, eight weeks in length for programs						
Pool - Instructional Lessons						
Aquafit - Drop In	\$5.75	\$0.75	\$6.50	\$5.53	\$0.22	4%
Aquafit - Summer Rate	\$82.30	\$10.70	\$93.00	\$81.64	\$0.66	1%
Private Lessons, per session						
Includes 10 daily lessons						
Registration	\$149.25	\$19.40	\$168.65	\$144.90	\$4.35	3%
Group / School (per, min 30 participants)						
Registration	\$60.91	Exempt	\$60.91	\$59.13	\$1.78	3%
Preschool (under 5 yrs old)						
Registration	\$71.83	Exempt	\$71.83	\$69.74	\$2.09	3%
Swimmer (Ages 3-5)						
Registration	\$71.83	Exempt	\$71.83	\$69.74	\$2.09	3%
Swimmer (1 to 4) (Age 6+)						
Registration after	\$71.83	Exempt	\$71.83	\$69.74	\$2.09	3%
Swimmer (5 to 8)						
Registration	\$76.83	Exempt	\$76.83	\$74.59	\$2.24	3%
Swimmer (9 to 10)						
Registration	\$80.35	Exempt	\$80.35	\$78.01	\$2.34	3%
** Every THIRD REGISTRATION IS \$20 OFF						
Summer Day Camps (July and August, excluding Statutory holidays)						
Daily, Mon - Fri	\$36.06	Exempt	\$36.06	\$35.01	\$1.05	3%
***3rd Child (less 10% of equal or lesser number of days)						
Outdoor Education Specialty Camp	\$206.88	Exempt	\$206.88	\$206.88		
***3rd Child (less 20%)						
DESCRIPTION	FEE	HST	TOTAL	FEE		
Insurance Fees						
Non-Sporting Event or Occasion - No Alcohol						

Schedule I - Recreation Fees						
Per Hour with Attendance of:						
1-50	\$3.00	\$0.39	\$3.39	\$3.00	\$0.00	0%
51-100	\$4.00	\$0.52	\$4.52	\$4.00	\$0.00	0%
101-200	\$6.00	\$0.78	\$6.78	\$6.00	\$0.00	0%
201-500	\$8.00	\$1.04	\$9.04	\$8.00	\$0.00	0%
501-1000	\$10.00	\$1.30	\$11.30	\$10.00	\$0.00	0%
1001-1500	\$15.00	\$1.95	\$16.95	\$15.00	\$0.00	0%
1501+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Per Day with Attendance of:						
1-50	\$25.00	\$3.25	\$28.25	\$25.00	\$0.00	0%
51-100	\$50.00	\$6.50	\$56.50	\$50.00	\$0.00	0%
101-200	\$75.00	\$9.75	\$84.75	\$75.00	\$0.00	0%
201-500	\$150.00	\$19.50	\$169.50	\$150.00	\$0.00	0%
501-1000	\$220.00	\$28.60	\$248.60	\$220.00	\$0.00	0%
1001-1500	\$300.00	\$39.00	\$339.00	\$300.00	\$0.00	0%
1501+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Non-Sporting Event or Occasion - Alcohol						
Per Hour with Attendance of:						
1-50	\$12.00	\$1.56	\$13.56	\$12.00	\$0.00	0%
51-100	\$20.00	\$2.60	\$22.60	\$20.00	\$0.00	0%
101-200	\$30.00	\$3.90	\$33.90	\$30.00	\$0.00	0%
201-500	\$40.00	\$5.20	\$45.20	\$40.00	\$0.00	0%
501-1000	\$50.00	\$6.50	\$56.50	\$50.00	\$0.00	0%
1000+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Per Day with Attendance of:						
1-50	\$85.00	\$11.05	\$96.05	\$85.00	\$0.00	0%
51-100	\$130.00	\$16.90	\$146.90	\$130.00	\$0.00	0%
101-200	\$200.00	\$26.00	\$226.00	\$200.00	\$0.00	0%
201-500	\$350.00	\$45.50	\$395.50	\$350.00	\$0.00	0%
501-1000	\$550.00	\$71.50	\$621.50	\$550.00	\$0.00	0%
1000+	TBD by Provider at time of booking			TBD by Provider at time of booking		
**A listing eligible and non-eligible Non-Sporting Events or Occasions is available from Municipal Staff **Events: Annual Weekly Meetings: Charge 5 times the flat charge shown for a 1-2 Day Event for a Total Annual Premium. **Events: Annual Monthly Meetings: Charge 3 times the flat charge shown for a 1-2 Day Event for a Total Annual Premium.						
DESCRIPTION	FEE	HST	TOTAL	FEE		
Sporting Event or Activities						
Low Risk, Per hour with Attendance of:						
1-25	\$2.50	\$0.33	\$2.83	\$2.50	\$0.00	0%
26-50	\$4.00	\$0.52	\$4.52	\$4.00	\$0.00	0%
51-100	\$6.00	\$0.78	\$6.78	\$6.00	\$0.00	0%
101+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Low Risk, Per Day with Attendance of:						
1-25	\$60.00	\$7.80	\$67.80	\$60.00	\$0.00	0%
26-50	\$90.00	\$11.70	\$101.70	\$90.00	\$0.00	0%
51-100	\$120.00	\$15.60	\$135.60	\$120.00	\$0.00	0%
101+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Medium Risk, Per hour with Attendance of:						
1-25	\$4.00	\$0.52	\$4.52	\$4.00	\$0.00	0%
26-50	\$6.00	\$0.78	\$6.78	\$6.00	\$0.00	0%
51-100	\$8.00	\$1.04	\$9.04	\$8.00	\$0.00	0%
101+	TBD by Provider at time of booking			TBD by Provider at time of booking		
Medium Risk, Per Day with Attendance of:						
1-25	\$95.00	\$12.35	\$107.35	\$95.00	\$0.00	0%
26-50	\$120.00	\$15.60	\$135.60	\$120.00	\$0.00	0%
51-100	\$190.00	\$24.70	\$214.70	\$190.00	\$0.00	0%
101+	TBD by Provider at time of booking			TBD by Provider at time of booking		
**A listing of eligible and non-eligible sporting events as well as the low and medium risk profiles is available from Municipal Staff **Events Over 1 day: Any Single Sporting Event being held for more than 1 consecutive is a Company Referral **Events - Annual Weekly and Seasonal Activities: Charge 2 times the flat charge shown for a Total Annual Premium						

Schedule I - Recreation Fees	
**Organized sports leagues without insurance are a company referral	

Schedule J - Trailer Park Fees

DESCRIPTION	FEE	HST	TOTAL	2023 FEE	\$ Increase	% Increase
Full Service						
Seasonal - Riverfront	\$1,982.24	\$257.69	\$2,239.93	NEW IN 2024		
Seasonal - Other	\$1,482.24	\$192.69	\$1,674.93	\$1,439.06	\$43.18	3%
Monthly	\$674.07	\$87.63	\$761.70	\$654.44	\$19.63	3%
Weekly	\$256.82	\$33.39	\$290.21	\$249.34	\$7.48	3%
Daily	\$50.67	\$6.59	\$57.26	\$49.19	\$1.48	3%
May 1 to Weekend After Thanksgiving						
Hydro/Water Only						
Seasonal	\$1,235.39	\$160.60	\$1,395.99	\$1,199.40	\$35.99	3%
Monthly	\$581.48	\$75.59	\$657.07	\$564.54	\$16.94	3%
Weekly	\$218.40	\$28.39	\$246.79	\$212.04	\$6.36	3%
Daily	\$44.34	\$5.76	\$50.10	\$43.04	\$1.30	3%
Victoria Day Weekend to Thanksgiving						
Transient No Services - Daily - Trailer	\$28.17	\$3.66	\$31.83	\$27.35	\$0.82	3%
Transient No Services - Daily - Tent	\$18.78	\$2.44	\$21.22	\$18.23	\$0.55	3%
Winter Storage						
-Trailer, Deck, Shed	\$258.30	\$33.58	\$291.88	\$250.78	\$7.52	3%
Deck, Shed, Other Property	\$51.50	\$6.70	\$58.20	\$50.00	\$1.50	3%
-October 15-May 15						
Moving from one lot to another, if re-sodding or other clean-up required	\$51.50	Exempt	\$51.50	\$50.00	\$1.50	3%
Clean-out	\$10.30	Exempt	\$10.30	\$10.00	\$0.30	3%
Lot Maintenance Required by Works, Requested by Tenant	Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour		Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour	Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour		

Schedule K - Fire Department Fees

DESCRIPTION	FEE	HST	TOTAL	2023 FEE	\$ Increase	% Increase
Fire Safety						
Burn Permit	No Charge		No Charge	No Charge		
Fire Drill Approval and Observation	\$85.00 Per Hour, Minimum 1 Hr	Exempt	\$85.00	\$75.00	\$10.00	13%
Fire Safety Plan Review / Approval	\$85.00 Per Hour, Minimum 1 Hr	Exempt	\$85.00	\$75.00	\$10.00	13%
Letters and Reports						
OFC Deficiencies or No Deficiencies Letter	\$125.00	\$16.25	\$141.25	\$100.49	\$24.51	24%
File Search Request Letters	\$125.00	\$16.25	\$141.25	\$100.49	\$24.51	24%
Fire Report - SIR (3rd Party)	\$125.00	\$16.25	\$141.25	\$100.49	\$24.51	24%
Inspections						
Fire Safety Inspections - Initial Visit / Consultation	No Charge		No Charge	No Charge		
Fire Safety Inspection (Including Written Report)	\$85.00 Per Hour, Minimum 1 Hr	Exempt	\$85.00	\$75.00	\$10.00	13%
Inspections Requiring Outside Agencies	Actual Cost		Actual Cost	Actual Cost		
Commercial/Industrial/Institutional Multi-Residential/Farm Inspection	\$125.00 Per Hour, Minimum 1 Hr	Exempt	\$125.00	\$75.00	\$50.00	67%
Residential Home Inspection (Single Family)	No Charge		No Charge	No Charge		
Residential Inspection (operating a business out of home, such as a daycare)	\$85.00 Per Hour, Minimum 1 Hr	Exempt	\$85.00	\$75.00	\$10.00	13%
Incident Response						
Fire Department Emergency Response-Insured Perils, Indemnification Technology® Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$34.03	Exempt Exempt Exempt	Actual Actual \$34.03	543.03 271.52 \$34.03	\$0.00	0%
For extraordinary expenses - When additional resources are required at a fire or emergency incident and no owner or agent is available to authorize, recovery of costs can be invoiced to the property owner (ie: Excavator, drone, other agencies for assistance)	Invoice will be according to invoice provided by third party	Exempt	Invoice will be according to invoice provided by third party	Invoice will be according to invoice provided by third party		
Incident Response - Open Air Fire with Permit & Compliant	No Charge		\$0.00	\$0.00		
DESCRIPTION	FEE	HST	TOTAL	TOTAL		
Incident Response - Open Air Fire with or without permit (at discretion of Fire Chief or Designate) Current MTO Rate per apparatus, per hour plus any additional costs for each incident	\$543.03	Exempt	\$543.03	\$543.03	\$0.00	0%

Schedule K - Fire Department Fees					
Current MTO Rate per apparatus, per half hour plus any additional costs for each incident	\$271.52	Exempt	\$271.52	\$271.52	\$0.000%
Motor Vehicle Accident on Highway 21					
Current MTO rate per apparatus, per hour	\$543.03	Exempt	\$543.03	\$543.03	
Current MTO rate per apparatus, per half hour	\$271.52	Exempt	\$271.52	\$271.52	
Motor Vehicle Fires on Highway 21					
Current MTO rate per apparatus, per hour	\$543.03	Exempt	\$543.03	\$543.03	
Current MTO rate per apparatus, per half hour	\$271.52	Exempt	\$271.52	\$271.52	
Motor Vehicle, Watercraft & Aircraft Accidents & Fires - Other than Highway 21					
Current MTO Rate per apparatus, per hour	\$543.03	Exempt	\$543.03	\$543.03	
Current MTO Rate per apparatus, per half hour	\$271.52	Exempt	\$271.52	\$271.52	
Other Fire Related Services					\$0.000%
Assistance Beyond Normal Requirements or Circumstances	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%	Actual Cost Plus 10%	
Decontamination and cleaning of all PPE after Structure Fire or Hazardous Material Call	Actual Costs of all Cleaning and Repair	Exempt	Actual Costs of all Cleaning and Repair	Actual Costs of all Cleaning and Repair	
Extinguish controlled Burn					
Current MTO rate per truck, per hour	Actual	Exempt	Actual	\$0.00	
Current MTO rate per truck, per half hour	Actual	Exempt	Actual	\$0.00	
False Alarms - 2 free per calendar year, thereafter:	\$500.00	Exempt	\$500.00	\$500.00	
Fire Watch or Stand By for other outside agencies with apparatus					
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual	\$0.00	
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual	\$0.00	
Fire Watch (Without Apparatus)	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%	Actual Cost Plus 10%	
Hazardous Materials Response					
Current MTO rate per truck, per hour	Actual	Exempt	Actual	\$0.00	
Current MTO rate per truck, per half hour	Actual	Exempt	Actual	\$0.00	
Rent special equipment to determine origin and cause, suppress or extinguish fires, preserve property, prevent fire spread, make property safe	Actual cost for agencies and equipment used		Actual cost for agencies and equipment used	Actual cost for agencies and equipment used	
Current MTO rate per appartus, per hour	Actual	Exempt	Actual	\$0.00	
Response Due to Gross Negligence or an Illegal Act					
Current MTO rate per truck, per hour	Actual	Exempt	Actual	\$0.00	
Current MTO rate per truck, per half hour	Actual	Exempt	Actual	\$0.00	
Wildland Fires through Carelessness					\$0.000%
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual	\$0.00	
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual	\$0.00	
Plus any additional costs for each incident					
DESCRIPTION	FEE	HST	TOTAL	TOTAL	
If necessary to provide security to maintain continuity of scene during an incident investigation (OFM, Police, Staff or Other)					
Flat Rate per Day 24 hours	\$1,000.00	Exempt	\$1,000.00	\$1,000.00	
Materials and Supplies					
Class A Foam Wetting Agent	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%	Actual Cost Plus 10%	
Commercial - Lock Box (Hardware only, No Installation)	Actual Cost	HST	Actual Cost	Actual Cost	
Dry Sprinkler Powder Aerosol Unit - DSPA	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%	Actual Cost Plus 10%	

Schedule K - Fire Department Fees					
Fire Safety Plan Box	Actual Cost	HST	Actual Cost	Actual Cost	\$0.00 0%
Other Material Charges	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%	Actual Cost Plus 10%	
Smoke Alarm or Carbon Monoxide Detector Added to taxes + interest, if unpaid after 30 days	\$55.62	\$7.23	\$62.85	\$55.62	
Training					
Fire Extinguisher Training for Employees (Commercial, Industrial & Institutional)	\$10.00 per Person - Minimum \$100 Charge	Exempt	\$10.00 per Person - Minimum \$100 Charge	\$10.00 per Person - Minimum \$100 Charge	

Schedule L - Water and Sewer Fees						
DESCRIPTION	FEE	HST	TOTAL	2023 FEE	\$ Increase	% Increase
Effective for all billings after January 1st each year						
A&E Connection and Service Charges						
Bulk Water - per m3 water	\$5.41	Exempt	\$5.41	\$4.00	\$1.41	35%
- Plus Daily Connection Fee	\$58.00	Exempt	\$58.00	\$58.00	\$0.00	0.00%
- Weekly Connection Fee	\$116.00	Exempt	\$116.00	\$116.00	\$0.00	0.00%
- Annual Membership, January to December 31	\$355.00	Exempt	\$355.00	\$355.00	\$0.00	0.00%
Charge to locate, Municipal water service	n/c	n/c	n/c	n/c		
Charge to locate, inspect, map and number service connection made by contractor (lateral already constructed from main to property line) Water or Sewer	\$489.51	\$63.64	\$553.14	\$479.91	\$9.60	2.00%
Charge to locate, Private locate charge – not municipal service----- Minimum charge 1 hour, time in excess of 1 hour is extra	\$105.10	\$13.66	\$118.76	\$103.04	\$2.06	2.00%
Disconnect or Reconnect Fee – Customer Request	\$59.54	Exempt	\$59.54	\$58.37	\$1.17	2.00%
Disconnect fee – non-payment or after hours request	\$215.78	Exempt	\$215.78	\$211.55	\$4.23	2.00%
Municipally constructed sewer line from main to property line (does not include locate, inspect, map and number service connection made by contractor) Water or Sewer	\$4,447.09	Exempt	\$4,447.09	\$4,359.89	\$87.20	2.00%
Septage disposal of one tank, up to 1,000 gallons	\$958.35	\$124.59	\$1,082.94	\$939.56	\$18.79	2.00%
Sewer Camera Work						
- Regular Hours, 2 staff, rate per hour	\$137.40	\$17.86	\$155.27	\$134.71	\$2.69	2.00%
- After Hours and Weekends, 2 staff, rate per hour	\$634.20	\$82.45	\$716.64	\$621.76	\$12.44	2.00%
Swimming Pools – Filling---Minimum Charge	\$1,045.46	\$135.91	\$1,181.37	\$1,024.96	\$20.50	2.00%
Water Meter Read Request	\$71.06	\$9.24	\$80.30	\$69.67	\$1.39	2.00%
Water Meter Frost Plate	\$86.60	\$11.26	\$97.86	\$84.90	\$1.70	2.00%
Water meter and backflow prevention device - 3/4" Service	\$658.55	\$85.61	\$744.16	\$537.10	\$121.45	23%
Water meter and backflow prevention device - 1" Service All other meter sized billed at cost + 15% handling/billing	\$979.00	\$127.27	\$1,106.27	\$800.01	\$178.99	2.00%
DESCRIPTION	FEE	HST	TOTAL			
Chesley Water Service Area Metered Rates (non-taxable)						
Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.						
Chesley Water Service Area Rates (non-taxable)						
Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie and added to taxes.						

Schedule L - Water and Sewer Fees							
Effective for all billings after January 1st each year							
Residential							
Single Family Unit	\$742.65	Exempt	\$742.65	\$728.09	\$14.56	2.00%	
Commercial							
Basic and vacant commercial (must apply in writing for this rate)	\$636.59	Exempt	\$636.59	\$624.11			
Apartment rate over commercial	\$530.45	Exempt	\$530.45	\$520.05			
Board of Education	\$5,596.09	Exempt	\$5,596.09	\$5,486.36	\$109.73	2.00%	
Car Wash	\$1,326.13	Exempt	\$1,326.13	\$1,300.13	\$26.00	2.00%	
Cemetery	\$742.65	Exempt	\$742.65	\$728.09	\$14.56	2.00%	
Chesley Place (40 beds)	\$9,430.17	Exempt	\$9,430.17	\$9,245.26	\$184.91	2.00%	
Community Centre/Curling Club	\$9,609.80	Exempt	\$9,609.80	\$9,421.37	\$188.43	2.00%	
Dealership	\$1,326.13	Exempt	\$1,326.13	\$1,300.13	\$26.00	2.00%	
Fire Hall	\$677.76	Exempt	\$677.76	\$664.47	\$13.29	2.00%	
Hair Salon only	\$698.09	Exempt	\$698.09	\$684.40	\$13.69	2.00%	
Hospital	\$10,456.44	Exempt	\$10,456.44	\$10,251.41	\$205.03	2.00%	
Lawn Bowling	\$349.39	Exempt	\$349.39	\$342.54	\$6.85	2.00%	
Long-term Care Home - Elgin Abbey (39 beds)	\$9,194.41	Exempt	\$9,194.41	\$9,014.13	\$180.28	2.00%	
Long-term Care Home - Parkview Manor (34 beds)	\$8,015.65	Exempt	\$8,015.65	\$7,858.48	\$157.17	2.00%	
Medical Building	\$1,030.05	Exempt	\$1,030.05	\$1,009.85	\$20.20	2.00%	
DESCRIPTION	FEE	HST	TOTAL				
Municipal Building/Theatre/Library	\$677.76	Exempt	\$677.76	\$664.47			
Residential w/Beauty Shop	\$1,237.76	Exempt	\$1,237.76	\$1,213.49	\$24.27	2.00%	
Restaurant – Seated Restaurant	\$1,414.55	Exempt	\$1,414.55	\$1,386.81	\$27.74	2.00%	
Restaurant – Seasonal Take-out	\$530.45	Exempt	\$530.45	\$520.05	\$10.40	2.00%	
Restaurant – Take-out	\$884.01	Exempt	\$884.01	\$866.68	\$17.33	2.00%	
Restaurant – Take-out/Seating Restaurant	\$1,149.35	Exempt	\$1,149.35	\$1,126.81	\$22.54	2.00%	
Retirement Institution - Per Bed	\$235.75	Exempt	\$235.75	\$231.13	\$4.62	2.00%	
School - Chesley Community School	\$14,139.36	Exempt	\$14,139.36	\$13,862.12	\$277.24	2.00%	
Service Station	\$636.57	Exempt	\$636.57	\$624.09	\$12.48	2.00%	

Schedule L - Water and Sewer Fees						
Swimming Pool	\$1,596.69	Exempt	\$1,596.69	\$1,565.38	\$31.31	2.00%
Trailer Park – 24 sites	\$1,604.11	Exempt	\$1,604.11	\$1,572.66	\$31.45	2.00%
Trailer Park Showers/Washrooms	\$1,626.38	Exempt	\$1,626.38	\$1,594.49	\$31.89	2.00%
Turuss (GRS Flooring) - (Plant 1)	\$6,802.62	Exempt	\$6,802.62	\$6,669.24	\$133.38	2.00%
DESCRIPTION	FEE	HST	TOTAL			
Chesley Sewer Service Area Rates (non-taxable)						
Effective for all billings after January 1st each year						
Residential						
Single family unit	\$559.87	Exempt	\$559.87	\$543.56	\$16.31	3.00%
Penalty (3x more than annual flat rate) for improper storm water connection. Notice will be given providing one year to disconnect and be inspected by the Municipality or penalty will be applied.	\$2,239.49	Exempt	\$2,110.93	\$2,174.26	\$65.23	3.00%
Commercial						
Basic or Vacant Commercial (must apply in writing for this rate)	\$479.88	Exempt	\$479.88	\$465.90	\$13.98	3.00%
Apartment Rate - Over Commercial	\$399.91	Exempt	\$399.91	\$388.26	\$11.65	3.00%
Bank	\$999.72	Exempt	\$999.72	\$970.60	\$29.12	3.00%
Board of Education	\$4,221.22	Exempt	\$4,221.22	\$4,098.27	\$122.95	3.00%
Car Wash	\$999.72	Exempt	\$999.72	\$970.60	\$29.12	3.00%
Cemetery	\$479.87	Exempt	\$479.87	\$465.89	\$13.98	3.00%
Chesly Place (40 beds)	\$7,094.29	Exempt	\$7,094.29	\$6,887.66	\$206.63	3.00%
Crate Design (Plant 1)	\$2,799.22	Exempt	\$2,799.22	\$2,717.69	\$81.53	3.00%
Dawson House (basic comm. + 2 apts)	\$1,279.66	Exempt	\$1,279.66	\$1,242.39	\$37.27	3.00%
Dealership	\$999.72	Exempt	\$999.72	\$970.60	\$29.12	3.00%
Fire Hall	\$510.94	Exempt	\$510.94	\$496.06	\$14.88	3.00%
Grocery Store	\$1,030.09	Exempt	\$1,030.09	\$1,000.09	\$30.00	3.00%
Hair Salon Only	\$526.26	Exempt	\$526.26	\$510.93	\$15.33	3.00%
Hospital	\$7,882.60	Exempt	\$7,882.60	\$7,653.01	\$229.59	3.00%
Hotel Rate - Vacant	\$559.87	Exempt	\$559.87	\$543.56	\$16.31	3.00%
Lawn Bowling	\$263.38	Exempt	\$263.38	\$255.71	\$7.67	3.00%

Schedule L - Water and Sewer Fees						
DESCRIPTION	FEE	HST	TOTAL			
Legion Hall	\$1,030.09	Exempt	\$1,030.09	\$1,000.09	\$30.00	3.00%
Long-term Care Home - Elgin Abbey (39 beds)	\$6,916.94	Exempt	\$6,916.94	\$6,715.48	\$201.46	3.00%
Long-term Care Home - Parkview Manor (34 beds)	\$6,030.15	Exempt	\$6,030.15	\$5,854.51	\$175.64	3.00%
Medical Building	\$776.49	Exempt	\$776.49	\$753.87	\$22.62	3.00%
Municipal Building/Theatre/Library	\$510.94	Exempt	\$510.94	\$496.06	\$14.88	3.00%
Post Office	\$862.16	Exempt	\$862.16	\$837.05	\$25.11	3.00%
Residential w/Beauty Shop	\$933.10	Exempt	\$933.10	\$905.92	\$27.18	3.00%
Restaurant – Seasonal Take-out	\$399.91	Exempt	\$399.91	\$388.26	\$11.65	3.00%
Restaurant – Seated Restaurant	\$1,066.34	Exempt	\$1,066.34	\$1,035.28	\$31.06	3.00%
Restaurant – Take-out	\$666.49	Exempt	\$666.49	\$647.08	\$19.41	3.00%
Restaurant – Take-out/Seating Restaurant	\$866.42	Exempt	\$866.42	\$841.18	\$25.24	3.00%
Retirement Institution - (Per Bed)	\$177.37	Exempt	\$177.37	\$172.20	\$5.17	3.00%
School - Chesley Community School	\$10,658.94	Exempt	\$10,658.94	\$10,348.49	\$310.45	3.00%
Service Station	\$479.88	Exempt	\$479.88	\$465.90	\$13.98	3.00%
Swimming Pool	\$1,203.66	Exempt	\$1,203.66	\$1,168.60	\$35.06	3.00%
Trailer Park – 24 Sites	\$1,209.27	Exempt	\$1,209.27	\$1,174.05	\$35.22	3.00%
Trailer Park - Showers/Washrooms	\$1,226.07	Exempt	\$1,226.07	\$1,190.36	\$35.71	3.00%
Turuss (GRS Flooring) - (Plant 1)	\$5,128.12	Exempt	\$5,128.12	\$4,978.76	\$149.36	3.00%
DESCRIPTION	FEE	HST	TOTAL			
Chesley, Paisley and Tara Water Service Area Metered Rates (non-taxable)						
Effective for all billings after January 1st each year						
Annual						
Base Water Service Rate (BSR)	\$332.65	Exempt	\$332.65	\$326.13	\$6.52	2.00%
Rate per Cubic Metre of Water Consumption	\$2.70	Exempt	\$2.70	\$2.65	\$0.05	2.00%
Other Municipality - Brockton: Paisley Mill Corp						
Annual Base Service Rate	\$665.31	Exempt	\$665.31	\$652.26	\$13.05	2%
Monthly Base Service Rate	\$55.44	Exempt	\$55.44	\$54.35	\$1.09	2%
Rate per Cubic Metre of Water Consumption X 2	\$5.41	Exempt	\$5.41	\$5.30	\$0.11	2.00%
Damage to water meter equipment, including the removal of exterior equipment and/or interior wiring will not be tolerated. Two warnings will be provided to the property owner after which,	\$1,005.87	130.76	\$1,136.63	\$986.14	\$19.72	2%

Schedule L - Water and Sewer Fees						
further damages will result in the Municipality invoicing the property owner for the applicable size of water meter and require the installation, at the property owner's expense, of a radio read water meter to avoid future problems.						
Monthly						
Base Water Service Rate (BSR)	\$27.72	Exempt	\$27.72	\$27.18	\$0.54	2.00%
Paisley Sewer Service Area Rates (non-taxable)						
Effective for all billings, the sewer rate for Paisley sewer services shall be a monthly base sewer service rate and a rate per cubic metre of water consumption.						
Annual						
Base Sewer Service Rate (BSR)	\$358.82	Exempt	\$358.82	\$348.37	\$10.45	3.00%
Rate per cubic metre of water consumption	\$1.60	Exempt	\$1.60	\$1.55	\$0.05	3.00%
Other Municipality – (Brockton) McKeeman	\$1,119.73	Exempt	\$1,119.73	\$1,087.12	\$32.61	3.00%
Other Municipality – Brockton: Paisley Mill Corp						
Annual Base Service Rate	\$717.64	Exempt	\$717.64	\$696.74	\$20.90	3%
Monthly Base Service Rate	\$59.80	Exempt	\$59.80	\$58.06	\$1.74	3%
Rate per Cubic Metre of Water Consumption X 2	\$3.19	Exempt	\$3.19	\$3.10	\$0.09	3.00%
Monthly						
Base Sewer Service Rate (BSR)	\$29.03	Exempt	\$29.03	\$28.18	\$0.85	3.00%
Penalty (3x more than flat base rate) for improper storm water connection. Notice will be given providing one year to disconnect and be inspected by the Municipality or penalty will be applied.	\$2,249.80	Exempt	\$2,184.27	\$2,184.27	\$65.53	3%
DESCRIPTION	FEE	HST	TOTAL			
Water Service Area Rates						
Tara Water Service Area Rates (non-taxable)						
Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie.						
Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.						
Effective for all billings after January 1st each year						
Residential						
Single family unit	\$742.65	Exempt	\$742.65	\$728.09	\$14.56	2.00%
Commercial						
Churches	\$742.65	Exempt	\$742.65	\$728.09	\$14.56	2.00%
Dry	\$831.77	Exempt	\$831.77	\$815.46	\$16.31	2.00%
Wet	\$965.44	Exempt	\$965.44	\$946.51	\$0.00	2.00%
					\$0.00	
Dry/Residence	\$787.30	Exempt	\$787.30	\$771.86	\$15.44	2.00%
Wet/Residence	\$831.77	Exempt	\$831.77	\$815.46	\$16.31	2.00%
Service Station/Garage	\$831.77	Exempt	\$831.77	\$815.46	\$16.31	2.00%

Schedule L - Water and Sewer Fees						
Service Station/Car Wash	\$1,287.52	Exempt	\$1,287.52	\$1,262.27	\$25.25	2.00%
Sewer Service Area Rates Tara Metered Sewer Service Area Rates (non-taxable)						
Commercial Dry	\$575.46	Exempt	\$575.46	\$558.70	\$16.76	3.00%
Commercial Wet	\$623.39	Exempt	\$623.39	\$605.23	\$18.16	3.00%
Industrial (per cubic metre)	\$1.53	Exempt	\$1.53	\$1.49	\$0.04	3.00%
Residential Single Family Unit	\$559.87	Exempt	\$559.87	\$543.56	\$16.31	3.00%
Residential Dry	\$575.46	Exempt	\$575.46	\$558.70	\$16.76	3.00%
Residential Wet	\$671.38	Exempt	\$671.38	\$651.83	\$19.55	3.00%
DESCRIPTION	FEE	HST	TOTAL			
Churches	\$559.87	Exempt	\$559.87	\$543.56	\$16.31	3.00%
Service Station/Garage	\$479.87	Exempt	\$479.87	\$465.89	\$13.98	3.00%
Service Station/Car Wash	\$999.74	Exempt	\$999.74	\$970.62	\$29.12	3.00%
Penalty (3x more than annual base rate) for improper storm water connection. Notice will be given providing one year to disconnect and be inspected by the Municipality or penalty will be applied.	\$ 2,249.80	Exempt	\$2,184.27	\$ 2,184.27	\$0.00	3%

Schedule M - Treasure Chest Museum (Paisley)
Fees

No changes
have been
recommended
on this Schedule

DESCRIPTION	FEE	HST	TOTAL	2023 FEE
Annual Membership Fees - Single	\$16.37	\$2.13	\$18.50	\$16.37
Annual Membership Fees - Family	\$20.80	\$2.70	\$23.50	\$20.80
Group Admission - 10 or more	\$37.17	\$4.83	\$42.00	\$37.17
Single Admission - Adult	BY DONATION			BY DONATION
Single Admission - Student/Senior	BY DONATION			BY DONATION

Schedule N - Building Permit Fees

No changes have
been
recommended on
this Schedule at this

All Permits Fees are HST exempt.
All Permits carry minimum fee.
Where any work, required by the BCA to have a permit, has commenced prior to the issuance of a Building Permit, the applicable permit fee payable is doubled.
The Municipality does not currently have Development Charges in place.

DESCRIPTION	FEE
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General

Building Permit (minimum fee)	\$130.00
Miscellaneous Inspections, per	\$130.00
Change of Use	\$130.00
Demolition Permit	\$130.00

Residential

Single Family Residence	\$1.55 /sq.ft.
Multiple Residential	\$1.40 /sq.ft.
Additions- With or Without Plumbing	\$1.55 /sq.ft.
Deck or Porch (minimum \$125.00 fee)	\$0.80 sq.ft
Garden Shed	\$125.00
Ancillary Buildings	\$0.50 /sq.ft.
Garage/Shed- Attached or Detached	\$0.75 /sq.ft.
Renovations: (fee/construction value)	\$14.00 / \$1,000.00
Wood Burning Appliances	\$150.00
Moving Permit	\$210.00
Pool- Above Ground	\$150.00
Pool - In Ground	\$350.00

Sewage Systems

Class 1, 2, 3	\$350.00
Class 4 & 5-New Sewage System	\$600.00
Bed-Tank Replacement/Repair	\$350.00

DESCRIPTION	FEE
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Agricultural

Farm Buildings- with Livestock	\$0.35 /sq.ft.
Farm Buildings- without Livestock	\$0.30 /sq.ft.
Additions	\$0.30 /sq.ft.
Fabric Structure	\$0.35 /sq.ft.
Manure Storage Tank	\$0.30 /sq.ft.
Silo- Upright or Bin	\$150.00
Silo- Bunker (with Roof)	\$0.30 /sq.ft.
Silo- Bunker (without Roof)	\$0.20 /sq.ft.

Schedule N - Building Permit Fees		No changes have been recommended on this Schedule at this
Renovation/Structural: (fee/construction value)	\$12.00/\$1000.00	
Commercial/Industrial/Institutional		
Commercial Buildings	\$0.80 /sq.ft.	
Industrial Buildings	\$0.80 /sq.ft.	
Institutional Buildings	\$0.80 /sq.ft.	
Misc. Renovations/Additions (fee/construction value)	\$12.00/\$1000.00	
Miscellaneous		
Repairs/Additions/Renovations (where applicable)	\$225.00	
Towers (base and tower) (fee/construction value)	\$20.00/\$1000.00	
Wind Turbines - Per Turbine	\$100,000.00	
Tents	\$150.00	
Signs (per O.B.C.) (fee/construction value)	\$14.00/\$1000.00	
Other: (fee/construction value)	\$10.00/\$1000.00	
Refunds (where applicable)		
If Administrative Functions Only Performed	80%	
If Admin and Zoning Functions Only Performed	70%	
If Permit has been Issued; No Field Inspections have been Performed Subsequent to Issuance	45%	
If Permit has been Issued; One Field Inspection has been Performed Subsequent to Issuance	30%	
For Each Subsequent Field Inspection, After Permit Issued, Additional Deduction of	5%	

**2023
FEES AND CHARGES**

**Fire Incident Response
Billing Scenarios
Cost-Recovery with Fire Marque**

Scenario	Description	Cost Incurred	Insurance Policy	Cost-recovery
1	Property owner files a claim with their Insurance Company	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00
2	Property owner chooses NOT to file a claim with their Insurance Company	\$ 15,000.00	\$ 5,000.00	\$ - **
3	Property owner files a claim with their Insurance Company	\$ 3,000.00	\$ 5,000.00	\$ 3,000.00

**

The agreement with Fire Marque is to pursue the amount of coverage under a property owners insurance policy to the extent that a claim is made. Should a property owner choose NOT to file a claim, then Fire Marque does not pursue cost-recovery.

In these circumstances, Council has the option to:

1. Write off the costs incurred (\$15,000),
2. Submit an invoice to the property owner for the amount coverable under the insurance policy (\$5,000),
3. Submit an invoice to the property owner for the costs incurred (\$15,000).

**2023
FEES AND CHARGES**

**Financial Plans
For the years 2021-2026
Approved % Annual Increases**

Plan	2023	2024	2025	2026
Sewer	3%	3%	3%	3%
Water	1%	2%	2%	3%
Common	1%	2%	2%	3%



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Steve Tiernan, Fire Chief

Meeting Date: November 27, 2023

Subject: SR.FIRE.23.08 Community Emergency Preparedness Grant

Appendices: None

Report Summary

Be It Resolved that Council hereby,

1. Supports the submission of an application to receive funding from the Community Emergency Preparedness Grant for the purchase of a Public Service DJI Matrice 30T drone.

Background

At the November 13, 2023 Council meeting, Council provided direction to Fire Chief Tiernan to investigate the three (3) options regarding the Community Emergency Preparedness Grant and to bring a report back with the option best suited for the Municipal Emergency Management Program.

Analysis

In reviewing historical data on calls and considering our geography and building stock throughout the Municipality, it was decided that the purchase of a drone would assist our emergency services and building department where required.

In speaking with other fire chiefs around the County, it was identified that the DJI Matrice 30T thermal imaging drone was purchased by three (3) Fire Departments and these departments were seeing great success with the drone.

The DJI Matrice 30T drone is a public service drone that has the capability to fly in inclement weather including rain, snow and higher wind speeds than most recreational drones. The drone also has a speaker system which allows communication with missing or injured parties, once located.

Benefits to using the DJI Matrice 30T with enhanced thermal imaging capabilities, include the following.

- Search for missing persons in our rural settings
- Search large areas of rural land at night
- Structural firefighting allowing command to identify hot spots and assist in making tactical decisions
- Ability during large scale incidents, like flooding and large urban fires to live stream live camera footage to the Emergency Operations Center (EOC) at the Municipal Office through WIFI capability
- Ability to speak and listen to people trapped during flooding and other emergency events
- Other Use such as assisting the Building Department when needed for doing fly overs

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.4 Leading Financial Management

Financial Impacts/Source of Funding

There is no financial Implication as the application and if successful the purchase of the drone is through the Community Emergency Preparedness Grant. If the Municipality is unsuccessful with the grant, there will be no financial implication in the 2024 Budget. The Fire Department will continue to monitor other possible grant options to purchase the drone where available.

Approved By: Sylvia Kirkwood, CAO

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 61-2023

**BEING A BY-LAW TO APPOINT AN INTERIM TREASURER FOR THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

WHEREAS Section 286 (1) of the Municipal Act, R.S.O. 2001, as amended, provides that Council shall appoint a Treasurer.

AND WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie hereby deem it expedient to appoint an Interim Treasurer for the Municipality;

NOW THEREFORE The Corporation of the Municipality of Arran-Elderslie hereby enacts as follows:

1. That David Munro is hereby appointed Interim Treasurer for the Municipality of Arran-Elderslie.
2. That the Interim Treasurer shall perform the statutory duties of the Treasurer under the Municipal Act and other legislation.
3. That upon the effective date of this By-law, all previous appointment By-laws for the position of Treasurer shall be null and void.
4. THAT this By-law shall come into force and take effect upon receiving the final passing thereof.

READ a FIRST and SECOND time this 27th day of November, 2023.

READ a THIRD time and finally passed this 27th day of November, 2023.

Steve Hammel, Mayor

Christine Fraser-McDonald
Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 62-2023

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL MEETING OF
THE MUNICIPALITY OF ARRAN-ELDERSLIE
HELD NOVEMBER 27, 2023**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending November 27, 2023, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Council meeting held November 27, 2023 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

READ a FIRST and SECOND time this 27th day of November, 2023.

READ a THIRD time and finally passed this 27th day of November, 2023.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk