



# MUNICIPALITY OF ARRAN-ELDERSLIE

## Council Meeting

### AGENDA

Monday, March 11, 2024, 9:00 a.m.  
Council Chambers  
1925 Bruce Road 10, Chesley, ON

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#### Pages

1. Call to Order
2. Mayor's Announcements (If Required)
3. Adoption of Agenda
4. Disclosures of Pecuniary Interest and General Nature Thereof
5. Unfinished Business
6. Minutes of Previous Meetings
  - 6.1 February 26, 2024 - Regular Council Minutes 1
7. Business Arising from the Minutes
8. Minutes of Sub-Committee Meetings
9. Public Meeting(s)
10. Delegations
  - 10.1 Mary Foley - Celtic Academy Canada - Irish Heritage Month
11. Presentations
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17.	By-laws	

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18.	Closed Session (if required) - 11:00 a.m. <ul style="list-style-type: none"><li>• a proposed or pending acquisition or disposition of land by the municipality or local board; sale of surplus land</li></ul>	
19.	Resolution to Reconvene in Open Session	
20.	Adoption of Recommendations Arising from Closed Session (If Any)	
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23.	Adjournment	
24.	List of Upcoming Council meetings <ul style="list-style-type: none"><li>• March 25, 2024</li><li>• April 8, 2024</li><li>• April 22, 2024</li><li>• May 13, 2024</li></ul>	



## **MUNICIPALITY OF ARRAN-ELDERSLIE**

### **Council Meeting**

### **MINUTES**

**Monday, February 26, 2024, 9:00 a.m.**  
**Council Chambers**  
**1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell  
 Deputy Mayor Jennifer Shaw  
 Councillor Ryan Nickason  
 Councillor Darryl Hampton  
 Councillor Brian Dudgeon  
 Councillor Moiken Penner  
 Councillor Peter Steinacker

Staff Present: Sylvia Kirkwood - CAO  
 Christine Fraser-McDonald - Clerk  
 Julie Hamilton - Deputy Clerk  
 Scott McLeod - Public Works Manager  
 Carly Steinhoff - Recreation Manager  
 Steve Tiernan - Fire Chief  
 Jessica Pridham, Economic Development & Communications  
 Coordinator  
 David Munro - Interim Treasurer

#### **1. Call to Order**

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

#### **2. Mayor's Announcements (If Required)**

The Mayor noted that March is Irish History Month.

#### **3. Adoption of Agenda**

Subsequent to further discussion, Council passed the following resolution:

**53-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, February 26, 2024 be received and adopted, as distributed by the Clerk.

**Carried**

**4. Disclosures of Pecuniary Interest and General Nature Thereof**

**5. Unfinished Business**

**5.1 Commercial (C1) Central Business District/Accessory Apartment Dwellings Zoning**

Subsequent to further discussion, Council passed the following resolution:

**54-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Deputy Mayor Shaw

Further to the Public Information Session held on February 6, 2024, be it resolved:

That Council supports staff's recommended Option 1 as presented, to maintain commercial land uses in the downtown cores of Paisley, Tara and Chesley as outlined in the Local Official Plan and through the enforcement of the provisions of the Comprehensive Zoning By-law 36-09 as they relate to the Central Business District (C1) zone.

**Carried**

**5.2 Notice of Motion - Chesley Ward Councillor Hampton**

Chesley Ward Councillor Hampton presented his motion to Council.

Subsequent to further discussion, Council passed the following resolution:

**55-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Deputy Mayor Shaw

Whereas, the Municipality of Arran-Elderslie will be holding a Public Information Session regarding Commercial (C1) Central Business District/Accessory Apartment Dwellings community meeting in Chesley on 06 February 2024 as such;

Whereas, upon further examination topics discussed included Planning Framework, Community Review, Influencing Factors and Potential Options;

Whereas, community members including store front owners, business owners, chamber of commerce members, service group members, etc.,

received a public and transparent form to discuss and consider community concerns and viewpoints;

Whereas, during the Public Information Session on 06 February 2024 there is an opportunity to make improvements to the Chesley downtown core via beautification and revitalization with ideas such as banners, murals, wraps, etc. In addition, there is an opportunity to combine the different members of the community onto one team to create alignment and drive improvement; and

Whereas, be it upon consideration of community group information, evidence and discussion it is recommended that Council support creation of “Chesley Community Working Group” in an effort to revitalize/beautify the downtown core. The working group quorum should include the Chesley Ward Councillor, one additional council member, the Economic Development and Communications Coordinator, Chesley service groups, Chesley business owners, Chesley store front owners, Chesley community members and may include the Arran-Elderslie Community and Business Association.

**Carried**

## **6. Minutes of Previous Meetings**

### **6.1 February 12, 2024 - Regular Council Minutes**

Subsequent to further discussion, Council passed the following resolution:

**56-05-2024**

**Moved by:** Councillor Dudgeon

**Seconded by:** Councillor Penner

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held February 12, 2024.

**Carried**

## **7. Business Arising from the Minutes**

## **8. Minutes of Sub-Committee Meetings**

## **9. Public Meeting(s)**

## **10. Delegations**

### **10.1 Arran-Tara Elementary School - Climate Club**

Nina Pieterman, Zoe Gowan, Jana Lott, Kylie Holmes, Chelsea Misener, Brynnleigh Hemstock of the Climate Club of Arran-Tara Central School,

and Teacher – Emma Allen made a presentation to Council regarding Trees for Tara.

Their plan "Trees for Tara" is to purchase native species, trees and shrubs from the Grey Sauble Conservation Authority to plant in their community. They hope to grow their community's knowledge on climate change and help improve local habitat.

Their main focus for "Trees for Tara" is to repair riparian ecosystems.

They need help to purchase these trees at a cost of \$1500 which must be purchased now for orders and spring planting. They will be invoiced in April for the trees. They have received permission from the Grey Sauble Conservation Authority to plant the trees on their lands near River Street in Tara.

They would like to collaborate with the Tara Horticultural Society. They are applying for grants and are relying on community funds.

Council thanked the students for the presentation and they will be notified of Council's decision.

## **11. Presentations**

## **12. Correspondence**

### **12.1 Requiring Action**

#### **12.1.1 Request for Flag Raising for Irish Heritage Month**

Council directed staff to notify Mary Foley of the Celtic Academy Canada that Council agrees to fly the flag from March 11th to March 17th to recognize Irish Heritage Month and they are welcome to present a dance for Council.

#### **12.1.2 Correspondence from Multi-Municipal Energy Working Group**

Subsequent to further discussion, Council passed the following resolution:

**57-05-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Hampton

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO; and

WHEREAS people living near existing wind turbines report considerable impact on their lives due to noise and other emissions from the wind turbines; and

WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints; and

WHEREAS municipal approval is required to locate one of these projects in the Municipality of Arran-Elderslie; and

THEREFORE BE IT RESOLVED THAT the Council does not support the establishment of any new wind turbine projects within the municipality; and

THAT the IESO be directed to advise potential applicants of this resolution.

**Carried**

## **12.2 For Information**

Subsequent to further discussion, Council passed the following resolution:

**58-05-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Hampton

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

**Carried**

12.2.1 Grey Bruce Public Health Media Release

12.2.2 Saugeen Valley Conservation Authority Meeting Minutes - January 19, 2024

## **13. Staff Reports**

### **13.1 CAO/Clerks**

13.1.1 SRCAO.2024.01 – Fire Agreements

CAO, Sylvia Kirkwood responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**59-05-2024**



**Moved by:** Councillor Hampton

**Seconded by:** Councillor Dudgeon

Be It Resolved that Council hereby,

1. Receives the information related to the current Automatic Aid Agreements/Fire Service Agreements with Arran-Elderslie Fire & Emergency Services Department; and
2. Support staff to commence a formal review of all Automatic Aid Agreements/Fire Service Agreements and provide Council with an update on the agreement negotiations and modifications if required.

**Carried**

## **13.2 Finance**

### **13.2.1 SRFIN.24.03 Third Draft and Final 2024 Operating and Capital Budget**

Interim Treasurer, David Munro, responded to questions from Members of Council.

The requests for loans have been removed from the budget and a staff report will be brought back to Council on March 11 regarding this matter.

The blended tax rate will be 6% for 2024.

Council thanked the Interim Treasurer and staff for their work on the 2024 budget.

Subsequent to further discussion, Council passed the following resolution:

**60-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Dudgeon

Be It Resolved that Council hereby,

1. Approves the Third Draft and Final 2024 Operating and Capital Budget;
2. Adopts a by-law for the Budget for tax purposes for 2024; and
3. Directs staff to prepare a by-law to adopt the 2024 Tax Rate upon approval of the County of Bruce Budget and Tax Rate.

**Carried**

### **13.3 Public Works**

### **13.4 Building/Bylaw**

### **13.5 Facilities, Parks and Recreation**

#### **13.5.1 Award Contract for Portable Washroom Services**

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**61-05-2024**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Penner

Be It Resolved that Council hereby,

1. Award RFQ 01-2024-01 Portable Washroom Services to Scotty's Potty's for an annual amount of \$ 9,545.00 plus applicable taxes and enter into a two (2) year agreement.

**Carried**

### **13.6 Emergency Services**

### **13.7 Economic Development and Planning**

## **14. Notice of Motion**

## **15. Members Updates**

Shaw:

Deputy Mayor Shaw attended an event regarding wetlands and farming. She attended a SMART meeting as well as the Paisley 150 Anniversary event, attended the charity hockey game with the Ice Dogs and the First Responders. The Arran-Elderslie Business and Community Association is planning a kick-off event.

Hampton:

Councillor Hampton attended the emergency responders and the U18 Ice dogs hockey game and noted that the Kinsmen Club of Chesley presented Melissa (Mel) Barfoot with the 2024 Bob Hutchinson Award, adding her name to the Chesley Honour Roll. This award is given annually to someone who provides exemplary service to the community.

Dudgeon:

Councillor Dudgeon had nothing to report.

Steinacker:

Councillor Steinacker would like the School Board Trustee Katie Lutz to attend Council and give an update.

Penner:

Councillor Penner had nothing to report.

Nickason:

Councillor Nickason had nothing to report.

Hammell:

Mayor Hammell attended the Paisley 150 Anniversary event, attended the Charity Hockey Game, and noted that Melissa Barfoot received the Bob Hutchison Memorial Award. He noted that Clean Farms has been running a pilot project in the community to keep bale wrap out of the landfills. There will be a meeting on February 27th regarding this and any proposed changes.

## **16. New Business**

### **16.1 Declare Surplus - Unopened Road Allowance - Albert Street, Paisley**

Subsequent to further discussion, Council passed the following resolution:

**62-05-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Nickason

Be it Resolved that Council hereby declares the Unopened Road Allowance between Arnaud and Canrobert Street, Paisley, further identified as Parts 1 & 2, Plan 3R-10854 as surplus to the needs of the Municipality;

And further that this highway will be permanently closed;

And further that these lands will be sold as a direct sale to the abutting properties as per the Municipality of Arran-Elderslie Unopened Road Allowance Policy.

**Carried**

### **16.2 Declare Surplus - Municipal Lot - Arnaud Street, Paisley**

Subsequent to further discussion, Council passed the following resolution:

**63-05-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Nickason

Be it Resolved that Council hereby declares the property identified as Lot 1, Plan 255 (subdivision of Lot 6 E/S Albert Street), PIN 33181-0404, geographic Village of Paisley, as surplus to the needs of the Municipality;

And further that Council directs staff to proceed with the sale of these lots on the open market.

**Carried**

## **17. By-laws**

### **17.1 By-law 08-2024 - Zoning By-law Amendment Z-2023-099 - Thomson**

Subsequent to further discussion, Council passed the following resolution:

**64-05-2023**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 08-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 08-2024 being a By-law to amend Comprehensive Zoning By-law 36-09 by changing from Hamlet Commercial 'HC' ZONE to Hamlet Commercial Special with Holding 'HC-08-H' ZONE of the subject lands described as Part Lot 28, Concession 12 (Dobbinton) Roll Number 4103-380-004-11600.

**Carried**

### **17.2 By-law 09-2024 - Adopt the 2024 Budget**

Subsequent to further discussion, Council passed the following resolution:

**65-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Deputy Mayor Shaw

Be It Resolved that By-law No. 09-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 09-2024 being a By-law to adopt the Budget (estimates of revenues and expenditures) for tax purposes for the year 2024.

**Carried**

**17.3 By-law 10-2024 - Permanently Close a Highway**

Subsequent to further discussion, Council passed the following resolution:

**66-05-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Deputy Mayor Shaw

Be It Resolved that By-law No. 10-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 10-2024 being a By-law to permanently close a highway, being the Albert Street Unopened Road Allowance between Arnaud Street and Canrobert Street in the geographic Village of Paisley, now known as Parts 1 and 2, Plan 3R-10854.

**Carried**

**17.4 By-law 11-2024 - Authorize the Execution of an Agreement between Arran-Elderslie and 1000383590 Ontario Inc.**

Subsequent to further discussion, Council passed the following resolution:

**67-05-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Hampton

Be It Resolved that By-law No. 11-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 11-2024 being a By-law to authorize the execution of an Agreement between the Municipality of Arran-Elderslie and 1000383590 Ontario Inc.

**Carried**

**17.5 By-Law 12-2024 - Regulate the Possession, Use , Setting Off, Ignition and/or Discharge of Fireworks**

Subsequent to further discussion, Council passed the following resolution:

**68-05-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Deputy Mayor Shaw

Be It Resolved that By-law No. 12-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 12-2024 being a By-law to Regulate the Possession, Use, Setting Off, Ignition, and/or Discharge of Fireworks Within the Municipality of Arran-Elderslie.

**Carried**

#### **17.6 By-Law 13-2024 - Prohibit and Regulate Noise**

Subsequent to further discussion, Council passed the following resolution:

**69-05-2024**

**Moved by:** Councillor Penner

**Seconded by:** Councillor Hampton

Be It Resolved that By-law No. 13-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 13-2024 being a By-law to Prohibit and Regulate Noise within the Municipality of Arran-Elderslie.

**Carried**

#### **18. Closed Session (if required)**

#### **19. Resolution to Reconvene in Open Session**

#### **20. Adoption of Recommendations Arising from Closed Session (If Any)**

#### **21. Adoption of Closed Session Minutes**

#### **22. Confirming By-law**

##### **22.1 By-law 14-2024 - Confirming By-law**

Subsequent to further discussion, Council passed the following resolution:

**70-05-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 11-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 14-2024 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, February 26, 2024.

**Carried**

### **23. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**71-05-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Hampton

Be It Resolved that the meeting be adjourned to the call of the Mayor at 10:55 a.m.

**Carried**

### **24. List of Upcoming Council meetings**

- March 11, 2024
- March 25, 2024
- April 8, 2024
- April 22, 2024

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk

**From:** [Sylvia Kirkwood](#)  
**To:** [REDACTED] [Christine Fraser-McDonald](#)  
**Cc:** [Carly Steinhoff](#); [Jennifer Shaw](#)  
**Subject:** Re: Spruce the Bruce Grant  
**Date:** March 7, 2024 5:15:32 AM

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Thank you for reaching out Gail on this project. I had heard a bit about this from staff on this. I have copied Christine on this as we could try to get this onto the next Councillor agenda for consent/support. Thanks, Sylvia

Sent from my iPhone

On Mar 6, 2024, at 3:59 PM, paisleyfm@eastlink.ca wrote:

Hello; I am wearing my Paisley Agricultural Society hat!

Rob Fullerton, with the Paisley Agricultural Society, has been working with Pat Johnston and Carly to get permissions from the Municipality and Saugeen Valley Conservation, to place a 40' SeaCan storage unit beside the tennis courts at Rotary Park in Paisley. We are in need of storage, since we do not own a building, and currently store necessary supplies in member homes, barns, and in a trailer unit. We have the opportunity to purchase an very nice unit and are hoping the permissions are in place to get this done by May 2024.

However, we want this to look attractive and so we have been researching a mural to place on two sides of the SeaCan so that it is visually interesting for people to look at. I have been working at obtaining quotes for several muralists and graffiti artists in the local area. I have also met with Lindsay Glazier at the County of Bruce to see if we would be eligible to get funding through the Spruce the Bruce grant, specifically for a Streetscape Beautification Grant. She has encouraged us to apply and get the grant in as soon as possible. One of the many requirements, is a letter of support from Municipal Council for the mural project. I am writing to ask for such a letter. I do not know if I need to come to council to make this request, or it can just be requested on the agenda of council? Our mural would have an agricultural/fall fair theme to it. We have numerous photos over the years for artists to create something that is appropriate.

I hope that you find this project favourable and that we can get your support. Please advise what next steps would be.

Thank you!!

*Gail Fullerton*

Paisley freshmart







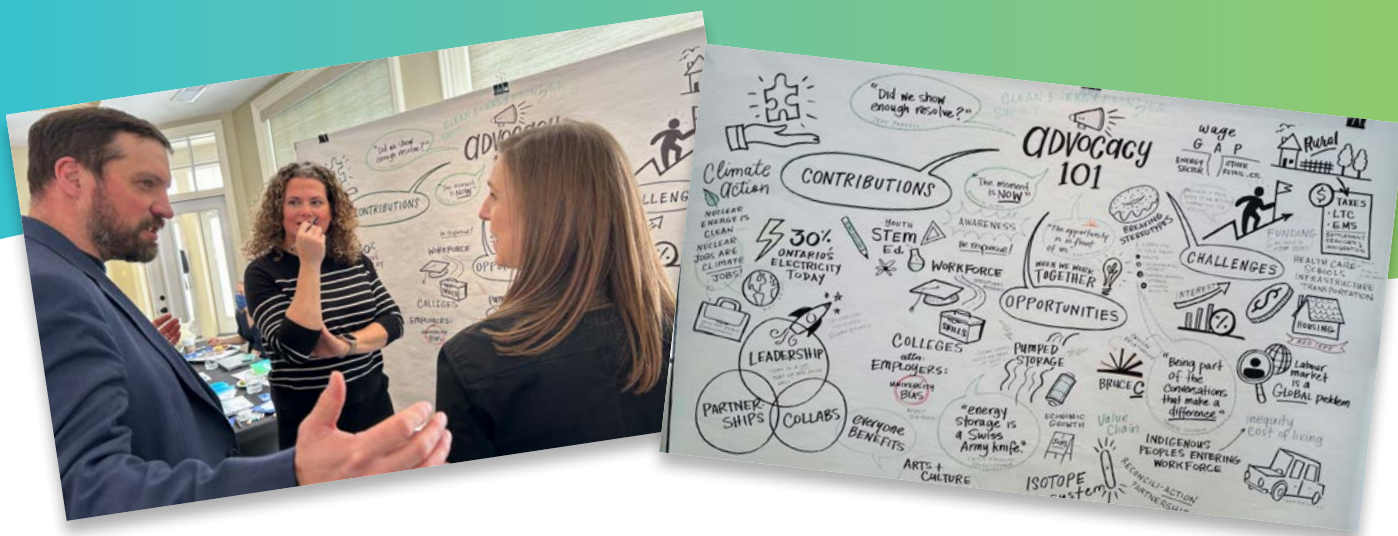
The Clean Energy Frontier program extends our condolences to Paulette's family, friends, and colleagues. Paulette was a valued member of the economic development community in our region and an active member of the Clean Energy Frontier's Regional Steering Committee. Paulette will be dearly missed.

*Read her family's tribute to her here.*

## FROM THE DIRECTOR'S DESK

**February 2024**

It didn't take long for the Clean Energy Frontier team to get back into the swing of things after the holiday break. Despite the continuous barrage of snow leading up to the Clean Energy Frontier's Annual Summit event, we had a fantastic turnout and a great day discussing both the opportunities and challenges ahead across Bruce, Grey and Huron when it comes the local clean energy sector.



As always, the Summit provides an excellent opportunity for the NII team to gather insights to further support our goal of fostering the region's clean energy cluster. Moving forward, we'll be taking all the information and insights gathered at the Summit and determining how the Clean Energy Frontier program can serve as a platform to address some of the collective challenges identified.

The Clean Energy Frontier created a **Plain Language Toolkit** for local elected officials. The toolkit contains quick facts about:

- The Clean Energy Frontier program hosted at the Nuclear Innovation Institute
- Lifesaving medical isotopes created right here in our region
- How the industry accounts for all its waste
- The role of energy storage in a clean energy Ontario





A huge congratulations and thank you to Jordan Durrer, Sophie Silvestro, Kim Lawson, Summer Goodeve, Margaux Bucher, Jessica Linthorne (our event MC) and the entire NII team for their support. We're already looking forward to the next Summit!

As always, please don't hesitate to reach out to me, Jordan or Sophie. We're always happy to engage and support you.

### CHAD RICHARDS, DIRECTOR

Policy & Partnerships, NII  
Chad.Richards@nii.ca



## OVER THE PAST MONTH

Clean Energy Frontier Summit

Bruce County Clean Energy  
Frontier Delegation

## UPCOMING DATES

**FEB 28 - MAR 1**

CNA Conference 2024

**MAR 22**

Regional Steering Committee  
Meeting

Are you connected to the Clean Energy Frontier program? **Follow us online.**







Subject: Funding Expiring for Cleanfarms Agricultural Plastics Recovery Project In Bruce County.

Dear Mayor Steve Hammell,

We are writing to remind you that the funding through the federal government's Canadian Agricultural Strategic Priorities Program (CASPP) program for the Bruce County agricultural plastics pilot project is unfortunately coming to an end on March 31st, 2024. We have extensively explored other options for funding this project, however, we have not been successful in procuring additional funding to operate beyond CASPP's end date. Currently, we have a request in with Ontario's Ministry of Agriculture, Food and Rural Affairs, however, we have not yet received a response.

The Bruce County Pilot Project, initiated in 2021, has demonstrated its value and importance. In the first year, 9,944kgs of plastics were diverted from local landfills. As program awareness grew and as the need for the program was solidified, 43,800kgs were collected in 2022. Last year, the program continued to gain traction and immense support from users, and a total of 110,107kgs were collected in Bruce County in 2023.

The breakdown of collection tonnages for bale and silage wrap per site is listed below:

- Eastnor Landfill - Northern Bruce Peninsula: ~17,168 kgs
- Arran Landfill – Arran Elderslie: ~27,548 kgs
- Brant Landfill – Brockton: ~24,206.5 kgs
- Greenock Landfill – Brockton: ~9,182.5 kgs
- Kincardine Waste Management Centre – Kincardine: ~15,268.5 kgs
- Huron Landfill – Huron-Kinloss: ~4,632.5 kgs
- Teeswater-Culross Landfill – South Bruce: ~12,101 kgs

As you are aware, the current project is set up in a dual-option approach for farmers. The first option is for farmers to bring in bags full of loose bale or silage wrap to one of the 7 municipal waste sites. The bags that are brought to these sites are then collected in a compaction vehicle and brought to an energy-from-waste facility, which keeps these plastics out of the landfill. We are proud to have assisted your municipality in diverting bale and silage wrap from the landfill, whereas, in addition to the environmental benefits of segregating these plastics, they are also known to cause difficulties at landfill sites. Due to their length and stretchability, they can get caught up in heavy equipment which requires additional staff time and costs to rectify, and also take up a significant amount of space in a landfill which is challenging for many municipalities with limited or dwindling landfill capacity. The 2023 direct operational costs for this option came in at an average of approximately \$750 per tonne. If we were to access additional funding, the goal would be to build on operational efficiencies and cost savings for this option.



The second option that was put into place in Bruce County is for farmers to make their own bales of bale and silage plastics on their farms using compactors designed for use on site. There are 3 types of compactors for use: one that uses a manual wench/pulley system, one that uses weight for compaction (12 of these compactors were fabricated directly in Bruce County), and one that can hook up to a tractor's hydraulic system to mechanically compress the plastics. Each style of these compactors produce dense bales of materials and are more efficient for transport and are desired by our recycler in Listowel, Ontario. Cleanfarms was able to provide approximately 30 compactors to farmers during this project. After a trial of recycling these farmer-made bales, the recycler demonstrated a preference for these bales for both shipping and processing purposes. These bales are cleaner and easier to store and handle. The 2023 direct operational costs for this option to transport bales from municipal sites to the recycler came in at an average of approximately \$210 per tonne (please note this figure excludes the cost of compactors).

Please inform Cleanfarms of your interest in funding this program. While we are actively seeking additional funding sources, we cannot guarantee the success of alternative funding avenues at this time. Your support could significantly contribute to the program's success. While it would be our preference to continue the program, we recognize it may be time to prepare for winding up the collections if we have not secured funding by February 29th, 2024. If this is the case, we will use the month of March to communicate with your staff and users of the program that all materials collections must cease by March 26th, 2024. Final site clean-ups will take place after that date.

I would like to suggest organizing a TEAMS meeting to explore potential solutions. By collaborating, we may uncover a resolution together. Additionally, this will provide us with the chance to present the overall findings from our pilot project.

We want to thank you for your time and dedication to this project that has seen great success and diverted thousands of kilograms of plastics from the landfill. We will continue to seek funding for future projects and look forward to working with your municipality again in the future.

Thank you,

Lyndsay d'Entremont

Eastern Coordinator, Cleanfarms



519.376.3076  
 237897 Inglis Falls Road  
 Owen Sound, ON N4K 5N6  
[www.greysauble.on.ca](http://www.greysauble.on.ca) | Protect.  
 Respect.  
 Connect.

March 4, 2024

**To:** Planning & Building Departments of the Town of Blue Mountains, Municipality of Meaford, Municipality of Grey Highlands, Township of Chatsworth, City of Owen Sound, Township of Georgian Bluffs, Grey County, Bruce County, Municipality of Arran-Elderslie & Town of South Bruce Peninsula

**RE: Legislative and Regulatory Changes Affecting Conservation Authority Development Permitting (Effective April 1, 2024)**

On February 16, 2024, a new Minister's regulation (Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits) under the *Conservation Authorities Act* was approved by the Province. This regulation will replace the existing individual "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" regulation Ontario Regulation 151/06 held by the Grey Sauble Conservation Authority (GSCA) and moving forward, O. Reg. 41/24 will be used by all Conservation Authorities (CAs). The regulation's effective date is April 1, 2024. The enactment of O. Reg. 41/24 will also coincide with the proclamation of associated sections within the *Conservation Authorities Act*.

While O. Reg. 41/24 represents a single regulation for all CAs, much of the CA regulatory process remains the same. The administration of O. Reg. 41/24 is a Mandatory Program and Service of the Conservation Authorities as per Section 21.1.1 of the [Conservation Authorities Act](#) and as stipulated in [O. Reg. 686/21: Mandatory Programs and Services](#). Under section 8 of O. Reg. 686/21, Conservation Authorities shall provide programs and services to ensure that the Authority carries out its duties, functions and responsibilities to administer and enforce the provisions of Parts VI and VII of the Act and any regulations made under those Parts.

**CAs will continue to require applications for a permit to undertake otherwise prohibited development, interference and alteration activities in regulated areas as defined under the *Conservation Authorities Act* and in O. Reg. 41/24.**

For those applications submitted prior to the enactment of O. Reg. 41/24, the current permitting process will be followed. New permit applications submitted on or after April 1, 2024 will follow the processes outlined in the updated Section 28 of the *Conservation Authorities Act* and O. Reg. 41/24. GSCA will keep our member municipalities informed as we work to develop and update our implementation support materials. CAs will continue to discuss transition plan details with their Municipalities to minimize disruptions to approvals processes for development applications.

### Key Changes

While much of the CA regulatory process remains the same, key changes of interest for our municipal partners include:

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#### Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

- The definition of a “watercourse” has been amended from “***an identifiable depression in the ground in which a flow of water regularly or continuously occurs***” to “***a defined channel, having a bed and banks or sides, in which a flow of water regularly or continuously occurs***”.
- The regulated area around wetlands (“other areas”) will be consistent at 30 m, including around provincially significant wetlands.
- Exceptions for certain low-risk activities (see Attachment One for further details).

These changes will require CAs to review and update their regulatory mapping (as appropriate) to reflect the new regulated limits. Municipalities are advised that CA regulatory mapping which has been shared for screening purposes may require updates, and in the interim, CA staff may need to undertake site visits to confirm regulated features and areas.

Additionally, section 5 of O. Reg. 41/24 provides a list of activities or works where a CA permit is no longer required, where works are carried out in accordance with the regulation. Applicants are encouraged to confirm exceptions with the CA prior to carrying out the work. CAs will work to provide implementation support materials to municipalities.

### Plan Review Services

There are no changes to CA planning services at this time. Conservation Authorities **continue to provide mandatory or Category 1 programs or services related to reviewing and commenting on applications and other matters (e.g., planning document updates) under the *Planning Act*, and for proposals under Acts** referred to in Section 6 (2) of Ontario Regulation 686/21: Mandatory Programs and Services. Municipalities must continue to circulate planning applications and other matters, including technical reports to CAs so that we may review and comment on natural hazards and wetland matters per Ontario Regulation 686/21. Comments provided will reflect a watershed-based approach to the provision of mandatory programs and services.

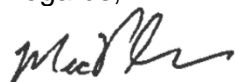
### Fee Schedule

The Minister has issued a direction to freeze Conservation Authority fees for planning and permitting for the year of 2024. GSCA is in the process of revising the permit application form and fee schedule for the purpose of facilitating applications made under O. Reg. 41/24.

We look forward to continuing our strong working relationship with our member municipalities. We will continue to be in contact as we work to transition to this new legislative and regulatory framework.

If you have any questions or concerns, please let me know.

Regards,



Mac Plewes  
Manager of Environmental Planning

Encl. Attachment One, Excerpt from O. Reg. 41/24: Prohibited Activities, Exemptions and Permits

## Attachment One

Excerpt from [O. Reg. 41/24: Prohibited Activities, Exemptions and Permits](#) as of March 4, 2024

**Note: Applicants are encouraged to confirm exceptions with the CA prior to carrying out the work.**

5. Paragraph 2 of subsection 28 (1) of the Act does not apply to,

- (a) the construction, reconstruction, erection or placement of,
  - i. a seasonal or floating dock that,
    - A. is 10 square metres or less,
    - B. does not require permanent support structures, and
    - C. can be removed in the event of flooding,
  - ii. a rail, chain-link or panelled fence with a minimum of 75 millimetres of width between panels, that is not within a wetland or watercourse,
  - iii. agricultural in-field erosion control structures that are not within and that do not have any outlet of water directed or connected to a watercourse, wetland or river or stream valley,
  - iv. a non-habitable accessory building or structure that,
    - A. is incidental or subordinate to the principal building or structure,
    - B. is 15 square metres or less, and
    - C. is not within a wetland or watercourse, or
  - v. an unenclosed detached deck or patio that is 15 square metres or less, is not placed within a watercourse or wetland and does not utilize any method of cantilevering;
- (b) the installation of new tile drains that are not within a wetland or watercourse, within 30 metres of a wetland or within 15 metres of a watercourse, and that have an outlet of water that is not directed or connected to a watercourse, wetland or river or stream valley, or the maintenance or repair of existing tile drains;
- (c) the installation, maintenance or repair of a pond for watering livestock that is not connected to or within a watercourse or wetland, within 15 metres of a wetland or a watercourse, and where no excavated material is deposited within an area where subsection 28 (1) of the Act applies;
- (d) the maintenance or repair of a driveway or private lane that is outside of a wetland or the maintenance or repair of a public road, provided that the driveway or road is not extended or widened and the elevation, bedding materials and existing culverts are not altered;
- (e) the maintenance or repair of municipal drains as described in, and conducted in accordance with the mitigation requirements set out in the Drainage Act and the Conservation Authorities Act Protocol, approved by the Minister and available on a government of Ontario website, as it may be amended from time to time; and
- (f) the reconstruction of a non-habitable garage with no basement, if the reconstruction does not exceed the existing footprint of the garage and does not allow for a change in the potential use of the garage to create a habitable space.





## The Corporation of the Municipality of Arran-Elderslie

# Staff Report

Council Meeting Date: February 26, 2024

Subject: SRCLK.2024.02 – Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee

Report from: Christine Fraser-McDonald, Clerk

Appendices: Appendix "A" - Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee Terms of Reference

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### **Recommendation**

Be It Resolved that Council hereby,

1. That Council approves the Terms of Reference for the Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee;
  2. That a member of Council be appointed to the Committee; and
  3. Directs staff to proceed with the recruitment of five (5) to seven (7) community members.
- 

### **Report Summary**

The Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee is an advisory committee that provides Council guidance and recommendations on matters relating to accessibility, diversity, equity, and inclusion within the Municipality of Arran-Elderslie and will assist staff in local accessibility, diversity, equity, and inclusion initiatives/functions.

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### **Background**

On November 13, 2023, Council passed a resolution that directed staff to prepare a Terms of Reference for the Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee (see Appendix A).

At this meeting, Deputy Mayor Shaw and Paisley Ward Councillor Penner were appointed to this committee.

Since that time, Paisley Ward Councillor Penner has indicated that she would like to withdraw from this committee. Therefore, a second council member is required to be appointed.

## **Analysis**

As per the AODA, the Council of every municipality with 10,000 people or more must establish an accessibility advisory committee. If the municipality had a similar committee before the AODA became the law, that committee should continue. Municipalities with less than 10,000 people may either establish an accessibility advisory committee or continue a similar committee that existed before the AODA became the law. Two or more municipalities may decide to set up a joint committee, instead of each one having its own.

The majority of the municipal accessibility advisory committee members must be people with disabilities. The committees give advice to the municipal council to help it carry out its responsibilities under the AODA.

Council must consult with the Accessibility Advisory Committee:

- when establishing, reviewing and updating the Municipality's Multiyear Accessibility Plan, accessibility standards and annual public status update;
- on accessibility for people with disabilities on buildings that the Municipality:
  - constructs;
  - purchases;
  - significantly renovates;
  - leases or declares a municipal capital facility;
  - on the need, location and design of accessible on-street parking spaces;
- before building new or making major changes to existing recreational trails to help determine particular trail features;
- on the needs of children and caregivers with various disabilities in the municipality when building new or making major changes to existing outdoor play spaces;
- on the design and placement of rest areas along the exterior path of travel when building new or making major changes to existing exterior paths of travel;
- Council must provide site plans and drawings from developers to the Accessibility Advisory Committee in a timely manner, when requested;
- Review of applicable site plans and draft plan of subdivisions, and plans for new or modified municipal facilities.

Staff have created a Terms of Reference for this proposed committee. The overall goal of an Equity, Diversity and Inclusion Advisory Committee is to provide guidance to staff and Council in the development of policies, initiatives and programs aimed at reducing barriers in the workplace at the Municipality and fostering diversity and inclusion in all areas of the organization, both internal and external.

Currently, we have the following members of Council on Municipal Committees:

**BASWR** – Councillor Nickason

**GSCA** – Deputy Mayor Shaw

**SVCA** – Councillor Penner

**Wind Turbines** – Councillor Nickason & Councillor Dudgeon

**SMART** – Deputy Mayor Shaw

**Chesley and Area Fire Board** – Councillor Hampton, Councillor Dudgeon, and Mayor Hammell

**Physician Recruitment and Retention Committee** - Councillor Hampton, Councillor Penner

**Committee of Adjustment** – all of Council

**Police Service Board** – to be determined

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### **Link to Strategic/Master Plan**

6.5 Engaging People and Partnerships

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

The financial impacts of the Accessibility and Equity, Diversity and Inclusion have been accounted for in the 2024 Budget. Funds identified for 2024 for this Committee is \$5,000.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer



MUNICIPALITY OF  
**ARRAN-ELDERSLIE**

## **Terms of Reference**

**Arran-Elderslie Accessibility, Diversity, Inclusion  
and Equity Advisory Committee**

Approved by Council Resolution \_\_\_\_\_ on \_\_\_\_\_, 2024

# Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee

## Terms of Reference

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### **Authority**

The Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee is an advisory committee that provides Council guidance and recommendations on matters relating to accessibility, diversity, equity, and inclusion within the Municipality of Arran-Elderslie and will assist staff in local accessibility, diversity, equity, and inclusion initiatives/functions.

### **Mandate**

This Committee is an advisory committee of Council with the mandate to provide feedback, guidance and support to improve accessibility, diversity, equity and inclusion within the Municipality of Arran-Elderslie focusing on:

- Improving our understanding of equity, diversity and commitment to inclusion and accessibility.
- Reinforcing accessibility, diversity, equity and inclusion within the organizational culture
- Engaging staff in efforts and promoting opportunities for leadership, advancement and employee development
- Identifying and addressing barriers to inclusion in the delivery of municipal programs and services.

Under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), Section 29 of the AODA describes three (3) main activities in relation to accessibility:

1. Advise the Municipality of Arran-Elderslie Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and other matters for which the council may seek its advice;
2. Review site plans and drawings described in section 41 of the Planning Act that the committee selects; and
3. Perform all other functions that are specified in the regulations.

## 1. Definitions

Within this Terms of Reference, the term:

**“Barrier”** means anything that prevents a person with a disability from fully participating in all aspects of society because of his/her disability, including a physical barrier, an architectural barrier, an information or communication barrier, a technological barrier, a policy or practice (obstacle).

**“Disability”** means

- a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co- ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, physical reliance on a guide dog or other animal, reliance on a wheelchair or other remedial appliance or device;
- b) a condition of mental impairment or a developmental disability;
- c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- d) a mental disorder; or
- e) An injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance.

**“Diversity”** means:

- a) the companionship of differences in the lived experiences and the stance of people that may include race, ethnicity, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical ability, mental disability, sex, gender identity or expression, sexual orientation, age, class, and / or education.
- b) individuals affiliate with multiple identities.

**“Inclusion”** means:

- a) an active, intentional, and constant action to address discriminations in power and privilege and build a respectful and diverse community that ensures welcoming spaces and opportunities for all to fully participate and flourish.

**“Equity”** means:

- a) the fair, equal treatment and opportunity for all people.
- b) endeavor to recognize and eliminate unfair biases, threats, stereotypes, or barriers that may limit the full engagement of all people in our community.

**“Municipality”** means the Corporation of the Township of Arran-Elderslie and may refer to any agency or board, to be determined subject to the release of the Provincial Regulations to the Ontarians with Disabilities Act, 2001.

## 2. Committee Composition

The Advisory Committee shall be comprised of seven (7) to nine (9) voting members, appointed by Council, and at least one (1) and a maximum of two (2) shall be a member of Council, and five (5) to seven (7) community members who represent a good cross-section of the community, with at least five (5) members identifying as having a disability.

The Council members shall be appointed to the committee to provide continuity between the committee and Council and shall be a voting member of the committee.

The Mayor is a member ex-officio. As per the Arran-Elderslie Procedural By-law, the Head of Council is “Ex Officio” a member of the Committee. The Head of Council will not be considered part of the Committee quorum. The Head of Council is able to participate fully in Committee meeting procedures, including voting.

Youth members (ages 13 – 18) are encouraged and welcomed and would be appointed by Council as non-voting members.

Persons serving as an attendant for a person(s) with a disability may attend meetings of the Advisory Committee only for the purpose of aiding the

person(s) with a disability. Attendants shall not participate in discussions on their own nor shall they vote.

To the greatest extent possible, members from the community will represent a broad range of under-served and equity seeking groups such as but not limited to:

- Indigenous Peoples
- LGBTQ2S+
- Newcomers, new Canadians
- Persons living with a low income
- Persons with disabilities – physical and mental health
- Racialized people, people of diverse ethnic or cultural origin
- People over 55
- Women
- Youth
- People who are allies for equity and anti-racism

Members must be Arran-Elderslie residents, and/or individuals who work for organizations that provide services to Arran-Elderslie residents. The following qualifications will be considered for appointment members to the Committee:

- Experience working in teams, with community groups, boards or organizations;
- Knowledge, living or live experience with accessibility, diversity, equity, and inclusion matters; and
- Commitment to support and encourage accessibility, diversity, equity, and inclusion matters in the community.

Community participation is key to the success of accessibility, diversity, equity, and inclusion initiatives. Additional Municipal staff and representatives of diverse groups will be invited to attend meetings as needed to provide expertise related to a specific project.

### **3. Working Group**

The Committee may form Working Groups as necessary to address specific issues. The Working Group shall establish a clearly defined, specific work plan for the Working Group of the Committee. The work plan for the working group shall be provided to Council. These Working Groups may draw upon a member of the Committee as well as outside resource members, as deemed necessary. The Chairperson of a Working Group shall be a voting member of the Committee. Staff support will **not** be



provided to a Subcommittee or working group.

#### **4. Staff Support**

Municipal Staff have two principal functions regarding Committees: Committee Coordinator role and Staff liaison role, providing technical support, policy advice and guidance, as needed.

The Committee will receive administrative support from the Clerks Department. This will include the recording of minutes, the preparation of agendas, support necessary to convene a meeting and other support as may be required from time to time. The Clerk will provide this support, unless in the event of the absence of the Clerk, then the Deputy Clerk may be delegated to provide this function.

Staff liaisons from various departments may be called upon at various times to support the Committee.

#### **5. Procedures and Rules**

- i. As a formal committee of Council, the Committee is subject to the Procedure By- Law of the Municipality of Arran-Elderslie which governs the procedures of Council and its Committees and Boards, the Municipal Code of Conduct, the Municipality's Harassment Policy and any other applicable policies and/or procedures.
- ii. The Chair and Vice Chair will be elected from the Committee members at least twice per Council term. The expenditure of any municipal funds is to be approved by Council in accordance with the Municipal Procurement By-law and current budget.
- iii. All members, including the Chair and Vice Chair, are responsible to:
  - Review meeting materials in advance of the meetings and arrive prepared to provide a broad perspective on the issues under consideration.
  - Work diligently to complete assigned activities.
  - Agree to describe, process, and resolve issues in a professional and respectful manner.
  - Provide input to help identify future projects or strategic priorities for future years' work.
  - Communicate activities of the Advisory Group to the community.
  - Attend Municipality of Arran-Elderslie and other community events and initiatives, where appropriate and available.

- Communicate using inclusive and non-discriminatory language, respecting the spirit of the Ontario Human Rights Code and the Municipality of Arran-Elderslie Code of Conduct.
  - Respect all decisions made by the Advisory Committee.
- iv. By majority vote, the Advisory Committee may recommend to Council, removal and/or replacement of any member who is not respecting the spirit of the Ontario Human Rights Code or following the principles of the Committee.
  - v. The Committee shall meet a minimum of four (4) times per year in an accessible location. The Committee will establish a meeting schedule at it's first meeting each year. A quorum of a majority of members is required to hold a meeting.
  - vi. Meetings shall be conducted with an agenda that is prepared by Staff and reviewed by the CAO and/or Committee Chair. Agendas and minutes will be posted to the Municipality of Arran-Elderslie website.
  - vii. The Committee shall follow the Municipality of Arran-Elderslie Procedural By-law. All meetings of the Committee will be open to the public, except as provided in the Procedural By-law and/or Municipal Act, 2001 and any other applicable legislation.
  - viii. Members wishing to have items included on the agenda must provide items to the Clerk or designate on or before the Wednesday preceding the agenda going out.
  - ix. Notice of meetings shall be issued via circulation of agenda to Committee members on the Friday preceding the meeting except in the event of extenuating circumstances.
  - x. Minutes shall be kept of all meetings. Adoption of meeting minutes will be included on the agenda of the next meeting and then posted to the Municipality of Arran-Elderslie website.
  - xi. Members having a pecuniary interest in any issue under consideration by the Committee shall declare the pecuniary interest at the beginning of the meeting or at the earliest time known.
  - xii. For consistency of messages, media inquiries should be directed to the Committee Chair.

## **6. Conflict of Interest**

A conflict of interest may arise for Committee members when their personal or business interests clash with the duties and decision of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 will apply to the Committee.

If a Committee member discloses a pecuniary interest, that member shall remove themselves from the meeting for the duration of the discussion and voting (if any) with respect to that matter.

## **7. Council Role**

Council may, at its discretion, at least annually, review the composition of the Advisory Committee to ensure that it is representative of ethno-cultural persons and persons with disabilities and is working effectively. Council can, with or without the advice of the Advisory Committee, make changes to membership composition to ensure Committee effectiveness.

## **8. Youth Members**

Youth members shall serve a term of up to twelve (12) months, generally corresponding with the traditional school year and are not eligible to act as Chair or Vice Chair, and must meet the following requirements:

- a. Youth members shall reside in the Township of Arran-Elderslie.
- b. Youth members must be secondary school students aged 13 to 18 and express an interest in accessibility issues.
- c. It is important that the youth member be able to attend as many Advisory Committee meetings as possible. The member should be able to be contacted or reached during the day should additional meetings be required.
- d. Applicants for youth membership must include a letter of parental/guardian support with their expression of interest.

## **9. Reporting and Accountability**

The Advisory Committee is responsible for providing advice and recommendations to Council with support from the Chief Administrative Officer. All recommendations must be approved by resolution of the Committee before going to Council. All members have an equal vote. To have quorum, the Committee shall have a majority of members present during a meeting.

## **10. Amendments to the Terms of Reference**

Amendments to the Terms of Reference may be proposed to Council from time to time, by members of the Committee for their endorsement requiring a majority of the voting members.



## The Corporation of the Municipality of Arran-Elderslie

# Staff Report

Council Meeting Date: March 11, 2024

Subject: SRDPCLK.24.05 South Bruce O.P.P Detachment Board Update

Report from: Julie Hamilton, Deputy Clerk

Appendices: Appendix A – Terms of Reference – South Bruce O.P.P. Detachment Board Community Appointee Advisory Committee

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### **Recommendation**

Be It Resolved that Council hereby,

1. Appoints a member of Council to the South Bruce O.P.P Detachment Board;
  2. Approves the Terms of Reference and formation of the South Bruce O.P.P. Detachment Board Community Appointee Advisory Committee; and
  3. Directs staff to convey the applicants for the recruitment of two (2) Community Appointees to the Board, to be appointed at large throughout the detachment area.
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### **Report Summary**

The intent of this report is to provide an update regarding the Board formation and provide Council an opportunity to appoint a Council member to the South Bruce O.P.P Detachment Board.

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### **Background**

Earlier reports to Council have provided updates on the formation of the South Bruce O.P.P. Detachment Board, ("the Board") as required under the *Community Safety and Policing Act, 2019*, (CSPA) coming into force April 1, 2024.

This is an external Board and not a Committee of Council. It is regulated by the provisions contained in the CSPA and the regulations made under the Act and is not regulated by the *Municipal Act, 2001*.

## **Analysis**

The in-force date for the Act is fast approaching and staff are receiving information on a regular basis. Staff will continue to share information and material with Council as it becomes available.

### **Appointment to the Board and Mandatory Training**

The Ontario Association of Police Service Boards (OAPSB) are requesting a complete list of the board members for our detachment board as they will begin reaching out to Boards to assist with facilitating the mandatory training required under the Act.

At this time, Staff require Council to appoint a member to the Board so that the contact details can be provided and an individual user profile can be created with the Ministry of the Solicitor General.

The Appointed Member will be required to take an Oath of Office to be sworn in following the enforcement date of April 1<sup>st</sup> and shortly thereafter will be required to take mandatory training that will be provided by the Ministry. The training will be broken into four (4) modules and will be delivered online and completed individually by each Board member.

The first module of training is "Roles and Responsibilities" training and is expected to be about three hours. This training is required to be completed by Board members as soon as possible after April 1<sup>st</sup>. The Act states that this training must be completed before a member can exercise the powers or perform the duties of the Board until this training has been completed.

The remaining modules will be thematic training that promotes the recognition of and respect for the diverse, multiracial and multicultural character of Ontario society, and the rights and cultures of First Nation, Inuit and Métis Peoples. This training will need to be completed within six months of member's appointments and will be broken down into three or four more modules that will be online and 2.5 to 3 hours in length each.

It should be noted that these training details have been outlined by the OAPSB as expected at this time. As the regulations are finalized, there may be changes to the training requirements.

### **Community Representative Selection and Appointment**

The Board composition includes two (2) Community Representative seats. As the five Council's of the municipalities involved in the Board will need to jointly appoint two community members, it is recommended that an Advisory Committee is formed to review the applications and make recommendations back to the Councils.

The appointed Board member will, by default, become the Council member of the Advisory Committee. It is hoped that this will streamline the appointment process and make it fair and equitable.

The Working Group has drafted a Terms of Reference to guide the South Bruce OPP Detachment Board Community Appointee Advisory Committee in its review and recommendation process. This is a very similar approach to community member appointment as the one currently approved by the municipalities involved in the Grey Bruce Detachment Joint Board. It is important that Council proceed with the approval and creation of the Advisory Committee so that recruitment efforts can begin. Once appointed, the Community Members will be subject to the training required by the Ministry as well.

At this time, staff are asking Council to approve the Terms of Reference for the Advisory Committee and direct staff to begin recruitment for two community members jointly with the four other municipalities.

### **Procedures for the Board**

The Working Group has been developing a Procedure By-law for the new Board to consider at their first meeting. This Procedure By-law encompasses all the existing requirements in the CSPA, but the Working Group is still waiting for the regulations that go with the CSPA to be finalized to finish the document. These procedures include meeting procedures, location of meetings, number of meetings per year, and process for annual reporting to Municipalities. As per the CSPA, these procedures will be considered and voted on by the new Board.

### **Other Considerations**

Staff have been collaborating with the other municipal partners on other required aspects of the Boards administration including finances, insurance, a website, and administrative support. More details will come to Council at a future meeting regarding these items.

Staff will continue to bring forward updates as necessary while the finer details continue to be flushed out.

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## **Link to Strategic/Master Plan**

### 6.5 Engaging People and Partnerships

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

Once established, per the proposed Regulation, the Board will be required to prepare estimates on an annual basis detailing the total amount necessary to cover the operational expenses of the board. The costs would then be allocated equally amongst all the municipalities or in a manner unanimously decided by the municipalities (i.e., per household, population, etc.) More information on Board financials will be forthcoming in the future.

As noted previously, Staff have allotted funds in the 2024 operating budget in the total amount of \$10,000 to support the formation of both the Accessibility, Diversity, Equity and Inclusion Committee and the South Bruce OPP Detachment Police Services Board.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer



## Terms of Reference

### South Bruce O.P.P. Detachment Board Community Appointee Advisory Committee

#### 1. Purpose

These Terms of Reference will provide guidance to the South Bruce OPP Detachment Board Community Appointee Advisory Committee during the selection process of Community Appointed Representatives in accordance with the board composition provided in the regulations made under the *Community Safety and Policing Act, 2019*.

#### 2. Definitions

“Community Member” means a Community Appointed Representative of the South Bruce O.P.P. Detachment Board.

“Member Councils” means the Councils of the Municipality of Arran-Elderslie, Municipality of Brockton, Township of Huron-Kinloss, Municipality of Kincardine and the Municipality of South Bruce.

#### 3. Mandate of the Committee

The South Bruce OPP Detachment Board Community Appointee Advisory Committee shall be established solely to review community member applications to the South Bruce OPP Detachment Board and make recommendations to the Member Councils who, collectively, shall form the appointing body for the purposes of satisfying section 33 of the *Community Safety and Policing Act, 2019*.

Members of the South Bruce OPP Detachment Board Community Appointee Advisory Committee shall be committed to acting in an ethical manner with the avoidance of conflict of interest as a body and as individuals in accordance with applicable legislation.

#### 4. Composition of Committee

The Community Appointee Advisory Committee shall be comprised of the elected officials from each member municipality appointed to the South Bruce OPP Detachment Board. The five (5) member municipalities are:

- Municipality of Arran-Elderslie
- Municipality of Brockton
- Township of Huron-Kinloss
- Municipality of Kincardine
- Municipality of South Bruce

Committee secretary services shall be provided by the secretary of the South Bruce OPP Detachment Police Services Board.

## **5. Term**

The term of the Community Appointee Advisory Committee shall begin upon formal appointment of all elected officials from the Member Councils and shall follow the term of Council.

A Chair shall be elected from amongst its members at the first meeting of the Community Appointee Advisory Committee and shall serve as Chair for the length of the committee term.

Members are expected to attend meetings as scheduled. In the event a member is unable to attend a meeting, the member must contact and advise the Chair and the committee secretary in advance. Should the Chair of the committee be unable to attend, the committee shall name an Interim Chair at the beginning of the meeting.

Meetings

All meetings shall follow a written agenda with minutes kept of all decisions. A quorum comprised of 50% plus one of appointed members will be required to hold a meeting. The Committee is subject to the open meetings requirements of the *Municipal Act, 2001*.

The Committee shall meet as many times as deemed necessary to complete the following activities:

- a) Thoroughly review all community member applications to the South Bruce OPP Detachment Police Services Board.
- b) Prepare and provide recommendations regarding which applicant to appoint to said Board to each member municipality

## **6. Remuneration**

Remuneration for appointed members of the Community Appointee Advisory Committee shall be in accordance with each municipality's remuneration policy.

## **7. Appointments and Vacancies**

While reviewing the applications and forming a recommendation to the Member Councils, the Committee shall consider the following factors:

- a) the need to ensure that the Board is representative of the area it serves, having regard for the diversity of the population in the area;
- b) the need to have members with the prescribed competencies, if any; and
- c) any applicable diversity plan;
- d) The results of a potential appointee's police record check that was prepared within the past 12 months.

## 8. Ineligibility

The following persons are not eligible to be members the Board:

- a) A judge or justice of the peace.
- b) A member of a police service, a special constable or a First Nation Officer.
- c) Any person who practises criminal law as a defence counsel or as a prosecutor.
- d) A director, officer or employee of a prescribed policing provider.
- e) Any other prescribed persons.

A former member of a police service is not eligible to be a member of the Board unless,

- a) the O.P.P. Detachment Board does not maintain a police service that the person was a member of; and
- b) at least one year has passed since the person ceased to be a member of any police service.

An ineligible person as set out above, does not prevent a person who was a member of a Police Services Board immediately before the Act came into force from serving the remainder of their term.

## 9. Recruitment Process

The opportunity for community members to make an application to serve on the Board shall be advertised throughout the detachment area jointly by each member municipality in accordance with each municipality's standard recruitment processes.

Applications shall be accepted by each member municipality with submissions being directed to the Clerk. Upon closing of the application period, all applications shall be provided to the Committee Secretary.

Community representatives will be appointed at-large and shall serve as the representative for all member municipalities equally.

The Advisory Committee shall receive applications in a redacted format to ensure that each application is evaluated on the merits of the qualifications, without consideration for the residence of the applicant.

Following a thorough review of all applications received, the Committee will make recommendations to member municipalities regarding community member appointments to the South Bruce OPP Bruce Detachment Police Services Board.

Official Appointments shall be unanimously made by way of resolution from each member municipality, which, upon appointment shall be forwarded to the Committee Chair and Secretary.

## **10. Dispute Resolution**

In the event that unanimous support for the appointment recommendations is not received by all Councils, the disputing Council shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

The Chair shall call a meeting of the Advisory committee to consider the reasons for dispute and make a subsequent recommendation to each Municipal Council outlining the dispute reasons and subsequent recommendation.

Each Council shall be required to reaffirm the original appointment, provide a new recommendation, or shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

In the event a unanimous appointment cannot be agreed upon by all Councils, the Advisory Committee may seek additional applicants by reinstating the recruitment process.



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: March 11, 2024

Subject: SRFIN.24.05 – Council Remuneration and Expenses for 2023

Report from: David Munro, Interim Treasurer

Appendices: Appendix A - Council Remuneration and Expenses for 2023  
Appendix B – Council expenditures and comparison to budget for 2023

### **Recommendation**

Be It Resolved that Council hereby,

1. Receives the Council Remuneration and Expenses Report for 2023 for information.

### **Report Summary**

The report provides the 2023 year-end financial results for Council Remuneration & Expenses.

### **Background**

This report has been prepared pursuant to Section 284(1) of the *Municipal Act*, 2001, S.O. 2001, c.25 which states that the Treasurer of a Municipality shall in each year on or before March 31 provide to the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of the Council or any other body, including a local board, to which the member has been appointed by Council.

Subsection 2 further states that the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

Local boards and committees are required to provide Arran-Elderslie with an itemized statement of remuneration and expenses paid for the year by January 31st of each year. This includes the expenses accrued by Grey Sauble Conservation Authority and the Saugeen Valley Conservation Authority.

## **Analysis**

A summary of Council Remuneration & Expenses has been included in **Appendix A** to provide the total remuneration, expenses and mileage paid to the Mayor and members of Council for the year ending December 31, 2023. The expenses noted are for those paid by the Municipality of Arran-Elderslie.

The Mayor and members of Council may also receive remuneration and expenses paid for their appointment to the following local boards and committees:

- BASWRA
- Chesley & Area Joint Fire Board
- Paisley Fire Hall Sub-Committee
- Teeswater Bridge Working Group
- Grey Sauble Conservation Authority
- Multi-Municipal Wind Turbine Working Group
- Saugeen Valley Conservation Authority
- SMART

**Appendix B** is a report of the year end results of Council expenditures compared to Budget, representing a favourable position of \$10,018. The most notable variance is related to the following:

- Training budget was underutilized in 2023.

It should be noted that all expenses paid to the Mayor and/or Deputy Mayor by the County of Bruce incurred as a member of County Council are identified on the County of Bruce's Statement of Remuneration and Expenses annually in accordance with the Municipal Act.

## **Link to Strategic/Master Plan**

### 6.4 Leading Financial Management

## **Financial Impacts/Source of Funding/Link to Procurement Policy**

Council expenditures were less than expected, thus contributing favourably to year-end results. It should be noted that any adjustments noted during 2023 year end could result in minor modifications to this report. Council will be notified of any modifications.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

## MUNICIPALITY OF ARRAN-ELDERSLIE

### Council Remuneration & Expenses 2023

Council	Honorarium	Meetings	Sub-Total	Expenses	Mileage	TOTAL
Steve Hammell	\$12,849.62	\$6,579.88	<b>\$19,429.50</b>	\$180.00	\$333.13	<b>\$19,942.63</b>
Jennifer Shaw	\$7,882.14	\$10,239.49	<b>\$18,121.63</b>	\$1,084.43	\$922.48	<b>\$20,128.54</b>
Brian Dudgeon	\$7,261.17	\$4,276.96	<b>\$11,538.13</b>		\$396.18	<b>\$11,934.31</b>
Darryl Hampton	\$7,261.17	\$4,574.02	<b>\$11,835.19</b>			<b>\$11,835.19</b>
Ryan Nickason	\$7,261.17	\$5,381.93	<b>\$12,643.10</b>		\$559.13	<b>\$13,202.23</b>
Moiken Penner	\$7,261.17	\$6,078.61	<b>\$13,339.78</b>	\$757.10	\$519.53	<b>\$14,616.41</b>
Peter Steinacker	\$7,261.17	\$5,904.75	<b>\$13,165.92</b>		\$439.41	<b>\$13,605.33</b>
	<b>\$57,037.61</b>	<b>\$43,035.64</b>	<b>\$100,073.25</b>	<b>\$2,021.53</b>	<b>\$3,169.86</b>	<b>\$105,264.64</b>

General Council - Departmental Actual Transaction Details - December 31, 2023				
Appendix B	2023	2023	2023	Percent
	Total	2023 Total	Variance	Budget
	Actuals	Annual	Budget to	Remaining
01-1010 General-Council				
<b>01-1010-4033 Honorariums</b>	<b>102,080</b>	<b>103,609</b>	<b>1,529</b>	<b>1.5%</b>
<b>01-1010-4304 Insurance</b>	<b>1,407</b>	<b>969</b>	<b>-438</b>	<b>(45.2%)</b>
<b>01-1010-4340 Material &amp; Supplies</b>	<b>721</b>	<b>500</b>	<b>-221</b>	<b>(44.2%)</b>
<b>01-1010-4354 Election</b>	<b>1,860</b>	<b>2,500</b>	<b>640</b>	<b>25.6%</b>
<b>01-1010-4362 Meeting</b>	<b>169</b>	<b>750</b>	<b>581</b>	<b>77.4%</b>
<b>01-1010-4390 Telephone</b>	<b>1,943</b>	<b>1,953</b>	<b>10</b>	<b>0.5%</b>
<b>01-1010-4500 Employee Benefits</b>	<b>5,515</b>	<b>6,728</b>	<b>1,213</b>	<b>18.0%</b>
<b>01-1010-4540 Mileage</b>	<b>3,134</b>	<b>3,500</b>	<b>366</b>	<b>10.5%</b>
<b>01-1010-4550 Conferences</b>	<b>3,182</b>	<b>3,000</b>	<b>-182</b>	<b>(6.1%)</b>
<b>01-1010-4551 Training</b>	<b>356</b>	<b>7,000</b>	<b>6,644</b>	<b>94.9%</b>
<b>01-1010-4552 Memberships</b>	<b>400</b>	<b>400</b>		<b>0.0%</b>
<b>01-1010-4633 Council Projects/Grants</b>	<b>124</b>		<b>-124</b>	<b>#DIV/0!</b>
<b>01-1010-9030 Transfer to Reserve</b>	<b>7,500</b>	<b>7,500</b>		<b>0.0%</b>
<b>Total 01-1010 General-Council</b>	<b>128,391</b>	<b>138,409</b>	<b>10,018</b>	<b>7.2%</b>





## The Corporation of the Municipality of Arran-Elderslie

# Staff Report

Council Meeting Date: March 11, 2024

Subject: SRFIN.26.07 2024 Community Requests for Interest-Free Loans and Additional Grant Requests

Report from: David Munro, Interim Treasurer

Appendices: None.

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### **Recommendation**

Be It Resolved that Council hereby,

1. Direct staff to prepare a five-year (5) interest-free loan in accordance with Section 7 of the Grant and Donation Policy in the amount of \$15,000, payable by December 31, 2029, to the Tara Horticultural Society for the purpose of supporting the planting of 100 trees in Arran-Elderslie for the 100<sup>th</sup> anniversary of the Tara Horticultural Society;
2. Direct staff to prepare an interest-free loan in accordance with Section 6 of Grant and Donation Policy in the amount of \$5,000, payable by August 31, 2024, to the Paisley Community Enhancement Committee for the purpose of supporting the 150<sup>th</sup> Anniversary of Paisley Homecoming Event planned for July 12 – 14, 2024; and
3. Approves a grant in the amount of \$500 to the Arran-Tara Elementary School Climate Club for the purpose of purchasing trees from the Grey-Sauble Conservation Authority to support planting those trees in Arran-Elderslie for enhanced environmental stewardship.

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### **Report Summary**

The purpose of this report is to provide a further update on the 2024 financial commitments as requested by community groups that came forward requesting support for community projects in the form of loans or grants during the budget process.

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## **Background**

During our annual request for submissions from individuals and community groups for grants and donations, we received a number of requests for grants, and these were reviewed and Council direction given on February 26, 2024 at the time of budget approval for a total amount of \$36,725.00.

In addition to the above grant requests, there were requests for consideration of interest free loans also applied for through our Grant and Donation Policy Program. Council received this information on January 29<sup>th</sup> and requested additional information and presentations from groups seeking loan requests. These presentations were made on February 12, 2024.

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## **Analysis**

Of those requests Council received the following:

### **Tara Horticultural Society**

To mark the 100<sup>th</sup> anniversary of the Tara Horticultural Society (THS), they have identified an interest and desire to plant 100 mature trees in Arran-Elderslie. The THS have been working with a local arborist and municipal staff to review appropriate tree species and location of planting. They have also been working with a local nursery to secure the plant stock. They were seeking both a grant and loan from the municipality to provide them with the ability to order the plant stock through the Grant and Donation policy program. They were unsuccessful in obtaining the grant as part of the 2024 Budget process. They also were seeking a \$15,000 interest free loan. THS will be embarking on a fundraising campaign to ensure the funds are repayable by 2029, or sooner.

### **Paisley Community Enhancement Committee**

To mark the 150<sup>th</sup> anniversary of incorporation of Paisley, the Paisley Community Enhancement Committee (PCEC) have requested a \$10,000 grant and \$15,000 in temporary "seed" financing through the Grant and Donation policy program as part of the 2024 budget process. The funds would be used to support the homecoming weekend event planned for July 12 to July 14, 2024. The PCEC were successful in securing a \$2,000 grant in the 2024 Budget process and staff are recommending support for a \$5,000 temporary "seed" financing in an interest free loan to be paid by the end of August, 2024. PCEC intends for the interest free loan to be repaid through receipt of event revenue and ticket sales.

### **Tara Curling Club**

The Tara Curling Club (TCC) had requested either a grant or interest free loan in the amount of up to \$60,000 through the Grant and Donation policy program in the 2024 budget process for the complete replacement of the facilities refrigeration ice plant. The total cost of the ice plant replacement would be \$200 to \$250K.

The TCC would be seeking other governmental grants to support the difference in cost. At the presentation on February 12<sup>th</sup>, it was determined that TCC would continue to work with staff to seek alternative solutions and to report back to Council at a later date regarding this work required and the supportive funding request.

#### Additional Requests

On February 26<sup>th</sup>, Council received a late request and presentation from the Arran-Tara Elementary School's Climate Club seeking municipal support to provide a grant to enable the purchase of trees from the Grey-Sauble Conservation Authority. The trees would be planted in Arran-Elderslie to help climate change and protect natural habitats. The trees would be planted in May, 2024. The amount of funds being sought are \$1,500. Of the \$36,725 in total grants awarded there remains a small contingency fund of \$1,000 for requests that may miscellaneously come forward this year. Staff recommend that \$500 be directed to the Arran-Tara Elementary School's Climate Club for the purchase of trees from Grey Sauble Conservation Authority to be planted in Arran-Elderslie this spring.

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### **Link to Strategic/Master Plan**

#### 6.4 Leading Financial Management

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

Funding for the grant of \$500 for the Arran-Tara Elementary School shall be removed from the Grant and Donation account 01-7410-4633.

Funding to support an interest-free loan shall be removed from our interest revenue account. The current interest accruing from our general bank account is 5.5%.

A six-month interest-free loan for "temporary seed financing" of \$5,000 identified for the Paisley Community Enhancement Committee will cost approximately \$138.00 due to the loss of interest revenue based on the March 1, 2024, rate of 5.5%.

A five-year interest-free loan of \$15,000 identified for the Tara Horticultural Society will cost approximately \$4,125.00 due to the loss of interest revenue based on the March 1, 2024 rate of 5.5%.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: March 11, 2024

Subject: Paisley Library Relocation Project and Current Building Update

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: Appendix A – Existing Paisley Library Property & Photos

Appendix B – Paisley Community Centre 2<sup>nd</sup> Floor Renovation Photos

### **Recommendation**

Be It Resolved that Council hereby,

1. Consider the options provided within this report regarding the future of the current Paisley Library building (274 Queen Street South) and direct staff to investigate the preferred option for this building and property and prepare a future Council report.

### **Report Summary**

This report will provide an update to Council regarding the progress of the Paisley Community Centre and Library relocation project, and the status of the current Paisley Library building (274 Queen Street South – see Appendix A) and provide options for the current building and property moving forward.

### **Background**

#### **Relocation of Paisley Library to the 2<sup>nd</sup> Floor Paisley Community Centre and Elevator Installation**

Progress at the Paisley Community Centre continues to move ahead. The flooring has been replaced throughout the hall and library areas. See Appendix B.

New windows have been installed, upgrades to heating, ventilation and electrical continue to take place, and trim, doors and painting are ongoing.

The installation of the new elevator continues, and staff are anticipating the arrival of library furnishings during the month of March. Staff are expecting that this project will reach substantial completion by the end of March or early April, and it is anticipated that the Paisley Branch of the Bruce County Library will move to their new space in May.

Exterior locations signage identifying the new location of the library is also currently under review and final concepts will be shared with Council once available.

### **Paisley Library Building (274 Queen Street South, Paisley)**

Council will recall that a grant was received for the current Library building to enhance accessibility features by replacing the front and back doors as well as washroom upgrades. Staff will be preparing a Request for Proposal to have this work completed in 2024.

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## **Analysis**

Staff have received inquiries regarding the future of the existing Paisley Library building and property. Council has several options to consider:

### **Building Retention & Alternative Uses**

#### **Community Hub/Rental Space**

Staff receive requests from community groups and organizations to rent space for their meetings, etc. Many of these organizations are not for profit and community groups seeking space for nominal rent/reduced rent. There has also been interest expressed to create a community hub space that would provide space for meetings, and offering multiple services that meet the community's needs. These needs could include space for employment services, health services, social and cultural services, etc. Another area of interest that has been expressed is to provide tourism or economic development/new business support centre. This model could also allow for flex space, where municipal tourism/economic development students could work out of this building during the spring and summer months.

#### **Expression of Interest/Commercial Use of Space**

An alternative option is to seek public interest through marketing the building for commercial/recreational, or other similar purposes. Staff could develop an Expression of Interest seeking proposals for consideration from individuals or businesses interested in utilizing the space for commercial or other opportunities. Specific lease terms and conditions would be developed subject to the ultimate use of the property.

Notwithstanding, the two options noted above the accessibility upgrades planned for 2024 would need to be completed prior to the above matters being considered.

### **Declare Building Surplus**

Once the renovations are complete within this building, staff could request Council to declare this building surplus and prepare the appropriate documents to place the property on the open market. Funds raised could be placed into Municipal Reserves or redirected to ongoing capital projects.

### **Demolish Building**

Council could consider retaining the property and remove the building to create an open space within the downtown core as staff have been approached about creating a downtown parkette. There would be some complications to the grant that was awarded from the province to complete the accessibility improvements to the building. A decision not to move forward with the grant would be required.

### **Next Steps**

As necessary, staff will continue to provide updates to Council on the status of the construction projects for both buildings. Staff can provide further information on Council's preferred approach on the future use of the existing Paisley Library Building/Property and bring back a report for consideration at a later date this year.

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## **Link to Strategic/Master Plan**

### 6.3 Facilitating Community Growth

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

### Existing Library Location

The operating expenses for the existing library building in 2023 totaled \$ 9,937.34 which includes insurance, utilities, maintenance and staff time to complete custodial work and maintenance. Bruce County Library lease the building at a per square foot cost. The revenue received from Bruce County Library for use of this building in 2023 was \$ 8,151.00. As no decision has been made on the future of this building, it is unknown what the financial impact of this property will be moving forward. Staff will prepare a financial analysis, once direction has been received regarding the future of the building and property.

### Relocation of the Library to the 2<sup>nd</sup> Floor of the Paisley Community Centre

Council approved two (2) projects for this building; new elevator and rehabilitation of the second floor. The combined cost of the approved proposals was \$571,123.75 plus hst. Funding for this was secured through provincial grants and municipal funds. With the progress continuing at the Paisley Community Centre and Library, not all expenses have been received to date.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer





### Legend

- Rural Community point, labelled
- Ferry
- Provincial Highway
- County Road
- County Road
- Bridge reconstruction
- Municipal or Other Road
- Municipal or Other Road
- Bridge Detour
- Propane Facility Buffer
- Severance
  - Severed portion
  - Retained portion
- Subdivision
  - Draft Approved
  - Final Approved
- Body of Water
- Evaluated Wetland
- Watercourse
  - Permanent Stream
  - Intermittent Stream
- Road Allowance/Right-of-way
  - Private Road Allowance
  - Right-of-Way
  - Road Allowance or Condo Road
  - Unopened Road Allowance
- Conservation Authority Property boundary
- Provincial Park
- Fathom Five
- County Forest Boundary
- County Forest
- Wooded Area
- Conservation Authority Property

### Notes

0.0 0 0.01 0.0 Kilometers

NAD\_1983\_UTM\_Zone\_17N  
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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION





Current Library - Building Facade



Current Library - Back Property





Current Library - Interior



Current Library - Staff Room





Community Hall Looking North



Library Area - Northwest (former Legion Room)





Entrance to Library (Top of Northwest Stairwell)



Library Area Looking North

THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE

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BY-LAW NO. 15-2024

A By-law to deem Lots 11 and 12, East Side of Wellington Street, and Lots 12 and 13, West Side of Duke Street South on the village plan of Paisley (Plan 255) not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O. 1990, as amended.

**WHEREAS** pursuant to subsection 50(4) of the *Planning Act*, R.S.O. 1990, the council of a local municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subsection 50(3);

**AND WHEREAS** the Village Plan of Paisley (Plan 255) was registered in 1887;

**AND WHEREAS** THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE wishes to deem Lots 11 and 12, East Side of Wellington Street, and Lots 12 and 13, West Side of Duke Street South on the Village Plan of Paisley (Plan 255) not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O. 1990, as amended.

**NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE ENACTS AS FOLLOWS:**

- 1. THAT the lands described as Lots 11 and 12, East Side of Wellington Street, and Lots 12 and 13, West Side of Duke Street South on the village plan of Paisley (Plan 255), are hereby deemed not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O. 1990, as amended.

\*\*\*\*\*

READ a FIRST and SECOND time this 11<sup>th</sup> day of March, 2024.  
READ a THIRD time and finally passed this 11<sup>th</sup> day of March, 2024.

_____ Steve Hammell, Mayor	_____ Christine Fraser-McDonald, Clerk
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**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 16-2024**

**BEING A BY-LAW TO ASSESS AND LEVY THE RATES REQUIRED  
FOR THE LAWFUL PURPOSES OF  
THE MUNICIPALITY OF ARRAN-ELDERSLIE FOR 2024**

WHEREAS the Municipality is required to levy the rates for Municipal, County and School Board purposes for the taxation year 2024; and

WHEREAS the *Municipal Act S.O. 2001, c 25*, as amended, provides that:

- "290. (1) A local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including,
- (a) amounts sufficient to pay all debts of the municipality falling due within the year;
  - (b) amounts required to be raised for sinking funds or retirement funds; and
  - (c) amounts required for any board, commission or other body.
- (2) The budget shall,
- (a) in such detail and form as the Minister may require, set out the estimated revenues, including the amount the municipality intends to raise on all the rateable property in the municipality by its general local municipality levy and on less than all the rateable property in the municipality by a special local municipality levy under section 312, and the estimated expenditures; and
  - (b) provide that the estimated revenues are equal to the estimated expenditures.
- (3) In preparing the budget, the local municipality,
- (a) shall treat any operating surplus of any previous year as revenue that will be available during the current year;
  - (b) shall provide for any operating deficit of any previous year and for the cost of the collection of taxes and any abatement or discount of taxes;
  - (c) shall provide for taxes and other revenues that in the opinion of the treasurer are uncollectible and for which provision has not been previously made;
  - (d) may provide for taxes and other revenues that it is estimated will not be collected during the year; and
  - (e) may provide for such reserves as the municipality considers necessary."

"291. (1) Before adopting all or part of a budget under section 289 or 290, or amending such a budget, a municipality shall give public notice of its intention to adopt or amend the budget at a council meeting specified in the notice."

"308(5) An upper-tier municipality shall pass a by-law on or before April 30 in each year to establish the tax ratios for that year for the upper-tier municipality and its lower-tier municipalities."

"311(10) In each year, each lower-tier municipality shall levy, in accordance with the upper-tier rating by-law passed for that year, the tax rates specified in the by-law."

"312(2) For purposes of raising the general local municipality levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes.

"355 (1) A local municipality may pass a by-law providing that where, in any year, the total amount of taxes to be imposed on a property would be less than \$50 or such other minimum tax amount specified by the municipality in the by-law, the actual taxes payable shall be an amount not exceeding that minimum tax amount."; and

WHEREAS the Education Act, R.S.O. 1990, Ch. E.2 provides that:

"257.7 (1) Subject to the regulations, the following shall in each year levy and collect the tax rates prescribed under section 257.12 for school purposes on the property indicated:

Every municipality, on residential property and business property in the municipality, including territory without municipal organization that is deemed under section 56 or subsection 58.1 (2) to be attached to the municipality, taxable for school purposes, according to the last returned assessment roll."; and

WHEREAS the sum of \$6,815,186 is required by taxation in the year 2024 for Municipal purposes; and

WHEREAS the Corporation of the County of Bruce did pass By-law Number 2024-015 on the 7th day of March, 2024 thereby setting the 2024 tax ratios, the general County tax rate for 2024 and the estimated amount to be raised by the Municipality of Arran-Elderslie for the County in the amount of \$3,808,364; and

WHEREAS the sum of \$1,481,365 is required by taxation in the year 2024 for School purposes as set by the Province of Ontario depending on the classification of assessment; and

WHEREAS for the year 2024 the rateable property of the Municipality of Arran-Elderslie according to the last revised assessment roll is \$1,138,652,700.

2024 Assessment and Tax Levy						
Property Class	Class	Returned Assessment	County	Education	Municipal	Total
Residential	RT	555,568,241	2,785,086	850,019	4,983,995	8,619,101
Multi-Residential	MT	11,653,345	58,419	17,830	104,542	180,790
Multi-Residential - New	NT	3,221,000	16,147	4,928	28,896	49,971
Commercial	CT	34,022,968	210,316	299,402	376,367	886,084
Commercial - Vacant Land	CU	208,900	1,291	1,838	2,311	5,441
Commercial - Excess Land	CX	355,900	2,200	3,132	3,937	9,269
Industrial	IT	5,283,400	46,289	46,494	82,836	175,620
Industrial - Full	IH	54,000	473	475	847	1,795
Industrial - Vacant Land Share	IJ	6,300	55	55	99	209
Industrial - Vacant Land	IX	41,500	364	365	651	1,379
Industrial - Excess Land	IU	103,700	909	913	1,626	3,447
Industrial - Small Scale	I7	24,500	215	54	384	653
G - Parking Lot	GT	148,300	917	1,305	1,641	3,862
P - Pipeline	PT	6,250,000	31,845	55,000	56,988	143,834
F - Farmland	FT	519,176,146	650,663	198,585	1,164,383	2,013,631
T - Managed Forest	TT	2,534,500	3,176	969	5,684	9,830
<b>Total Rateable Assessment</b>		<b>1,138,652,700</b>	<b>3,808,364</b>	<b>1,481,365</b>	<b>6,815,186</b>	<b>12,104,915</b>
Landfill PIL	HF	181,200	1,112	1,595	1,990	4,696
Commercial PIL	CF/CG	3,231,000	19,973	28,433	35,742	84,147
Residential PIL	RF/RG	393,600	1,973	602	3,531	6,106
Exempt Properties	E	59,364,800	0	0	0	0
<b>Total Assessment Value</b>		<b>1,201,823,300</b>	<b>3,831,422</b>	<b>1,511,995</b>	<b>6,856,448</b>	<b>12,199,865</b>



NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the sum of \$6,815,186 shall be raised for the lawful municipal purposes of the Corporation of the Municipality of Arran-Elderslie for the year 2024.
2. That the General Municipal Tax Rates for 2024 to be applied to each class of assessment, in accordance with tax ratios established by the County of Bruce as follows:

2024 Tax Rates							
Property Class	Class	Tax Ratio	Weighted Assessment	County	Education	Municipal	Total
Residential	RT	1.000000	555,568,241	0.00501304	0.00153000	0.00897099	0.01551403
Multi-Residential	MT	1.000000	11,653,345	0.00501304	0.00153000	0.00897099	0.01551403
Multi-Residential - New	NT	1.000000	3,221,000	0.00501304	0.00153000	0.00897099	0.01551403
Commercial	CT	1.233100	41,953,722	0.00618158	0.00880000	0.01106213	0.02604371
Commercial - Vacant Land	CU	1.233100	257,595	0.00618158	0.00880000	0.01106213	0.02604371
Commercial - Excess Land	CX	1.233100	438,860	0.00618158	0.00880000	0.01106213	0.02604371
Industrial	IT	1.747700	9,233,798	0.00876129	0.00880000	0.01567859	0.03323988
Industrial - Full	IH	1.747700	94,376	0.00876129	0.00880000	0.01567859	0.03323988
Industrial - Vacant Land Share	IJ	1.747700	11,011	0.00876129	0.00880000	0.01567859	0.03323988
Industrial - Vacant Land	IX	1.747700	72,530	0.00876129	0.00880000	0.01567859	0.03323988
Industrial - Excess Land	IU	1.747700	181,236	0.00876129	0.00880000	0.01567859	0.03323988
Industrial - Small Scale	IT	1.747700	42,819	0.00876129	0.00220000	0.01567859	0.02663988
G - Parking Lot	GT	1.233100	182,869	0.00618158	0.00880000	0.01106213	0.02604371
P - Pipeline	PT	1.016400	6,352,500	0.00509525	0.00880000	0.00911811	0.02301336
F - Farmland	FT	0.250000	129,794,037	0.00125326	0.00038250	0.00224275	0.00387851
T - Managed Forest	TT	0.250000	633,625	0.00125326	0.00038250	0.00224275	0.00387851
			759,691,562				
Landfill PIL	HF	1.223945	221,779	0.00613569	0.00880000	0.01098000	0.02591569
Commercial PIL	CF/CG	1.233100	3,984,146	0.00618158	0.00880000	0.01106213	0.02604371
Residential PIL	RF/RG	1.000000	393,600	0.00501304	0.00153000	0.00897099	0.01551403
			764,291,087				

3. That the minimum tax charged shall be \$20.00 and that the difference between the actual tax and the minimum tax shall form part of the general funds of the municipality.
4. That the waste collection annual flat rate of \$110.00 per domestic and commercial premise shall be charged as an area rate (not included in the tax rate) under miscellaneous charges on the tax bill.

Every domestic and commercial premise in the Municipality shall be charged for collection whether they participate in collection or not.
5. That the final taxes less the interim Taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31st, 2024, and on or before office closing on October 31st, 2024.
6. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues on all unpaid instalments of taxes until December 31, 2024, after which the interest rates of 1.25% per month for each month or fraction thereof will be added.
7. That this by-law shall take effect with final passing.

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READ a FIRST and SECOND time this 11<sup>th</sup> day of March, 2024.

READ a THIRD time and finally passed this 11<sup>th</sup> day of March, 2024.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk



**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 74-2024**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE REGULAR COUNCIL  
MEETING OF THE MUNICIPALITY OF ARRAN-ELDERSLIE  
HELD MARCH 11, 2024**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending March 11, 2024, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held March 11, 2024, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

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READ a FIRST and SECOND time this 11<sup>th</sup> day of March 2024.

READ a THIRD time and finally passed this 11<sup>th</sup> day of March, 2024.

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk