



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, July 8, 2024, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

	Pages
1. Call to Order	
2. Mayor's Announcements (If Required)	
3. Adoption of Agenda	
4. Disclosures of Pecuniary Interest and General Nature Thereof	
5. Unfinished Business	
6. Minutes of Previous Meetings	
6.1 June 24, 2024 - Regular Council Minutes	1
7. Business Arising from the Minutes	
7.1 Notice of Motion - Councillor Hampton	16
8. Minutes of Sub-Committee Meetings	
9. Public Meeting(s)	
10. Delegations	
10.1 Xplore Telecommunications Project - Tracy Chalifoux	17
11. Presentations	
12. Correspondence	
12.1 Requiring Action	

12.2	For Information	
12.2.1	Joint Media Release - Ontario Investing in Hospital Infrastructure	18
12.2.2	AMO Advocacy on Homelessness Encampments	20
13.	Staff Reports	
13.1	CAO/Clerks	
13.1.1	SRCLK.2024.05 - 2025 Regularly Scheduled Council Meetings	21
13.1.2	SRCLK.2024.03 - Employee Recognition & Long-Term Service Policy	25
13.1.3	SRCLK.2024.08 - 2026 Municipal Election – Telephone and Internet Service Provider Authorization with Simply Voting Inc.	34
13.2	Finance	
13.3	Public Works	
13.3.1	SRW.24.10 Award Winter Sand Tender	38
13.3.2	SRWS.24.03 Arran-Elderslie and Abraflex Joint Water Infrastructure Upgrades	40
13.4	Building/Bylaw	
13.5	Facilities, Parks and Recreation	
13.6	Emergency Services	
13.7	Economic Development and Planning	
13.7.1	SRECDEV.2024.03 Municipal Identifier Signs Update	45
14.	Notice of Motion	
14.1	Notice of Motion - Councillor Penner	
15.	Members Updates	
16.	New Business	

17.	By-laws	
17.1	By-law 34-2024 - Local Official Plan Amendment L-2024-003 - Karcher	51
17.2	By-law 35-2024 - Zoning By-law Amendment Z-2024-029 Karcher	54
17.3	By-Law 36-2024 Authorize and Alternative Voting Method	56
18.	Closed Session (10:30 a.m.)	
	<ul style="list-style-type: none">• a proposed or pending acquisition or disposition of land by the municipality or local board - surplus lands• personal matters about an identifiable individual, including municipal or local board employees - staffing matters	
19.	Resolution to Reconvene in Open Session	
20.	Adoption of Recommendations Arising from Closed Session (If Any)	
21.	Adoption of Closed Session Minutes	
21.1	June 10 and June 24 Closed Minutes	
22.	Confirming By-law	
22.1	By-law 37-2024 - Confirming By-law	57
23.	Adjournment	
24.	List of Upcoming Council meetings	
	<ul style="list-style-type: none">• August 12, 2024• September 9, 2024• September 23, 2024	



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, June 24, 2024, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
 Deputy Mayor Jennifer Shaw
 Councillor Ryan Nickason
 Councillor Darryl Hampton
 Councillor Brian Dudgeon
 Councillor Moiken Penner
 Councillor Peter Steinacker

Staff Present: Sylvia Kirkwood - CAO
 Christine Fraser-McDonald - Clerk
 Julie Hamilton - Deputy Clerk
 Scott McLeod - Public Works Manager
 Carly Steinhoff - Recreation Manager
 Pat Johnston - Chief Building Official - Present Electronically
 Steve Tiernan - Fire Chief
 Chris Legge - Water/Sewer Foreperson
 David Munro - Interim Treasurer

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- July 1st is Canada Day and the Administration Office will be closed. The Chesley Kinsmen will be having fireworks.
- Just a reminder that on July 12th, 13th and 14th, Paisley will be celebrating its 150th anniversary.
- The Mayor advised the public that the Council broadcast will be ending when Council goes into closed session as they will be moving the closed session off-site.

3. Adoption of Agenda

Council passed the following resolution:

178-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved that the agenda for the Council Meeting of Monday, June 24, 2024 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

5. Unfinished Business

6. Minutes of Previous Meetings

6.1 Regular Council Minutes - June 10, 2024

Subsequent to further discussion, Council passed the following resolution:

179-13-2024

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held June 10, 2024.

Carried

7. Business Arising from the Minutes

8. Minutes of Sub-Committee Meetings

9. Public Meeting(s)

9.1 Zoning By-law Amendment Z-2024-029 & Local Official Plan Amendment L-2024-003 - Karcher

Mayor Steve Hammell called the public meeting to order at 9:00 a.m. He stated that the purpose of the public meeting was to consider a proposed Zoning By-law Amendment and Local Official Plan Amendment for Ed Karcher. The property is located at 175 North Street in Paisley.

Jenn Burnett, Planner for the County of Bruce, presented her report.

She noted that this application proposes to sever a 0.99 ha parcel with frontage of 50 m on North Street. The retained parcel will have an area of 0.99 ha with a frontage of 50m on North Street. The severed parcel will be developed for commercial use with a detached dwelling. This application also proposes to amend the Commercial land use designation policies of

the Arran-Elderslie Official Plan and the C3 zone provisions of the Arran-Elderslie Comprehensive Zoning By-law, as they pertain to the subject lands, in order to add a detached dwelling as a permitted accessory use. The related Consent File is B-2024-008.

Comments were received from the following agencies:

- Arran-Elderslie Building Department- in comments dated May 27, 2024 noting no concerns at this time.
- Arran-Elderslie Public Works- in comments dated June 4, 2024 noting no comments at this time.
- Arran-Elderslie Water & Wastewater Foreman - in comments dated May 27, 2024 noting, “water and Sewer are not readily available at this lot.”
- Hydro One provided email comments dated June 10, 2024 noting no comments or concerns at this time.
- The Historic Saugeen Métis (HSM) - In email comments dated May 29, 2024, the HSM Lands, Resources and Consultation Department noted no objection or opposition to the proposed Land Severance(s), Zoning and Local Official Plan Amendment as presented.
- Saugeen Valley Conservation Authority provided comments dated May 31, 2024 noting, “SVCA staff find the applications acceptable. It is the opinion of SVCA staff that the application is consistent with the Natural Hazard policies of the Provincial Policy Statement (PPS, 2020) and the local and county official plans.” They wish to be notified of any decisions with respect to the applications.
- Saugeen Ojibway Nation (SON) – Preconsultation comments dated April 22, 2024 indicate that SON did not require an archaeological assessment due to the property’s past history as a gravel pit.
- Residents: No written comments were submitted by the report submission deadline.

The Mayor asked Members of Council if they had any questions.

Council had no questions regarding the proposed amendment.

The Mayor asked if the applicant or agent were present and wished to make a submission. Mr. Karcher had no additional comments.

The Mayor asked if any members of the public wished to make a submission either in favour or opposed to the proposed application.

There were no public submissions presented.

The Mayor asked the Clerk if any written submissions had been received. The Clerk noted that no written submissions had been received.

The Clerk confirmed that she had not received any correspondence regarding this proposal.

Members of Council and the public were provided a final opportunity for questions prior to the closing of the public meeting.

The Mayor declared the public meeting closed at 9:18 a.m.

Council passed the following motion:

180-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Official Plan Amendment Application L-2024-003 and Zoning By-law Amendment Application Z-2024-029 for lands described as PARK PT LOT 13 NORTH S/S (Paisley) in the Municipality of Arran-Elderslie, are generally consistent with the Provincial Policy Statement 2020, the Bruce County Official Plan, the Official Plan For The Urban Areas Of Chesley, Paisley, Tara/Invermay and the intent of the Zoning By-law.

Subject to a review of submissions arising from the public meeting, it is recommended that that Official Plan Amendment Application L-2024-003 be approved; and

That Zoning By-law Amendment Application Z-2024-029 be approved.

Carried

10. Delegations

10.1 Paisley Agricultural Society - Proposed Gazebo at Riverside Park

Carolyn Walker and Tara Knox made a presentation to Council regarding a proposed gazebo at Riverside Park in Paisley.

Ms. Walker thanked Council for the recognition that the Agricultural Society had received.

The Agricultural Society would like to establish an octagonal Memorial Gazebo on the grounds at Riverside Park to commemorate this 150th Homecoming year of the Village of Paisley.

It would be:

- Low maintenance (vinyl with steel roof)

- 12' to 14' in diameter
- Side railings with 2 entry points
- Accessible
- Flooring/base – concrete preferred over vinyl/wood/gravel
- Ballpark costing based on quotes: Gazebo (engineered kit) ~\$10,000+HST, Assembly, steel roof, installation ~\$7500+HST
- Site prep and concrete base not costed at this point

They have met with the Paisley Rotary Club and they support the project, and the proposed location overlooking the horse ring, which also overlooks the park and river.

They would like support from the Municipality, in general for the concept of a Memorial Gazebo, and specifically to deal with the permitting and approval process of the Saugeen Valley Conservation Authority.

The Ag Society would appreciate any financial assistance available, but are hoping that the Municipality would partner with them on this project and deal with the site preparation and concrete base for the structure. Is the Municipality aware of and/or able to access grants that are available for making public use park facilities accessible or other grants that might support this project. The building could be placed in 2025 and would become a municipal building. There is no intention to have electricity in the gazebo.

Council noted that the Society has enough money for the building, but are just looking for financial assistance for the base.

CAO Kirkwood noted that a staff report would be brought back speaking to grants/interest free loan.

181-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be it resolved that the Council of the Municipality of Arran-Elderslie supports the Paisley Agricultural Society's Memorial Gazebo project and further directs staff to bring back a report at the next available Council meeting regarding funding for this project as part of the 2025 budget process.

Carried

11. Presentations

12. Correspondence

12.1 Requiring Action

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

182-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Grey Sauble Conservation Authority Media Release

13. Staff Reports

13.1 CAO/Clerks

13.2 Finance

13.2.1 Renewed 10-year Municipal Funding Agreement (MFA) for the administration of the Canada Community-Building Fund (CCBF).

Interim Treasurer, David Munro, discussed the funding agreement for the Renewed Canada Community-Building Fund (formerly known as the Gas Tax). This agreement is being renewed for a further 10 years. This agreement is required to be renewed so that funds can continue to be distributed to Arran-Elderslie for infrastructure projects.

Subsequent to further discussion, Council passed the following resolution:

183-13-2024

Moved by: Councillor Penner

Seconded by: Deputy Mayor Shaw

Be it resolved that the Council of the Municipality of Arran-Elderslie directs the Clerk and Mayor to sign the Municipal Funding Agreement for the administration of the Canada Community-Building Fund.

Carried

13.2.2 SRFIN.24.09 2023 Capital Close Report

Interim Treasurer, David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

184-13-2024

Moved by: Councillor Penner

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Receives SRFIN.24.09 2023 Capital Close Report;
2. Approve the transfers to move the surpluses and deficits back to the appropriate reserve; and
3. For any reserve that has a negative balance, use working capital to bring it back to \$0.00.

Carried

13.3 Public Works

13.3.1 SRW.24.09 Chesley Park Well #4 – Municipal Class Environmental Assessment – Construction of New Well CPW #4

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

185-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved that Council hereby,

1. Directs staff to proceed with the implementation of the Preliminary Recommended Alternative, being the constructions of a new well known as CPW #4 at the location of test well TW2-23 and conducting of long-term pumping test, in accordance with provisions of the Municipal Class Environmental Assessment Process.

Carried

13.3.2 SRWS.24.02 Drinking Water Quality Management Standard
Review and Updates for Year End 2023

Water/Sewer Foreman, Chris Legge, responded to questions from
Members of Council.

Subsequent to further discussion, Council passed the following
resolution:

186-13-2024

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Accepts Report SRWS.24.02 which includes Drinking Water Quality Management Standard (DWQMS) review and updates for year-end 2023.

Carried

13.4 Building/Bylaw

13.5 Facilities, Parks and Recreation

13.5.1 SRREC.24.13 Ice Allocation Policy

Recreation Manager, Carly Steinhoff, responded to questions from
Members of Council.

Subsequent to further discussion, Council passed the following
resolution:

187-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Approves Policy REC01-2024 - Arran-Elderslie Ice Allocation policy and directs staff to bring forward a by-law to bring force and effect to the same.
2. Direct staff to inform users of the policy for the upcoming ice season.

Carried

13.5.2 SRREC.24.15 Chesley Community Centre Stand Heaters

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

188-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Accept the quotation from Mid-West Refrigeration Ltd. in the amount of \$11,025.41, inclusive of applicable taxes, for the installation of (4) tube heaters in the spectator stands at the Chesley Community Centre; and
2. The Chesley Community Centre Stand Heater project be financed through Account 02-4036,4300 – Chesley Arena Stand Heaters.

Carried

13.5.3 SRREC.24.14 Chesley Medical Clinic Roof Replacement

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

189-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Accepts the proposal from DJ Peat Roofing & Sheet Metal Ltd. in the amount of \$21,079.00 inclusive of applicable taxes for the Chesley Medical Clinic Roof Replacement; and
2. That the Chesley Medical Clinic Roof Replacement be financed through Account 02-4048-4300, Chesley Medical Clinic Roof Replacement.

Carried

13.5.4 SRREC.24.18 Paisley Community Centre Ice Resurfacer

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

190-13-2024

Moved by: Councillor Nickason

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Accepts the proposal from Zamboni Company Ltd., in the amount of \$122,876.20, inclusive of applicable taxes for the supply of a new ice resurfacer at the Paisley Community Centre;
2. That the ice resurfacer be financed through Account 02-4034-4300, Paisley Arena Ice Resurfacer (24-RECC-0031) and Arena/Community Centre Reserve Account 01-0000-7254; and
3. Declare the 2001 Olympia ice resurfacer as a surplus asset and proceed to post for sale on GovDeals in early 2025 and any funds be returned to the Arena/Community Centre Reserve Account 01-0000-7254.

Carried

13.5.5 SRREC.24.16 Allenford Ball Diamond Lights

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

13.6 Emergency Services

13.7 Economic Development and Planning

14. Notice of Motion

14.1 Councillor Hampton - Notice of Motion

Councillor Hampton read his Notice of Motion.

This will be discussed at the next Council meeting.

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Whereas the Corporation of the Municipality of Arran-Elderslie has By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie.

Whereas Section 12.1 No Parking of By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie states that no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway.

Whereas in consultation with Chesley community members, Section 12.1 No Parking of By-Law 46-2020 has created nuisance to home owners. Examples provided included receiving tickets for obstructing your own laneway, creating challenges for seniors to traverse curbs instead of parking at the end of laneways (fall prevention) and preventing daycare providers from obstructing their own driveways (with their vehicles) to create a barrier for children exiting properties and vehicles entering properties for safety without concern of receiving a ticket for violating section 12.1 No Parking of By-Law 46-2020.

Whereas, be it upon consideration of community information, evidence and discussion it is recommended that council support exempting By-Law 46-2020 Section 12.1 no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway in the community of Chesley.

15. Members Updates

Shaw:

Deputy Mayor Shaw had nothing to report.

Hampton:

Councillor Hampton will be attending the Grade 8 graduation, July Fest is happening this weekend in Chesley, and will be attending the SBGHC annual meeting on Wednesday.

Dudgeon:

Councillor Dudgeon noted that there have been some trees down that were cleaned up in a timely fashion and thanked Works Manager Scott McLeod.

Steinacker:

Councillor Steinacker and the CAO met with the Tara legion, attended the Tara Fair Ambassador competition, the rocks at the Tara Legion park have been installed, attended the final service at the Dobbinton United Church. He will be unable to attend the July 8th Council meeting.

Penner:

Councillor Penner had nothing to report.

Nickason:

Councillor Nickason attended a BASWR meeting and will be attending another one this Thursday.

Hammell:

Mayor Hammell was part of the interview process for the next CAO, wished Sylvia all the best in her retirement, attended the Arran-Tara Fall Fair Ambassador night, and will be attending the SBGHC annual meeting on Wednesday, and attended the Ontario Health Coalition.

16. New Business

16.1 Paisley Blues Fest - Additional Trailer Storage

CAO Sylvia Kirkwood noted that the Paisley blues Fest has requested storage for an additional trailer at the Elderslie Shop compound.

191-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be it resolved that the Council of the Municipality of Arran-Elderslie hereby

1. Supports the Paisley Blues Festival request to store an additional 11 foot enclosed trailer at the Elderslie Shop Compound with the Paisley Blues Festival Executive Committee providing the appropriate insurance and liability at no cost to the Municipality.
2. That the storage of this second trailer be permitted on a trial basis for one year with the arrangement to be reviewed in June of 2025.

Carried

17. By-laws

17.1 By-law 31-2024 - Municipal Funding Agreement

Subsequent to further discussion, Council passed the following resolution:

192-13-2024

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 31-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 31-2024 being a By-law to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario regarding the Canada Community-Building Fund

Carried

17.2 By-law 32-2024 - Tile Loan Debenture 2024-07 - McDonald

Council passed the following resolution:

193-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that By-law No. 32-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 32-2024 being a By-law to impose special annual drainage rates upon lands in respect of which money is borrowed under the Tile Drainage Act.

Carried

18. Closed Session (if required)

Subsequent to further discussion, Council passed the following resolution:

194-13-2024

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees; staffing matters
- () a proposed or pending acquisition or disposition of land by the municipality or local board;
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

() advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

() a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;

() information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

() a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

() a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or

() a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

Jason Clement - Ward & Uptigrove

Carried

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

194-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Steinacker

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 5:25 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to to Jason Clement of Ward and Uptigrove to begin negotiations with the preferred CAO candidate.

21. Adoption of Closed Session Minutes

22. Confirming By-law

22.1 By-law 33-2024 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

196-13-2024

Moved by: Councillor Penner

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 33-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 33-2024 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, June 24, 2024.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

197-13-2024

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 5:27 p.m.

Carried

24. List of Upcoming Council meetings

- July 8, 2024
- August 12, 2024
- September 9, 2024
- September 23, 2024

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Agenda Number: 14.1.
Resolution No.
Date: Monday, June 24, 2024



Moved by: Councillor Hampton
Seconded by: Deputy Mayor Shaw

Whereas the Corporation of the Municipality of Arran-Elderslie has By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie.

Whereas Section 12.1 No Parking of By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie states that no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway.

Whereas in consultation with Chesley community members, Section 12.1 No Parking of By-Law 46-2020 has created nuisance to home owners. Examples provided included receiving tickets for obstructing your own laneway, creating challenges for seniors to traverse curbs instead of parking at the end of laneways (fall prevention) and preventing daycare providers from obstructing their own driveways (with their vehicles) to create a barrier for children exiting properties and vehicles entering properties for safety without concern of receiving a ticket for violating section 12.1 No Parking of By-Law 46-2020.

Whereas, be it upon consideration of community information, evidence and discussion it is recommended that council support exempting By-Law 46-2020 Section 12.1 no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway in the community of Chesley.

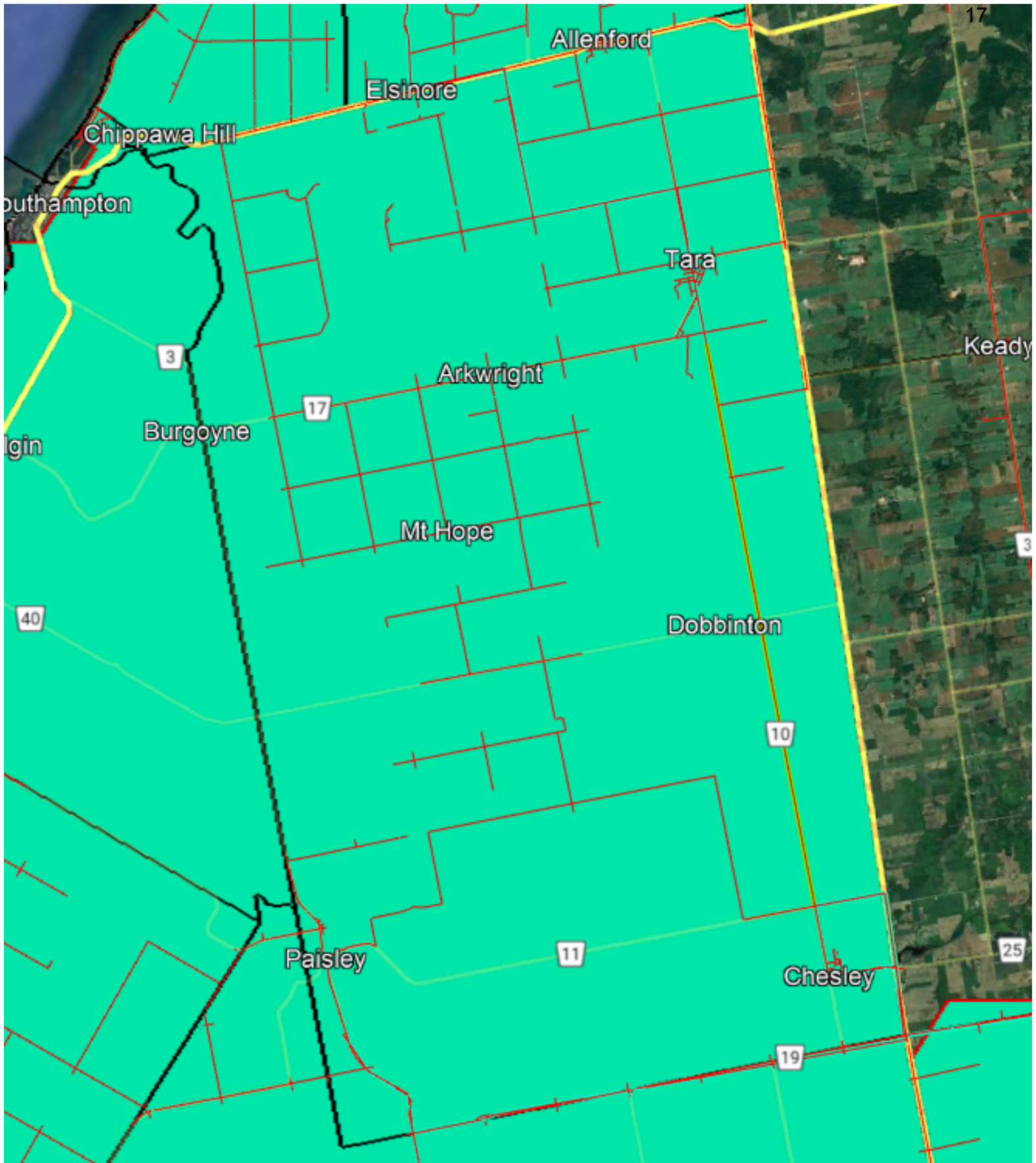
Carried

Tabled

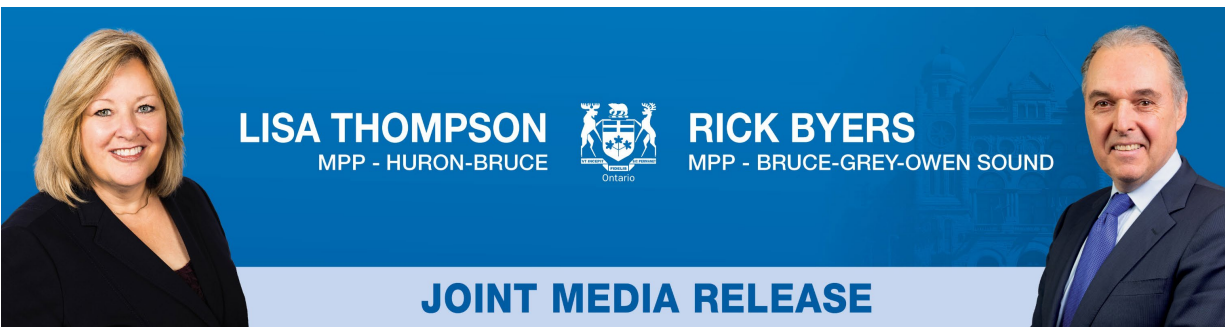
Defeated

Mayor Initials

Clerk Initials



From: [Byers, Rick](#)
To: [Byers, Rick](#)
Subject: Joint Media Release - Ontario Investing in Hospital Infrastructure
Date: June 26, 2024 12:55:23 PM



Ontario Investing in Hospital Infrastructure

Bruce-Grey-Owen Sound & Huron-Bruce hospitals to receive more than \$2.7 million in funding

For Immediate Release

June 26, 2024

BRUCE, GREY, HURON, OWEN SOUND — The Ontario government is investing \$2,768,071 to support critical infrastructure upgrades and repairs at hospitals across Bruce-Grey-Owen Sound and Huron-Bruce through the Health Infrastructure Renewal Fund (HIRF).

Locally, the following hospital corporations will receive funding for 2024-25:

- \$1,930,962 - Brightshores Health Systems
- \$ 218,900 - Hanover & District Hospital
- \$ 618,209 - South Bruce Grey Health Ctr

“Our government recognizes the important role hospitals have in the delivery of rural health care and I’m pleased that the hospital infrastructure funding has been secured in continued support,” said Lisa Thompson, MPP for Huron-Bruce.

“The government’s investment of over \$2.7 million will help address the need for upgrades and repairs at our local hospitals,” said Bruce-Grey-Owen Sound MPP Rick Byers. “Upgrading roofs, windows, security and fire alarm systems will ensure that people receive excellent care in safe, modern facilities.”

“Under the leadership of Premier Ford, our government is making record investments in the health care system to ensure people are able to access care at state-of-the-art hospitals and community health providers,” said Sylvia Jones, Deputy Premier and Minister of Health. “This year our government is investing an additional \$20 million to allow facilities to modernize and make critical upgrades, ensuring people can connect to the care they need, when they need it, close to home.”

Across the province 129 hospitals and 58 community health care facilities are receiving a total of \$228 million

through HIRF in 2024/25.

Through [Your Health: A Plan For Connected and Convenient Care](#), the province is taking action to expand and modernize Ontario's hospitals to ensure patients and their families receive the right care, in the right place, for years to come.

QUICK FACTS

- This year, Ontario has increased the Health Infrastructure Renewal Fund and the Community Infrastructure renewal fund by a total of 10 per cent.
- This year's increase includes an additional \$20 million through the Exceptional Circumstances Project (ECP) Grant which is designed to provide targeted support for the most urgent hospital infrastructure renewal needs throughout the province.
- Community health facilities are publicly funded and provide a range of programs to patients including primary care, community mental health and addictions services, allied health care (such as physical therapy and respiratory therapy) and programs delivered by a public health unit.
- As part of [Ontario's 2024 Budget](#), the province is investing a record, over \$85 billion into the healthcare system. This includes a record 4 percent increase in investments to the hospital sector.
- Since 2018, the Ontario government has added over 3,500 beds across the province. Over the next 10 years, Ontario's investments will lead to nearly \$50 billion in more than 50 health infrastructure projects across the province, adding 3,000 more new beds.
- The government is investing an additional \$500 million over 10 years for small hospital projects and community health programs.

ADDITIONAL RESOURCES

[Your Health: A Plan for Connected and Convenient Care](#)

-30-

For further information, please contact:

MPP Rick Byers Constituency Office | 519-371-2421 | rick.byers@pc.ola.org

MPP Lisa Thompson Constituency Office | 519-523-4251 | lisa.thompsonco@pc.ola.org



AMO
Policy



AMO Advocacy on Homelessness Encampments

Dear Clerks and Heads of Council of Municipal Governments Across Ontario:

The AMO President and Board is requesting that this letter be shared with all elected council members and administrative heads (i.e., CAO, City Manager) in your municipality. Please post as an information item in your next council meeting agenda.

On behalf of its municipal members, the Association of Municipalities of Ontario (AMO) is urgently calling for provincial and federal leadership and action to address the growing crisis of homelessness encampments in communities across Ontario.

On July 2nd, AMO released a new policy paper [Homeless Encampments in Ontario: A Municipal Perspective](#) detailing the state of this crisis and evidence-based actions that must be taken.

Municipal governments are at the front lines of the homelessness crisis without the resources or tools to support our residents and communities. We are asking the provincial and federal governments to work collaboratively with each other and municipalities. These are complex issues that require comprehensive responses from all orders of government working together.

For further resources and information, please visit www.amo.on.ca

Sincerely,

Colin Best

President, Association of Municipalities of Ontario (AMO)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



The Corporation of the Municipality of Arran-Elderslie

Information Report

Meeting Date: July 8, 2024

Report From: Christine Fraser-McDonald, Clerk

Subject: SRCLK.2024.05 - 2025 Regularly Scheduled Council Meetings

Appendices: Appendix A – 2025 Arran-Elderslie Council Meeting Schedule

Appendix B – 2025 Schedule of Council Meetings and Statutory Holidays

Report Summary

Based on Council's Procedural By-law 76-2021, which governs the calling of meetings of Council and providing notice of those meetings, the schedule of meetings attached as Appendix A to this report represents the proposed regular schedule of Council meetings for the year 2025.

Background

The Procedural By-law stipulates that, unless otherwise specified, regular meetings of Council will be held on the second and fourth Monday of the month, commencing at 9:00 a.m., and that they will be held in the Council Chambers at the Municipal Administration Office.

There is provision that only one (1) meeting will be held in each of the months of July, August and December on the second Monday of the month. If the regularly scheduled date falls on a holiday, the by-law stipulates that the meeting shall be moved to the next available day following the holiday.

Analysis

The Procedure By-law allows for Council to vary the schedule of meetings from the default schedule set out in the by-law, where it determines that it is practical to do so.

Should there be a need, the Mayor retains the ability to call a special meeting of Council, or a majority of Council may, upon petition to the Clerk, also call a special meeting of Council, as provided for in the Municipal Act, 2001.

This schedule will be posted on the municipality's website to assist the public in knowing when Council is scheduled to meet.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding

There are no financial or staffing implications from this report.

Approved By: Sylvia Kirkwood, CAO

Schedule of Regular Council Meetings – 2025 9:00 a.m. start time

Date	Day	Notes
January 13	Monday	
January 27	Monday	
February 10	Monday	
February 24	Monday	
March 10	Monday	March Break 10-14, 2025
March 24	Monday	
April 14	Monday	
April 28	Monday	
May 12	Monday	
May 26	Monday	
June 9	Monday	
June 23	Monday	
July 14	Monday	
August 11	Monday	
September 8	Monday	
September 22	Monday	
October 14	Tuesday	Holiday – October 13 – Office Closed
October 27	Monday	
November 10	Monday	
November 24	Monday	
December 8	Monday	

**** ROMA Conference – January 19, 2025 - January 21, 2025**

**** Good Roads Conference – March 30, 2025 – April 2, 2025**

**** AMO Conference – August 17, 2025 – August 20, 2025 (TBD)**

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

30

- Arran-Elderslie Regular Council Meetings
- Office Closed - Xmas Break
- Truth & Reconciliation Day
- Statutory Holidays
- March Break
- Remembrance Day

ROMA Conference - Jan 19-21

Good Road Conference - March 30 - April 2

AMO Conference - Aug 17 - 20 (TBD)



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: June 24, 2024

Subject: SRCLK.2024.03 - Employee Recognition & Long-Term Service Policy

Report from: Christine Fraser-McDonald, Clerk

Appendices: Appendix A – Draft Employee Recognition & Long-Term Service Policy
Appendix B – By-law 70-13 – Long Term Service Award Policy

Recommendation

Be It Resolved that Council hereby,

1. That Council hereby approves the Employee Recognition & Long-Term Service Policy; and
2. That Council directs staff to prepare the necessary by-law, including rescinding By-law 70 -13, for the next available Council meeting.

Report Summary

The Municipality of Arran-Elderslie is committed to recognizing and acknowledging the valuable contributions that employees make to the organization at designated service intervals, up to retirement.

Background

The Municipality believes that long-term service commitment of employees provides benefits to the Municipality including the retention of valued expertise, organizational stability and lower turnover, and the creation of a positive and supportive work environment.

Analysis

The existing Long Term Service Award Policy is over 10 years old and requires updating.

The existing policy only recognizes 15 and 25 years of service and the years of service from the date of permanent hire and does not recognize part-time years of service.

It should also be noted that there have been issues with the determination of an employee's original hire date for this policy. The creation of this policy will eliminate this issue by the use of the following inclusion:

Eligibility for a long-term service award will be determined by the following:

- **The member's original hire date will be used for the purposes of calculating the number of years for the Long-term Employee Recognition.**
- **In the event of a break of service, a new initial hire date shall be established on the date of re-employment, and previous service shall not be counted.**

Long-term service recipients will receive a Certificate of Recognition on behalf of Council as well as a gift certificate to the store of their choice with the value based on their years of service.

Several municipalities were polled for this report regarding their policies:

Municipality	Award
Northern Bruce Peninsula	<ul style="list-style-type: none"> • \$20 for each year at 5-year increments • Retirement Allowance for \$500 (gift or party)
Saugeen Shores	<ul style="list-style-type: none"> • Recognition for years of service in 5 year increments • Gift from local vendor as token of appreciation • In lieu of gift, employees may opt for a paid day to contribute to a local charity or for a charitable donation • Retirement Allowance - Gift from local vendor as token of appreciation and Gift from local vendor as token of appreciation or in lieu of gift, employees may opt for a paid day to contribute to a local charity or for a charitable donation

<p>Huron-Kinloss</p>	<ul style="list-style-type: none"> • 5 years - \$50 dinner/food gift certificate • 10 years – clock with engraved plaque not to exceed \$100 in value • 15 years - \$150 gift certificate • 20 years - \$200 gift certificate • 25 years - \$250 gift certificate • 30 years - \$300 gift certificate • Retirement Gift – for employees with 15 years or more of service – gold watch or bracelet not to exceed \$300 in value as well as a retirement recognition function for 15 or more years. An employee may forego the function and, in such case, \$1500 will be donated to a charity of their choice in their honour.
<p>Kincardine</p>	<p>Employee will receive a certificate of achievement, municipal pin and a gift card of their choice as noted below</p> <ul style="list-style-type: none"> • 5 years - \$50 • 10 years – \$200 • 15 years – will receive one additional floater day • 20 years - \$400 • 25 years - \$500 • 30 years - \$300
<p>Brockton</p>	<ul style="list-style-type: none"> • 2 years – Item (Max \$50 Value) • 5 years and Every 5 Years After Until an Employee Retires – Item (Max \$100 Value) with increase of \$50 for every five years of service <p>The retiring employee shall have the choice to select between three options:</p> <ul style="list-style-type: none"> ➤ Choose to receive just a gift, or ➤ Choose to only have a retirement event, or ➤ Choose to have a combination of both a gift and a retirement event. <p>The total value that the Municipality of Brockton will fund towards the retirement gift, event or combination of gift and event is \$250.00</p>

Link to Strategic/Master Plan


6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

There would be minimal financial impact as costs associated with the recognition of retirement will be the responsibility of the respective department's budget.

Gift certificates are not a taxable benefit unless an employee retires on a milestone year and they receive two (2) awards that total over \$500.00. This would then be a taxable benefit.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

	Policy Name:	Employee Recognition & Long-Term Service Policy		Policy No: CLK01-2024
	Department:	Clerks		
	Effective Date:	XX-2024		
	Date Revised:			
	Authority:	By-Law No. XX-2024	Repealed Authority:	

1.0 Policy Statement

The Municipality of Arran-Elderslie is committed to recognizing and acknowledging the valuable contributions that employees make to the organization at designated service intervals, up to retirement.

2.0 Statement of Principles

- 2.1 Employees will be presented with long-term service awards and retirement recognition based on their years of service with the Municipality.
- 2.2 The Municipality believes that long-term service commitment of employees provides benefits to the Municipality including the retention of valued expertise, organizational stability and lower turnover, and the creation of a positive and supportive work environment.
- 2.3 This policy shall be reviewed every term of Council from the date it becomes effective, and/or sooner at the discretion of the Chief Administrative Officer or their designate.

3.0 Definitions

- 3.1 The following terms shall have the following meanings in this Policy:
- (a) "CAO" means the Chief Administrative Officer of the Municipality;
 - (b) "Clerk" means the Clerk of the Municipality;
 - (c) "Council" means the council for the Municipality;
 - (d) "Employee" means all permanent full-time and part-time, union and non-union employees that meet the prescribed criteria for recognition, except for fire fighters that receive recognition under another practice, process or policy.

4.0 Long Service Awards

4.1 The Municipality of Arran-Elderslie will annually recognize employees who have been employed in the Municipality for an extended period of time at the final Council meeting of the year in December. Long Service Awards will be presented by the Mayor and/or Deputy Mayor.

Eligibility for a long-term service award will be determined by the following:

- a) The member's original hire date will be used for the purposes of calculating the number of years for the Long-term Employee Recognition.
- b) In the event of a break of service, a new initial hire date shall be established on the date of re-employment, and previous service may not be counted.

Long-term awards will be given to eligible recipients which will include a "Certificate of Recognition" on behalf of Council.

A long-term award recipient will receive a gift certificate to their store of choice with the value based on their years of service. Chief Administrative Officers and Council will not receive a monetary gift.

Years of Service	Maximum Value Gift Certificate
5 years	\$50.00
10 years	\$100.00
15 years	\$150.00
20 years	\$200.00
25 years	\$250.00
30 years	\$300.00
35 years	\$350.00

5.0 **Retirement Recognition**

- 5.1 Retirement recognition is intended to acknowledge an employee's contribution throughout his/her employment in municipal government and marks a significant life transition. Employees with full-time or permanent part-time status shall have both their years of service and retirement recognized.
- 5.2 Employees retiring from the Municipality of Arran-Elderslie shall receive a gift on behalf of the Municipality, which the value will be \$250.00. This can be used for a gift certificate of their choice.
- 5.3 Costs associated with the recognition of retirement will be the responsibility of the respective department's budget.
- 5.4 Employees receiving service recognition in a retirement year shall receive both the service recognition award and the retirement recognition award.
- 6.0 Chief Administrative Officers and Council will not receive a monetary gift.

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 70 - 2013

**BEING A BY-LAW TO AMEND THE MUNICIPAL CODE - GENERAL
GOVERNMENT – OFFICERS: LONG TERM SERVICE AWARD POLICY**

WHEREAS Council of the Corporation of the Municipality of Arran-Elderslie hereby deem it expedient to amend the Municipal Code to establish a policy of long term services awards for the Municipality;

NOW THEREFORE The Corporation of the Municipality of Arran-Elderslie hereby enacts as follows:

1. That the Municipal Code – Schedule A – General Government – Officers: Long Term Service Awards be amended by the deletion of Section 1 regarding the Long Term Service Awards and replaced with the following:

“1. That the following long-term service award policy is hereby adopted:

LONG-TERM SERVICE AWARD POLICY

Coverage All permanent employees

Policy Statement

The Municipality will recognize and reward all long-term employees for their years of service and contribution to the Municipality.

Recognition of service shall be given to employees readying 5, 15 and 25 years of service.

Costs associated with service recognition will be the responsibility of the respective department’s budget.

The employee(s) will receive an appropriate Municipal memento and/or gift as outlined below in recognition of the years of service.

The date used to calculate service for the purpose of this policy will be the date of permanent hire with the Municipality.

Service Recognition Awards

5 years - Certificate of Achievement

15 years - Certificate of Achievement, and
have three options to select from, with a value of up to \$ 125.00:

- Plaque with Municipal Crest and Plate
- Gift Certificate
- Clock

25 years - Certificate of Achievement, and have three options to select from, with a value of up to \$ 250.00:

- Clock
- Gift Certificate
- Watch

Retirement - Gift based on a value of \$15.00 per year of service

Retiring Employees

1. Employees must have worked for the Municipality for a minimum of twenty (20) years.
 2. The retirement give will be presented to the employees by the Mayor and Members of Council.
 3. If an employee is eligible for a service recognition award the same year as the time of retirement, he/she will be presented with the recognition award plus a retirement gift, as outlined above.
 4. Costs associated with the recognition of retirement will be the responsibility of the respective department's budget."
2. THAT this By-law shall come into force and take effect upon receiving the final passing thereof.

READ a FIRST and SECOND time this 25th day of November, 2013.

READ a THIRD time and finally passed this 25th day of November, 2013.

Paul Eagleson, Mayor

Peggy Rouse, Clerk



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: July 8, 2024

Subject: SRCLK.2024.08 - 2026 Municipal Election – Telephone and Internet Service Provider Authorization with Simply Voting Inc.

Report from: Christine Fraser-McDonald, Clerk

Appendices: None

Recommendation

Be It Resolved that Council hereby,

1. Authorizes the use of an alternate voting method for the 2026 election pursuant to the provisions of the Municipal Elections Act;
2. Approves the use of telephone and internet as the preferred voting methods for the 2026 election;
3. Authorizes Simply Voting Inc. as the service provider of telephone and internet voting services for the 2026 Municipal and School Board elections;
4. Provides 2025 pre-budget approval to enter into a vendor contract with Simply Voting Inc.; and
5. Directs staff to bring forward a bylaw to bring force and effect to the same.

Report Summary

In order to secure a method for vendors that remains accessible, accountable, and adaptive, staff recommend that Council proceed in choosing a method of voting for the 2026 Election as soon as possible so arrangements can be made to obtain a vendor for voting services.

Background

The 2022 Municipal Election used telephone and internet as voting methods.

Simply Voting Inc. was retained for the 2022 Municipal Election and they provided services for telephone and internet voting.

Bruce County lower tier municipalities utilized the services of Simply Voting Inc., in 2022, and were extremely pleased with the support and service offered by this firm.

Analysis

In order to secure a method for vendors that remains accessible, accountable, and adaptive, staff recommend that Council proceed in choosing a method of voting for the 2026 Election as soon as possible so arrangements can be made.

Telephone/Internet Voting (on-line voting)

Benefits of online voting relate to voter convenience and improved accessibility, enhanced voter privacy, increases in voter turnout, reduction in ballot errors and spoiled ballots and improvements to the efficiency of elections. Recounts are not necessary.

In an on-line voting system, all electors are mailed a voter information package that includes an individual, secret Personal Identification Number (PIN) and voting instructions.

Electors may vote from home online or by phone or may choose to attend the voting help centre which could be located in the Arran-Elderslie Administration Building, as well as other locations throughout the municipality. This will allow voters without access to the internet a way to cast their ballot.

In addition, staff would attend all long-term care facilities and retirement homes with the necessary technology to enable those voters who may not have access to the internet or a telephone and may not have the ability to attend the voters help centre.

Regardless of the method used (phone or internet), once a voter has voted, the system will prevent them from being able to vote again.

In 2022, staff provided advanced voting areas and on the day of the election the municipal office remained open until 8:00 p.m. to provide support services for electors that required assistance. This seemed to be well received and voters that required assistance were pleased with the ease of the method.

Internet/telephone voting also requires less staff time. There was no need to spend two hours per day for two weeks before the election opening envelopes to prepare for election night and recording electors. Volunteers are not required to count ballots anymore which was also a cost savings for the Municipality.

2022 Election	
Total Electors	5,211
Total Voted	2,444
Turnout	46.90%

Bruce County Clerks and Simply Voting

The Bruce County Clerks met on Friday, June 21, 2024, and an election supplier report from Simply Voting Inc., was presented at the Clerk's meeting.

A quote was provided by Simply Voting Inc. for the Bruce County lower tier municipalities for the 2026 Election. This quote is only effective for a 45-day period. The quote includes estimates based on assumptions of the number of eligible voters for our municipality.

It was the consensus of the seven Bruce County municipalities in attendance at this meeting that, based on the groups' requirement and comfort level with security measures, we mutually agreed upon utilizing the services of Simply Voting Inc., for the 2026 municipal election.

For being first-time users, with both internet/phone as well as Simply Voting, our Municipality was pleased with the smooth and efficient election process and customer service support this company provided.

In order to secure the services of Simply Voting Inc. for the 2026 Municipal and School Board elections at the current estimate of approximately \$12,500 plus postage and HST., staff are requesting Council's approval.

The 2022 fee for Simply Voting Inc., was \$15,324.38; however, postage has increased since the 2022 election.

Simply Voting Inc. provided electronic voting services for over 50 municipalities in Ontario for the 2022 election period. It should be noted that Simply Voting will only commit to servicing a limited number of municipalities each election to ensure that they can provide the appropriate level of customer service and support.

Simply Voting is fully integrated with our DataFix VoterView, a web-based election management service designed to provide election officials with comprehensive tools for managing elector and elections related data. This integration enables secure, real-time electronic data transfer between VoterView and the Simply Voting system for voters list revisions.

Link to Strategic/Master Plan

6.6 Modernizing Services

Financial Impacts/Source of Funding/Link to Procurement Policy

The final billing is calculated using the per elector amount based on the final number of eligible voters with a minimum charge of \$12,500. The additional cost for the voter letter and postage will incur additional costs of approximately \$0.30 + \$0.98 per elector. This is estimated at \$6,400 for approximately 5000 electors.

Approximately, 30% of system fees will be due on January 1, 2026 and a postage deposit required by August 31, 2026. Postage will be based on 2026 fees. These fees will be paid from Election Account 01-1010-4354.

The 2024 budget estimate for the election reserve (01-0000-7312) is \$15,500 and with a budget contribution in 2025 and 2026 of \$8,000 each year, it is estimated that funds available in the 2026 budget for election expenses will be \$31,500 which should be sufficient to cover the expenses.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Report From: Scott McLeod, Public Works Manager

Meeting Date: July 8, 2024

Subject: SRW.24.10 Award Winter Sand Tender

Attachments: None

Recommendation

Be It Resolved that Council hereby,

1. Award the contract for winter sand delivered to the Arran-Tara Shop, as per the terms and conditions posted by Bruce County, to Keith Snyder Construction Ltd., in the amount of \$19,577.25 including HST, based on a volume of 1,100 tonnes of sand;
2. Award the contract for winter sand delivered to the Elderslie Shop, as per the terms and conditions posted by Bruce County, to Walker Aggregates Ltd., in the amount of \$24,679.20 including HST, based on a volume of 1,400 tonnes of sand;
3. Authorize the purchase of winter salt in the amount of \$9,977.90 including HST from Compass Minerals based on a volume of 125 tonnes; and
4. That this purchase be financed from Account #01-2520-4340 – Winter Sand/Salt – Material & Supplies.

Report Summary

The intent of this report is for Council to award the tender for the 2024/2025 winter sand and salt supply.

Background

Each year, Bruce County includes Arran-Elderslie in the winter sand tender to optimize pricing due to larger volumes being purchased. This year, the Municipality requires approximately 1,100 tonnes of winter sand at the Arran-Tara Shop and 1,400 tonnes at the Elderslie Shop. Tenders recently closed for the 2024/2025 Winter Sand Supply. There were six (6) bids for supply of the materials received.

Analysis

The results of the tenders are listed in the table below:

Vendor	Total Cost excl. HST	
	Arran	Elderslie
Ed Karcher Construction Ltd.	\$17,490.00	\$22,260.00
Johnston Bros. (Bothwell) Ltd.	\$23,925.00	\$28,599.99
Keith Snyder Construction Ltd.	\$17,325.00	\$22,050.00
Ron Gibbons Construction	\$18,645.00	\$23,730.00
Walker Aggregates Ltd.	\$20,900.00	\$21,840.00
Wesley Riley Contracting	No Bid	No Bid

Keith Snyder Construction Ltd. provided the lowest bid for Arran-Tara and Walker Aggregates Ltd. provided the lowest bid for Elderslie. The cost includes the supply, hauling and stacking.

A 5% salt mixture is added to the sand during the stacking process. In 2022, Arran-Elderslie joined Bruce County in a cooperative tender process for the purchase of the salt which remains in effect until the 2025/2026 season. The salt is an additional cost and is provided by Compass Minerals. A total of 125 tonnes of salt is required to complete the mixture and the cost per tonne is \$70.64 for this season. The total cost is \$8,830.00 plus HST.

All of the costs above are excluding the HST.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding

The Municipality will fund these expenses from Account #01-2520-4340 - Winter Sand/Salt – Material & Supplies which has an approved budget of \$58,802.00. The combined cost of the sand and salt inclusive of HST is \$54,234.35. The total cost after the HST rebate is \$48,839.75. After consideration of year-to-date spending, there is budget remaining of \$52,238 to support this contract.

In 2020, Council passed resolution 9-141-2020 that provides for an annual transfer to Reserve of the surplus funds from Winter Control. There is \$140,083.44 in Reserve 7263 – Winter Control. If a year-end deficit should arise, the departmental costs will be funded by the Winter Control Reserve.

Approved By: Sylvia Kirkwood, Chief Administrative Officer



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: July 8, 2024

Subject: SRWS.24.03 Arran-Elderslie and Abraflex Joint Water Infrastructure Upgrades

Report from: Chris Legge, Water & Sewer Foreperson

Appendices: Appendix 1 - GM Blue Plan 221093 Draft Sketch

Recommendation

Be It Resolved that Council hereby,

1. Authorizes Staff to proceed to finalize the agreement and plans associated with the proposed joint water infrastructure upgrades as outlined in report SRWS.24.03;
2. Grants an exemption to Article 4.7 of By-Law 59-09 – Finance: Procurement Policy and authorizes R.F. King Contracting Ltd. to complete the works; and
3. Directs staff to bring a bylaw forward following the satisfactory completion of the project to assume the infrastructure into the municipal water system.

Report Summary

The intent of this report is to advise Council of a proposed watermain upgrade project that would be undertaken by Abraflex in Paisley for a fire protection system.

Staff are seeking Council approval to proceed with the project in conjunction with Abraflex in an effect to improve the current infrastructure in a cost-effective manner.

Background

Abraflex operates an industrial building located at 3437 Bruce Rd 3 (Queen St. N) in Paisley. As part of their ongoing operations, they require a fire protection service water main to their building. The current Arran-Elderslie owned infrastructure in the area is 4-inch which is undersized and does not provide sufficient flow for an engineered fire suppression system. An 8-inch watermain is needed to ensure the system is operational.

Analysis

Abraflex has worked with GM BluePlan to complete the design and engineered planning necessary to install a fire suppression system to their industrial building. A number of different options were explored through meetings and onsite visits to determine the most cost effective and efficient solution to provide the needed upgrade of an 8-inch watermain for an operational fire suppression system.

Arran-Elderslie has infrastructure that is sufficient to supply the proper flow of water located at the end of Ross Street following an upgrade project in 2009.

Abraflex has proposed to fund the cost of upgrading approximately 86 metres of the current 4-inch watermain to 8-inch, beginning at the end of Ross Street south to the south edge of the Abraflex property and then turn west and install a main across Bruce Road 3 and continue onto Abraflex private property and into the industrial building.

Arran-Elderslie would assume the ownership of all new and upgraded watermain in the Bruce County road allowance upon final completion of the upgrade project.

Traditionally, when watermain upgrades are undertaken, upgrades to homeowner water services as well as fire hydrants are also completed. The proposed section of replacement includes three (3) service line connections, and one (1) fire hydrant. The cost to replace these services and hydrant would be paid for by Arran-Elderslie.

Abraflex has selected R.F. King Contracting of Owen Sound to complete the watermain install and service work. This company has completed satisfactory projects for the Municipality in the past.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.4 Leading Financial Management

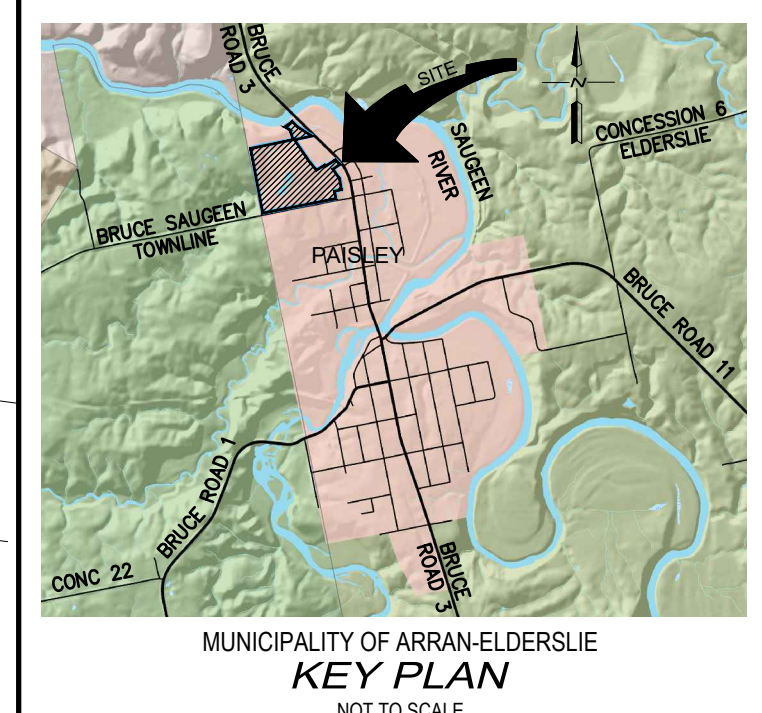
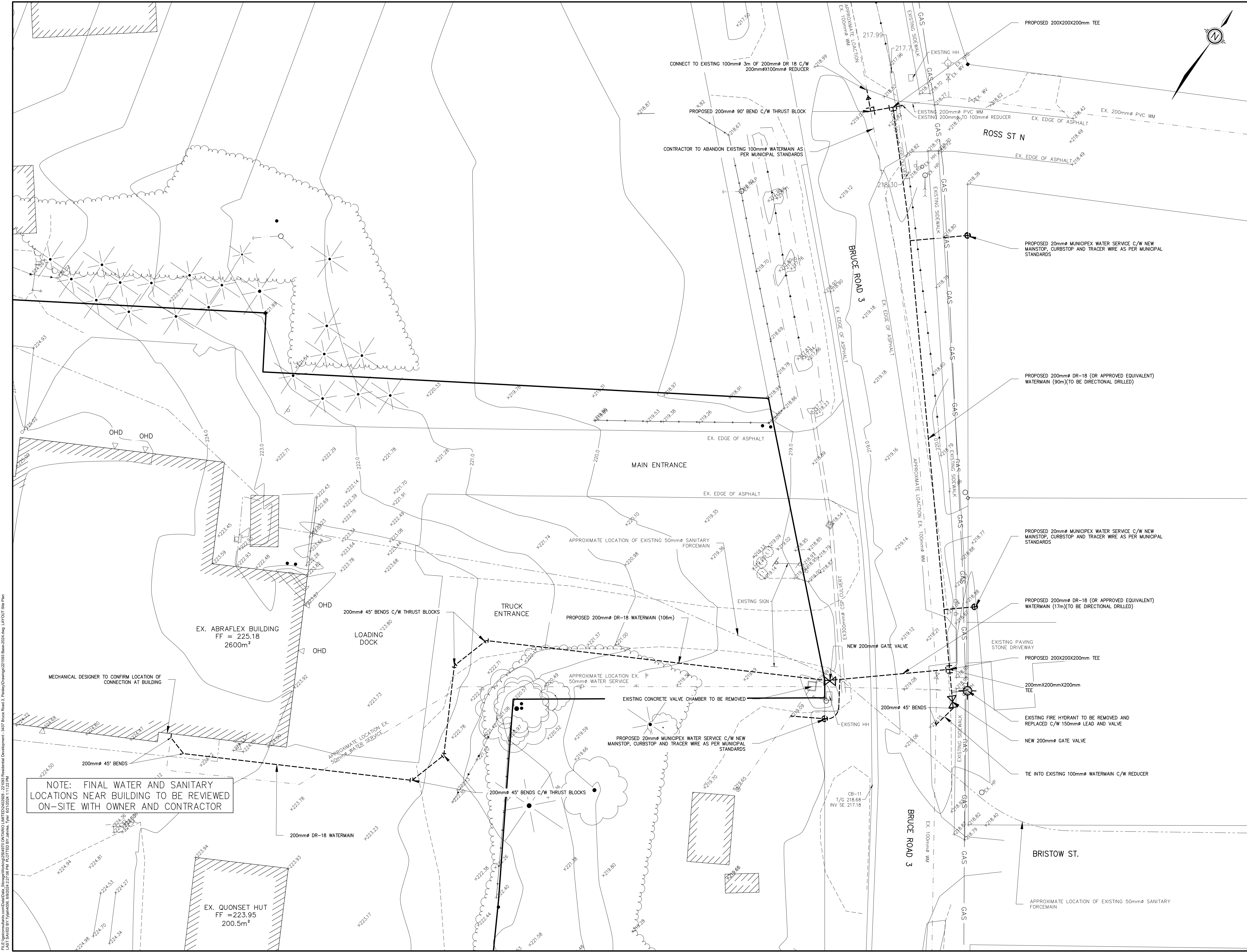
Financial Impacts/Source of Funding/Link to Procurement Policy

Based on current construction cost estimates, the upgrade of an undersized water main of 86 metres in length from a 4-inch watermain to 8-inch, including three (3) service lines, one (1) fire hydrant, pipe, fittings and supplies would be approximately \$60,000 for the entire project.

Completing this project in conjunction with Abraflex, the cost to Arran-Elderslie is estimated to be \$30,000. The project would be funded through the water reserves.

As noted earlier, Abraflex has selected R.F. King Contracting to complete their portion of the works. Staff believe that it is most cost effective for R.F. King Contracting to complete the Arran-Elderslie portion of the work when they will already be in the vicinity and that an exemption be granted to Article 4.7 of the Procurement Bylaw 59-09 where due to the reasons of time, or nature of the goods to be purchased, the Municipality would be best suited by a direct purchase. It is most cost effective for R.F. King Contracting to complete the work when they will already be constructing services in the vicinity.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



- NOTES :**
- ALL DIMENSIONS AND ELEVATIONS ARE IN METERS UNLESS NOTED OTHERWISE.
 - TOPOGRAPHIC AND EXISTING FEATURES SURVEY COMPLETED BY GM BLUEPLAN ENGINEERING ON MARCH 16, 2021 AND MAY 23, 2024.
 - LEGAL INFORMATION DERIVED FROM REGISTERED PLAN SR-7788, SIGNED AUGUST 8, 2003 AND COMPLETED BY IVAN DINGMORE LTD.

BENCHMARKS :

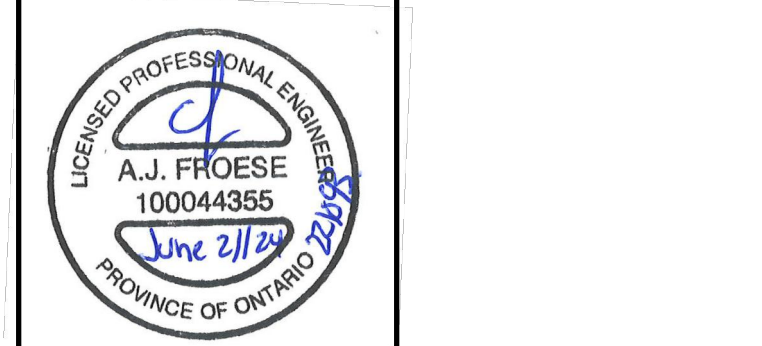
BENCHMARK No. 1 - ELEVATION 217.10m
TOP OF SIB LOCATED AT THE NORTHEAST CORNER OF THE PROPERTY.

BENCHMARK No. 2 - ELEVATION 217.24m
TOP OF SIB LOCATED ON THE NORTH PROPERTY LINE 99.80m WEST OF BENCHMARK No. 1.

BENCHMARK No. 3 - ELEVATION 217.74m
TOP OF IB LOCATED AT THE NORTHWEST CORNER OF THE PROPERTY.

THE POSITION OF PIPE LINES, CONDUITS, WATERMANS, SEWERS AND OTHER UNDERGROUND AND OVERGROUND UTILITIES AND STRUCTURES IS NOT NECESSARILY SHOWN ON THE CONTRACT DRAWINGS AND, WHERE SHOWN, THE ACCURACY OF THE POSITION OF SUCH UTILITIES AND STRUCTURES IS NOT GUARANTEED.

BEFORE STARTING WORK, THE CONTRACTOR SHALL INFORM HIMSELF OF THE EXACT LOCATION OF ALL SUCH UTILITIES AND STRUCTURES, AND SHALL ASSUME ALL LIABILITY FOR ANY DAMAGE TO THEM.



NO.	DATE	REVISION DESCRIPTION	CHKD
2	06/21/2024	ISSUED FOR APPROVAL	A.J.F.
1	06/09/2024	PRELIMINARY DESIGN ISSUED FOR COMMENT	A.J.F.



ABRAFLEX (2004) LTD.

3437 BRUCE ROAD 3, PAISLEY

MUNICIPALITY OF ARRAN-ELDERSLIE

PROPOSED WATERMAIN EXTENSION - SITE PLAN

DRAWN BY: T.J.J.	APPROVED BY: A.J.F.	PROJECT NO.: 221093	DRAWING NO.: 1
DESIGNED BY: A.J.F.	DATE: JUNE 2024	SCALE: 1:250	

FILE: g:\projects\arran-elderslie\3437 bruce road 3, paisley\arran-elderslie\development - 3437 bruce road 3, paisley\drawings\221093 base-2024.dwg, LAYOUT: Site Plan
 NOT FOR CONSTRUCTION. DESIGNED BY: T.J.J. DATE: 06/09/2024. CHECKED BY: A.J.F. DATE: 06/21/2024.



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: July 8, 2024

Subject: SRECDEV.2024.03 Municipal Identifier Signs Update

Report from: Jennifer Isber-Legge, Economic Development Coordinator

Appendices: Appendix A – Proposed Municipal Identifier Signs locations

Appendix B – Typical Sign Image

Recommendation

Be It Resolved that Council hereby,

1. Authorizes Staff to proceed to undertake the completion of the proposed eight municipal identifier signs in accordance with the locations as identified in report SRECDEV.2024.03;
2. Grants an exemption to Article 4.7 of By-Law 59-09 – Finance: Procurement Policy and authorizes Signontario to fabricate and install the eight proposed municipal identifier signs; and
3. Direct staff to move forward with securing the necessary sign permits from Bruce County, MTO or any other agency as required for installation of the signs.

Report Summary

This report provides an update on the municipal boundary identifier signs identified in a resolution on October 10, 2023 and allocated in the 2024 budget.

Background

On October 10, 2023, resolution 292-19-2023 was passed by Council which directed that;

1. Support staff to develop a design concept for municipal boundary identifier signage, in compliance with the Regional Tourism Organization 7 (RT07) Signage Manual;

2. Request staff to report back as part of the 2024 budget process on the design concept and estimated funding required for the placement of eight (8) identifier signs; and
 3. Request that opportunities for grant funding also be identified as part of the overall 2024 funding strategy for the proposed signage.
-

Analysis

Since October 2023, a grant application was submitted to the Regional Tourism Organization 7 (RT07) Partnership Program and received approval to support 50% of the cost of the project. The total cost was included in the 2024 budget in the amount of \$41,004 with the municipal share being \$20,502. The program requires that the municipal share be paid directly to RT07 and the supplier will invoice RT07 directly for the full amount.

The October report provided three (3) cost options from suppliers of the signs based on the recommendation of RT07. Supplier C provided the most cost-effective quote and was selected for the procurement of the signs.

The signs are being supplied by Signontario and they have provided a rendering of the sign, attached as Appendix B. This was shared publicly during the AE25 celebration on June 8th 2024 and in the Summer 2024 newsletter with a message of “coming this fall”. Signontario's quote includes sign fabrication and installation. The grant completion date is March 31, 2025, however it is anticipated that the signs will be installed this fall.

Staff visited the eight (8) sites shown in the original report and have adjusted the locations based on their analysis. The eight recommended locations are marked with yellow dots on Appendix A, along with two (2) potential locations that are less desirable. All locations recommended are on County Bruce or Municipal roads.

The following criteria was used to determine the recommended locations:

- High traffic roads into Arran-Elderslie
- Spacing through the municipality
- Impact for local drivers and tourists
- Existing road sign conflicts and compliance with the RT07 Signage Manual

Staff is seeking confirmation of the eight (8) locations to move forward with permit applications and procurement of the signs.

Link to Strategic/Master Plan

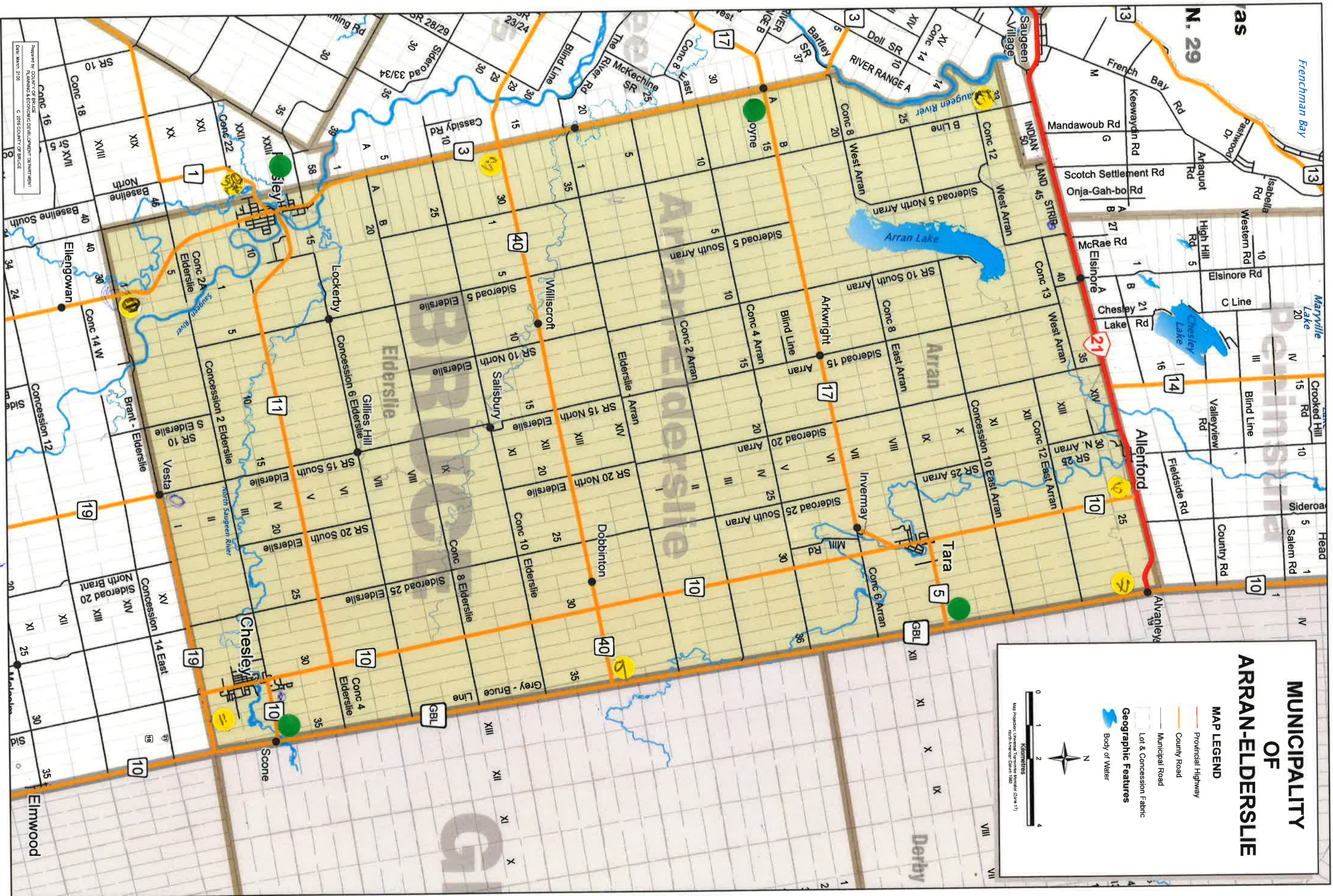
6.2 Supporting Businesses and the Local Economy

Financial Impacts/Source of Funding/Link to Procurement Policy

The total project cost is \$41,004 with 50% of the funds being supplemented by a grant received through the Regional Tourism Organization 7 (RTO7) Partnership Program.

The municipal share of the funds of \$20,502 was included in the 2024 budget and is funded through account #01-7410-4601. To secure the grant funding, the municipal share has been submitted to RTO7.

Approved by: Sylvia Kirkwood, Chief Administrative Officer



Prepared by COUNTY OF BRANT
 PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT
 DATE: MARCH 2006
 © 2005 COUNTY OF BRANT

MUNICIPALITY OF ARRAN-ELDERSLIE

MAP LEGEND

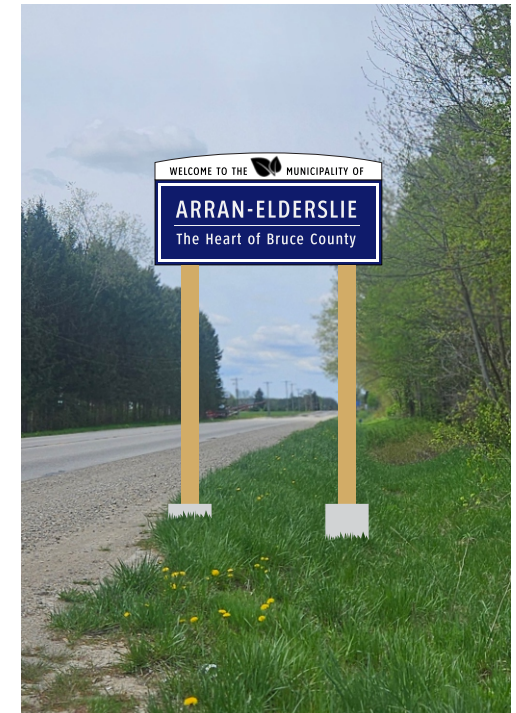
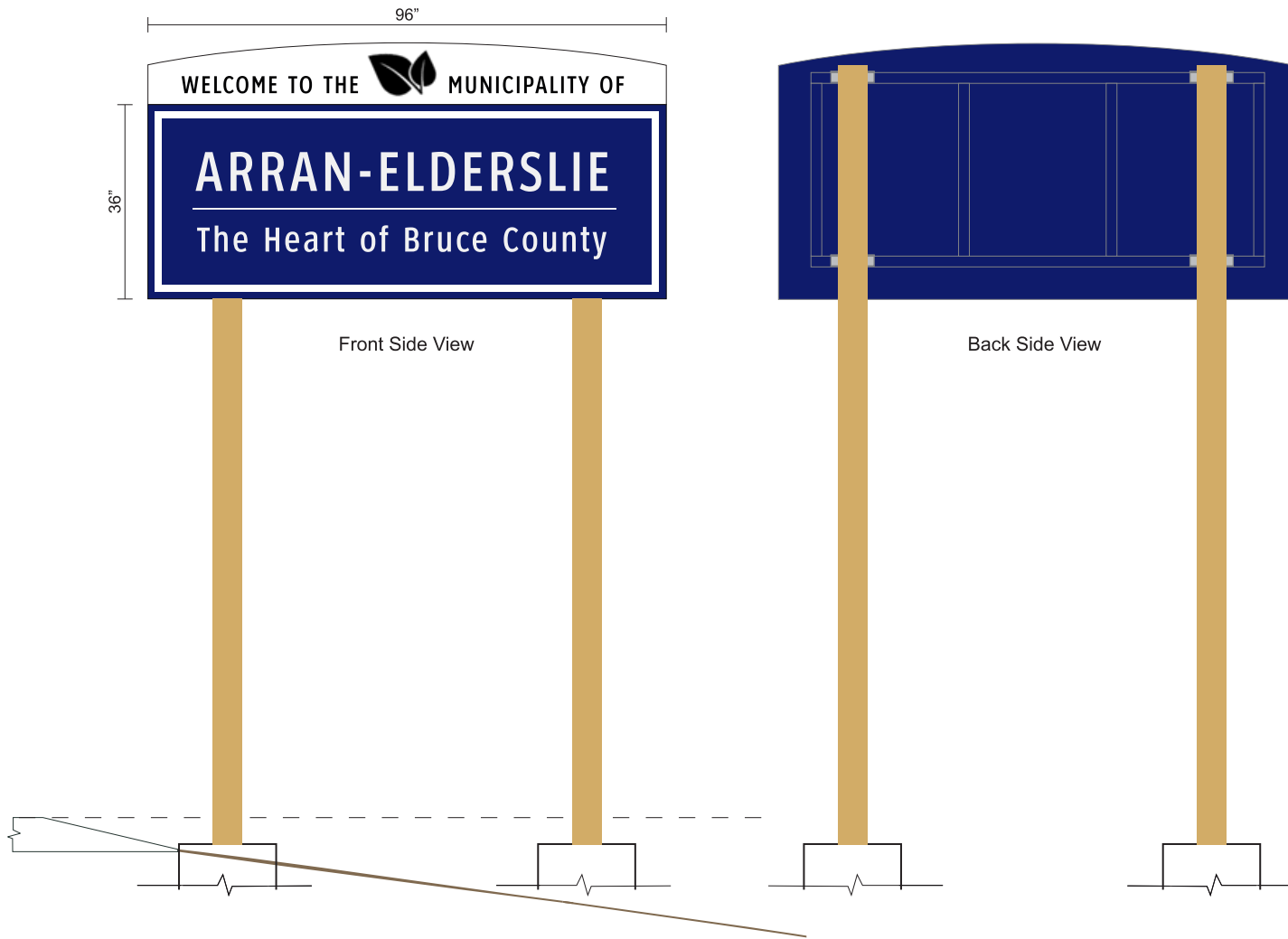
- Provincial Highway
- County Road
- Municipal Road
- Lot & Concession Fabric

Geographic Features

- Body of Water

0 1 2 4
 Kilometres

Map Projection: Universal Transverse Mercator (Zone 17)
 North American Datum 1983



* Drawings not to scale unless otherwise noted.

Client:		Municipality of Arran-Elderslie
Site/Location:		Multiple, TBC
Date: May 15, 2024	Design: CT	Job: #21781
Ver. 2.2		Pg. 1 of 2
File: #21781 - Gateway Signs		

SIGN OFF SIGNATURE

DATE

PHONE 519.271.1707

WWW.SIGNONT.CA

SALES@SIGNONT.CA

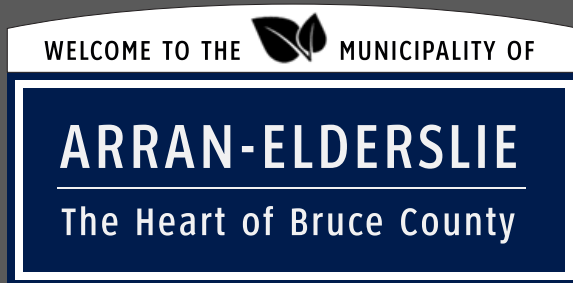
SIGN ONTARIO LTD. 2022 COPYRIGHT®



PERTH LINE 34, 2838, STRATFORD ON, N5A 6S5



APPROXIMATE NIGHT TIME RENDERING (TO DEMONSTRATE REFLECTIVE AREAS ONLY)



Front Side View



Back Side View



* Drawings not to scale unless otherwise noted.

SIGN OFF SIGNATURE

DATE

PHONE 519.271.1707

WWW.SIGNONT.CA

SALES@SIGNONT.CA

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PERTH LINE 34, 2838, STRATFORD ON, N5A 6S5



Client:		Municipality of Arran-Elderslie
Site/Location:		Multiple, TBC
Date: May 15, 2024	Design: CT	Job: #21781
Ver. 2.2		Pg. 2 of 2
File: #21781 - Gateway Signs		

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 34-2024

**Being a By-Law to adopt Amendment No. L-2024-003 to the
Corporation of the Municipality of Arran-Elderslie Official Plan for lands
described as Park Part Lot 13 North S/S (Paisley)
Municipality of Arran-Elderslie.**

Whereas The Corporation of the Municipality of Arran-Elderslie is empowered to amend its Official Plan as required;

Whereas the Planning Act, RSO 1990 Section 17 provides provisions for the passing of official plan documents;

And whereas the Planning Act, RSO 1990 Section 22 provides provisions for making amendments to official plans.

And whereas in accordance with the Planning Act, application has been received to change the Arran-Elderslie Official Plan provisions for Park Part Lot 13 North S/S (Paisley) Municipality of Arran-Elderslie

Now therefore the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. **That** Amendment No. L-2024-003 to the Corporation of the Municipality of Arran-Elderslie Local Official Plan, a copy of which is attached to and forms part of this by-law, is hereby adopted.
2. **That** the Clerk is hereby directed to forward the adopted Amendment together with the necessary supporting documentation to the County of Bruce for final approval.
3. This by-law shall come into force and take effect pursuant to the provisions and regulations of the Planning Act, R.S.O. 1990, c.P.13.

READ a FIRST and SECOND time this 8th day of July, 2024.

READ a THIRD time and finally passed this 8th day of July, 2024.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Part B – The Amendment Number L-2022-003

Introductory Statement

All of this part of the document entitled "Part B – The Amendment" and consisting of the following text, and attached map designated as Schedule "A", constitutes Amendment No. L-2024-003 to the Corporation of the Municipality of Arran-Elderslie Local Official Plan.

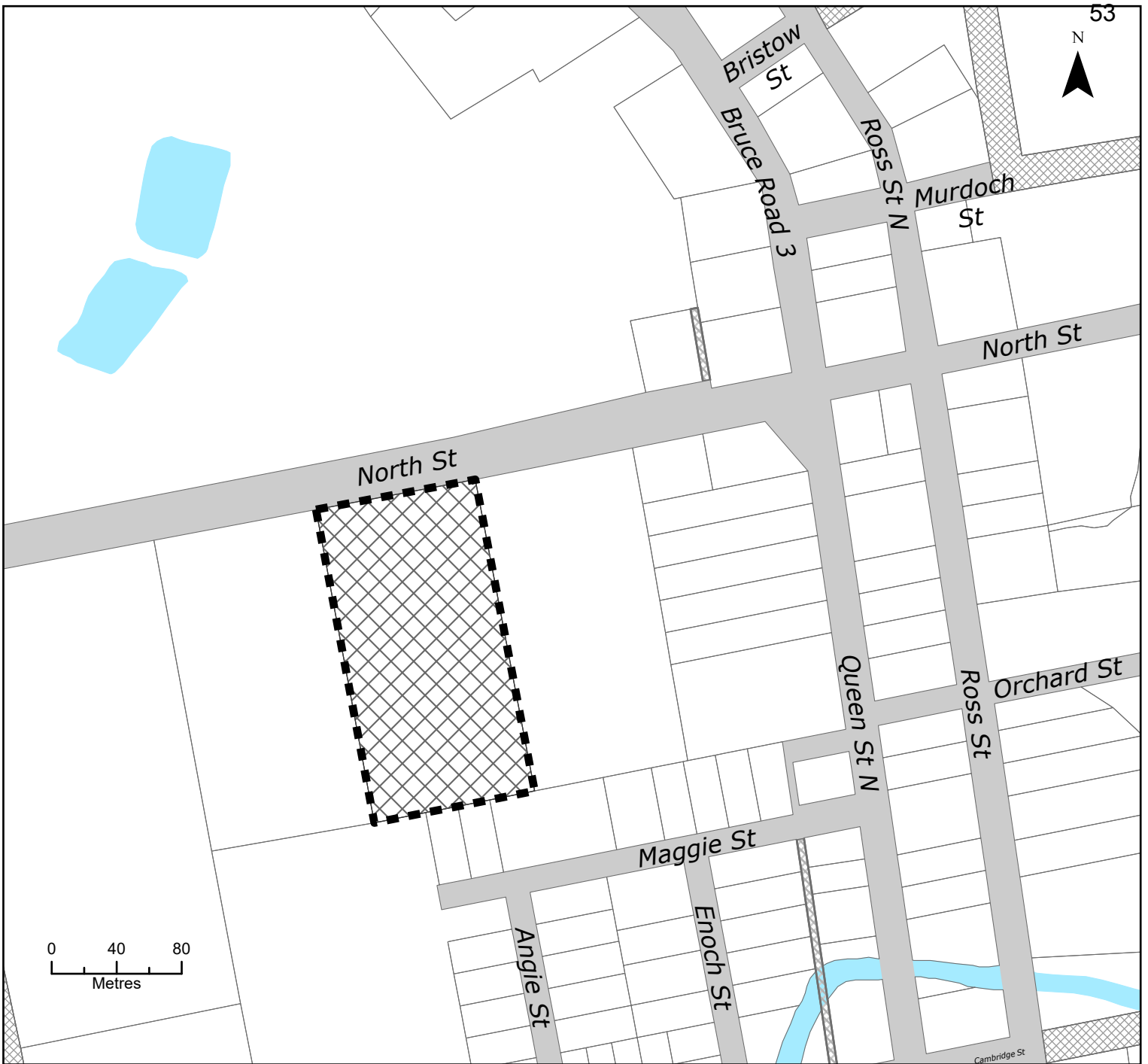
Details of the Amendment

The Corporation of the Municipality of Arran-Elderslie Local Official Plan is proposed to be amended as follows:

1. "Schedule A: Land Use Plan" to the Corporation of the Municipality of Arran-Elderslie Official Plan is hereby amended by changing the land use designation on lands described as Park Part Lot 13 North S/S (Paisley), Municipality of Arran-Elderslie from 'Commercial' to 'Commercial with Exceptions- 3.3.3.5, as outlined in the attached Schedule "A".
2. The Corporation of the Municipality of Arran-Elderslie Official Plan is hereby amended by adding the following:

3.3.3.5 Exceptions

3.3.3.5.1 OPA #L-2024-003 (Ed Karcher) By-law 34-2024, Notwithstanding the policies of Section 3.3 Commercial, on lands described as Park Part Lot 13 North S/S (Paisley) Municipality of Arran-Elderslie, those lands shown on Schedule A as Special Policy Area 3.3.3.5.1, shall be used in accordance with the policies of the Commercial designation excepting however that a detached dwelling on private services shall also be permitted as an accessory use to a permitted principal use.



Schedule 'A'

to
Amendment NO. L-2024-003

Municipality of Arran-Elderslie Official Plan

175 North Street
 PARK PT LOT 13 NORTH S/S
 Roll 410341000200700
 Municipality of Arran-Elderslie
 (Village of Paisley)
 County of Bruce



Lands subject to Section 3.3.3.5.1
 Exceptions- Commercial

File: L-2024-003
 Z-2024-029, B-2024-008

Applicant: Edwin Stewart Karcher c/o Kory Karcher
 c/o Ron Davidson Land Use Planning Consultant Inc.

Date: June 2024

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 35 – 2024

**BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS AMENDED
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE)
RE: PARK PT LOT 13 NORTH S/S (PAISLEY), 174 NORTH STREET**

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: "Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway."

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "A" of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from 'C3' to 'C3-35-2024' of the subject lands, as outlined in Schedule 'A', attached hereto, and forming a part of this by-law.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 12.5 thereof:

'C3-35-2024'

.5 Notwithstanding their 'C3' zoning designation, those lands delineated as 'C3-35-2024 on Schedule 'A' to this By-law shall be used in compliance with the 'C3' zone provisions contained in this by-law, excepting however that a detached dwelling on private services shall also be permitted as an accessory use to a permitted principal use.

3. THAT the property is designated as a site plan control area as per Section 41 of the *Planning Act, R.S.O. 1990, as amended*.
4. THAT this By-law takes effect from the date upon which the Municipality of Arran-Elderslie OPA No. L-2024-003 comes into force and effect, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.
5. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

READ a FIRST and SECOND time this 8th day of July, 2024.

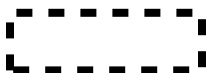
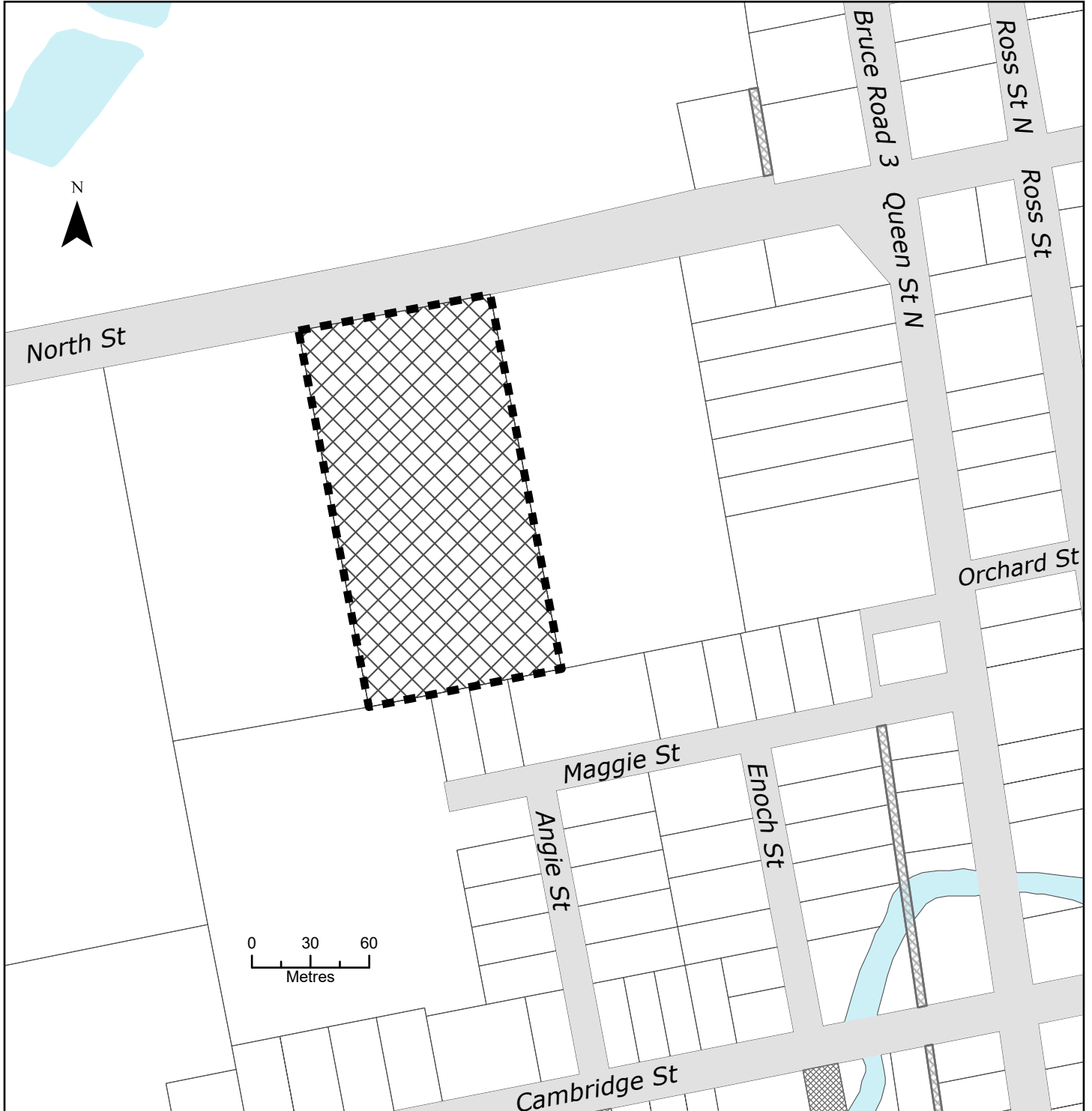
READ a THIRD time and finally passed this 8th day of July, 2024.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

Schedule 'A'

175 North Street - PARK PT LOT 13 NORTH S/S - Roll 410341000200700
Municipality of Arran-Elderslie, (Village of Paisley)



Subject Property



Lands to be zoned 'C3-35-2024 - Highway Commercial Special

This is Schedule 'A' to the zoning by-law amendment number 35-2024 passed this 8th day of July, 2024.

Mayor _____
Clerk _____

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 36 – 2024

**BEING A BY-LAW TO AUTHORIZE THE USE OF AN ALTERNATIVE METHOD OF
VOTING FOR THE 2026 MUNICIPAL ELECTION.**

WHEREAS the Municipal Elections Act, S.O. 1996, Section 42 (1) (b) enables the Council of a local municipality to pass by-laws authorizing electors to use an alternative voting method that does not require electors to attend a voting place in order to vote;

AND WHEREAS the Council of the Corporation of the Municipality of Arran-Elderslie considers it appropriate and in the public interest to utilize vote by telephone and internet for the 2026 Municipal Election;

NOW THEREFORE the Council of the Corporation of the Municipality hereby enacts as follows:

1. That the alternative voting methods of telephone and internet are hereby authorized pursuant to the provisions of the Municipal Elections Act;
2. That electronic vote-counting equipment is hereby authorized pursuant to the provisions of the Municipal Elections Act;
3. That the Municipal Clerk shall establish procedures and required forms for the alternative voting methods and electronic vote-counting equipment in accordance with section 42 (3) of the Municipal Election Act;
4. That the Mayor and Clerk shall be authorized to execute the necessary agreements to facilitate the alternative voting method and associated services;
5. That By-Law 70-2021 is hereby repealed;
6. That this by-law shall come into full force and effect on the date of its passage.

READ a FIRST and SECOND time this 8th day of July, 2024

READ a THIRD time and finally passed this 8th day of July, 2024

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 37-2024

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE REGULAR COUNCIL
MEETING OF THE MUNICIPALITY OF ARRAN-ELDERSLIE
HELD JULY 8, 2024**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending July 8, 2024, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held July 8, 2024, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

READ a FIRST and SECOND time this 8th day of July, 2024.

READ a THIRD time and finally passed this 8th day of July, 2024.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk