



# MUNICIPALITY OF ARRAN-ELDERSLIE

## Council Meeting

### AGENDA

Monday, November 25, 2024, 9:00 a.m.  
Council Chambers  
1925 Bruce Road 10, Chesley, ON

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	Pages
1. Call to Order	
2. Mayor's Announcements (If Required)	
3. Adoption of Agenda	
4. Disclosures of Pecuniary Interest and General Nature Thereof	
5. Minutes of Previous Meetings	
5.1 November 12, 2024 Council Minutes	1
5.2 November 12, 2024 Special Council Minutes	15
6. Minutes of Sub-Committee Meetings	
6.1 Tara Working Group Minutes - October 16, 2024	18
6.2 Chesley Working Group Minutes - October 16, 2024	22
7. Public Meeting(s)	
7.1 Zoning By-law Amendment Z-2024-056 - Caley's Grain Inc. c/o Jim Caley, Agent Ron Davidson Land Use Planning Consultant	25
• Request to reduce minimum lot area requirement for an agricultural lot in the "A-1" zone to facilitate the consent of a 0.78 ha vacant lot.	
• Located at 4668 Bruce Road 3	
8. By-law 63-2024 - Remove Certain Lands from Part Lot Control	65

9.	Presentations	
9.1	Grey Sauble Conservation Authority - CAO Tim Lanthier - 2025 Budget and GSCA Admin Centre Renovations	69
9.2	County of Bruce - Christine MacDonald, CAO and Aaron Stauch, Director Government Relations - 2022 Investment in Local Services	93
9.3	County of Bruce - Krista Miller, Community Emergency Management Specialist - Emergency Management	103
10.	Emergency Services	
10.1	SRFIRE.24.05 Bruce County Emergency Management Support	113
11.	Correspondence	
11.1	Requiring Action	
11.1.1	Town of South Bruce Peninsula - Request for Accessibility Coordinator	116
11.1.2	ROMA Conference - Delegations with Cabinet Ministers	119
	<ul style="list-style-type: none"> <li>• Delegation meetings with Cabinet Ministers for the ROMA conference is open until November 27, 2024. Council to provide staff with direction if they wish to make a delegation request.</li> </ul>	
11.2	For Information	
11.2.1	Rick Byers, MPP Media Release - EV Charging Stations	120
11.2.2	Bruce Area Solid Waste Recycling Minutes - June 27, 2024	122
11.2.3	Bruce Area Solid Waste Recycling Minutes - July 9, 2024	124
12.	Staff Reports	
12.1	Finance	
12.1.1	SRFIN.24.18 - Reserves	125
12.1.2	SRFIN.24.20 2025 Budget Draft 2	134

12.1.3	SRDPCLK.24.12 2025 Public Meeting for Fees and Charges By-Law Updates	222
	<ul style="list-style-type: none"> <li>• This is a Public Meeting for the public to ask any questions regarding the changes to the 2025 Fee and Charges By-law.</li> </ul>	
12.2	CAO	
12.2.1	SRCAO.2024.11 - Energy Procurement Development Policy	259
12.2.2	SRCAO.2024.12 - Payment in Lieu of Parking	263
12.3	Clerks	
12.3.1	SRCLK.2024.15 – Disposal of Surplus Municipal Lands – Alma Street, Paisley	266
12.3.2	SRCLK.2024.16 – Medical Clinic Lease Agreements.	269
12.3.3	SRCLK.2024.17 – Paisley Curling Club Lease Agreement	295
12.3.4	SRCLK.2024.18 - E-file Registration Ontario Land Tribunal	302
12.4	Public Works	
12.5	Building/Bylaw	
12.6	Facilities, Parks and Recreation	
12.7	Economic Development and Planning	
13.	Notice of Motion	
14.	Members Updates	
15.	New Business	
16.	By-laws	
16.1	By-law 59-2024 - Stop Up and Close a Portion of Alma Street, Paisley	311
16.2	By-law 60-2024 - By-law to Adopt Human Resources Policies	312
16.3	By-law 61-2024 - Zoning By-law Amendment Z-2024-056 - Caley	313

16.4	By-law 62-2024 - Memorandum of Understanding with Paisley Minor Softball	315
16.5	By-law 64-2024 - Tile Loan Debenture - Slumskie	320
17.	Confirming By-law	326
18.	Adjournment	
19.	List of Upcoming Council meetings	
	• December 9, 2024	
	• January 13, 2025	
	• January 27, 2025	



## MUNICIPALITY OF ARRAN-ELDERSLIE

### Council Meeting

### MINUTES

**Tuesday, November 12, 2024, 9:00 a.m.**  
**Council Chambers**  
**1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell  
 Deputy Mayor Jennifer Shaw  
 Councillor Ryan Nickason  
 Councillor Darryl Hampton  
 Councillor Brian Dudgeon - virtual  
 Councillor Moiken Penner  
 Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk  
 Julie Hamilton - Deputy Clerk  
 Scott McLeod - Public Works Manager  
 Carly Steinhoff - Recreation Manager  
 David Munro - Interim Treasurer  
 Jennifer Isber-Legge - Economic Development &  
 Communications Coordinator  
 Emily Dance, CAO

#### 1. Call to Order

Mayor Hammell called the meeting to order at 10:00 am. A quorum was present.

#### 2. Mayor's Announcements (If Required)

- There will be a special Council meeting this afternoon at 4:00 to 6:00 p.m. to hold a public meeting for the 2025 Draft Budget. Everyone is invited to attend.
- Council would like to recognize the passing of Danard Bell. Danard was a former reeve for the Town of Chesley as well as a County Councillor, prior to amalgamation.
- The Municipality is looking for your photos for our Community Guide. Photos must be submitted to Jen Legge by November 14<sup>th</sup>.
- When you are entering Arran-Elderslie, you will now see our new Community Identifier signs.

- Just a reminder that the Santa Claus Parades are coming up:
- Paisley – November 29
- Chesley – December 6
- Tara – December 7
- The Chesley Community Players are looking for local business owners/celebrities to read the “Christmas Carol” play. No acting experience is necessary, and auditions will be held on November 18<sup>th</sup> at 7:00 p.m. The CCP’s are also presenting “4 Old Broads” this November 15, 16 and 17.
- The South Bruce Grey Health Centre will be holding a community engagement session on November 13<sup>th</sup> at 6:00 p.m.

### 3. Adoption of Agenda

Council passed the following resolution:

#### **311-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Tuesday, November 12, 2024 be received and adopted, as distributed by the Clerk.

**Carried**

### 4. Disclosures of Pecuniary Interest and General Nature Thereof

None declared at this time.

### 5. Unfinished Business

### 6. Minutes of Previous Meetings

Subsequent to further discussion, Council passed the following resolution:

#### **312-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held October 15, 2024 and the Special Council Session held on November 4, 2024.

**Carried**

- 7. **Business Arising from the Minutes**
- 8. **Minutes of Sub-Committee Meetings**
- 9. **Public Meeting(s)**
- 10. **Delegations**

**10.1 Krista Gill and David Bryson - Request for Interest Free Loan for Tara Curling Club**

Krista Gill and David Bryson spoke on behalf of the Tara Curling Club. They are requesting an interest free loan in the amount of \$200,000 to be paid back over 10 years for the plant replacement.

They also asked to be able to situate their equipment on Municipal lands.

Council thanked them for their presentation.

Mayor Hammell noted that Council will not be making a decision today, but will get concurrence from Council to direct staff to bring back a report regarding their request to a future Council meeting.

**10.2 Chesley Hospital Foundation - Kate Grieve, Foundation Coordinator**

Kate Grieve and Tom Sweiger gave a presentation to Council.

They discussed the changes to the Chesley Hospital Foundation to include physician recruitment. This was previously a separate committee.

They were recently approved to bring in locum physicians for a hospitalist position, to cover 13 beds and give the physicians more time to support the clinic and their own patients. This will bring the regular locum positions up to three.

He noted that there are five new doctors coming to Chesley Hospital and the hospital has hired 12 new nurses.

The Foundation is currently working towards raising money for a medication cabinet and server which replaces an in-house pharmacy. These two units come with a price tag of \$338,000. This is not included in the \$200,000 that is already committed to capital equipment expenses in the hospital this year. A grant application was submitted in September for monetary support.

Council thanked them for their presentation.

Council directed staff to bring back a report to the next available Council meeting.

**10.3 Les MacDonald - Drainage Complaint**

Les MacDonald owns Lot 34, Concession 14 and feels that the Township filled in the ditch which created a dam. This is holding the water on his

property. He also feels that the Municipality's water is running onto his land.

Works Manager McLeod noted that he will speak with Mr. MacDonald to get more information regarding his request to come back to Council.

Council referred this back to staff for a report.

#### **10.4 Solarbank - Battery Energy Storage System - Chesley**

Mila Simon, Andrew Van Doorn and Gus Kokkoros from Solarbank, made a presentation to Council.

They presented the new location to Council for this project. The BESS was moved back to meet the original considerations for the project.

The IESO released a demand forecast for increased electricity demand. This is expected to rise to a 75% increase in demand. This could be expected as early as 2026. That BESS is vital to the electricity grid in Ontario.

The BESS is now setback further on the property with the lane being extended to the project. The lease term will be valid until 2047 as per the IESO contract.

They will work with the Municipality regarding site plan approval, consent application, building permit, community benefits and a decommissioning plan. They will also work with the fire department for initial training, response and information.

Council thanked the group for their presentation.

Subsequent to further discussion, Council passed the following resolution:

#### **313-21-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Steinacker

Be it Resolved, that the Council of Arran-Elderslie hereby provides their support to 1000234813 Ontario Inc. on behalf of Amos K. Kuepfer, for their IESO approved proposal to construct and operate a long-term reliability project with distribution connected battery energy storage systems (BESS) charged from the utility grid on lands municipally known as 157 7<sup>th</sup> Street SW, Chesley.

Notwithstanding Council's support, it should be noted that the applicant may be required to submit future land use development related applications for this project.

Project Name: OZ-1

BESS Size: 4.99MW/19.96MWh



Legal description of the portion of the Project Site:

Legal Description: PT LT 29 CON 1 ELDERSLIE; PT PARKLT T PL 217 PT 1, 3R7328AND PART 2 PLAN 3R7748, EXCEPT PT 1 & 2, 3R7744, PT 4, 5, 6, 3R7734 AND PT 1, 3R7748; S/T INTEREST IN R374792, RELEASED AS TO PTS 6 & 7 3R7734 BY BR60650 MUNICIPALITY OF ARRAN-ELDERSLIE.

**Carried**

**11. Presentations**

**12. Correspondence**

**12.1 Requiring Action**

12.1.1 Bruce County Resolution - Support for CANDU Reactors

Subsequent to further discussion, Council passed the following resolution:

**314-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be it resolved that the Council of the Municipality of Arran-Elderslie supports the resolution presented by Bruce County Council regarding the continued operation, refurbishment, and expansion of the CANDU fleet in Bruce County and across the Province when making decisions regarding Ontario’s future energy infrastructure projects.

**Carried**

12.1.2 Bruce County Resolution - Support for Resolution from WOWC - Blue Box Extended Producer Responsibility

Deputy Mayor Shaw noted that this could be a possible delegation for the ROMA conference.

Subsequent to further discussion, Council passed the following resolution:

**315-21-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Deputy Mayor Shaw

Be it resolved that the Council of the Municipality of Arran-Elderslie supports the resolution presented by Bruce County Council to support the Western Ontario Warden's Caucus requesting the Province to reconsider upcoming changes to regulations which govern extended producer responsibility for recycling programs.

**Carried**

**12.2 For Information**

Subsequent to further discussion, Council passed the following resolution:

**316-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

**Carried**

12.2.1 Bruce County Planning Department - Response to South Bruce Peninsula Resolution

12.2.2 SMART Board Minutes - June 28, 2024

12.2.3 Grey Bruce Public Health Media Release - Food Affordability

12.2.4 Saugeen Valley Conservation Authority Board Minutes - September 19, 2024

12.2.5 Notification of Project and Company Name Change - Grey Owl Battery Storage Project

12.2.6 Grey Sauble Conservation Authority Board Minutes - September 24, 2024

**13. Staff Reports**

**13.1 CAO**

13.1.1 SRCAO.2024.09 Human Resources Policy

CAO Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**317-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby,

1. Approves Report SRCAO.2024.09 being the Recruitment Policy, Sick time Policy and Banked time Policy,
2. And further authorizes the appropriate By-Laws be brought forward bring force and effect to the same.

**Carried**

### 13.1.2 County of Bruce Official Plan

CAO, Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

#### **318-17-2024**

**Moved by:** Councillor Penner

**Seconded by:** Councillor Hampton

Be It Resolved that Council hereby,

1. Receives report SRCAO.2024.10 County of Bruce Official Plan and
2. Directs staff to forward the draft comments the County of Bruce regarding the New County Official Plan

**Carried**

## **13.2 Clerks**

### **13.3 SRDPCLK.24.11 Tile Drainage Loan Application - Rudy - 972 Bruce Road 40, Dobbinton**

Deputy Clerk, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

#### **319-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby,

1. Receive Tile Drainage Loan Application from Luke Rudy, with an estimated cost of \$200,000 for the drainage system for the property described as Lot 12 & 13, Concession 13, and municipally known as 972 Bruce Road 40, geographic Township of Elderslie, Roll Number 4103-380-004-14400, subject to the availability of funds allocated by the Province of Ontario for tile drainage purposes; and
2. That the amount of the tile drain loan will be \$50,000; and
3. That a by-law be prepared to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.

**Carried**

**13.4 Finance**

**13.5 Public Works**

**13.6 Building/Bylaw**

**13.6.1 SRCBO.24.05- Building Permit Statistics for 2024**

Subsequent to further discussion, Council passed the following resolution:

**320-21-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Nickason

Be it Resolved that Council receive Report SRCBO.24.05 - Building Permit Statistics for 2024 for information purposes.

**Carried**

**13.7 Facilities, Parks and Recreation**

**13.7.1 Paisley Minor Softball – Diamond Refurbishment Project**

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**321-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Support Paisley Minor Softball with their ball diamond refurbishment project and fundraising campaign proposal;
2. Approves entering into a Memorandum of Understanding with Paisley Minor Softball outlining the framework for the project, establish the roles and responsibilities of the parties including the financial arrangements and bring forward the by-law to bring force and effect to the same.
3. Approves the Paisley Splash Pad Committees request to provide \$2,500 of their surplus funding toward the Ball Diamond Refurbishment Project.

**Carried**

### **13.8 Emergency Services**

### **13.9 Economic Development and Planning**

#### **14. Notice of Motion**

#### **15. Members Updates**

##### Shaw:

Deputy Mayor Shaw attended the Grey Sauble Conservation Authority Indigenous meeting, the Arran-Elderslie ADIE committee meeting, Tara community working group meeting, attended remembrance day ceremonies, SMART meeting, and will be attending the hospital meeting tomorrow.

##### Hampton:

Councillor Hampton attended a physician recruitment meeting, remembrance day ceremony in Chesley, will be attending the SBGH meeting and a Chesley Community Working Committee.

##### Dudgeon:

Councillor Dudgeon had nothing to report.

##### Steinacker:

Councillor Steinacker attended the Tara remembrance day ceremony, and the Tara firehall open house.

##### Penner:

Councillor Penner attended the physician recruitment meeting, the Paisley remembrance day ceremony.

Nickason:

Councillor Nickason attended the remembrance day ceremony in Tara.

Hammell:

Mayor Hammell attended remembrance day ceremonies, spoke at the Chesley Hospital staff appreciation dinner, the CFOS open line, and attended the Highway for Peace unveiling on County Road 19.

**16. New Business**

**16.1 Declare Surplus Asset - Single Axle Trailer**

**322-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved That Council hereby declares the AET01 - 1989 Tandem Axle Float, VIN #1TKCO2422KMO84802 as surplus to the needs of the municipality and authorizes the sale of the asset using GovDeals as per Article 7 of Bylaw #23-2019.

**Carried**

**17. By-laws**

**17.1 By-law 54-2024 - Establish a Fundraising and Donation Policy**

Subsequent to further discussion, Council passed the following resolution:

**323-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that By-law No. 54-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 54-2024 being a By-law to establish a Fundraising and Donation Policy.

**Carried**

**17.2 By-law 55-2024 - Enter into a Construction Agreement with Domm Construction - Paisley Firehall and Public Works Building**

Subsequent to further discussion, Council passed the following resolution:

**324-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Dudgeon

Be It Resolved that By-law No. 55-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 55-2024 being a By-law to enter into a Construction Agreement for the design and build of the Paisley Firehall and Public Works Building for the Municipality of Arran-Elderslie.

**Carried**

**17.3 By-law 56-2024 - Joint Fire Service Agreement with the Township of Chatsworth**

Subsequent to further discussion, Council passed the following resolution:

**325-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 56-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 56-2024 being a By-law to enter into a Joint Fire Service Agreement with the Township of Chatsworth.

**Carried**

**18. Closed Session (if required)**

Subsequent to further discussion, Council passed the following resolution:

**326-21-2024**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Penner

*Be It Resolved*, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

( ) the security of the property of the municipality or local board;

- (X) personal matters about an identifiable individual, including municipal or local board employees; Committee appointment, staff update, CAO review, banked time
- ( ) a proposed or pending acquisition or disposition of land by the municipality or local board; Tara Cemetery Expansion
- ( ) labour relations or employee negotiations;
- ( ) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; insurance claim
- ( ) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- ( ) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- ( ) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- ( ) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- ( ) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- ( ) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

CAO Emily Dance

Clerk Christine Fraser-McDonald

**Carried**

**19. Resolution to Reconvene in Open Session**

Subsequent to further discussion, Council passed the following resolution:

**327-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker



Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 3:19 p.m.

**Carried**

**20. Adoption of Recommendations Arising from Closed Session (If Any)**

Mayor Hammell confirmed that Council discussed only those matters identified in the motion to go into Closed Session.

Direction was given to staff regarding:

- personal matters about identifiable individual(s), including municipal or local board employees related to a staff update
- CAO end of probation review
- Banked time
- Information was received regarding litigation or potential litigation being an insurance claim update
- Staff direction was given concerning a proposed or pending acquisition or disposition of land by the municipality or local board regarding the Tara Cemetery Expansion.

Subsequent to further discussion, Council passed the following resolution:

**328-21-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be it Resolved that Council hereby appoints Nancy Butchart to the Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Committee;

And further that Council accepts the resignation of Sandra Herron from the Tara Community Working Group.

**Carried**

**21. Confirming By-law**

Subsequent to further discussion, Council passed the following resolution:

**329-21-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Hampton

Be It Resolved that By-law No. 57-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 57-2024 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Tuesday, November 12, 2024.

**Carried**

**22. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**332-21-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Penner

Be It Resolved that the meeting be adjourned to the call of the Mayor at 3:22 p.m.

**Carried**

**23. List of Upcoming Council meetings**

- November 12, 2024 - Special Council Meeting 2025 Budget - 4:00 p.m. to 6:00 p.m.
- November 25, 2024
- December 9, 2024

\_\_\_\_\_  
Steve Hammell, Mayor

\_\_\_\_\_  
Christine Fraser-McDonald, Clerk



**MUNICIPALITY OF ARRAN-ELDERSLIE**  
**Special Council Meeting**  
**MINUTES**

**Tuesday, November 12, 2024, 4:00 p.m.**  
**Council Chambers**  
**1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell  
 Deputy Mayor Jennifer Shaw  
 Councillor Ryan Nickason  
 Councillor Darryl Hampton  
 Councillor Brian Dudgeon  
 Councillor Moiken Penner  
 Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk  
 Julie Hamilton - Deputy Clerk  
 Scott McLeod - Public Works Manager  
 Carly Steinhoff - Recreation Manager  
 Steve Tiernan - Fire Chief  
 David Munro - Interim Treasurer

**1. Call to Order**

Mayor Hammell called the meeting to order at 4:00 p.m. A quorum was present.

**2. Adoption of Agenda**

Council passed the following resolution:

**333-22-2024**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Tuesday, November 12, 2024 be received and adopted, as distributed by the Clerk.

**Carried**

**3. Disclosures of Pecuniary Interest and General Nature Thereof**

None disclosed at this time.

#### 4. Public Meeting(s)

##### 4.1 2025 Draft Budget

Treasurer David Munro presented the 2025 Draft Budget. He discussed the 2025 Capital Budget as well as the budget schedule for 2024.

One comment was received from the Chesley Horticultural Society regarding the "watering of the bridge boxes and hanging baskets. They feel that money should be set aside for daily watering with equipment supplied. Perhaps a retired person could be employed for this".

Works Manager McLeod noted that Public Works staff currently look after watering in Chesley and Paisley. This is completed by summer students. A \$1500 grant is supplied to the Tara Horticultural Society where they have someone to do the watering. The Municipality supplies the tractor and watering trailer.

Members of the public can contact staff directly or send their comments through the public portal.

Council thanked the Treasurer for his presentation.

#### 5. Confirming By-law

##### 5.1 By-law 58-2024 - Confirming Special Council Meeting

Subsequent to further discussion, Council passed the following resolution:

##### **334-22-2024**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Penner

Be It Resolved that By-law No. 58-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 58-2024 being a By-law to confirm the proceedings of the Special Council meeting of the Municipality of Arran-Elderslie held Tuesday, November 12, 2024.

**Carried**

#### 6. Adjournment

Subsequent to further discussion, Council passed the following resolution:

##### **335-22-2024**

**Moved by:** Councillor Steinacker

**Seconded by:** Deputy Mayor Shaw

Be It Resolved that the meeting be adjourned to the call of the Mayor at 4:53 p.m.

**Carried**

**7. List of Upcoming Council meetings**

- November 25, 2024
- December 9, 2024

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk

**Tara Community Working Group  
MINUTES**

**Wednesday, October 16, 2024, 10:00 a.m.  
Municipal Council Chambers  
1925 Bruce Road 10, Chesley**

Members Present: Krista Gill  
Sandra Herron  
Karen Kerker  
Brett McMullen  
Deputy Mayor Jennifer Shaw  
Tara Ward Councillor Peter Steinacker  
Dave Tedford  
Ken Thornburn

Staff Present: Jennifer Isber-Legge - Economic Development & Communications Coordinator

**1. Call to Order**

Deputy Mayor Shaw called the meeting to order at 10:02 am

There was a quorum present

**2. Approval of Agenda**

Member Krista Gill requested that Membership be added under "New Business"

Subsequent to further discussion the following resolution was passed.

**1-01-2024**

**Moved by:** Brett McMullen

**Seconded by:** Krista Gill

Be it resolved that the agenda for the Tara Community Working Group be received and adopted as distributed by the Economic Development and Communications Coordinator.

**Carried**

**3. Disclosure of Pecuniary Interest**

None disclosed at this time.

## 4. New Business

### 4.1 TCWG.24.01 Meeting Procedures

There was a general discussion regarding meeting procedures and the following:

- Rules of Civil Conversation
- Preparing in advance of meetings
- Working together towards consensus
- Being engaged and striving for common goals

### 4.2 TCWG.24.02 Committee Objectives

There was a general discussion regarding Committee Objectives and the following guiding principals:

Encourage and facilitate community involvement in matters and projects related to economic development

- Identify opportunities to promote economic growth and downtown revitalization in Tara
- Provide a voice and forum for businesses, rural and urban communities, beautification, and arts and culture in Tara
- Consult on beautification projects such as murals, waste receptacles, and benches
- Identify underutilized commercial space and develop strategic solutions in cooperation with property owners
- Support the development of a vacant commercial space listing for the Municipal website, and the implementation of a vacant commercial space marketing package
- Consult on the development of business attraction and retention strategies
- Support projects identified in the Economic Development Strategic Plan

There was conversation about the Community Improvement Area as it relates to the downtown core and the rest of the village.

### 4.3 TCWG.24.03 Meeting dates

- Wed Nov 13, 2024 10:00 am Tara Comm. Centre

- Wednesday Jan 15, 2025, 10:00 am TBD
- Wednesday Mar 12, 202 10:00 am TBD
- Wednesday June 18, 2025 10:00 am TBD

#### **4.4 TCWG.24.04 Tara Community Toolkit**

There was a general discussion the Tara Community Tool Kit that was distributed and branding.

#### **4.5 TCWG.24.05 Membership**

As per the Tara Community Working Group Terms of Reference, Group Composition; applications for members of the group may be received throughout the term of the group, and appointed by Council.

The application can be accessed through the website at any time or requested from the Economic Development and Communications Coordinator.

### **5. Upcoming Business**

There was a general discussion regarding projects to consider. Ideas include:

- bike racks
- benches with arms
- downtown gathering space and park
- supporting accessibility for stores
- Christmas lights
- banners
- parking
- social media and marketing of Tara

### **6. Action Items Tracking Sheet**

Add "Seek additional applications for members" to Action Items Tracking Sheet

### **7. Next Meeting Date**

- Wednesday November 13th 10:00 am at the Arran Tara Community Centre

### **8. Adjournment**



Subsequent to further discussion the following resolution was passed.

**2-01-2024**

**Moved by:** Karen Kerker

**Seconded by:** Tara Ward Councillor Peter  
Steinacker

Be it resolved that the meeting was adjourned at 11:25am.

**Carried**

---

Chair

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Secretary

**Chesley Community Working Group  
MINUTES**

**Wednesday, October 16, 2024, 5:00 p.m.  
Municipal Council Chambers  
1925 Bruce Road 10, Chesley**

Members Present: Dan Foxcroft  
Kate Grieve  
Chesley Ward Councillor Darryl Hampton  
Jeff Irwin  
Tara Ward Councillor Peter Steinacker  
Kristen Sweiger  
Dave Tedford

Staff Present: Jennifer Isber-Legge - Economic Development &  
Communications Coordinator

**1. Call to Order**

Councilor Hampton called the meeting to order at 5:00 pm

There was a quorum present

**2. Approval of Agenda**

Subsequent to further discussion the agenda was approved.

**3. Approval of Previous Minutes**

NA

**4. New Business**

**4.1 CCWG.24.01 Meeting Procedures**

There was a general discussion regarding meeting procedures and the following:

- Rules of Civil Conversation
- Preparing in advance of meetings
- Working together towards consensus
- Being engaged and striving for common goals

#### **4.2 CCWG.24.02 Committee Objectives**

There was a general discussion regarding Committee Objectives

#### **4.3 CCWG.24.03 Meeting dates**

Future meeting dates and location were agreed to. Preference to everyone attending in-person.

Meetings planned for 60 minutes with 90 minutes reserved if necessary.

#### **4.4 CCWG.24.04 Chesley Community Toolkit**

There was a general discussion the Chesley Community Tool Kit that was distributed.

### **5. Upcoming Business**

There was general discussion and the following:

- What budget is available? \$4000.00 remains in the budget for 2024 (Must use in 2024 calendar year). New budget for 2025 may be \$6500.00.
- Community Foundation Grey-Bruce Community Grant awarded to Chesley Kinsmen (\$3000.00).
- Ideas to consider for addition to an Action Items Tracking Sheet include (in no particular order)
  1. Murals
  2. Downtown green/gathering space
  3. Window wrap for empty store fronts
  4. Wayfinding signage on main street
  5. Billboard on the County Line
  6. Unique asset for downtown (ie:big clock)
  7. Sitting benches
  8. Trails and walking map
  9. Waste and dog waste receptacles

### **6. Action Items Tracking Sheet**

NA

**7. Next Meeting Date**

Wednesday, November 13, 2024 at 5:00 pm Council Chambers in Chesley

**8. Adjournment**

The meeting was adjourned at 6:00 p.m.

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Chair

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Secretary



## Planning Report

**To:** Council of the Municipality of Arran-Elderslie

**From:** Megan Stansfield, Planner

**Date:** November 25, 2024

**Re:** Zoning By-Law Amendment - Z-2024-056 (Caley c/o Davidson)

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### Recommendation:

Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2024-056 by Caley c/o Davidson and the necessary by-law be forwarded to Council for adoption.

### Summary:

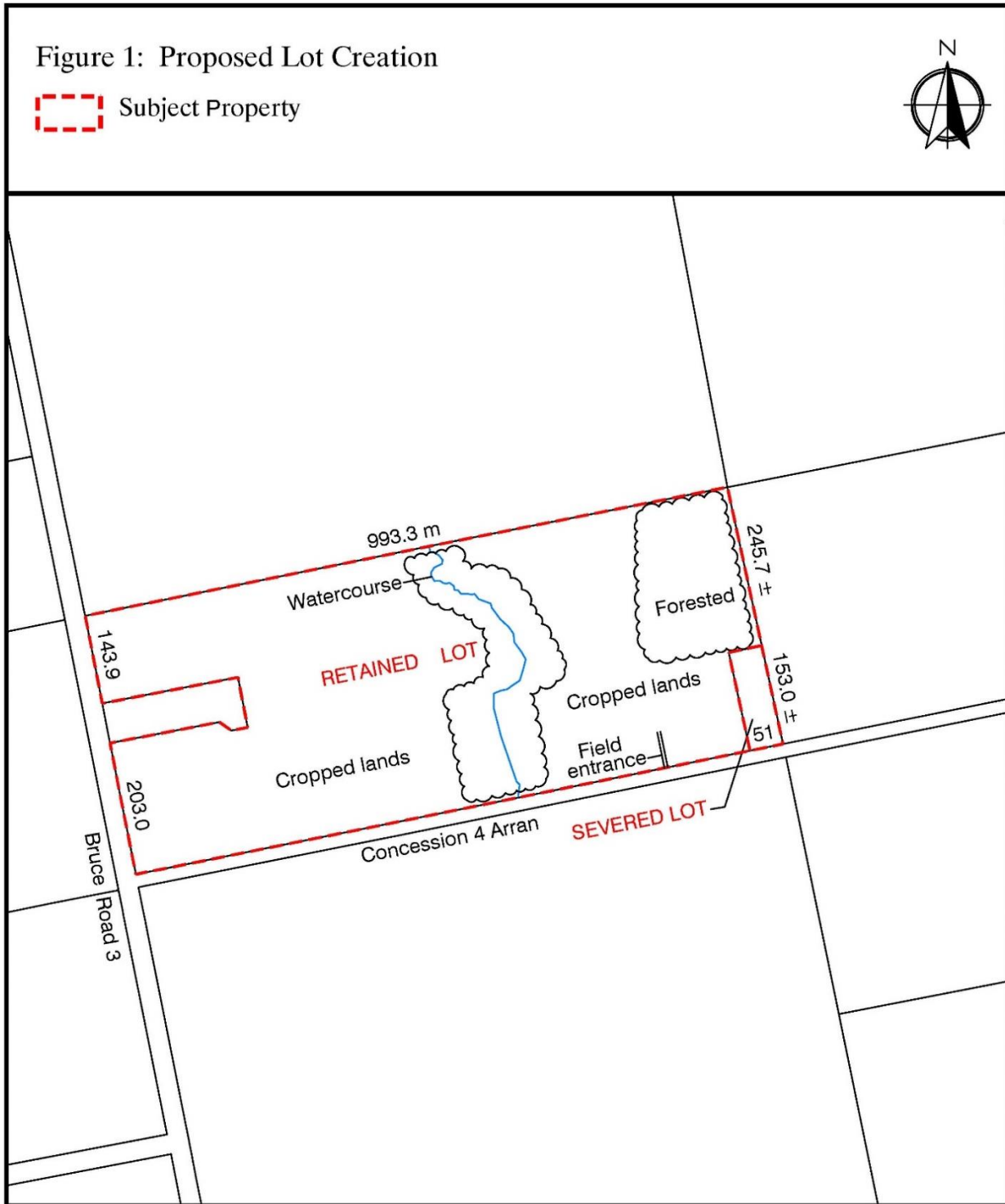
This zoning by-law amendment is to facilitate the consent of a 0.78ha vacant lot. The zoning application seeks to amend the current 'A1-26-2024' zoning of the retained parcel by reducing the 'minimum lot area' requirement for an agricultural lot in the 'A1' zone to 37.88 hectares. The Amendment would also change the current 'A1-26-2024' zoning of the severed parcel to 'A1'.

### Airphoto



4668 Bruce Road 3,  
CON A LOT 11 (Arran)  
Roll Number:  
410349000101200

Site Plan



Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

## Planning Analysis:

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant agency comments (attached), and planning policy sections.

### Overview

This zoning by-law amendment is required to facilitate the severance of a non-farm residential parcel, from the agricultural lands. A non-farm residential parcel was severed from the original crown lot, earlier this year.

### County Official Plan

The property is designated Rural in the County Official Plan, so is not subject to the standard 'surplus farm dwelling severance' requirements we often see. The Rural designation permitted the severance of 2 non-farm residential lots, subject to conditions including lot size, a frontage/depth ratio, location on a municipal road and MDS criteria. The proposed severed and retained lots meet all the County Plan requirements.

### Arran-Elderslie Zoning By-Law

The property is zoned A1, A1-26-2024 and EP. The by-law provisions require a minimum lot size of 39 hectares for agricultural lots, and 0.5 hectares for non-farm lots. The proposed severed parcel will be approximately 0.8 ha, which meets the by-law, while the retained parcel will be approximately 37 ha which will be slightly below the minimum lot size. The reduction in lot size is very minimal and therefore still meets the intent of the by-law.

The proposed retained property is within an area of high archaeological potential because of the proximity to a watercourse that runs through the property. As such, the parcel will maintain the Holding placed on it to ensure an assessment is completed prior to development. The Holding will be removed from the severed parcel, as the assessment will be included as a condition of consent. It is my understanding the applicant has an archaeologist retained.

### Minimum Distance Separation

An MDS report was included in this submission. Because the retained farmland is still permitted to have a dwelling, and the new severed lot will have a dwelling, an MDS calculation must be included to confirm that development on parcels is possible without impacting surrounding agricultural development. The MDS report shows that there is sufficient area to construct a dwelling.

### Environmental Hazard Features

A portion of the property is subject to Ontario Regulation 41/24 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). The Hazard and EP area are associated with the watercourse, slope and any floodplain

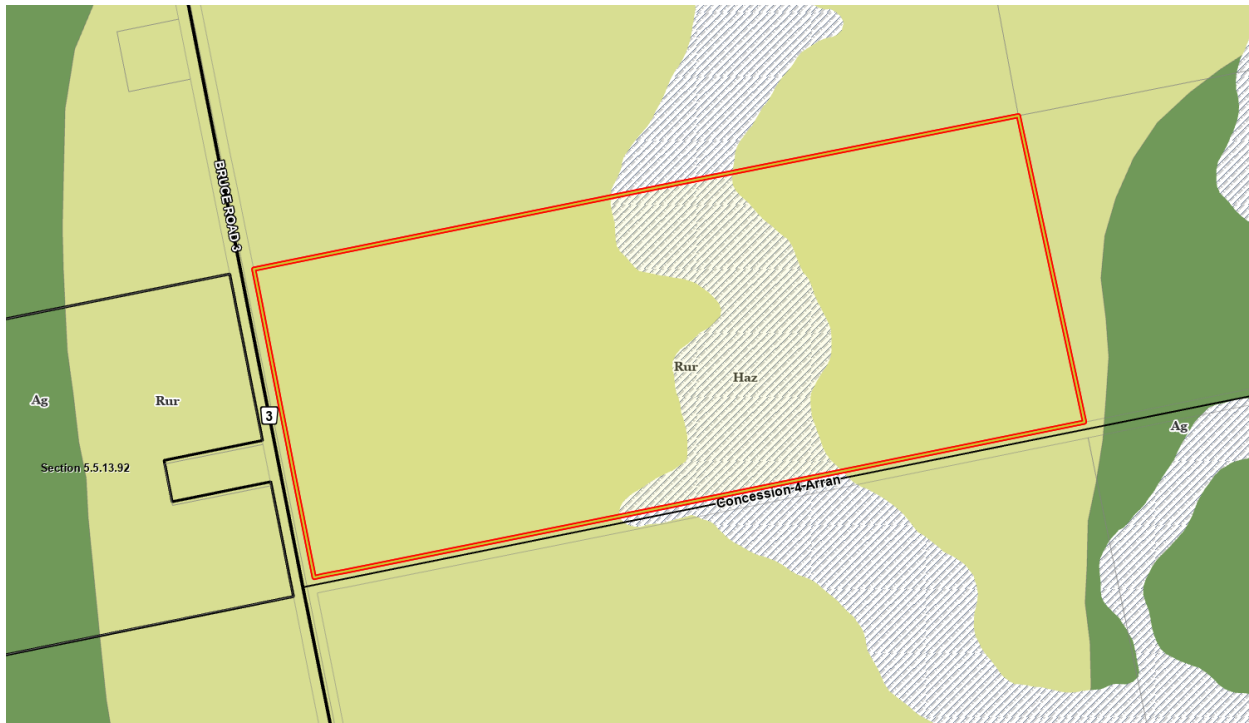
surrounding the watercourse. If development is proposed in the area subject to O.Reg 41/24, SVCA should be contacted for a permit.

The Environmental Protection zone will remain unchanged.

## Appendices

- County Official Plan Map
- Local Zoning Map
- List of Supporting Documents and Studies
  - Planning Justification Report
  - MDS Report
- Agency Comments
- Public Notice

### County Official Plan Map (Designated Rural Areas and Hazard)





## Local Zoning Map (Zoned A1 - General Agriculture, A1-26-2024 - General Agriculture, A1-26-2024-H1 - General Agriculture H, EP - Environmental Protection)



### List of Supporting Documents and Studies

The Planning Justification Report and MDS Report can be viewed in full at [Planning Arran-Elderslie | Bruce County](#) /

### Agency Comments

Saugeen Ojibway Nation Environment Office: No comments received, but the property is within an area of high archaeological potential; an archaeological assessment is required as a condition of consent.

Municipality of Arran-Elderslie: Parkland Dedication will be required

Bruce County Transportation: No comment

Saugeen Valley Conservation Authority: A portion of the retained property is within the SVCA Approximate Screening Area, however no development is proposed, so an SVCA permit is not required. Comments provided in full below.

Hydro One: No comments or concerns.

Town of Saugeen Shores: No comments.



**RON DAVIDSON**  
**LAND USE PLANNING CONSULTANT INC.**

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August 12, 2024

County of Bruce  
 Planning & Economic Development Department  
 Box 129  
 Warton, ON  
 N0H 2T0

Attention: Megan Stansfield  
 Planner

Dear Megan:

**Re: Application for Consent and Zoning By-law Amendment  
 Part Lot 11, Concession A  
 Geographic Township of Arran, Municipality of Arran-Elderslie  
 County of Bruce  
 Owner: Caley's Grain Inc.**

Further to recent pre-consultation discussions with your office regarding a severance on the above-noted property, enclosed please find a completed joint application for Consent and Zoning By-law Amendment. Also attached is a Minimum Distance Separation (MDS) Report pertaining to a neighbouring barn.

To assist your office in its evaluation of the application, I offer the following information:

**The Proposal:**

Caley's Grain Inc. c/o Jim Caley owns a 37.88-hectare farm property described as Part Lot 11, Concession A, in the former Township of Arran, now in the Municipality of Arran-Elderslie.

Mr. Caley proposes to sever a vacant lot comprising 0.78 hectares of land, upon which a future landowner would erect a detached dwelling, and retain a 37.88-hectare farm.

### **Approvals Required:**

In order to sever this residential lot, approval of the following is necessary:

- an application for Consent (to sever); and,
- a Zoning By-law Amendment application, as explained in detail below.

### **The Subject Lands:**

The subject property is located at the northeast corner of the Bruce Road 3 / Concession 4 Arran intersection, approximately 1.4 kilometres south of the settlement area of Burgoyne.

The site comprises 38.66 hectares of land and is not occupied by any buildings or structures. Approximately 29 hectares are in agricultural production. A small watercourse traverses the central area of the property in a north-south manner. A 4.0-hectare forested area exists in the northeast corner. The lands to be severed are located in the southeast corner of the property and are currently farmed.

The features of the property are illustrated on the severance sketch provided on Figure 1.

The intent of the severance is to have the rear lot line follow the boundary between the cropped field and the forested lands. This would provide a lot depth of approximately 155 metres. The exact lot line will be determined by the Ontario Land Surveyor when preparing the reference plan.

### **Adjacent Lands:**

A non-farm residential lot containing a dwelling and accessory building was recently severed from the subject lands.

Another non-farm residential lot is located to the west of the subject property, along the opposite side of County Road 3. Located on that property are a house and barn. The barn is in a state of disrepair.

The majority of the lands located within the immediate vicinity of the subject property are used for agricultural purposes. The farm situated to the south, along the opposite side of Concession 4 Arran, includes a livestock facility, and in this regard, a Minimum

Distance Separation (MDS) Report has been completed. Additional details regarding the MDS Report are provided later in this Planning Justification Report.

Another barn is situated to the southwest; however, this structure has been converted to storage, as confirmed by the owner of that property.

### **Municipality of Arran-Elderslie Zoning By-law:**

As a result of the Zoning By-law Amendment approval that was granted in association with the recent lot creation, the majority of the subject lands are zoned 'A1-26-2024' (General Agriculture Special), with the area adjacent to the watercourse being zoned 'EP' (Environmental Hazard), as illustrated on Figure 2 of this Planning Justification Report. This site-specific zone was established to decrease the 'minimum lot area' requirement for an agricultural lot from 39 hectares to 38.6 hectares.

Because most of the property falls within an area of high archaeological potential a holding (h) symbol was added to approximately two-thirds of the property – including the 0.78 hectares of land to be severed – to require an Archaeological Assessment to be completed before any buildings are constructed.

A Zoning By-law Amendment will be required to further reduce the 'minimum lot area' requirement to 37.8 hectares. The Amendment will also remove the current special zone from the severed parcel since this new lot will comply with the 'minimum lot area' and 'minimum lot frontage' requirements of 0.5 hectares and 40 metres, respectively, for non-farm parcels. The holding symbol, however, should remain attached to the 'A1' zoning of the severed parcel until such time as the Archaeological Assessment has been completed. On this note, be advised that an Archaeologist has been retained and the fieldwork will be undertaken once the soybean crop has been removed in October. An application will be filed to remove the holding symbol once the Assessment has been completed to the satisfaction of the Province and Saugeen Ojibway Nation.

The proposed Zoning By-law Amendment is illustrated on Figure 3.

The text of Zoning By-law Amendment should read to the effect of:

*Notwithstanding their 'A1' zoning, those lands shown as 'A1-x' on Schedule A of this By-law shall be used in accordance with the 'A1' zone excepting however that:*

- (i) *the 'minimum lot area' shall be 37.8 hectares.*

### **Bruce County Official Plan:**

The subject lands fall within the jurisdiction of the County of Bruce Official Plan.

According to Schedule A (Land Use) of the County Official Plan, the property is designated predominantly 'Rural', as illustrated on Figure 4 of this Planning Justification Report. The watercourse and its adjacent floodplain are designated 'Hazard'.

The entire severed parcel falls within the 'Rural' designation.

The 'Rural' policies of Section 6.5.3.4 state the following (edited for relevancy):

#### *6.5.3.4 Consents – Rural Areas*

- .1 Original Crown surveyed lot may be subdivided into either:*
- i) Two (2) Farm Lots, including the retained lot, each generally 20 hectares in total lot area in accordance with Section 6.5.3.4.3 [Agricultural Uses (Farm Lots)]; or*
  - ii) Three (3) Non-Farm Lots or Non-Farm Residential Lots, including the retained lot, in accordance with Section 6.5.3.4.4 Non-Farm Lots/Non-Farm Residential Lots. In no instance shall an original Crown surveyed lot be subdivided into more than three lots.*
- .2 For the purposes of this section, any original Crown surveyed lot severed for the purposes of a school or church prior to 1995, road widening or similar public purpose, or minor lot line adjustments shall be deemed to be an original Crown surveyed lot.*

Comment: The subject property forms part of the Crown surveyed parcel known as Lot 11, Concession A, Township of Arran from which one residential lot has been severed. As such, consideration can be given to the proposed non-farm residential lot creation under consent policy 6.5.3.4. 1 ii) above.

#### *.4 Non-Farm Lots/ Non-Farm Residential Lots*

*Consent for Farm Related Commercial and Industrial Uses as permitted in Section 5.5.9; Institutional uses as permitted in Section 5.5.10; Rural Industrial uses as permitted in Section 5.6.6; and Rural Commercial uses as permitted in Section 5.6.7 and Non-Farm Residential Lots shall be in accordance with the following:*

- i) The maximum size of any new Non-Farm lot shall be 4 hectares. A Planning Report shall be provided at time of application justifying the proposed size of the consent if the proposed lot is over 0.61 hectares (1.5 acres) in size. The minimum lot area shall generally be no less than 0.4 hectares (1 acre).*

- ii) *In order to be eligible for a severance as permitted in clause (i) above, there must be a minimum of 100% of the original Crown surveyed lot within the 'R – Rural' designation.*
- iii) *In determining the designation of the original Crown surveyed lot for compliance with clause (ii) above, the designation(s) underlying the 'Hazard Land Areas' designation, if present on a lot, shall also be used. There shall be sufficient developable area outside of the 'Hazard Land Area', including applicable environmental setbacks, for the proposed development.*
- iv) *All severed and retained parcels shall also meet the requirements of Section 6.5.3.1 [General Policies (Land Division Policies)] and all other applicable policies of this Plan.*
- v) *The severed and/or retained parcels must be viable for their proposed future use in the opinion of the County of Bruce.*
- vi) *In order to avoid narrow linear parcels of land the frontage-to-depth ratio shall be a maximum of 1:3 and conform to the appropriate zoning requirements for lot frontage.*
- vii) *An initial application for consent from an original Crown surveyed lot shall not propose to create more than one new lot. No subsequent severance shall be granted or created from the original Crown surveyed lot until a building permit has been issued for the proposed primary use for the lot previously severed and the building to be constructed has been completed and an 'Occupancy Permit' has been issued for the building.*
- viii) *All new lots must be located on a year-round maintained Municipal road.*
- ix) *This Official Plan requires the severance of all new Non-Farm lots to comply with MDS I. All livestock facilities within the vicinity of the proposed severance shall be used in determining MDS I compliance.*
- x) *All new lots shall be located a minimum of 123 metres away from the boundary of an existing licensed gravel pit or 213 metres away from the boundary of an existing licensed quarry and not within 500 metres of lands zoned for a landfill site or within 500 metres of Mineral Resource Area shown on Schedule 'C' excepting however that a new lot for an existing residence surplus to a farming operation need not meet these setbacks. An existing farm residence surplus to a farming operation must be habitable at the time of application for consent.*
- xi) *All new lots must be within reasonable distance of an existing school bus route as determined by the appropriate school board(s).*

**Comment:** The severed parcel will comprise approximately 0.78 hectares, which is well under the 4.0-hectare maximum lot size. The lot might end up being slightly smaller or larger if the Ontario Land Surveyor determines that the edge of the forest is not exactly 153 metres from the front lot line.

The entire severed parcel is designated 'Rural'.

The lot creation meets all applicable policies of the Bruce County Official Plan.

The shape and size of the severed lot will represent a frontage-to-depth ratio of exactly 1:3, if the lot has a depth of 153 metres. If the lot is made slightly deeper as a result of the survey work, the intent of this policy will still be maintained.

A new entrance will be required along Concession 4 Arran, which is a year-round road. The retained lot already has a field entrance from Concession 4 Arran as shown on Figure 1.

As noted above, a livestock facility exists to the south of the subject property. An MDS Report has been completed and it demonstrated that the ample area exists on the severed and retained parcels to erect a house outside of the MDS arc. To be clear, however, it is not the intention of Mr. Caley to erect a house on the retained parcel.

There are no pits or quarries in close proximity to the site, nor are any lands within 500 metres zoned for a landfill site or shown as 'Mineral Resource Area' on Schedule C.

The subject lands are located on a school bus route.

Based on the foregoing, the proposed severance conforms with all relevant policies of the Bruce County Official Plan.

### **Provincial Policy Statement:**

The Provincial Policy Statement (PPS) allows for limited lot creation on rural lands. The extent to which lot creation is permitted is to be determined in the Official Plan. As explained above, the proposed severance conforms to the lot density policies applicable to 'Rural' lands.

Also, lot creation is required to comply with the MDS formulae. As previously noted, a house can be erected on both the severed and retained parcels outside of the MDS arc associated with the barn located along the west side of Bruce Road 3.

The PPS also contains policies that protect natural heritage features. The proposed severance should have no impact on any natural heritage features that may exist in the area. A wooded area is located immediately north of the severed parcel, and such lands could possibly provide habitat for a natural heritage feature; however, imposing a 30-metre setback for any development or site alteration on the severed parcel, if deemed necessary, should adequately protect the function of the forested area. The entire area to be severed has been disturbed through its agricultural use, and therefore there would be no ecological connection between the forested lands and the adjacent agricultural lands.

Furthermore, this provincial planning policy document also protects areas of potential aggregate resources. The proposed lot creation would not undermine any such policies of the PPS.

Lastly, the PPS protects lands having archaeological significance. In this regard, the majority of the subject lands are identified as having high archaeological potential, and therefore a holding (h) symbol has been applied to the current zoning of the property. For this reason, Mr. Caley has retained an Archaeologist to conduct an Archaeological Assessment, and such study will be completed once the soybean crop has been removed in October. In the meantime, the Consent and Zoning By-law Amendment applications can be processed, but on the understanding that the holding symbol would not be removed and the deed would not be stamped for the new parcel until the Assessment has been completed.

It is evident that the proposed lot creation is consistent with the PPS.

### **Conclusion and Recommendation:**

The proposed Consent and associated Zoning By-law Amendment have considerable merit and should be granted.

### **Final Comments:**

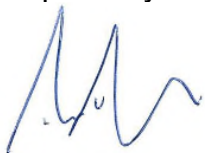
I trust this submission package is satisfactory and will allow your office to deem the application complete. Should you require any additional information, please contact the undersigned.



Planning Justification Report  
Part Lot 11, Concession A  
Geographic Township of Arran  
Municipality of Arran-Elderslie

It would be sincerely appreciated if your office could advise of a possible public meeting date before actually scheduling the meeting in order to ensure my availability.

Respectfully submitted,

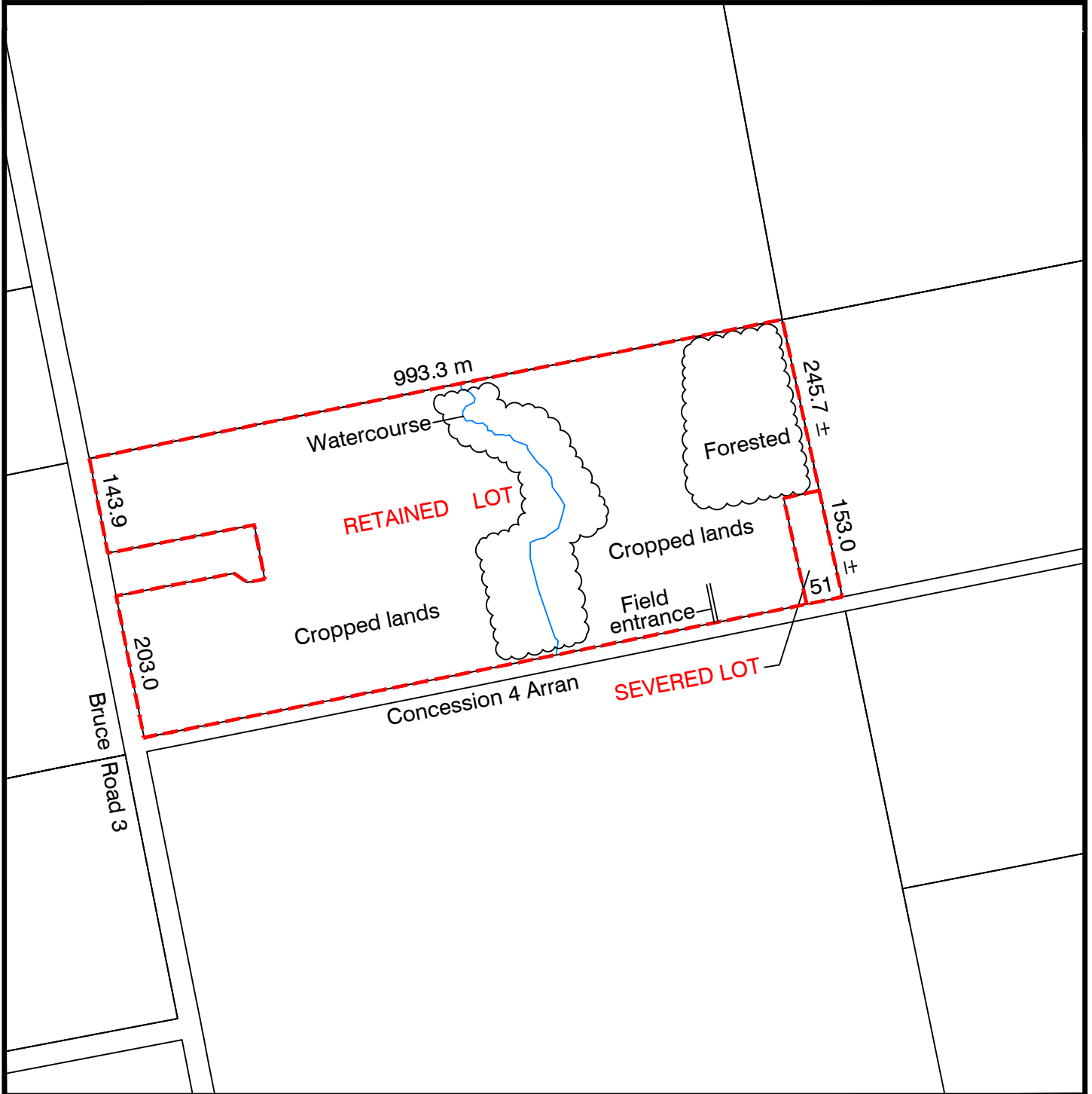
A handwritten signature in blue ink, appearing to read 'Ron Davidson', with a stylized flourish at the end.

Ron Davidson, BES, RPP

c.c. Jim Caley

Figure 1: Proposed Lot Creation

 Subject Property




Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

Figure 2: Township of Arran-Elderslie Zoning Bylaw Schedule A



 Subject Property

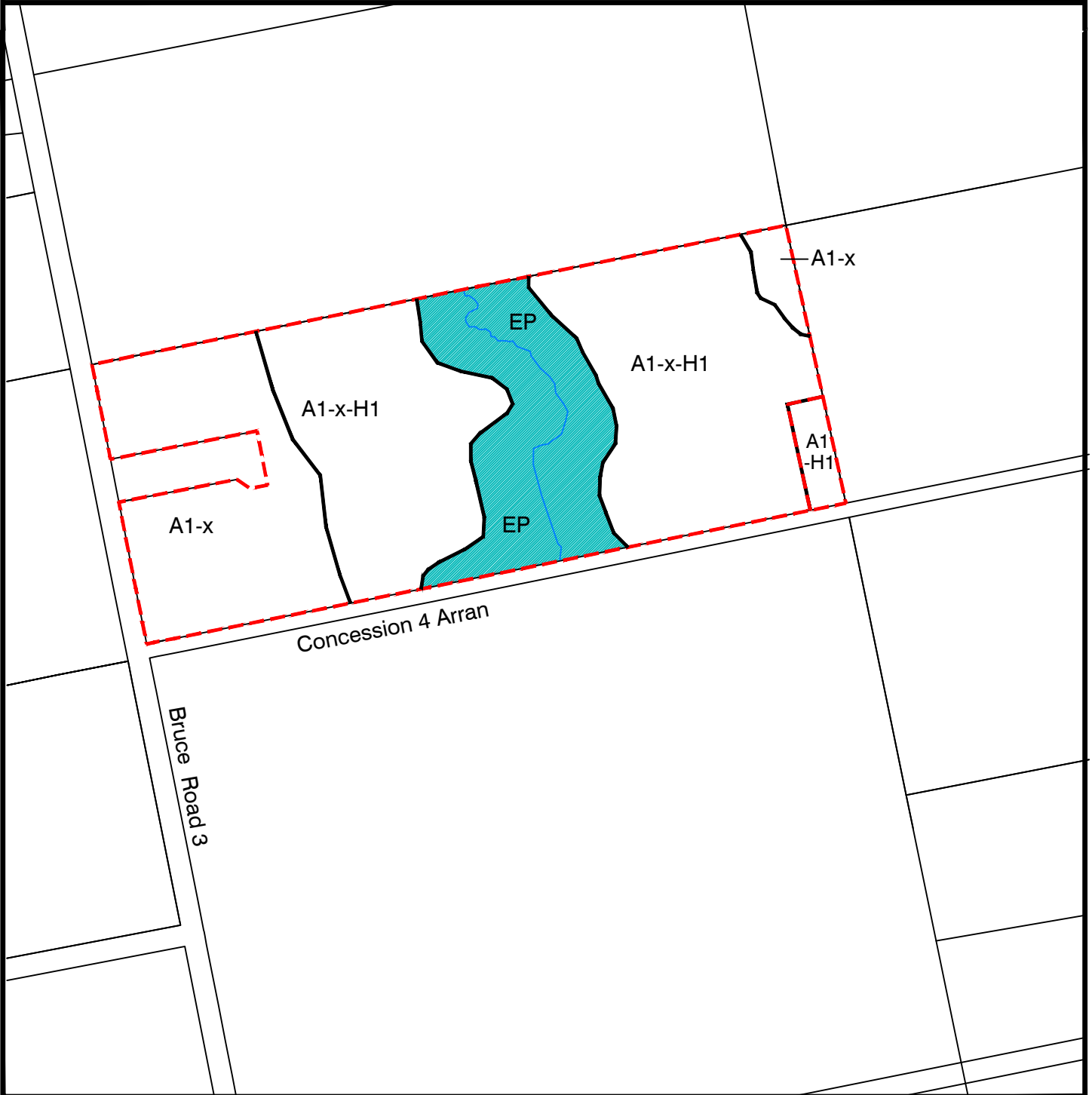


Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

Figure 3: Proposed Zoning





 Subject Property

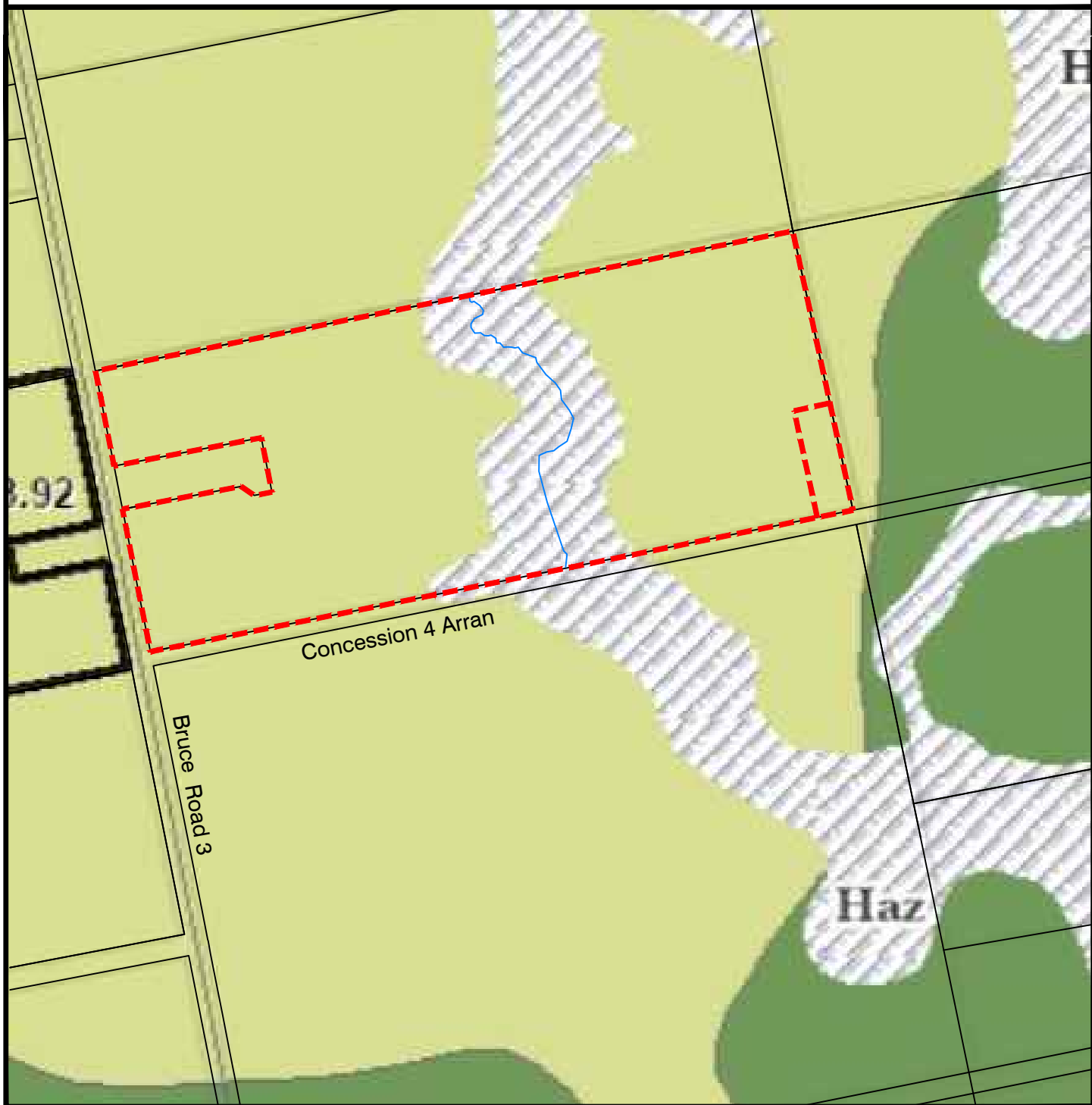


Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

Figure 4: Bruce County Official Plan Schedule A

-  Subject Property
-  Agricultural
-  Rural
-  Hazard




Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

## MDS I

## General information

Application date Feb 25, 2024	Municipal file number	Proposed application Lot creation for a maximum of three non-agricultural use lots
----------------------------------	-----------------------	---


Applicant contact information 

ON

Location of subject lands  
County of Bruce  
Municipality of Arran-Elderslie  
ARRAN  
Concession A , Lot 11  
Roll number: 4103490001012000

## Calculations

## Barn to the south

Farm contact information 

ON

Location of existing livestock facility or anaerobic digester  
County of Bruce  
Municipality of Arran-Elderslie  
ARRAN  
Concession A , Lot 9 and 10  
Roll number: 4103490001011010

Total lot size  
78.71 ha

## Livestock/manure summary

Manure Form	Type of livestock/manure	Existing maximum number	Existing maximum number (NU)	Estimated livestock barn area
Solid	Beef, Backgrounders (7 - 12.5 months), Confinement	100	33.3 NU	372 m <sup>2</sup>

## Setback summary

Existing manure storage	V3. Solid, outside, no cover, >= 30% DM		
Design capacity	33.3 NU		
Potential design capacity	100 NU		
Factor A (odour potential)	0.8	Factor B (design capacity)	315.74
Factor D (manure type)	0.7	Factor E (encroaching land use)	1.1

Building base distance 'F' (A x B x D x E)  
(minimum distance from livestock barn) 195 m (640 ft)

Actual distance from livestock barn NA

Storage base distance 'S'  
(minimum distance from manure storage) 195 m (640 ft)

Actual distance from manure storage NA

**Preparer signoff & disclaimer**

---

**Preparer contact information**

Ron Davidson  
265 Beattie St  
Owen Sound, ON  
N4K6X2  
519-379-0647  
ron.davidson@chatsworth.ca

**Signature of preparer**

Ron Davidson	Feb 25, 2024
Ron Davidson , Planner	Date (mmm-dd-yyyy)

**Note to the user**

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Formulae as a public service to assist farmers, consultants, and the general public. This version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information; mistakes in calculation; errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.

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**THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE**

1925 Bruce Road 10, Box 70, Chesley, ON N0G 1L0  
519-363-3039 Fax: 519-363-2203

October 7, 2024

Via Email: [LMansfield@brucecounty.on.ca](mailto:LMansfield@brucecounty.on.ca)

County of Bruce  
Planning & Economic Development Department  
578 Brown Street  
Box 129  
Warton, ON N0H 2T0

**Re: Zoning By-law Amendment Z-2024-056  
Caley c/o Davidson  
4668 Bruce Road 3**

---

Arran-Elderslie staff have reviewed the above noted application and provide the following comments:

- Works/Water Department
  - This proposal is located on a County road and therefore we have no comment.
- Building Department
  - No comment.
- Clerk's Department
  - This application will be subject to Parkland Dedication Fees.

Should you require further information or documentation, please contact the undersigned.

Yours truly,  
MUNICIPALITY OF ARRAN-ELDERSLIE  
Per:

Christine Fraser-McDonald  
Clerk  
[cfraser@arran-elderslie.ca](mailto:cfraser@arran-elderslie.ca)

# Preliminary Conditions of Approval

The Planning Department has reviewed the application and makes the following preliminary conditions of approval:

1. That the owner enter into an Agreement with the Municipality, if deemed necessary by the Municipality of Arran-Elderslie, to satisfy all the requirements, financial or otherwise of the Municipality, which may include, but shall not be limited to, the provision of parkland (or cash-in-lieu of land), roads, installation of services, facilities, drainage and the timing and payment of a development charge.
2. That a Reference Plan (survey that is registered) be completed and a copy filed with the Municipal Clerk and a digital copy (preferred) or a hard copy be filed with the Approval Authority, or an exemption from the Reference Plan be received from the Approval Authority.
3. That the Municipality provide written confirmation to the Approval Authority that the municipal conditions as imposed herein have been fulfilled.
4. That, pursuant to Section 53(42) of the Planning Act, the 'Certificate of Consent' be affixed to the deed **within two years** of the giving of the Notice of Decision. (Note: Section 53(43) of the Planning Act requires that the transaction approved by this consent must be carried out within two years of the issuance of the certificate (i.e., Stamping of the deed)).
5. That the Clerk of the Municipality provide written confirmation to the Approval Authority that Zoning By-law Amendment file Z-2024-056 is in force and effect.
6. That the owner provide an Archaeological Assessment that has included engagement with the Saugeen Ojibway Nation in accordance with its process and standards, has been completed by an archaeologist licensed in the province of Ontario and has been confirmed by the appropriate Ministry to have been accepted into the Ontario Public Register of Archaeological Reports; and that the owner satisfy the approval authority that recommendations of the archaeological assessment (if any) have been or will be implemented.

File Numbers: B-2024-058 and Z-2024-056

Agency: Bruce County Transportation Services

No Comment:

Title: Eng. Technician

Signature:



Comments:



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON  
 Canada | N0G 1W0 | 519-364-1255  
[www.saugeenconservation.ca](http://www.saugeenconservation.ca)  
[publicinfo@svca.on.ca](mailto:publicinfo@svca.on.ca)

SENT ELECTRONICALLY ONLY: [mstansfield@brucecounty.on.ca](mailto:mstansfield@brucecounty.on.ca), [bcplwi@brucecounty.on.ca](mailto:bcplwi@brucecounty.on.ca)

October 3, 2024

County of Bruce  
 Planning & Development Department  
 268 Berford Street, PO Box 129  
 Wiarton, Ontario N0H 2T0

Attention: Megan Stansfield, Planner

Dear Megan Stansfield,

RE: B-2024-058 Z-2024-056 (Caley c/o Davidson)  
 4668 Bruce Road 3  
 Lot 11 Con A  
 Roll No.: 410349000101200  
 Geographic Township of Arran  
 Municipality of Arran-Elderslie

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted applications as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 41/24. Staff have also provided comments as per our Memorandum of Agreement (MOA) with the County of Bruce representing natural hazards. The applications have also been reviewed through our role as a public body under the Planning Act as per our Conservation Authority (CA) Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018. Finally, we have screened the applications to determine the applicability of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan, prepared under the Clean Water Act, 2006.

## **Purpose**

### **B-2024-058**

The purpose of the Consent application is to sever a 0.78 hectare vacant lot and retain a 37.88 hectare farm lot.

### **Z-2024-056**

The purpose of the Zoning By-Law Amendment application is to amend the current 'A1-26-2024' zoning of the retained parcel by reducing the 'minimum lot area' requirement for an agricultural lot in

the 'A1' zone to 37.88 hectares. The Amendment would also change the current 'A1-26-2024' zoning of the severed parcel to 'A1'.

## **Recommendation**

SVCA staff find the applications to be acceptable. We elaborate in the following paragraphs.

## **Background**

SVCA staff reviewed the following documents to reach this recommendation:

- Application B58 Z56 Caley co Davidson dated August 9, 2024.
- Consent Application Notice B58 Caley co Davidson dated September 19, 2024.
- MDS Report B58 Z56 Caley co Davidson dated February 25, 2024.
- Planning Justification Report B58 Z56 Caley co Davidson dated August 12, 2024
- Public Meeting Notice Z56 Caley co Davidson dated September 19, 2024.
- Request for Agency Comments B58 Z56 Caley co Davidson dated September 19, 2024.
- Site Plan B58 Z56 Caley co Davidson received September 24, 2024.

## **Delegated Responsibility and Advisory Comments - Natural Hazards**

The natural hazard features affecting the property are a watercourse and its related floodplain. It is the opinion of SVCA staff that the Municipality of Arran-Elderslie Zoning By-Law Environmental Protection (EP) zone and Bruce County OP Hazard Land designation generally represents the natural hazard features as mapped by the SVCA.

The following is a summary of Provincial, County and Municipal natural hazard policies that affect the subject property.

### **Provincial Policy Statement – Section 3.1**

It is SVCA staff's opinion that Section 3.1.1 of the PPS, 2020 states, in general, that development shall be directed to areas outside of hazardous lands. It is the opinion of SVCA staff that the applications are consistent with the PPS.

### **Bruce County Official Plan Policies**

Section 5.8.1 of the Bruce County Official Plan states in part that buildings and structures are generally not permitted within Hazard Lands. It is the opinion of SVCA staff that the applications are consistent with the Bruce County OP.

### **Drinking Water Source Protection / Water resources**

The subject property appears to SVCA staff to not be located within an area that is subject to the local Drinking Water Source Protection Plan.

### **Statutory Comments**

SVCA staff has reviewed the applications as per our responsibilities as a regulatory authority under Ontario Regulation 41/24 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation).

The central portion of the property is within the SVCA Approximate Screening Area associated with Ontario Regulation 41/24. For the property the SVCA Approximate Screening Area represents the natural hazards features of the watercourse, slope, and any floodplain of the watercourse. As such, development and/or site alteration within this area may require the permission from SVCA, prior to carrying out the work.

### **SVCA Permission for Development or Alteration**

Based on the plan submitted with the applications, no new buildings or structures are proposed at this time, and so an SVCA permit is not required.

### **Summary**

SVCA staff have reviewed the applications in accordance with our MOA and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*. SVCA staff find the applications to be acceptable.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with local planning policies for natural hazards has been demonstrated.

Please inform this office of any decisions made by the Municipality/County with regard to the applications. We respectfully request a copy of the decisions and notice of any appeals filed. Should you have any questions, please contact the undersigned at [j.dodds@svca.on.ca](mailto:j.dodds@svca.on.ca).

Sincerely,

Jason Dodds  
Environmental Planning Technician,  
Environmental Planning and Regulations Department  
Saugeen Valley Conservation Authority  
JD/

cc: Christine Fraser-McDonald, Clerk, Municipality of Arran-Elderslie (via email)  
Moiken Penner, SVCA Authority Member representing Arran-Elderslie (via email)



County of Bruce  
 Planning & Development Department  
 268 Berford Street, PO Box 129  
 Warton, ON N0H 2T0  
 brucecounty.on.ca  
 226-909-5515



September 19, 2024

File Number: Z-2024-056

## Public Meeting Notice

**You're invited to participate in a Public Meeting  
 to consider Zoning By-Law Amendment File No. Z-2024-056  
 October 28, 2024 at 9:00 am**

A change is proposed in your neighbourhood: The purpose of the Consent application is to sever a 0.78 hectare vacant lot and retain a 37.88 hectare farm lot. The purpose of the Zoning By-Law Amendment application is to amend the current 'A1-26-2024' zoning of the retained parcel by reducing the 'minimum lot area' requirement for an agricultural lot in the 'A1' zone to 37.88 hectares. The Amendment would also change the current 'A1-26-2024' zoning of the severed parcel to 'A1'. The related consent file is B-2024-058.



4668 Bruce Road 3, CON A LOT 11 (Arran)  
 Municipality of Arran-Elderslie, Roll Number 410349000101200

## Learn more

Additional information about the application is available online at <https://www.brucecounty.on.ca/active-planning-applications>. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday). The Planner on the file is Megan Stansfield.

## Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda. Comments received after October 18, 2024 may not be included in the Planning Report but will be considered if received prior to a decision being made, and included in the official record on file.

Please contact us by email at [bcplwi@brucecounty.on.ca](mailto:bcplwi@brucecounty.on.ca), mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application.

## How to access the public meeting

The public meeting will be held in person, in the municipal Council Chambers located at 1925 Bruce Road 10, Chesley, ON, N0H 1L0. Seating may be limited and you may be required to wait outside until called upon to speak. As an alternative, you may submit written comments to the Bruce County Planning Department which will be considered at the meeting.

Please contact Clerk Christine Fraser-McDonald at [cfraser@arran-elderslie.ca](mailto:cfraser@arran-elderslie.ca) or 519-363-3039, ext. 101 if you have any questions regarding how to participate in the meeting.

## Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

## Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

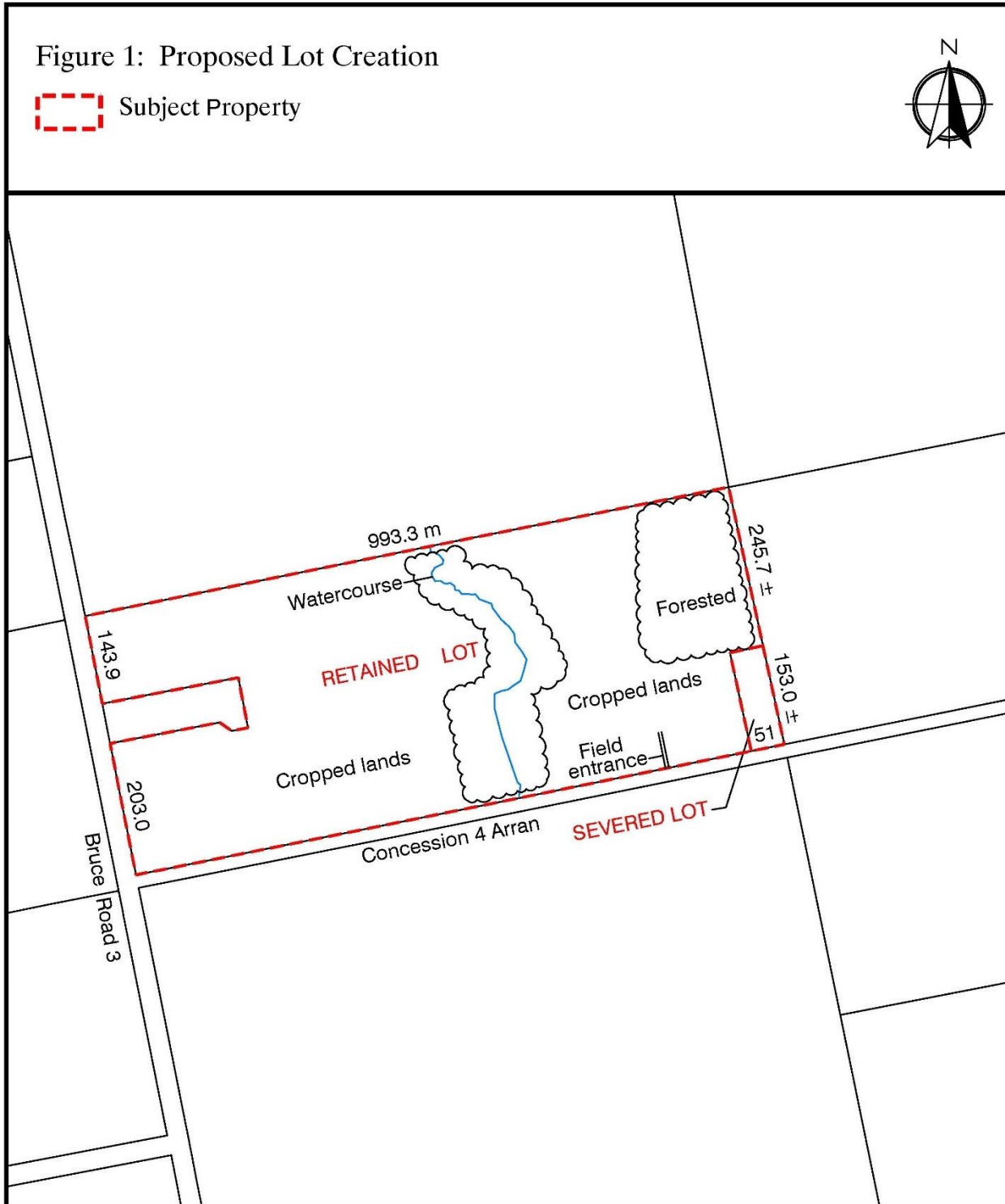
If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran-Elderslie to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran-Elderslie before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**Please note that third parties (anyone who is not a specified person or public body) do not have the right to appeal a decision to the Ontario Land Tribunal.**

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.

# Site plan



Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000





**RON DAVIDSON  
LAND USE PLANNING CONSULTANT INC.**

---

August 12, 2024

County of Bruce  
Planning & Economic Development Department  
Box 129  
Warton, ON  
N0H 2T0

Attention: Megan Stansfield  
Planner

Dear Megan:

**Re: Application for Consent and Zoning By-law Amendment  
Part Lot 11, Concession A  
Geographic Township of Arran, Municipality of Arran-Elderslie  
County of Bruce  
Owner: Caley's Grain Inc.**

Further to recent pre-consultation discussions with your office regarding a severance on the above-noted property, enclosed please find a completed joint application for Consent and Zoning By-law Amendment. Also attached is a Minimum Distance Separation (MDS) Report pertaining to a neighbouring barn.

To assist your office in its evaluation of the application, I offer the following information:

**The Proposal:**

Caley's Grain Inc. c/o Jim Caley owns a 37.88-hectare farm property described as Part Lot 11, Concession A, in the former Township of Arran, now in the Municipality of Arran-Elderslie.

Mr. Caley proposes to sever a vacant lot comprising 0.78 hectares of land, upon which a future landowner would erect a detached dwelling, and retain a 37.88-hectare farm.

### **Approvals Required:**

In order to sever this residential lot, approval of the following is necessary:

- an application for Consent (to sever); and,
- a Zoning By-law Amendment application, as explained in detail below.

### **The Subject Lands:**

The subject property is located at the northeast corner of the Bruce Road 3 / Concession 4 Arran intersection, approximately 1.4 kilometres south of the settlement area of Burgoyne.

The site comprises 38.66 hectares of land and is not occupied by any buildings or structures. Approximately 29 hectares are in agricultural production. A small watercourse traverses the central area of the property in a north-south manner. A 4.0-hectare forested area exists in the northeast corner. The lands to be severed are located in the southeast corner of the property and are currently farmed.

The features of the property are illustrated on the severance sketch provided on Figure 1.

The intent of the severance is to have the rear lot line follow the boundary between the cropped field and the forested lands. This would provide a lot depth of approximately 155 metres. The exact lot line will be determined by the Ontario Land Surveyor when preparing the reference plan.

### **Adjacent Lands:**

A non-farm residential lot containing a dwelling and accessory building was recently severed from the subject lands.

Another non-farm residential lot is located to the west of the subject property, along the opposite side of County Road 3. Located on that property are a house and barn. The barn is in a state of disrepair.

The majority of the lands located within the immediate vicinity of the subject property are used for agricultural purposes. The farm situated to the south, along the opposite side of Concession 4 Arran, includes a livestock facility, and in this regard, a Minimum

Distance Separation (MDS) Report has been completed. Additional details regarding the MDS Report are provided later in this Planning Justification Report.

Another barn is situated to the southwest; however, this structure has been converted to storage, as confirmed by the owner of that property.

### **Municipality of Arran-Elderslie Zoning By-law:**

As a result of the Zoning By-law Amendment approval that was granted in association with the recent lot creation, the majority of the subject lands are zoned 'A1-26-2024' (General Agriculture Special), with the area adjacent to the watercourse being zoned 'EP' (Environmental Hazard), as illustrated on Figure 2 of this Planning Justification Report. This site-specific zone was established to decrease the 'minimum lot area' requirement for an agricultural lot from 39 hectares to 38.6 hectares.

Because most of the property falls within an area of high archaeological potential a holding (h) symbol was added to approximately two-thirds of the property – including the 0.78 hectares of land to be severed – to require an Archaeological Assessment to be completed before any buildings are constructed.

A Zoning By-law Amendment will be required to further reduce the 'minimum lot area' requirement to 37.8 hectares. The Amendment will also remove the current special zone from the severed parcel since this new lot will comply with the 'minimum lot area' and 'minimum lot frontage' requirements of 0.5 hectares and 40 metres, respectively, for non-farm parcels. The holding symbol, however, should remain attached to the 'A1' zoning of the severed parcel until such time as the Archaeological Assessment has been completed. On this note, be advised that an Archaeologist has been retained and the fieldwork will be undertaken once the soybean crop has been removed in October. An application will be filed to remove the holding symbol once the Assessment has been completed to the satisfaction of the Province and Saugeen Ojibway Nation.

The proposed Zoning By-law Amendment is illustrated on Figure 3.

The text of Zoning By-law Amendment should read to the effect of:

*Notwithstanding their 'A1' zoning, those lands shown as 'A1-x' on Schedule A of this By-law shall be used in accordance with the 'A1' zone excepting however that:*

- (i) *the 'minimum lot area' shall be 37.8 hectares.*

### **Bruce County Official Plan:**

The subject lands fall within the jurisdiction of the County of Bruce Official Plan.

According to Schedule A (Land Use) of the County Official Plan, the property is designated predominantly 'Rural', as illustrated on Figure 4 of this Planning Justification Report. The watercourse and its adjacent floodplain are designated 'Hazard'.

The entire severed parcel falls within the 'Rural' designation.

The 'Rural' policies of Section 6.5.3.4 state the following (edited for relevancy):

#### *6.5.3.4 Consents – Rural Areas*

- .1 Original Crown surveyed lot may be subdivided into either:*
- i) Two (2) Farm Lots, including the retained lot, each generally 20 hectares in total lot area in accordance with Section 6.5.3.4.3 [Agricultural Uses (Farm Lots)]; or*
  - ii) Three (3) Non-Farm Lots or Non-Farm Residential Lots, including the retained lot, in accordance with Section 6.5.3.4.4 Non-Farm Lots/Non-Farm Residential Lots. In no instance shall an original Crown surveyed lot be subdivided into more than three lots.*
- .2 For the purposes of this section, any original Crown surveyed lot severed for the purposes of a school or church prior to 1995, road widening or similar public purpose, or minor lot line adjustments shall be deemed to be an original Crown surveyed lot.*

Comment: The subject property forms part of the Crown surveyed parcel known as Lot 11, Concession A, Township of Arran from which one residential lot has been severed. As such, consideration can be given to the proposed non-farm residential lot creation under consent policy 6.5.3.4. 1 ii) above.

#### *.4 Non-Farm Lots/ Non-Farm Residential Lots*

*Consent for Farm Related Commercial and Industrial Uses as permitted in Section 5.5.9; Institutional uses as permitted in Section 5.5.10; Rural Industrial uses as permitted in Section 5.6.6; and Rural Commercial uses as permitted in Section 5.6.7 and Non-Farm Residential Lots shall be in accordance with the following:*

- i) The maximum size of any new Non-Farm lot shall be 4 hectares. A Planning Report shall be provided at time of application justifying the proposed size of the consent if the proposed lot is over 0.61 hectares (1.5 acres) in size. The minimum lot area shall generally be no less than 0.4 hectares (1 acre).*

- ii) *In order to be eligible for a severance as permitted in clause (i) above, there must be a minimum of 100% of the original Crown surveyed lot within the 'R – Rural' designation.*
- iii) *In determining the designation of the original Crown surveyed lot for compliance with clause (ii) above, the designation(s) underlying the 'Hazard Land Areas' designation, if present on a lot, shall also be used. There shall be sufficient developable area outside of the 'Hazard Land Area', including applicable environmental setbacks, for the proposed development.*
- iv) *All severed and retained parcels shall also meet the requirements of Section 6.5.3.1 [General Policies (Land Division Policies)] and all other applicable policies of this Plan.*
- v) *The severed and/or retained parcels must be viable for their proposed future use in the opinion of the County of Bruce.*
- vi) *In order to avoid narrow linear parcels of land the frontage-to-depth ratio shall be a maximum of 1:3 and conform to the appropriate zoning requirements for lot frontage.*
- vii) *An initial application for consent from an original Crown surveyed lot shall not propose to create more than one new lot. No subsequent severance shall be granted or created from the original Crown surveyed lot until a building permit has been issued for the proposed primary use for the lot previously severed and the building to be constructed has been completed and an 'Occupancy Permit' has been issued for the building.*
- viii) *All new lots must be located on a year-round maintained Municipal road.*
- ix) *This Official Plan requires the severance of all new Non-Farm lots to comply with MDS I. All livestock facilities within the vicinity of the proposed severance shall be used in determining MDS I compliance.*
- x) *All new lots shall be located a minimum of 123 metres away from the boundary of an existing licensed gravel pit or 213 metres away from the boundary of an existing licensed quarry and not within 500 metres of lands zoned for a landfill site or within 500 metres of Mineral Resource Area shown on Schedule 'C' excepting however that a new lot for an existing residence surplus to a farming operation need not meet these setbacks. An existing farm residence surplus to a farming operation must be habitable at the time of application for consent.*
- xi) *All new lots must be within reasonable distance of an existing school bus route as determined by the appropriate school board(s).*

**Comment:** The severed parcel will comprise approximately 0.78 hectares, which is well under the 4.0-hectare maximum lot size. The lot might end up being slightly smaller or larger if the Ontario Land Surveyor determines that the edge of the forest is not exactly 153 metres from the front lot line.

The entire severed parcel is designated 'Rural'.

The lot creation meets all applicable policies of the Bruce County Official Plan.

The shape and size of the severed lot will represent a frontage-to-depth ratio of exactly 1:3, if the lot has a depth of 153 metres. If the lot is made slightly deeper as a result of the survey work, the intent of this policy will still be maintained.

A new entrance will be required along Concession 4 Arran, which is a year-round road. The retained lot already has a field entrance from Concession 4 Arran as shown on Figure 1.

As noted above, a livestock facility exists to the south of the subject property. An MDS Report has been completed and it demonstrated that the ample area exists on the severed and retained parcels to erect a house outside of the MDS arc. To be clear, however, it is not the intention of Mr. Caley to erect a house on the retained parcel.

There are no pits or quarries in close proximity to the site, nor are any lands within 500 metres zoned for a landfill site or shown as 'Mineral Resource Area' on Schedule C.

The subject lands are located on a school bus route.

Based on the foregoing, the proposed severance conforms with all relevant policies of the Bruce County Official Plan.

### **Provincial Policy Statement:**

The Provincial Policy Statement (PPS) allows for limited lot creation on rural lands. The extent to which lot creation is permitted is to be determined in the Official Plan. As explained above, the proposed severance conforms to the lot density policies applicable to 'Rural' lands.

Also, lot creation is required to comply with the MDS formulae. As previously noted, a house can be erected on both the severed and retained parcels outside of the MDS arc associated with the barn located along the west side of Bruce Road 3.

The PPS also contains policies that protect natural heritage features. The proposed severance should have no impact on any natural heritage features that may exist in the area. A wooded area is located immediately north of the severed parcel, and such lands could possibly provide habitat for a natural heritage feature; however, imposing a 30-metre setback for any development or site alteration on the severed parcel, if deemed necessary, should adequately protect the function of the forested area. The entire area to be severed has been disturbed through its agricultural use, and therefore there would be no ecological connection between the forested lands and the adjacent agricultural lands.

Furthermore, this provincial planning policy document also protects areas of potential aggregate resources. The proposed lot creation would not undermine any such policies of the PPS.

Lastly, the PPS protects lands having archaeological significance. In this regard, the majority of the subject lands are identified as having high archaeological potential, and therefore a holding (h) symbol has been applied to the current zoning of the property. For this reason, Mr. Caley has retained an Archaeologist to conduct an Archaeological Assessment, and such study will be completed once the soybean crop has been removed in October. In the meantime, the Consent and Zoning By-law Amendment applications can be processed, but on the understanding that the holding symbol would not be removed and the deed would not be stamped for the new parcel until the Assessment has been completed.

It is evident that the proposed lot creation is consistent with the PPS.

### **Conclusion and Recommendation:**

The proposed Consent and associated Zoning By-law Amendment have considerable merit and should be granted.

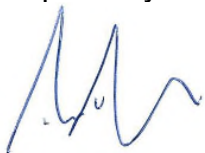
### **Final Comments:**

I trust this submission package is satisfactory and will allow your office to deem the application complete. Should you require any additional information, please contact the undersigned.

Planning Justification Report  
Part Lot 11, Concession A  
Geographic Township of Arran  
Municipality of Arran-Elderslie

It would be sincerely appreciated if your office could advise of a possible public meeting date before actually scheduling the meeting in order to ensure my availability.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ron Davidson', with a stylized flourish at the end.

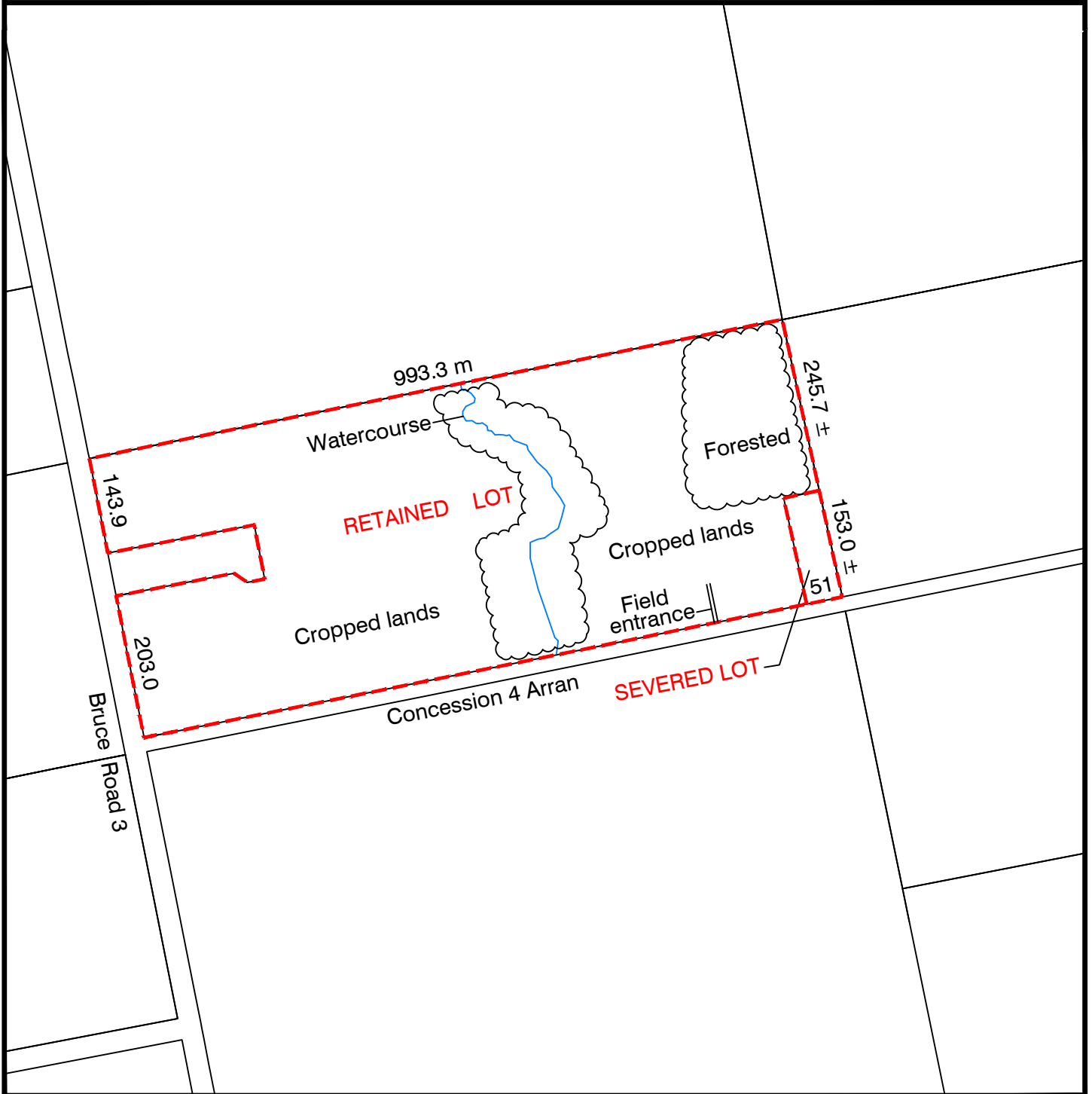
Ron Davidson, BES, RPP

c.c. Jim Caley



Figure 1: Proposed Lot Creation

 Subject Property



Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

Figure 2: Township of Arran-Elderslie Zoning Bylaw Schedule A



 Subject Property



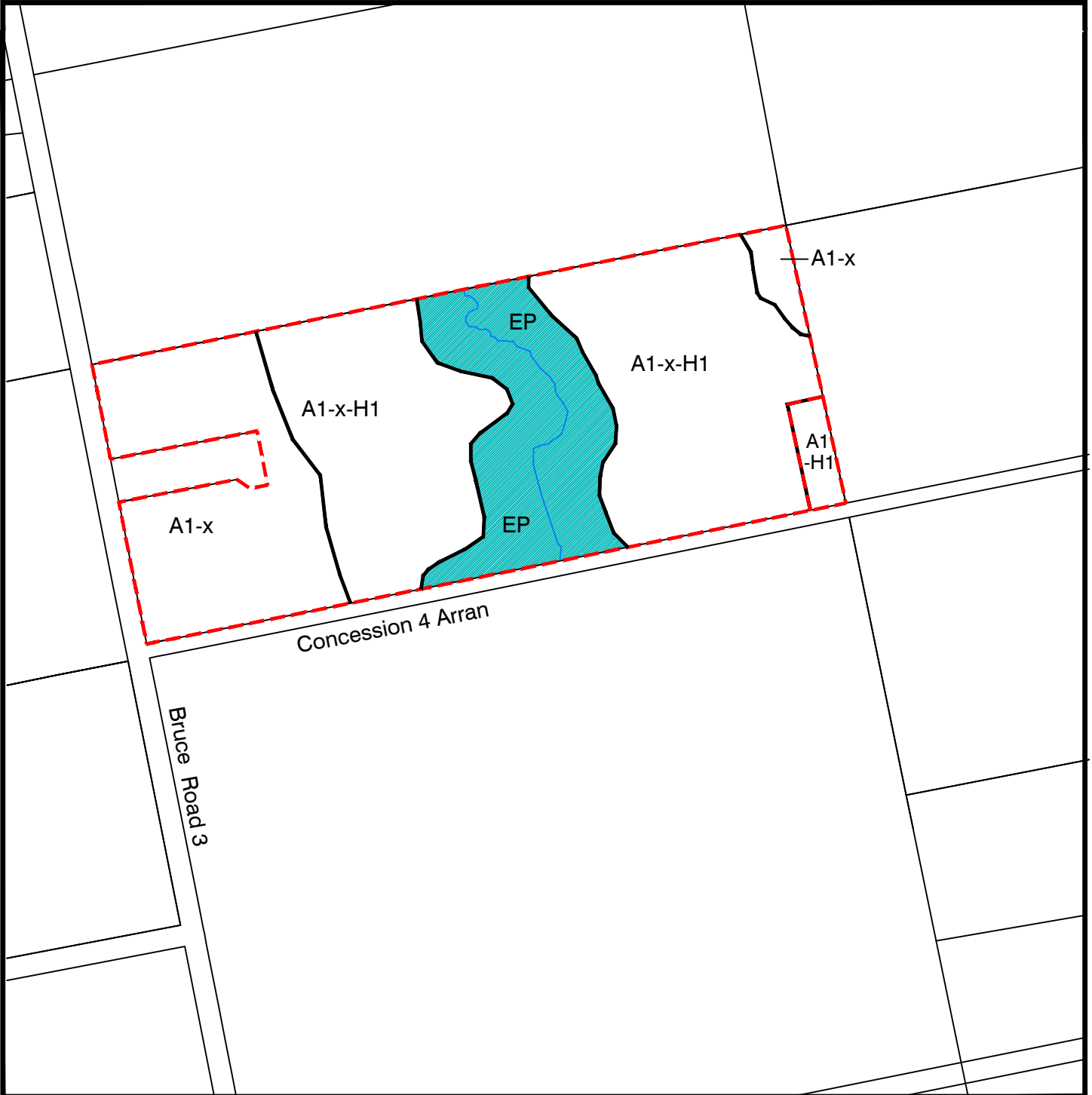
Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO

SCALE 1:8000

Figure 3: Proposed Zoning

 Subject Property



Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

Figure 4: Bruce County Official Plan Schedule A



Part Lot 11, Concession A  
Geographic Township of Arran  
Township of Arran-Elderslie

**RD** **RON DAVIDSON**  
LAND USE PLANNING CONSULTANT INC  
OWEN SOUND, ONTARIO  
SCALE 1:8000

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

---

**By-law 63-2024**

**Being a By-law to remove certain lands from Part Lot Control  
in the Municipality of Arran-Elderslie.**

And Whereas pursuant to the provisions of Section 50 (7) of the Planning Act, R.S.O. 1990, as amended, it is provided that a municipal Council may by by-law provide that Subsection (5) does not apply to land that is within such registered plan or plans of subdivision or parts of them as are designated in the by-law;

Now Therefore, the Council of the Municipality of Arran-Elderslie enacts as follows:

1. THAT Subsection (5) of Section 50 of the Planning Act R.S.O. 1990, as amended, does not apply to the following parcel of land:  
Lot 5 East of Queen Street North, Plan No. 13, Municipality of Arran-Elderslie, County of Bruce, designated as Parts 1 to 10, Reference Plan 3R-10935.,
2. Pursuant to subsection 50 (7.3) of the Planning Act R.S.O. 1990, c. 13 as amended, this by-law shall expire TWO (2) years from the date of its registration unless it shall have, prior to that date, been repealed or extended by the Council of the Municipality of Arran-Elderslie.
3. This By-law shall come into force and take effect upon being registered in the Land Registry Office.

Read a first and second time this 25<sup>th</sup> day of November 2024.

Read a third time and finally passed this 25<sup>th</sup> day of November 2024.

\_\_\_\_\_  
Mayor – Steven Hammel

\_\_\_\_\_  
Clerk – Christine Fraser-McDonald

THE COUNTY OF BRUCE UNDER THE AUTHORITY DELEGATED TO IT BY THE  
MINISTER OF MUNICIPAL AFFAIRS AND HOUSING, HEREBY APPROVES BY-  
LAW 2024-\_\_\_ OF THE MUNICIPALITY OF ARRAN-ELDERSLIE.

DATED THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
SECRETARY-TREASURER  
COUNTY OF BRUCE LAND DIVISION COMMITTEE

**Corporation of the County of Bruce  
Planning and Development**  
268 Berford St, Box 129, Warton, ON N0H 2T0

[brucecounty.on.ca](http://brucecounty.on.ca)  
226-909-5515



Municipality of Arran-Elderslie  
1925 Bruce Road 10, Box 70  
Chesley ON N0G 1L0  
Email: [cfraser@arran-elderslie.ca](mailto:cfraser@arran-elderslie.ca)

November 25, 2024

File Number: B-2023-082

**Re: Application for Exemption from Part-Lot Control  
Recommended Approval of By-law  
551 Queen Street North  
LOT 5 QUEEN N E/S (Paisley Village)  
Roll No. 410341000210400**

Section 50(7) of the Planning Act permits a municipality to pass a By-law exempting all or part of a Registered Plan of Subdivision from the requirements of Part Lot Control under Subsection 50(5) to allow for the conveyance of part of a lot or block of land that would otherwise be prohibited by the Act. This enables new lots to be created without the need to undergo the Consent/Land Division approval process. County approval of the municipal Part Lot Control Exemption By-law is required prior to it being registered on title.

### **Proposal**

The applicant, Candue Homes, proposes to obtain an exemption from the provisions of Part Lot Control, as contained in the Planning Act, to facilitate the creation of 4 new lots. The result would be two duplex dwellings with each unit contained to their own lot on the subject lands and with easements for servicing and access purposes.

A reference plan, Plan 3R-10935, has been registered that shows the details of the proposed conveyance.

### **Review**

The subject lands are designated Residential in the local Official Plan and are zoned R1-19-2024 in the municipality's Zoning By-law. The lots resulting from the proposed division of the lands conform to the requirements of the Zoning By-law and comply with the local Official Plan.

Use of a Part Lot Control Exemption By-law is a useful means of lot creation in such cases, since it provides the opportunity to obtain an accurate survey of the common walls, which allows the placement of the property lines in the exact location required.

Typically, Part Lot Control exemptions are not general alternatives to consents, but something that can be used in specific instances where there is no public interest that requires 'Notice'. One duplex dwelling is already constructed on the property, and the applicant has a purchaser. The applicants previously received a zoning by-law amendment for this development, which was approved by council, with public comments addressed at that time. I am of the opinion that no 'Notice' is required.

### **Recommendation**

The application requirements are complete, and I request the municipality consider the approval of the attached By-law.

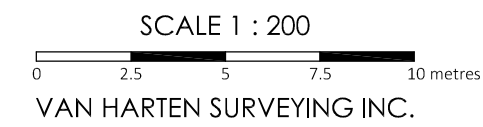
If you have any questions, please do not hesitate to contact this office.

Regards,

Megan Stansfield  
Peninsula Hub  
Planning and Development

Encl.

PLAN OF SURVEY OF  
**LOT 5, EAST OF QUEEN STREET NORTH**  
**REGISTERED PLAN No. 13**  
 GEOGRAPHIC VILLAGE OF PAISLEY  
**MUNICIPALITY OF ARRAN-ELDERSLIE**  
**COUNTY OF BRUCE**

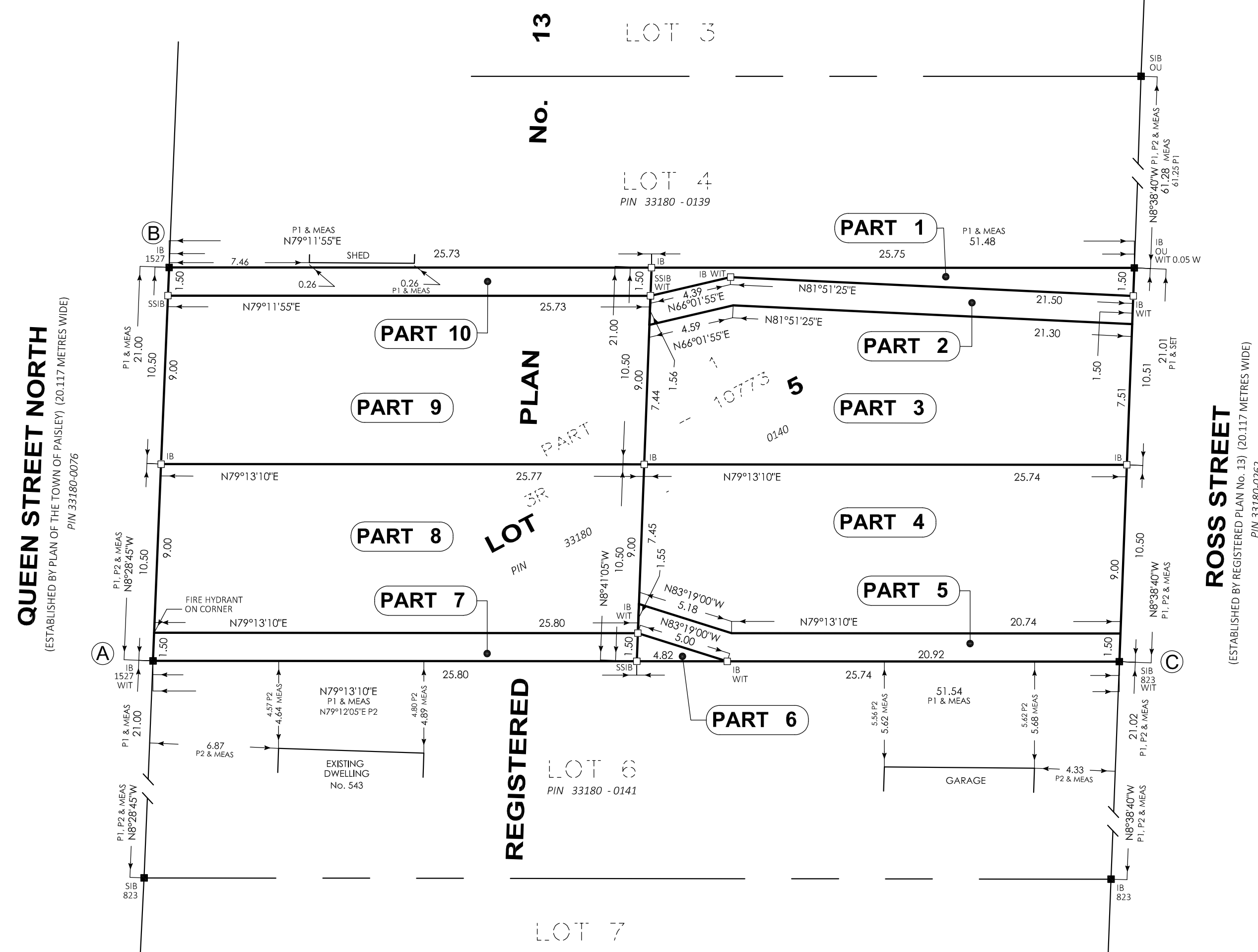
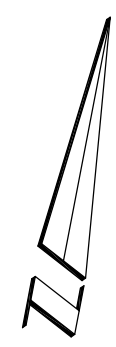


THE INTENDED PLOT SIZE OF THIS PLAN IS 610mm IN WIDTH BY 457mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:200

SCHEDULE

PART	LOT	PLAN	PIN	AREA m <sup>2</sup>
1	LOT 5 EAST OF QUEEN STREET NORTH	PLAN No. 13	ALL OF PIN 33180-0140	25.72
2				38.84
3				205.69
4				227.70
5				38.88
6				3.62
7				38.70
8				231.97
9				231.40
10				38.60

**PLAN 3R-10935**  
 Received and deposited  
November 8<sup>th</sup>, 2024  
Courtney Boyle  
 Representative for the  
**Land Registrar for the  
 Land Titles Division of  
 Bruce (No.3)**



- BEARING AND COORDINATE NOTE:**
- BEARINGS ARE GRID BEARINGS AND ARE DERIVED FROM GPS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, ZONE 17, NAD 83 (CSRS-2010) ADJUSTMENT.
  - DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY AN AVERAGED COMBINED SCALE FACTOR OF 0.99956.
  - COORDINATES ON THIS PLAN ARE UTM, ZONE 17, NAD83 (CSRS-2010) ADJUSTMENT AND ARE BASED ON GPS OBSERVATIONS FROM A NETWORK OF PERMANENT GPS REFERENCE STATIONS.

UTM COORDINATES (METRES)		
POINT ID	NORTHING	EASTING
A	4,906,617.33	478,106.04
B	4,906,638.09	478,102.94
C	4,906,626.97	478,156.65

THESE COORDINATE VALUES COMPLY WITH SECTION 14(2) O.REG 216/10. THESE COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

**BEARING COMPARISONS:**  
 FOR THE PURPOSES OF BEARING COMPARISONS, PREVIOUS SURVEYS HAVE BEEN ROTATED TO UTM BEARINGS BY THE ANGLES SHOWN BELOW.

PLAN	ROTATION FOR NORTHEAST BEARINGS
P1	+0°00'55"
P2	+0°17'05"

- LEGEND:**
- DENOTES SURVEY MONUMENT SET
  - DENOTES SURVEY MONUMENT FOUND
  - SIB DENOTES .025 X .025 X 1.20 STANDARD IRON BAR
  - IB DENOTES .015 X .015 X 0.60 IRON BAR
  - SSIB DENOTES .025 X .025 X 0.60 SHORT STANDARD IRON BAR
  - RP DENOTES ROUND IRON BAR
  - PB DENOTES .025 X .025 X 0.30 PLASTIC BAR
  - CC DENOTES CUT CROSS
  - WIT DENOTES WITNESS
  - OU DENOTES ORIGIN UNKNOWN
  - 823 DENOTES IVAN DINSMORE LTD., O.L.S.'S
  - 1527 DENOTES D. CULBERT LTD., O.L.S.'S
  - VH DENOTES VAN HARTEN SURVEYING INC., O.L.S.'S
  - P1 DENOTES PLAN 3R-10773
  - P2 DENOTES B.L.S. BY (823) FILE No. 113-037

- SURVEYOR'S CERTIFICATE**  
 I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
  - THIS SURVEY WAS COMPLETED ON THE 10th DAY OF OCTOBER, 2024.

DATE: NOVEMBER 5, 2024 **JOHN S. SCOTT**  
 ONTARIO LAND SURVEYOR

**THIS PLAN OF SURVEY RELATES TO AOLS PLAN  
 SUBMISSION FORM NUMBER 2217705.**

**METRIC:** DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

Kitcheener/Waterloo Ph: 519-742-8371  
 Guelph Ph: 519-821-2763  
 Orangeville Ph: 519-940-4110  
 www.vanharten.com info@vanharten.com  
 DRAWN BY: S.J. CHECKED BY: J.S.S. PROJECT No. 33502-24  
 Nov 5, 2024-10:40:54 AM  
 G:\PAISLEY\13\ACAD\LOT 5 (33502-24).dwg





# Grey Sauble Conservation Authority

## 2025 Draft Budget



# Purpose and Overview

- **Purpose:**
  - To provide some highlights from 2024 and an overview of the Draft 2025 budget
- **Overview:**
  - Highlights of 2024
  - 2025 Funding Breakdown and Budget Changes
  - What does this mean for levy and taxpayers
  - 2025 Focus Areas
  - Overview of Proposed Admin Centre Renovation
  - Next Steps and Questions or Comments

# Strategic Plan 2025-2035



Effectively Monitor and Manage the Risk of Natural Hazards



Enhance GSCA Land Management



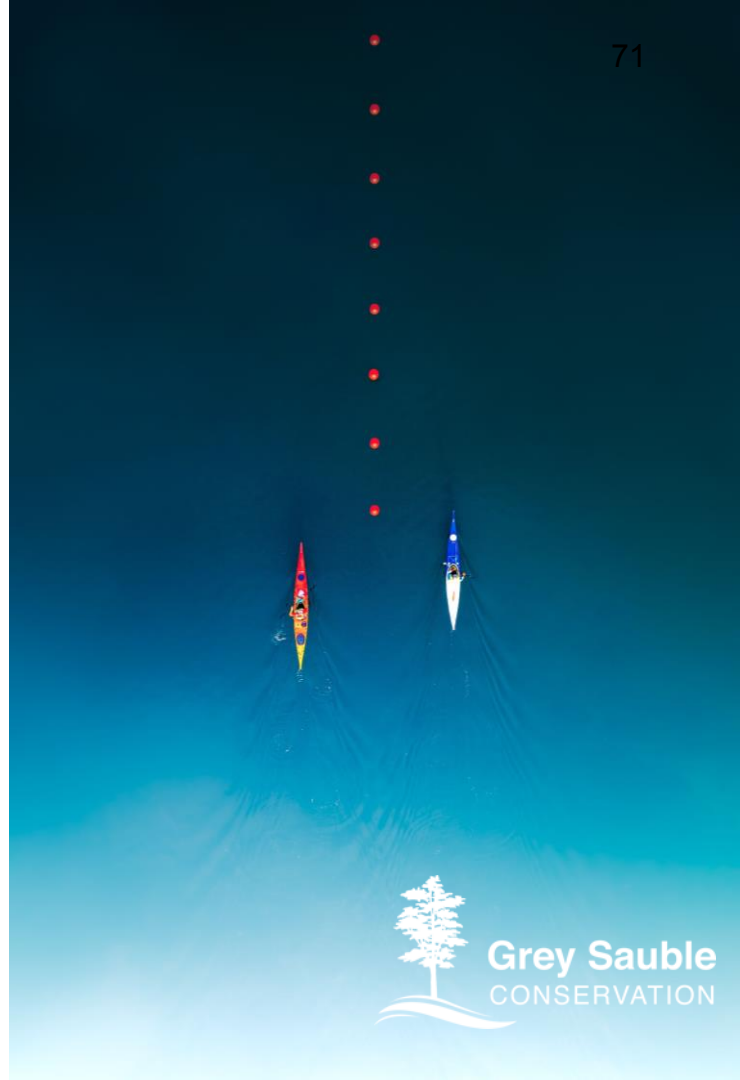
Achieve Organizational Excellence



Improve Watershed Health



Strengthen Environmental Education and Communication



# 2024 Highlights Overall

- Updated GSCA Personnel Policies to work towards Strategic Goal of Organizational Excellence.
- Initiated and consulted on GSCA's 2025-2035 Strategic Plan
- Completed a Watershed Based Resource Management Strategy, Conservation Areas Strategy, Conservation Land Inventory, and Ice Management Plan.
- Launched GSCA's Watershed Guardians Educational Programming.
- Transitioned to a new development regulation, as per CAA updates.
- Continued library loan program for GSCA Property Passes.

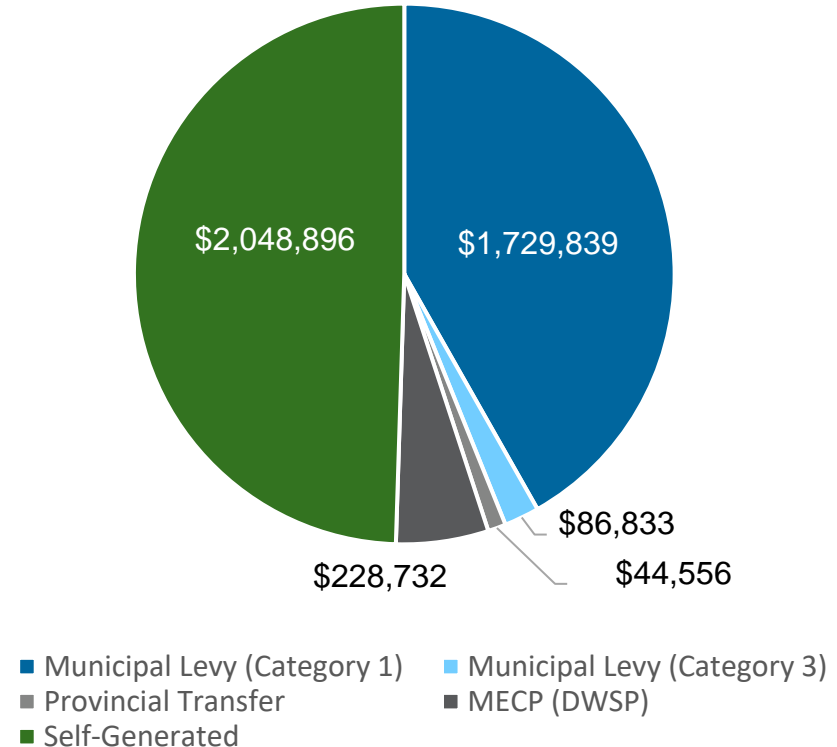
# 2024 Highlights in Arran-Elderslie

- Planted and/or distributed nearly 3000 trees.
- Supported Arran-Tara Elementary School's Climate Action Club in planting 100 native trees along the Sauble River in Tara.
- Renewed 7 Risk Management Plan under the DWSP program.
- Supported the annual Children's Water Festival in Chesley.
- Completed 15 permit and planning reviews within the municipality.
- Collect water quality samples from 4 sample locations.
- Monitor rainfall and streamflow data from 4 gauge locations.

# 2025 Funding Breakdown

## Overview - \$4.14M

- We deliver vital conservation work across the region to enhance our watershed.
- Our jurisdiction covers five major rivers, numerous smaller tributaries and over 155km of shoreline
- We serve eight member municipalities
- We own and manage over 28,000 acres of land
- 50.5% of Funding is Self-Generated
- 42.9% Municipal Levy Funding
- 6.6% Provincial Funding



# Changes for 2025

- The proposed Category 1 and General levy increase for 2024 is **\$88,826** across eight member municipalities.
- The total proposed Category 3 levy increase for 2024 is **\$3,681**
- This increase is largely driven by increasing operating costs, a reduction in available self-generated revenues, and a reduction in use of reserves and surplus.
- In 2025, GSCA's self-generated revenue is anticipated to decrease by approximately \$68,000 overall.
- Efforts have been made to reduce expenses to offset the reduced revenues.
- Administration Centre upgrade costs are not included in this section.

# Draft 2025 Levy Apportionment\*

Municipality	Proposed 2025 Levy	Increase from 2024 (\$)
Arran-Elderslie	\$48,844	\$2,233
Blue Mountains	\$521,004	\$31,847
Chatsworth	\$55,471	\$2,044
Georgian Bluffs	\$229,378	\$8,652
Grey Highlands	\$151,088	\$6,896
Meaford	\$246,113	\$13,005
Owen Sound	\$322,219	\$17,411
South Bruce Peninsula	\$242,556	\$10,418
<b>Total</b>	<b>\$1,816,672</b>	<b>\$92,507</b>

\*The levy formula uses the past year's Modified Current Value Assessment, based on MPAC values as provided to GSCA by the Province



# 2025 Levy – Cost to Taxpayers

## Overview – Modified Current Value Assessment (MCVA)

- Conservation authority levies are based on the current value assessment (CVA) of properties within a municipality.
- This assessed value is modified based on the percentage of a municipality within the watershed.
- The levy rate per \$1000 of assessment is the same across the watershed. In 2025, that cost is proposed to be \$0.11456 per \$1000 of assessment.



This means that a house assessed at \$650,000 would pay \$74.46 per year toward the levy.

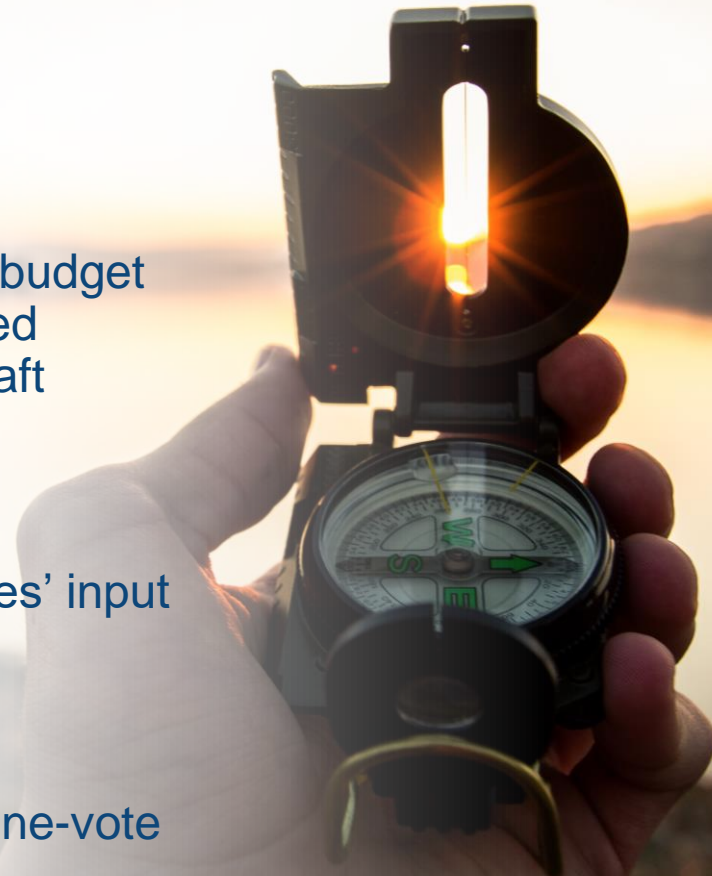
This is up \$1.93 from 2024.

# 2025 Areas of Focus

- Major renovation of the GSCA Administration Centre.
- Finalization of GSCA 2025-2035 Strategic Plan.
- Continue to invest in improving the visitor experience at CA properties.
- Continue to develop new Watershed Guardians Program (sponsors are welcomed).
- Distribute 50,000 – 80,000 trees throughout the watershed.
- Renew planning service agreements with municipal partners and drive a commitment to service excellence.
- Undertake updates to flood mapping in flood damage centres.
- Carry out further upgrades to flood and erosion infrastructure.

## Next Steps:

- Municipalities were circulated this draft budget on **October 24<sup>th</sup>** and have been provided approximately **33 days** to review the draft budget and provide any input.
- GSCA Board of Directors will meet on **November 27<sup>th</sup>** to consider municipalities' input and review the budget
  - Levy vote weights are based on the modified CVA formula
  - Total Budget vote is one-member, one-vote





# THANK YOU

**BUDGET COMPANION DOCUMENT LINK:**

**<https://greysaubleconserv.sharepoint.com/:b:/g/BoD/ERVbiw-KARVligtneZhUGj0Bgt45MEZcHYPPdvSMJNPGaw?e=BMp1fD>**

# GSCA Administration Centre Renovation



BARN (GSCA)

An overview of the site with the addition

INGLIS F

VIEWS TO FOREST / LANDSCAPE (ALL DIRECTIONS)

MAIN ENTRANCE (PUBLIC USE)

PUBLIC PAVILION

PUBLIC PARKING LOT

STAFF PARKING LOT

LINK TO PARKING LOT + MAIN ROAD

STAFF ENTRANCE

STAFF DECK

LINK TO PARKING LOT

CONNECTION TO PUBLIC PAVILION

CONNECTION TO PUBLIC TRAIL NETWORK

FOREST (TRAILS, INGLIS FALLS)

E

S

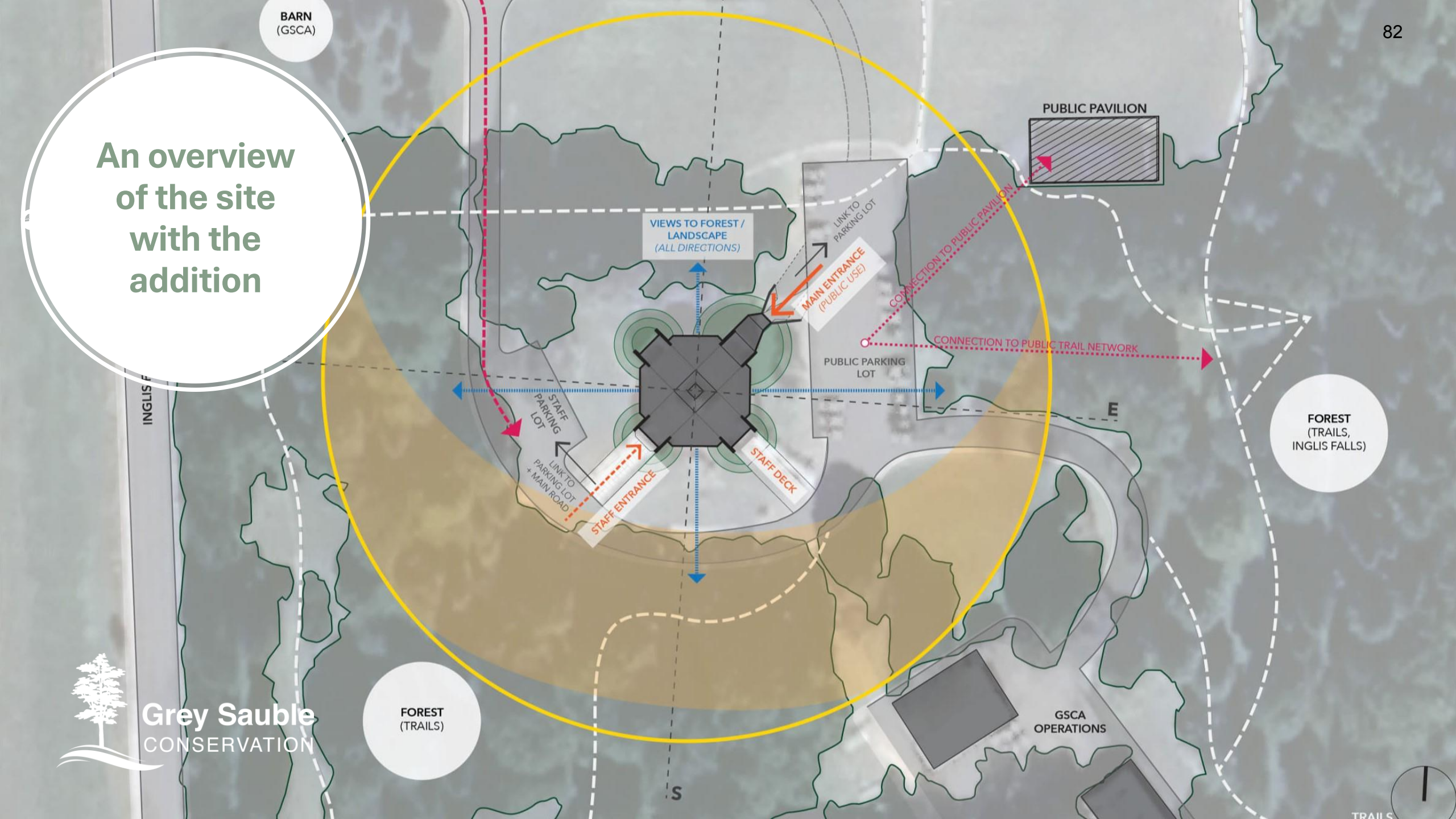
GSCA OPERATIONS

FOREST (TRAILS)



Grey Sauble CONSERVATION

TRAILS



# Brief Background / Overview



- Admin Centre built in mid-1970s.
- Issues with layout, noise, reception, accessibility, IT, HVAC, and wiring.
- Process to renew started in late-2018. Internal and external impacts delayed until 2022.
- Since 2022, Board has approved moving forward with: Concept Design; Schematic Design; Detailed Design; and Construction Drawings.
- Currently in Construction Design phase.
- Class B Costing received in mid-2024 – GSCA and Arch reduced initial costing by 27%

# Specific Items to be Addressed by Renovation

- Building to be fully accessible (AODA Standards).
- Improve the public reception area to be welcoming, useful and inviting.
- To renew the building interior to improve staff use, comfort and efficiency – reduce noise and glare.
- Make building more energy efficient.
- Address leak issues with roof and skylight.



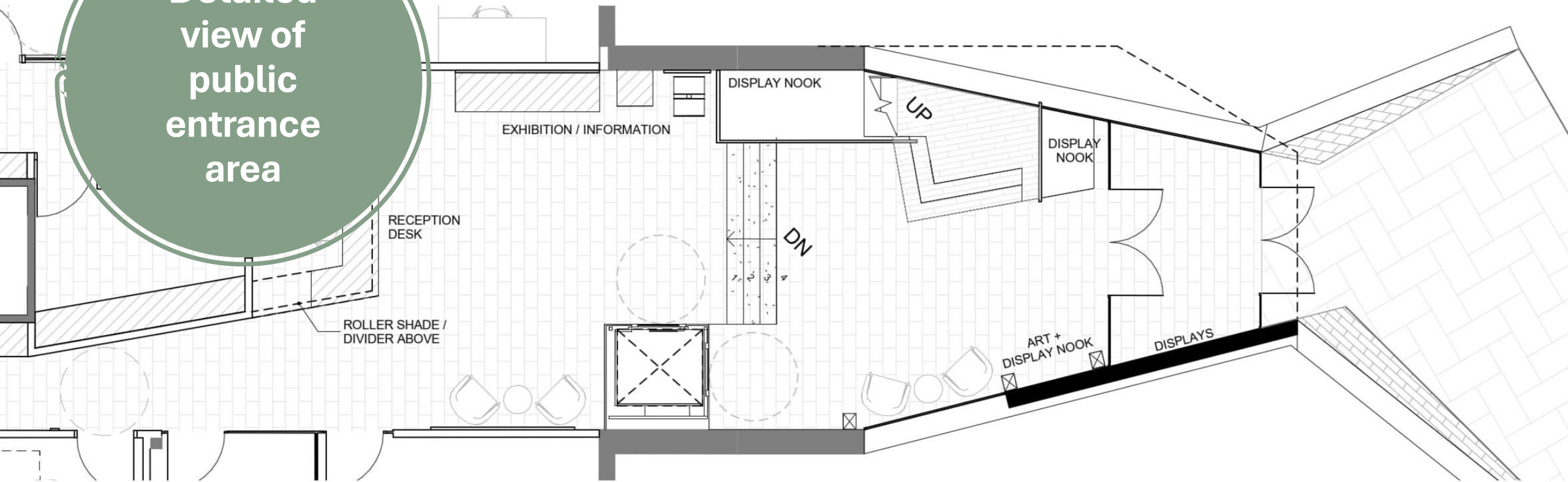
# ACCESSIBILITY IMPROVEMENTS



- Accessibility one of the objectives of the renovation.
- Current entrance is unclear and not accessible.
- At grade entrance a major improvement.
- Renovation improves accessibility throughout space.



Detailed view of public entrance area



# ENTRANCE IMPROVEMENTS



- Customer service, reception, and accessibility are vital components.
- Current entrance is unclear, unconnected, confined, and not accessible.
- Welcoming reception area that informs about GSCA programming.
- Accessible access to both floors via new lift.

# IMPROVED WORKSPACES



- Sound and noise control currently impact staff comfort and productivity.
- Revised space will isolate sound by Department.
- Management team will have individual offices.
- Office will contain better meeting spaces and collaborative work areas.



# FINANCIAL IMPLICATIONS

- Original Class B estimate was \$3.6M.
- Staff / Arch reduced this to \$2.6M.
- Including ancillary costs (rental, furniture/fixtures, and professional fees) brings total to approximately \$3.0M.
- \$800K - \$900K proposed to be drawn from GSCA reserves.
- Remaining amount to be borrowed and amortized over 15-years.
- MCVA to be used to apportion cost as per Conservation Authorities Act.
- Approximate annual cost for Arran-Elderslie is \$5,000.



# THANK YOU

Questions, Comments, Discussion





# 2022 Investment in Local Services

*“Bruce County, a welcoming, innovative, thriving community, committed to the well-being of current and future generations.”*

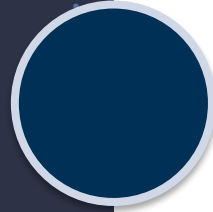
September 24, 2024

# Table of Contents



Background & Purpose

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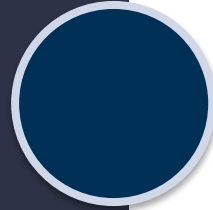
Efficiency of Bruce County

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Investing in Local Services

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County Services

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Questions

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# Background & Purpose

- Bruce County provides upper-tier services to the eight local municipalities in the County.
- Each of those municipalities contribute a portion of their tax levy to Bruce County.
- Using the 2022 Financial Information Returns and service volume data we can benchmark the investment in local services Bruce County makes in each community.

**\$56.5M**

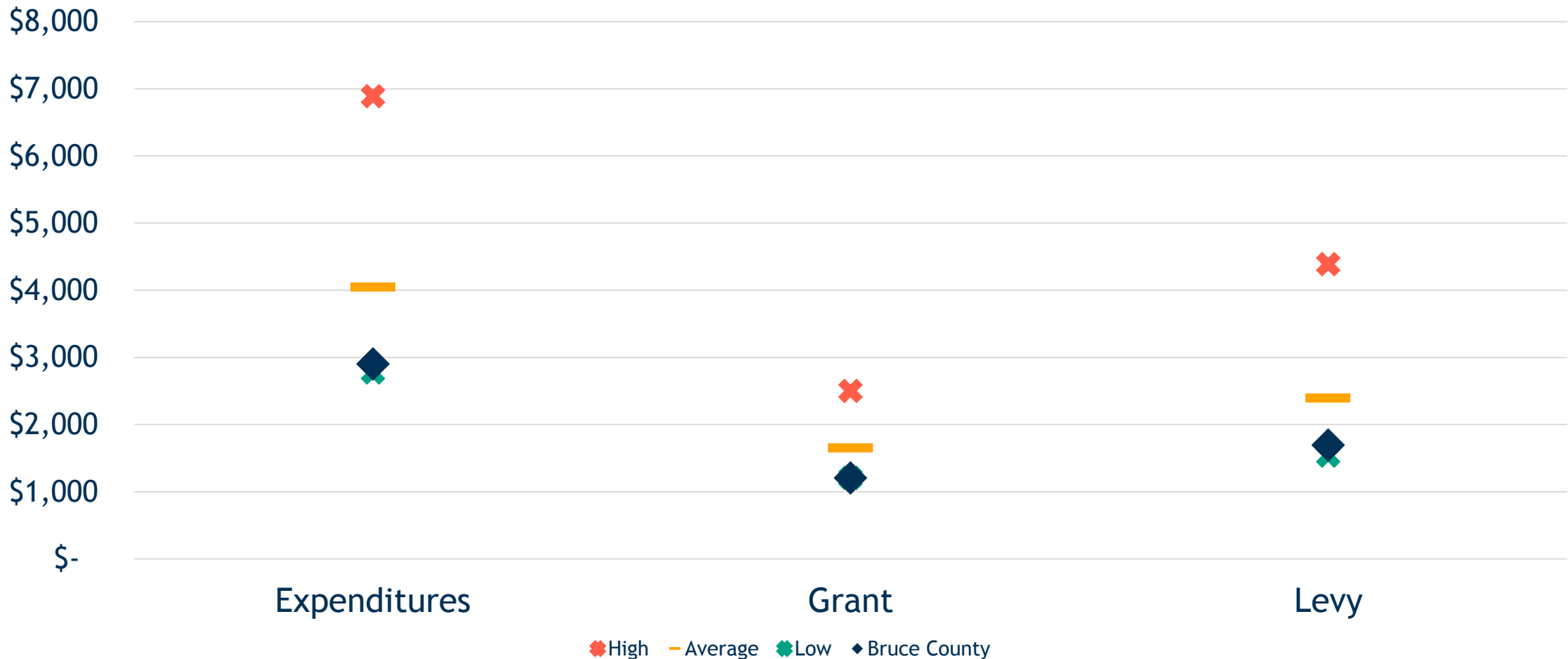
Total Levy  
Contribution

**\$121.5M**

Investment in Local  
Services

# Efficiency of Bruce County

We compared Bruce County with other upper-tier counties and Consolidated Municipal Service Managers within the Western Ontario Wardens Caucus. The chart below highlights expenditures, grants, and levy assessments per household.



# Investing in Local Services

Municipality	Households		Levy		County Investment	
	Count	%	\$ (000,000)	%	\$ (000,000)	%
South Bruce Peninsula	7,427	18%	\$8.584	15%	\$18.362	15%
Arran-Elderslie	3,089	7%	\$3.227	6%	\$12.642	10%
Brockton	4,468	11%	\$5.153	9%	\$15.509	13%
South Bruce	2,533	6%	\$3.077	5%	\$7.839	6%
Huron-Kinloss	4,107	10%	\$6.240	11%	\$10.665	9%
Kincardine	6,322	15%	\$10.178	18%	\$18.677	15%
Northern Bruce Peninsula	5,101	12%	\$7.150	13%	\$9.178	8%
Saugeen Shores	8,983	21%	\$12.881	23%	\$29.002	24%
<b>Total</b>	<b>42,030</b>	<b>100%</b>	<b>\$56.494</b>	<b>100%</b>	<b>\$121.88</b>	<b>100%</b>

This chart outlines how Bruce County invests in local services within our community.

Specific local details are provided in the one-page profiles (for each local municipality).

*This chart reflects the investment in local services in 2022.*

# COUNTY SERVICES

## SERVICE AREAS

Providing high quality services to the communities we share and taxpayers we work for.



Office of  
the CAO



Long Term  
Care and Senior  
Services



Community  
Development  
Office



Transportation  
and Environmental  
Services



Museum and  
Cultural  
Services



Government  
Relations



Human  
Services



Bruce County  
Public Library



Paramedic  
Services



Planning and  
Development

*Internal serving*



Corporate  
Services



Information  
Technology  
Services



Human  
Resources

# Service Areas

*Providing high quality services to the communities we share and taxpayers we work for.*

01

Office of  
the CAO



Oversees municipal operations and ensure Council's priorities and strategic directions are achieved.

02

Transportation  
and Env.  
Services



Administers 623km of roads, 148 bridges, 180km of trails, 4,725 ha of forests and coordinate waste management, as well as strategic planning for the future.

03

Human  
Services



Enhances the quality of life for individuals, families and communities by providing services that remove barriers and create opportunities, including Income & Support Services, Children's Services, Housing Facilities, Strategic Community Initiatives and Business & Human Services Integration.

04

Paramedic  
Services



Responds to medical emergencies, providing pre-hospital care to citizens and visitors of Bruce County.

05

Long Term Care and Senior Services



Proudly operates two Long Term Care facilities (Gateway Haven & Brucelea Haven). These homes provide quality services to the residents and their families.

06

Museum & Cultural Services



Offers adult and children's programming, special events, exhibitions, and is home to the Bruce County Archives & Research Room.

07

Bruce County Public Library



Provides information, knowledge, and entertainment resources needed to achieve our goals, foster interests, and realize our dreams. A trusted community contributor, providing innovative ways to read, connect, learn, and discover.

08

Planning and Development



Creates and implements planning policy, as well as facilitate approval of land use planning applications.

09

Community Development Office



Provides coordinated, strategic leadership and resources for large-scale projects, including housing supply, clean energy and medical isotope growth, the Deep Geological Repository, and the pre-development of a new nuclear reactor at Bruce Power.



10

Government  
Relations

Leads government relations, strategic communications, and intergovernmental initiatives; advocating with key decision-makers, to secure investments, policy approvals, and initiatives to advance Bruce County's unique needs.

11

Corporate  
Services

Manages financial services, purchasing, and risk management/insurance, ensuring daily financial operations while prioritizing long-term sustainability.

12

Information  
Technology  
Services

Addresses evolving technology needs with fiscal responsibility, collaboration, and innovation, while safeguarding assets, staff identities, and data.

13

Human  
Resources

Tackles all aspects of employee relations while also driving important initiatives that matter to our workforce.

**Thank you!**

**Questions?**

# Bruce County Emergency Management Program



KRISTA MILLER - BRUCE COUNTY EMERGENCY MANAGEMENT SPECIALIST  
NOVEMBER 25<sup>TH</sup>, 2024

# Emergency Management & Civil Protection Act

- Community Emergency Management Coordinator
- Emergency Response Plan
- HIRA/Critical Infrastructure
- Emergency Management Program Committee/Emergency Control Group
- Public Education
- Training
- Exercises

# Five Pillars of Emergency Management

- Prevention
- Mitigation
- Preparedness
- Response
- Recovery

# Bruce County Emergency Management Plan 2024

- A coordination framework for emergency response by the County of Bruce.
- How the County and lower tier municipalities work together to respond to emergencies.
- Adopted by County Council on 5<sup>th</sup> September 2024.
- Mirrors the Provincial Emergency Response Plan.
- Municipality of Brockton ERP reflects County Plan.

# Training

- Introductory Emergency Management training for identified County and Municipality of Brockton staff
- IMS 100 training for County and Brockton staff
- IMS 200 training for County staff
- Scribe training provided for all Bruce County municipalities
- Crisis Communications training provided for all Bruce County municipalities

# Exercises

- Small exercises included in staff training for County and Brockton
- Large scale exercise involving four lower tier municipalities and the County conducted in May



# Public Education

- Joint initiative for Emergency Preparedness Week with local CEMCs at County Library locations – Be Ready workshops
- Monthly themed Emergency Preparedness messaging

# Relationships and Communication

- Quarterly CEMC meetings
- Red Cross
- 211
- Amateur Radio Emergency Services (ARES)
- Emergency Management Ontario Field Officers
- Grey and Huron Counties
- Joint training and exercises across municipalities

## Next Steps

- Crisis Communications Plan in progress
- Enhance training program
- Enhance exercise program
- Continue to build new and strengthen existing relationships and partnerships

“Emergency Preparedness is a  
Team Sport.”

~ Dr. Eric Whitaker ~



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRFIRE.24.05 Bruce County Emergency Management Support

Report from: Steve Tiernan, Fire Chief

Appendices: None

---

### **Recommendation**

Be It Resolved that Council hereby,

1. Receives for information SRFIRE.24.05 regarding Bruce County Emergency Management Support; and
2. Approves entering into an agreement with Bruce County to support Arran-Elderslie's Emergency Management program in 2025,

---

### **Report Summary**

The County of Bruce will be making a presentation to provide information on an opportunity for the County to assist in emergency management training and ensuring our Emergency Management Program meets current regulations and compliance.

---

### **Background**

All Ontario Municipalities are governed by the Emergency Management and Civil Protection Act (EMPCA). Under this Act, the Municipality of Arran-Elderslie has an emergency program that consists of:

- An emergency plan
- Training programs and exercises about emergency preparedness
- Public Education materials on emergency preparedness

- Additional requirements related to standards for emergency programs.

The world of Emergency Management is ever changing and becoming more complex. The Province is now working on building a more robust program for Ontario. With this, comes more compliance regulations, staff training, additional meetings as well as numerous other initiatives that the Province is rolling out.

Staff have invited Krista Miller, Community Emergency Management Specialist with the County of Bruce to provide information to Council on how the County could assist the Municipality in emergency management training and ensuring our Emergency Management Program meets current regulations and compliance.

---

## **Analysis**

Since 2022, Chief Tiernan has been responsible for the emergency program conducting annual exercises, arranging and attending Emergency Management meetings throughout Bruce and Grey Counties, and completing all necessary documentation to meet annual compliance on behalf of the Municipality.

The Municipality of Brockton has retained the services of the County of Bruce in assisting with their Emergency Management Program, as well as assisting in the creation of their new Emergency Response Plan. Brockton Fire Chief Wells has indicated how using Bruce County allowed a more streamline approach for annual compliance and training.

There are advantages of having neighboring Municipalities using Bruce County for Emergency Management support as well as having the same template for their respective Emergency Response Plans in the event of a large incident spanning across multiple Municipalities. Similar to Mutual Aid in the Fire Service, having CEMC's using the same processes, documents and Emergency Response plans allows Municipalities to work together flawlessly in the event of a large-scale incident.

Staff reviewed the support offered from the County of Bruce and recommend the Fire Chief continue to maintain full responsibility for Emergency Management as the Primary CEMC AND enter into an agreement with the County to provide

- Emergency Management Training for members of the Emergency Control Group, including introduction to Emergency Management, Familiarization with the Emergency Operation Centre, exercises and IMS100.
- Coordinate large Emergency Management exercise with Arran-Elderslie and other participating Municipalities and the County
- Assist with updating Arran-Elderslie's HIRA and Critical Infrastructure list
- Assist in yearly compliance reporting
- Assist in the preparation of Emergency Response Plan

- Assist in updating Emergency Operations Centre SOP
- Discuss opportunity for County to be an alternate CEMC

---

**Link to Strategic/Master Plan**

6.6 Modernizing Services

Fire Master Plan 17.1

---

**Financial Impacts/Source of Funding/Link to Procurement Policy**

Should Council support entering into an agreement, staff can discuss in more detail the costs associated. The fee would be brought forward during 2025 budget deliberations

---

Approved by: Emily Dance, Chief Administrative Officer



TOWN OF  
**SOUTH BRUCE PENINSULA**

November 6, 2024

Bruce County Council  
30 Park Street  
PO Box 70  
Walkerton ON N0G 2V0

Dear Warden Peabody and Members of Council:

**Re: Request for Accessibility Coordinator**

At their regular meeting held on November 5, 2024, the Council for the Town of South Bruce Peninsula adopted a resolution supporting the position taken by the Municipality of Kincardine with regard to seeking County Council's support to implement an Accessibility Coordinator position.

The Council for the Town of South Bruce Peninsula wishes to see the County of Bruce implement the position of Accessibility Coordinator at the County level in order to support the lower tier municipalities and the public with regard to accessibility issues and best practices. While our Council wishes to see a new position, they do not want to see the costs borne by the taxpayer and as such, would respectfully request that the County seek Provincial funding prior to the filling of the new position.

By way of this correspondence and Council's resolution which is attached, the Town of South Bruce Peninsula respectfully asks that Bruce County Council considers this request. We look forward to hearing from County Council regarding their decision in this regard.

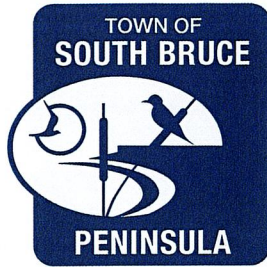
Yours very truly,

Angie Cathrae  
Director of Legislative Services/Clerk  
[angie.cathrae@southbrucepeninsula.com](mailto:angie.cathrae@southbrucepeninsula.com)  
519-534-1400 ext 122

Attachment

cc: Bruce County municipalities, MPP Rick Byers-Bruce/Grey/Owen Sound,  
Honourable Raymond Cho-Minister of Seniors and Accessibility





## Excerpt from Council Meeting Minutes – November 5, 2024

### 28. Notice of Motion – Deputy Mayor Hull - Request for Bruce County to Establish an Accessibility Coordinator

Discussion included the position and if it would be dependent on funding.

#### R-329-2024

It was **Moved** by C. Hull, **Seconded** by P. Deacon and **Carried**

**Whereas** in 2022, Statistics Canada reported that 28% of Ontarians identify as having a disability;

**And whereas** residents and visitors with disabilities continue to regularly face physical, attitudinal, environmental and technological barriers that prevent them from working, shopping, travelling, volunteering, or accessing community spaces which negatively impacts our communities, economic opportunities and personal sense of belonging;

**And whereas** both the County of Bruce and all 8 of the Lower Tier Municipalities are obligated to and have committed to removing barriers and working towards ensuring their facilities, services and amenities are compliant with both the Ontarians and Disability Act, 2001 (ODA) and the Accessibility for Ontarians with Disabilities Act, 2005 (AODA);

**And whereas** Accessibility Coordinators consult on accessibility related projects, assist with implementation of accessibility standards, provide training, communicate best practice, identify grant opportunities and share resources with staff, committees and the public;

**And whereas** the County of Bruce has already taken positively aligned actions by setting a goal of becoming a barrier-free community (Multi-Year Accessibility Plan), achieving a Dementia-friendly designation for Bruce County Libraries, introducing an Age Friendly Strategy and adopting a Transportation Master Plan that highlights the importance of accessibility.

**Therefore be it resolved** that the Town of South Bruce Peninsula supports the resolution of the Municipality of Kincardine requesting that the County of Bruce introduce an Accessibility Coordinator position to act as a collaborative, capacity-building resource for County and Lower Tier staff, Accessibility Advisory Committees

and the public so that Bruce County can become a leader in building accessible, welcoming communities for residents and visitors of all abilities;

**And that** the County of Bruce advocate for and secure assistance in the form of sustainable funding from the Ontario Provincial Government prior to the filling of this position;

**And further that** this resolution be sent to the County of Bruce, all other municipalities in the County of Bruce, Rick Byers – MPP Grey/Bruce Owen Sound, and Honourable Raymond Cho – Minister of Seniors and Accessibility.

## Delegation Meetings

### Government Delegation Meetings

Delegation meetings with Cabinet Ministers are a key feature of the ROMA Conference experience. These meetings are a unique opportunity for your council to engage with Ministers, Parliamentary Assistants and senior Ontario Government officials on local matters that impact your municipality.

Submit delegation meeting requests [here](#).

The deadline for submitting requests is Wednesday November 27, 2024, at 5:00 PM EST.

### MMAH Delegation Contact

A reminder to that MMAH is your key contact on delegation meetings. **If you have questions, you can reach out to: [delegations@ontario.ca](mailto:delegations@ontario.ca).**

### Preparing for Ministerial Delegation Meetings

AMO has developed a guide to support members in requesting, preparing and participating in delegation meetings. You can access the guide [here](#).

### Opposition Party Delegation Meetings

Ontario NDP Leader Marit Stiles and the Ontario NDP Caucus will be hosting delegation meetings on Monday, January 20 and Tuesday, January 21. Please submit a delegation meeting request by filling out this [NDP Delegation Request Form](#).

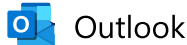
### Ontario Liberal Party Delegation Meetings

To request a delegation meeting with the Ontario Liberal Party Caucus and Leader Bonnie Crombie, please email Maisie Harrison at [mharrison@liberal.ola.org](mailto:mharrison@liberal.ola.org)

### Green Party Delegation Meetings

To request a delegation meeting with the Green Party of Ontario and Leader Mike Schreiner, please email [leader@gpo.ca](mailto:leader@gpo.ca).

\*Only paid conference delegates have access to the delegation meetings.



## MEDIA RELEASE - Ontario Building Critical Infrastructure in Bruce-Grey-Owen Sound

From Byers, Rick <rick.byers@pc.ola.org>

Date Mon 2024-10-21 12:40 PM

To Byers, Rick <rick.byers@pc.ola.org>



## Ontario Building Critical Infrastructure in Bruce-Grey-Owen Sound

*Funding will help create jobs and support economic growth*

For Immediate Release

October 18, 2024

OWEN SOUND — The Ontario government is investing \$15,274,632 to help renew and rehabilitate critical infrastructure in Bruce-Grey-Owen Sound. The funding will be delivered in 2025 through the [Ontario Community Infrastructure Fund \(OCIF\)](#) and is part of the government’s \$190 billion capital plan to build and expand more homes, highways, hospitals, transit and high-speed internet across the province.

“This funding will greatly help renew and rehabilitate critical infrastructure projects in Bruce-Grey-Owen Sound,” said MPP Rick Byers. “This investment is part of the government’s plan to support economic development, growth and job creation in our local communities.”

Local municipalities to receive the following:

- \$ 1,012,676 - Municipality of Arran-Elderslie
- \$ 1,549,190 - County of Bruce
- \$ 422,182 - Township of Chatsworth
- \$ 301,611 - Township of Georgian Bluffs
- \$ 3,488,105 - County of Grey
- \$ 544,169 - Municipality of Grey Highlands
- \$ 538,412 - Town of Hanover
- \$ 1,514,622 - Municipality of Meaford
- \$ 338,989 - Municipality of Northern Bruce Peninsula
- \$ 3,316,223 - City of Owen Sound
- \$ 595,775 - Town of South Bruce Peninsula
- \$ 544,870 - Township of Southgate
- \$ 1,107,808 - Municipality of West Grey

In 2025, Ontario will allocate \$400 million in OCIF funding to help 423 small, rural and northern communities build roads, bridges, water and wastewater infrastructure. Communities may accumulate funding for up to five years to address larger infrastructure projects.

“Small, rural and northern communities are essential to the growth and prosperity of Ontario,” said Kinga Surma, Minister of Infrastructure. “By providing direct and stable funding to these communities, our government is helping create local jobs, drive economic growth and build stronger, more resilient communities for generations to come.”

The OCIF provides funding for local infrastructure projects in municipalities with populations under 100,000, rural and northern municipalities, as well as for Local Services Boards that own water or wastewater systems. Funding allocations are based on a [formula](#) that accounts for the different needs and economic conditions of each community.

#### QUICK FACTS

- In 2024, the government provided \$400 million in funding through the OCIF to 425 communities.
- Starting in 2022, the government [increased its investment for the OCIF by \\$1 billion over five years](#).

#### ADDITIONAL RESOURCES

- [Ontario Builds: our infrastructure plan](#)

-30-

For further information, please contact:

MPP Rick Byers Constituency Office | Karen MacInnis | 519-371-2421 | [rick.byers@pc.ola.org](mailto:rick.byers@pc.ola.org)



Moved by Chris Peabody

Seconded by Mark Ireland

That we approve the 2024 Capital Budget as presented by Vince Cascone.

Carried.

Moved by Chris Peabody

Seconded by Mark Ireland

That we adjourn to meet again as required.

Carried.

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Chairperson

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Secretary/Treasurer

# Bruce Area Solid Waste Recycling

Board of Management, Special

#111244

July 9, 2024

Present: Larry Allison, Mike Myatt, Ryan Nickason, Doug Kennedy, Mark Ireland, Chris Peabody, Paul Deacon, Vince Cascone, Karrie Drury

Absent: none.

Moved by Mike Myatt  
That we open a special meeting.

Seconded by Paul Deacon

Carried

Moved by Ryan Nickason  
That we go in camera to discuss Recycling Collection RFP.

Seconded by Doug Kennedy

Carried.

Moved by Chris Peabody  
That we adjourn in camera session at 9:24 am

Seconded by Mike Myatt

Carried.

Moved by Mark Ireland  
That we approve the Recycling Collection RFP adjustments as presented by Vince Cascone.

Seconded by Paul Deacon

Carried.

Moved by Mark Ireland  
That we adjourn special meeting .

Seconded by Doug Kennedy

Carried.

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Chairperson

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Secretary/Treasurer





# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRFIN.24.18 - Reserves

Report from: David Munro, Interim Treasurer

Appendices: Appendix A – Reserves

### **Recommendation**

Be It Resolved that Council hereby,

1. Receives Report SRFIN.24.18 – Reserves and refers to it during the 2025 Budget process;
2. Directs staff to clean up Reserve accounts as follows:
  - a. Close the Bijou/Old Town Hall Reserve (01-0000-7215) in 2024 and take \$892 from the Working Capital Reserve (01-0000-7210)
  - b. Close the Cannabis Legalization Reserve (01-0000-7341) in 2024 and move \$15,000 to the 2024 By-law operating account 01-2044-5900 (Misc. Revenue)
  - c. Close the Cemeteries Reserve (01-0000-7342) in 2024 and move \$3,852 to the 2024 Cemetery operating account 01-4011-5900 (Misc. Revenue)
  - d. Close the MMAH Municipal Efficiency Reserve (01-0000-7213) in 2024 as the balance is now zero as this was a one-time grant.
  - e. Close the Grants Reserve (01-0000-7214) in 2024 and move \$25,151 to the Bridge Reserve account 01-0000-7264
  - f. Close the Paisley Landfill Reserve (01-0000-7280) in 2024 and move \$2,570 to the Arran Landfill Reserve account 01-0000-7281
  - g. Close the Community Well-Being Reserve account (03-0000-7240) in 2024 as the agreement has expired and the balance is now zero,

### **Report Summary**

Several reserve accounts to be closed due to inactivity.

Appendix A – Reserves lists all the reserves. Note, reserves are shown as a negative amount. This appendix shows the history of the reserve amounts from

2022 along with what is planned in the 2025 Budget Draft 2. This report comments on each reserve.

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## **Background**

Most of the 2025 Capital budget projects are funded from Reserves. This report sets the stage for the 2025 budget and should be referred to throughout the budget process.

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## **Analysis**

**Appendix A – Reserves** is attached for your information. Below are comments on each Reserve.

### **Working Capital Reserve (01-0000-7210)**

There has consistently been approximately \$3 million in this Reserve over the last few years. This Reserve is funded by the difference between revenues (taxes, grants, etc.) and operating expenses. Traditionally, this difference is then used to fund capital projects.

- Option A - to fund the new Paisley Fire Hall & Public Works building is to use \$2.5 million from the Working Capital Reserve bringing it down to \$467,206.
- Option B - to borrow the full amount required from Infrastructure Ontario and not touch the Working Capital Reserve.
- Option C - to use some of this Reserve (\$1.5 million) for the Fire Hall and borrow \$1 million. This option will bring the Working Capital Reserve down to \$1,467,206.

The 2025 Budget Draft 2 report contains more details and the recommendation of Option C.

### **Accumulated Sick Leave (01-0000-7311)**

Staff recommend that this reserve be left as is.

### **Bijou/Old Town Hall Reserve (01-0000-7215)**

This Reserve has a negative balance of \$892. Staff recommend that this Reserve be closed in 2024 and take the \$892 from the Working Capital Reserve.

**Krug Memorial Park (01-0000-7255)**

Staff recommend that this reserve be left as is.

**Doctor Recruitment (01-0000-7340)**

Staff recommend that \$30,000 be placed in this reserve from the 2025 budget to build up this reserve. Note that there is one physician agreement to receive \$20,000 as the last payment of their agreement (this \$20,000 will be funded by Working Capital).

**Cannabis Legalization (01-0000-7341)**

Staff recommend closing the Cannabis Legalization Reserve in 2024 and move \$15,000 from account 01-0000-7341 to the 2024 By-law operating account 01-2044-5900 (Misc. Revenue).

**Cemeteries (01-0000-7342)**

Staff recommend closing the Cemeteries Reserve in 2024 and move \$3,852 from account 01-0000-7342 to the 2024 Cemetery operating account 01-4011-5900 (Misc. Revenue).

**Economic Development (01-0000-7370)**

Staff recommend closing the Economic Development Reserve in 2025 and move \$32,912 to the Economic Development Operating department (01-7410) to help pay for the development of a new website.

**Office Equipment (01-0000-7211)**

In 2025 there are two capital projects, and the operating budget includes adding \$15,000 to this reserve.

**Municipal Buildings (01-0000-7212)**

Staff have been using this Reserve in 2023 and 2024

**MMAH Municipal Efficiency (01-0000-7213)**

Staff recommend closing the MMAH Municipal Efficiency Reserve in 2024 as the balance is now zero and this was a one-time grant.

**Grants (01-0000-7214)**

Staff recommend closing the Grants Reserve in 2024 and move \$25,151 from account 01-0000-7214 to the Bridge Reserve account 01-0000-7264.

**Election (01-0000-7312)**

Each year we add \$8,000 to this Reserve which will bring it to \$32,000 at the beginning of 2026 for the next Municipal election.

**Employment Matters (01-0000-7313)**

This reserve has been used in 2024 and will continue to be used in 2025, 2026, and 2027. We have enough for all current matters.

**OPG (01-0000-7314)**

Staff recommend that this reserve be left as is. Each year \$36,926 is transferred to Fire Common (01-2010-9230 (Operating)) and \$2,500 is transferred to Chesley Fire station (01-2012-9230 (Operating))

**Protective Services- Fire (01-0000-7220)**

Staff recommend using this reserve (\$90,133) for the new Paisley Fire Hall

**Fire Station – Chesley (01-0000-7222)**

In the past we have used this reserve for various Chesley fire capital purchases. Staff recommend that this reserve be left as is.

**Fire Station – Chesley – Bell Mobility (01-0000-7223)**

Every year, the rent for the land where the Bell Mobility tower is located is put into this account. It has not been used very often in the past, but we do have \$10,500 in 2025 Capital projects planned. Reminder, the Municipality has an agreement with Chatsworth as we cover a portion of their territory. Staff recommend that this reserve be left as is. An option is to use some of this money for the new Paisley Fire Hall.

**Fire Station - Paisley (01-0000-7224)**

Staff recommend using this reserve (\$355,117) for the new Paisley Fire Hall

**Fire Station – Paisley – Bell Mobility (01-0000-7225)**

Staff recommend using this reserve (\$103,040) for the new Paisley Fire Hall

**Fire Station – Tara (01-0000-7226)**

In the past this reserve has been used for various Tara fire capital purchases. Staff recommend that this reserve be left as is.

**Fire Station – Tara – Bell Mobility (01-0000-7227)**

Every year, the rent for the land where the Bell Mobility tower is located is put into this account. It has been used infrequently in the past, but there is \$43,800 in Planned 2025

Capital projects. Staff recommend that this reserve be left as is. An option is to use some of this money for the new Paisley Fire Hall.

**Fire Station – Chesley/Chatsworth (01-0000-7228)**

Staff recommend that this reserve be left as is.

**Winter Control (01-0000-7263)**

Staff recommend that this reserve be left as.

**Bridges (01-0000-7264)**

Staff recommend continuing to find ways to increase this reserve.

**Roads Equipment (01-0000-7265)**

This was used in 2024 and has a zero balance.

**Roads General (01-0000-7266)**

This was used in 2023 and has a zero balance

**Sanitary Sewers (01-0000-7231)**

This reserve is funded by the difference between user fees collected and operational expenses. It is used to fund 2025 operating and capital projects. This reserve is for future large maintenance/replacement projects.

**Water (01-0000-7232)**

This reserve is funded by the difference between user fees collected and operational expenses. We then use it to fund 2025 operating and capital projects. In 2025, the reserve will grow. This reserve is for future large maintenance/replacement projects.

**AE Water/Sewer (01-0000-7233)**

This reserve has not changed in years. Further research will be conducted to consider if it should be closed and move the money to 01-0000-7232 (Water).

**Stormwater (01-0000-7234)**

This was used in 2024 and has a zero balance

**Landfill – Paisley (01-0000-7280)**

Staff recommend closing this reserve and move the money to 01-0000-7281 (Landfill – Arran)

**Landfill – Arran (01-0000-7281)**

This was used in 2024 and has a zero balance. It was used to help fund the new Landfill building and weigh scales capital project.

**Paisley Clinic (01-0000-7241)**

Staff recommend leaving this reserve as is.

**Chesley Clinic (01-0000-7242)**

Staff recommend leaving this reserve as is.

**Recreation (01-0000-7250)**

This was used in 2023 and has a zero balance.

**Palace (01-0000-7252)**

Staff recommend leaving this reserve as is.

**Arena/Community Centres (01-0000-7254)**

Staff recommend leaving this reserve as is for future unexpected urgent repairs/maintenance.

**Chesley Trailer Park (01-0000-7257)**

Staff recommend leaving this reserve as is.

**Planning & Ec Dev (Land Sales) (01-0000-7270)**

Staff recommend that this reserve (\$712,801) be used for the new Paisley Fire Hall.

**Building Code (01-0000-7307)**

The Building Inspection Operating budget has to be zero so in 2025, the surplus is added to the reserve. We have used some of the reserve in 2024 and will use some in 2025.

**Fire Station – Paisley – Hose Tower (01-0000-7229)**

Staff recommend leaving this reserve as is.

**Paisley Museum (01-0000-7251)**

Staff recommend leaving this reserve as is.

**Gravel Pit (01-0000-7291)**

This reserve is in place for the rehabilitation of the gravel pit as per the site plan and the *Aggregate Resources Act*. Staff recommend leaving this reserve as is.

**Paisley Parks (03-0000-7258)**

Staff recommend leaving this reserve as is.

**Community Well-Being (03-0000-7240)**

Staff recommend closing the Community Well-Being Reserve account (03-0000-7240) in 2024 as the agreement has expired and the balance is now zero.

**Paisley Museum (03-0000-7251)**

Staff recommend leaving this reserve as is.

**LACAC – Equity (03-0000-7292)**

Staff recommend leaving this reserve as is.

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**Link to Strategic/Master Plan**

6.4 Leading Financial Management

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**Financial Impacts/Source of Funding/Link to Procurement Policy**

Appendix A – Reserves lists all reserves. Note, reserves are shown as a negative amount. This Appendix shows the history of the Reserve amounts from 2022 along with what is planned in the 2025 Budget Draft 2.

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Approved by: Emily Dance, Chief Administrative Officer

2025 Go-out Reserves (as of December 31)  
November 20, 2024

Account	2022 (audited)	2023 (unaudited)	2024 Estimate	2025 Budget			Fire Hall & Public Works building	2025 Estimate	
				increases from Operating Budget	decreases from Operating Budget	adjustment for positive reserve balances			
<b>01-0000-7210 Working Capital</b>	<b>(\$2,849,070)</b>	<b>(\$2,962,865)</b>	<b>(\$3,077,564)</b>	<b>(\$1,097,661)</b>		<b>\$30,000</b>	<b>\$1,213,385</b>	<b>\$1,464,634</b>	<b>(\$1,467,206)</b>
<b>01-0000-7311 Accumulated Sick Leave</b>	<b>(\$484,364)</b>	<b>(\$484,364)</b>	<b>(\$484,364)</b>						<b>(\$484,364)</b>
01-0000-7215 Bijou/Old Town Hall	\$892	\$892	\$0						\$0
01-0000-7255 Krug Memorial Park	(\$8,721)	(\$8,721)	(\$8,721)						(\$8,721)
01-0000-7340 Doctor Recruitment	(\$12,112)	(\$0)	\$0	(\$30,000)	\$20,000	(\$20,000)			(\$30,000)
01-0000-7341 Cannabis Legalization	(\$15,000)	(\$15,000)	\$0						\$0
01-0000-7342 Cemeteries	(\$3,852)	(\$3,852)	\$0						\$0
01-0000-7370 Economic Development	(\$32,912)	(\$32,912)	(\$32,912)		\$32,912				\$0
<b>Health Services</b>	<b>(\$71,705)</b>	<b>(\$59,593)</b>	<b>(\$41,633)</b>	<b>(\$30,000)</b>	<b>\$52,912</b>	<b>(\$20,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$38,721)</b>
01-0000-7211 Office Equipment	(\$46,362)	(\$37,733)	(\$20,959)	(\$15,000)			\$19,000		(\$16,959)
01-0000-7212 Municipal Buildings	(\$808,180)	(\$515,507)	(\$3,355)						(\$3,355)
01-0000-7213 MMAH Municipal Efficiency	(\$25,070)	\$0	\$0						\$0
01-0000-7214 Grants	(\$25,151)	(\$25,151)	\$0						\$0
01-0000-7312 Election	\$0	(\$7,500)	(\$15,500)	(\$8,000)					(\$23,500)
01-0000-7313 Employment Matters	(\$40,021)	(\$40,021)	(\$86,707)	(\$14,000)	\$27,765				(\$72,942)
01-0000-7314 OPG	(\$117,635)	(\$123,895)	(\$84,465)		\$39,430				(\$45,035)
<b>General Government</b>	<b>(\$1,062,420)</b>	<b>(\$749,807)</b>	<b>(\$210,986)</b>	<b>(\$37,000)</b>	<b>\$67,195</b>	<b>\$0</b>	<b>\$19,000</b>	<b>\$0</b>	<b>(\$161,791)</b>
01-0000-7220 Protective Services - Fire	(\$90,133)	(\$90,133)	(\$90,133)				\$90,133		(\$0)
01-0000-7222 Fire Station - Chesley	(\$189,575)	(\$88,467)	(\$93,633)	(\$21,166)			\$8,000		(\$106,799)
01-0000-7223 Fire Station - Chesley -Bell Mobility	(\$47,064)	(\$56,564)	(\$66,064)	(\$9,500)			\$10,500		(\$65,064)
01-0000-7224 Fire Station - Paisley	(\$170,619)	(\$228,631)	(\$294,767)	(\$84,350)			\$24,000	\$355,117	(\$0)
01-0000-7225 Fire Station - Paisley -Bell Mobility	(\$85,040)	(\$94,540)	(\$104,040)	(\$9,500)			\$10,500	\$103,040	(\$0)
01-0000-7226 Fire Station - Tara	(\$170,017)	(\$18,364)	(\$17,745)	(\$21,167)					(\$38,912)
01-0000-7227 Fire Station - Tara -Bell Mobility	(\$64,463)	(\$73,963)	(\$83,463)	(\$9,500)			\$43,800		(\$49,163)
01-0000-7228 Fire Station - Chesley/Chatsworth	(\$31,531)	(\$29,554)	(\$18,534)		\$11,020				(\$7,514)
<b>Protective Inspection</b>	<b>(\$848,442)</b>	<b>(\$680,217)</b>	<b>(\$768,380)</b>	<b>(\$155,183)</b>	<b>\$11,020</b>	<b>\$0</b>	<b>\$96,800</b>	<b>\$548,290</b>	<b>(\$267,453)</b>
01-0000-7263 Winter Control	(\$66,480)	(\$140,083)	(\$140,083)						(\$140,083)
01-0000-7264 Bridges	(\$483,370)	(\$66,559)	(\$221,072)	(\$303,218)					(\$524,290)
01-0000-7265 Roads Equipment	(\$457,001)	(\$396,329)	\$0						\$0
01-0000-7266 Roads General	(\$868,144)	\$0	\$0		\$10,000	(\$10,000)			\$0
<b>Roadways</b>	<b>(\$1,874,994)</b>	<b>(\$602,971)</b>	<b>(\$361,156)</b>	<b>(\$303,218)</b>	<b>\$10,000</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$664,374)</b>
<b>01-0000-7231 Sanitary Sewers</b>	<b>(\$3,715,230)</b>	<b>(\$3,997,995)</b>	<b>(\$4,223,863)</b>	<b>(\$882,694)</b>	<b>\$249,661</b>		<b>\$581,255</b>		<b>(\$4,275,641)</b>
01-0000-7232 Water	(\$8,408,458)	(\$8,507,463)	(\$8,145,270)	(\$1,333,929)	\$381,779		\$436,728		(\$8,660,692)
01-0000-7233 AE Water/Sewer	(\$110,492)	(\$110,492)	(\$110,492)						(\$110,492)
01-0000-7234 Stormwater	(\$26,336)	(\$97,134)	\$0						\$0
<b>Waterworks</b>	<b>(\$8,545,286)</b>	<b>(\$8,715,089)</b>	<b>(\$8,255,762)</b>	<b>(\$1,333,929)</b>	<b>\$381,779</b>	<b>\$0</b>	<b>\$436,728</b>	<b>\$0</b>	<b>(\$8,771,184)</b>
01-0000-7280 Landfill - Paisley	(\$2,570)	(\$2,570)	\$0						\$0
01-0000-7281 Landfill - Arran	(\$92,656)	(\$92,656)	\$0						\$0
<b>Waste Disposal</b>	<b>(\$95,226)</b>	<b>(\$95,226)</b>	<b>\$0</b>						
01-0000-7241 Paisley Clinic	(\$44,502)	(\$45,542)	(\$51,581)	(\$6,039)					(\$57,620)
01-0000-7242 Chesley Clinic	(\$82,085)	(\$148,270)	(\$182,199)	(\$13,929)					(\$196,128)
<b>Health Services</b>	<b>(\$126,587)</b>	<b>(\$193,812)</b>	<b>(\$233,780)</b>	<b>(\$19,968)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$253,748)</b>
01-0000-7250 Recreation	(\$7,375)	\$0	\$0	(\$8,863)	\$2,000				(\$6,863)







# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRFIN.24.20 2025 Budget Draft 2

Report from: David Munro, Interim Treasurer

Appendices: Appendix B – 2025 Capital Budget Draft 2

Appendix C – 2025 Operating Budget Draft 2

Appendix D – 2025 Grants and Donations Staff Report

Appendix E – 2025 Grants and Donations Request Chart

Appendix F – Schedule 'D' to By-Law- 45-2021 Financial Commitments

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receive 2025 Capital Budget Draft 2 and direct staff to incorporate today's input and come back with Draft 3;
2. Receive 2025 Operating Budget Draft 2 and direct staff to take today's input and come back with Draft 3;
3. Approves a 3.5% increase to the Grants and Donations budget for 2025
4. Approves the Grants and Donations requests included in Schedule 'D' of By-Law 45-201 in the amount of \$26,346.02
5. Approves the Grants and Donations be included in the 2025 Municipality of Arran-Elderslie Budget as outlined in Appendix 'D'
6. Council supports a \$200,000 fund raising goal in connection with the new Fire Hall; project to allow the fundraising campaign to begin;
7. Approves that the new Paisley Fire Hall & Public Works building may be partially funded by Development Charges. should they be approved at a later date.

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## **Report Summary**

Appendix C – 2025 Operating Budget Draft 2 shows the details of the 2025 Operating Budget and demonstrates a comparison to the 2024 budget. In this report, I have highlighted the major changes from the 2024 budget to the 2025 budget. At this time, with a 5.6% tax rate increase, there is a balanced budget. Note, some things may change by Draft 3 and the tax rate increase may change.

Appendix B – 2025 Capital Budget Draft 2 shows the 2025 capital projects under consideration. In this report, staff have listed the changes since the Draft 1 Capital Budget. Staff are proposing that Draft 2, excluding priority B, C, and “Want”, is our final version of the 2025 Capital Plan.

Fire Hall & Public Works building – staff have proposed three options for funding along with a recommendation to fund \$1 million from a 5-year loan from Infrastructure Ontario and the rest from the Working Capital reserve.

Potential use of Chesley and Tara Fire Bell Mobility reserves for new Paisley Fire Hall – Staff presented some history and a recommendation not to use these reserves to fund the new Paisley Fire Hall.

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## **Background**

Draft 1 was presented to Council on November 4, 2024 and a Public Meeting was held on November 12, 2024. Input from both meetings are incorporated into Draft 2.

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## **Analysis**

### **Operating**

Please refer to Appendix C – 2025 Operating Budget Draft 2. This report highlights the main variances vs 2024 Operating Budget. Most, but not all, departments are highlighted below.

### **Benefits**

Staff completed a comprehensive review to ensure that the budget software accurately reflected the 2025 benefit costs. Therefore, there will be some high variance percentage lines when compared to the 2024 budget for most departments.

### **LT (Lower Tier) Taxation (department #01-0100)**

Draft 2 contains a 5.6% increase in the Arran-Elderslie tax rate. At this time the budget is balanced. Draft 3 may change the planned tax rate increase.

It should be noted that a 2017 agreement that states the Epcor pipeline have zero municipal taxes for 10 years. This was not in the 2024 budget but has been accurately reflected in the 2025 budget.

### **UT (Upper Tier) Taxation (department #01-0200)**

This will be included once the Bruce County increase is final – net is zero since the Municipality collects and remits to the County.

### **EP (English Public) Taxation (department #01-0300)**

### **ES (English Separate) Taxation (department #01-0400)**

### **FS (French Separate) Taxation (department #01-0500)**

### **FP (French Public) Taxation (department #01-0600)**

No increase for 2025 - net is zero since the Municipality collects and remits to the County.

### **General-Council (department # 01-1010)**

- 3% increase in honorariums which is consistent with prior years of matching union and non-union increases.
- The training budget has been changed from \$10,000 to \$7,000 as little has been spent in the past.
- \$400 MMWTWG Wind Turbine membership and \$500 Federation of Canadian Municipalities membership has been added.

### **General-Program Support (department # 01-1020)**

- Ontario Municipal Transfer Fund (OMTF) grant increased by \$196,100 (12.1%)
- Salaries & Wages down slightly as a result of not planning to fill the Admin Coordinator position in 2025 (was funded in 2024 budget) combined with a 3% increase for everyone else
- Conferences – removed AMCTO \$1,500 as neither the Clerk or Deputy Clerk will be attending in 2025.
- Training – removed AMCTO HR \$1,567 and Municipal Coach Series \$561
- Memberships – removed Municipal Innovation Council (MIC) \$19,575
- Contracted Services increase of \$24,948 is primarily due to increased fees from BDO (Municipal auditor).
- Advertising increase of \$9,046 is primarily due to a one-time (potential) Treasurer job search fee.
- Transfer to Reserve down \$140,707 – this line is used to balance the budget.

### **General-Human Resources (department # 01-1060)**

- A new agreement for Citation software (formerly HR downloads) \$6,343

**Protection-Common Fire (department # 01-2010)**

- Moved a portion of the Chief's salary and benefits to 01-2012 (Chesley Fire)
- Moved drone insurance from Building to Common Fire

**Protection-Chesley Fire (department # 01-2012)**

- Moved a portion of the Chief's salary and benefits from 01-2010 (Common-Fire)
- Large training requirement for 2025. This budget will be less in 2026.
- Moved \$15,800 small "capital" purchases budget from 9020 Transfer to Capital to 4340 Material & Supplies.

**Protection-Paisley Fire (department # 01-2014)**

- Large training requirement for 2025. This budget will be less in 2026.
- Moved \$15,800 small "capital" purchases budget from 9020 Transfer to Capital to 4340 Material & Supplies.

**Protection-Tara Fire (department # 01-2016)**

- Moved \$15,800 small "capital" purchases budget from 9020 Transfer to Capital to 4340 Material & Supplies.

**Protection-Police (department # 01-2020)**

Ontario Provincial Police (OPP) has increased their fee to Arran-Elderslie as follows:

	<u>2025</u>	<u>2024</u>	<u>\$ increase</u>	<u>% increase</u>
<b>Annual bill</b>	\$1,327,734	\$1,163,788	\$163,946	14%
<b>Previous year adjustment</b>	\$62,225	\$8,524	\$53,701	630%
<b>Total</b>	\$1,389,958	\$1,172,312	<b>\$217,647</b>	19%

Our 2024 Tax revenue was \$7 million. Therefore, a \$217,647 increase equates to a 3.1% tax increase for the OPP costs.

**Protection-Conservation (department # 01-2030)**

- Paisley Dyke Maintenance from Saugeen Conservation – 2024 budget had this cost inputted twice and therefore this line has been reduced for 2025
- added 3% inflation for 2025 – awaiting their budget to us.

**Protection-Conservation SVCA (department # 01-2031)**

- 2025 budget same as 2024 (for now)

**Protection-Conservation GSCA (department # 01-2032)**

- 4.8% increase in 2025 and a \$5,000 capital levy to fund new building/office

**Protection-Animal Control (department # 01-2041)**

- Inflation added to the costs

**Protection-Building Inspection (department # 01-2042)**

- Correctly planned for part-time occasional CBO backup Salaries & Wages
- Moved drone insurance to 01-2010 Common Fire

**Protection-Property Standards (department # 01-2044)**

- By-law enforcement – supplier increased rate by 6.1%

**Protection-Crossing Guards (department # 01-2045)**

- 3% increase in wages

**Protection-Emergency Measures (department # 01-2050)**

- Line item placeholder to consider (November 25, 2025) assistance from Bruce County for emergency management training and ensuring our Emergency Management Program meets current regulations and compliance \$8,000.

**Protection-By-Law/POA Parking (department # 01-2060)**

- Zero budget in 2024 and 2025 - expenses should be going to department #01-2044

**Transportation**

- Appendix C – 2025 Operating Budget Draft 2 lists all the Transportation departments – I have reported below the major changes from the 2024 budget.

**Transportation-Roads-Admin (department # 01-2510)**

- Added Development Services Coordinator role and Project Manager role
- Added Engineering Standards report \$7,500

**Transportation-Roads-Admin-Union (department # 01-2511)**

- Added Foreman Training \$7,000

**Transportation-Roads-Bridges (department # 01-2514)**

- Bi-annual bridge inspection \$20,000 in 2024, but not in 2025

**Transportation-Roads-Vehicles (department # 01-2518)**

- \$89,000 reduction in 2025 Fuel budget to reflect recent actuals

**Transportation-Saugeen Mobility & Regional Trans (SMART) (department # 01-2530)**

- 2025 budget as per Deputy Mayor Shaw

**Environmental-Sewer&Water-Common (department # 01-3005)**

- Contracted Services – adjusted 2025 budget to recent actuals - \$10,000 increase

**Environmental-Sewage-Chesley (department # 01-3012)****Environmental-Sewage-Paisley (department # 01-3015)****Environmental-Sewage-Tara (department # 01-3017)**

- 3% increase in fees

**Environmental-Storm Water-Catch Basins (department # 01-3018)**

- Storm water study 2024 budget \$56,404 – this part of spending completed in 2024 – rest is in 2025 Capital budget (zero for 2025 Operating budget)
- 3% inflation - no more reserve to transfer from

**Environmental-Storm Water-Ditches (department # 01-3019)**

- 3% inflation - no more reserve to transfer from

**Environmental-Water-Chesley/Paisley (department # 01-3032)**

- 2% increase in fees
- Added \$25,000 to service leak issues

**Environmental-Water-Tara (department # 01-3036)**

- 2% increase in fees
- Added \$10,000 for well work – Well #3 raw samples are elevated

**Environmental-Recycling (department # 01-3060)**

- Added 3% inflation – awaiting BASWR 2025 budget

**Health-Physician Recruitment (department # 01-4000)**

- Pay final year of Physician agreement \$20,000
- Start to build reserve \$30,000

**Health- Clinic-Chesley (department # 01-4002)**

- \$5,000 additional cleaning costs added

## **Recreation and Culture**

- Appendix C – 2025 Operating Budget Draft 2 lists all the Recreation and Culture departments – major changes from the 2024 budget are indicated below.

### **Rec/Cult-Admin (department # 01-5015)**

- Added new role – Facility Attendant – Floater

### **Plan/Dev-Planning-Zoning (department # 01-7010)**

- Contracted Services includes a one-time \$35,000 Development Charges (DC) study

### **Plan-Plan/Dev-Comm/Ind-Downtown Décor (department # 01-7220)**

- Returned Paisley Downtown (DT) Revitalization to \$6,500 after the 2024 one-time purchase of flower boxes

### **Plan/Dev-Economic Development (department # 01-7410)**

- Removing Tourist Town software license (\$8,000) and adding Constant Contact (\$660)
- Removing Saugeen Connects membership (\$5,000)
- Adding a strategic initiative to upgrade the website (\$60,000) with just over half to be funded (by a different account #9230) by the Economic Development reserve (\$32,912)

### **Plan/Dev-Tile Drainage (department # 01-7610)**

- 2025 budget reduced by \$82,919 as no municipal drains in works

## **Capital**

Changes and notes since Draft 1 and November 4, 2024 Council meeting:

- 1) In Draft 1 there was \$7,500 for capital project 25-GENG-4119 Engineering Standards. This project has been moved to the Operating Budget for 2025.
- 2) \$10,000 has been added for the Municipal Office renovation (including furniture) to accommodate two new roles (Development Services Coordinator and Project Manager)
- 3) The miscellaneous Fire Capital projects have been prioritized as follows:

### **25-FIRE-4122 AE Fire Modernization of Frontline Thermal Imaging Cameras \$24,000**

#### **Required A**

Current inventory:



Tara Required due to being out of service

Paisley 1

Chesley 1

We are in the process of upgrading our Thermal Imaging Cameras (TIC) from Situational TIC's to Operational TIC's. At this time Tara's TIC has ceased to operate with the OEM battery due to the life of the unit.

The fire chief will be applying for a Fire House Subs grant to hopefully off set the purchase of the cameras.

### **25-FIRE-4121 Tara Vehicle Rescue Air Bag System Replacement \$13,500**

#### **Required A**

Current inventory:

Tara Required due to being out of service

Paisley 1

Chesley 1

Tara Station 70 has had their old Vehicle Rescue Air Bag system taken out of service due to being 25+ years old and not being able to be pressure tested. The new system will be the same as the system used in Paisley as we move to standardize equipment.

### **25-FIRE-4120 Tara Vehicle Rescue Hydraulic Cutter and Spreader Replacement \$19,800**

#### **Required A**

Current inventory:

Tara 1, 1 Required due to being out of service

Paisley 2

Chesley 2

Two sets per station are required for the occasions when there are two calls at once I.E pumper and rescue are not together, or multiple people trapped on scene. The need for their use is immediate and we can't wait for one to be delivered from another station.

Utilizing a Combi Cutter/Spreader for the second set reduces the cost significantly.

### **24-FIRE-0016 Building-2<sup>nd</sup> Story Live Training Centre \$7,500**

#### **Required B**

The Live Fire Training Ground was utilized heavily this year, for live fire training as well as search and rescue training.

This year staff are looking to move forward with the second story to simulate basement and second story fires.

All work is being completed by the fire chief and firefighters. The fire chief has also donated \$9,000 of steel floor grating for building the interior stairwell, outside stairs and upper platform

### **25-FIRE-4103 Bunker Gear (8 sets) \$32,000**

#### **Required A**

When a volunteer fire fighter resigns/moves/retires a new volunteer fire fighter is recruited. If the previous bunker gear is still safe (e.g. *hasn't reached its "best before" date*), then we reuse the bunker gear. *hasn't reached its "best before" date*), then the bunker gear is reused. With the changes so far, it is anticipated that there will be a need to purchase 8 sets of new bunker gear at approximately \$4,000 each; two for Chesley and six for Paisley.

- 4) Increased the amount for capital project 23-TRAN-0029 BRIDGE/CULVERT-(E) - Con 6 Elderslie, east of Lockerby Bridge to \$515,000 to be partially funded by OCIF and partially by Working Capital.
- 5) Added \$8,000 to complete 24-TRAN-0052 TRANS – Road & Address signs as an A priority for Transportation Services
- 6) Capital Project 24-TRAN-0054 TRANS- Roads (A) Sdrd 15 Con 10 to Con 13 SW Swamp (RB53/CW2108) has been added for 2025 at \$175,000. This project was previously approved in 2024, but the money was moved in 2024 to capital project 25-TRAN-0060 (E1 Priebe Bridge emergency repair project). 24-TRAN-0054 will be funded from the 2025 OCIF grant.
- 7) Moved the following two Transportation Services projects to priority A:
  - 25-TRAN-4123 VEH&EQUIP(A)-Bin Landfill trailer
  - 25-TRAN-4134 Roads-Pave(T) Arena - To Ball Diamond
- 8) Changed project 24-RECC-0028 Paisley Arena Chiller replacement to be funded 33% (\$15,000) from the Paisley Curling Club
- 9) Changed project 25-RECC-4136 Chesley – replace chiller to be funded 34.3% (\$19,894) from the Chesley Curling Club

10) Moved the following two Recreation & Culture projects from want to need:

- 24-RECC-0043 Tara Basketball Court Refurbishment
- 25-RECC-4137 Allenford Ball Diamond Lights

11) Changed the amount for project 24-RECC-0046 Chesley Park Island Rehabilitation from \$100,000 to \$20,000 for an initial design and changed it to a Need.

12) Removed the following projects from the 2025 Capital budget since they were already approved in 2024 and any unspent amount will carry forward for 2025 when the projects will be completed:

- 23-WSSE-0017 BLDG-SEWER-(P)-Pump station roofs (Albertt/Ross) and Mill Drive
- 23-WSSE-0018 MANHOLES-SEWER-(C)-Manholes Martha Ave
- 23-WSSE-0019 BLDG-SEWER-(C)-Blower room roof @ Lagoons
- 24-WSSE-0024 Sewer (P) - Ditch Rotor Rebuild WPCP
- 24-WSSE-0028 Sewer (P) – Ross St Pp Stn, Level Transducer
- 21-WSWA-0001 EQUIP-WATER - Antenna/Cable
- 21-WSWA-0003 WELL-Chesley Community Park Well #1
- 22-WSWA-0004 BLDG-WATER (C) - Building, Riverside, Old Shop Rehabilitation

13) In 2024 there was a budget for capital project 24-WSST-0007 urban stormwater study (02-4029) of \$40,000. To date, \$28,741 has been spent. The difference (\$11,259) will flow through to 2025. Therefore, the 2025 Capital budget amount has been changed to \$38,000 (\$49,259 -\$11,259).

It is proposed that Appendix B – 2025 Capital Budget Draft 2 will be the final version.

### **Fire Hall & Public Works Building**

This has been updated since Draft 1.

Paisley Fire Reserve	\$355,117
Paisley Bell Mobility Reserve	\$103,040
Common Fire Reserve	\$90,133
Fundraising	\$200,000
Canada Community Building Fund (formerly Gas Tax) reserve	\$1,187,684

Surplus land proceeds reserve ("Planning & Development")	\$712,801
<b>sub-total</b>	<b>\$2,521,991</b>
<b>need to fund</b>	<b>\$2,464,634</b>

## Options to fund \$2,464,634

Option	Plus	Minus	Interest
<b>A) Use the Working Capital Reserve</b>	We can partially build back reserve by selling surplus land (e.g. old Fire Hall and old Public Works yard)  Loss of Interest Rate may come down	\$0.6 million working capital reserve may be too low	We receive prime less 1.70% at the bank = 4.25% at the time of writing this report. Loss of interest on \$2,464,634 at 4.25% for five years is \$582,398
<b>B) Borrow from Infrastructure Ontario</b>	We can use future year CCBF grants (formerly gas tax) to partially pay the loan back	Locked into term and rate – no prepayment options  The loan will need to be paid back with tax rate increases	At the time of writing this report, interest rate is only 3.52%. Interest cost on \$2,464,634 at 3.52% for five years is \$227,572.
<b>C) Combination of say \$1 million loan over 5 years and the rest from Working Capital reserve</b>	We can use future year CCBF grants (formerly gas tax) to fully pay the loan back  Loss of interest is reduced if we sell surplus land		At the time of writing this report, interest rate is only 3.52%. Interest cost on \$1,000,000 at 3.52% is \$92,355 and the loss of interest on \$1,464,634 over 5 years at 4.25% is \$346,096 – Total \$438,431.

Staff recommend option C. Note, the new Fire Hall & Public Works building may be funded, in part, by Development Charges.

### **Potential use of Chesley and Tara Fire Bell Mobility reserves for new Paisley Fire Hall**

Note, the entire municipality will benefit from the new Paisley Fire Hall.

Currently, each Fire Hall receives \$9,500 in rent for the Bell Mobility tower. The plan is to spend all of the Paisley Bell Mobility reserve.

The **Chesley Bell Mobility reserve** is estimated to end 2025 at \$65,064

In the last five years, the Chesley Bell Mobility reserve was used as follows:

2020 Station Door Replacements \$2,715  
2022 Fire Hall repairs \$5,259

In 2025, there is a plan to spend \$8,000 on Thermal Imaging Cameras and \$2,500 on Live Fire Training Center. The Municipality has a joint fire agreement with the Township of Chatsworth as Arran-Elderslie covers some of their township.

The **Tara Bell Mobility reserve** is estimated to end 2025 at \$49,163.

In 2025, there is a plan to spend:

- \$19,800 on Tara Vehicle Rescue Hydraulic Cutter and Spreader replacement
- \$13,500 on Tara Vehicle Rescue Air Bag System replacement
- \$8,000 on Thermal Imaging Cameras, and
- \$2,500 on Live Fire Training Center

Staff is recommending to not to use these reserves for the new Fire Hall.

### **Link to Strategic/Master Plan**

6.4 Leading Financial Management

### **Financial Impacts/Source of Funding/Link to Procurement Policy**

At this time, with a 5.6% tax rate increase, the Municipality has a balanced budget. Note, some things may change by Draft 3 and the tax rate increase may change.

Approved by: Emily Dance, Chief Administrative Officer



2025 New Capital Projects - Draft #2			Funding												
	Priority	2 Treasurer Review Expenses	Reserve							Cemetery Trust Fund	OCIF Grant	Grants - Provincial	Donations	To be funded	
			Office Equipment	Fire - Chesley	Fire - Chesley Bell Mobility	Fire - Paisley	Fire - Paisley Bell Mobility	Fire - Tara - Bell Mobility	Sewer Reserve						Water Reserve
			01-0000-7211	01-0000-7222	01-0000-7223	01-0000-7224	01-0000-7225	01-0000-7227	01-0000-7231	01-0000-7232	04-0000-9302				
25-TRAN-4132 Roads-Pave(P) Mill Dr - Rowe to Bruce Rd3(RB627)	B	19,400													19,400
25-TRAN-4134 Roads-Pave(T) Arena - To Ball Diamond	A	15,000										15,000			
24-TRAN-0046 Roads-(P) Wellington St - Cty 1 to deadend	C	90,000													90,000
25-TRAN-4129 Roads-Pave(E) Brant/Elderslie- Bruce Rd3 to 200 metres	C	17,300													17,300
<b>Total TRANSPORTATION SERVICES</b>		<b>2,573,900</b>										<b>1,012,676</b>			<b>1,561,224</b>
<b>RECREATION AND CULTURE</b>												0			
24-RECC-0028 BLDG/COMP-Paisley Arena Chiller Replacement	Need	45,000												15,000	30,000
25-RECC-4136 BLDG/COMP-Chesley - Replace Chiller	Need	58,000												19,894	38,106
25-RECC-4140 Tara Arena Sound System	Need	5,500													5,500
25-RECC-4143 Paisley LCBO A/C Replacement	Need	4,500													4,500
25-RECC-4144 Paisley Town Hall Bell Tower Repair	Need	10,000													10,000
25-RECC-4145 Chesley Pool Mechanical Work	Need	65,000													65,000
25-RECC-4146 Paisley Arena Flat Roof Replacement	Need	63,230													63,230
25-RECC-4151 Tara Arena Roof Repair	Need	15,000													15,000
25-RECC-4154 Tara Pool Tot Dock	Need	3,000													3,000
23-RECC-0025 PARKS-Dr. Milne Park Pavilion Rehabilitation/Retaining Wall	Want	100,000													100,000
24-RECC-0017 BLDG-Tara Arena Storage Building	Want	30,000													30,000
24-RECC-0043 Tara Basketball Court Refurbishment	Need	25,000													25,000
24-RECC-0046 Chesley Park Island Rehabilitation - initial design	Need	20,000													20,000
24-RECC-0053 Tara Trail System Rehabilitation	Want	25,000													25,000
25-RECC-4137 Allenford Ball Diamond Lights	Need	30,000													30,000
25-RECC-4138 Chesley Changehouse Upgrades	Want	12,000													12,000
25-RECC-4139 Chesley Tennis Court Resurfacing	Want	38,890													38,890
25-RECC-4141 Trail Master Plan	Want	50,000													50,000
25-RECC-4147 Paisley Legion Upgrades	Want	35,132													35,132
25-RECC-4149 Chesley Tree Planting	Want	2,500													2,500
25-RECC-4152 Paisley Lawn Bowling Cub Drainage Upgrades	Want	20,000													20,000
25-RECC-4153 Paisley Ball Diamond Enhancements	Want	70,000												70,000	



2025 New Capital Projects - Draft #2															
			Funding												
			Reserve												
	Priority	2 Treasurer Review	Office Equipment	Fire - Chesley	Fire - Chesley Bell Mobility	Fire - Paisley	Fire - Paisley Bell Mobility	Fire - Tara - Bell Mobility	Sewer Reserve	Water Reserve	Cemetery Trust Fund	OCIF Grant	Grants - Provincial	Donations	To be funded
		Expenses	01-0000-7211	01-0000-7222	01-0000-7223	01-0000-7224	01-0000-7225	01-0000-7227	01-0000-7231	01-0000-7232	04-0000-9302				
25-RECC-4150 Tara Arena Dressing Room Upgrades	Want/Ne	400,000											200,000		200,000
<b>Total RECREATION AND CULTURE</b>		1,127,752											200,000	104,894	822,858
<b>HEALTH SERVICES</b>															
23-HLTH-0003 LAND-Land Purchase to expand Tara Cemetery		174,700									174,700				
25-HLTH-4113 Chesley Cemetery surveying so we can use extra space for grave sites		15,000									15,000				
<b>Total HEALTH SERVICES</b>		189,700									189,700				
<b>Total MUNICIPAL SERVICES</b>		<b>3,997,352</b>													
<b>WATER AND SEWER SERVICES</b>															
<b>SEWER</b>															
21-WSSE-0001 EQUIP-SEWER-P-RAS Pumps		5,000							5,000						
22-WSSE-0002 EQUIP-SEWER (AE)-Confined spaces equipment		10,000							10,000						
23-WSSE-0021 EQUIP-SEWER-(T) Mill Street L.S. Pump#2 Replace		14,000							14,000						
24-WSSE-0013 SEWER (C) 3rd St SW, 1st to 4th Ave (RB848,850,852)		302,255							302,255						
25-WSSE-0030 North End(C) Sewer pumps		60,000							60,000						
25-WSSE-0031 Paisley Coverall (P) lightning		5,000							5,000						
25-WSSE-0032 Digester Valves (P) WPCP		30,000							30,000						
25-WSSE-0033 Raw Sampler (P) WPCP		5,000							5,000						
25-WSSE-0034 Alum pumps (C) Lagoons		10,000							10,000						
25-WSSE-0035 Diesel Generator (C) Riverside Stn		70,000							70,000						
25-WSSE-0036 Electrical controls (P) Ross St Stn		40,000							40,000						
25-WSSE-0037 Forcemain swab (P) Ross St Stn		20,000							20,000						
25-WSSE-0038 Sewer(P)-EA WPCP Capacity Study		10,000							10,000						
<b>Total SEWER</b>		581,255							581,255						
<b>WATER</b>															
22-WSWA-0010 BLDG/COMP-WATER - AE WTP - Gaskets and Dialers		30,808								30,808					
24-WSWA-0016 WATER (C) 3rd St SW, 1st to 4th Ave SW (RB848,850,852)		293,420								293,420					
25-WSWA-0028 Tablets for data collection.		5,000								5,000					
25-WSWA-0029 Tower/Standpipe (C,P,T) 5-year inspection		20,000								20,000					

2025 New Capital Projects - Draft #2			Funding												
	Priority	2 Treasurer Review	Reserve							Funding					To be funded
			Office Equipment	Fire - Chesley	Fire - Chesley Bell Mobility	Fire - Paisley	Fire - Paisley Bell Mobility	Fire - Tara - Bell Mobility	Sewer Reserve	Water Reserve	Cemetery Trust Fund	OCIF Grant	Grants - Provincial	Donations	
		Expenses	01-0000-7211	01-0000-7222	01-0000-7223	01-0000-7224	01-0000-7225	01-0000-7227	01-0000-7231	01-0000-7232	04-0000-9302				
25-WSWA-0030 CP#2 Well Review		40,000								40,000					
25-WSWA-0031 Well #3 (T) Review		30,000								30,000					
25-WSWA-0032 Well #3 (T) Chlorine Analyzer		10,000								10,000					
25-WSWA-0033 Victoria St (P) watermain		7,500								7,500					
<b>Total WATER</b>		<b>436,728</b>								<b>436,728</b>					
<b>STORMWATER SYSTEM</b>															
24-WSST-0005 STORM(C) - 3rd St SW, 1st to 4th Ave (RB848,850,852)	A	309,325													309,325
24-WSST-0007 STORM - Urban Stormwater Study	A	38,000													38,000
<b>Total STORMWATER SYSTEM</b>		<b>347,325</b>													<b>347,325</b>
<b>Total WATER AND SEWER SERVICES (and Storm)</b>		<b>1,365,308</b>							<b>581,255</b>	<b>436,728</b>					<b>347,325</b>
<b>Total Arran-Elderslie - Capital</b>		<b>5,382,460</b>	<b>19,000</b>	<b>8,000</b>	<b>10,500</b>	<b>24,000</b>	<b>10,500</b>	<b>43,800</b>	<b>581,255</b>	<b>436,728</b>	<b>189,700</b>	<b>1,012,676</b>	<b>200,000</b>	<b>104,894</b>	<b>2,741,407</b>

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>01-0100 LT Taxation</b>							
<b>TAXATION SERVICES</b>							
<b>TAXATION</b>							
1300 PT Rec - Adjustments			(219)				#DIV/0!
5100 PT - Res Full Occupied	(4,270,046)	(4,611,899)	(4,983,997)	(4,983,995)	(5,263,099)	(279,104)	5.6%
5101 PT - Res Mult - Full Occupied	(101,879)	(120,955)	(133,438)	(133,438)	(140,911)	(7,473)	5.6%
5102 PT - Farm - Full Occupied	(1,005,294)	(1,072,016)	(1,164,382)	(1,164,383)	(1,229,588)	(65,205)	5.6%
5103 PT - Comm Full Occupied	(282,002)	(305,538)	(376,366)	(382,614)	(404,040)	(21,426)	5.6%
5104 PT - Comm Excess & Vacant	(5,402)	(5,570)	(6,248)				#DIV/0!
5105 PT - Mgd Forests Full Occupied	(4,801)	(5,439)	(5,684)	(5,684)	(6,002)	(318)	5.6%
5106 PT - Ind Full Occupied	(122,852)	(129,542)	(83,220)	(86,442)	(91,283)	(4,841)	5.6%
5107 PT - Ind Excess Land	(1,433)	(1,520)	(1,626)				#DIV/0!
5108 PT - Ind Vacant Land	(1,749)	(1,370)	(651)				#DIV/0!
5109 PT - Pipe Full Occupied	(20,548)	(21,807)	(21,537)	(56,988)	(21,246)	35,742	(62.7%)
5110 PT - Landfills	(3,351)	(3,454)	(3,584)				#DIV/0!
5111 PT - Parking Lot	(939)	(996)	(1,641)	(1,641)	(1,733)	(92)	5.6%
5120 PT - PIL	(61,655)	(62,212)	(63,910)	(63,593)	(67,154)	(3,561)	5.6%
5122 PT - PIL Hospital	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)		
5123 PT - PIL Power Dam	(2,551)	(2,551)	(2,551)	(2,551)	(2,551)		
5140 PT - Supp - Res Full Occupied	(100,007)	(68,945)	(91,269)	(79,000)	(79,000)		
5141 PT - Supp - Res Mult Full Occupied	(12,228)	(2,797)					#DIV/0!
5142 PT - Supp - Farm Full Occupied	(5,919)	(6,820)	(5,027)	(5,000)	(5,000)		
5143 PT - Supp - Comm Full Occupied	(6,981)	(3,373)	(18,157)	(7,000)	(7,000)		
5144 PT - Supp - Comm Excess & Vacant	53						#DIV/0!
5145 PT - Supp - Mgd Forest Full Occupied	(28)						#DIV/0!
5146 PT - Supp - Ind Full Occupied	(347)		263				#DIV/0!
5149 PT - Supp - Pipe Full Occupied			(57,996)				#DIV/0!
5150 PT - Supp - PIL		961					#DIV/0!
5165 PT - Penalty	(18,277)	(20,077)	(20,364)	(30,000)	(31,680)	(1,680)	5.6%
5166 PT - Interest Rev	(128,349)	(136,893)	(129,461)	(115,000)	(121,440)	(6,440)	5.6%
<b>Total TAXATION</b>	<b>(6,158,085)</b>	<b>(6,584,313)</b>	<b>(7,172,565)</b>	<b>(7,118,829)</b>	<b>(7,473,227)</b>	<b>(354,398)</b>	<b>5.0%</b>
<b>Total TAXATION SERVICES</b>	<b>(6,158,085)</b>	<b>(6,584,313)</b>	<b>(7,172,565)</b>	<b>(7,118,829)</b>	<b>(7,473,227)</b>	<b>(354,398)</b>	<b>5.0%</b>
<b>Total 01-0100 LT Taxation</b>	<b>(6,158,085)</b>	<b>(6,584,313)</b>	<b>(7,172,565)</b>	<b>(7,118,829)</b>	<b>(7,473,227)</b>	<b>(354,398)</b>	<b>5.0%</b>
<b>01-0200 UT Taxation</b>							
<b>TAXATION SERVICES</b>							
<b>TAXATION</b>							
2200 PT - CFOG Res Full Occupied	(2,368,797)	(2,600,071)	(2,785,086)	(2,098,821)	(2,098,821)		
2201 PT - CFOG Res Mult -Full Occupied	(56,517)	(68,200)	(74,566)	(51,306)	(51,306)		

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
2202 PT - CFOG Farm - Full Occupied	(557,682)	(604,450)	(650,663)	(502,730)	(502,730)		
2203 PT - CFOG Comm Full Occupied	(156,440)	(172,277)	(210,316)	(137,067)	(137,067)		
2204 PT - CFOG Comm Excess & Vacant	(2,997)	(3,141)	(3,491)	(1,621)	(1,621)		
2205 PT - CFOG Mgd Forests Full Occupied	(2,664)	(3,067)	(3,176)	(1,868)	(1,868)		
2206 PT - CFOG Ind Full Occupied	(68,152)	(73,042)	(46,504)	(63,771)	(63,771)		
2207 PT - CFOG Ind Excess Land	(795)	(857)	(909)	(470)	(470)		
2208 PT - CFOG Ind Vacant Land	(970)	(772)	(364)	(878)	(878)		
2209 PT - CFOG Pipe Full Occupied	(11,399)	(12,296)	(31,845)	(9,357)	(9,357)		
2211 PT - CFOG Parking Lot	(521)	(561)	(917)				#DIV/0!
2220 PT - CFOG PIL	(20,401)	(21,478)	(22,474)	(16,863)	(16,863)		
2224 PT - CFOG PIL Landfill	(973)	(1,048)	(1,112)	(854)	(854)		
2240 PT - Supp - CFOG Res Full Occupied	(55,022)	(38,615)	(51,055)	(23,000)	(23,000)		
2241 PT - Supp - CFOG Res Mult Full Occupied	(6,783)	(1,577)					#DIV/0!
2242 PT - Supp - CFOG Farm Full Occupied	(3,263)	(3,819)	(2,840)	(2,700)	(2,700)		
2243 PT - Supp - CFOG Comm Full Occupied	(3,849)	(1,600)	(10,173)	(3,600)	(3,600)		
2244 PT - Supp - CFOG Comm Excess & Vacant	29						#DIV/0!
2245 PT - Supp - CFOG Mgd Forest Full Occupied	(16)						#DIV/0!
2246 PT - Supp - CFOG Ind Full Occupied	(192)		147				#DIV/0!
2249 PT - Supp - CFOG Pipe Full Occupied			(32,471)				#DIV/0!
2290 PT - General Requisition	3,288,466	3,560,147	2,872,796	2,888,906	2,888,906		
2292 PT - Write off	28,938	43,105	9,791	26,000	26,000		
<b>Total TAXATION</b>		(3,619)	(1,045,228)				#DIV/0!
<b>Total TAXATION SERVICES</b>		(3,619)	(1,045,228)				#DIV/0!
<b>Total 01-0200 UT Taxation</b>		(3,619)	(1,045,228)				#DIV/0!
<b>01-0300 EP Taxation</b>							
<b>TAXATION SERVICES</b>							
<b>TAXATION</b>							
2200 PT - CFOG Res Full Occupied	(801,788)	(816,152)	(825,900)	(780,673)	(780,673)		
2201 PT - CFOG Res Mult -Full Occupied	(19,609)	(21,924)	(22,475)	(19,725)	(19,725)		
2202 PT - CFOG Farm - Full Occupied	(191,074)	(191,876)	(194,903)	(190,327)	(190,327)		
2203 PT - CFOG Comm Full Occupied	(196,294)	(200,325)	(231,911)	(211,622)	(211,622)		
2204 PT - CFOG Comm Excess & Vacant	(3,760)	(3,652)	(3,850)	(3,038)	(3,038)		
2205 PT - CFOG Mgd Forests Full Occupied	(848)	(912)	(889)	(637)	(637)		
2206 PT - CFOG Ind Full Occupied	(60,210)	(59,801)	(36,055)	(88,085)	(88,085)		
2207 PT - CFOG Ind Excess Land	(704)	(703)	(707)	(828)	(828)		
2208 PT - CFOG Ind Vacant Land	(859)	(634)	(283)	(1,498)	(1,498)		
2209 PT - CFOG Pipe Full Occupied	(17,352)	(17,346)	(42,602)	(17,347)	(17,347)		
2211 PT - CFOG Parking Lot	(654)	(653)	(1,011)				#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
2220 PT - CFOG PIL	(70)	(4,541)	(4,566)	(70)	(70)		
2240 PT - Supp - CFOG Res Full Occupied	(18,896)	(12,834)	(15,734)	(8,900)	(8,900)		
2241 PT - Supp - CFOG Res Mult Full Occupied	(2,365)	(510)					#DIV/0!
2242 PT - Supp - CFOG Farm Full Occupied	(1,156)	(1,202)	(940)	(1,000)	(1,000)		
2243 PT - Supp - CFOG Comm Full Occupied	(4,905)	(2,252)	(11,455)	(5,700)	(5,700)		
2244 PT - Supp - CFOG Comm Excess & Vacant	37						#DIV/0!
2245 PT - Supp - CFOG Mgd Forest Full Occupied	(5)						#DIV/0!
2246 PT - Supp - CFOG Ind Full Occupied	(172)		115				#DIV/0!
2249 PT - Supp - CFOG Pipe Full Occupied			(47,190)				#DIV/0!
2290 PT - General Requisition	1,306,981	1,333,211	1,001,255	1,318,450	1,318,450		
2292 PT - Write off	13,702	2,069	3,164	11,000	11,000		
Total TAXATION	(1)	(37)	(435,937)				#DIV/0!
Total TAXATION SERVICES	(1)	(37)	(435,937)				#DIV/0!
Total 01-0300 EP Taxation	(1)	(37)	(435,937)				#DIV/0!
01-0400 ES Taxation							
TAXATION SERVICES							
TAXATION							
2200 PT - CFOG Res Full Occupied	(23,295)	(24,437)	(23,142)	(24,006)	(24,006)		
2201 PT - CFOG Res Mult -Full Occupied	(91)	(138)	(260)	(90)	(90)		
2202 PT - CFOG Farm - Full Occupied	(3,391)	(3,753)	(3,683)	(2,594)	(2,594)		
2203 PT - CFOG Comm Full Occupied	(53,634)	(55,125)	(62,024)	(56,759)	(56,759)		
2204 PT - CFOG Comm Excess & Vacant	(1,027)	(1,005)	(1,030)	(815)	(815)		
2205 PT - CFOG Mgd Forests Full Occupied	(77)	(77)	(77)	(77)	(77)		
2206 PT - CFOG Ind Full Occupied	(16,451)	(16,456)	(9,643)	(23,625)	(23,625)		
2207 PT - CFOG Ind Excess Land	(192)	(193)	(189)	(222)	(222)		
2208 PT - CFOG Ind Vacant Land	(235)	(174)	(76)	(402)	(402)		
2209 PT - CFOG Pipe Full Occupied	(4,741)	(4,773)	(11,394)	(4,653)	(4,653)		
2211 PT - CFOG Parking Lot	(179)	(180)	(270)				#DIV/0!
2220 PT - CFOG PIL		(1,230)	(1,202)				#DIV/0!
2240 PT - Supp - CFOG Res Full Occupied	(729)		(38)				#DIV/0!
2242 PT - Supp - CFOG Farm Full Occupied		(71)					#DIV/0!
2243 PT - Supp - CFOG Comm Full Occupied	(1,343)	(620)	(3,107)	(1,500)	(1,500)		
2244 PT - Supp - CFOG Comm Excess & Vacant	10						#DIV/0!
2246 PT - Supp - CFOG Ind Full Occupied	(47)		31				#DIV/0!
2249 PT - Supp - CFOG Pipe Full Occupied			(12,985)				#DIV/0!
2290 PT - General Requisition	104,727	105,591	89,117	114,373	114,373		
2292 PT - Write off	696	7,918		370	370		
Total TAXATION	1	5,277	(39,972)				#DIV/0!

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total TAXATION SERVICES</b>	1	5,277	(39,972)				#DIV/0!
<b>Total 01-0400 ES Taxation</b>	1	5,277	(39,972)				#DIV/0!
<b>01-0500 FS Taxation</b>							
<b>TAXATION SERVICES</b>							
<b>TAXATION</b>							
2200 PT - CFOG Res Full Occupied	(913)	(913)	(972)	(732)	(732)		
2201 PT - CFOG Res Mult -Full Occupied	(5)	(8)	(15)	(6)	(6)		
2203 PT - CFOG Comm Full Occupied	(3,173)	(3,264)	(3,596)	(3,475)	(3,475)		
2204 PT - CFOG Comm Excess & Vacant	(61)	(60)	(60)	(50)	(50)		
2205 PT - CFOG Mgd Forests Full Occupied	(2)	(2)	(2)	(2)	(2)		
2206 PT - CFOG Ind Full Occupied	(973)	(974)	(559)	(1,447)	(1,447)		
2207 PT - CFOG Ind Excess Land	(11)	(11)	(11)	(14)	(14)		
2208 PT - CFOG Ind Vacant Land	(14)	(10)	(4)	(25)	(25)		
2209 PT - CFOG Pipe Full Occupied	(280)	(283)	(661)	(285)	(285)		
2211 PT - CFOG Parking Lot	(11)	(11)	(16)				#DIV/0!
2220 PT - CFOG PIL		(73)	(70)				#DIV/0!
2240 PT - Supp - CFOG Res Full Occupied		(31)					#DIV/0!
2243 PT - Supp - CFOG Comm Full Occupied	(79)	(37)	(182)	(100)	(100)		
2244 PT - Supp - CFOG Comm Excess & Vacant	1						#DIV/0!
2246 PT - Supp - CFOG Ind Full Occupied	(3)		2				#DIV/0!
2249 PT - Supp - CFOG Pipe Full Occupied			(769)				#DIV/0!
2290 PT - General Requisition	5,483	8,160	4,882	6,111	6,111		
2292 PT - Write off	42	469		25	25		
<b>Total TAXATION</b>	1	2,952	(2,033)				#DIV/0!
<b>Total TAXATION SERVICES</b>	1	2,952	(2,033)				#DIV/0!
<b>Total 01-0500 FS Taxation</b>	1	2,952	(2,033)				#DIV/0!
<b>01-0600 FP Taxation</b>							
<b>TAXATION SERVICES</b>							
<b>TAXATION</b>							
2200 PT - CFOG Res Full Occupied	(4)	(5)	(5)	(4)	(4)		
2201 PT - CFOG Res Mult -Full Occupied	(2)	(4)	(8)	(2)	(2)		
2203 PT - CFOG Comm Full Occupied	(1,343)	(1,358)	(1,871)	(1,363)	(1,363)		
2204 PT - CFOG Comm Excess & Vacant	(26)	(25)	(31)	(20)	(20)		
2205 PT - CFOG Mgd Forests Full Occupied	(1)	(1)	(1)	(1)	(1)		
2206 PT - CFOG Ind Full Occupied	(412)	(405)	(291)	(567)	(567)		
2207 PT - CFOG Ind Excess Land	(5)	(5)	(6)	(5)	(5)		
2208 PT - CFOG Ind Vacant Land	(6)	(4)	(2)	(10)	(10)		
2209 PT - CFOG Pipe Full Occupied	(119)	(118)	(344)	(112)	(112)		

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
2211 PT - CFOG Parking Lot	(4)	(4)	(8)				#DIV/0!
2220 PT - CFOG PIL		(30)	(36)				#DIV/0!
2243 PT - Supp - CFOG Comm Full Occupied	(33)	(15)	(85)	(37)	(37)		
2246 PT - Supp - CFOG Ind Full Occupied	(1)		1				#DIV/0!
2249 PT - Supp - CFOG Pipe Full Occupied			(320)				#DIV/0!
2290 PT - General Requisition	1,940	2,444	2,618	2,113	2,113		
2292 PT - Write off	17	195		8	8		
<b>Total TAXATION</b>	<b>1</b>	<b>665</b>	<b>(389)</b>				<b>#DIV/0!</b>
<b>Total TAXATION SERVICES</b>	<b>1</b>	<b>665</b>	<b>(389)</b>				<b>#DIV/0!</b>
<b>Total 01-0600 FP Taxation</b>	<b>1</b>	<b>665</b>	<b>(389)</b>				<b>#DIV/0!</b>
<b>01-1010 General-Council</b>							
<b>MUNICIPAL SERVICES</b>							
<b>GENERAL GOVERNMENT</b>							
4033 Honorariums	96,211	102,080	82,298	107,766	110,984	3,218	3.0%
4304 Insurance	1,480	1,407	1,407	1,303	1,342	39	3.0%
4340 Material & Supplies	142	721	265	550	567	17	3.1%
4354 Election	30,883	1,860	1,773	2,100	2,369	269	12.8%
4362 Meeting	342	169	82	10,250	10,558	308	3.0%
4390 Telephone	680	1,943	1,197	2,031	2,092	61	3.0%
4500 Employee Benefits	5,409	5,515	4,319	7,056	7,310	254	3.6%
4540 Mileage	2,114	3,134	2,647	3,500	3,500		
4550 Conferences	3,322	3,182	191	10,000	10,000		
4551 Training	2,606	356	2,690	10,000	7,000	(3,000)	(30.0%)
4552 Memberships	400	400			900	900	#DIV/0!
4633 Council Projects/Grants		124					#DIV/0!
9030 Transfer to Reserve		7,500	8,000	8,000	8,000		
9230 Transfer from Reserve	(24,749)						#DIV/0!
<b>Total GENERAL GOVERNMENT</b>	<b>118,840</b>	<b>128,391</b>	<b>104,869</b>	<b>162,556</b>	<b>164,622</b>	<b>2,066</b>	<b>1.3%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>118,840</b>	<b>128,391</b>	<b>104,869</b>	<b>162,556</b>	<b>164,622</b>	<b>2,066</b>	<b>1.3%</b>
<b>Total 01-1010 General-Council</b>	<b>118,840</b>	<b>128,391</b>	<b>104,869</b>	<b>162,556</b>	<b>164,622</b>	<b>2,066</b>	<b>1.3%</b>
<b>01-1020 General-Program Support</b>							
<b>MUNICIPAL SERVICES</b>							
<b>GENERAL GOVERNMENT</b>							
0000				939		(939)	(100.0%)
4000 Salaries & Wages	557,882	540,965	476,434	638,087	633,700	(4,387)	(0.7%)
4034 Wages Overtime			401				#DIV/0!
4038 Wages Vacation	7,799	6,975	27,860	235	237	2	0.9%
4040 Wages Stats	3,776	3,392	12,669				#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4042 Wages Sick Pay	3,150	3,170	6,106				#DIV/0!
4300 Contracted Services	109,541	176,902	199,800	95,122	145,070	49,948	52.5%
4301 Advertising	762	2,232	7,917	1,540	10,586	9,046	587.4%
4303 Legal Services	147,104	54,656	44,955	78,000	80,340	2,340	3.0%
4304 Insurance	53,746	79,127	68,237	87,802	90,436	2,634	3.0%
4308 Courier Service	70	93	339	187	193	6	3.2%
4313 Software Licence	72,993	101,119	60,897	102,195	102,261	66	0.1%
4320 Bldg Mtce	6,915	2,091	3,777	1,040	1,071	31	3.0%
4323 Vehicle Repair	244						#DIV/0!
4340 Material & Supplies	7,892	5,930	2,550	2,461	2,535	74	3.0%
4341 Office Supplies	19,540	15,847	5,487	13,938	14,356	418	3.0%
4342 Cleaning Supplies		318	233	110	113	3	2.7%
4358 Publications	530	365		34	35	1	2.9%
4362 Meeting	946	370	954	7,800	8,034	234	3.0%
4364 Computer Supplies	5,500	3,397	3,778	2,080	2,142	62	3.0%
4370 Fuel		153	20				#DIV/0!
4371 Natural Gas	219	1,917	1,131	4,160	4,285	125	3.0%
4372 Propane	4,782	(868)					#DIV/0!
4373 Hydro	5,705	6,129	3,889	5,324	5,484	160	3.0%
4376 Property Taxes	1,787	1,833	3,568	1,995	2,055	60	3.0%
4380 Room Rental	17,963	4,459	(105)				#DIV/0!
4390 Telephone	9,718	10,222	5,861	9,098	9,371	273	3.0%
4500 Employee Benefits	172,813	195,466	163,130	187,902	197,108	9,206	4.9%
4510 Clothing Allowance	1,601	445	76	350	350		
4512 Change in PEB	14,222						#DIV/0!
4540 Mileage	629	458	713	500	500		
4550 Conferences	3,584	669	5,627	10,000	8,500	(1,500)	(15.0%)
4551 Training	6,817	1,296	2,580	7,500	5,372	(2,128)	(28.4%)
4552 Memberships	27,966	28,649	27,176	27,484	11,444	(16,040)	(58.4%)
4600 Miscellaneous	3,689	2,664	760				#DIV/0!
4601 Strategic Initiatives	1,628	64		1,000	1,000		
4602 Pandemic Costs	13,684						#DIV/0!
4603 Write Off	12,308	(54,888)	(63)				#DIV/0!
4604 Write Off	34,971	76,969	31,571	57,062	57,062		
4651 Postage	21,371	11,328	19,776	15,325	19,325	4,000	26.1%
4700 Interest	4,910	1,739	6,864				#DIV/0!
4701 Bank Charges	5,291	6,725	5,662	13,500	13,500		
5266 Tax Certificates	(8,450)	(8,350)	(9,540)	(10,000)	(10,000)		



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5271 Licence Fee	(1,523)	(983)	(1,078)	(2,000)	(2,000)		
5275 Permit Fee	(630)	(505)	(1,560)	(500)	(500)		
5290 Misc Charges	(736)	(1,076)	5				#DIV/0!
5292 Admin Fees	(10)	(1)					#DIV/0!
5320 Gov Tsfr - Provincial	(1,622,300)	(1,627,000)	(1,213,575)	(1,627,000)	(1,823,100)	(196,100)	12.1%
5403 Resale Materials	(75)	(37)	(40)	(72)	(72)		
5680 Grants Other	(3,400)						#DIV/0!
5700 Investment Income	(10,000)	(10,000)	(164,876)	(103,894)	(103,894)		
5701 Interest Income	(259,212)	(570,807)	(378,004)	(344,845)	(344,845)		
5900 Misc Revenue	(145,518)	(8,618)	(7,197)	(14,548)	(14,548)		
5901 Land Sales	(288,413)	(146,549)	(213,269)	(300,000)	(301,957)	(1,957)	0.7%
9020 Transfer to Capital	4,659						#DIV/0!
9030 Transfer to Reserve	1,470,989	1,849,436	1,267,368	1,267,368	1,126,661	(140,707)	(11.1%)
9230 Transfer from Reserve	(143,370)	(16,498)		(6,723)		6,723	(100.0%)
<b>Total GENERAL GOVERNMENT</b>	<b>356,059</b>	<b>751,390</b>	<b>478,864</b>	<b>230,556</b>	<b>(47,790)</b>	<b>(278,346)</b>	<b>(120.7%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>356,059</b>	<b>751,390</b>	<b>478,864</b>	<b>230,556</b>	<b>(47,790)</b>	<b>(278,346)</b>	<b>(120.7%)</b>
<b>Total 01-1020 General-Program Support</b>	<b>356,059</b>	<b>751,390</b>	<b>478,864</b>	<b>230,556</b>	<b>(47,790)</b>	<b>(278,346)</b>	<b>(120.7%)</b>
<b>01-1030 General-Asset Management / GIS</b>							
<b>MUNICIPAL SERVICES</b>							
<b>GENERAL GOVERNMENT</b>							
4000 Salaries & Wages	679	18,843	21,305				#DIV/0!
4004 Wages Student	15,315			44,882	46,772	1,890	4.2%
4038 Wages Vacation	613	661	846	1,830	1,885	55	3.0%
4300 Contracted Services	14,327	280		400	412	12	3.0%
4313 Software Licence			6,881				#DIV/0!
4340 Material & Supplies	5,127	1,014		2,976	3,065	89	3.0%
4390 Telephone	74			244	251	7	2.9%
4500 Employee Benefits	3,737	3,503	3,043	5,945	6,224	279	4.7%
4550 Conferences	599			1,000	1,000		
5600 Grants - Federal	(2,100)						#DIV/0!
5680 Grants Other	(10,794)			(3,000)		3,000	(100.0%)
9230 Transfer from Reserve	(40,000)	(35,000)	(35,000)	(35,000)	(35,000)		
<b>Total GENERAL GOVERNMENT</b>	<b>(12,423)</b>	<b>(10,699)</b>	<b>(2,925)</b>	<b>19,277</b>	<b>24,609</b>	<b>5,332</b>	<b>27.7%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>(12,423)</b>	<b>(10,699)</b>	<b>(2,925)</b>	<b>19,277</b>	<b>24,609</b>	<b>5,332</b>	<b>27.7%</b>
<b>Total 01-1030 General-Asset Management / GIS</b>	<b>(12,423)</b>	<b>(10,699)</b>	<b>(2,925)</b>	<b>19,277</b>	<b>24,609</b>	<b>5,332</b>	<b>27.7%</b>
<b>01-1060 General-Human Resources</b>							
<b>MUNICIPAL SERVICES</b>							
<b>GENERAL GOVERNMENT</b>							

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4313 Software Licence					6,343	6,343	#DIV/0!
Total GENERAL GOVERNMENT					6,343	6,343	#DIV/0!
Total MUNICIPAL SERVICES					6,343	6,343	#DIV/0!
Total 01-1060 General-Human Resources					6,343	6,343	#DIV/0!
01-2010 Protection-Common Fire							
MUNICIPAL SERVICES							
PROTECTION SERVICES							
0000				188		(188)	(100.0%)
4000 Salaries & Wages	55,521	61,228	49,976	100,297	68,970	(31,327)	(31.2%)
4038 Wages Vacation			5,796				#DIV/0!
4040 Wages Stats			3,919				#DIV/0!
4042 Wages Sick Pay			386				#DIV/0!
4300 Contracted Services		112					#DIV/0!
4303 Legal Services	4,164	7,174	4,924	4,500	4,635	135	3.0%
4304 Insurance	194	169		1,500	4,545	3,045	203.0%
4313 Software Licence	178	2,972	1,883		1,500	1,500	#DIV/0!
4340 Material & Supplies	237	219	2,729	1,936	1,994	58	3.0%
4341 Office Supplies	49	1,794	216	500	515	15	3.0%
4347 Fire Prevention	56	2,715		2,060	2,122	62	3.0%
4360 Vehicle Licences				132	136	4	3.0%
4362 Meeting		944		1,000	1,030	30	3.0%
4364 Computer Supplies	1,770						#DIV/0!
4370 Fuel		1,642		3,000	3,090	90	3.0%
4390 Telephone	238	570	524				#DIV/0!
4391 Radio & Pager	1,150						#DIV/0!
4500 Employee Benefits	18,143	19,455	19,258	26,139	20,717	(5,422)	(20.7%)
4510 Clothing Allowance	1,866	1,786	112	900	900		
4540 Mileage	1,132	76					#DIV/0!
4550 Conferences		2,596	4,992	3,318	3,745	427	12.9%
4551 Training	517	3,470	7,798	33,898	16,686	(17,212)	(50.8%)
4552 Memberships	1,143	675	965	485	485		
4600 Miscellaneous	367	1,277	222	750	750		
4602 Pandemic Costs	807						#DIV/0!
5900 Misc Revenue	(16)						#DIV/0!
9030 Transfer to Reserve	53,935	50,000	50,000	50,000	50,000		
9050 Int Transfer				(16,226)	(16,226)		
9230 Transfer from Reserve	(807)	(39,768)	(36,926)	(36,926)	(36,926)		
Total PROTECTION SERVICES	140,644	119,106	116,774	177,451	128,668	(48,783)	(27.5%)

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total MUNICIPAL SERVICES</b>	140,644	119,106	116,774	177,451	128,668	(48,783)	(27.5%)
<b>Total 01-2010 Protection-Common Fire</b>	140,644	119,106	116,774	177,451	128,668	(48,783)	(27.5%)
<b>01-2012 Protection-Chesley Fire</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
4000 Salaries & Wages	26,920	31,021	28,593		34,485	34,485	#DIV/0!
4060 Wages Honorariums	12,250	13,221	833	12,250	12,250		
4061 Wages Fire Calls	41,805	28,856	380	51,006	52,536	1,530	3.0%
4062 Wages Fire Practice	12,517	28,169	1,051	33,972	34,991	1,019	3.0%
4063 Wages Meetings	4,033	3,476		1,415	1,458	43	3.0%
4064 Wages Mutual Aid	267	681		2,265	2,333	68	3.0%
4065 Wages Educ & Training	4,627	5,358		7,010	7,221	211	3.0%
4066 Wages Truck Check	148	3,983	142	5,096	5,249	153	3.0%
4067 Wages Fire Prevention	1,308	3,810		2,123	2,187	64	3.0%
4068 Wages Admin	1,601	2,246		1,699	1,750	51	3.0%
4069 Wages Inspections	434	377		2,123	2,187	64	3.0%
4072 Wages Misc	4,000	296	1,042	4,545	4,545		
4300 Contracted Services	5,309	4,223	954	6,815	7,019	204	3.0%
4303 Legal Services		356	7,854	1,102	1,135	33	3.0%
4304 Insurance	18,105	21,089	22,166	21,615	22,263	648	3.0%
4312 Dispatch	7,028	7,226	8,526	8,157	9,402	1,245	15.3%
4313 Software Licence	4,188	4,414	4,181	5,073	5,225	152	3.0%
4320 Bldg Mtce	7,637	6,670	2,114	2,823	2,908	85	3.0%
4321 Equip Mtce	1,846	3,463	3,063	3,370	3,893	523	15.5%
4323 Vehicle Repair	8,535	6,168	9,873	9,557	9,844	287	3.0%
4340 Material & Supplies	5,996	2,864	17,553	4,564	20,975	16,411	359.6%
4341 Office Supplies	102	225					#DIV/0!
4343 Air/Oxygen Bottles	1,415		133	1,761	1,814	53	3.0%
4345 Defibrillator Maintenance & Supplies		139					#DIV/0!
4347 Fire Prevention	264	1,315	125	1,197	1,233	36	3.0%
4348 Inspection							#DIV/0!
4349 Small Tools	46	333		900	927	27	3.0%
4361 Tanker Truck	3,439	9,578	808	1,786	1,840	54	3.0%
4362 Meeting		128	859	1,040	1,071	31	3.0%
4370 Fuel	3,571	5,531	5,732	2,596	2,674	78	3.0%
4372 Propane	4,548	1,523	3,153	2,384	2,456	72	3.0%
4373 Hydro	12,262	14,259	9,497	7,038	7,249	211	3.0%
4374 Water & Sewer	1,139			1,348	1,388	40	3.0%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4376 Property Taxes	95	1,271	827	118	122	4	3.4%
4390 Telephone	2,128	1,721	1,709	2,788	2,872	84	3.0%
4391 Radio & Pager	1,066	979		1,311	1,350	39	3.0%
4392 Radio Licence		165	1,110				#DIV/0!
4500 Employee Benefits	18,761	19,585	11,749	9,511	20,370	10,859	114.2%
4510 Clothing Allowance	3,923	261	1,391	1,980	1,980		
4514 Drivers Licences (inactive)		68					#DIV/0!
4540 Mileage	1,335	1,038		1,000	1,000		
4550 Conferences	628	1,498		1,000	1,000		
4551 Training	5,264	1,391	2,172	3,164	23,074	19,910	629.3%
4552 Memberships	589	1,175	1,358	1,290	1,290		
4553 Drivers Licences/Medicals	278	298	90	600	600		
4602 Pandemic Costs	204						#DIV/0!
4603 Write Off	12,467	17,007					#DIV/0!
4660 Third Party Recovery	3,751	9,718					#DIV/0!
5269 Inspections	(565)	(246)	(250)	(850)	(850)		
5289 Misc Lease	(9,500)	(9,500)		(9,500)	(9,500)		
5294 Incident Response	(28,635)	(6,793)	(12,428)	(16,491)	(16,491)		
5620 Grants - Provincial			17				#DIV/0!
5660 Donations	(4,666)	(17,151)	(7,650)				#DIV/0!
5810 Chatsworth Operating	(72,940)	(78,869)	(19,717)	(78,869)	(78,869)		
5820 Chatsworth Capital	(4,954)	(5,419)	(1,355)	(5,419)	(5,419)		
5900 Misc Revenue				(1,000)	(1,000)		
5991 Bell Mobility Hydro	(8,321)	(8,994)	(17,945)	(5,293)	(5,293)		
9020 Transfer to Capital	14,443	11,256	3,808	15,800		(15,800)	(100.0%)
9030 Transfer to Reserve	29,043	18,544	14,000	14,000	14,000		
9050 Int Transfer		2,842		16,225	16,225		
9230 Transfer from Reserve	(5,729)	(13,524)	(13,524)	(13,524)	(13,524)		
<b>Total PROTECTION SERVICES</b>	<b>154,005</b>	<b>159,319</b>	<b>93,994</b>	<b>144,471</b>	<b>217,445</b>	<b>72,974</b>	<b>50.5%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>154,005</b>	<b>159,319</b>	<b>93,994</b>	<b>144,471</b>	<b>217,445</b>	<b>72,974</b>	<b>50.5%</b>
<b>Total 01-2012 Protection-Chesley Fire</b>	<b>154,005</b>	<b>159,319</b>	<b>93,994</b>	<b>144,471</b>	<b>217,445</b>	<b>72,974</b>	<b>50.5%</b>
<b>01-2014 Protection-Paisley Fire</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
4060 Wages Honorariums	12,584	9,833		14,000	14,000		
4061 Wages Fire Calls	33,596	25,319		34,904	35,951	1,047	3.0%
4062 Wages Fire Practice	(563)	21,096		30,577	31,495	918	3.0%
4063 Wages Meetings	5,197	2,775		1,699	1,750	51	3.0%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4064 Wages Mutual Aid		260		2,265	2,333	68	3.0%
4065 Wages Educ & Training	20,771	8,634		7,010	7,221	211	3.0%
4066 Wages Truck Check	5,473	3,523		5,096	5,249	153	3.0%
4067 Wages Fire Prevention	5,836	2,378		2,123	2,187	64	3.0%
4068 Wages Admin	857	119	149	1,699	1,750	51	3.0%
4069 Wages Inspections				2,123	2,187	64	3.0%
4072 Wages Misc	262		35				#DIV/0!
4300 Contracted Services	1,108	3,739	747	1,758	1,811	53	3.0%
4303 Legal Services	84						#DIV/0!
4304 Insurance	17,639	20,363	21,676	21,138	21,772	634	3.0%
4312 Dispatch	7,028	7,226	8,526	7,367	8,588	1,221	16.6%
4313 Software Licence	4,188	4,413	4,181	5,064	5,216	152	3.0%
4320 Bldg Mtce	1,697	4,735	4,458	3,258	3,356	98	3.0%
4321 Equip Mtce	2,053	3,547	2,727	3,370	3,893	523	15.5%
4323 Vehicle Repair	9,233	5,646	9,500	7,280	7,498	218	3.0%
4340 Material & Supplies	3,802	2,549	15,478	4,426	20,833	16,407	370.7%
4343 Air/Oxygen Bottles	791	616	53	1,040	1,071	31	3.0%
4345 Defibrillator Maintenance & Supplies	773	139		1,102	1,135	33	3.0%
4346 Fire Extinguishers				610	628	18	3.0%
4347 Fire Prevention	192	826	106	1,040	1,071	31	3.0%
4362 Meeting		376	660	1,040	1,071	31	3.0%
4370 Fuel	2,855	2,322	2,567	2,600	2,678	78	3.0%
4372 Propane	2,843	2,574	2,453	4,000	4,120	120	3.0%
4373 Hydro	5,038	6,230	4,726	5,828	6,003	175	3.0%
4374 Water & Sewer	795	669	362				#DIV/0!
4376 Property Taxes	95	108	83	107	110	3	2.8%
4390 Telephone	1,344	2,016	1,563	1,176	1,211	35	3.0%
4391 Radio & Pager	1,407	1,554		1,364	1,405	41	3.0%
4392 Radio Licence	783		873	863	889	26	3.0%
4500 Employee Benefits	9,648	9,525	14,178	9,462	10,012	550	5.8%
4510 Clothing Allowance	2,476	793	3,308	1,980	1,980		
4515 Boot Allowance	390						#DIV/0!
4540 Mileage	878	50		750	750		
4550 Conferences	602	1,310		1,000	1,000		
4551 Training	2,236	3,255	2,172	3,164	33,362	30,198	954.4%
4552 Memberships	200	1,175	1,358	900	900		
4553 Drivers Licences/Medicals	50	694	413	600	600		
4603 Write Off	14,409	15,997					#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5233 Service Calls				(2,549)	(2,549)		
5235 Service Agreement - Ops	(65,539)	(69,124)	(35,940)	(68,390)	(68,390)		
5236 Service Agreement - Cap	(59,606)	(63,861)	(33,204)	(63,183)	(63,183)		
5269 Inspections	(113)			(850)	(850)		
5289 Misc Lease	(9,500)	(9,500)		(9,500)	(9,500)		
5293 Tiered Response	(5,000)	(5,000)		(5,000)	(5,000)		
5294 Incident Response	(23,309)			(9,000)	(9,000)		
5660 Donations		(1,484)					#DIV/0!
5900 Misc Revenue	(1,660)	(3,636)	(14,346)	(1,000)	(1,000)		
5991 Bell Mobility Hydro	(2,704)	(2,117)	(11,949)	(2,858)	(2,858)		
9020 Transfer to Capital	6,872	14,722	3,747	15,800		(15,800)	(100.0%)
9030 Transfer to Reserve	80,580	79,145	74,683	74,683	77,183	2,500	3.3%
9230 Transfer from Reserve	(1,131)	1,078					#DIV/0!
<b>Total PROTECTION SERVICES</b>	<b>97,540</b>	<b>116,607</b>	<b>85,343</b>	<b>121,936</b>	<b>161,939</b>	<b>40,003</b>	<b>32.8%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>97,540</b>	<b>116,607</b>	<b>85,343</b>	<b>121,936</b>	<b>161,939</b>	<b>40,003</b>	<b>32.8%</b>
<b>Total 01-2014 Protection-Paisley Fire</b>	<b>97,540</b>	<b>116,607</b>	<b>85,343</b>	<b>121,936</b>	<b>161,939</b>	<b>40,003</b>	<b>32.8%</b>
<b>01-2016 Protection-Tara Fire</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
4060 Wages Honorariums	14,290	15,274	10,750	13,751	13,751		
4061 Wages Fire Calls	28,855	23,704	34,705	31,210	32,146	936	3.0%
4062 Wages Fire Practice	11,422	22,040	27,986	33,975	34,994	1,019	3.0%
4063 Wages Meetings	1,658	2,685	3,509	3,964	4,082	118	3.0%
4064 Wages Mutual Aid	334	1,287	637	2,265	2,333	68	3.0%
4065 Wages Educ & Training	3,683	10,148	22,686	7,010	7,221	211	3.0%
4066 Wages Truck Check	43	6,980	6,394	6,795	6,999	204	3.0%
4067 Wages Fire Prevention	7,395	100		2,124	2,187	63	3.0%
4068 Wages Admin	8,672	215	3,544	1,699	1,750	51	3.0%
4069 Wages Inspections				2,124	2,187	63	3.0%
4072 Wages Misc			1,211				#DIV/0!
4090 Wages Pandemic	(33)						#DIV/0!
4300 Contracted Services	896	1,052	794				#DIV/0!
4304 Insurance	17,011	19,577	20,690	20,176	20,781	605	3.0%
4312 Dispatch	7,028	7,226	8,526	7,367	8,588	1,221	16.6%
4313 Software Licence	4,188	4,414	4,181	5,073	5,225	152	3.0%
4320 Bldg Mtce	2,715	4,565	5,743	4,556	4,693	137	3.0%
4321 Equip Mtce	3,118	2,835	2,599	3,370	3,893	523	15.5%
4323 Vehicle Repair	7,679	8,770	14,290	6,658	6,858	200	3.0%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4340 Material &amp; Supplies</b>	4,090	4,503	13,215	3,348	19,722	16,374	489.1%
<b>4341 Office Supplies</b>	702	765	1,375				#DIV/0!
<b>4343 Air/Oxygen Bottles</b>			340	1,388	1,430	42	3.0%
<b>4345 Defibrillator Maintenance &amp; Supplies</b>	188	139		1,146	1,180	34	3.0%
<b>4346 Fire Extinguishers</b>				378	389	11	2.9%
<b>4347 Fire Prevention</b>	192	826	106	1,040	1,071	31	3.0%
<b>4349 Small Tools</b>		13	743	563	580	17	3.0%
<b>4362 Meeting</b>		530	704	1,040	1,071	31	3.0%
<b>4370 Fuel</b>	2,760	1,033	490	1,869	1,925	56	3.0%
<b>4371 Natural Gas</b>	2,138	1,971	1,308	1,959	2,018	59	3.0%
<b>4373 Hydro</b>	6,406	9,951	8,023	8,518	8,774	256	3.0%
<b>4374 Water &amp; Sewer</b>	1,249			1,476	1,520	44	3.0%
<b>4376 Property Taxes</b>	95	1,348	1,049	125	129	4	3.2%
<b>4390 Telephone</b>	2,191	2,551	2,045	3,210	3,306	96	3.0%
<b>4391 Radio &amp; Pager</b>	831	1,880		2,056	2,118	62	3.0%
<b>4392 Radio Licence</b>			676	666	686	20	3.0%
<b>4500 Employee Benefits</b>	10,099	9,515	8,500	9,486	10,012	526	5.5%
<b>4510 Clothing Allowance</b>	2,428	410	2,610	2,167	2,167		
<b>4515 Boot Allowance</b>	632						#DIV/0!
<b>4540 Mileage</b>	835	576	1,463	1,000	1,000		
<b>4550 Conferences</b>	602	557		1,000	1,000		
<b>4551 Training</b>	7,640	749	1,597	3,164	4,787	1,623	51.3%
<b>4552 Memberships</b>	259	1,175	1,358	1,160	1,160		
<b>4553 Drivers Licences/Medicals</b>	405	318	314	600	600		
<b>4603 Write Off</b>		1,991					#DIV/0!
<b>5233 Service Calls</b>	(4,334)		(2,172)	(8,158)	(8,158)		
<b>5235 Service Agreement - Ops</b>				(5,000)	(5,000)		
<b>5237 Stand By</b>	(11,505)	(7,880)		(4,371)	(4,371)		
<b>5267 Compliance Letters</b>		(114)	(141)				#DIV/0!
<b>5269 Inspections</b>	(130)			(1,000)	(1,000)		
<b>5289 Misc Lease</b>	(9,500)	(9,500)		(9,500)	(9,500)		
<b>5290 Misc Charges</b>		(3,801)					#DIV/0!
<b>5293 Tiered Response</b>	(5,000)	(5,000)		(5,000)	(5,000)		
<b>5294 Incident Response</b>	(15,132)			(9,000)	(9,000)		
<b>5660 Donations</b>	(150)						#DIV/0!
<b>5900 Misc Revenue</b>	(5,726)	(9,387)	(8,627)	(1,000)	(1,000)		
<b>5991 Bell Mobility Hydro</b>	(4,783)	(3,881)	(15,187)	(5,002)	(5,002)		
<b>9020 Transfer to Capital</b>	13,939	11,018	4,580	15,800		(15,800)	(100.0%)

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>9030 Transfer to Reserve</b>	15,718	25,770	11,500	11,500	14,000	2,500	21.7%
<b>9230 Transfer from Reserve</b>	(1,159)						#DIV/0!
<b>Total PROTECTION SERVICES</b>	134,934	168,898	204,114	178,745	190,302	11,557	6.5%
<b>Total MUNICIPAL SERVICES</b>	134,934	168,898	204,114	178,745	190,302	11,557	6.5%
<b>Total 01-2016 Protection-Tara Fire</b>	134,934	168,898	204,114	178,745	190,302	11,557	6.5%
<b>01-2020 Protection-Police</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
<b>4316 Contract OPP</b>	1,181,556	1,160,590	772,965	1,172,311	1,389,959	217,648	18.6%
<b>4390 Telephone</b>	1,964	2,084	688	2,102	2,165	63	3.0%
<b>5320 Gov Tsfr - Provincial</b>	(11,542)	(5,679)		(13,624)		13,624	(100.0%)
<b>Total PROTECTION SERVICES</b>	1,171,978	1,156,995	773,653	1,160,789	1,392,124	231,335	19.9%
<b>Total MUNICIPAL SERVICES</b>	1,171,978	1,156,995	773,653	1,160,789	1,392,124	231,335	19.9%
<b>Total 01-2020 Protection-Police</b>	1,171,978	1,156,995	773,653	1,160,789	1,392,124	231,335	19.9%
<b>01-2030 Protection- Conservation</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
<b>4300 Contracted Services</b>	31,516	34,000	(34,000)	38,000	39,140	1,140	3.0%
<b>4340 Material &amp; Supplies</b>				24,981		(24,981)	(100.0%)
<b>Total PROTECTION SERVICES</b>	31,516	34,000	(34,000)	62,981	39,140	(23,841)	(37.9%)
<b>Total MUNICIPAL SERVICES</b>	31,516	34,000	(34,000)	62,981	39,140	(23,841)	(37.9%)
<b>Total 01-2030 Protection- Conservation</b>	31,516	34,000	(34,000)	62,981	39,140	(23,841)	(37.9%)
<b>01-2031 Protection-Conservation SVCA</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
<b>4340 Material &amp; Supplies</b>	317	627					#DIV/0!
<b>4671 Conservation Levy</b>	46,980	51,937	59,462	51,937	51,937		
<b>Total PROTECTION SERVICES</b>	47,297	52,564	59,462	51,937	51,937		
<b>Total MUNICIPAL SERVICES</b>	47,297	52,564	59,462	51,937	51,937		
<b>Total 01-2031 Protection-Conservation SVCA</b>	47,297	52,564	59,462	51,937	51,937		
<b>01-2032 Protection-Conservation GSCA</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
<b>4671 Conservation Levy</b>	42,226	44,416	45,452	46,612	53,844	7,232	15.5%
<b>Total PROTECTION SERVICES</b>	42,226	44,416	45,452	46,612	53,844	7,232	15.5%
<b>Total MUNICIPAL SERVICES</b>	42,226	44,416	45,452	46,612	53,844	7,232	15.5%
<b>Total 01-2032 Protection-Conservation GSCA</b>	42,226	44,416	45,452	46,612	53,844	7,232	15.5%
<b>01-2041 Protection-Animal Control</b>							



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>							
ByLaw							
4300 Contracted Services	11,271	10,383	26,190	14,187	14,613	426	3.0%
4303 Legal Services	2,230	7,914	4,590				#DIV/0!
4309 Contract Livestock Claims	4,413	4,849	11,056	2,324	2,394	70	3.0%
4310 Contract Pound Fees	1,384	6,268	785	1,094	1,127	33	3.0%
4340 Material & Supplies	254	899	1,191	795	819	24	3.0%
4603 Write Off		1,700					#DIV/0!
5270 Licence Fee	(15,665)	(14,885)	(15,175)	(16,000)	(16,000)		
5290 Misc Charges		(95)	(384)				#DIV/0!
5680 Grants Other	(7,387)	(2,729)	(9,521)	(2,000)	(2,000)		
5960 Fines		(400)		(400)	(400)		
9030 Transfer to Reserve		2,448					#DIV/0!
Total ByLaw	(3,500)	16,352	18,732		553	553	#DIV/0!
Total BUILDING & BYLAW ENFORCEMENT SERVICES	(3,500)	16,352	18,732		553	553	#DIV/0!
Total 01-2041 Protection-Animal Control	(3,500)	16,352	18,732		553	553	#DIV/0!
01-2042 Protection-Building Inspection							
<b>BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>							
Building							
0000				180		(180)	(100.0%)
4000 Salaries & Wages	92,034	102,225	89,553	127,701	131,862	4,161	3.3%
4038 Wages Vacation		103	5,997				#DIV/0!
4040 Wages Stats			1,932				#DIV/0!
4303 Legal Services		409		5,677	5,677		
4304 Insurance	679	5,531	4,306	5,881	2,881	(3,000)	(51.0%)
4313 Software Licence	16,494	16,094	17,018	19,351	21,351	2,000	10.3%
4323 Vehicle Repair	1,140	1,608	336	500	2,000	1,500	300.0%
4340 Material & Supplies	317	2,102	13	2,000	2,000		
4341 Office Supplies	170	67	26	2,000	2,000		
4360 Vehicle Licences	240			272	272		
4364 Computer Supplies	1,895	3,377		9,000	9,000		
4370 Fuel	3,557	2,331	1,289	3,340	3,340		
4390 Telephone	317	324	304	730	730		
4500 Employee Benefits	30,742	31,170	31,688	32,473	36,855	4,382	13.5%
4510 Clothing Allowance	183			300	300		
4515 Boot Allowance	256	244		250	250		
4550 Conferences			736	2,500	3,000	500	20.0%
4551 Training	531		108	3,000	3,090	90	3.0%

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4552 Memberships</b>	572	117	587	650	800	150	23.1%
<b>4602 Pandemic Costs</b>							#DIV/0!
<b>5267 Compliance Letters</b>	(4,638)	(5,980)	(5,473)	(6,000)	(6,000)		
<b>5275 Permit Fee</b>	(184,989)	(200,237)	(165,302)	(209,805)	(219,805)	(10,000)	4.8%
<b>5900 Misc Revenue</b>			(13,578)				#DIV/0!
<b>9030 Transfer to Reserve</b>	40,564	74,289			397	397	#DIV/0!
<b>9230 Transfer from Reserve</b>	(64)	(33,776)					#DIV/0!
<b>Total Building</b>		(2)	(30,460)				#DIV/0!
<b>Total BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>		(2)	(30,460)				#DIV/0!
<b>Total 01-2042 Protection-Building Inspection</b>		(2)	(30,460)				#DIV/0!
<b>01-2044 Protection-Property Standards</b>							
<b>BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>							
<b>ByLaw</b>							
<b>0000</b>				8		(8)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	3,864	1,737		4,016	4,138	122	3.0%
<b>4300 Contracted Services</b>	46,331	75,653	26,116	48,832	51,832	3,000	6.1%
<b>4303 Legal Services</b>	2,555	1,793	470	5,000	5,000		
<b>4341 Office Supplies</b>		10					#DIV/0!
<b>4500 Employee Benefits</b>	1,178	578		1,053	1,243	190	18.0%
<b>5269 Inspections</b>		(34,633)					#DIV/0!
<b>5900 Misc Revenue</b>			(17,407)				#DIV/0!
<b>Total ByLaw</b>	53,928	45,138	9,179	58,909	62,213	3,304	5.6%
<b>Total BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>	53,928	45,138	9,179	58,909	62,213	3,304	5.6%
<b>Total 01-2044 Protection-Property Standards</b>	53,928	45,138	9,179	58,909	62,213	3,304	5.6%
<b>01-2045 Protection- Crossing Guards</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							
<b>4000 Salaries &amp; Wages</b>	32,562	36,221	32,987	33,968	34,985	1,017	3.0%
<b>4038 Wages Vacation</b>				1,207	1,224	17	1.4%
<b>4340 Material &amp; Supplies</b>		349	302	156	310	154	98.7%
<b>4373 Hydro</b>	351	387	266	295	410	115	39.0%
<b>4500 Employee Benefits</b>	4,332	6,730	5,392	4,213	4,356	143	3.4%
<b>Total PROTECTION SERVICES</b>	37,245	43,687	38,947	39,839	41,285	1,446	3.6%
<b>Total MUNICIPAL SERVICES</b>	37,245	43,687	38,947	39,839	41,285	1,446	3.6%
<b>Total 01-2045 Protection- Crossing Guards</b>	37,245	43,687	38,947	39,839	41,285	1,446	3.6%
<b>01-2050 Protection-Emergency Measures</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PROTECTION SERVICES</b>							

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4300 Contracted Services	6,314				8,000	8,000	#DIV/0!
4340 Material & Supplies	7			2,600	500	(2,100)	(80.8%)
4390 Telephone	339	370	278	301	381	80	26.6%
<b>Total PROTECTION SERVICES</b>	6,660	370	278	2,901	8,881	5,980	206.1%
<b>Total MUNICIPAL SERVICES</b>	6,660	370	278	2,901	8,881	5,980	206.1%
<b>Total 01-2050 Protection-Emergency Measures</b>	6,660	370	278	2,901	8,881	5,980	206.1%
<b>01-2060 Protection-By-Law/POA Parking</b>							
<b>BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>							
<b>ByLaw</b>							
4300 Contracted Services							#DIV/0!
4303 Legal Services			268				#DIV/0!
5960 Fines		(485)	(3,646)				#DIV/0!
<b>Total ByLaw</b>		(485)	(3,378)				#DIV/0!
<b>Total BUILDING &amp; BYLAW ENFORCEMENT SERVICES</b>		(485)	(3,378)				#DIV/0!
<b>Total 01-2060 Protection-By-Law/POA Parking</b>		(485)	(3,378)				#DIV/0!
<b>01-2510 Transportation-Roads-Admin</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				188		(188)	(100.0%)
4000 Salaries & Wages	113,341	117,769	100,726	126,230	246,727	120,497	95.5%
4038 Wages Vacation	(2,579)	(4,789)	7,068				#DIV/0!
4040 Wages Stats			2,209				#DIV/0!
4302 Eng Services					7,500	7,500	#DIV/0!
4303 Legal Services	1,562						#DIV/0!
4308 Courier Service	14	5		17		(17)	(100.0%)
4340 Material & Supplies		696	330	200	530	330	165.0%
4500 Employee Benefits	34,109	34,211	34,157	31,448	79,255	47,807	152.0%
4510 Clothing Allowance	183	(25)		300	300		
4515 Boot Allowance	163						#DIV/0!
4540 Mileage		183					#DIV/0!
4550 Conferences		3,079	2,387	2,000	2,500	500	25.0%
4551 Training	857	915	223	1,000	1,000		
4552 Memberships	1,611	2,532	303	1,575	375	(1,200)	(76.2%)
4597			1,744				#DIV/0!
4602 Pandemic Costs	1,175						#DIV/0!
5209 Aggregate Resources	(24,690)	(20,472)	(25,163)	(22,000)	(22,000)		
5238 Fee For Service	(30,142)	(45,630)	(21,201)	(35,000)	(35,000)		
5598			(1,775)				#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5951 Equipment Sales	(1,448)		(994)	(18,000)	(18,000)		
9030 Transfer to Reserve	5,957						#DIV/0!
9230 Transfer from Reserve	(1,175)						#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	98,938	88,474	100,014	87,958	263,187	175,229	199.2%
<b>Total MUNICIPAL SERVICES</b>	98,938	88,474	100,014	87,958	263,187	175,229	199.2%
<b>Total 01-2510 Transportation-Roads-Admin</b>	98,938	88,474	100,014	87,958	263,187	175,229	199.2%
<b>01-2511 Transportation-Roads-Admin-Union</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				106		(106)	(100.0%)
4000 Salaries & Wages	42,589	(5,879)	22,379	205,423	269,380	63,957	31.1%
4004 Wages Student	414	270	700	437	450	13	3.0%
4034 Wages Overtime				513	519	6	1.2%
4038 Wages Vacation	59,047	64,829	59,912	928	781	(147)	(15.8%)
4040 Wages Stats	43,000	41,303	41,175				#DIV/0!
4042 Wages Sick Pay	40,129	24,401	63,647				#DIV/0!
4044 Wages Health & Safety	16,358	11,035	11,968				#DIV/0!
4048 Wages Conferences	1,492	1,820	442				#DIV/0!
4303 Legal Services							#DIV/0!
4304 Insurance	69,370	81,368	92,302	90,010	92,710	2,700	3.0%
4308 Courier Service	14	252		21	22	1	4.8%
4340 Material & Supplies	350	430	1,956	50	400	350	700.0%
4341 Office Supplies	61	283	66	208	214	6	2.9%
4344 Health & Safety Supplies	2,808	1,044	2,568	2,500	2,575	75	3.0%
4390 Telephone	1,654	1,782	1,246	1,700	1,751	51	3.0%
4392 Radio Licence	922	985	1,028	985	1,030	45	4.6%
4500 Employee Benefits	69,785	68,424	69,019	61,764	84,975	23,211	37.6%
4510 Clothing Allowance	4,428	5,103	3,094	6,525	6,525		
4514 Drivers Licences (inactive)		580					#DIV/0!
4515 Boot Allowance	3,111	2,815	2,992	5,088	5,088		
4551 Training	4,276	7,920	7,727	7,500	14,500	7,000	93.3%
4552 Memberships	263	168	999	175	850	675	385.7%
4553 Drivers Licences/Medicals	462	405	395	580	580		
5600 Grants - Federal			(2,319)				#DIV/0!
9030 Transfer to Reserve	274						#DIV/0!
9230 Transfer from Reserve	(25,140)						#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	335,667	309,338	381,296	384,513	482,350	97,837	25.4%
<b>Total MUNICIPAL SERVICES</b>	335,667	309,338	381,296	384,513	482,350	97,837	25.4%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total 01-2511 Transportation-Roads-Admin-Union</b>	335,667	309,338	381,296	384,513	482,350	97,837	25.4%
<b>01-2512 Transportation-Roads-Shop</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
<b>0000</b>				42		(42)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	67,766	69,619	52,302	72,882	71,818	(1,064)	(1.5%)
<b>4004 Wages Student</b>	2,922	2,868	3,409	3,003	3,093	90	3.0%
<b>4034 Wages Overtime</b>	43	62	1,136	241	244	3	1.2%
<b>4038 Wages Vacation</b>				150	154	4	2.7%
<b>4300 Contracted Services</b>	13,450	5,368	5,027	4,500	5,500	1,000	22.2%
<b>4302 Eng Services</b>	710						#DIV/0!
<b>4320 Bldg Mtce</b>	8,503	2,544	188	8,000	13,240	5,240	65.5%
<b>4340 Material &amp; Supplies</b>	10,137	11,758	7,392	12,000	12,360	360	3.0%
<b>4349 Small Tools</b>	3,593	4,046	7,370	5,000	7,000	2,000	40.0%
<b>4371 Natural Gas</b>	5,260	9,824	8,782	13,000	13,000		
<b>4372 Propane</b>	5,113	(868)					#DIV/0!
<b>4373 Hydro</b>	11,000	13,214	11,479	12,480	12,854	374	3.0%
<b>4374 Water &amp; Sewer</b>	971	822	888	1,400	1,000	(400)	(28.6%)
<b>4375 Furnace Oil</b>	4,548	2,052					#DIV/0!
<b>4381 Equip Rental</b>		290	645	295	650	355	120.3%
<b>4390 Telephone</b>	3,194	3,006	2,393	3,528	3,134	(394)	(11.2%)
<b>4500 Employee Benefits</b>	23,515	24,205	19,261	23,952	24,102	150	0.6%
<b>Total TRANSPORTATION SERVICES</b>	160,725	148,810	120,272	160,473	168,149	7,676	4.8%
<b>Total MUNICIPAL SERVICES</b>	160,725	148,810	120,272	160,473	168,149	7,676	4.8%
<b>Total 01-2512 Transportation-Roads-Shop</b>	160,725	148,810	120,272	160,473	168,149	7,676	4.8%
<b>01-2513 Transportation-Roads-Roadside</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
<b>0000</b>				8		(8)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	2,470	3,063	2,886	44,062	37,491	(6,571)	(14.9%)
<b>4004 Wages Student</b>	8,804	6,461	8,973	4,550	4,686	136	3.0%
<b>4011 Wages Grass Mtce</b>	11,217	10,553	10,073				#DIV/0!
<b>4012 Wages Litter Pickup</b>	331	258	260				#DIV/0!
<b>4017 Wages Sidewalks</b>	1,495	3,054	1,245				#DIV/0!
<b>4019 Wages Trees</b>	21,685	18,115	16,689				#DIV/0!
<b>4022 Wages Mtce OT</b>			273				#DIV/0!
<b>4028 Wages Sidewalk OT</b>	239	22	300				#DIV/0!
<b>4030 Wages Trees OT</b>	466	287	925				#DIV/0!

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4034 Wages Overtime				220	223	3	1.4%
4038 Wages Vacation				290	299	9	3.1%
4329 Contracts Sidewalks	2,521	1,145	4,960	5,180	2,500	(2,680)	(51.7%)
4330 Contracts Tree Mtce	25,561	7,663	2,440	10,600	10,918	318	3.0%
4340 Material & Supplies	22,002	21,835	24,562	22,880	24,566	1,686	7.4%
4350 Sidewalks	4,140	562	459		500	500	#DIV/0!
4353 Trees	1,102	19,270	1,744	10,712	11,033	321	3.0%
4381 Equip Rental	990			5,300	5,300		
4500 Employee Benefits	13,789	12,070	11,785	14,441	12,557	(1,884)	(13.0%)
5900 Misc Revenue		(343)	(211)	(126)	(126)		
<b>Total TRANSPORTATION SERVICES</b>	<b>116,812</b>	<b>104,015</b>	<b>87,363</b>	<b>118,117</b>	<b>109,947</b>	<b>(8,170)</b>	<b>(6.9%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>116,812</b>	<b>104,015</b>	<b>87,363</b>	<b>118,117</b>	<b>109,947</b>	<b>(8,170)</b>	<b>(6.9%)</b>
<b>Total 01-2513 Transportation-Roads-Roadside</b>	<b>116,812</b>	<b>104,015</b>	<b>87,363</b>	<b>118,117</b>	<b>109,947</b>	<b>(8,170)</b>	<b>(6.9%)</b>
<b>01-2514 Transportation-Roads-Bridges</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				4		(4)	(100.0%)
4000 Salaries & Wages	13,693	6,277	7,604	9,890	7,992	(1,898)	(19.2%)
4004 Wages Student	222		224	4,768	4,911	143	3.0%
4038 Wages Vacation				191	196	5	2.6%
4300 Contracted Services	1,628	9,754	10,934	30,400	10,000	(20,400)	(67.1%)
4340 Material & Supplies	9,165	1,350	1,145	1,000	1,250	250	25.0%
4500 Employee Benefits	4,954	2,166	2,667	3,750	3,330	(420)	(11.2%)
9020 Transfer to Capital	14,645						#DIV/0!
9030 Transfer to Reserve	120,000	151,516	303,218	303,218	303,218		
9230 Transfer from Reserve	(20,230)	(10,000)					#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	<b>144,077</b>	<b>161,063</b>	<b>325,792</b>	<b>353,221</b>	<b>330,897</b>	<b>(22,324)</b>	<b>(6.3%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>144,077</b>	<b>161,063</b>	<b>325,792</b>	<b>353,221</b>	<b>330,897</b>	<b>(22,324)</b>	<b>(6.3%)</b>
<b>Total 01-2514 Transportation-Roads-Bridges</b>	<b>144,077</b>	<b>161,063</b>	<b>325,792</b>	<b>353,221</b>	<b>330,897</b>	<b>(22,324)</b>	<b>(6.3%)</b>
<b>01-2515 Transportation-Roads-Hardtop</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				5		(5)	(100.0%)
4000 Salaries & Wages				26,024	20,210	(5,814)	(22.3%)
4004 Wages Student	177	17		182	187	5	2.7%
4014 Wages Patching	10,225	12,226	9,468				#DIV/0!
4015 Wages Resurfacing	499	92	563				#DIV/0!
4016 Wages Shoulder Mtce	4,162	1,600	6,487				#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4018 Wages Sweeping	9,541	11,540	11,358				#DIV/0!
4025 Wages Patching OT			158				#DIV/0!
4029 Wages Sweeping OT	21	218					#DIV/0!
4034 Wages Overtime				169	171	2	1.2%
4038 Wages Vacation				7	7		
4300 Contracted Services	23,897	10,521		10,400	10,712	312	3.0%
4340 Material & Supplies		24	122		150	150	#DIV/0!
4352 Patching Materials	4,885	1,463	3,406	10,000	5,000	(5,000)	(50.0%)
4500 Employee Benefits	8,615	8,650	9,897	8,850	6,909	(1,941)	(21.9%)
<b>Total TRANSPORTATION SERVICES</b>	<b>62,022</b>	<b>46,351</b>	<b>41,459</b>	<b>55,637</b>	<b>43,346</b>	<b>(12,291)</b>	<b>(22.1%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>62,022</b>	<b>46,351</b>	<b>41,459</b>	<b>55,637</b>	<b>43,346</b>	<b>(12,291)</b>	<b>(22.1%)</b>
<b>Total 01-2515 Transportation-Roads-Hardtop</b>	<b>62,022</b>	<b>46,351</b>	<b>41,459</b>	<b>55,637</b>	<b>43,346</b>	<b>(12,291)</b>	<b>(22.1%)</b>
<b>01-2516 Transportation-Roads-Gravel</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				21		(21)	(100.0%)
4000 Salaries & Wages				48,339	36,974	(11,365)	(23.5%)
4004 Wages Student				200	206	6	3.0%
4009 Wages Dust Control	2,028	2,719	3,118				#DIV/0!
4010 Wages Grading	30,652	37,310	40,084				#DIV/0!
4013 Wages Mtce	2,213	6,110	3,068				#DIV/0!
4015 Wages Resurfacing	951	2,012	221				#DIV/0!
4021 Wages Grading OT	291	891	2,876				#DIV/0!
4026 Wages Overtime	128						#DIV/0!
4038 Wages Vacation				8	8		
4302 Eng Services	763	1,577	280	1,500	1,170	(330)	(22.0%)
4325 Contracts Dust Ctrl	108,903	96,846	91,758	107,000	107,000		
4328 Contracts Resurfacing	470,613	363,938	538,822	537,400	553,522	16,122	3.0%
4340 Material & Supplies		109,167					#DIV/0!
4500 Employee Benefits	13,346	17,228	17,440	16,567	12,095	(4,472)	(27.0%)
<b>Total TRANSPORTATION SERVICES</b>	<b>629,888</b>	<b>637,798</b>	<b>697,667</b>	<b>711,035</b>	<b>710,975</b>	<b>(60)</b>	<b>-</b>
<b>Total MUNICIPAL SERVICES</b>	<b>629,888</b>	<b>637,798</b>	<b>697,667</b>	<b>711,035</b>	<b>710,975</b>	<b>(60)</b>	<b>-</b>
<b>Total 01-2516 Transportation-Roads-Gravel</b>	<b>629,888</b>	<b>637,798</b>	<b>697,667</b>	<b>711,035</b>	<b>710,975</b>	<b>(60)</b>	<b>-</b>
<b>01-2517 Transportation-Roads-Safety</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				17		(17)	(100.0%)
4000 Salaries & Wages	19,192	29,685	21,933	28,126	29,070	944	3.4%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4004 Wages Student</b>	8,127	3,576	3,538	8,262	8,510	248	3.0%
<b>4034 Wages Overtime</b>	861	1,443	836				#DIV/0!
<b>4038 Wages Vacation</b>				392	387	(5)	(1.3%)
<b>4340 Material &amp; Supplies</b>	3,649	8,700	4,778	2,000	5,500	3,500	175.0%
<b>4500 Employee Benefits</b>	7,667	10,433	8,234	9,925	10,442	517	5.2%
<b>Total TRANSPORTATION SERVICES</b>	39,496	53,837	39,319	48,722	53,909	5,187	10.6%
<b>Total MUNICIPAL SERVICES</b>	39,496	53,837	39,319	48,722	53,909	5,187	10.6%
<b>Total 01-2517 Transportation-Roads-Safety</b>	39,496	53,837	39,319	48,722	53,909	5,187	10.6%
<b>01-2518 Transportation-Roads-Vehicles</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
<b>0000</b>				32		(32)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	75,512	84,903	72,035	77,072	83,770	6,698	8.7%
<b>4004 Wages Student</b>	1,159	1,522	533	1,201	1,237	36	3.0%
<b>4034 Wages Overtime</b>	1,588	1,246	1,188	605	612	7	1.2%
<b>4038 Wages Vacation</b>				156	161	5	3.2%
<b>4322 Vehicle Parts</b>	54,034	71,122	45,701	78,000	80,340	2,340	3.0%
<b>4323 Vehicle Repair</b>	77,727	121,233	94,885	98,000	100,940	2,940	3.0%
<b>4340 Material &amp; Supplies</b>		1,202	125				#DIV/0!
<b>4360 Vehicle Licences</b>	30,354	14,075	14,561	16,640	15,000	(1,640)	(9.9%)
<b>4363 Grease/Oil</b>	8,925	11,837	9,056	7,800	12,000	4,200	53.8%
<b>4370 Fuel</b>	51,598	41,669	34,812	48,500	42,500	(6,000)	(12.4%)
<b>4377 Fuel/Clear Diesel</b>	116,168	66,770	44,330	125,400	68,000	(57,400)	(45.8%)
<b>4378 Fuel/Dyed Diesel</b>	131,959	88,165	64,112	115,596	90,000	(25,596)	(22.1%)
<b>4500 Employee Benefits</b>	25,573	29,034	25,833	25,185	27,507	2,322	9.2%
<b>Total TRANSPORTATION SERVICES</b>	574,597	532,778	407,171	594,187	522,067	(72,120)	(12.1%)
<b>Total MUNICIPAL SERVICES</b>	574,597	532,778	407,171	594,187	522,067	(72,120)	(12.1%)
<b>Total 01-2518 Transportation-Roads-Vehicles</b>	574,597	532,778	407,171	594,187	522,067	(72,120)	(12.1%)
<b>01-2520 Transportation-Winter Ctrl-Salt/Sand</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
<b>0000</b>				32		(32)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	21,973	21,722	13,915	27,941	27,122	(819)	(2.9%)
<b>4004 Wages Student</b>				1,147	1,181	34	3.0%
<b>4034 Wages Overtime</b>	7,043	7,579	4,361	3,116	3,215	99	3.2%
<b>4038 Wages Vacation</b>				120	147	27	22.5%
<b>4340 Material &amp; Supplies</b>	78,479	64,575	10,555	58,802	66,800	7,998	13.6%
<b>4500 Employee Benefits</b>	7,037	7,367	4,862	9,030	9,302	272	3.0%



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
9230 Transfer from Reserve	(27,724)	(819)					#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	86,808	100,424	33,693	100,188	107,767	7,579	7.6%
<b>Total MUNICIPAL SERVICES</b>	86,808	100,424	33,693	100,188	107,767	7,579	7.6%
<b>Total 01-2520 Transportation-Winter Ctrl-Salt/Sand</b>	86,808	100,424	33,693	100,188	107,767	7,579	7.6%
<b>01-2521 Transportation-Winter Ctrl-Snow Moving</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
0000				260		(260)	(100.0%)
4000 Salaries & Wages	109,489	86,687	65,453	134,656	151,842	17,186	12.8%
4004 Wages Student	2,789	3,162	2,466	2,912	2,999	87	3.0%
4034 Wages Overtime	59,631	54,670	32,355	39,634	40,885	1,251	3.2%
4038 Wages Vacation				1,433	1,794	361	25.2%
4300 Contracted Services	84,475	20,505	28,629	25,527	44,000	18,473	72.4%
4340 Material & Supplies	89		367	500	400	(100)	(20.0%)
4500 Employee Benefits	39,552	32,992	23,836	43,838	51,951	8,113	18.5%
5238 Fee For Service	(27,226)	(17,006)	(14,765)	(17,500)	(17,500)		
9230 Transfer from Reserve	(50,021)	62,573					#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	218,778	243,583	138,341	231,260	276,371	45,111	19.5%
<b>Total MUNICIPAL SERVICES</b>	218,778	243,583	138,341	231,260	276,371	45,111	19.5%
<b>Total 01-2521 Transportation-Winter Ctrl-Snow Moving</b>	218,778	243,583	138,341	231,260	276,371	45,111	19.5%
<b>01-2522 Transportation-Winter Ctrl-Standby</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
4000 Salaries & Wages				27,738	37,350	9,612	34.7%
4004 Wages Student				1,128	1,162	34	3.0%
4036 Wages Standby	28,640	18,028	23,563				#DIV/0!
4038 Wages Vacation				1,037	1,382	345	33.3%
4500 Employee Benefits	3,658	2,374	3,281	3,844	5,244	1,400	36.4%
9230 Transfer from Reserve	(16,950)	11,850					#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	15,348	32,252	26,844	33,747	45,138	11,391	33.8%
<b>Total MUNICIPAL SERVICES</b>	15,348	32,252	26,844	33,747	45,138	11,391	33.8%
<b>Total 01-2522 Transportation-Winter Ctrl-Standby</b>	15,348	32,252	26,844	33,747	45,138	11,391	33.8%
<b>01-2530 Transportation-Saugeen Mobility &amp; Regional Trans</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
4672 S.M.A.R.T	62,104	72,132	72,132	74,174	78,984	4,810	6.5%
<b>Total TRANSPORTATION SERVICES</b>	62,104	72,132	72,132	74,174	78,984	4,810	6.5%
<b>Total MUNICIPAL SERVICES</b>	62,104	72,132	72,132	74,174	78,984	4,810	6.5%

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total 01-2530 Transportation-Saugeen Mobility &amp; Regional Trans</b>	62,104	72,132	72,132	74,174	78,984	4,810	6.5%
<b>01-2540 Transportation-Parking</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
4300 Contracted Services	5,325	5,721	5,357	5,720	5,892	172	3.0%
4331 Contracts MTO	41	17		25	26	1	4.0%
4340 Material & Supplies		61					#DIV/0!
5275 Permit Fee	(2,017)	(4,774)	(4,938)	(2,000)	(2,000)		
5960 Fines	(168)		(30)				#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	3,181	1,025	389	3,745	3,918	173	4.6%
<b>Total MUNICIPAL SERVICES</b>	3,181	1,025	389	3,745	3,918	173	4.6%
<b>Total 01-2540 Transportation-Parking</b>	3,181	1,025	389	3,745	3,918	173	4.6%
<b>01-2550 Transportation-Street Lighting</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
4000 Salaries & Wages	1,386	190	875	346		(346)	(100.0%)
4300 Contracted Services	3,438	999	3,150	2,000	2,400	400	20.0%
4340 Material & Supplies	52						#DIV/0!
4373 Hydro	53,645	63,297	44,812	61,734	67,000	5,266	8.5%
4500 Employee Benefits	581	59	273	122		(122)	(100.0%)
9030 Transfer to Reserve							#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	59,102	64,545	49,110	64,202	69,400	5,198	8.1%
<b>Total MUNICIPAL SERVICES</b>	59,102	64,545	49,110	64,202	69,400	5,198	8.1%
<b>Total 01-2550 Transportation-Street Lighting</b>	59,102	64,545	49,110	64,202	69,400	5,198	8.1%
<b>01-3005 Environmental-Sewer&amp;Water-Common</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>SHARED ADMINISTRATION</b>							
0000				704		(704)	(100.0%)
4000 Salaries & Wages	65,679	47,665	55,608	317,532	330,121	12,589	4.0%
4006 Wages on Call	10,100	10,000	11,150	10,200	10,320	120	1.2%
4034 Wages Overtime	490	687	1,284	10,337	10,459	122	1.2%
4038 Wages Vacation	20,464	27,547	26,404				#DIV/0!
4040 Wages Stats	13,788	16,392	17,809				#DIV/0!
4042 Wages Sick Pay	30,590	9,417	10,878				#DIV/0!
4044 Wages Health & Safety	161	56	190				#DIV/0!
4046 Wages Training	9,859	8,687	10,610				#DIV/0!
4300 Contracted Services	20,905	17,213	13,796	8,500	18,500	10,000	117.6%
4302 Eng Services	28,992	28,956	19,983	26,416	28,960	2,544	9.6%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4304 Insurance	1,211	1,421	1,612	1,572	1,572		
4305 Health & Safety	417	3,698	5,691	2,080	5,700	3,620	174.0%
4308 Courier Service	26			100	100		
4323 Vehicle Repair	12,908	12,471	5,326	12,000	12,000		
4340 Material & Supplies	25,553	22,198	12,413	22,000	22,000		
4342 Cleaning Supplies	2,277	1,170	1,195	2,000	2,000		
4344 Health & Safety Supplies	1,147	1,373	980	1,560	1,560		
4349 Small Tools	604		570	591	610	19	3.2%
4360 Vehicle Licences	480			500	500		
4365 Chemicals		2,564		600	600		
4370 Fuel	21,860	18,424	11,507	22,000	20,000	(2,000)	(9.1%)
4371 Natural Gas	4,061	4,322	3,079	5,000	5,000		
4373 Hydro	2,536	563	486	2,500	1,000	(1,500)	(60.0%)
4381 Equip Rental	33			175	175		
4390 Telephone	2,824	3,470	2,590	4,000	4,000		
4500 Employee Benefits	49,776	42,317	45,474	94,292	111,563	17,271	18.3%
4510 Clothing Allowance	2,605	3,189	967	2,250	2,250		
4515 Boot Allowance	1,136	1,126	762	1,250	1,250		
4551 Training	11,521	4,928	11,009	14,000	14,000		
4552 Memberships	305	50	50	350	350		
4553 Drivers Licences/Medicals	364	461		350	350		
4660 Third Party Recovery	1,955						#DIV/0!
5900 Misc Revenue	(1,320)						#DIV/0!
9230 Transfer from Reserve	(343,305)	(290,363)	(562,859)	(562,859)	(604,940)	(42,081)	7.5%
<b>Total SHARED ADMINISTRATION</b>	<b>2</b>	<b>2</b>	<b>(291,436)</b>				<b>#DIV/0!</b>
<b>Total WATER AND SEWER SERVICES</b>	<b>2</b>	<b>2</b>	<b>(291,436)</b>				<b>#DIV/0!</b>
<b>Total 01-3005 Environmental-Sewer&amp;Water-Common</b>	<b>2</b>	<b>2</b>	<b>(291,436)</b>				<b>#DIV/0!</b>
<b>01-3012 Environmental-Sewage-Chesley</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>SEWER</b>							
<b>0000</b>				50		(50)	(100.0%)
4000 Salaries & Wages	28,603	41,724	35,960	19,445	20,167	722	3.7%
4034 Wages Overtime	6,005	7,001	6,438	1,927	1,950	23	1.2%
4038 Wages Vacation	131	444	8				#DIV/0!
4300 Contracted Services	22,103	19,726	6,205	41,500	36,500	(5,000)	(12.0%)
4302 Eng Services	1,865	695		5,000	1,000	(4,000)	(80.0%)
4304 Insurance	5,187	6,085	6,902	6,731	6,731		
4306 Lab Services	9,486	9,858	9,353	12,311	10,311	(2,000)	(16.2%)

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4340 Material & Supplies	4,578	16,597	15,147	15,000	17,500	2,500	16.7%
4365 Chemicals	8,497	7,977		9,360	9,360		
4373 Hydro	43,480	56,298	50,733	54,554	59,700	5,146	9.4%
4374 Water & Sewer							#DIV/0!
4376 Property Taxes	2,054	2,092	1,834	2,295	2,295		
4390 Telephone	858	932	735	907	988	81	8.9%
4500 Employee Benefits	9,732	14,225	12,478	6,642	7,048	406	6.1%
5200 Flat Fee Tax - Res	(486,567)	(493,164)	(515,241)	(516,199)	(531,685)	(15,486)	3.0%
5201 Flat Fee Tax - Com	(84,189)	(84,232)	(72,748)	(89,316)	(91,995)	(2,679)	3.0%
5203 User Fee - Com	(1,647)	(1,918)	(955)	(1,863)	(1,919)	(56)	3.0%
5230 Connection Fee	1,407	(480)	(7,277)	(3,344)	(3,444)	(100)	3.0%
9030 Transfer to Reserve	428,418	396,141	435,000	435,000	455,493	20,493	4.7%
Total SEWER	1	1	(15,428)				#DIV/0!
Total WATER AND SEWER SERVICES	1	1	(15,428)				#DIV/0!
Total 01-3012 Environmental-Sewage-Chesley	1	1	(15,428)				#DIV/0!
01-3015 Environmental-Sewage-Paisley							
WATER AND SEWER SERVICES							
SEWER							
0000				36		(36)	(100.0%)
4000 Salaries & Wages	26,645	52,956	51,674	13,223	13,754	531	4.0%
4034 Wages Overtime	8,141	8,698	9,053	2,852	2,886	34	1.2%
4038 Wages Vacation	390	1,569	35				#DIV/0!
4300 Contracted Services	6,383	6,552	10,041	6,300	10,000	3,700	58.7%
4302 Eng Services	3,202			3,000	3,000		
4304 Insurance	15,942	18,699	21,212	20,686	20,686		
4306 Lab Services	2,645	3,435	4,078	3,031	3,780	749	24.7%
4340 Material & Supplies	14,048	9,446	11,212	13,520	13,520		
4365 Chemicals	8,985	9,879	2,688	11,000	11,000		
4370 Fuel		641					#DIV/0!
4373 Hydro	53,014	60,563	42,041	57,047	64,000	6,953	12.2%
4374 Water & Sewer							#DIV/0!
4376 Property Taxes	14,158	14,739	11,383	18,102	15,700	(2,402)	(13.3%)
4390 Telephone	2,653	2,943	2,400	2,808	3,030	222	7.9%
4500 Employee Benefits	10,123	18,267	17,854	4,825	5,157	332	6.9%
5202 Flat Fee - Res	(241,677)	(252,838)	(209,557)	(257,720)	(265,452)	(7,732)	3.0%
5203 User Fee - Com	(38,201)	(51,004)	(34,179)	(41,219)	(42,456)	(1,237)	3.0%
5230 Connection Fee	(5,737)	(13,560)	(13,831)	(3,852)	(3,968)	(116)	3.0%
9030 Transfer to Reserve	119,288	109,014	146,361	146,361	145,363	(998)	(0.7%)

**Arran-Elderslie**  
**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total SEWER</b>	2	(1)	72,465				#DIV/0!
<b>Total WATER AND SEWER SERVICES</b>	2	(1)	72,465				#DIV/0!
<b>Total 01-3015 Environmental-Sewage-Paisley</b>	2	(1)	72,465				#DIV/0!
<b>01-3017 Environmental-Sewage-Tara</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>SEWER</b>							
<b>0000</b>				19		(19)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	7,433	17,887	13,896	7,778	8,125	347	4.5%
<b>4034 Wages Overtime</b>	496	1,393	1,415	267	270	3	1.1%
<b>4038 Wages Vacation</b>	80	324	5				#DIV/0!
<b>4300 Contracted Services</b>	388	4,778	120	4,500	4,500		
<b>4302 Eng Services</b>	1,337			2,000	2,000		
<b>4304 Insurance</b>	2,546	2,987	3,389	3,304	3,304		
<b>4306 Lab Services</b>	2,418	2,579	2,379	2,865	2,740	(125)	(4.4%)
<b>4308 Courier Service</b>	6						#DIV/0!
<b>4340 Material &amp; Supplies</b>	2,528	3,909	2,257	8,500	8,500		
<b>4365 Chemicals</b>	6,249	8,225	9,170	8,500	9,200	700	8.2%
<b>4373 Hydro</b>			753	6,894	6,894		
<b>4374 Water &amp; Sewer</b>							#DIV/0!
<b>4376 Property Taxes</b>	17,435	17,776	14,073	19,481	19,481		
<b>4390 Telephone</b>	726	1,053	838	1,004	1,116	112	11.2%
<b>4500 Employee Benefits</b>	2,548	6,157	4,974	2,556	2,714	158	6.2%
<b>5200 Flat Fee Tax - Res</b>	(238,006)	(248,407)	(257,540)	(252,500)	(260,075)	(7,575)	3.0%
<b>5201 Flat Fee Tax - Com</b>	(16,373)	(16,864)	(17,370)	(17,370)	(17,891)	(521)	3.0%
<b>5202 Flat Fee - Res</b>	(4,596)	(4,481)	(3,310)	(4,875)	(5,021)	(146)	3.0%
<b>5204 User Fee - Metered</b>	(44,166)	(21,915)	(14,491)	(58,726)	(60,488)	(1,762)	3.0%
<b>5230 Connection Fee</b>	(71,793)	(2,550)	(3,529)	(6,997)	(7,207)	(210)	3.0%
<b>5231 Connection on Tax</b>							#DIV/0!
<b>5232 Frontage on Tax</b>							#DIV/0!
<b>5235 Service Agreement - Ops</b>		(254,166)	(21,681)				#DIV/0!
<b>9030 Transfer to Reserve</b>	330,745	481,315	272,800	272,800	281,838	9,038	3.3%
<b>Total SEWER</b>	1		8,148				#DIV/0!
<b>Total WATER AND SEWER SERVICES</b>	1		8,148				#DIV/0!
<b>Total 01-3017 Environmental-Sewage-Tara</b>	1		8,148				#DIV/0!
<b>01-3018 Environmental-Storm Water-Catch Basins</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>STORM</b>							
<b>0000</b>				1		(1)	(100.0%)

**Arran-Elderslie**  
**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4000 Salaries &amp; Wages</b>	6,025	2,399	2,422	11,404	14,615	3,211	28.2%
<b>4034 Wages Overtime</b>				190	192	2	1.1%
<b>4300 Contracted Services</b>	1,881	2,852	509	8,854	9,120	266	3.0%
<b>4302 Eng Services</b>	926	2,880	4,995	2,800	2,884	84	3.0%
<b>4340 Material &amp; Supplies</b>	132	223	3,264	1,000	1,030	30	3.0%
<b>4381 Equip Rental</b>				500	515	15	3.0%
<b>4500 Employee Benefits</b>	2,174	1,188	1,490	3,728	4,895	1,167	31.3%
<b>4601 Strategic Initiatives</b>			26,747	56,404		(56,404)	(100.0%)
<b>9020 Transfer to Capital</b>	17,224						#DIV/0!
<b>9030 Transfer to Reserve</b>	14,364	74,217					#DIV/0!
<b>9230 Transfer from Reserve</b>	(17,224)	(83,759)	(28,477)	(28,477)		28,477	(100.0%)
<b>Total STORM</b>	25,502		10,950	56,404	33,251	(23,153)	(41.0%)
<b>Total WATER AND SEWER SERVICES</b>	25,502		10,950	56,404	33,251	(23,153)	(41.0%)
<b>Total 01-3018 Environmental-Storm Water-Catch Basins</b>	25,502		10,950	56,404	33,251	(23,153)	(41.0%)
<b>01-3019 Environmental-Storm Water-Ditches</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>STORM</b>							
<b>4000 Salaries &amp; Wages</b>	6,451	4,748	2,125	6,227	2,155	(4,072)	(65.4%)
<b>4034 Wages Overtime</b>	86						#DIV/0!
<b>4300 Contracted Services</b>	15,474	6,620	7,663	10,000	10,300	300	3.0%
<b>4340 Material &amp; Supplies</b>	6,401	260	5,805	10,400	10,712	312	3.0%
<b>4500 Employee Benefits</b>	2,378	1,641	716	1,909	738	(1,171)	(61.3%)
<b>9230 Transfer from Reserve</b>	(11,358)	(13,270)	(28,536)	(28,536)		28,536	(100.0%)
<b>Total STORM</b>	19,432	(1)	(12,227)		23,905	23,905	#DIV/0!
<b>Total WATER AND SEWER SERVICES</b>	19,432	(1)	(12,227)		23,905	23,905	#DIV/0!
<b>Total 01-3019 Environmental-Storm Water-Ditches</b>	19,432	(1)	(12,227)		23,905	23,905	#DIV/0!
<b>01-3030 Environmental-Source Water Protection</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>WATER</b>							
<b>4300 Contracted Services</b>	6,500	6,500	6,500	6,760	6,500	(260)	(3.8%)
<b>9230 Transfer from Reserve</b>	(6,500)	(6,500)	(6,760)	(6,760)	(6,500)	260	(3.8%)
<b>Total WATER</b>			(260)				#DIV/0!
<b>Total WATER AND SEWER SERVICES</b>			(260)				#DIV/0!
<b>Total 01-3030 Environmental-Source Water Protection</b>			(260)				#DIV/0!
<b>01-3032 Environmental-Water-Chesley/Paisley</b>							
<b>WATER AND SEWER SERVICES</b>							
<b>WATER</b>							
<b>0000</b>				91		(91)	(100.0%)

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4000 Salaries & Wages	61,818	75,668	67,282	37,248	37,874	626	1.7%
4034 Wages Overtime	10,844	8,095	7,568	2,150	2,175	25	1.2%
4038 Wages Vacation	536	1,272	56				#DIV/0!
4300 Contracted Services	56,009	23,255	38,007	12,000	37,500	25,500	212.5%
4302 Eng Services	1,136			2,000	2,000		
4303 Legal Services	6,080						#DIV/0!
4304 Insurance	20,989	24,619	27,927	27,234	27,234		
4306 Lab Services	8,665	8,089	6,794	8,500	8,500		
4340 Material & Supplies	25,321	13,017	20,859	25,000	25,000		
4365 Chemicals	2,934	3,467	4,165	3,600	3,600		
4371 Natural Gas							#DIV/0!
4373 Hydro	25,762	36,776	18,544	43,465	43,465		
4374 Water & Sewer							#DIV/0!
4376 Property Taxes	1,582	1,609	1,272	1,768	1,768		
4500 Employee Benefits	21,444	25,791	22,905	12,343	12,901	558	4.5%
4660 Third Party Recovery	15,100	1,602					#DIV/0!
5200 Flat Fee Tax - Res	(603,891)	(605,943)	(619,196)	(619,078)	(631,460)	(12,382)	2.0%
5201 Flat Fee Tax - Com	(80,540)	(79,193)	(62,448)	(82,565)	(84,216)	(1,651)	2.0%
5203 User Fee - Com	(67,008)	(78,351)	(47,878)	(71,224)	(72,648)	(1,424)	2.0%
5204 User Fee - Metered	(897)	(621)	(2,203)	(1,225)	(1,250)	(25)	2.0%
5205 User Fee - Residential	(382,949)	(375,477)	(315,767)	(389,885)	(397,683)	(7,798)	2.0%
5230 Connection Fee	(46,761)	(36,723)	(27,657)	(33,946)	(34,625)	(679)	2.0%
5233 Service Calls	(531)		(2,064)	(2,693)	(2,747)	(54)	2.0%
5234 Capital Levy	(20,643)	(6,653)	(21,226)				#DIV/0!
5289 Misc Lease	(9,264)			(9,873)	(10,070)	(197)	2.0%
5404 Water Meter Sales	(13,523)	(6,112)	(11,294)				#DIV/0!
5951 Equipment Sales	(365)						#DIV/0!
9030 Transfer to Reserve	968,154	965,813	1,035,090	1,035,090	1,032,682	(2,408)	(0.2%)
Total WATER	2		140,736				#DIV/0!
Total WATER AND SEWER SERVICES	2		140,736				#DIV/0!
Total 01-3032 Environmental-Water-Chesley/Paisley	2		140,736				#DIV/0!
01-3036 Environmental-Water-Tara							
WATER AND SEWER SERVICES							
WATER							
0000				67		(67)	(100.0%)
4000 Salaries & Wages	30,918	41,699	38,148	26,445	27,801	1,356	5.1%
4034 Wages Overtime	7,333	6,062	6,921	2,655	2,686	31	1.2%
4038 Wages Vacation	211	606	53				#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4300 Contracted Services	7,428	5,149	16,705	8,580	18,580	10,000	116.6%
4302 Eng Services		2,140		1,082	1,082		
4304 Insurance	8,296	9,731	11,039	10,765	10,765		
4306 Lab Services	5,540	6,634	5,194	6,308	7,700	1,392	22.1%
4340 Material & Supplies	10,635	18,606	21,352	9,651	20,600	10,949	113.4%
4365 Chemicals	1,452	4,298	3,423	1,102	2,400	1,298	117.8%
4371 Natural Gas	392	536	406	832	832		
4373 Hydro	24,452	27,258	20,183	25,400	29,700	4,300	16.9%
4374 Water & Sewer							#DIV/0!
4376 Property Taxes	5,338	6,094	4,431	5,965	6,650	685	11.5%
4390 Telephone	1,742	1,907	1,479	1,850	2,020	170	9.2%
4500 Employee Benefits	15,582	21,305	19,565	9,041	9,666	625	6.9%
4660 Third Party Recovery	1,992						#DIV/0!
5200 Flat Fee Tax - Res	(353,231)	(356,036)	(359,109)	(362,114)	(369,356)	(7,242)	2.0%
5201 Flat Fee Tax - Com	(23,943)	(26,520)	(26,555)	(24,546)	(25,037)	(491)	2.0%
5204 User Fee - Metered	(38,559)	(28,962)	(21,773)	(36,062)	(36,783)	(721)	2.0%
5207 Monthly Flat Fee	(4,844)	(4,648)	(3,410)	(4,965)	(5,064)	(99)	2.0%
5230 Connection Fee	(3,344)	(1,462)	(979)	(5,325)	(5,432)	(107)	2.0%
5233 Service Calls	(231)			(56)	(57)	(1)	1.8%
5234 Capital Levy	(10,560)		(3,840)				#DIV/0!
5404 Water Meter Sales	(2,044)		(1,317)				#DIV/0!
5951 Equipment Sales	(365)						#DIV/0!
9030 Transfer to Reserve	315,808	265,602	323,325	323,325	301,247	(22,078)	(6.8%)
Total WATER	(2)	(1)	55,241				#DIV/0!
Total WATER AND SEWER SERVICES	(2)	(1)	55,241				#DIV/0!
Total 01-3036 Environmental-Water-Tara	(2)	(1)	55,241				#DIV/0!
01-3040 Environmental-Garbage Collection							
MUNICIPAL SERVICES							
ENVIRONMENTAL SERVICES							
0000				20		(20)	(100.0%)
4000 Salaries & Wages	20,315	23,133	21,700	21,184	16,840	(4,344)	(20.5%)
4004 Wages Student	2,992	1,573	2,568	3,094	3,187	93	3.0%
4034 Wages Overtime			235	113	114	1	0.9%
4038 Wages Vacation				161	156	(5)	(3.1%)
4300 Contracted Services	159,569	200,080	171,689	183,000	185,860	2,860	1.6%
4500 Employee Benefits	7,413	8,037	8,020	7,524	5,937	(1,587)	(21.1%)
5200 Flat Fee Tax - Res	(290,795)	(339,345)	(344,515)	(335,240)	(335,240)		
5201 Flat Fee Tax - Com	(19,760)	(22,440)	(22,440)	(22,887)	(22,887)		



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5208 Waste Coll - Bag Tags	(7,683)	(8,430)	(6,884)	(10,062)	(10,062)		
Total ENVIRONMENTAL SERVICES	(127,949)	(137,392)	(169,627)	(153,093)	(156,095)	(3,002)	2.0%
Total MUNICIPAL SERVICES	(127,949)	(137,392)	(169,627)	(153,093)	(156,095)	(3,002)	2.0%
Total 01-3040 Environmental-Garbage Collection	(127,949)	(137,392)	(169,627)	(153,093)	(156,095)	(3,002)	2.0%
01-3050 Environmental-Waste Disposal							
MUNICIPAL SERVICES							
ENVIRONMENTAL SERVICES							
0000				39		(39)	(100.0%)
4000 Salaries & Wages	73,271	77,325	68,311	73,727	59,295	(14,432)	(19.6%)
4004 Wages Student	494	752	501	546	562	16	2.9%
4006 Wages on Call	576	87					#DIV/0!
4034 Wages Overtime	1,319	411	881	1,391	1,408	17	1.2%
4038 Wages Vacation	21	11	18	955	967	12	1.3%
4300 Contracted Services	24,533	24,152	34,162	27,500	42,122	14,622	53.2%
4302 Eng Services	21,309	23,595	28,189	24,000	27,300	3,300	13.8%
4306 Lab Services	2,396	8,800		8,700	8,961	261	3.0%
4323 Vehicle Repair							#DIV/0!
4340 Material & Supplies	1,914	4,455	5,557	4,800	4,800		
4370 Fuel							#DIV/0!
4372 Propane	29						#DIV/0!
4373 Hydro	906	1,760	2,132	1,632	1,820	188	11.5%
4376 Property Taxes	26,253	27,197	21,087	29,343	29,700	357	1.2%
4381 Equip Rental		105					#DIV/0!
4390 Telephone	1,334	995	175	1,390	1,432	42	3.0%
4500 Employee Benefits	19,984	20,761	17,782	19,027	14,483	(4,544)	(23.9%)
4603 Write Off		4,955					#DIV/0!
4890 Acc Exp Landfill Closure & Post Closure	7,820						#DIV/0!
5234 Capital Levy	(21,670)	(20,824)	(15,750)				#DIV/0!
5240 Tipping	(412)	(983)	(629)	(7,228)	(7,228)		
5241 Mattress Tipping	(4,992)	(5,830)	(5,634)	(4,396)	(4,396)		
5242 Construction Waste	(29,092)	(31,957)	(40,080)	(27,867)	(27,867)		
5243 Carpet Tipping	(910)	(250)	(688)	(298)	(298)		
5244 Household Tipping	(23,957)	(37,600)	(45,991)	(36,945)	(36,945)		
5246 Appliance Freon	(2,490)	(3,164)	(2,377)	(2,753)	(2,753)		
5248 Shingle Tipping	(2,275)	(1,998)	(2,393)	(4,650)	(4,650)		
5253 Plastic Tipping	(60)	(93)	(254)	(7)	(7)		
5254 Wood Tipping	(22,612)	(21,605)	(17,814)	(13,340)	(13,340)		
5255 Scrap Sales	(18,489)	(15,692)	(12,024)	(19,495)	(19,495)		

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5256 Ewaste Tipping	(1,310)	(1,800)	(1,432)	(921)	(921)		
5257 Furniture / Unit	(2,914)	(2,097)	(3,912)	(2,000)	(2,000)		
5258 Asbestos	(3,992)						#DIV/0!
5900 Misc Revenue	(1)		(214)	(16)	(16)		
<b>Total ENVIRONMENTAL SERVICES</b>	46,983	51,468	29,603	73,134	72,934	(200)	(0.3%)
<b>Total MUNICIPAL SERVICES</b>	46,983	51,468	29,603	73,134	72,934	(200)	(0.3%)
<b>Total 01-3050 Environmental-Waste Disposal</b>	46,983	51,468	29,603	73,134	72,934	(200)	(0.3%)
<b>01-3060 Environmental-Recycling</b>							
<b>MUNICIPAL SERVICES</b>							
<b>ENVIRONMENTAL SERVICES</b>							
4000 Salaries & Wages	419		582				#DIV/0!
4004 Wages Student	62			73	75	2	2.7%
4038 Wages Vacation				3	3		
4300 Contracted Services	96,004	101,687	110,841	115,000	118,450	3,450	3.0%
4340 Material & Supplies			1,438	1,664	1,714	50	3.0%
4500 Employee Benefits	155		197	10	11	1	10.0%
4680 Costs of Inventory Sold	1,597	719					#DIV/0!
5405 Blue Box Sales	(646)	(1,005)	(674)	(600)	(600)		
<b>Total ENVIRONMENTAL SERVICES</b>	97,591	101,401	112,384	116,150	119,653	3,503	3.0%
<b>Total MUNICIPAL SERVICES</b>	97,591	101,401	112,384	116,150	119,653	3,503	3.0%
<b>Total 01-3060 Environmental-Recycling</b>	97,591	101,401	112,384	116,150	119,653	3,503	3.0%
<b>01-4000 Health-Physician Recruitment</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
4300 Contracted Services	35,348	20,000	30,000	30,800	20,000	(10,800)	(35.1%)
4633 Council Projects/Grants		2,000					#DIV/0!
5660 Donations		(2,000)					#DIV/0!
9030 Transfer to Reserve		7,888	7,888	7,888	30,000	22,112	280.3%
9230 Transfer from Reserve	(35,348)	(27,888)	(30,000)	(30,000)	(20,000)	10,000	(33.3%)
<b>Total HEALTH SERVICES</b>			7,888	8,688	30,000	21,312	245.3%
<b>Total MUNICIPAL SERVICES</b>			7,888	8,688	30,000	21,312	245.3%
<b>Total 01-4000 Health-Physician Recruitment</b>			7,888	8,688	30,000	21,312	245.3%
<b>01-4002 Health-Clinic-Chesley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
4000 Salaries & Wages	339	48	97	573	607	34	5.9%
4300 Contracted Services	30,138	36,393	17,864	26,519	32,315	5,796	21.9%
4304 Insurance	1,769	2,075	2,354	2,296	2,365	69	3.0%

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4340 Material & Supplies	681	155	29	1,387	1,429	42	3.0%
4371 Natural Gas			59	9,086	9,359	273	3.0%
4372 Propane	9,821	5,501	2,673				#DIV/0!
4373 Hydro	7,988	9,521	5,828	10,879	11,205	326	3.0%
4374 Water & Sewer	1,070						#DIV/0!
4376 Property Taxes	95	1,171	920	1,433	1,476	43	3.0%
4500 Employee Benefits	240	36	216	172	177	5	2.9%
5280 Rental Income	(62,160)	(78,975)	(73,205)	(66,241)	(66,241)		
5660 Donations		(50,000)	50,000		(1,000)	(1,000)	#DIV/0!
9030 Transfer to Reserve	12,254	16,049	13,929	13,929	13,929		
9230 Transfer from Reserve	(2,235)	58,025					#DIV/0!
<b>Total HEALTH SERVICES</b>		(1)	20,764	33	5,621	5,588	16,933.3%
<b>Total MUNICIPAL SERVICES</b>		(1)	20,764	33	5,621	5,588	16,933.3%
<b>Total 01-4002 Health-Clinic-Chesley</b>		(1)	20,764	33	5,621	5,588	16,933.3%
<b>01-4004 Health-Clinic-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
4000 Salaries & Wages	3,641	7,822	7,694	2,697	3,159	462	17.1%
4038 Wages Vacation				97	99	2	2.1%
4300 Contracted Services	3,532	2,029	2,344	1,664	1,714	50	3.0%
4304 Insurance	517	607	688	671	691	20	3.0%
4320 Bldg Mtce	865			935	963	28	3.0%
4340 Material & Supplies	1,389	350	328	1,011	1,041	30	3.0%
4371 Natural Gas			622	2,696	2,777	81	3.0%
4372 Propane	738	2,302	(451)				#DIV/0!
4373 Hydro	1,857	2,518	1,638	2,640	2,719	79	3.0%
4374 Water & Sewer	713	641	605	1,080	1,112	32	3.0%
4376 Property Taxes	95	108	83	107	110	3	2.8%
4500 Employee Benefits	387	1,075	1,116	329	392	63	19.1%
5280 Rental Income	(18,291)	(18,291)	(17,112)	(19,829)	(19,829)		
5660 Donations	(1,559)	(200)					#DIV/0!
9030 Transfer to Reserve	6,117	1,040	6,039	6,039	6,039		
<b>Total HEALTH SERVICES</b>	1	1	3,594	137	987	850	620.4%
<b>Total MUNICIPAL SERVICES</b>	1	1	3,594	137	987	850	620.4%
<b>Total 01-4004 Health-Clinic-Paisley</b>	1	1	3,594	137	987	850	620.4%
<b>01-4010 Health-Cemetery-Common</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4303 Legal Services		621					#DIV/0!
4313 Software Licence				3,810	3,924	114	3.0%
4340 Material & Supplies	771	1,244	2,305		2,500	2,500	#DIV/0!
5701 Interest Income	(8,778)	(29,473)					#DIV/0!
<b>Total HEALTH SERVICES</b>	<b>(8,007)</b>	<b>(27,608)</b>	<b>2,305</b>	<b>3,810</b>	<b>6,424</b>	<b>2,614</b>	<b>68.6%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>(8,007)</b>	<b>(27,608)</b>	<b>2,305</b>	<b>3,810</b>	<b>6,424</b>	<b>2,614</b>	<b>68.6%</b>
<b>Total 01-4010 Health-Cemetery-Common</b>	<b>(8,007)</b>	<b>(27,608)</b>	<b>2,305</b>	<b>3,810</b>	<b>6,424</b>	<b>2,614</b>	<b>68.6%</b>
<b>01-4011 Health-Cemetery-Arran</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
0000				15		(15)	(100.0%)
4000 Salaries & Wages				692	713	21	3.0%
4002 Wages Reg Burial	571		475				#DIV/0!
4003 Wages Mtce	534	534	187				#DIV/0!
4004 Wages Student	2,392	2,557	2,892	2,420	2,493	73	3.0%
4038 Wages Vacation	96	102	116	97	100	3	3.1%
4300 Contracted Services	224	256		208	260	52	25.0%
4303 Legal Services	2,301						#DIV/0!
4340 Material & Supplies							#DIV/0!
4500 Employee Benefits	700	517	617	585	598	13	2.2%
5701 Interest Income	(8)			(16)	(16)		
5900 Misc Revenue	(3,852)						#DIV/0!
9030 Transfer to Reserve	3,852						#DIV/0!
<b>Total HEALTH SERVICES</b>	<b>6,810</b>	<b>3,966</b>	<b>4,287</b>	<b>4,001</b>	<b>4,148</b>	<b>147</b>	<b>3.7%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>6,810</b>	<b>3,966</b>	<b>4,287</b>	<b>4,001</b>	<b>4,148</b>	<b>147</b>	<b>3.7%</b>
<b>Total 01-4011 Health-Cemetery-Arran</b>	<b>6,810</b>	<b>3,966</b>	<b>4,287</b>	<b>4,001</b>	<b>4,148</b>	<b>147</b>	<b>3.7%</b>
<b>01-4012 Health-Cemetery-Chesley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
0000				64		(64)	(100.0%)
4000 Salaries & Wages				27,986	28,678	692	2.5%
4002 Wages Reg Burial	5,944	6,858	7,066				#DIV/0!
4003 Wages Mtce	20,460	19,854	16,544				#DIV/0!
4004 Wages Student	9,460	10,156	9,584	9,718	10,010	292	3.0%
4034 Wages Overtime	832	393	699	221	221		
4038 Wages Vacation	378	406	383	977	853	(124)	(12.7%)
4300 Contracted Services	1,425	2,085	842	6,240	6,427	187	3.0%
4304 Insurance	1,088	1,276	1,447	1,411	1,453	42	3.0%

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4311 Columbarium Engraving	2,234	2,228	356	2,976	3,065	89	3.0%
4340 Material & Supplies	4,312	4,775	1,556	3,400	3,502	102	3.0%
4370 Fuel				442	455	13	2.9%
4373 Hydro	386	486	306	400	412	12	3.0%
4376 Property Taxes	1,070	1,063	837	1,195	1,231	36	3.0%
4500 Employee Benefits	8,779	8,853	7,581	7,632	8,190	558	7.3%
4607 Internment Buyback		509					#DIV/0!
5261 Interment	(8,250)	(8,800)	(11,250)	(10,000)	(10,000)		
5262 Interment Weekend	(1,025)	(563)	(1,800)	(1,800)	(1,800)		
5263 Cremation	(5,250)	(4,900)	(8,300)	(3,375)	(3,375)		
5264 Mortuary	(860)	(660)	(750)	(970)	(970)		
5265 Columbarium Engraving	(1,744)	(2,325)	(2,100)	(2,700)	(2,700)		
5290 Misc Charges	(475)	(216)	(400)	(300)	(300)		
5701 Interest Income	(1,416)			(2,894)	(2,894)		
5901 Land Sales	(4,950)	(6,300)		(3,030)	(3,030)		
5903 Land Sales Columbarium	(6,600)	(6,800)	(6,615)	(8,800)	(8,800)		
<b>Total HEALTH SERVICES</b>	<b>25,798</b>	<b>28,378</b>	<b>15,986</b>	<b>28,793</b>	<b>30,628</b>	<b>1,835</b>	<b>6.4%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>25,798</b>	<b>28,378</b>	<b>15,986</b>	<b>28,793</b>	<b>30,628</b>	<b>1,835</b>	<b>6.4%</b>
<b>Total 01-4012 Health-Cemetery-Chesley</b>	<b>25,798</b>	<b>28,378</b>	<b>15,986</b>	<b>28,793</b>	<b>30,628</b>	<b>1,835</b>	<b>6.4%</b>
<b>01-4013 Health-Cemetery-Elderslie</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
0000				15		(15)	(100.0%)
4000 Salaries & Wages				2,474	1,787	(687)	(27.8%)
4002 Wages Reg Burial	147	917	30				#DIV/0!
4003 Wages Mice	672	1,066	217				#DIV/0!
4004 Wages Student	2,364	3,417	2,554	2,420	2,493	73	3.0%
4034 Wages Overtime				86	86		
4038 Wages Vacation				112	111	(1)	(0.9%)
4340 Material & Supplies	89	148	102	100	103	3	3.0%
4500 Employee Benefits	580	1,066	405	1,144	909	(235)	(20.5%)
5261 Interment	(550)	(1,650)					#DIV/0!
5263 Cremation		(250)		(500)	(500)		
5701 Interest Income	(73)			(151)	(151)		
5901 Land Sales	(450)	(900)	(1,440)	(900)	(900)		
<b>Total HEALTH SERVICES</b>	<b>2,779</b>	<b>3,814</b>	<b>1,868</b>	<b>4,800</b>	<b>3,938</b>	<b>(862)</b>	<b>(18.0%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>2,779</b>	<b>3,814</b>	<b>1,868</b>	<b>4,800</b>	<b>3,938</b>	<b>(862)</b>	<b>(18.0%)</b>
<b>Total 01-4013 Health-Cemetery-Elderslie</b>	<b>2,779</b>	<b>3,814</b>	<b>1,868</b>	<b>4,800</b>	<b>3,938</b>	<b>(862)</b>	<b>(18.0%)</b>

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>01-4014 Health-Cemetery-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
0000				20		(20)	(100.0%)
4000 Salaries & Wages				1,848	1,353	(495)	(26.8%)
4002 Wages Reg Burial		2,552	4,134				#DIV/0!
4003 Wages Mtce	3,352	824					#DIV/0!
4004 Wages Student	3,312	2,843	4,406	3,330	3,430	100	3.0%
4034 Wages Overtime	871	313	573				#DIV/0!
4038 Wages Vacation				133	137	4	3.0%
4300 Contracted Services		1,526		5,000	5,150	150	3.0%
4304 Insurance	843	989	1,122	1,095	1,128	33	3.0%
4340 Material & Supplies	477	793	543	520	536	16	3.1%
4500 Employee Benefits	1,766	1,636	2,183	1,148	946	(202)	(17.6%)
5261 Interment	(550)	(550)	(750)	(550)	(550)		
5262 Interment Weekend	(538)		(600)	(250)	(250)		
5263 Cremation	(625)	(500)	(1,700)	(250)	(250)		
5290 Misc Charges	(100)	(100)	(325)				#DIV/0!
5660 Donations	(500)						#DIV/0!
5701 Interest Income	(204)			(423)	(423)		
5901 Land Sales	(1,350)		(1,440)				#DIV/0!
<b>Total HEALTH SERVICES</b>	<b>6,754</b>	<b>10,326</b>	<b>8,146</b>	<b>11,621</b>	<b>11,207</b>	<b>(414)</b>	<b>(3.6%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>6,754</b>	<b>10,326</b>	<b>8,146</b>	<b>11,621</b>	<b>11,207</b>	<b>(414)</b>	<b>(3.6%)</b>
<b>Total 01-4014 Health-Cemetery-Paisley</b>	<b>6,754</b>	<b>10,326</b>	<b>8,146</b>	<b>11,621</b>	<b>11,207</b>	<b>(414)</b>	<b>(3.6%)</b>
<b>01-4016 Health-Cemetery-Tara</b>							
<b>MUNICIPAL SERVICES</b>							
<b>HEALTH SERVICES</b>							
0000				43		(43)	(100.0%)
4000 Salaries & Wages				11,339	7,371	(3,968)	(35.0%)
4002 Wages Reg Burial	3,801	5,257	6,158				#DIV/0!
4003 Wages Mtce	5,640	4,539	6,501				#DIV/0!
4004 Wages Student	6,356	7,622	8,801	6,188	6,373	185	3.0%
4034 Wages Overtime	1,433	1,719	675	171	171		
4038 Wages Vacation				247	255	8	3.2%
4300 Contracted Services		5,851	2,389	6,000	6,180	180	3.0%
4304 Insurance	897	1,053	1,195	1,165	1,200	35	3.0%
4311 Columbarium Engraving	3,282	5,999	2,646	1,590	1,638	48	3.0%
4340 Material & Supplies	3,549	2,094	3,314	3,400	3,502	102	3.0%



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total RECREATION AND CULTURE</b>	127,454	126,946	150,757	160,525	134,783	(25,742)	(16.0%)
<b>Total MUNICIPAL SERVICES</b>	127,454	126,946	150,757	160,525	134,783	(25,742)	(16.0%)
<b>Total 01-5001 Rec/Cult-Parkland-Recreation</b>	127,454	126,946	150,757	160,525	134,783	(25,742)	(16.0%)
<b>01-5015 Rec/Cult-Admin</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>0000</b>				188		(188)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	77,710	87,975	69,619	89,239	156,845	67,606	75.8%
<b>4004 Wages Student</b>				3,057	3,149	92	3.0%
<b>4038 Wages Vacation</b>			5,298	190	195	5	2.6%
<b>4040 Wages Stats</b>			1,656				#DIV/0!
<b>4042 Wages Sick Pay</b>			426				#DIV/0!
<b>4090 Wages Pandemic</b>	13,749						#DIV/0!
<b>4301 Advertising</b>							#DIV/0!
<b>4304 Insurance</b>		3,240	3,717	3,564	3,671	107	3.0%
<b>4313 Software Licence</b>	7,787	9,880	9,501	10,224	10,531	307	3.0%
<b>4340 Material &amp; Supplies</b>	30,942	(78)	291				#DIV/0!
<b>4341 Office Supplies</b>	87	313	22	227	234	7	3.1%
<b>4370 Fuel</b>		108					#DIV/0!
<b>4390 Telephone</b>	296	734	176	485	500	15	3.1%
<b>4500 Employee Benefits</b>	25,668	23,560	24,267	21,747	51,645	29,898	137.5%
<b>4510 Clothing Allowance</b>	2,454						#DIV/0!
<b>4540 Mileage</b>	926	223		1,622	1,622		
<b>4551 Training</b>		382		500	500		
<b>4552 Memberships</b>	1,068	3,984		2,550	2,550		
<b>4601 Strategic Initiatives</b>		21,042					#DIV/0!
<b>4602 Pandemic Costs</b>	204						#DIV/0!
<b>4603 Write Off</b>	(1,161)	259	50				#DIV/0!
<b>4701 Bank Charges</b>	10,014	12,994	7,539	12,500	12,500		
<b>5219 Programs Other</b>	(1,170)						#DIV/0!
<b>5222 Program Reg</b>		(1,859)		(2,000)		2,000	(100.0%)
<b>5290 Misc Charges</b>		153					#DIV/0!
<b>5292 Admin Fees</b>	(2,444)	(6,626)	(19,398)	(7,000)	(9,000)	(2,000)	28.6%
<b>5660 Donations</b>	(31,162)						#DIV/0!
<b>5680 Grants Other</b>			(440)				#DIV/0!
<b>5900 Misc Revenue</b>	(7)						#DIV/0!
<b>9030 Transfer to Reserve</b>	39,361						#DIV/0!
<b>9230 Transfer from Reserve</b>	(87,235)	(30,000)					#DIV/0!



**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total RECREATION AND CULTURE</b>	87,087	126,284	102,724	137,093	234,942	97,849	71.4%
<b>Total MUNICIPAL SERVICES</b>	87,087	126,284	102,724	137,093	234,942	97,849	71.4%
<b>Total 01-5015 Rec/Cult-Admin</b>	87,087	126,284	102,724	137,093	234,942	97,849	71.4%
<b>01-5020 Rec/Cult-Common H&amp;S</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages			46				#DIV/0!
4044 Wages Health & Safety	91	882	1,325				#DIV/0!
4340 Material & Supplies	408	1,109	2,707	1,271	1,309	38	3.0%
4510 Clothing Allowance	827	1,417	2,614	4,275	4,275		
4515 Boot Allowance	649	873	1,048	2,438	2,438		
4551 Training	2,748	3,946	2,394	7,127	7,127		
<b>Total RECREATION AND CULTURE</b>	4,723	8,227	10,134	15,111	15,149	38	0.3%
<b>Total MUNICIPAL SERVICES</b>	4,723	8,227	10,134	15,111	15,149	38	0.3%
<b>Total 01-5020 Rec/Cult-Common H&amp;S</b>	4,723	8,227	10,134	15,111	15,149	38	0.3%
<b>01-5210 Rec/Cult-Programs-AE Programs</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	34,323	29,825	29,666	35,801	37,939	2,138	6.0%
4038 Wages Vacation	4,339	5,924	5,172				#DIV/0!
4040 Wages Stats		848	227				#DIV/0!
4042 Wages Sick Pay		1,862	2,043				#DIV/0!
4300 Contracted Services	2,190	3,640	2,444	1,930	1,988	58	3.0%
4304 Insurance	3,240	630	715	4,261	4,389	128	3.0%
4340 Material & Supplies	4,108	3,997	922	1,994	2,054	60	3.0%
4500 Employee Benefits	15,154	15,583	13,991	13,690	13,653	(37)	(0.3%)
4510 Clothing Allowance	350						#DIV/0!
4540 Mileage		192	180	541	541		
4551 Training		141		263	263		
4603 Write Off		100					#DIV/0!
5218 Programs Seniors			(530)				#DIV/0!
5219 Programs Other				180	180		
5223 Exercise		(325)		(1,060)	(1,060)		
5291 Ad Revenue		(3,932)		(3,500)	(3,500)		
5295 Insurance Fee	(9,002)	(5,061)	(6,715)	(6,000)	(6,000)		
5680 Grants Other	(600)	(1,500)					#DIV/0!
9030 Transfer to Reserve	(24)						#DIV/0!
9230 Transfer from Reserve	(35)						#DIV/0!

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total RECREATION AND CULTURE</b>	54,043	51,924	48,115	48,100	50,447	2,347	4.9%
<b>Total MUNICIPAL SERVICES</b>	54,043	51,924	48,115	48,100	50,447	2,347	4.9%
<b>Total 01-5210 Rec/Cult-Programs-AE Programs</b>	54,043	51,924	48,115	48,100	50,447	2,347	4.9%
<b>01-5220 Rec/Cult-Programs-Day Camp</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages		2,973	3,384				#DIV/0!
4004 Wages Student	62,704	74,337	84,588	64,639	66,578	1,939	3.0%
4038 Wages Vacation				2,586	2,663	77	3.0%
4340 Material & Supplies	5,614	3,003	1,756	6,813	7,017	204	3.0%
4500 Employee Benefits	5,968	6,925	8,779	8,135	8,433	298	3.7%
4540 Mileage		67					#DIV/0!
5222 Program Reg	(88,620)	(92,155)	(99,672)	(92,800)	(100,300)	(7,500)	8.1%
5680 Grants Other	(265)	(1,136)	(2,319)				#DIV/0!
<b>Total RECREATION AND CULTURE</b>	(14,599)	(5,986)	(3,484)	(10,627)	(15,609)	(4,982)	46.9%
<b>Total MUNICIPAL SERVICES</b>	(14,599)	(5,986)	(3,484)	(10,627)	(15,609)	(4,982)	46.9%
<b>Total 01-5220 Rec/Cult-Programs-Day Camp</b>	(14,599)	(5,986)	(3,484)	(10,627)	(15,609)	(4,982)	46.9%
<b>01-5311 Rec/Cult-Parks-Ball Field-Arran/Allenford</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4340 Material & Supplies	153	9,471	259	1,574	1,621	47	3.0%
4373 Hydro	1,108	1,320	1,014	1,232	1,269	37	3.0%
4376 Property Taxes	95	108	83	107	110	3	2.8%
5660 Donations		15,350					#DIV/0!
5680 Grants Other			(1,143)				#DIV/0!
<b>Total RECREATION AND CULTURE</b>	1,356	26,249	213	2,913	3,000	87	3.0%
<b>Total MUNICIPAL SERVICES</b>	1,356	26,249	213	2,913	3,000	87	3.0%
<b>Total 01-5311 Rec/Cult-Parks-Ball Field-Arran/Allenford</b>	1,356	26,249	213	2,913	3,000	87	3.0%
<b>01-5312 Rec/Cult-Parks-Ball Field-Chesley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	5,396	7,900	9,642	5,937	6,134	197	3.3%
4300 Contracted Services	1,248	2,147	152	1,721	3,073	1,352	78.6%
4340 Material & Supplies	1,721	2,467	3,751	2,756	2,839	83	3.0%
4370 Fuel							#DIV/0!
4373 Hydro	895	1,427	786	1,283	1,321	38	3.0%
4500 Employee Benefits	1,655	2,505	3,095	2,092	2,069	(23)	(1.1%)
5281 Ball Field Rentals	(3,245)	(3,195)	(4,189)	(3,600)	(4,100)	(500)	13.9%

**Arran-Elderslie**  
**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>5282 Soccer Field Rentals</b>	(1,609)	(1,702)	(1,877)	(1,600)	(1,800)	(200)	12.5%
<b>Total RECREATION AND CULTURE</b>	6,061	11,549	11,360	8,589	9,536	947	11.0%
<b>Total MUNICIPAL SERVICES</b>	6,061	11,549	11,360	8,589	9,536	947	11.0%
<b>Total 01-5312 Rec/Cult-Parks-Ball Field-Chesley</b>	6,061	11,549	11,360	8,589	9,536	947	11.0%
<b>01-5314 Rec/Cult-Parks-Ball Field-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>	1,071	1,735	1,257	1,184		(1,184)	(100.0%)
<b>4300 Contracted Services</b>			3,079				#DIV/0!
<b>4340 Material &amp; Supplies</b>	513	1,715	1,162	1,648	1,697	49	3.0%
<b>4370 Fuel</b>							#DIV/0!
<b>4373 Hydro</b>	416	710	425	608	626	18	3.0%
<b>4500 Employee Benefits</b>	78	562	462	452		(452)	(100.0%)
<b>5281 Ball Field Rentals</b>	(643)	(898)	(2,059)	(815)	(1,815)	(1,000)	122.7%
<b>5282 Soccer Field Rentals</b>		(230)	(405)	(200)	(400)	(200)	100.0%
<b>Total RECREATION AND CULTURE</b>	1,435	3,594	3,921	2,877	108	(2,769)	(96.2%)
<b>Total MUNICIPAL SERVICES</b>	1,435	3,594	3,921	2,877	108	(2,769)	(96.2%)
<b>Total 01-5314 Rec/Cult-Parks-Ball Field-Paisley</b>	1,435	3,594	3,921	2,877	108	(2,769)	(96.2%)
<b>01-5316 Rec/Cult-Parks-Ball Field-Tara</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>	6,897	10,176	13,831	6,692	7,086	394	5.9%
<b>4300 Contracted Services</b>	1,945		3,431	579	596	17	2.9%
<b>4320 Bldg Mtce</b>		822					#DIV/0!
<b>4340 Material &amp; Supplies</b>	3,067	3,630	4,383	6,410	4,542	(1,868)	(29.1%)
<b>4370 Fuel</b>							#DIV/0!
<b>4373 Hydro</b>	1,544	1,903	966	1,600	1,648	48	3.0%
<b>4500 Employee Benefits</b>	2,716	3,131	4,087	2,547	2,545	(2)	(0.1%)
<b>5281 Ball Field Rentals</b>	(7,066)	(11,168)	(8,636)	(10,456)	(10,456)		
<b>5282 Soccer Field Rentals</b>	(498)	(613)	(690)	(606)	(606)		
<b>5283 Horse Ring Rentals</b>	(422)	(563)	(435)	(500)	(500)		
<b>Total RECREATION AND CULTURE</b>	8,183	7,318	16,937	6,266	4,855	(1,411)	(22.5%)
<b>Total MUNICIPAL SERVICES</b>	8,183	7,318	16,937	6,266	4,855	(1,411)	(22.5%)
<b>Total 01-5316 Rec/Cult-Parks-Ball Field-Tara</b>	8,183	7,318	16,937	6,266	4,855	(1,411)	(22.5%)
<b>01-5322 Rec/Cult-Parks-Splashpad-Chesley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4300 Contracted Services</b>			1,058				#DIV/0!

**Arran-Elderslie**  
**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4340 Material &amp; Supplies</b>			688				#DIV/0!
<b>4374 Water &amp; Sewer</b>							#DIV/0!
<b>4376 Property Taxes</b>		526		1,205	1,205		
<b>Total RECREATION AND CULTURE</b>		526	1,746	1,205	1,205		
<b>Total MUNICIPAL SERVICES</b>		526	1,746	1,205	1,205		
<b>Total 01-5322 Rec/Cult-Parks-Splashpad-Chesley</b>		526	1,746	1,205	1,205		
<b>01-5324 Rec/Cult-Parks-Splashpad-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>		111	115				#DIV/0!
<b>4300 Contracted Services</b>			1,058				#DIV/0!
<b>4340 Material &amp; Supplies</b>			76				#DIV/0!
<b>4374 Water &amp; Sewer</b>							#DIV/0!
<b>4376 Property Taxes</b>		585	754	1,205	1,205		
<b>4500 Employee Benefits</b>		40	40				#DIV/0!
<b>Total RECREATION AND CULTURE</b>		736	2,043	1,205	1,205		
<b>Total MUNICIPAL SERVICES</b>		736	2,043	1,205	1,205		
<b>Total 01-5324 Rec/Cult-Parks-Splashpad-Paisley</b>		736	2,043	1,205	1,205		
<b>01-5326 Rec/Cult-Parks-Splashpad-Tara</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>		1,456	33				#DIV/0!
<b>4038 Wages Vacation</b>		14					#DIV/0!
<b>4300 Contracted Services</b>			611				#DIV/0!
<b>4374 Water &amp; Sewer</b>							#DIV/0!
<b>4376 Property Taxes</b>		526		1,205	1,205		
<b>4500 Employee Benefits</b>		515	213				#DIV/0!
<b>Total RECREATION AND CULTURE</b>		2,511	857	1,205	1,205		
<b>Total MUNICIPAL SERVICES</b>		2,511	857	1,205	1,205		
<b>Total 01-5326 Rec/Cult-Parks-Splashpad-Tara</b>		2,511	857	1,205	1,205		
<b>01-5411 Rec/Cult-Facilities-CC Arran/Arkwright</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>	848	978	1,130	833	884	51	6.1%
<b>4038 Wages Vacation</b>				30	30		
<b>4300 Contracted Services</b>	623	2,359	390	726	726		
<b>4306 Lab Services</b>	57	47	35	48	48		
<b>4340 Material &amp; Supplies</b>	185	2,959	940	644	644		

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4371 Natural Gas</b>	1,663	1,398	1,148	1,022	1,022		
<b>4373 Hydro</b>	765	951	687	722	722		
<b>4500 Employee Benefits</b>	93	198	230	102	108	6	5.9%
<b>5280 Rental Income</b>		(1,097)	(695)	(1,454)	(1,454)		
<b>Total RECREATION AND CULTURE</b>	4,234	7,793	3,865	2,673	2,730	57	2.1%
<b>Total MUNICIPAL SERVICES</b>	4,234	7,793	3,865	2,673	2,730	57	2.1%
<b>Total 01-5411 Rec/Cult-Facilities-CC Arran/Arkwright</b>	4,234	7,793	3,865	2,673	2,730	57	2.1%
<b>01-5412 Rec/Cult-Facilities-Chesley Comm Ctr</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>0000</b>				1		(1)	(100.0%)
<b>4000 Salaries &amp; Wages</b>	95,151	98,305	91,175	140,390	150,534	10,144	7.2%
<b>4004 Wages Student</b>		2,397	2,567	3,057	3,149	92	3.0%
<b>4006 Wages on Call</b>	625	750	875	1,962	1,985	23	1.2%
<b>4034 Wages Overtime</b>				500	506	6	1.2%
<b>4038 Wages Vacation</b>	10,935	12,179	12,475	1,385	1,400	15	1.1%
<b>4040 Wages Stats</b>	8,253	7,494	8,873				#DIV/0!
<b>4042 Wages Sick Pay</b>	6,469	4,521	3,097				#DIV/0!
<b>4300 Contracted Services</b>	14,923	13,928	7,325	15,785	15,785		
<b>4304 Insurance</b>	13,929	16,143	18,312	17,857	17,857		
<b>4320 Bldg Mtce</b>	9,469	6,654	5,992	8,360	8,360		
<b>4321 Equip Mtce</b>	4,823	5,170	8,050	6,360	6,360		
<b>4324 Mat'l Ice Plant</b>	13,218	17,954	19,347	15,285	15,285		
<b>4340 Material &amp; Supplies</b>	5,540	6,068	8,292	9,834	9,834		
<b>4359 Other Fees &amp; Licences</b>		202	440				#DIV/0!
<b>4371 Natural Gas</b>	2,806	8,942	7,237	12,000	12,000		
<b>4372 Propane</b>	30,423	13,549	2,694	15,000	15,000		
<b>4373 Hydro</b>	61,894	81,218	63,311	80,000	80,000		
<b>4374 Water &amp; Sewer</b>	10,084	7,092	2,458	11,807	11,807		
<b>4376 Property Taxes</b>	475	966	1,290	509	509		
<b>4381 Equip Rental</b>				292		(292)	(100.0%)
<b>4390 Telephone</b>	1,150	1,205	962	1,557	1,557		
<b>4500 Employee Benefits</b>	35,480	38,102	34,461	40,252	41,215	963	2.4%
<b>4551 Training</b>			122				#DIV/0!
<b>5227 Admissions</b>	(975)	(2,989)	(240)	(1,000)	(1,000)		
<b>5228 Curling</b>	(24,585)	(27,162)	(24,292)	(33,891)	(33,891)		
<b>5280 Rental Income</b>	(17,947)	(21,357)	(15,745)	(20,579)	(20,579)		
<b>5284 Ice Rental</b>	(103,436)	(122,887)	(59,333)	(105,020)	(105,020)		

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5285 Floor Rental	(4,244)	(12,556)	(10,857)	(10,198)	(10,198)		
5286 Concession Rental		(100)	(50)				#DIV/0!
5290 Misc Charges	(1,843)	(482)	(4,602)	(525)	(525)		
5291 Ad Revenue	(5,562)	(4,647)	(5,944)	(4,687)	(4,687)		
5660 Donations		(325)					#DIV/0!
9030 Transfer to Reserve	38,850	58,090					#DIV/0!
<b>Total RECREATION AND CULTURE</b>	205,905	208,424	178,292	206,293	217,243	10,950	5.3%
<b>Total MUNICIPAL SERVICES</b>	205,905	208,424	178,292	206,293	217,243	10,950	5.3%
<b>Total 01-5412 Rec/Cult-Facilities-Chesley Comm Ctr</b>	205,905	208,424	178,292	206,293	217,243	10,950	5.3%
<b>01-5414 Rec/Cult-Facilities-Paisley Comm Ctr</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
0000				1		(1)	(100.0%)
4000 Salaries & Wages	80,914	96,350	75,894	126,968	114,505	(12,463)	(9.8%)
4004 Wages Student	4,547	1,337	356				#DIV/0!
4006 Wages on Call	1,125	500	500	1,961	1,985	24	1.2%
4034 Wages Overtime				874	884	10	1.1%
4038 Wages Vacation	11,857	7,605	10,624	1,059	1,487	428	40.4%
4040 Wages Stats	7,209	7,269	9,501				#DIV/0!
4042 Wages Sick Pay	12,735	3,635	3,553				#DIV/0!
4300 Contracted Services	11,666	5,919	4,222	9,473	9,473		
4303 Legal Services	64						#DIV/0!
4304 Insurance	13,902	16,112	18,277	17,823	17,823		
4320 Bldg Mtce	5,711	3,562	1,235	6,360	6,360		
4321 Equip Mtce	3,870	8,320	2,684	6,360	6,360		
4324 Mat'l Ice Plant	16,288	20,871	10,281	14,912	14,912		
4340 Material & Supplies	3,553	5,215	5,313	8,882	8,882		
4359 Other Fees & Licences		202	200				#DIV/0!
4372 Propane	22,623	22,075	11,103	27,218	27,218		
4373 Hydro	37,958	53,472	37,170	50,000	50,000		
4374 Water & Sewer	12,609	3,819	8,027	8,578	8,578		
4376 Property Taxes	285	323	248	307	307		
4381 Equip Rental			240	292	292		
4390 Telephone	1,181	1,295	1,233	1,734	1,734		
4500 Employee Benefits	41,113	40,048	34,089	40,063	30,140	(9,923)	(24.8%)
4551 Training		1,399					#DIV/0!
5227 Admissions		(4,365)	(841)	(1,570)	(1,570)		
5228 Curling	(22,240)	(18,140)	(13,063)	(17,162)	(17,162)		



**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
5227 Admissions		(746)		(1,020)	(1,020)		
5280 Rental Income	(4,016)	(8,221)	(6,877)	(8,142)	(8,142)		
5284 Ice Rental	(79,178)	(124,101)	(62,819)	(94,886)	(100,886)	(6,000)	6.3%
5285 Floor Rental	(6,327)	(9,977)	(4,848)	(6,695)	(6,695)		
5286 Concession Rental		(100)	100				#DIV/0!
5290 Misc Charges	(342)	(615)	(187)	(510)	(510)		
5291 Ad Revenue	(3,166)	(2,982)	(3,915)	(2,950)	(2,950)		
5401 Vending Machines	(918)						#DIV/0!
5660 Donations		(325)					#DIV/0!
9030 Transfer to Reserve	27,338	71,454					#DIV/0!
<b>Total RECREATION AND CULTURE</b>	<b>153,802</b>	<b>174,854</b>	<b>145,334</b>	<b>173,738</b>	<b>179,138</b>	<b>5,400</b>	<b>3.1%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>153,802</b>	<b>174,854</b>	<b>145,334</b>	<b>173,738</b>	<b>179,138</b>	<b>5,400</b>	<b>3.1%</b>
<b>Total 01-5416 Rec/Cult-Facilities-Tara Comm Ctr</b>	<b>153,802</b>	<b>174,854</b>	<b>145,334</b>	<b>173,738</b>	<b>179,138</b>	<b>5,400</b>	<b>3.1%</b>
<b>01-5512 Rec/Cult-Facilities-Chesley Pool</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	230	43,377	54,281				#DIV/0!
4004 Wages Student	28,908	119	1,875	29,772	30,665	893	3.0%
4038 Wages Vacation				1,191	1,227	36	3.0%
4300 Contracted Services	402	3,171	246	2,293	2,293		
4340 Material & Supplies	4,544	3,690	4,703	4,476	4,476		
4372 Propane	2,310	2,350	1,847	2,120	2,120		
4373 Hydro	2,574	2,827	1,085	2,817	2,817		
4374 Water & Sewer				2,868	2,868		
4390 Telephone	429	466	368	384	384		
4500 Employee Benefits	3,231	4,940	5,584	3,646	3,784	138	3.8%
5225 Lessons		(12,629)	(9,669)	(12,882)	(14,682)	(1,800)	14.0%
5226 Season Pass	(2,554)	(1,121)	(1,136)	(2,250)	(2,250)		
5227 Admissions	(11,581)	(2,220)	(2,725)	(2,400)	(2,400)		
5280 Rental Income	(569)	(669)	(776)	(500)	(500)		
5600 Grants - Federal	(2,100)		(2,319)				#DIV/0!
5680 Grants Other				(3,000)	(3,000)		
9030 Transfer to Reserve	27,641	(17,223)					#DIV/0!
<b>Total RECREATION AND CULTURE</b>	<b>53,465</b>	<b>27,078</b>	<b>53,364</b>	<b>28,535</b>	<b>27,802</b>	<b>(733)</b>	<b>(2.6%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>53,465</b>	<b>27,078</b>	<b>53,364</b>	<b>28,535</b>	<b>27,802</b>	<b>(733)</b>	<b>(2.6%)</b>
<b>Total 01-5512 Rec/Cult-Facilities-Chesley Pool</b>	<b>53,465</b>	<b>27,078</b>	<b>53,364</b>	<b>28,535</b>	<b>27,802</b>	<b>(733)</b>	<b>(2.6%)</b>
<b>01-5516 Rec/Cult-Facilities-Tara Pool</b>							
<b>MUNICIPAL SERVICES</b>							



## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	113	36,533	20,899				#DIV/0!
4004 Wages Student	43,192	385	5,217	44,330	45,660	1,330	3.0%
4038 Wages Vacation				1,773	1,826	53	3.0%
4300 Contracted Services	12,955	417	642	2,184	2,184		
4340 Material & Supplies	9,399	5,369	6,340	5,459	5,459		
4371 Natural Gas	1,735	1,628	195	1,754	1,754		
4373 Hydro			714	2,856	2,856		
4374 Water & Sewer	5,336	166		2,249	2,249		
4390 Telephone	841	992	803	832	832		
4500 Employee Benefits	5,444	4,277	3,007	5,497	5,701	204	3.7%
5225 Lessons	(246)	(17,122)	(12,754)	(17,300)	(17,300)		
5226 Season Pass	(2,597)	(3,666)	(981)	(3,050)	(3,050)		
5227 Admissions	(16,744)	(1,918)	(2,565)	(1,938)	(1,938)		
5280 Rental Income	(406)	(177)	(172)	(357)	(357)		
5600 Grants - Federal	(2,100)						#DIV/0!
5660 Donations	(5,253)						#DIV/0!
5680 Grants Other				(3,000)	(3,000)		
9230 Transfer from Reserve	(603)	13,240					#DIV/0!
<b>Total RECREATION AND CULTURE</b>	<b>51,066</b>	<b>40,124</b>	<b>21,345</b>	<b>41,289</b>	<b>42,876</b>	<b>1,587</b>	<b>3.8%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>51,066</b>	<b>40,124</b>	<b>21,345</b>	<b>41,289</b>	<b>42,876</b>	<b>1,587</b>	<b>3.8%</b>
<b>Total 01-5516 Rec/Cult-Facilities-Tara Pool</b>	<b>51,066</b>	<b>40,124</b>	<b>21,345</b>	<b>41,289</b>	<b>42,876</b>	<b>1,587</b>	<b>3.8%</b>
<b>01-5612 Rec/Cult-Facilities-Chesley Trailer Park</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	2,051	1,689	3,538	2,758	2,884	126	4.6%
4038 Wages Vacation				30	31	1	3.3%
4300 Contracted Services	2,068	1,379	915	7,184	2,184	(5,000)	(69.6%)
4340 Material & Supplies	253	822	348	1,092	1,092		
4373 Hydro	8,827	9,340	3,634	9,688	9,688		
4374 Water & Sewer				6,185	6,185		
4390 Telephone	990	289	222	404	404		
4500 Employee Benefits	896	787	1,411	759	765	6	0.8%
4603 Write Off		3,545					#DIV/0!
5280 Rental Income	(39,447)	(40,732)	(40,701)	(41,070)	(41,070)		
9030 Transfer to Reserve	24,360	22,881	18,867	18,867	17,970	(897)	(4.8%)
<b>Total RECREATION AND CULTURE</b>	<b>(2)</b>		<b>(11,766)</b>	<b>5,897</b>	<b>133</b>	<b>(5,764)</b>	<b>(97.7%)</b>
<b>Total MUNICIPAL SERVICES</b>	<b>(2)</b>		<b>(11,766)</b>	<b>5,897</b>	<b>133</b>	<b>(5,764)</b>	<b>(97.7%)</b>

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>Total 01-5612 Rec/Cult-Facilities-Chesley Trailer Park</b>	(2)		(11,766)	5,897	133	(5,764)	(97.7%)
<b>01-5712 Rec/Cult-Facilities-Lease-Chesley Town Hall</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	3,882	3,397	2,628	4,186	4,410	224	5.4%
4038 Wages Vacation				83	84	1	1.2%
4300 Contracted Services	1,562	3,977	384	1,092	1,092		
4340 Material & Supplies	1,441	304	160	1,803	1,803		
4371 Natural Gas		1,614	5,867	14,753	14,753		
4372 Propane	13,018	8,240					#DIV/0!
4373 Hydro	5,404	6,369	5,084	6,110	6,110		
4374 Water & Sewer	2,784	536	904	2,010	2,010		
4376 Property Taxes	285	551	579	313	313		
4500 Employee Benefits	1,096	474	548	913	936	23	2.5%
5280 Rental Income	(2,160)	(2,305)	(1,506)	(2,197)	(2,197)		
<b>Total RECREATION AND CULTURE</b>	<b>27,312</b>	<b>23,157</b>	<b>14,648</b>	<b>29,066</b>	<b>29,314</b>	<b>248</b>	<b>0.9%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>27,312</b>	<b>23,157</b>	<b>14,648</b>	<b>29,066</b>	<b>29,314</b>	<b>248</b>	<b>0.9%</b>
<b>Total 01-5712 Rec/Cult-Facilities-Lease-Chesley Town Hall</b>	<b>27,312</b>	<b>23,157</b>	<b>14,648</b>	<b>29,066</b>	<b>29,314</b>	<b>248</b>	<b>0.9%</b>
<b>01-5714 Rec/Cult-Facilities-Lease-Paisley Legion</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4300 Contracted Services		1,580	921	1,620	1,620		
4340 Material & Supplies	7,194	225	12,180	6,551	8,051	1,500	22.9%
<b>Total RECREATION AND CULTURE</b>	<b>7,194</b>	<b>1,805</b>	<b>13,101</b>	<b>8,171</b>	<b>9,671</b>	<b>1,500</b>	<b>18.4%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>7,194</b>	<b>1,805</b>	<b>13,101</b>	<b>8,171</b>	<b>9,671</b>	<b>1,500</b>	<b>18.4%</b>
<b>Total 01-5714 Rec/Cult-Facilities-Lease-Paisley Legion</b>	<b>7,194</b>	<b>1,805</b>	<b>13,101</b>	<b>8,171</b>	<b>9,671</b>	<b>1,500</b>	<b>18.4%</b>
<b>01-5715 Rec/Cult-Facilities-Lease-Paisley LCBO</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	587	793	773	415	486	71	17.1%
4038 Wages Vacation				15	15		
4300 Contracted Services			315				#DIV/0!
4340 Material & Supplies	1,118	163	370	754	754		
4373 Hydro	7,046	9,430	6,695	10,948	10,948		
4374 Water & Sewer	3,090	1,720	596	2,025	2,025		
4500 Employee Benefits	66	97	97	51	60	9	17.6%
5289 Misc Lease	(12,623)	(12,623)	(11,571)	(13,388)	(12,623)	765	(5.7%)
5908 Refund	(5,646)	(7,868)	(4,063)	(9,661)	(9,661)		

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>9030 Transfer to Reserve</b>		8,287	8,863	8,863	8,863		
<b>Total RECREATION AND CULTURE</b>	(6,362)	(1)	2,075	22	867	845	3,840.9%
<b>Total MUNICIPAL SERVICES</b>	(6,362)	(1)	2,075	22	867	845	3,840.9%
<b>Total 01-5715 Rec/Cult-Facilities-Lease-Paisley LCBO</b>	(6,362)	(1)	2,075	22	867	845	3,840.9%
<b>01-5812 Rec/Cult-Libraries-Chesley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>	7,786	11,854	11,843	8,616	9,112	496	5.8%
<b>4038 Wages Vacation</b>				241	244	3	1.2%
<b>4300 Contracted Services</b>	2,055	4,115	2,829	1,159	1,194	35	3.0%
<b>4304 Insurance</b>	1,470	1,724	1,956	1,907	1,964	57	3.0%
<b>4340 Material &amp; Supplies</b>	437	1,202	884	1,738	1,790	52	3.0%
<b>4373 Hydro</b>	5,122	5,779	4,002	6,093	6,276	183	3.0%
<b>4374 Water &amp; Sewer</b>				1,312	1,351	39	3.0%
<b>4381 Equip Rental</b>							#DIV/0!
<b>4500 Employee Benefits</b>	1,621	2,096	2,234	1,479	1,538	59	4.0%
<b>5280 Rental Income</b>	(24,270)	(24,750)	(18,945)	(24,737)	(25,232)	(495)	2.0%
<b>Total RECREATION AND CULTURE</b>	(5,779)	2,020	4,803	(2,192)	(1,763)	429	(19.6%)
<b>Total MUNICIPAL SERVICES</b>	(5,779)	2,020	4,803	(2,192)	(1,763)	429	(19.6%)
<b>Total 01-5812 Rec/Cult-Libraries-Chesley</b>	(5,779)	2,020	4,803	(2,192)	(1,763)	429	(19.6%)
<b>01-5814 Rec/Cult-Libraries-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
<b>4000 Salaries &amp; Wages</b>	2,225	4,316	5,137	2,490	2,916	426	17.1%
<b>4038 Wages Vacation</b>				90	92	2	2.2%
<b>4300 Contracted Services</b>	128			290	299	9	3.1%
<b>4304 Insurance</b>	1,197	1,404	1,593	1,553	1,600	47	3.0%
<b>4340 Material &amp; Supplies</b>	236	24	96	327	337	10	3.1%
<b>4373 Hydro</b>	2,658	3,171	2,445	2,000	2,060	60	3.0%
<b>4374 Water &amp; Sewer</b>	713	528	536	787	811	24	3.0%
<b>4376 Property Taxes</b>	95	108	83	107	110	3	2.8%
<b>4500 Employee Benefits</b>	233	527	639	304	362	58	19.1%
<b>5280 Rental Income</b>	(7,993)	(8,151)	(7,029)	(10,031)		10,031	(100.0%)
<b>Total RECREATION AND CULTURE</b>	(508)	1,927	3,500	(2,083)	8,587	10,670	(512.2%)
<b>Total MUNICIPAL SERVICES</b>	(508)	1,927	3,500	(2,083)	8,587	10,670	(512.2%)
<b>Total 01-5814 Rec/Cult-Libraries-Paisley</b>	(508)	1,927	3,500	(2,083)	8,587	10,670	(512.2%)
<b>01-5816 Rec/Cult-Libraries-Tara</b>							
<b>MUNICIPAL SERVICES</b>							

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2	Year-to-date			2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages	4,072	5,493	3,906	4,380	4,629	249	5.7%
4038 Wages Vacation				133	134	1	0.8%
4300 Contracted Services	129	675	170	185	191	6	3.2%
4304 Insurance	1,197	1,404	1,593	1,553	1,600	47	3.0%
4340 Material & Supplies	385	578	166	1,308	1,347	39	3.0%
4373 Hydro	2,909	3,748	2,826	3,898	4,015	117	3.0%
4374 Water & Sewer	1,249						#DIV/0!
4376 Property Taxes	95	1,348	1,049	1,064	1,096	32	3.0%
4500 Employee Benefits	511	1,261	804	646	678	32	5.0%
5280 Rental Income	(8,090)	(8,250)	(6,315)	(8,087)	(8,249)	(162)	2.0%
<b>Total RECREATION AND CULTURE</b>	<b>2,457</b>	<b>6,257</b>	<b>4,199</b>	<b>5,080</b>	<b>5,441</b>	<b>361</b>	<b>7.1%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>2,457</b>	<b>6,257</b>	<b>4,199</b>	<b>5,080</b>	<b>5,441</b>	<b>361</b>	<b>7.1%</b>
<b>Total 01-5816 Rec/Cult-Libraries-Tara</b>	<b>2,457</b>	<b>6,257</b>	<b>4,199</b>	<b>5,080</b>	<b>5,441</b>	<b>361</b>	<b>7.1%</b>
<b>01-5914 Rec/Cult-Museum-Paisley</b>							
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4000 Salaries & Wages		4,450	19,317				#DIV/0!
4004 Wages Student	4,335	1,276		4,550	4,686	136	3.0%
4038 Wages Vacation				182	187	5	2.7%
4300 Contracted Services	1,577	130	4,345	1,448	1,491	43	3.0%
4304 Insurance	1,278	1,500	1,701	1,659	1,709	50	3.0%
4340 Material & Supplies	670	1,643	1,990	1,315	1,354	39	3.0%
4373 Hydro	2,431	2,558	2,285	2,997	3,087	90	3.0%
4374 Water & Sewer	771	519	515	895	922	27	3.0%
4390 Telephone	920	899	787	1,094	1,127	33	3.0%
4500 Employee Benefits	455	473	2,417	551	572	21	3.8%
4680 Costs of Inventory Sold		959		26	26		
5221 Spec Events	(265)	(4,979)	(2,288)	(2,550)	(2,550)		
5227 Admissions	(899)	(951)	(1,064)	(900)	(900)		
5403 Resale Materials	(108)	(442)	(444)	(250)	(250)		
5600 Grants - Federal	(2,100)						#DIV/0!
5660 Donations	(150)		(1,395)	(100)	(100)		
5680 Grants Other	(5,000)			(3,000)	(3,000)		
<b>Total RECREATION AND CULTURE</b>	<b>3,915</b>	<b>8,035</b>	<b>28,166</b>	<b>7,917</b>	<b>8,361</b>	<b>444</b>	<b>5.6%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>3,915</b>	<b>8,035</b>	<b>28,166</b>	<b>7,917</b>	<b>8,361</b>	<b>444</b>	<b>5.6%</b>
<b>Total 01-5914 Rec/Cult-Museum-Paisley</b>	<b>3,915</b>	<b>8,035</b>	<b>28,166</b>	<b>7,917</b>	<b>8,361</b>	<b>444</b>	<b>5.6%</b>
<b>01-5915 Rec/Cult-Paisley Hose Tower</b>							

**Arran-Elderslie**  
**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>MUNICIPAL SERVICES</b>							
<b>RECREATION AND CULTURE</b>							
4340 Material & Supplies		2,156					#DIV/0!
<b>Total RECREATION AND CULTURE</b>		2,156					#DIV/0!
<b>Total MUNICIPAL SERVICES</b>		2,156					#DIV/0!
Total 01-5915 Rec/Cult-Paisley Hose Tower		2,156					#DIV/0!
<b>01-7010 Plan/Dev-Planning-Zoning</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4300 Contracted Services			9,883	36,200	71,236	35,036	96.8%
4303 Legal Services	5,632	2,691	4,701	6,240	6,427	187	3.0%
5292 Admin Fees		(1,000)	(1,000)	(500)	(500)		
<b>Total PLANNING AND DEVELOPMENT</b>	5,632	1,691	13,584	41,940	77,163	35,223	84.0%
<b>Total MUNICIPAL SERVICES</b>	5,632	1,691	13,584	41,940	77,163	35,223	84.0%
<b>Total 01-7010 Plan/Dev-Planning-Zoning</b>	5,632	1,691	13,584	41,940	77,163	35,223	84.0%
<b>01-7210 Plan/Dev-Commercial/Industrial Dev</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4000 Salaries & Wages			69				#DIV/0!
4500 Employee Benefits			16				#DIV/0!
<b>Total PLANNING AND DEVELOPMENT</b>			85				#DIV/0!
<b>Total MUNICIPAL SERVICES</b>			85				#DIV/0!
<b>Total 01-7210 Plan/Dev-Commercial/Industrial Dev</b>			85				#DIV/0!
<b>01-7220 Plan/Dev-Comm/Ind-Downtown Decor</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
0000				3		(3)	(100.0%)
4000 Salaries & Wages	22,736	22,398	25,148	27,868	32,069	4,201	15.1%
4004 Wages Student	3,138	3,071	5,353	3,239	3,337	98	3.0%
4034 Wages Overtime	235	134	3,508				#DIV/0!
4038 Wages Vacation				199	205	6	3.0%
4300 Contracted Services	1,877	2,439	4,350	9,150	9,425	275	3.0%
4340 Material & Supplies	4,797	3,518	2,832	3,500	3,605	105	3.0%
4373 Hydro	2,569	3,268	2,245	3,484	3,589	105	3.0%
4390 Telephone	546	733	674	687	708	21	3.1%
4500 Employee Benefits	14,121	13,092	14,611	9,291	10,689	1,398	15.0%
4601 Strategic Initiatives							#DIV/0!
4615 DT Revitalization P.		2,024	10,614	12,890	6,500	(6,390)	(49.6%)

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4616 DT Revitalization C.		2,035	2,498	6,500	6,500		
4617 DT Revitalization T.		3,977		6,500	6,500		
4618 DT Revitalization A.			11,318	3,500	3,500		
5640 Grants - Other Govs			(6,425)				#DIV/0!
5680 Grants Other	(2,500)		(3,000)				#DIV/0!
<b>Total PLANNING AND DEVELOPMENT</b>	47,519	56,689	73,726	86,811	86,627	(184)	(0.2%)
<b>Total MUNICIPAL SERVICES</b>	47,519	56,689	73,726	86,811	86,627	(184)	(0.2%)
<b>Total 01-7220 Plan/Dev-Comm/Ind-Downtown Decor</b>	47,519	56,689	73,726	86,811	86,627	(184)	(0.2%)
<b>01-7230 Plan/Dev-Comm/Ind- Gravel Pits</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4000 Salaries & Wages	538	913	811	692	5	(687)	(99.3%)
4300 Contracted Services	6,146	2,925	3,474	6,240	6,427	187	3.0%
4340 Material & Supplies			103	2,080	2,142	62	3.0%
4360 Vehicle Licences							#DIV/0!
4500 Employee Benefits	192	328	277	244	4	(240)	(98.4%)
<b>Total PLANNING AND DEVELOPMENT</b>	6,876	4,166	4,665	9,256	8,578	(678)	(7.3%)
<b>Total MUNICIPAL SERVICES</b>	6,876	4,166	4,665	9,256	8,578	(678)	(7.3%)
<b>Total 01-7230 Plan/Dev-Comm/Ind- Gravel Pits</b>	6,876	4,166	4,665	9,256	8,578	(678)	(7.3%)
<b>01-7300 Plan/Dev-Natural Gas Project</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4300 Contracted Services							#DIV/0!
<b>Total PLANNING AND DEVELOPMENT</b>							#DIV/0!
<b>Total MUNICIPAL SERVICES</b>							#DIV/0!
<b>Total 01-7300 Plan/Dev-Natural Gas Project</b>							#DIV/0!
<b>01-7410 Plan/Dev-Economic Development</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4000 Salaries & Wages	16,659	40,593	59,682	86,031	75,359	(10,672)	(12.4%)
4004 Wages Student	4,335						#DIV/0!
4038 Wages Vacation			281				#DIV/0!
4040 Wages Stats			844				#DIV/0!
4300 Contracted Services		611					#DIV/0!
4301 Advertising	13,665	4,760	1,957	3,636	4,445	809	22.2%
4313 Software Licence	7,416	8,142	11,569	8,748	1,442	(7,306)	(83.5%)
4340 Material & Supplies		454	1,564	7,345	7,855	510	6.9%
4341 Office Supplies		50					#DIV/0!

## Arran-Elderslie

## Budget Review

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
4358 Publications	1,369	5,556	5,397	8,296	8,045	(251)	(3.0%)
4362 Meeting		9					#DIV/0!
4370 Fuel		100	176	551	568	17	3.1%
4380 Room Rental							#DIV/0!
4390 Telephone	155	649	175	343	353	10	2.9%
4500 Employee Benefits	4,958	12,137	20,080	20,086	25,121	5,035	25.1%
4510 Clothing Allowance				300	300		
4540 Mileage		30		200	500	300	150.0%
4550 Conferences				1,545	2,537	992	64.2%
4551 Training			102	1,854	2,854	1,000	53.9%
4552 Memberships	5,957	5,123	5,443	5,887	1,062	(4,825)	(82.0%)
4601 Strategic Initiatives	36,300	8,436	25,962	47,897	101,800	53,903	112.5%
4614 Business Events		267	5,053	5,000	1,900	(3,100)	(62.0%)
4615 DT Revitalization P.	9,723						#DIV/0!
4616 DT Revitalization C.	4,821		127				#DIV/0!
4617 DT Revitalization T.	4,821						#DIV/0!
4619 Youth Council							#DIV/0!
4632 Community Grant	97,181	1,832					#DIV/0!
4633 Council Projects/Grants	33,380	28,924	29,111	35,598	35,598		
5291 Ad Revenue	(3,906)		(4,799)	(4,045)	(4,045)		
5620 Grants - Provincial	(96,143)						#DIV/0!
5640 Grants - Other Govs	(4,294)						#DIV/0!
5660 Donations				(350)		350	(100.0%)
5680 Grants Other			(4,356)	(22,000)	(18,000)	4,000	(18.2%)
5900 Misc Revenue		(40)	(20)	(500)	(500)		
9030 Transfer to Reserve	20,716						#DIV/0!
9230 Transfer from Reserve	(84,636)	(15,000)			(32,912)	(32,912)	#DIV/0!
<b>Total PLANNING AND DEVELOPMENT</b>	<b>72,477</b>	<b>102,633</b>	<b>158,348</b>	<b>206,422</b>	<b>214,282</b>	<b>7,860</b>	<b>3.8%</b>
<b>Total MUNICIPAL SERVICES</b>	<b>72,477</b>	<b>102,633</b>	<b>158,348</b>	<b>206,422</b>	<b>214,282</b>	<b>7,860</b>	<b>3.8%</b>
<b>Total 01-7410 Plan/Dev-Economic Development</b>	<b>72,477</b>	<b>102,633</b>	<b>158,348</b>	<b>206,422</b>	<b>214,282</b>	<b>7,860</b>	<b>3.8%</b>
<b>01-7610 Plan/Dev-Tile Drainage</b>							
<b>MUNICIPAL SERVICES</b>							
<b>PLANNING AND DEVELOPMENT</b>							
4300 Contracted Services	13,570	55,582	4,544	99,921	20,000	(79,921)	(80.0%)
4302 Eng Services	28,082	33,562	7,623	27,251	28,069	818	3.0%
4340 Material & Supplies	1,029	493		4,160	2,000	(2,160)	(51.9%)
4606 Due to Ont flow-through	55,441	54,035	50,104	55,307	55,307		
4631 Grants to Landowner		91,430	149,730				#DIV/0!

**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>4700 Interest</b>	19,585	11,286	11,466	19,719	19,719		
<b>5292 Admin Fees</b>		(85)	(180)				#DIV/0!
<b>5620 Grants - Provincial</b>	(14,041)	(3,762)		(12,360)	(12,360)		
<b>5906 Due to Ont flow-through</b>		(91,430)	(149,730)				#DIV/0!
<b>5909 Tile Drain on Taxes</b>	(75,026)	(75,026)	(76,956)	(75,026)	(75,026)		
<b>5993 Cleanout Asses</b>	(22,080)			(80,000)	(37,709)	42,291	(52.9%)
<b>Total PLANNING AND DEVELOPMENT</b>	6,560	76,085	(3,399)	38,972		(38,972)	(100.0%)
<b>Total MUNICIPAL SERVICES</b>	6,560	76,085	(3,399)	38,972		(38,972)	(100.0%)
<b>Total 01-7610 Plan/Dev-Tile Drainage</b>	6,560	76,085	(3,399)	38,972		(38,972)	(100.0%)
<b>01-9990 Change in Fund Balance</b>							
<b>FUND BALANCES</b>							
<b>Change in Fund Balance</b>							
<b>9065 Change in AR</b>	(22,042)						#DIV/0!
<b>Total Change in Fund Balance</b>	(22,042)						#DIV/0!
<b>Total FUND BALANCES</b>	(22,042)						#DIV/0!
<b>Total 01-9990 Change in Fund Balance</b>	(22,042)						#DIV/0!
<b>09-2530 SMART</b>							
<b>MUNICIPAL SERVICES</b>							
<b>TRANSPORTATION SERVICES</b>							
<b>4000 Salaries &amp; Wages</b>	71,575						#DIV/0!
<b>4340 Material &amp; Supplies</b>	42,581						#DIV/0!
<b>4672 S.M.A.R.T</b>	(62,104)						#DIV/0!
<b>5620 Grants - Provincial</b>	(34,615)						#DIV/0!
<b>5640 Grants - Other Govs</b>	11,812						#DIV/0!
<b>5900 Misc Revenue</b>	(27,030)						#DIV/0!
<b>9061 Change in TCA</b>	(13,707)						#DIV/0!
<b>Total TRANSPORTATION SERVICES</b>	(11,488)						#DIV/0!
<b>Total MUNICIPAL SERVICES</b>	(11,488)						#DIV/0!
<b>Total 09-2530 SMART</b>	(11,488)						#DIV/0!
<b>09-3060 BASWR</b>							
<b>MUNICIPAL SERVICES</b>							
<b>ENVIRONMENTAL SERVICES</b>							
<b>4000 Salaries &amp; Wages</b>	169,316						#DIV/0!
<b>4300 Contracted Services</b>	(96,004)						#DIV/0!
<b>4340 Material &amp; Supplies</b>	191,976						#DIV/0!
<b>4900 Amortization</b>	31,452						#DIV/0!
<b>5290 Misc Charges</b>	(101,238)						#DIV/0!
<b>5620 Grants - Provincial</b>	(86,817)						#DIV/0!



**Arran-Elderslie**

**Budget Review**

For period ending December 31, 2025

2025 Operating Budget Draft 2			Year-to-date	2024	2025		
	2022	2023	2024	6 Council Approved	2 Treasurer Review	\$	%
	Actuals	Actuals	Actuals	2024 Total Budget	2025 Total Budget	Variance	Variance
<b>5640 Grants - Other Govs</b>	(71,782)						#DIV/0!
<b>5701 Interest Income</b>	(2,637)						#DIV/0!
<b>9061 Change in TCA</b>	6,192						#DIV/0!
<b>9063 Change in Op Fund</b>	(2,814)						#DIV/0!
<b>9230 Transfer from Reserve</b>	(26,156)						#DIV/0!
<b>Total ENVIRONMENTAL SERVICES</b>	11,488						#DIV/0!
<b>Total MUNICIPAL SERVICES</b>	11,488						#DIV/0!
<b>Total 09-3060 BASWR</b>	11,488						#DIV/0!
<b>Total Arran-Elderslie</b>	2	163,084	(2,994,089)	(14,217)		14,217	(100.0%)





# The Corporation of the Municipality of Arran-Elderslie

## Staff Report – Appendix ‘D’

Council Meeting Date: November 25, 2024

Subject: FIN2024.20 – 2025 Budget Draft 2 - 2025 Grants and Donations

Report from: Jennifer Isber-Legge, Economic Development Coordinator

and Emily Dance, Chief Administrative Officer

### **Recommendation**

Be It Resolved that Council hereby, (to be considered with FIN2024.20)

1. Approves a 3.5% increase to the Grants and Donations budget for 2025
2. Approves the Grants and Donations requests included in Schedule ‘D’ of By-Law 45-201 in the amount of \$26,346.02
3. approves the following Grants and Donations be included in the 2025 Municipality of Arran-Elderslie Budget:
  - a. Arran-Tara Grade 8 Parents - in kind use of Curling Club, Community Centre, and Kitchen for grade 8 graduation ceremonies in the amount of \$810.13
  - b. Chesley Homecoming -50% of request for in-kind use of facilities for the 2025 Homecoming up to a maximum of \$8,000 with details outlined in a memorandum of understanding.
  - c. Chesley Nursery School- In kind use of Community Centre for pancake supper fundraiser in the amount of \$401.50
  - d. Tara Area Food Bank - Financial Contribution in the amount of \$500
  - e. Trinity Theatre and Paisley Rotary Club -In-kind support for use of Paisley Community Centre 1x month for in person meetings in the amount of \$772.92

### **Report Summary**

The Municipality of Arran-Elderslie recognizes the many benefits that various groups, organizations, volunteers, events and other municipalities provide by promoting and improving upon the social, cultural, and economic well-being of the community.

In the yearly budget, the Municipality provides financial and in-kind support to various organizations based on the criteria outlined in the Grants and Donation Policy.

It was a difficult task as all requests support the community in different ways. Staff have reviewed the submitted requests and the municipal priority areas and recommend an approximate 3.5% increase to allow for the committed grants and donations as well as \$10,484.55 in new requests.

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## **Background**

The purpose of the Grants and Donations Policy is

- to provide support to non-profit groups and organizations that provide programs, services or events that are a general benefit to the community
- to offer awards and gifts to persons whose actions or achievements are in the opinion of Council, worthy of note and recognition
- to support volunteer, community-based organizations that are fundamental to maintaining our quality of life
- to provide staff with clear direction in considering and responding to donation requests and,
- provide an equitable process for groups and organizations seeking donations, grants and in-kind donations from the Municipality of Arran-Elderslie.

The policy applies to any group or organization towards initiatives or events within the Municipality or that service residents within the Municipality. The policy is tailored to two types of grants and donations: a direct donation or grant – monetary value or in-kind donations – contributions of municipal properties/facilities.

The policy recognizes that many groups and organizations offer events programs and services that benefit the community. Council will consider requests for events, programs and services that fall under one of the following Municipal Priority Areas:

1. Operating Support Grants – that support an on-going community-based program recognized as a priority within the community
2. Community Social Recreational and Parks Grants – assists with community-based recreation programming, seniors programming or property and community facilities maintenance (buildings, flowers, sites, trails, playground areas)
3. Community Cultural and Heritage Grants – supports culture and heritage conservation and public education.
4. Community Festivals and Events Grants – a one-time or reoccurring event that Council has determined provides some significant benefit to the community and is open to all members of the public.
5. Community Development Grants – supports youth and recognition awards, economic advancement of the community, health, and welfare of people within the community.
6. Other priorities as deemed appropriate by Council.

## Types of Financial Assistance

- In-kind use of municipal facilities
  - Use of municipal owned facilities – fee waived or reduced
  - Use of municipal owned equipment – fee waived or reduced
  - Use of municipal owned materials – fee waived or reduced
  - Use of staff resources – fee waived or reduced
- Maximum value of any in-kind donation is \$500. A higher amount may be considered by Council subject to an agreement
- Maximum value of a grant is 10% of the project budget, to an upset limit of \$10,000. Council has the discretion to alter the funding allocation as deemed appropriate.

The policy under Schedule 'D' has included grants and donations to the organizations on an on-going basis. These organizations do not have to reapply every year.

### **Analysis**

Staff have reviewed the grants and donations for the upcoming 2025 budget in keeping with the Grants and Donations Policy.

There was a total of fourteen requests from various community organizations and service groups. The total amount requested was \$98,473.

Recognizing the financial constraints of the municipality, staff focus was to recommend support in areas not already included in another area of the 2025 budget, align with the municipal priority areas and are in line with the budgeted amount of previous years.

The following are recommended:

Organization	Request	Amount
Arran-Tara Grade 8 Parents	To rent the Curling Club, Community Centre, and Kitchen for grade 8 graduation ceremonies	\$810.13
Chesley Homecoming	In-kind use of facilities for the 2025 Homecoming	\$8,000
Chesley Nursery School	In kind use of community centre for pancake supper fundraiser	\$401.50
Tara Area Food Bank	Financial Contribution – Food	\$500
Trinity Theatre and Paisley Rotary Club	In-kind support for use of Paisley Community Centre 1x month for in person meetings,	\$772.92
Total		\$10,484.55

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## **Link to Strategic/Master Plan**

### 6.5 Engaging People and Partnerships

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

The 2024 Council Grants and Donations budget was \$35,598. Staff is recommending an approximate 3.5% increase for a total of \$36,830.57 for 2025.

Description		Reserve	Expense
2025 proposed		\$36,830.57	
Schedule 'D' Events and Organizational Support – Financial Support			\$4,810.00
Schedule 'D' Community and Service Groups In- Kind support			\$21,536.02
Community Grants and Donation Requests			\$10,484.55
Total		\$36,830.57	\$36,830.57

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Approved by: Emily Dance, Chief Administrative Officer

## Appendix 'E' to FIN2024.20 - 2025 Budget Draft 2 - 2025 Grants and Donations

Organization	Project description	Financial Request	In-kind Request	Staff Comments	Recommendation
Allenford Community Centre	The community centre was built 48 years ago. The roof at that time, was state of the art but has since deteriorated and requires replacement. The roof is a Butler Roof, and with this type of roof, Butler offers a solution that builds a new roof on top of the existing one. There will be a 6" space between the old roof and new roof that will be filled with insulation. This insulation will decrease operating costs in the winter and provide a cooler building in the summer. The cost of this roof is \$237,712. Quotes were received from two sources and this is the lowest quote. The club has received grants from Farm Credit and Trillium Insurance in the amounts of \$5,000 each. Commitment has been made from SBP in the amount of \$30,000. Application was made to Ontario Trillium Foundation for \$200,000 but we were not successful in this application but were encouraged by OTF to resubmit an application again this winter when the new grants are available. Extensive fundraising has taken place in the building the last two years and will continue this coming year. Residents of A-E have supported us in this fund raising. It is anticipated that the cost of the re-roof will go up in a new quote(as everything else does)	\$10,000		The Allenford Community Centre is located in South Bruce Peninsula. The request does not fall within the general guidelines of the policy. Staff recommend that a letter of support be provided to the organization for their Trillium Grant application.	
Allenford Community Park	We are looking to replace the ball diamond lights that are currently on the old ballasts. As has been seen at other diamonds (Tara 2012) these light standards are top heavy and in storms the lights have fallen to the ground.	\$20,000		Lights have been identified in the Recreation Capital Budget	
Arran Tara Grade 8 Parents	Asking to rent the Curling Club, Community Centre, and Kitchen for grade 8 graduation ceremonies as there are too many graduates to fit in the school and the cost of the graduation celebration falls on the shoulders of parents to pay for.		\$810.13	The request fits within the priority area" Community Development Grants" - support youth. Recommend an exemption to the maximum amount of \$500 to cover the entire cost.	\$ 810.13
Bruce County Heritage Association	The next Bruce County Heritage Farm show will be held on August 15, 16 & 17, 2025. Funding is being requested for the purpose contribution to the hosting of this large community event and may also be utilized for maintenance of the land. This year our show was affected by rain for the entirety of the three-day event resulting in a significant decrease in revenues. As a result of the wet, and very muddy weekend, it became apparent there is a need to construct and/or improve more gravel roads within the show grounds. The wet weather also made BCHA aware of events that could benefit from being conducted in tents. Tents would also be valuable for protection from the sun. Examples of the types of events that could benefit from tents is the auction, portions of the children's programs, and a petting zoo. BCHA members also wish to build the Children's programming to inspire a potential future in the way of agriculture. The Board of Directors has not specifically decided, at this time, what areas will be considered for improvement in 2025. A key component of the decision-making process is the organization's financial situation, private financial contributions, sponsorships, and in-kind offerings. The Bruce County Heritage Association is a not-for-profit organization relies entirely on the commitment of its volunteers. There are no paid employees of the associations and therefore, financial support from others greatly affects the sustainability and future of the association and its events.	Any		Request does not provide a specific request. Staff recommend the Municipality can support the event by sharing through our social media channels.	
Chesley AG Society	Need to update fencing at horse show, at a cost of \$ 3000.00 Fencing around show area to race track	\$3,000		*In-Kind support of municipal facilities and a \$500 grant for the Chesley Fall Fair are supported under Schedule D of this By-Law	
Chesley Homecoming	In-kind use of facilities needed for Homecoming events. April; Magic Mike Show July 28 - Aug 4; Ball Diamonds, Soccer Field, Community Centre, Curling Club, Pavilion Additional requests not in this total are beach volleyball court, parade permits, power to Diamond 2, parade permits.		\$15,988.00	*In-Kind support for fundraising events was granted in 2024 of \$1803.75 Staff recommend waiving partial fees in an amount of up to 50% . Staff recommend entering into an MOU with the committee to outline committment and responsibilities.	\$ 8,000.00

Community Grants and Donations Requests for 2025

By-Law 45-2021

Chesley Hospital Foundation	<p>The Chesley Hospital Foundation is responsible for fundraising for equipment and needs of the Chesley Hospital. This includes renovations, equipment, and now supporting physician recruitment. For the 2024-2025 year (fiscal year begins April 1 so we do not have a 2025-2026 budget available), The Chesley Hospital Foundation was able to change our charitable objectives to be able to support the physician recruitment, and the need for it is growing. The Chesley Hospital relies heavily on locum doctors to fill vacancies in our ER, hospitalist shifts, and vacations for our family physicians. As this need grows, so does our need for a 3rd rental unit. We currently have 2 units, 1 that is suitable for families. At today's market value, our search has led us to the conclusion that we require an additional \$26000 a year to support the month-to-month expenses and furnishing of a new apartment. This figure is for a 1-bedroom apartment. Currently for our 2 apartments, our budget is \$15200 which covers rent, and utilities for both units. At Chesley Hospital, we have need for 40 weeks of locum support just for our hospitalist position. If this falls on a vacation week, that could mean we need the support of 3 external physicians with the clinic and ER. These numbers of course don't even include medical students, or those travelling a far distance for a site tour in hopes of recruiting them to Chesley. The municipality currently supports recruitment with an incentive that is paid to our new permanent physicians over 4 years totaling \$60000. Our community is currently short 2 family doctors, and we are actively working on recruitment. There are two other upcoming projects which are needed and are also resource heavy. During SBGHC request regarding capital equipment, a 2-year project was placed on the list of medication cabinets. These cabinets act as our in-house pharmacy and are linked to a server. The total for this project has come back to \$338,466.13. The Chesley Hospital Foundation is pleased to support our hospital with all its needs, but we also know that our x-ray suite will need to be replaced and updated soon. While work has not started for that, once the medication cabinets are complete, the Chesley Hospital Foundation will begin looking at putting fundraising dollars aside in preparation.</p>	\$10,000		<p>The Foundation is requesting support for their capital request for new medication cabinets at the hospital. The municipality has shared goals with the Foundation and supports healthcare in 2025 with \$50,000 for Physician Recruitment, and operating costs for the Locum Loft.</p>	
Chesley Minor Soccer	<p>We wish to purchase player benches for our athletes, currently our players and guest teams sit on the ground. We would also like to purchase and plant trees around the fields to provide shade and protection to both players and fans, soccer is played rain or shine. Trees offer protection from both.</p>	\$10,000		<p>This request may be forwarded to Recreation Dept. for consideration and directed to our Fundraising and Donations Policy if the group would like to start a project.</p>	
Chesley Nursery School	<p>The Chesley Nursery School is reliant on annual fundraising efforts to maintain our program availability to all families, regardless of their household income. Donation request for community centre rental for annual pancake supper</p>		\$401.50	<p>The request fits within the priority area of Community Development in support of the health and welfare of people within the community.</p>	\$ 401.50
Crime Stoppers of Grey-Bruce	<p>Crime Stoppers of Grey Bruce is requesting core funding from the Municipality of Arran-Elderslie in the amount of \$2,500, each year for the next two years, to be used toward ongoing operational expenses. This could be a mix of funding toward promotional/educational materials, displays during community events, and office administrative costs such as salary, phone lines, equipment upkeep, and supplies.</p>	\$2500 per year for 2 years.		<p>Request may not fit within the parameters and priorities of this grant for 2025. This request will be discussed at a future South Bruce OPP Detachment Board meeting.</p>	



Community Grants and Donations Requests for 2025

By-Law 45-2021

Kinette Club of Chesley	We would like to be considered for in-kind use of community facilities for our fundraisers that benefit the community of Chesley.		\$1,500.00	Request does not provide for a specific event.	
Royal Canadian Legion Tara	Commercial Wheelchair Stair Lift for mail floor entrance to basement level	\$20,000		This is not a municipally owned building. This request does fit within the parameters and priorities of this grant for 2025.	
Tara Area Food Bank	Quite simply, this money will buy groceries for the Food Bank. Although we receive generous donations of non-perishable food from our community, we need to purchase groceries to keep the pantry stocked for those in need. Our grocery bill far exceeds the yearly financial donations from our community. This donation will help the Tara Food Bank sustain its operations without having to cut back on the amount of groceries we are able to give our clients. We have had 51 families access the Tara Area Food Bank already in 2024. Our organization is run by a team of amazing volunteers including those who run the Food Bank on Wednesdays and the people who work behind the scenes shopping for groceries, filling shelves, doing paperwork, answering phone calls, etc. We currently have over 20 volunteers! Hunger is a growing concern everywhere, including in and around Tara. Over the last couple of years, with higher usage and higher grocery costs, it has been a challenge to meet needs. Tara Area Food Bank is requesting these funds to assist with grocery purchases to keep our shelves stocked with food and meet the needs of our community.	\$6,000		The request fits within the priority area of Community Development in support of the health and welfare of people within the community. Staff recommend a donation in the amount of \$500.	\$ 500.00
Trinity Theatre and Paisley Rotary Club	Trinity Theatre has started a Rotary Interact Club at Paisley Central School. Some of the students involved with this club have moved on to Grade 9 at WDCS. Going forward our plan is to continue meeting with the students at PCS during class time, and with those who now attend WDCS and the PCS students either online or in-person bi-weekly. Our request to the municipality is for an in-kind donation for the use of the Paisley Community Centre hall once a month for the in person meetings. Our preference would be for an evening that the library is open.		\$772.92	The request fits within the priority area "Community Development Grants" - support youth. Recommend an exemption to the maximum amount of \$500 to cover the entire cost.	\$ 772.92
		\$79,000	\$19,472.55		\$ 10,484.55



# The Corporation of the Municipality of Arran-Elderslie

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Schedule "D" to By-law 45-2021

## MUNICIPALITY OF ARRAN-ELDERSLIE Grants and Donations Policy Financial Commitments

<b>Community Events Funding</b>		
Temporary Seed Financing	Annual Repayment	
Liability Insurance Coverage	50% to a maximum of \$2,000	
<b>Disaster Relief</b>		
Case-by-case Basis	In accordance with donations made by other local municipalities	
<b>Enhancement of Parks and Roadsides</b>		
Chesley Horticultural Society/ Chesley Chamber of Commerce	Up to \$1,500 with receipts or invoices	
Friends of Paisley Flower	Up to \$1,500 with receipts or invoices	
Tara Horticultural Society ** for maintenance of Municipal Parks	Up to \$1,500 with receipts or invoices \$300 with receipts or invoices	
<b>Fall Fairs</b>		
Arran-Tara Agricultural Society	\$500 plus rental fees for free-use days	\$500
Chesley Agricultural Society	\$500 plus rental fees for free-use days	\$500
Paisley Agricultural Society	\$500 plus rental fees for free-use days	\$500
<b>Firefighters – Municipal Fire Departments</b>		
Chesley	\$250 – Christmas Holiday Celebrations	\$250
Paisley	\$250 – Christmas Holiday Celebrations	\$250
Tara	\$250 – Christmas Holiday Celebrations	\$250
<b>Memorials</b>		\$200
Sitting member of Council or an Employee	Floral memorials, \$75	
Immediate family member of a sitting member of Council or an Employee	Monetary donation of \$50	
Local public figure, at direction of Council	Monetary donation of \$50	
<b>Non-Municipal Community Centres</b>		
West Arran Community Centre	50% of property taxes or \$800	\$800
<b>Parades</b>		
Local Group, Sponsorship of a Christmas Parade	\$300	\$900
<b>Remembrance Day Support of Royal Canadian Legions</b>		
Chesley	One wreath	\$120



# The Corporation of the Municipality of Arran-Elderslie

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Paisley	Two wreaths	\$120
Tara	One wreath	\$120
<b>Schools Cleanup</b>		
Urban municipal parkland or roadside	\$100 per school	
Rural municipal roadside	\$500 per school	
<b>Schools Commencement</b>		
Graduation Award Ceremony	Up to \$100 and a history book, per elementary school	
Secondary School Graduate	\$100	\$300
Long-term Achievement Award	In lieu of Annual Awards	
		<b>Total</b>
		<b>\$4810</b>



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Schedule "E" to By-law 45-2021

## MUNICIPALITY OF ARRAN-ELDERSLIE Grants and Donations Policy Facility Commitments

<b>Rates determined by Fees &amp; Charges By-Law</b>		
<b>Chesley Curling Club</b>		
Kitchen use	15 days annually	\$1387.65
Hall, kitchen and boardroom	1 day annually	\$703.70
Curling club floor during off ice season	4 days annually	\$2910.36
** as per agreement		
<b>Paisley Curling Club</b>		
Hall and Kitchen	2 days annually	\$884.96
** as per agreement		
<b>Tara Curling Club</b>		
Hall and kitchen	1 day annually	\$884.96
** as per agreement		
<b>Tara Festival of Crafts</b>		
Reduced fees	3-day annual event	\$238.34
** as per agreement		
<b>Chesley Kinsman Club</b>		
Kinsmen Pavillion	3 days annually for July Fest	\$795.69
Kinsmen Pavillion	20 days annually	\$5,304.60
** as per agreement		
<b>Chesley Agricultural Society</b>		
Building and grounds for Fall Fair	3 days annually	\$3,338.07
Hall and kitchen for Jamborees	2 days annually	\$1094.76
** as per agreement		
<b>Tara Agricultural Society</b>		
Building and grounds for Fall Fair	3 days annually	\$3,992.93
** as per agreement		
<b>Grey Bruce Highlander AAA Hockey Club</b>		
Ice Rental Fees	16% Discount off Prime Rate	
Boardroom	Free use during ice season	
** as per agreement		
<b>Arran-Elderslie Minor Hockey</b>		
Ice Rental Fees	27% Discount off Prime Rate	
Boardroom	Free use during ice season	
		<b>Total</b>
		<b>\$21,536.02</b>



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<i>** as per agreement</i>	
<b>Sport Clubs</b>	
Figure Skating	Ice rental fees, 31% Discount off Prime
Broomball	Ice rental fees, 31% Discount off Prime
Out of Town Minor Sports	Ice rental fees, 7% Discount off Prime
<b>Other</b>	
OPP	Chesley Town Hall Paisley LCBO Building
Locum Loft	Chesley Town Hall

Ice and other has not been included in the commitment as considered in a separate agreement - and additionally, it does not fit within the parameter of the budget line for grants and donations.



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Schedule "F" to By-law 45-2021

## MUNICIPALITY OF ARRAN-ELDERSLIE Grants and Donations Policy Agreement

**THIS AGREEMENT** (the "Agreement") is made and entered into as of the \_DATE, (the "Agreement Date") by and between the NAME OF ORGANIZATION (hereinafter "ORGANIZATION", and the Municipality of Arran-Elderslie, Chesley, a Municipal Corporation, (the "Municipality").

**WHEREAS**, the Municipality has funds available to enhance community initiatives benefiting the Municipality and,

**WHEREAS**, the "ORGANIZATION" has requested a loan from the Municipality to assist with the "NAME OF PROJECT (the "Project"); and,

**WHEREAS**, in order to assist with the Project, and to enhance the community initiative benefiting the Municipality, the Municipality desires to provide the "ORGANIZATION" with an interest free loan in the amount of \$XX,XXX, (the "Loan") subject to the provisions of this Agreement; and,

**WHEREAS**, the Municipality is authorized to provide the Loan from funds available to enhance community initiatives that benefit the Municipality.

**NOW THEREFORE**, in consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

1. The Municipality hereby agrees to provide the "ORGANIZATION" with the Loan subject to the provisions of this Agreement.
2. The "ORGANIZATION" agrees to complete the Project as presented.
3. The Municipality shall disburse the proceeds of the Loan by way of direct payment to the vendors for costs incurred under this Project. If Project costs are less than the Loan, the final Loan amount will be adjusted to reflect the Project costs, net of any municipal contributions and HST rebates. The municipal contribution committed for "YEAR" is \$X,XXX, as budgeted.



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4. The "ORGANIZATION" agrees to repay the Loan, with minimum annual repayments of \$X,XXX on or before:
  - a. DATE Year 1,
  - b. DATE Year 2, and
  - c. DATE Year 3 etc.

In accordance with Section 3, annual repayment amounts may be adjusted based on the final Loan. Donations received each year, specifically donated to this project, may reduce the annual repayment amount.

5. The Loan shall be subject to the following:
  - a. In the event the "ORGANIZATION" fails to pay any amount due within 60 days of the due date, the delinquent amount shall be repaid with interest at the rate of 1.25% per month for each month the repayment has not been paid.
  - b. The "ORGANIZATION" shall have the right to prepay any part or all the unpaid balance at any time without penalty.
  - c. The "ORGANIZATION" hereby waives presentment, demand of payment, protest, and all other notices and demands whatsoever. No waiver of any payment or other right under this Agreement shall operate as a waiver of any other payment or right.
  - d. The "ORGANIZATION" shall be considered in default of the Loan:
    - (i) Upon any default, breach, or failure to properly perform under the Agreement.
    - (ii) Upon failure to pay any installment required hereunder on the date it is due.
    - (iii) At any time that the Municipality determines in good faith that the prospect of any payment required by this Agreement is impaired.
  - e. In the event of continued default following sixty (60) days written notice of default, the Municipality may, at its option, declare all unpaid indebtedness evidenced by this Agreement immediately due and payable, without further notice, and regardless of date of maturity. In such event, the unpaid balance shall accrue interest at the statutory rate proscribed by the Municipality of Arran-Elderslie from and after the date of such notice. The Municipality's failure at any time to exercise its rights hereunder shall not be deemed a waiver of those rights. Should it become necessary to collect the amounts due hereunder through an attorney, the "ORGANIZATION" agrees to pay all costs of collecting, including reasonable attorneys' fees, whether collected by suit, foreclosure, or otherwise.



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6. This Agreement is subject to, and the "ORGANIZATION" hereby specifically reaffirms the accuracy of representations made to the Municipality in the Request, and the documentation presented by the "ORGANIZATION" in connection therewith.
7. This Agreement may be modified, amended, or supplemented only by a writing of equal dignity.
8. No party shall delegate or assign this Agreement or any rights or duties hereunder (including by the merger or consolidation of a party with any third person) without the prior, written consent of the other parties. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns of each upon execution hereof by the parties. This Agreement creates no rights as a third-party beneficiary or otherwise in any person not a party.
9. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.
10. This Agreement fully and completely represents the final, entire, and integrated expression of agreement between the "ORGANIZATION" and the Municipality and supersedes all prior negotiations, representations, or agreements, either written or oral, pertaining to the subject matter hereof or the transaction contemplated hereby. No party shall rely upon any prior statement or representation made by or on behalf of the other not embodied in this Agreement.
11. This Agreement is entered into in the Town of Chesley and shall be interpreted under the laws of that province.





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**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the Agreement Date.

**MUNICIPALITY OF ARRAN-ELDERSLIE, CHESLEY:**

By: \_\_\_\_\_

By: \_\_\_\_\_

NAME:

NAME:

TITLE: CAO

TITLE: Treasurer

**“ORGANIZATION”**

BY:

NAME:

TITLE:



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRDPCLK.24.12 2025 Fees and Charges By-Law Updates

Report from: Julie Hamilton, Deputy Clerk

Appendices: Appendix A – Fees and Charges Schedules A-N

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receives report SRDPCLK.24.12 2025 Fees and Charges By-Law Updates; and
2. Approve the proposed fees and charges attached as Appendix A to this report; and
3. Further directs staff to bring back a by-law at the December 9, 2024, Council meeting to bring force and effect to the 2025 Fees and Charges on January 1, 2025.

---

### **Report Summary**

The purpose of this report is to advise Council of the proposed changes to the current Fees and Charges By-Law as recommended by Staff. An economic increase of 3 % has been applied to the majority of the fees, with minor rounding adjustments. All new fees include rational for the fee.

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### **Background**

Section 391 (1) of the *Municipal Act, 2001, as amended*, authorizes a municipality to establish a by-law for the purpose of imposing fees or charges on any class of persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control.

Staff have completed their annual review of the fees & charges imposed by the Municipality and the recommended changes are highlighted in this report for Council consideration.

Approval of the fees and charges in advance of the adoption of the final operating budget allows staff to better project 2025 revenues.

## **Analysis**

Staff have reviewed the areas within their scope of municipal operations and recommend that some changes be made to the current fees and charges.

The changes have been assessed based on a few factors:

- Inflation
- Financial Plans
- Material Cost Increases
- A market review in comparison with neighbouring municipalities

An economic increase of 3 % has been applied to the majority of the fees, with minor rounding adjustments. **Appendix A** provides a side-by-side comparison of the changes including percentage increases. Please note that the amounts yellow are the pre-tax amounts and HST will be applied where applicable. The following summarizes the any significant increases.

### **Schedule F – Planning and Development Fees**

A thorough review of the current fees, comparison to our neighbouring municipalities, and staff time required to manage planning and development was used in developing the proposed planning and development fees and the introduction of deposits.

The recommended fees are set to be consistent and transparent for managing planning and development fees to offset the costs associated with staff time and projects that provide a direct benefit to specific developments.

Description	2024 Rate	2025 Proposed Rate	Justification
Residential Severance Application  (One Severance)	\$500	\$750	The increase better reflects an appropriate amount similar to the By-law and removes the requirement for an assessment for



			and manage the agreement process.
Site Plan Agreement	\$500	\$1,000	Reflective of staff costs to consult, review, develop and manage the agreement process.
Site Plan Agreement Deposit		\$2,000 (Minor) \$5,000(Intermediate) \$10,000 (Major)	Site Plan agreement require full cost recovery for legal and professional costs, the deposit would cover these costs. Any unused portion would be returned to the applicant upon completion.
Deeming By-Law By-law under section 50 (4) of the Planning Act to deem a plan or part of a plan not to be a registered plan (per application)	<b>NEW</b>	\$750	Reflective of staff costs to consult, review, develop and manage the By-Law process.
Holding Provision Removal By-Law	<b>NEW</b>	\$750	Reflective of staff costs to consult, review, develop and manage the By-Law process
Other Agreements including but not limited to:		\$750	Reflective of staff costs to consult, review, develop and manage the

Temporary Use Agreement			agreement process
Municipal Access Agreement			
Limited-Service Agreement			

### **Schedule H – Solid Waste – Landfill**

The landfill fees have been increased by 3% except for the mattress disposal fee and non-payment of tipping fees which have been increased to better align with surrounding municipalities. The garbage collection contract for curbside pickup has a 1.7% increase in 2025 so the local improvement charge has been raised for cost recovery.

Arran-Elderslie collects white bale wrap which can be recycled. This began as part of the Clean Farms Agricultural Waste Pilot Project, however, the funding for that program has been depleted. To reduce the amount of waste in our landfill, white bale wrap can still be brought to our landfill, however, for it to be accepted at the recycling facility, it must be baled. To offset costs associated with baling it by municipal staff, a tonnage fee of \$132.00/tonne is proposed where white wrap is brought in unbaled, and will be accepted at no charge to encourage baling before bringing it to the landfill.

### **Schedule I – Recreation Rental Fees**

Most of the recreation fees have seen a 3% increase with a few minor exceptions.

#### *Billboard Rental*

The cost of printing the arena rink boards has been combined with the Large 3x8 section fee to provide an all-in-one price and the cost of machine wrapping the ice resurfer has been increased to better reflect the actual costs and market rate for the service.

#### *Ball Diamond Rental*

New costs have been added to offset costs associated with the diamond lights as well as a fee for when the lights are left on by users. A cost has also been added for just a diamond rental, undragged, unlined and no lights.

#### *Pool – Instructional Lessons*

A new 10 Class Pass has been added for Aquafit which is intended to encourage repeat attendance and provide some saving by purchasing in bulk.

#### *Insurance Fees*

Insurance rates for various rentals are cost recovery and are based on several factors such as type, number of attendees, risk level and whether there will be

alcohol served. These rates are subject to change and the fees and charges verbiage has been updated to reflect that, as opposed to a set cost.

### Schedule K – Fire

Description	2024 Rate	2025 Proposed Rate	Justification
Fire Drill Approval and Observation, Per Hour, Minimum 1 Hour	\$85.00	\$95.00	The proposed increase better reflects an appropriate amount cost for spent in time completing the drills.
Fire Safety Plan Review / Approval, Per Hour, Minimum 1 Hour	\$85.00	\$95.00	The proposed increase better reflects an appropriate amount cost for time spent completing the review and approval
Fire Safety Inspection (including written report) Per Hour, Minimum 1 Hour	\$85.00	\$125.00	The proposed increase better reflects an appropriate amount cost for time spent completing the onsite safety inspection and time to write the report.
Residential Inspection (operating a business out of home, such as a daycare) Per Hour, Minimum 1 Hour	\$85.00	\$95.00	The proposed increase better reflects an appropriate cost for completing an onsite inspection and compliance letter following the inspection.

Incident Response - Battery Energy Storage System (BESS)		<p>NEW</p> <p>Current MTO Rate per apparatus, Per Hour – Currently \$559.86</p> <p>+</p> <p>Firefighter Current Rate per hour plus any additional costs for each incident – Current Rate \$35.05</p>	<p>With Battery Energy Storage Systems coming online in Ontario, and the possibility, for long emergency response times, the proposed fees will provide cost recovery to offset the expense of responding to BESS emergencies with fire apparatus and firefighters.</p>
Firefighter Current Rate, per hour plus any additional costs for each incident – Added to Motor Vehicle Accidents, Watercraft & Aircraft Accidents and Fires	NEW	Current Rate \$35.05 per hour, per responding Firefighter	<p>With the cost of emergency response increasing every year and the cost of emergency equipment increasing significantly, the addition of firefighter's wages will help offset the cost for the response.</p>
If necessary to provide security to maintain continuity of scene during an incident investigation (OFM, Police, Staff or Other) - Flat Rate per Day	\$1000.00	\$1500.00	<p>The proposed increase better reflects the cost of maintaining/ protecting a fire scene for other provincial agencies</p>



## Schedule I – Water & Sewer

The Water and Sewer Department Fees are driven by the associated Financial Plans for Water, Sewer and Common Operations. For the most part, the changes are reflective of the rates established within those documents however, a few adjustments were made based on current material and service cost trends.

**Financial Plans  
For the years 2021-2026  
Approved % Annual Increases**

Plan	2023	2024	2025	2026
Sewer	3%	3%	3%	3%
Water	1%	2%	2%	3%
Common	1%	2%	2%	3%

## Schedule N – Building Fees

No changes are proposed to the Building Fees; however, Ancillary Buildings has been added to the Agricultural and Commercial/Industrial/Institutional sections for clarity.

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### **Link to Strategic/Master Plan**

6.5 Engaging People and Partnerships

6.4 Leading Financial Management

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

The financial impacts of the proposed changes to the fees and charges have been considered during the operating budget revenue considerations for the respective departments.

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Approved by: Emily Dance, Chief Administrative Officer

**2024  
FEES AND CHARGES**

# Table of Contents

<b>Schedule A</b>	Administration Fees	Page 2
<b>Schedule B</b>	Licensing Fees	Page 4
<b>Schedule C</b>	Works Service Charges	Page 5
<b>Schedule D</b>	Merchandise	Page 6
<b>Schedule E</b>	Paid Parking Fees	Page 7
<b>Schedule F</b>	Planning & Development Fees	Page 8
<b>Schedule G</b>	Cemetery Fees	Page 9
<b>Schedule H</b>	Solid Waste/Landfill Fees	Page 11
<b>Schedule I</b>	Recreation Fees	Page 12
<b>Schedule J</b>	Trailer Park Fees	Page 20
<b>Schedule K</b>	Fire Department Fees	Page 21
<b>Schedule L</b>	Water and Sewer	Page 24
<b>Schedule M</b>	Treasure Chest Museum (Paisley)	Page 32
<b>Schedule N</b>	Building Permit Fees	Page 33

## Schedule A - Administration Fees

**Proposed \$ Increase**      **% Increase**

Interest will be charged at 2% per month after 30 days from the date the fee was incurred. Unpaid accounts will be sent to collections after 90 days.

The Municipality reserves the right to respond to any certificate request after being given a 48 hour notice period. Any response required to a certificate request within 48 hours of notice being given shall be subject to a fee of exactly double the applicable fee.

In the event of a billing error on behalf of the Municipality, the Municipality reserves the right to limit the recourse to a maximum of three years from when the error occurred.

DESCRIPTION	FEE	HST	TOTAL		
<b>Animal Control</b> Animal Reclaim & Administration Fee - per animal plus shelter fees	\$95.00	\$12.35	\$107.35	\$97.85	3%
Animal Shelter Fees - actual costs charged to the Municipality by shelter plus animal reclaim and administration fee	Actual Costs	Applicable to Actual Costs	Actual Costs plus HST		
Animal Removal & Seizure - including, but not limited to investigation, vet, transportation, holding, fee etc.	Actual Costs	Applicable to Actual Costs	Actual Costs plus HST		
Certification of any document such as Commissioning or Swearing a previously prepared affidavit - does not include Photocopying.	8.85	\$1.15	\$10.00	\$9.12	3%
Faxes (sending or receiving) - First Page	\$2.21	\$0.29	\$2.50	\$2.28	3%
- Each Additional Page	\$1.11	\$0.14	\$1.25	\$1.14	3%
Fence View Charge - per visit - plus Municipal Mileage Rate	\$85.00 plus mileage	Exempt	\$85.00 plus mileage	\$87.55	3%
Freedom of Information Request	\$5.00	Exempt	\$5.00	\$5.00	0%
Information Search Fee - Per Hour	\$35.00	Exempt	\$35.00	\$36.05	3%
Information Search Fee for Records 6 years and older	\$100.00	Exempt	\$100.00	\$103.00	3%
NSF Cheque Fee	\$40.00	Exempt	\$40.00	\$41.20	3%
Parking Ticket Administration Fee	\$30.97	\$4.03	\$35.00	\$31.90	3%
Photocopies (each) - Minimum Charge \$1.00	\$0.49	\$0.06	\$0.55	\$0.50	3%
Septic Compliance Letter	\$100.00	Exempt	\$100.00	\$103.00	3%
Septic Reinspection Fee	\$220.00	Exempt	\$220.00	\$226.60	3%
Tax Certificate	\$50.00	Exempt	\$50.00	\$52.00	4%
- Within 48 Hours	\$75.00	Exempt	\$75.00	\$77.00	3%

<b>Schedule A - Administration Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Printed Tax Confirmation - Account History or Property Tax Bill Reprint - Per Year Per Year Researched	\$5.00	Exempt	\$5.00	\$5.00	0%
Information archived - Per Year Researched Minimum charge \$20.00	\$5.00	Exempt	\$5.00	\$5.00	0%
File Retrieval Fee for Records Over 6 Years Old	\$100.00	Exempt	\$100.00	\$103.00	3%
Tile Loan Inspection Fee	\$90.00	Exempt	\$90.00	\$92.70	3%
Zoning Compliance Confirmation - Residential	\$100.00	Exempt	\$100.00	\$103.00	3%
- Commercial/Industrial/Institutional	\$150.00	Exempt	\$150.00	\$154.50	3%
- Farm (With Nutrient Management)	\$220.00	Exempt	\$220.00	\$226.60	3%
If Required in Less Than 48 Hours, Additional	\$170.00	Exempt	\$170.00	\$175.10	3%

<b>Schedule B - Licensing Fees</b>				Proposed \$ Increase	% Increase
DESCRIPTION	FEE	HST	TOTAL		
<b>Dog and Kennel Licensing Fees</b>					
Neutered or Spayed Dog from January 1st to March 31st	\$15.00	Exempt	\$15.00	\$ 15.00	0%
Neutered or Spayed Dog from April 1st to December 31st	\$25.00	Exempt	\$25.00	\$ 25.00	0%
New to Municipality within the calendar year - Neutered or Spayed Dog	\$15.00	Exempt	\$15.00	\$ 15.00	0%
<b>Kennel License - More than three dogs subject to the provisions of By-Law 29-2024</b>					
New	\$360.50	\$46.87	\$407.37	NEW	
Renewal	\$180.25	\$23.43	\$203.68	NEW	
<del>Commercial Breeding Kennel - New</del>	<del>\$350.00</del>	<del>Exempt</del>	<del>\$350.00</del>		
<del>Commercial Breeding Kennel - Renewal</del>	<del>\$175.00</del>	<del>Exempt</del>	<del>\$175.00</del>		
<del>Commercial Boarding Kennel - New</del>	<del>\$350.00</del>	<del>Exempt</del>	<del>\$350.00</del>		
<del>Commercial Boarding Kennel - Renewal</del>	<del>\$175.00</del>	<del>Exempt</del>	<del>\$175.00</del>		
<del>Hobby/Hunting Kennel - New</del>	<del>\$350.00</del>	<del>Exempt</del>	<del>\$350.00</del>		
<del>Hobby/Hunting Kennel - Renewal</del>	<del>\$175.00</del>	<del>Exempt</del>	<del>\$175.00</del>		
<b>Guide, Service, Working or Police Dogs shall be licenced, but no fee is required for such dog. Proper documentation is required at time of registration.</b>					
Replacement Tags	\$5.00	Exempt	\$5.00	\$ 5.00	0%
Failure to register will result in \$50.00 administration fee added to tax bill;					
<b>Lottery Licenses</b>					
Lottery Licenses - 3% of Prize Value, Minimum	\$10.00	Exempt	\$10.00	\$ 10.00	0%
Break Open Tickets - 3% of Prize Value, Minimum	\$12.00	Exempt	\$12.00	\$ 12.00	0%
Hawkers and Peddlers (Per Calendar Year or Part)	\$113.55	Exempt	\$113.55	\$ 116.96	3%
<b>Other Licenses</b>					
Informal Group Home Licence Fee	\$750.00	Exempt	\$0.00	\$ 750.00	0%

<b>Schedule C - Works Service Charges</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Entrance Permits &amp; Culverts</b>					
Culvert supplied by Municipality	Actual Cost + 15%	Applicable to Actual Costs	Actual Cost + 15%	<b>NEW + 15%</b>	
Entranceway Permit	\$240.00	Exempt	\$240.00	\$ 250.00	4%
Refundable Entranceway Deposit	\$300.00	Exempt	\$300.00	\$ 310.00	3%
911 Number Creation with Sign or Replacement Sign	\$75.00	Exempt	\$75.00	\$ 78.00	4%
911 Sign and Post - New or Replacement	\$100.00	Exempt	\$100.00	\$ 103.00	3%
Entranceway without Permit	\$540.00	Exempt	\$540.00	\$ 556.20	3%
<b>Other Fees</b>					
Refundable Road Cut Deposit (certified cheque)	\$1,500.00	Exempt	\$1,500.00	\$ 1,500.00	0%
Road Crossing Fee	\$240.00	Exempt	\$240.00	\$ 248.00	3%
Sale of Salt per Cubic Tonne Actual cost for salt and trucking plus 10%	\$91.78	\$11.93	\$103.71	\$ 92.49	1%
Sale of Winter Sand, per Cubic Tonne, with salt, plus 10%	\$20.90	\$2.72	\$23.62	\$ 21.49	3%
Grading, Per Hour Including Operator and Machine	\$141.29	\$18.37	\$159.66	\$ 145.53	3%
Street Sweeper, Per Hour Including Operator and Machine	\$141.29	\$18.37	\$159.66	\$ 145.53	3%

# Schedule D - Merchandise

**Merchandise  
Fees are cost  
recovery  
based.**

DESCRIPTION	FEE	HST	TOTAL
Blue Boxes	\$17.70	\$2.30	\$20.00
Pin - Unless for promotional purposes Pin shipped within Ontario	\$1.99 \$8.85	\$0.26 \$1.15	\$2.25 \$10.00
Bruce County 911 Books	\$8.85	\$1.15	\$10.00
History Books	\$4.42	\$0.58	\$5.00
T-Shirts	\$13.27	\$1.73	\$15.00
Hats	\$17.70	\$2.30	\$20.00

**NEW**

# Schedule E - Paid Parking Fees

There are no proposed changes

DESCRIPTION	FEE	HST	TOTAL
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**Chesley - Municipal Lot #6  
Paisley - Arena #5 & Post Office  
Tara - Yonge St. N #4**

Overnight Parking Permit - Monthly	\$88.50	\$11.50	\$100.00
Overnight Parking Permit - Annual	\$398.23	\$51.77	\$450.00

**Chesley Riverside Park #28**

Overnight Parking Permit - Monthly	\$48.67	\$6.33	\$55.00
Overnight Parking Permit - Annual	\$243.36	\$31.64	\$275.00

**Other Parking Related Fees**

Impound - Daily Storage Fee	\$22.12	\$2.88	\$25.00
Towing Charges - Cost + 15% Administration + Applicable Taxes			



<b>Schedule F - Planning &amp; Development Fees</b>				Proposed \$ Increase	% Increase
DESCRIPTION	FEE	HST	TOTAL		
Cash in Lieu of Parking  This may be required in accordance with the Planning Act, R.S.O. 1990, c. P.13, as amended	Confirmation from the Clerk is Required	Exempt			
Parkland Dedication Residential Severance Application	\$500.00	Exempt	\$500.00	\$ 750.00	50%
Other Severance Application	As per Law 48-2024	By-Exempt		<b>NEW</b>	
<b>Agreements</b>					
Development Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$500.00	Exempt	\$500.00	\$ 1,000.00	100%
Development Agreement Deposit Minor Application	\$2,000.00			<b>NEW</b>	
Intermediate Application	\$5,000.00			<b>NEW</b>	
Major Application (Balance to be refunded)	\$10,000.00			<b>NEW</b>	
Subdivision Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$2,500.00	Exempt	\$2,500.00	<b>NEW</b>	
Subdivision Agreement Deposit Minor Application	\$2,000.00			<b>NEW</b>	
Intermediate Application	\$5,000.00			<b>NEW</b>	
Major Application (Balance to be refunded)	\$10,000.00			<b>NEW</b>	
Encroachment/Easement Agreement - Application per Agreement  Applicant also responsible for Registration, Title Search and any Legal and Professional Consultant Costs	\$500.00	Exempt	\$500.00	\$ 750.00	50%
Release of Subdivision Agreement -full or partial	\$500.00	Exempt	\$500.00	\$ 500.00	0%
Site Plan Control Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$500.00	Exempt	\$500.00	\$ 1,000.00	100%
Site Plan Control Agreement Deposit Minor Application	\$2,000.00			<b>NEW</b>	
Intermediate Application	\$5,000.00			<b>NEW</b>	
Major Application (Balance to be refunded)	\$10,000.00			<b>NEW</b>	
Deeming Bylaw	\$750.00	Exempt	\$750.00	<b>NEW</b>	
Holding Provision Removal	\$750.00	Exempt	\$750.00	<b>NEW</b>	
Other Agreement including but not limited to: Temporary Use Agreement Municipal Access Agreement Limited Service Agreement	\$750.00	Exempt	\$750.00	<b>NEW</b>	

<b>Schedule G - Cemetery Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Single Grave</b>					
Land	\$720.00	\$93.60	\$813.60	\$ 741.60	3%
Care and Maintenance (40% of total)	\$480.00	\$62.40	\$542.40	\$ 494.40	3%
Total Per Grave	\$1,200.00	\$156.00	\$1,356.00	\$ 1,236.00	3%
<b>Columbarium - Centre - Lower Two Rows - Tara</b>					
Niche	\$1,000.00	\$130.00	\$1,130.00	\$ 1,030.00	3%
Care and Maintenance (15% of total)	\$177.00	\$23.01	\$200.01	\$ 181.77	3%
Total	\$1,177.00	\$153.01	\$1,330.01		
<b>Columbarium - Centre - Upper Four Rows - Tara</b>					
Niche	\$1,200.00	\$156.00	\$1,356.00	\$ 1,236.00	3%
Care and Maintenance (15% of total)	\$212.00	\$27.56	\$239.56	\$ 218.12	3%
Total	\$1,412.00	\$183.56	\$1,595.56		
<b>Columbarium - Centre - Chesley</b>					
Niche	\$1,000.00	\$130.00	\$1,130.00	\$ 1,030.00	3%
Care and Maintenance (15% of total)	\$177.00	\$23.01	\$200.01	\$ 181.77	3%
Total	\$1,177.00	\$153.01	\$1,330.01		
<b>Columbarium - Wall 1 - Chesley</b>					
Niche	\$1,615.00	\$209.95	\$1,824.95	\$ 1,663.45	3%
Care and Maintenance (15% of total)	\$285.00	\$37.05	\$322.05	\$ 293.55	3%
Total	\$1,900.00	\$247.00	\$2,147.00		
<b>Columbarium - Engraving</b>					
Initial Niche Door Engraving	\$350.00	\$45.50	\$395.50	<b>Cost Recovery</b>	
Additional engraving including second date	\$250.00	\$32.50	\$282.50		
<b>Interments</b>					
Mon to Fri 7 am to 4 pm					
Adult	\$750.00	\$97.50	\$847.50	\$ 772.50	3%
Child - One to Twelve Years of Age	\$400.00	\$52.00	\$452.00	\$ 412.00	3%
Infant - Under One Year of Age	\$200.00	\$26.00	\$226.00	\$ 206.00	3%
Cremation	\$400.00	\$52.00	\$452.00	\$ 412.00	3%
Double Cremation	\$500.00	\$65.00	\$565.00	\$ 515.00	3%
Columbarium (2nd Niche Opening Only)	\$200.00	\$26.00	\$226.00	\$ 206.00	3%
Full Burial With Cremation Burial	\$800.00	\$104.00	\$904.00	\$ 824.00	3%
<b>Disinterment Columbarium</b> (Replace Door)	\$200.00	\$26.00	\$226.00	\$ 206.00	3%
<b>Additional After Hour Charges</b>					
Full Burial Mon to Fri after 4 pm - Additional	\$600.00	\$78.00	\$678.00	\$ 618.00	3%
Full Burial Sat by 12 noon - Additional	\$600.00	\$78.00	\$678.00	\$ 618.00	3%
Cremation Mon to Fri after 4 pm - Additional	\$300.00	\$39.00	\$339.00	\$ 309.00	3%
Cremation Sat by 12 noon - Additional	\$300.00	\$39.00	\$339.00	\$ 309.00	3%
Columbarium Mon to Fri after 4 pm - Additional	\$300.00	\$39.00	\$339.00	\$ 309.00	3%
Columbarium Sat by 12 noon - Additional	\$300.00	\$39.00	\$339.00	\$ 309.00	3%
<b>Cremation Garden (Hillcrest Only)</b>					
Land	\$120.00	\$15.60	\$135.60	\$ 120.00	0%
Care and Maintenance	\$175.00	\$22.75	\$197.75	\$ 175.00	0%
Opening	\$250.00	\$32.50	\$282.50	\$ 250.00	0%
Engraving	\$350.00	\$45.50	\$395.50	\$ 350.00	0%
Total Per	\$895.00	\$116.35	\$1,011.35	\$ 895.00	0%
Disinterment of Regular Burial					
Disinterment of Cremated Remains	\$1,300.00	\$169.00	\$1,469.00	\$ 1,339.00	3%
	\$600.00	\$78.00	\$678.00	\$ 618.00	3%
Lowering Device & Greens Rental					
	\$125.00	\$13.00	\$138.00	\$ 128.75	3%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Mortuary Fees</b>					
Mortuary Storage Fee Burial in Arran-Elderslie	\$125.00	\$16.25	\$141.25	\$ 128.75	3%
Mortuary Storage Fee Burial Elsewhere	\$250.00	\$32.50	\$282.50	\$ 257.50	3%

<b>Schedule G - Cemetery Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>Monument Fees</b>					
Flat	\$100.00	\$13.00	\$113.00	\$ 103.00	3%
Upright Under 4 Feet	\$200.00	\$26.00	\$226.00	\$ 206.00	3%
Upright Over 4 Feet	\$400.00	\$52.00	\$452.00	\$ 412.00	3%
<b>Administration Fees</b>					
Transfer of Ownership	\$100.00	\$13.00	\$113.00	\$ 103.00	3%
Municipal Burial Permit Fee	\$20.00	Exempt	\$20.00	\$ 20.00	0%
Internment/Inurnment Arrangement without Funeral Director	\$200.00	\$26.00	\$226.00	\$ 206.00	3%

# Schedule H - Solid Waste/Landfill Fees

3% Increase % Increase

The Municipality has an agreement in place with Ontario Electronic Stewardship whereby they dispose of the e-waste at no charge (By-Law 62-09). Should this arrangement change, the Municipality reserves the right to use the published fee grid and review at such time for appropriateness of the fee structure. A similar arrangement exists with respect to used tires, with the Ontario Tire Stewardship.

DESCRIPTION	FEE	HST	TOTAL		
Asbestos - Digging and Burial	\$242.00	Exempt	\$242.00	\$ 250.00	3%
Demolition Material - not cleaned or sorted Per tonne (\$.264/kg)	\$255.00	Exempt	\$255.00	\$ 264.00	4%
Domestic -per Bag Tag Households	\$3.50	Exempt	\$3.50	\$ 3.50	0%
Resellers	\$3.25	Exempt	\$3.25	\$ 3.25	0%
Garbage Pick Up- Local Improvements	\$110.00	Exempt	\$110.00	\$ 112.00	2%
Landfill Opening -Outside Regular Operating Hours -Plus Hourly Operator Rate -Plus Applicable Tipping Fees	\$137.50	Exempt	\$137.50	\$ 142.00	3%
Landfill Minimum Charge	\$10.00	Exempt	\$10.00	\$ 10.30	3%
Litter or Garbage Cleaned up on Municipal Property from littering (Open Landfill & Refuse 1 tonne minimum charge )	\$265.00	Exempt	\$265.00	\$ 273.00	3%
Non-payment of Tipping Fees	\$35.00	Exempt	\$35.00	\$ 50.00	43%
Mattress ( All Sizes)	\$20.00	Exempt	\$20.00	\$ 25.00	25%
Refrigerators, Freezers and Air Conditioners -With MOE Tag Attached Indicating No Freon	\$0.00	Exempt	\$0.00		
Refrigerators, Freezers and Air Conditioners -Without MOE Tag Attached (May Have Freon) -Per Unit	\$35.00	Exempt	\$35.00	\$ 36.05	3%
Refuse Garbage - Sorted Tonnage (\$.132/kg)	\$128.00	Exempt	\$128.00	\$ 132.00	3%
Tires	\$0.00	Exempt	\$0.00		
Tires on Rim or Soiled Tires	\$5.00	Exempt	\$5.00	\$ 5.00	0%
Upholstery Furniture per unit	\$15.00	Exempt	\$15.00	\$ 15.50	3%
Agricultural Bale Wrap - Only white bale wrap will be accepted				<b>NEW</b>	
-Baled	\$0.00	Exempt	\$0.00		
-Unbaled - Tonnage (\$.132/kg)	\$132.00	Exempt	\$132.00		

## Schedule I - Recreation Fees

Proposed \$ Increase % Increase

Cancellation/Refund Policy: In the cases where a contract is signed between the Municipality and the user, the cancellation/refund provisions in the contract will prevail. In all other cases, refunds will not be issued, except where a medical or health-related preclusion can be demonstrated. In those cases, if alternative arrangements cannot be agreed upon, an administration fee of 25% of the full amount will apply and be withheld from any refund.

DESCRIPTION	FEE	HST	TOTAL
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### Billboard Rental

DESCRIPTION	FEE	HST	TOTAL	Proposed \$ Increase	% Increase
Arenas					
Large 3 x 8 section (includes printing)	\$415.76	\$54.06	\$469.82	\$ 562.96	35%
<del>In House Printing of Rink Board</del>	<del>\$147.20</del>	<del>\$19.15</del>	<del>\$166.35</del>		
Wall Advertising, 3 x 4 section	\$131.33	\$17.08	\$148.41	\$ 135.27	3%
<del>In-Ice Logo - painted (one year term)</del>	<del>\$1,050.60</del>	<del>\$136.59</del>	<del>\$1,187.19</del>		
In-Ice Logo - mesh inlay (one year term)	\$787.95	\$102.44	\$890.39	\$ 811.59	3%
Ice Resurfacers Logo (machine wrap, minimum 3 yr)	\$1,050.60	\$136.59	\$1,187.19	\$ 1,155.66	10%

### Community Guide Advertisement

DESCRIPTION	FEE	HST	TOTAL	Proposed \$ Increase	% Increase
Business Card Size	\$81.99	\$10.66	\$92.65	\$ 84.45	3%
1/4 Page	\$125.78	\$16.35	\$142.13	\$ 129.55	3%
1/2 Page	\$163.85	\$21.30	\$185.15	\$ 168.77	3%
Full Page	\$273.23	\$35.52	\$308.75	\$ 281.43	3%
<del>1/2 Page Colour</del>	<del>\$566.50</del>	<del>\$73.65</del>	<del>\$640.15</del>		

### Arena and Facility Rentals

DESCRIPTION	FEE	HST	TOTAL	Proposed \$ Increase	% Increase
Arena Floor	\$61.95	\$8.05	\$70.00	\$ 63.81	3%
Per Hour (same day booking)					
Arena Floor (i.e. auction)	\$1,152.43	\$149.82	\$1,302.25	\$ 1,187.00	3%
-Three Day Rental					
Arena Floor Set-up					
Tara - Maximum Capacity 800	\$775.80	\$100.83	\$876.63	\$ 799.07	3%
Tara Stag & Doe (Arena floor to a max of 500 ppl)	\$594.70	\$77.29	\$671.99	\$ 612.54	3%
Paisley - Maximum Capacity 800	\$775.91	\$100.85	\$876.76	\$ 799.19	3%
Paisley Stag & Doe (Arena floor to a max of 500 ppl)	\$594.70	\$77.29	\$671.99	\$ 612.54	3%
Chesley - Maximum Capacity 1000	\$978.68	\$127.21	\$1,105.89	\$ 1,008.04	3%
Chesley Stag & Doe (Arena floor to a max of 500)	\$727.59	\$94.58	\$822.17	\$ 749.42	3%

DESCRIPTION	FEE	HST	TOTAL	Proposed \$ Increase	% Increase
Arena Space (i.e. Third Party Program Providers)	\$14.99	\$1.96	\$16.95	\$ 15.44	3%
-Per Hour					
Kitchen Fee	\$63.81	\$8.30	\$72.11	\$ 65.72	3%
Canteen Monthly Rent - Chesley (monthly)	\$51.50	\$6.70	\$58.20	\$ 53.05	3%
Canteen Monthly Rent - Paisley (monthly)	\$51.50	\$6.70	\$58.20	\$ 53.05	3%
Canteen Monthly Rent - Tara (monthly)	\$51.50	\$6.70	\$58.20	\$ 53.05	3%
Canteen Monthly Rent - Tara Pavillion (monthly)	\$51.50	\$6.70	\$58.20	\$ 53.05	3%
Canteen <del>Monthly Rent</del> - Tara Pavillion (daily)	\$18.23	\$2.37	\$20.60	\$ 18.78	3%

### Community Centres

DESCRIPTION	FEE	HST	TOTAL	Proposed \$ Increase	% Increase
Coffee Urn (offsite rental, \$100 deposit required)	\$17.70	\$2.30	\$20.00	\$ 18.23	3%
Table rental, per (Off Site Only, Wooden Tables)	\$8.85	\$1.15	\$10.00	\$ 9.12	3%
Chair rental, per (Off Site Only)	\$2.66	\$0.34	\$3.00	\$ 2.74	3%
Table wrap					
per full roll	Cost + 10%	Applicable			
per part roll	Cost + 10%	Applicable			

<b>Schedule I - Recreation Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
Picnic Table Rental, Per Table (community events only, pending availability)	\$40.00	\$5.20	\$45.20	NEW	
Additional Staff - Rate Per Employee per hour (4 hour minimum charge)	\$37.55	\$4.60	\$42.15	\$ 38.68	3%
<b>Chesley</b>					
Auction Sale (resident one-day)	\$405.52	\$52.72	\$458.24	\$ 417.69	3%
Auction Sale (transient/non-resident one-day)	\$770.11	\$100.11	\$870.22	\$ 793.21	3%
Board Room (capacity 30)					
AE Non-profit meeting rate	\$55.34	\$7.19	\$62.53	\$ 57.00	3%
- up to 4 hours	\$70.75	\$9.20	\$79.95	\$ 72.87	3%
- more than 4 hours (max 8 hours)	\$92.51	\$12.03	\$104.54	\$ 95.29	3%
Community Centre (capacity 325)					
<del>Bar/set-up</del> - licensed	\$547.38	\$71.16	\$618.54	\$ 563.80	3%
Unlicensed	\$281.16	\$36.56	\$317.72	\$ 289.59	3%
Community Centre - Drop In Rate (Adult/Youth)	\$3.54	\$0.45	\$4.00	\$ 3.54	0%
Community Centre - Drop in Rate (Senior)	\$2.65	\$0.34	\$3.00	\$ 2.65	0%
<b>DESCRIPTION</b>					
<b>FEE</b>					
<b>HST</b>					
<b>TOTAL</b>					
Curling Club (capacity 500)					
<del>Bar/set-up</del> - licensed	\$727.59	\$94.58	\$822.17	\$ 749.42	3%
Unlicensed	\$537.64	\$69.89	\$607.53	\$ 553.77	3%
<b>Paisley</b>					
Auction Sale (resident one-day)	\$294.03	\$38.22	\$332.25	\$ 302.85	3%
Auction Sale (transient/non-resident one-day)	\$463.88	\$60.30	\$524.18	\$ 477.80	3%
Community Centre (capacity 122)					
<del>Bar/set-up</del> - licensed	\$360.29	\$46.84	\$407.13	\$ 371.10	3%
Unlicensed	\$172.92	\$22.48	\$195.40	\$ 178.11	3%
Community Centre - Drop In Rate (Adult/Youth)	\$3.55	\$0.45	\$4.00	\$ 3.66	3%
Community Centre - Drop in Rate (Senior)	\$2.66	\$0.35	\$3.00	\$ 2.74	3%
Curling Club (capacity 450)					
<del>Bar/set-up</del> - licensed	\$594.70	\$77.31	\$672.01	\$ 612.54	3%
Unlicensed	\$427.85	\$55.62	\$483.47	\$ 440.69	3%
Lounge (capacity 30)	\$64.67	\$8.41	\$73.08	\$ 66.61	3%
<b>Tara</b>					
Arkwright Hall	\$60.00	\$7.80	\$67.80	\$ 61.80	3%
Auction Sale (resident one-day)	\$326.45	\$42.44	\$368.89	\$ 336.24	3%
Auction Sale (transient/non-resident one-day)	\$506.75	\$65.88	\$572.63	\$ 521.95	3%
Committee Room (capacity 77)					
<del>Bar/set-up</del> - licensed	\$158.74	\$20.64	\$179.38	\$ 163.50	3%
Unlicensed	\$129.58	\$16.85	\$146.43	\$ 133.47	3%
Community Centre (capacity 210)					
<del>Bar/set-up</del> - licensed	\$393.61	\$51.17	\$444.78	\$ 405.42	3%

<b>Schedule I - Recreation Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
Unlicensed	\$204.39	\$26.57	\$230.96	\$ 210.52	3%
Meeting Rate - AE non profit (2 hours)	\$55.34	\$7.19	\$62.53	\$ 57.00	3%
Meeting (Up to 4 Hours , Max 30 People)	\$70.75	\$9.20	\$79.95	\$ 72.87	3%
Meeting (Up to 8 Hours , Max 30 People)	\$92.51	\$12.03	\$104.54	\$ 95.29	3%
<b>DESCRIPTION</b>					
	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Curling Club (capacity 450)					
-Bar/set-up - licensed	\$594.70	\$77.31	\$672.01	\$ 612.54	3%
Unlicensed	\$427.85	\$55.62	\$483.47	\$ 440.69	3%
<b>Pavilions</b>					
Chesley, Paisley or Tara (per day) **includes DS Pavilion, but no key	\$54.43	\$7.08	\$61.51	\$ 56.06	3%
Kinsmen Pavilion, Chesley (per day, licensed)	\$265.23	\$34.48	\$299.71	\$ 273.19	3%
Kinsmen Pavilion, Chesley (per day, unlicensed, with key)	\$108.86	\$14.15	\$123.01	\$ 112.13	3%
Kinsmen Pavilion Cleaning/Key Deposit	\$100.00	EXEMPT	\$100.00	\$ 100.00	0%
<b>Recreational &amp; Sporting Activities</b>					
<b>Ball Diamond Rentals</b>					
Group-Adult Game or Practice					
Without Lights	\$41.98	\$5.45	\$47.43	\$ 43.24	3%
With Lights	\$51.27	\$6.64	\$57.91	\$ 52.81	3%
Minor Sports Game or Practice					
Without Lights	\$28.53	\$3.72	\$32.25	\$ 29.39	3%
With Lights	\$34.81	\$4.53	\$39.34	NEW	
Tournament - Adult - Per Day (Without Lights)	\$168.15	\$21.86	\$190.01	\$ 173.19	3%
Tournament - Adult - Per Day (With Lights)	\$210.21	\$27.33	\$237.54	\$ 216.52	3%
Tournament - Youth - Per Day (Without Lights)	\$99.80	\$12.97	\$112.77	\$ 102.79	3%
Tournament - Youth - Per Day (With Lights)	\$118.31	\$15.38	\$133.69	\$ 121.86	3%
Diamond Rental - Not dragged, lined and no lights	\$20.00	\$2.60	\$22.60	NEW	
Ball Clinic - Indoor (minimal setup)	\$118.31	\$15.38	\$133.69	\$ 121.86	3%
Diamond Lights Left On Fee	\$100.00	\$13.00	\$113.00	NEW	
<b>Ice Fee Rentals (All Arenas)</b>					
<b>Ice Rental Fees seasonally applied are effective as of September 1, 2025</b>					
Ice Rental, Per Hour					
Prime (5pm-12am, Mon-Fri, weekends)	\$149.40	\$19.42	\$168.82	\$ 153.88	3%
Non-Prime (8am-5pm, Mon-Fri)	\$88.10	\$11.45	\$99.55	\$ 90.74	3%
Figure Skating/Broomball	\$101.20	\$13.16	\$114.36	\$ 103.22	2%
<b>DESCRIPTION</b>					
	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Arran-Elderslie Minor Sports	\$106.80	\$13.88	\$120.68	\$ 108.94	2%
Out of Town Minor Sports	\$137.70	\$17.90	\$155.60	\$ 141.83	3%
Grey Bruce Highlanders/TCDMHA	\$123.02	\$15.99	\$139.01	\$ 125.48	2%
Sponsored Ice Rental (skate open to public) (Hockey tournaments include 1 day use of community centre and kitchen)	\$66.01	\$8.58	\$74.59	\$ 67.99	3%
Use of Room with Ice Rent(Max 30 People Max 2hrs)	\$23.93	\$3.11	\$27.04	\$ 24.65	3%
School Skating (9:00am to 3:00pm) (School rate for schools within Arran-Elderslie)	\$38.30	\$4.98	\$43.28	\$ 39.45	3%
Holiday Rate (clinic/school/tournament excluded)	\$80.00	\$10.40	\$90.40	NEW	

<b>Schedule I - Recreation Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>Double header Facility Rates:</b>					
Boardroom - AAA Double Headers/Meetings	\$0.00	\$0.00	\$0.00		
Boardroom - Max 4 Hours	\$72.17	\$9.38	\$81.55	\$ 74.34	3%
Hall - Max 4 Hours	\$94.36	\$12.27	\$106.63	\$ 97.19	3%
<b>Sell-off ice (booked within week)</b>					
Same Day Booking Rate	<del>\$92.98</del>	<del>\$12.08</del>	<del>\$105.06</del>	\$ 46.95	3%
<b>Early Ice (prior to Thanksgiving, where applicable)</b>					
<del>Prime (5pm-12am, Mon-Fri, weekends)</del>	<del>\$191.50</del>	<del>\$24.90</del>	<del>\$216.40</del>		
<del>Non-Prime (8am-5pm, Mon-Fri)</del>	<del>\$144.58</del>	<del>\$18.82</del>	<del>\$163.40</del>		
<del>Out of Town Minor Sports</del>	<del>\$153.95</del>	<del>\$20.01</del>	<del>\$173.96</del>		
<b>Public Skating / Drop-in</b>					
per single admission	\$3.54	\$0.46	\$4.00	\$ 3.54	0%
per family admission	\$7.96	\$1.04	\$9.00	\$ 7.96	0%
<b>Soccer Fields</b>					
Per Game	\$38.31	\$4.99	\$43.30	\$ 39.46	3%
Per Day	\$135.09	\$17.57	\$152.66	\$ 139.14	3%
Horse Ring Rental	\$144.90	\$18.84	\$163.74	\$ 149.25	3%
<b>Swimming Pool Fees - Tara and Chesley</b>					
<b>Pool - Public Swimming</b>					
<b>Single Admissions</b>					
Youth 2 - 17 yrs	\$3.55	\$0.45	\$4.00	\$ 3.55	0%
Adult 18+ yrs	\$4.43	\$0.57	\$5.00	\$ 4.43	0%
Family (immediate members only)	\$10.62	\$1.38	\$12.00	\$ 10.62	0%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Season Pass</b>					
Youth 2 - 17 yrs	\$75.22	\$9.78	\$85.00	\$ 77.48	3%
Adult 18+ yrs	\$92.93	\$12.07	\$105.00	\$ 95.72	3%
Family (immediate members only)	\$163.72	\$21.28	\$185.00	\$ 168.63	3%
<b>Hourly Pool Rental</b>					
- includes minimum of 2 lifeguards					
Chesley (max capacity 90)	\$86.19	\$11.20	\$97.39	\$ 88.78	3%
Tara (max capacity 77)	\$86.19	\$11.20	\$97.39	\$ 88.78	3%
Certificated programs exclude HST for participants 14 years of age and younger. If participants are over 14 years of age, please add 13% HST. Proof of age is required. Sessions are two weeks in length for lessons, eight weeks in length for programs					
<b>Pool - Instructional Lessons</b>					
** Every THIRD REGISTRATION IS \$20 OFF					
Aquafit - Drop In	\$5.75	\$0.75	\$6.50	\$ 5.92	3%
Aquafit - Summer Rate	\$82.30	\$10.70	\$93.00	\$ 84.77	3%
Aquafit - 10 Class Pass	\$44.25	\$5.75	\$50.00	NEW	
<b>Private Lessons, per session</b>					
Includes 10 daily lessons					
Registration	\$149.25	\$19.40	\$168.65	\$ 156.71	5%
<b>Group / School (per, min 30 participants)</b>					
Registration	\$60.91	Exempt	\$60.91	\$ 62.74	3%
<b>Preschool (under 5 yrs old)</b>					
Registration	\$71.83	Exempt	\$71.83	\$ 73.98	3%
<b>Swimmer (Ages 3-5)</b>					
Registration	\$71.83	Exempt	\$71.83	\$ 73.98	3%



<b>Schedule I - Recreation Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
Swimmer (1 to 4) (Age 6+) Registration after	\$71.83	Exempt	\$71.83	\$ 73.98	3%
Swimmer (5 to 8) Registration	\$76.83	Exempt	\$76.83	\$ 79.13	3%
Swimmer (9 to 10) Registration	\$80.35	Exempt	\$80.35	\$ 82.76	3%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Summer Day Camps (July and August, excluding Statutory holidays)</b>					
Daily, Mon - Fri ***3rd Child (less 10% of equal or lesser number of days)	\$36.06	Exempt	\$36.06	\$ 37.14	3%
<b>Insurance Fees</b>					
<b>Non-Sporting Event or Occasion - No Alcohol</b>					
Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual		
<b>Non-Sporting Event or Occasion - Alcohol</b>					
Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual		
**A listing eligible and non-eligible Non-Sporting Events or Occasions is available from Municipal Staff					
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Sporting Event or Activities</b>					
Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual		
**A listing of eligible and non-eligible sporting events as well as the low and medium risk profiles is available from Municipal Staff					
<b>Insurance Fees</b>					
<b>Non-Sporting Event or Occasion - No Alcohol</b>					
Per Hour with Attendance of:-					
1-50	\$3.00	\$0.39	\$3.39		
51-100	\$4.00	\$0.52	\$4.52		
101-200	\$6.00	\$0.78	\$6.78		
201-500	\$8.00	\$1.04	\$9.04		
501-1000	\$10.00	\$1.30	\$11.30		
1001-1500	\$15.00	\$1.95	\$16.95		
1501+	Provider at time of booking-				
Per Day with Attendance of:-					
1-50	\$25.00	\$3.25	\$28.25		
51-100	\$50.00	\$6.50	\$56.50		
101-200	\$75.00	\$9.75	\$84.75		
201-500	\$150.00	\$19.50	\$169.50		
501-1000	\$220.00	\$28.60	\$248.60		
1001-1500	\$300.00	\$39.00	\$339.00		
1501+	Provider at time of booking-				
<b>Non-Sporting Event or Occasion - Alcohol</b>					
Per Hour with Attendance of:-					
1-50	\$12.00	\$1.56	\$13.56		
51-100	\$20.00	\$2.60	\$22.60		
101-200	\$30.00	\$3.90	\$33.90		
201-500	\$40.00	\$5.20	\$45.20		
501-1000	\$50.00	\$6.50	\$56.50		
1000+	TBD by Provider at time of booking-				
Per Day with Attendance of:-					
1-50	\$85.00	\$11.05	\$96.05		
51-100	\$130.00	\$16.90	\$146.90		
101-200	\$200.00	\$26.00	\$226.00		
201-500	\$350.00	\$45.50	\$395.50		
501-1000	\$550.00	\$71.50	\$621.50		
1000+	Provider at time of booking-				
**A listing eligible and non-eligible Non-Sporting Events or Occasions is available from Municipal Staff-					

<b>Schedule I - Recreation Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
**Events: Annual Weekly Meetings: Charge 5 times the flat charge shown for a 1-2 Day Event for a Total Annual Premium. **Events: Annual Monthly Meetings: Charge 3 times the flat charge shown for a 1-2 Day Event for a Total Annual Premium.					
DESCRIPTION	FEE	HST	TOTAL		
<b>Sporting Event or Activities</b>					
Low Risk, Per hour with Attendance of:-					
1-25	\$2.50	\$0.33	\$2.83		
26-50	\$4.00	\$0.52	\$4.52		
51-100	\$6.00	\$0.78	\$6.78		
101+	Provider at time of booking-				
Low Risk, Per Day with Attendance of:-					
1-25	\$60.00	\$7.80	\$67.80		
26-50	\$90.00	\$11.70	\$101.70		
51-100	\$120.00	\$15.60	\$135.60		
101+	Provider at time of booking-				
Medium Risk, Per hour with Attendance of:-					
1-25	\$4.00	\$0.52	\$4.52		
26-50	\$6.00	\$0.78	\$6.78		
51-100	\$8.00	\$1.04	\$9.04		
101+	Provider at time of booking-				
Medium Risk, Per Day with Attendance of:-					
1-25	\$95.00	\$12.35	\$107.35		
26-50	\$120.00	\$15.60	\$135.60		
51-100	\$190.00	\$24.70	\$214.70		
101+	TBD by Provider at time of				
**A listing of eligible and non-eligible sporting events as well as the low and medium risk profiles is available from Municipal Staff. **Events Over 1 day: Any Single Sporting Event being held for more than 1 consecutive is a Company Referral **Events Annual Weekly and Seasonal Activities: Charge 2 times the flat charge shown for a Total Annual Premium **Organized sports leagues without insurance are a company referral					

<b>Schedule J - Trailer Park Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
DESCRIPTION	FEE	HST	TOTAL		
Full Service					
Seasonal - Riverfront	\$1,982.24	\$257.69	\$2,239.93	\$ 2,041.71	3%
Seasonal - Other	\$1,482.24	\$192.69	\$1,674.93	\$ 1,526.71	3%
Monthly	\$674.07	\$87.63	\$761.70	\$ 694.29	3%
Weekly	\$256.82	\$33.39	\$290.21	\$ 264.52	3%
Daily	\$50.67	\$6.59	\$57.26	\$ 52.19	3%
May 1 to Weekend After Thanksgiving					
Hydro/Water Only					
Seasonal	\$1,235.39	\$160.60	\$1,395.99	\$ 1,272.45	3%
Monthly	\$581.48	\$75.59	\$657.07	\$ 598.92	3%
Weekly	\$218.40	\$28.39	\$246.79	\$ 224.95	3%
Daily	\$44.34	\$5.76	\$50.10	\$ 45.67	3%
Victoria Day Weekend to Thanksgiving					
Transient No Services - Daily - Trailer	\$28.17	\$3.66	\$31.83	\$ 29.02	3%
Transient No Services - Daily - Tent	\$18.78	\$2.44	\$21.22	\$ 19.34	3%
Winter Storage					
-Trailer, Deck, Shed	\$258.30	\$33.58	\$291.88	\$ 266.05	3%
Deck, Shed, Other Property	\$51.50	\$6.70	\$58.20	\$ 53.05	3%
-October 15-May 15					
Moving from one lot to another, if re-sodding or other clean-up required	\$51.50	Exempt	\$51.50	\$ 53.05	3%
Clean-out	\$10.30	Exempt	\$10.30	\$ 10.61	3%
Lot Maintenance Required by Works, <span style="color: red;">Requested by Tenant</span>	Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour		Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour		

<b>Schedule K - Fire Department Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
<b>Fire Safety</b>					
Burn Permit	No Charge		No Charge		
Fire Drill Approval and Observation, Per Hour, Minimum 1 Hour	\$85.00	Exempt	\$85.00	\$ 95.00	12%
Fire Safety Plan Review / Approval, Per Hour, Minimum 1 Hour	\$85.00	Exempt	\$85.00	\$ 95.00	12%
<b>Letters and Reports</b>					
OFC Deficiencies or No Deficiencies Letter	\$125.00	\$16.25	\$141.25	\$ 128.75	3%
File Search Request Letters	\$125.00	\$16.25	\$141.25	\$ 128.75	3%
Fire Report - SIR (3rd Party)	\$125.00	\$16.25	\$141.25	\$ 128.75	3%
<b>Inspections</b>					
Fire Safety Inspections - Initial Visit / Consultation	No Charge		No Charge		
Fire Safety Inspection (Including Written Report) Per Hour, Minimum 1 Hour	\$85.00	Exempt	\$85.00	\$ 125.00	47%
Inspections Requiring Outside Agencies	Actual Cost		Actual Cost		
Commercial/Industrial/Institutional Multi-Residential/Farm Inspection Per Hour, Minimum 1 Hour	\$125.00	Exempt	\$125.00	\$ 128.75	3%
Residential Home Inspection (Single Family)	No Charge		No Charge		
Residential Inspection (operating a business out of home, such as a daycare) Per Hour, Minimum 1 Hour	\$85.00	Exempt	\$0.00	\$ 95.00	12%
<b>Incident Response</b>					
Fire Department Emergency Response-Insured Perils, Indemnification Technology® Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$34.03	Exempt Exempt Exempt	Actual Actual \$34.03	\$ 35.05	3%
For extraordinary expenses - When additional resources are required at a fire or emergency incident and no owner or agent is available to authorize, recovery of costs can be invoiced to the property owner (ie: Excavator, drone, other agencies for assistance)	Invoice will be according to invoice provided by third party	Exempt	Invoice will be according to invoice provided by third party		
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Incident Response - Open Air Fire with Permit & Compliant	No Charge		\$0.00		
Incident Response - Open Air Fire with or without Current MTO Rate per apparatus, per hour plus any additional costs for each incident	Actual	Exempt	Actual	\$ 559.86	Current MTO Rate
Current MTO Rate per apparatus, per half hour plus any additional costs for each incident	Actual	Exempt	Actual	\$ 279.73	
Incident Response - Battery Energy Storage System (BESS) Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$35.05	Exempt Exempt Exempt	Actual Actual \$35.05	NEW NEW NEW	

<b>Schedule K - Fire Department Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
Motor Vehicle Accident on Highway 21				\$ 559.86	Current MTO Rate
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual	\$ 279.73	
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual		
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	\$35.05	NEW	
Motor Vehicle Fires on Highway 21				\$ 559.86	Current MTO Rate
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual	\$ 279.73	
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual		
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	FALSE	NEW	
Motor Vehicle, Watercraft & Aircraft Accidents & Fires - Other than Highway 21				NEW	
Current MTO Rate per apparatus, per hour	Actual	Exempt	Actual		
Current MTO Rate per apparatus, per half hour	Actual	Exempt	Actual		
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	\$35.05		
<b>Other Fire Related Services</b>					
Assistance Beyond Normal Requirements or Circumstances	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%		
Decontamination and cleaning of all PPE after Structure Fire or Hazardous Material Call	Actual Costs of all Cleaning and Repair	Exempt	Actual Costs of all Cleaning and Repair	\$ 559.86	Current MTO Rate
				\$ 279.73	
Extinguish controlled Burn				\$ 515.00	3%
Current MTO rate per truck, per hour	Actual	Exempt	Actual		
Current MTO rate per truck, per half hour	Actual	Exempt	Actual		
False Alarms - 2 free per calendar year, thereafter:	\$500.00	Exempt	\$500.00	\$ 559.86	Current MTO Rate
				\$ 279.73	
Fire Watch or Stand By for other outside agencies with apparatus					
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	\$35.05	NEW	
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual	\$ 559.86	Current MTO Rate
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual	\$ 279.73	
Fire Watch (Without Apparatus)	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%		
Hazardous Materials Response				\$ 559.86	Current MTO Rate
Current MTO rate per truck, per hour	Actual	Exempt	Actual		
Current MTO rate per truck, per half hour	Actual	Exempt	Actual		
Rent special equipment to determine origin and cause, suppress or extinguish fires, preserve property, prevent fire spread, make property safe	Actual cost for agencies and equipment used	Exempt	Actual cost for agencies and equipment used		
Current MTO rate per apparatus, per hour	Actual		Actual		
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>	\$ 559.86	Current MTO Rate
				\$ 279.73	
Response Due to Gross Negligence or an Illegal				\$ 559.86	Current MTO Rate
Current MTO rate per truck, per hour	Actual	Exempt	Actual	\$ 279.73	
Current MTO rate per truck, per half hour	Actual	Exempt	Actual		
Wildland Fires through Carelessness				\$ 1,030.00	3%
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual		
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual		
Plus any additional costs for each incident					
If necessary to provide security to maintain continuity of scene during an incident investigation (OFM, Police, Staff or Other) Flat Rate per Day 24 hours	\$1,000.00	Exempt	\$1,000.00	\$ 1,500.00	50%
<b>Materials and Supplies</b>					
Class A Foam Wetting Agent	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%		
Commercial - Lock Box (Hardware only, No	Actual Cost	HST	Actual Cost		

<b>Schedule K - Fire Department Fees</b>				<b>Proposed \$ Increase</b>	<b>% Increase</b>
Dry Sprinkler Powder Aerosol Unit - DSPA	Actual Cost Plus	Exempt	Actual Cost Plus 10%	\$ 57.29	3%
Fire Safety Plan Box	Actual Cost	HST	Actual Cost		
Other Material Charges	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%		
Smoke Alarm or Carbon Monoxide Detector installation Added to taxes + interest, if unpaid after 30 days	\$55.62	\$7.23	\$62.85		
<b>Training</b>					
Fire Extinguisher Training for Employees (Commercial, Industrial & Institutional)	\$10.00 per Person - Minimum \$100 Charge	Exempt	\$10.00 per Person - Minimum \$100 Charge		

## Schedule L - Water and Sewer Fees

Rates as per Financial Plans for 2025

3.00% Sewer Financial Plan  
2.00% Water Financial Plan  
2.00% Common

DESCRIPTION	FEE	HST	TOTAL
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**\*\*All fees are effective for all billings after January 1st each year\*\***

A&E Connection and Service Charges				Proposed \$ Increase	% Increase
Bulk Water - per m3 water	\$5.41	Exempt	\$5.41	\$5.52	2%
- Plus Daily Connection Fee	\$58.00	Exempt	\$58.00	\$59.16	2%
- Weekly Connection Fee	\$116.00	Exempt	\$116.00	\$118.32	2%
- Annual Membership, January to December 31	\$355.00	Exempt	\$355.00	\$362.10	2%
Charge to locate, Municipal water service	n/c	n/c	n/c		
Charge to locate, inspect, map and number service connection made by contractor (lateral already constructed from main to property line) <b>Water or Sewer</b>	\$489.51	\$63.64	\$553.15	\$499.30	2%
Charge to locate, Private locate charge – not municipal service--- -Minimum charge 1 hour, time in excess of 1 hour is extra	\$105.10	\$13.66	\$118.76	\$107.20	2%
Disconnect or Reconnect Fee – Customer Request	\$59.54	Exempt	\$59.54	\$60.73	2%
Disconnect fee – non-payment or after hours request	\$215.78	Exempt	\$215.78	\$220.10	2%
Municipally constructed sewer line from main to property line (does not include locate, inspect, map and number service connection made by contractor) <b>Water or Sewer</b>	\$4,447.09	Exempt	\$4,447.09	\$4,536.03	2%
Septage disposal of one tank, up to 1,000 gallons	\$958.35	\$124.59	\$1,082.94	\$977.52	2%
Sewer Camera Work					
- Regular Hours, 2 staff, rate per hour	\$137.40	\$17.86	\$155.26	\$141.52	3%
- After Hours and Weekends, 2 staff, rate per hour	\$634.20	\$82.45	\$716.65	\$653.23	3%
Swimming Pools – Filling---Minimum Charge	\$1,045.46	\$135.91	\$1,181.37	\$1,066.37	2%
Water Meter Read Request	\$71.06	\$9.24	\$80.30	\$72.48	2%
Water Meter Frost Plate	\$86.60	\$11.26	\$97.86	\$88.33	2%
Water meter and backflow prevention device - 3/4" Service	\$658.55	\$85.61	\$744.16	\$671.72	2%
Water meter and backflow prevention device - 1" Service All other meter sized billed at cost + 15% handling/billing	\$979.00	\$127.27	\$1,106.27	\$998.58	2%
Penalty (3x more than annual flat sewer rate) for improper storm water connection. Notice will be given providing one year to disconnect and be inspected by the Municipality or penalty will be applied.	\$2,239.48	Exempt	\$2,239.48	\$2,306.68	3%

### Chesley Water Service Area Metered Rates (non-taxable)

Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.

### Chesley Water Service Area Rates (non-taxable)

Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie and added to taxes.

#### Residential

Single Family Unit	\$742.65	Exempt	\$742.65	\$757.50	2%
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#### Commercial

Basic and vacant commercial (must apply in writing for this rate)	\$636.59	Exempt	\$636.59	\$649.32	2%
Apartment rate over commercial	\$530.45	Exempt	\$530.45	\$541.06	2%
Board of Education	\$5,596.09	Exempt	\$5,596.09	\$5,708.01	2%
Car Wash	\$1,326.13	Exempt	\$1,326.13	\$1,352.65	2%
Cemetery	\$742.65	Exempt	\$742.65	\$757.50	2%
Chesley Place (40 beds)	\$9,430.17	Exempt	\$9,430.17		
Community Centre/Curling Club	\$9,609.80	Exempt	\$9,609.80	\$9,802.00	2%

Schedule L - Water and Sewer Fees				Rates as per Financial Plans for 2025	
Dealership	\$1,326.13	Exempt	\$1,326.13	\$1,352.65	2%
Fire Hall	\$677.76	Exempt	\$677.76	\$691.32	2%
Hair Salon only	\$698.09	Exempt	\$698.09	\$712.05	2%
Hospital	\$10,456.44	Exempt	\$10,456.44	\$10,665.57	2%
Lawn Bowling	\$349.39	Exempt	\$349.39	\$356.38	2%
<del>Long-term Care Home—Elgin-Abbey (39 beds)</del>	<del>\$9,194.41</del>	<del>Exempt</del>	<del>\$9,194.41</del>		
<del>Long-term Care Home—Parkview Manor (34 beds)</del>	<del>\$8,015.65</del>	<del>Exempt</del>	<del>\$8,015.65</del>		
Long-term Care Home - Per Bed	\$240.47	Exempt	\$240.47	NEW	
Medical Building	\$1,030.05	Exempt	\$1,030.05	\$1,050.65	2%
Municipal Building/Theatre/Library	\$677.76	Exempt	\$677.76	\$691.32	2%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Residential Lodgings - Per Bed	\$240.47	Exempt	\$240.47	NEW	
Residential w/Beauty Shop	\$1,237.76	Exempt	\$1,237.76	\$1,262.52	2%
Restaurant – Seated Restaurant	\$1,414.55	Exempt	\$1,414.55	\$1,442.84	2%
Restaurant – Seasonal Take-out	\$530.45	Exempt	\$530.45	\$541.06	2%
Restaurant – Take-out	\$884.01	Exempt	\$884.01	\$901.69	2%
Restaurant – Take-out/Seating Restaurant	\$1,149.35	Exempt	\$1,149.35	\$1,172.34	2%
Retirement Institution - Per Bed	\$235.75	Exempt	\$235.75	\$240.47	2%
School - Chesley Community School	\$14,139.36	Exempt	\$14,139.36	\$14,422.15	2%
Service Station	\$636.57	Exempt	\$636.57	\$649.30	2%
Swimming Pool	\$1,596.69	Exempt	\$1,596.69	\$1,628.62	2%
Trailer Park – 24 sites	\$1,604.11	Exempt	\$1,604.11	\$1,636.19	2%
Trailer Park Showers/Washrooms	\$1,626.38	Exempt	\$1,626.38	\$1,658.91	2%
Chelsea Property Holdings Inc. ( Plant 1)	\$6,802.62	Exempt	\$6,802.62	\$6,938.67	2%
<b>Chesley Sewer Service Area Rates ( non-taxable)</b>					
<b>Residential</b>					
Single family unit	\$559.87	Exempt	\$559.87	\$576.67	3%
<b>Commercial</b>					
Basic or Vacant Commercial(must apply in writing for this rate)	\$479.88	Exempt	\$479.88	\$494.28	3%
Apartment Rate - Over Commercial	\$399.91	Exempt	\$399.91	\$411.91	3%
Bank	\$999.72	Exempt	\$999.72	\$1,029.71	3%
Board of Education	\$4,221.22	Exempt	\$4,221.22	\$4,347.86	3%
Car Wash	\$999.72	Exempt	\$999.72	\$1,029.71	3%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Cemetery	\$479.87	Exempt	\$479.87	\$494.27	3%
<del>Chesley Place (40 beds)</del>	<del>\$7,094.29</del>	<del>Exempt</del>	<del>\$7,094.29</del>		
Crate Design (Plant 1)	\$2,799.22	Exempt	\$2,799.22	\$2,883.20	3%



## Schedule L - Water and Sewer Fees

Rates as per Financial Plans for 2025

Dawson House (basic comm. + 2 apts)	\$1,279.66	Exempt	\$1,279.66	\$1,318.05	3%
Dealership	\$999.72	Exempt	\$999.72	\$1,029.71	3%
Fire Hall	\$510.94	Exempt	\$510.94	\$526.27	3%
Grocery Store	\$1,030.09	Exempt	\$1,030.09	\$1,060.99	3%
Hair Salon Only	\$526.26	Exempt	\$526.26	\$542.05	3%
Hospital	\$7,882.60	Exempt	\$7,882.60	\$8,119.08	3%
Hotel Rate - Vacant	\$559.87	Exempt	\$559.87	\$576.67	3%
Lawn Bowling	\$263.38	Exempt	\$263.38	\$271.28	3%
Legion Hall	\$1,030.09	Exempt	\$1,030.09	\$1,060.99	3%
<del>Long-term Care Home — Elgin Abbey (39 beds)</del>	<del>\$6,916.94</del>	<del>Exempt</del>	<del>\$6,916.94</del>	\$7,124.45	3%
<del>Long-term Care Home — Parkview Manor (34 beds)</del>	<del>\$6,030.15</del>	<del>Exempt</del>	<del>\$6,030.15</del>	\$6,211.05	3%
<b>Long-term Care Home - Per Bed</b>	<b>\$182.68</b>	<b>Exempt</b>	<b>\$182.68</b>	<b>NEW</b>	
Medical Building	\$776.49	Exempt	\$776.49	\$799.78	3%
Municipal Building/Theatre/Library	\$510.94	Exempt	\$510.94	\$526.27	3%
Post Office	\$862.16	Exempt	\$862.16	\$888.02	3%
<b>Residential Lodgings - Per Bed</b>	<b>\$182.68</b>	<b>Exempt</b>	<b>\$182.68</b>	<b>NEW</b>	
Residential w/Beauty Shop	\$933.10	Exempt	\$933.10	\$961.09	3%
Restaurant – Seasonal Take-out	\$399.91	Exempt	\$399.91	\$411.91	3%
Restaurant – Seated Restaurant	\$1,066.34	Exempt	\$1,066.34	\$1,098.33	3%
Restaurant – Take-out	\$666.49	Exempt	\$666.49	\$ 1,098.33	65%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Restaurant – Take-out/Seating Restaurant	\$866.42	Exempt	\$866.42	\$892.41	3%
Retirement Institution - Per Bed	\$177.37	Exempt	\$177.37	\$182.69	3%
School - Chesley Community School	\$10,658.94	Exempt	\$10,658.94	\$10,978.71	3%
Service Station	\$479.88	Exempt	\$479.88	\$494.28	3%
Swimming Pool	\$1,203.66	Exempt	\$1,203.66	\$1,239.77	3%
Trailer Park – 24 Sites	\$1,209.27	Exempt	\$1,209.27	\$1,245.55	3%
Trailer Park - Showers/Washrooms	\$1,226.07	Exempt	\$1,226.07	\$1,262.85	3%
Chelsea Property Holdings (Plant 1)	\$5,128.12	Exempt	\$5,128.12	\$5,281.96	3%

### Chesley, Paisley and Tara Water Service Area Metered Rates (non-taxable)

#### Annual

Base Water Service Rate (BSR)	\$332.65	Exempt	\$332.65	\$339.30	2%
Rate per Cubic Metre of Water Consumption	\$2.70	Exempt	\$2.70	\$2.75	2%
Other Municipality - Brockton: Paisley Mill Corp					
Annual Base Service Rate	\$665.31	Exempt	\$665.31	\$678.62	2%
Monthly Base Service Rate	\$55.44	Exempt	\$55.44	\$56.55	2%
Rate per Cubic Metre of Water Consumption X 2	\$5.41	Exempt	\$5.41	\$5.52	2%
Damage to water meter equipment, including the removal of exterior equipment and/or interior wiring will not be tolerated. Two warnings will be provided to the property owner after which, further damages will result in the Municipality invoicing the	\$1,005.87	130.76	\$1,136.63	\$1,025.99	2%

Schedule L - Water and Sewer Fees				Rates as per Financial Plans for 2025	
property owner for the applicable size of water meter and require the installation, at the property owner's expense, of a radio read water meter to avoid future problems.					
<b>Monthly</b>					
Base Water Service Rate (BSR)	\$27.72	Exempt	\$27.72	\$28.27	2%
<b>Paisley Sewer Service Area Rates (non-taxable)</b>					
Effective for all billings, the sewer rate for Paisley sewer services shall be a monthly base sewer service rate and a rate per cubic metre of water consumption.					
<b>Annual</b>					
Base Sewer Service Rate (BSR)	\$358.82	Exempt	\$358.82	\$369.58	3%
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Rate per cubic metre of water consumption	\$1.60	Exempt	\$1.60	\$1.65	3%
Other Municipality - (Brockton) McKeeman	\$1,119.73	Exempt	\$1,119.73	\$1,153.32	3%
Other Municipality - Brockton: Paisley Mill Corp					
Annual Base Service Rate	\$717.64	Exempt	\$717.64	\$739.17	3%
Monthly Base Service Rate	\$59.80	Exempt	\$59.80	\$61.59	3%
Rate per Cubic Metre of Water Consumption X 2	\$3.19	Exempt	\$3.19	\$3.29	3%
<b>Monthly</b>					
Base Sewer Service Rate (BSR)	\$29.03	Exempt	\$29.03	\$29.90	3%
<b>Water Service Area Rates Tara Water Service Area Rates (non-taxable)</b>					
Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie.					
Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.					
<b>Residential</b>					
Single family unit	\$742.65	Exempt	\$742.65	\$757.50	2%
<b>Commercial</b>					
Churches	\$742.65	Exempt	\$742.65	\$757.50	2%
Dry	\$831.77	Exempt	\$831.77	\$848.41	2%
Wet	\$965.44	Exempt	\$965.44	\$984.75	2%
Dry/Residence	\$787.30	Exempt	\$787.30	\$803.05	2%
Wet/Residence	\$831.77	Exempt	\$831.77	\$848.41	2%
Service Station/Garage	\$831.77	Exempt	\$831.77	\$848.41	2%
Service Station/Car Wash	\$1,287.52	Exempt	\$1,287.52	\$1,313.27	2%
<b>Sewer Service Area Rates Tara Metered Sewer Service Area Rates (non-taxable)</b>					
<b>DESCRIPTION</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>		
Commercial Dry	\$575.46	Exempt	\$575.46	\$592.72	3%
Commercial Wet	\$623.39	Exempt	\$623.39	\$642.09	3%
Industrial (per cubic metre)	\$1.53	Exempt	\$1.53	\$1.58	3%
Residential Single Family Unit	\$559.87	Exempt	\$559.87	\$576.67	3%
Residential Dry	\$575.46	Exempt	\$575.46	\$592.72	3%
Residential Wet	\$671.38	Exempt	\$671.38	\$691.52	3%
Churches	\$559.87	Exempt	\$559.87	\$576.67	3%

<b>Schedule L - Water and Sewer Fees</b>				<b>Rates as per Financial Plans for 2025</b>	
Service Station/Garage	\$479.87	Exempt	\$479.87	\$494.27	3%
Service Station/Car Wash	\$999.74	Exempt	\$999.74	\$1,029.73	3%

## Schedule M - Treasure Chest Museum (Paisley) Fees

DESCRIPTION	FEE	HST	TOTAL
Annual Membership Fees - Single	\$16.37	\$2.13	\$18.50
Annual Membership Fees - Family	\$20.80	\$2.70	\$23.50
Group Admission - 10 or more	\$37.17	\$4.83	\$42.00
Single Admission - Adult	BY DONATION		
Single Admission - Student/Senior	BY DONATION		

## Schedule N - Building Permit Fees

All Permits Fees are HST exempt.

All Permits carry minimum fee.

Where any work, required by the BCA to have a permit, has commenced prior to the issuance of a Building Permit, the applicable permit fee payable is doubled.

The Municipality does not currently have Development Charges in place.

DESCRIPTION	FEE
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### General

Building Permit (minimum fee)	\$130.00
Miscellaneous Inspections, per	\$130.00
Change of Use	\$130.00
Demolition Permit	\$130.00

### Residential

Single Family Residence	\$1.55 /sq.ft.
Multiple Residential	\$1.40 /sq.ft.
Additions- With or Without Plumbing	\$1.55 /sq.ft.
Deck or Porch (minimum \$125.00 fee)	\$0.80 sq.ft
Garden Shed	\$125.00
Ancillary Buildings	\$0.50 /sq.ft.
Garage/Shed- Attached or Detached	\$0.75 /sq.ft.
Renovations: (fee/construction value)	\$1.00 / \$1,000.00
Wood Burning Appliances	\$150.00
Moving Permit	\$210.00
Pool- Above Ground	\$150.00
Pool - In Ground	\$350.00

### Sewage Systems

Class 1, 2, 3	\$350.00
Class 4 & 5-New Sewage System	\$600.00
Bed-Tank Replacement/Repair	\$350.00

DESCRIPTION	FEE
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### Agricultural

Farm Buildings- with Livestock	\$0.35 /sq.ft.
Farm Buildings- without Livestock	\$0.30 /sq.ft.
Additions	\$0.30 /sq.ft.
Ancillary Buildings	\$0.50 /sq.ft.
Fabric Structure	\$0.35 /sq.ft.
Manure Storage Tank	\$0.30 /sq.ft.
Silo- Upright or Bin	\$150.00
Silo- Bunker (with Roof)	\$0.30 /sq.ft.
Silo- Bunker (without Roof)	\$0.20 /sq.ft.
Renovation/Structural: (fee/construction value)	\$12.00/\$1000.00

### Commercial/Industrial/Institutional

Commercial Buildings	\$0.80 /sq.ft.
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## Schedule N - Building Permit Fees

Industrial Buildings	\$0.80 /sq.ft.
Institutional Buildings	\$0.80 /sq.ft.
Ancillary Buildings	\$0.50 /sq.ft.
Misc. Renovations/Additions (fee/construction value)	12.00/\$1000.00
<b>Miscellaneous</b>	
Repairs/Additions/Renovations (where applicable)	\$225.00
Towers (base and tower) (fee/construction value)	20.00/\$1000.00
Wind Turbines - Per Turbine	\$100,000.00
Tents	\$150.00
Signs (per O.B.C.)(fee/construction value)	14.00/\$1000.00
Other: (fee/construction value)	10.00/\$1000.00
<b>Refunds (where applicable)</b>	
If Administrative Functions Only Performed	80%
If Admin and Zoning Functions Only Performed	70%
If Permit has been Issued; No Field Inspections have been Performed Subsequent to Issuance	45%
If Permit has been Issued; One Field Inspection has been Performed Subsequent to Issuance	30%
For Each Subsequent Field Inspection, After Permit Issued,	5%



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: Energy Procurement Development Policy

Report from: Emily Dance, Chief Administrative Officer

Appendices:

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receives Report SRCAO.2024.11; and
2. Directs staff to bring forward an Energy Procurement Development Policy that outlines the requirements and procedure for energy development proposals for the Municipality of Arran-Elderslie.

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### **Report Summary**

On August 28, 2024, the Province announced the largest competitive energy procurement in Ontario's history building on the Provinces' plan to procure up to 5,000 megawatts (MW) of energy through a series of procurements.

The Provincial government recognizes that support from local communities is vital to new-build energy projects and expects developers to engage local communities to seek their support for proposed projects.

In order to provide clear direction for developers requesting municipal support for proposed projects, staff is recommending a policy be put in place outlining the consultation process and studies that may be required as part of the process.

---

## **Background**

On August 28, 2024 the [Province announced](#) the largest competitive energy procurement in Ontario's history building on the Provinces' plan to procure up to 5,000 megawatts (MW) of energy through a series of procurements.

Similar to past procurement processes, energy project developers must receive municipal support resolutions to ensure local support and consent for new projects.

The Province also announced:

- Prohibiting all projects in specialty crop areas and ground-mounted solar in prime agricultural areas to prevent solar farms.
- Incentivizing projects located in northern Ontario and those which avoid prime agricultural areas, along with a plan to unlock Crown Lands for renewable energy
- Incentivizing economic opportunities for projects with or y Indigenous communities on whose traditional territory the projects are proposed.
- Requiring Agricultural Impact Assessment for projects that are permitted on all prime agricultural areas.

Submissions for [Long-Term 2 RFP](#) projects are expected to be open from December 2024 to Fall 2025, municipalities are likely to be contacted by proponents seeking municipal support at this time.

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## **Analysis**

The provincial government recognizes that support from local communities is vital to new-build energy projects and expects developers to engage local communities to seek their support for proposed projects.

To provide clear direction for developers requesting municipal support for proposed projects, staff are recommending that a policy be put in place outlining the consultation process, studies and agreements that may be required as part of the process and the inclusion of a Community Benefit Agreement. This agreement would request revenue to offset costs related to the projects.

1. Request for Municipal Support
  - a. Delegation Request showing overview of project
  - b. Circulated for input from commenting agencies
    - i. Municipal Staff
    - ii. County Staff
    - iii. Conservation Staff



- iv. Other organizations as required
  - c. Staff report back to Council with comments and require the following
- 2. Community Engagement Plan
  - a. Developer to provide their community engagement plan including notice of open house, presentations to Council, website information
  - b. Provide minutes and feedback to the Municipality
- 3. Proposal Description
  - a. Developer to provide project description
- 4. Planning Justification Report (if required)
  - a. Developer to provide planning justification
- 5. Agricultural Impact Assessment (if required)
- 6. Environmental Impact Study (EIS) (if required)
  - a. Developer to provide EIS
- 7. Site Plan
  - a. Developer to submit a Site Plan
  - b. Municipality (CAO) to approve Site Plan
  - c. Require entering into a Site Plan Agreement – registered on title
  - d. Access roads
  - e. Deposit for professional review if required
- 8. Failure Incident Database (if required)
- 9. Provide Standards for
  - a. Fire Safety
  - b. Thermal Event Management
  - c. Standards of proposed equipment
- 10. Emergency Response & Fire Suppression Plan
  - a. Hazard Mitigation
  - b. Emergency Response Plan

11. Air Quality Noise/Vibration Study (if required)
12. Official Plan / Zoning By-law Amendment (if required)
13. Community Benefit Agreement
14. Municipal Access Agreement (Encroachment or Easement) (if required)
15. Consent Application for the Lease (if required)
16. Decommissioning Plan
17. Building Permit Application

To note the [Association of Municipalities \(AMO\)](#) has called for community benefit agreements (CBAs) to become a standard part of energy procurements. This would ensure municipalities receive revenue to offset costs to service energy project sites and to hire experts to support local energy approvals including energy or legal consultants.

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### **Link to Strategic/Master Plan**

6.1 Protecting Infrastructure, Recreation and Natural Assets

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

There are no financial impacts related to this report.

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Approved by: Emily Dance, Chief Administrative Officer



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRCAO.2024.12 - Payment in Lieu of Parking

Report from: Emily Dance, Chief Administrative Officer

Appendices:

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receives Report SRCAO.2024.12 - Payment in Lieu of Parking
2. Directs staff to bring forward a Payment in Lieu of Parking Policy that outlines the requirements and procedure for Payment in Lieu of Parking in the Commercial Zone (C1, C2, C3 and C4)

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### **Report Summary**

Payment-In-lieu of Parking will enable the Municipality to secure financial resources to allow for the construction, maintenance or replacement of existing parking facilities, while encouraging new development/redevelopment, and the reuse of existing buildings in the commercial zones of the Municipality where the applicant is not able to satisfy the parking requirements of the Municipalities zoning By-law.

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### **Background**

Section 40 of the [Planning Act](#), R.S.O. 1990, c. P.13 40(1)

#### **Agreement exempting owner from requirement to provide parking**

“Where an owner or occupant of a building is required under a by-law of a local municipality to provide and maintain parking facilities on land that is not part of a highway, the council of the municipality and such owner or occupant may enter into

an agreement exempting the owner or occupant, from the requirement of providing or maintaining the parking facilities.”

### **Payment of money**

40(2) “An agreement entered into under sub-section (1) shall provide for the making of one or more payments of money to the municipality as consideration for the granting of the exemption and shall set forth the basis upon which such payment is calculated.”

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### **Analysis**

With development and re-development increasing in the urban areas of the Municipality particularly in the Commercial Zones, it can sometimes be difficult for the developer to provide the parking as required in the zoning by-law. An option for Municipalities is to enter into an agreement to accept cash in lieu of the developer providing parking in order to increase our housing capacity and to utilize underused commercial properties.

Payment in Lieu of Parking is not intended to replace or conflict with the minor variance or zoning amendment process. Council will maintain the authority to determine whether the parking requirements apply to a particular site or if it could be varied.

The payment-in-lieu option could be used in a situation where the Municipality is prepared to reduce or eliminate the parking requirement on a given site. It is not intended to be an automatic right of the developer rather it is applied at the discretion of Council only after having considered the impacts and the usefulness of applying the funds obtained to the provision of municipal parking facilities.

It is preferable for the applicant to provide on-site or some off-site parking, within close proximity to the development, to satisfy the Zoning By-law requirements of a project.

Staff is proposing the fee of \$500 for the Payment in Lieu of Parking Agreement and \$1,500 per parking space that is not provided. The payment-in-lieu of parking fee will be included in the rates and fees by-law as amended from time to time.

As per the Planning Act the Municipality must establish a Special account where all money received by a municipality under an agreement shall be paid into a special account and, the money in that account shall be applied for the same purposes as a reserve fund established under the Municipal Act, 200.

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### **Link to Strategic/Master Plan**

6.3 Facilitating Community Growth

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**Financial Impacts/Source of Funding/Link to Procurement Policy**

Staff is proposing the fee of \$500 for the Payment in Lieu of Parking Agreement and \$1,500 per parking space that is not provided. The payment-in-lieu of parking fee will be included in the rates and fees by-law as amended from time to time.

Funds received will be placed in a reserve account to be used for parking lot development, maintenance and repair.

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Approved by: Emily Dance, Chief Administrative Officer



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRCLK.2024.15 – Disposal of Surplus Municipal Lands – Alma Street,  
Paisley

Report from: Christine Fraser-McDonald, Clerk

Appendices: Registered Plan 3R-10869

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receives Report SRCLK.2024.15 – Disposal of Surplus Municipal Lands – Alma Street, Paisley;
2. Declares these lots as surplus to the needs of the Municipality;
3. Directs staff to bring forward a by-law to stop up and close, declare surplus with the intent to sell the portion of Alma Street.

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### **Report Summary**

This report is to provide information to Council regarding the potential sale of three residential lots in Paisley.

Notice has been provided to the public via the Municipal Website and Administration Office that these lots will be discussed today at Council.

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### **Background**

With the current housing market and development growth within the municipality, it is in the Municipality's best interest to take advantage of the current market and sell land that is deemed surplus to the Municipality's current and future needs. Proceeds from the disposition of these properties would be directed to the Municipality's reserves, while at the same time, removing unused land inventory through the vacant parcels sales and increases tax revenue.

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## **Analysis**

Under the legislation the municipality must provide notice to the public the intent to stop up and close the portion of Alma Street, declare them surplus with the intent to sell the property in the open market.

It has been past practice to use a Broker of Record within the Municipality. Peter Kritrz, Broker of Record for Coldwell Banker (Paisley) would be the Broker that staff would recommend for the sale of these lots. There will be a note on the offer that no bids will be accepted until they have been reviewed by Council.

Once bids have been received, the Broker will attend a Closed Session to present all the offer to Council prior to the acceptance of any offer.

It should be noted that after the lots were surveyed it showed that there was a driveway encroachment onto the road allowance. This driveway has now been moved onto the owner's property.

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## **Link to Strategic/Master Plan**

6.4 Leading Financial Management

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

The funding for the costs associated with the survey work, appraisal and related legal costs required for municipally owned lands would be removed from Account 01-1020-5901 (Surplus Land Sales).

Any monies received from the disposal of surplus lands will be directed to Reserve– 01-0000-7270 – Planning and Development.

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Approved by: Emily Dance, Chief Administrative Officer

SCHEDULE				
PART	LOT / BLOCK	PLAN	PIN	AREA ha
1	ALMA STREET BETWEEN ALBERT ST AND GEORGE ST S	TOWNSHIP OF PAISLEY	33181-0656 (LT)	0.101
2	ALMA STREET BETWEEN GEORGE ST S AND JAMES ST		33181-0655 (LT)	0.102
3				0.103

**PLAN 3R-10869**

Received and deposited

April 11<sup>th</sup>, 2024

Mary Beth Ouellette

Representative for the Land Registrar for the Land Titles Division of Bruce (No.3)

PLAN OF SURVEY  
OF PART OF  
**ALMA STREET, PLAN PAISLEY**  
BETWEEN ALBERT ST AND GEORGE ST S  
AND OF PART OF  
**ALMA STREET, PLAN PAISLEY**  
BETWEEN GEORGE ST S AND JAMES ST  
(GEOGRAPHIC VILLAGE OF PAISLEY)  
MUNICIPALITY OF ARRAN-ELDERSLIE  
COUNTY OF BRUCE

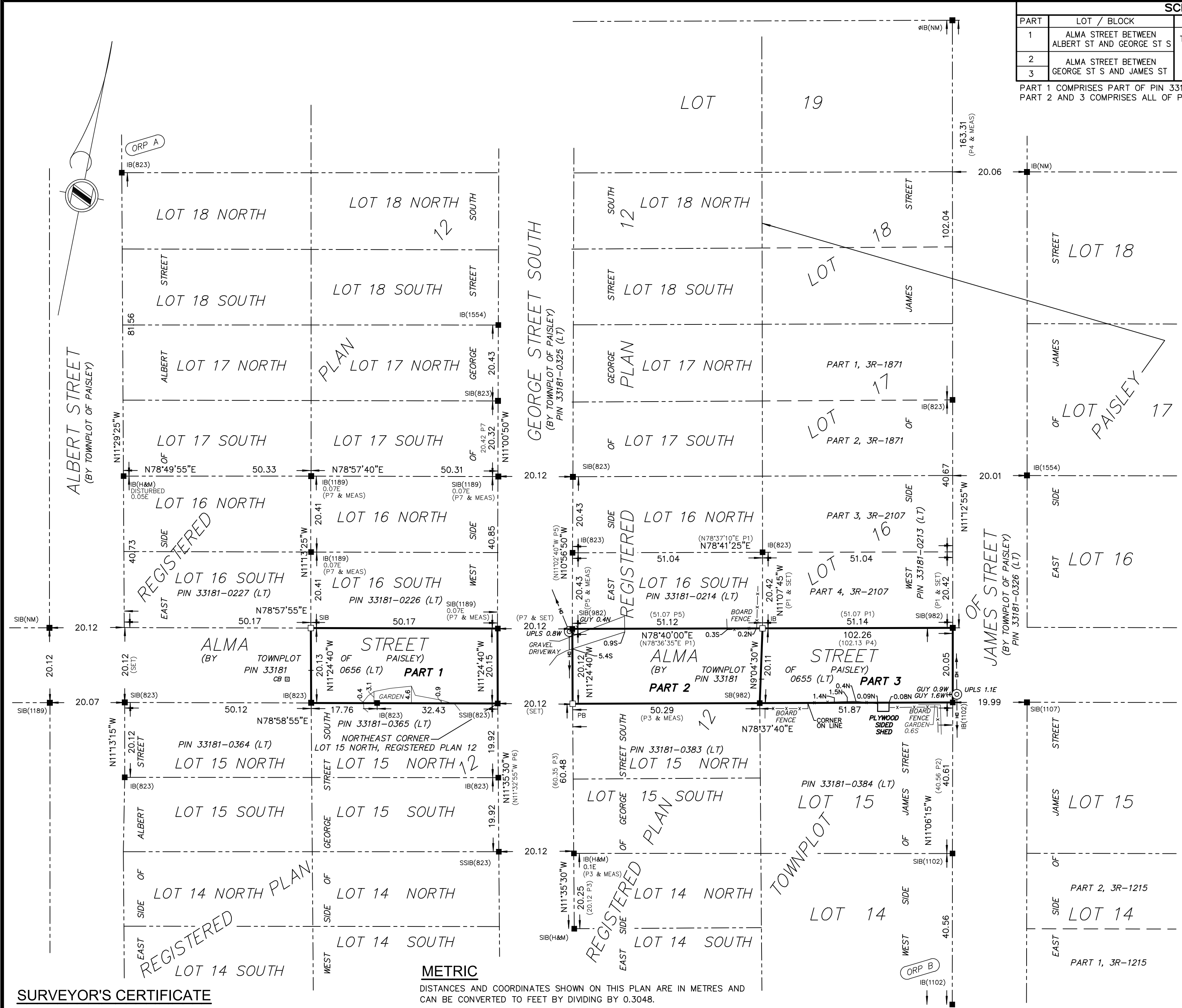
SCALE 1 : 750  
5 0 5 10 15 25 50 metres

THE INTENDED PLOT SIZE OF THIS PLAN IS 610mm IN WIDTH BY 457mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1: 750.

RAIKES GEOMATICS INC.  
2024

**LEGEND**

- DENOTES FOUND MONUMENT
- DENOTES PLANTED MONUMENT
- IB DENOTES IRON BAR
- DENOTES ROUND
- SIB DENOTES STANDARD IRON BAR
- SB DENOTES SUBDIVISION BAR
- PB DENOTES PLASTIC BAR
- Meas. DENOTES MEASURED
- 823 DENOTES DINSMORE AND ENGLAND LTD.
- 982 DENOTES H. WHALE, OLS
- 1102 DENOTES GORDON W. HARWOOD LTD.
- 1107 DENOTES GIBSON SURVEYING INC.
- 1189 DENOTES JOHN C. WOOD LTD.
- 1554 DENOTES DINSMORE AND ENGLAND LTD.
- H&M DENOTES HEWETT AND MILNE LIMITED
- NM DENOTES NO MARKINGS
- P1 DENOTES PLAN 3R-2107
- P2 DENOTES PLAN 3R-1215
- P3 DENOTES PLAN OF SURVEY BY HEWETT AND MILNE LIMITED DATED MAY 3 1978
- P4 DENOTES PLAN OF SURVEY BY H. R. WHALE, OLS DATED SEPT 23 1975
- P5 DENOTES SURVEYOR'S REAL PROPERTY REPORT BY IVAN DINSMORE LTD. DATED JAN 13 1992
- P6 DENOTES SURVEYOR'S REAL PROPERTY REPORT BY IVAN DINSMORE LTD. DATED JULY 22 2010
- P7 DENOTES BUILDING LOCATION SURVEY BY IVAN DINSMORE LTD. DATED SEPT 15 1989
- P8 DENOTES FIELD NOTES BY J. WOOD, OLS DATED MAY 23 1988
- UP DENOTES UTILITY POLE
- UPLS DENOTES UTILITY POLE LIGHT STANDARD
- OH DENOTES OVERHEAD HYDRO
- GUY DENOTES GUY WIRE
- CB DENOTES CATCH BASIN



**METRIC**

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**BEARING NOTE**

BEARINGS HEREON ARE UTM GRID BEARINGS AND ARE DERIVED FROM OBSERVED REFERENCE POINTS (ORPs) A AND B BY REAL TIME NETWORK (RTN) OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN 81°W IN ZONE 17 BASED ON NAD83 (CSRS) (2010 EPOCH).

**BEARING ROTATION**

FOR BEARING COMPARISONS, A ROTATION OF 1°37'55" COUNTERCLOCKWISE WAS APPLIED TO P1, P4 AND P5, A ROTATION OF 0°16'00" COUNTERCLOCKWISE WAS APPLIED TO P6

**DISTANCE NOTE**

DISTANCES SHOWN ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99958.

**SURVEYOR'S CERTIFICATE**

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT, AND THE REGULATIONS MADE UNDER THEM.
  - THE SURVEY WAS COMPLETED ON THE 4th DAY OF APRIL, 2024.

APRIL 5 2024  
DATE

*P.T. R.*  
PETER T. RAIKES, BSc., CLS, MRICS, P.Surv  
ONTARIO LAND SURVEYOR

OBSERVED REFERENCE POINTS (ORPs) ARE DERIVED FROM GNSS OBSERVATIONS USING THE CAN-NET VRS NETWORK, UTM ZONE 17 (81° LONGITUDE) NAD83 CSRS (2010 EPOCH) COORDINATES TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG 216/10

UTM NAD83 CSRS COORDINATE TABLE		
POINT ID	NORTHING	EASTING
ORP A	4905590.02	478438.15
ORP B	4905414.01	478700.37

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

O:\PROJECTS\PROJECTS_2024\246455\MSCAD\246455_RP.DWG	PROJECT No.
DRAWN BY : EKJ	246455
CHECKED BY : PTR	



**RAIKES**  
GEOMATICS INC.

MIDLAND: 705.526.7552 • 670 Balm Beach Road E, Unit 1, Midland, ON L4R 0J6  
BRACEBRIDGE: 705.645.1732 • 205 Manitoba Street, Unit 2 Bracebridge, ON P1L 1S3  
OWEN SOUND: 519.371.9420 • 870 2nd Ave W, Owen Sound, ON N4K 4M5  
BARRIE: 705.722.6222  
MUSKOKA/PARRY SOUND: 705.640.7552  
INFO@SURVEY4U.COM

GREY/BRUCE: 519.534.1150  
PORT ELGIN: 519.832.9008  
SURVEY4U.COM





# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRCLK.2024.16 – Medical Clinic Lease Agreements.

Report from: Christine Fraser-McDonald, Clerk

Appendices: DRAFT Lease Agreements for Chesley and Paisley Medical Clinics

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receive Report SRCLK.2024.16 for information - Medical Clinic Lease Agreements.
  2. That Council approve the attached lease agreements for the Brockton and Area Family Health Team – Chesley Medical Clinic and Paisley Medical Clinic.
  3. That Council authorizes the Mayor and Clerk to execute the agreements on behalf of the Municipality.
  4. That a By-law be brought to the next available Council meeting to enter into these agreements.
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### **Report Summary**

Approval of the extension of long-term leases with the Brockton Family Health Team for the Chesley and Paisley Medical Clinics.

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### **Background**

The Municipality has existing lease agreements with the Brockton and Area Family Health Team for the Chesley and Paisley Medical Clinics that have expired.

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### **Analysis**

With the significant strain on health care in the province, the availability to provide health care in our communities is of significant value to our residents.

**Paisley Medical Clinic:**

The Paisley Medical Clinic lease agreement was established on November 1, 2018, and expired on October 31, 2023.

On October 19, 2023, staff provided a letter to the Health Team indicating that the agreement would be in overholding and would continue with the same terms and conditions until a new lease agreement was in effect.

On November 7, 2024, staff discussed the agreement with the Family Health Team extending the agreement and proposing the following amendments:

- Section 2 Rent:
  - The Municipality is proposing a modest increase of 3% to \$18.00 per ft<sup>2</sup> for a total of \$18,072 per year, payable monthly in installments of \$1,506.00 from January 2025 to December 2029, plus HST.
  - The Municipality also proposed an opportunity for the Health Team to rent the meeting room space at a cost of \$16.95 per hour (subject to increases as per the Municipality's Fee and Charges) when the room is not booked by a local service group.

**Chesley Medical Clinic:**

The Chesley Medical Clinic lease agreement was established on July 1, 2017, and expired on June 30, 2022.

On November 7, 2024, staff discussed the agreement with the Family Health Team extending the agreement and proposing the following amendments:

- Section 2 Rent
  - The Municipality is proposing a modest increase of 3% to \$18.00 per ft<sup>2</sup> for a total of \$33,030.00 per annum, monthly in installments of \$2,752.50 from January 2025 to December 2029, plus HST.

**Link to Strategic/Master Plan**

6.5 Engaging People and Partnerships

**Financial Impacts/Source of Funding/Link to Procurement Policy**

With the 3% increase in rent, this will provide a small amount of surplus for the Municipality. This is in line with our expected increase in costs.

Approved by: Emily Dance, Chief Administrative Officer

LEASE AGREEMENT  
(COMMERCIAL)

Made this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Between

**THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE**  
(Hereinafter called the "Landlord"), OF THE FIRST PART

and

**BROCKTON AND AREA FAMILY HEALTH TEAM**  
(Hereinafter called the "Tenant"), OF THE SECOND PART

In consideration of the rents, covenants and obligations stipulated herein the Landlord and the Tenant have agreed to enter into a Lease at the premises known as **Chesley Medical Clinic located at 33 2<sup>nd</sup> Street South East**, consisting of **1,835 square feet**, more or less.

### 1. GRANT OF LEASE

The Landlord leases the Premises to the Tenant:

- a. At the Rent set forth in Section 2;
- b. For the term set forth in Section 3; and
- c. Subject to the conditions and in accordance with the covenants, obligations and agreements herein.

The Landlord covenants that he has the right to grant the leasehold interest in the Premises free from encumbrances except as disclosed on title.

### 2. RENT

- (1) Rent means the amounts payable by the Tenant to the Landlord pursuant to this Section and includes Additional Rent.
- (2) The Tenant covenants to pay to the Landlord, during the Term of this Lease rent for the shared premises as follows:
  - i) \$ 33,030.00 per annum plus HST, payable monthly in advance in equal instalments of \$ 2,752.50 plus HST on the 1st day of each and every month, for the period of January 1, 2025 to December 31, 2029.
- (3) The Tenant further covenants to pay all other sums required by this Lease to be paid by him and agrees that all amounts payable by the Tenant to the Landlord or to any other party pursuant to the provisions of this Lease shall be deemed to be additional rent ("Additional Rent") whether or not specifically designated as such in this Lease.
- (4) (a) The Landlord and Tenant agree that the following costs, expenses and services are the responsibility of the Landlord and are included in the rent paid by the Tenant:
  - i. all utilities (including but not limited to sewage collection, gas, electricity, water, heat, air conditioning and lighting).
  - ii. snow removal from the parking areas and walkways and including applications of salt and other winter maintenance services.
  - iii. lawn cutting, gardening, landscaping and tree care.
  - iv. interior cleaning of the premises to acceptable standards for medical clinic use.

- (b) The Landlord and Tenant agree that the following costs, expenses and services are the responsibility of the Tenant and are not included in the rent paid by the Tenant:
- i. business taxes and licenses.
  - ii. sales tax, HST, and any other taxes imposed on the Landlord respecting rent.
  - iii. all costs for telephones and other communication services.
  - iv. all office supplies, used for the Tenant's business and professional activities including all related service contracts.
  - v. Costs of supplies related to the medical services performed on the premises.
- (c) The Tenant owns the office furniture and furnishings listed in Schedule "B". As the Tenant makes additions or deletions to such furniture and furnishings, the Tenant will provide a revised Schedule "B" to the Landlord in a timely fashion. Except as set out in Schedule "B", the Landlord owns and will leave in the premises, at no additional cost, all current office furniture and furnishings, office equipment, waiting room furniture and furnishings, appliances, and window coverings including desks, exam beds, diagnostic equipment, tables, chairs, refrigerators, stoves, and window blinds. The Tenant shall provide its own office supplies such as paper, ink, toner, pens, pencils, calendars, pads, stationery, beverages, filters, or other office supplies regularly used or consumed by the tenant.
- i. On termination of this lease, the Tenant shall remove all of its computers, data storage devices, paper or other forms of records or information storage from the premises.
  - ii. The Tenant acknowledges sole responsibility for the security of all data and information with respect to its business and with respect to all individuals with whom it has contact, both during this lease and after the termination of the lease.

#### Additional Rent

- (5) Additional Rent shall be payable in monthly installments in advance on the same dates stipulated for payment of Rent in Section 2 (2) and the Landlord shall at least once a year provide the Tenant with a statement providing such information as may be required to calculate accurately the amounts payable by the Tenant as Additional Rent:
- a) prior to the first such statement being delivered the payments of Additional Rent shall be based on the Landlord's estimate of the expenses chargeable to the Tenant;
  - b) in the event that any such statement indicates that the amounts paid by the Tenant for Additional Rent are either more or less than the amount required pursuant to the statement then an adjusting statement shall be delivered within thirty days;
    - i. and if the Tenant has overpaid in respect of Additional Rent the adjustment may be made by way of reduction of the next ensuing installments of Rent.
- (6) All payments to be made by the Tenant pursuant to this Lease shall be delivered to the Landlord at the Landlord's address for service set out in Section 15 or to such other place as the Landlord may from time to time direct in writing and the Tenant shall deliver to the Landlord prior to the first day of the term, twelve post-dated cheques for the monthly rent owing for the first year of the term, and thereafter twelve more post-dated cheques prior to the first day of each consecutive year during the term of the lease.
- (7) The Tenant agrees to pay in advance to the Landlord at the commencement of the Term of this Lease and consequently on the 1<sup>st</sup> day of the month thereafter during the term of the lease.

- (8) All Rent in arrears and all sums paid by the Landlord for expenses incurred which should have been paid by the Tenant shall bear interest from the date payment was due, or made, or expenses incurred at a rate per annum equal to the commercial lending rate of the Landlord's bank plus two (2) per cent.
- (9) The Tenant acknowledges and agrees that the payments of Rent and Additional Rent provided for in this Lease shall be made without any deduction for any reason whatsoever unless expressly allowed by the terms of this Lease or agreed to by the Landlord in writing; and
  - a) no partial payment by the Tenant which is accepted by the Landlord shall be considered as other than a partial payment on account of Rent owing and shall not prejudice the Landlord's right to recover any Rent owing.

### 3. TERM AND POSSESSION

- (1) The Tenant shall have possession of the Premises for a five-year period commencing on the January 1, 2025 and ending on the December 31, 2029.
- (2) Subject to the Landlord's rights under this Lease, and as long as the Lease is in good standing the Landlord covenants that the Tenant shall have quiet enjoyment of the Premises during the Term of this Lease without any interruption or disturbance from the Landlord or any other person or persons lawfully claiming through the Landlord, save and except the rights of such other parties who are granted leases by the Landlord for the shared premises.
- (3) If the Tenant fails to take possession of the Premises or to open for business on or before the date specified for commencement of the Term of this Lease, the Landlord shall, in addition to any other remedies, have the right to terminate this Lease upon 24 hours written notice to the Tenant, and to recover from the Tenant the cost of all work done by the Landlord on behalf of the Tenant.
- (4) If for reasons beyond the Landlord's control, vacant possession of the Premises cannot be given to the Tenant on the commencement date of the Term of the Lease, the Lease shall remain in effect, but the Tenant shall not be required to pay Rent until the date when possession is actually given to the Tenant;
  - a) (a) but if possession is not given within ninety (90) clear days from the commencement date of this Lease either party may terminate this Lease by written notice to the other;
  - b) and any delay in the actual occupation by the Tenant of the Premises shall not extend the Term of the Lease.

### 4. ASSIGNMENT

- (1) The Tenant shall not assign this Lease or sublet the whole or any part of the Premises unless he first obtains the consent of the Landlord in writing, which consent shall not unreasonably be withheld:
  - a) and the Tenant hereby waives his right to the benefit of any present or future Act of the Legislature of Ontario which would allow the Tenant to assign this Lease or sublet the Premises without the Landlord's consent.
- (2) The consent of the Landlord to any assignment or subletting shall not waiver of the necessity for consent to any subsequent assignment or subletting.
- (3) Any consent granted by the Landlord shall be conditional upon the assignee, sub-lessee or occupant executing a written agreement directly with the Landlord agreeing to be bound by all the terms of this Lease as if the assignee, sub-lessee or occupant originally executed this Lease as Tenant.
- (4) Any consent given by the Landlord to any assignment or other disposition of the Tenant's interest in this Lease or in the Premises shall not relieve the Tenant from his obligations under this Lease, including the obligation to pay Rent and Additional Rent as provided for herein.

- (5) If the party originally entering into this Lease as Tenant, or any party who subsequently becomes the Tenant by way of assignment or sub-lease or otherwise as provided for in this Lease, is a corporation then:
- a) the Tenant shall not be entitled to deal with its authorized or issued capital or that of an affiliated company in any way that results in a change in the effective voting control of the Tenant unless the Landlord first consents in writing to the proposed change;
  - b) if any change is made in the control of the Tenant corporation without the written consent of the Landlord, then the Landlord shall be entitled to treat the Tenant as being in default and to exercise the remedies stipulated in paragraph 10 (2) of this Lease and any other remedies available in law;
  - c) the Tenant agrees to make available to the Landlord or his authorized representatives the corporate books and records of the Tenant for inspection at reasonable times.

## **5. USE AND TENANTS REPRESENTATION**

- (1) During the Term of this Lease the Premises shall not be used for any purpose other than the practice of medicine, medical doctors offices and associated delivery of health care services to the public without the express consent of the Landlord given in writing.
- (2) The Tenant shall not do or permit to be done at the Premises anything which may:
- a) constitute a nuisance;
  - b) cause damage to the Premises;
  - c) cause injury or annoyance to occupants of neighbouring premises;
  - d) make void or voidable any insurance upon the Premises;
  - e) constitute a breach of any by-law, statute, order or regulation of any municipal, provincial or other competent authority relating to the Premises.

## **6. REPAIR AND MAINTENANCE**

- (1) The Landlord covenants that during the term of this Lease and any renewal thereof the Landlord shall keep in good condition the Premises including all alterations and additions made thereto, and shall, with or without notice, promptly make all major repairs and all necessary replacements as would a prudent owner:
- a) but the Tenant shall be liable to affect all minor repairs not exceeding the cost of \$1,000.00 each whenever such cost is incurred during the term of this lease.
- (2) The Tenant shall permit the Landlord, or a person authorized by the Landlord, to enter the Premises to examine the condition thereof and view the state of repair at reasonable times:
- a) and if upon such examination repairs are found to be necessary, written notice of the repairs required shall be given to the Tenant by or on behalf of the Landlord and the Tenant shall make the necessary repairs within the time specified in the notice, if such repairs are less than \$ 1,000.00 and to allow the Landlord access to the premises to make such other major repairs.
  - b) and if the Tenant refuses or neglects to keep the Premises in good repair the Landlord may, but shall not be obliged to, make any necessary repairs, and shall be permitted to enter the Premises, by himself or his servants or agents, for the purpose of effecting the repairs without being liable to the Tenant for any loss, damage or inconvenience to the Tenant in connection with the Landlord's entry and repairs:

- i. and if the Landlord makes repairs which are the obligation of the Tenant, the Tenant shall pay the cost of them immediately as Additional Rent.
- (3) Upon the expiry of the Term or other determination of this Lease the Tenant agrees peaceably to surrender the Premises, including any alterations or additions made thereto, to the Landlord in a state of good repair, reasonable wear and tear and damage by fire, lightning and storm only excepted.
  - (4) The Tenant shall immediately give written notice to the Landlord of any substantial damage that occurs to the Premises from any cause.

## 7. ALTERATIONS AND ADDITIONS

- (1) If the Tenant, during the Term of this Lease or any renewal of it, desires to make any alterations or additions to the Premises, including but not limited to: erecting partitions, attaching equipment, and installing necessary furnishings or additional equipment of the Tenant's business, the Tenant may do so at his own expense, at any time and from time to time, if the following conditions are met:
  - a) before undertaking any alteration or addition the Tenant shall submit to the Landlord a plan showing the proposed alterations or additions and the Tenant shall not proceed to make any alterations or addition unless the Landlord has approved the plan, and the Landlord shall not unreasonably or arbitrarily withhold his approval;
    - i. and items included in the plan which are regarded by the Tenant as "Trade Fixtures" shall be designated as such on the plan;
  - b) any and all alterations or additions to the Premises made by the Tenant must comply with all applicable building code standards and by-laws of the municipality in which the Premises are located.
- (2) The Tenant shall be responsible for and pay the cost of any alterations, additions, installations or improvements that any governing authority, municipal, provincial or otherwise, may require to be made in, on or to the Premises.
- (3) No sign, advertisement or notice shall be inscribed, painted or affixed by the Tenant, or any other person on the Tenant's behalf, on any part of the inside or outside of the building in which the Premises are located unless the sign, advertisement or notice has been approved in every respect by the Landlord.
- (4) All alterations and additions to the Premises made by or on behalf of the Tenant, other than the Tenant's Trade Fixtures, shall immediately become the property of the Landlord without compensation to the Tenant.
- (5) The Tenant agrees, at his own expense and by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against the Landlord's property in connection with any additions or alterations to the Premises made by the Tenant or in connection with any other activity of the Tenant.
- (6) If the Tenant has complied with his obligations according to the provisions of this Lease, the Tenant may remove his Trade Fixtures at the end of the Term or other termination of this Lease and the Tenant covenants that he will make good and repair or replace as necessary any damage caused to the Premises by the removal of the Tenant's Trade Fixtures.
- (7) Other than as provided in paragraph 7 (6) above, the Tenant shall not, during the Term of this Lease or anytime thereafter remove from the Premises any Trade Fixtures or other goods and chattels of the Tenant except in the following circumstances:
  - a) the removal is in the ordinary course of business;
  - b) the Trade Fixture has become unnecessary for the Tenant's business or is being replaced by a new or similar Trade Fixture; or

- c) the Landlord has consented in writing to the removal; but in any case, the Tenant shall make good any damage caused to the Premises by the installation or removal of any Trade Fixtures, equipment, partitions, furnishings and any other objects whatsoever brought onto the Premises by the Tenant
- (8) The Tenant shall, at his own expense, if requested by the Landlord, remove any or all additions or improvements made by the Tenant to the Premises during the Term and shall repair all damage caused by the installation or the removal or both.
- (9) The Tenant shall not bring onto the Premises or any part of the Premises any machinery, equipment or any other thing that might in the opinion of the Landlord, by reason of its weight, size or use, damage the Premises or overload the floors of the Premises;
  - a) and if the Premises are damaged or overloaded the Tenant shall restore the Premises immediately or pay to the Landlord the cost of restoring the Premises.

## 8. INSURANCE

- (1) During the Term of this Lease and any renewal thereof the Landlord shall maintain with respect to the Premises, insurance coverage insuring against:
  - (a) loss or damage by fire, lightning, storm and other perils that may cause damage to the Premises or the property of the Landlord in which the Premises are located as are commonly provided for as extended perils coverage or as may be reasonably required and obtained by the Landlord;
    - i. and the insurance policy shall provide coverage on a replacement cost basis in an amount sufficient to cover the cost of all signs and leasehold improvements;
  - a) liability for bodily injury or death or property damage sustained by third parties up to such limits as the Landlord in his sole discretion deems advisable;
  - b) rental income protection insurance with respect to fire and other perils to the extent of one year's Rent payable under this Lease;
    - i. but such insurance and any payment of the proceeds thereof to the Landlord shall not relieve the Tenant of its obligations to continue to pay rent during any period of rebuilding, replacement, repairing or restoration of the Premises except as provided in Section 9.
- (2) The Tenant covenants to keep the Landlord indemnified against all claims and demands whatsoever by any person, whether in respect of damage to person or property, arising out of or occasioned by the maintenance, use or occupancy of the Premises or the subletting or assignment of same or any part thereof. And the Tenant further covenants to indemnify the Landlord with respect to any encumbrance on or damage to the Premises occasioned by or arising from the act, default, or negligence of the Tenant, its officers, agents, servants, employees, contractors, customers, invitees or licensees:
  - a) and the Tenant agrees that the foregoing indemnity shall survive the termination of this Lease notwithstanding any provisions of this Lease to the contrary.
- (3) The Tenant shall carry insurance in his own name to provide coverage with respect to the risk of business interruption to an extent sufficient to allow the Tenant to meet his ongoing obligations to the Landlord and to protect the Tenant against loss of revenues.



- (4) The Tenant shall carry insurance in his own name insuring against the risk of damage to the Tenants property within the Premises caused by fire or other perils and the policy shall provide for coverage on a replacement cost basis to protect the Tenant's stock-in-trade, equipment, Trade Fixtures, decorations and improvements.
- (5) The Tenant shall carry public liability and property damage insurance in which policy the Landlord shall be a named insured, and the policy shall include a cross-liability endorsement;
  - a) and the Tenant shall provide the Landlord with a copy of the policy.

## **9. DAMAGE TO THE PREMISES**

- (1) If the Premises or the building in which the Premises are located, are damaged or destroyed, in whole or in part, by fire or other peril, then the following provisions shall apply.
  - a) if the damage or destruction renders the Premises unfit for occupancy and impossible to repair or rebuild using reasonable diligence within 120 clear days from the happening of such damage or destruction, then the Term hereby granted shall cease from the date the damage or destruction occurred, and the Tenant shall immediately surrender the remainder of the Term and give possession of the Premises to the Landlord, and the Rent from the time of the surrender shall abate;
  - b) If the Premises can with reasonable diligence be repaired and rendered fit for occupancy within 120 days from the happening of the damage or destruction, but the damage renders the Premises wholly unfit for occupancy, then the rent hereby reserved shall not accrue after the day that such damage occurred, or while the process of repair is going on, and the Landlord shall repair the Premises with all reasonable speed, and the Tenant's obligation to pay Rent shall resume immediately after the necessary repairs have been completed;
  - c) If the leased Premises can be repaired within 120 days as aforesaid, but the damage is such that the leased Premises are capable of being partially used, then until such damage has been repaired, the Tenant shall continue in possession and the Rent shall be abated proportionately
- (2) Any question as to the degree of damage or destruction or the period of time required to repair or rebuild shall be determined by an architect retained by the Landlord.
- (3) Apart from the provisions of Section 8(1) there shall be no abatement from or reduction of the Rent payable by the Tenant, nor shall the Tenant be entitled to claim against the Landlord for any damages, general or special, caused by fire, water, sprinkler systems, partial or temporary failure or stoppage of services or utilities which the Landlord is obliged to provide according to this Lease, from any cause whatsoever.

## **10. ACTS OF DEFAULT AND LANDLORD'S REMEDIES**

- (1) An Act of Default has occurred when:
  - a) the Tenant has failed to pay Rent for a period of 15 consecutive days, regardless of whether demand for payment has been made or not;
  - b) the Tenant has breached his covenants or failed to perform any of his obligations under this Lease; and:
    - i. the Landlord has given notice specifying the nature of the default and the steps required to correct it; and
    - ii. the Tenant has failed to correct the default as required by the notice;

- (c) the Tenant has;
    - i. become bankrupt or insolvent or made an assignment for the benefit of Creditors;
    - ii. had its property seized or attached in satisfaction of a judgment;
    - iii. had a receiver appointed;
    - iv. committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Landlord's property;
    - v. without the consent of the Landlord, made or entered into an agreement to make a sale of its Tenant is a corporation, with a view to winding up, dissolution or liquidation;
  - (d) any insurance policy is canceled or not renewed by reason of the use or occupation of the Premises, or by reason of non-payment of premiums;
  - (e) the Premises;
    - i. become vacant or remain unoccupied for a period of 30 consecutive days; or
    - ii. are not open for business on more than thirty (30) business days in any twelve (12) month period or on any twelve (12) consecutive business days;
    - iii. are used by any other person or persons, or for any other purpose than as provided for in this Lease without the written consent of the Landlord.
- (2) When an Act of Default on the part of the Tenant has occurred:
- a) the current month's rent together with the next three months' rent shall become due and payable immediately; and
  - b) the Landlord shall have the right to terminate this Lease and to re-enter the Premises and deal with them as he may choose.
- (3) If, because an Act of Default has occurred, the Landlord exercises his right to terminate this Lease and re-enter the Premises prior to the end of the Term, the Tenant shall nevertheless be liable for payment of Rent and all other amounts payable by the Tenant in accordance with the provisions of this Lease until the Landlord has re-let the Premises or otherwise dealt with the Premises in such manner that the cessation of payments by the Tenant will not result in loss to the Landlord:
- a) and the Tenant agrees to be liable to the Landlord, until the end of the Term of this Lease for payment of any difference between the amount of Rent hereby agreed to be paid for the Term hereby granted and the Rent any new tenant pays to the Landlord.
- (4) The Tenant covenants that notwithstanding any present or future Act of the Legislature of the Province of Ontario, the personal property of the Tenant during the term of this Lease shall not be exempt from levy by distress for Rent in arrears:
- a) and the Tenant acknowledges that it is upon the express understanding that there should be no such exemption that this Lease is entered into, and by executing this Lease:
    - i. the Tenant waives the benefit of any such legislative provisions which might otherwise be available to the Tenant in the absence of this agreement; and

- ii. the Tenant agrees that the Landlord may plead this covenant as an estoppel against the Tenant if an action is brought to test the Landlord's right to levy distress against the Tenant's property.
- (5) If, when an Act of Default has occurred, the Landlord chooses not to terminate the Lease and re-enter the Premises, the Landlord shall have the right to take any and all necessary steps to rectify any or all Acts of Default of the Tenant and to charge the costs of such rectification to the Tenant and to recover the costs as Rent.
- (6) If, when an Act of Default has occurred, the Landlord chooses to waive his right to exercise the remedies available to him under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Landlord to prevent his exercising his remedies with respect to a subsequent Act of Default:
- a) No covenant, term, or condition of this Lease shall be deemed to have been waived by the Landlord unless the waiver is in writing and signed by the Landlord.

## 11. TERMINATION UPON NOTICE AND AT END OF TERM

- (1) If the Landlord desires at any time to remodel or demolish the Premises or any part thereof, to an extent that renders continued possession by the Tenant impracticable, the Tenant shall, upon receiving one hundred and eighty (180) clear days' written notice from the Landlord:
- a) surrender this Lease, including any unexpired remainder of the Term; and
  - b) vacate the Premises and give the Landlord possession.
- (2) If the Premises are subject to an Agreement of Purchase and Sale or if the Premises are expropriated or condemned by any competent authority:
- a) the Landlord shall have the right to terminate this Lease by giving ninety (90) clear days' notice in writing to the Tenant; or
  - b) the Landlord may require the Tenant to vacate the Premises within thirty (30) days from payment by the Landlord to the Tenant of a bonus equal to three months' rent;
    - i. but payment of the said bonus shall be accompanied or preceded by written notice from the Landlord to the Tenant advising of the Landlord's intent to exercise this option.
- (3) The Tenant agrees to permit the Landlord during the last three months of the Term of this Lease to display "For Rent" or "For Sale" signs or both at the Premises and to show the Premises to prospective new tenants or purchasers and to permit anyone having written authority of the Landlord to view the Premises at reasonable hours.
- (4) If the Tenant remains in possession of the Premises after termination of this Lease as aforesaid and if the Landlord then accepts rent for the Premises from the Tenant, it is agreed that such over holding by the Tenant and acceptance of Rent by the Landlord shall create a monthly tenancy only but the tenancy shall remain subject to all the terms and conditions of this Lease except those regarding the Term.
- (5) Upon 120 days advance notice in writing, the tenant may terminate the tenancy under this lease without cause or reason.

## 12. ACKNOWLEDGEMENT BY TENANT

The Tenant agrees that he will at any time or times during the Term, upon being given at least forty-eight (48) hours prior written notice, execute and deliver to the Landlord a statement in writing certifying:

- a) that this Lease is unmodified and is in full force and effect (or if modified stating the modifications and confirming that the Lease is in full force and effect as modified)
- b) the amount of Rent being paid;
- c) the dates to which Rent has been paid;
- d) other charges payable under this Lease which have been paid;
- e) particulars of any prepayment of Rent or security deposits; and
- f) particulars of any sub-tenancies.

### **13. SUBORDINATION AND POSTPONEMENT**

- (1) This Lease and all the rights of the Tenant under this Lease are subject and subordinate to any and all charges against the land, buildings or improvements of which the Premises form part, whether the charge is in the nature of a mortgage, trust deed, lien or any other form of charge arising from the financing or refinancing, including extensions or renewals, of the Landlord's interest in the property.
- (2) Upon the request of the Landlord the Tenant will execute any form required to subordinate this Lease and the Tenant's rights to any such charge, and will, if required, attorn to the holder of the charge.
- (3) No subordination by the Tenant shall have the effect of permitting the holder of any charge to disturb the occupation and possession of the Premises by the Tenant as long as the Tenant performs his obligations under the Lease.

### **14. RULES AND REGULATIONS**

The Tenant agrees on behalf of itself and all person entering the Premises with the Tenant's authority or permission to abide by such reasonable rules and regulations that form part of this Lease as the Landlord may make from time to time.

### **15. NO ENVIRONMENTAL CONTAMINANTS**

The Tenant agrees to use its continuing effort throughout the term and any renewal thereof to ensure that no part of the building or lands is used, without limitation, to generate, manufacture, refine, treat transport, store, handle, dispose of, transfer or produce any environmental contaminant, except in strict compliance with all applicable laws of any relevant authority, including, without limitation, environmental, land use, occupational health and safety laws, regulations, requirements, permits and by-laws.

### **16. NOTICE**

- (1) Any notice required or permitted to be given by one party to the other pursuant to the terms of this Lease may be given:

To the Landlord at:

P.O. Box 70  
1925 Bruce Road #10  
Chesley, ON  
N0G 1L0  
Attention: Clerk

To the Tenant at the Premises or at:

Box 1300, 21 McGivern Street  
Walkerton, Ontario  
N0G2V0  
Attention: Administrator of the Brockton and Area Family Health Team

- (2) The above addresses may be changed at any time by giving ten (10) days written notice.
  - a) Any notice given by one party to the other in accordance with the provisions of this Lease shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed.

#### **17. REGISTRATION**

The Tenant shall not at any time register notice of or a copy of this Lease on title to the property of which the premises form part without consent of the Landlord.

#### **18. INTERPRETATION**

- (1) The words importing the singular number only shall include the plural, and vice versa, and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice versa.
- (2) Unless the context otherwise requires, the word "Landlord" and the word "Tenant" wherever used herein shall be construed to include the executors, administrators, successors and assigns of the Landlord and Tenant, respectively.
- (3) When there are two or more Tenants bound by the same covenants herein contained, their Obligations shall be joint and several.

In Witness of the foregoing covenants the Landlord and the Tenant have executed this Lease.

**LANDLORD**

Municipality of Arran-Elderslie

Per: \_\_\_\_\_  
Steve Hammell, Mayor

Per: \_\_\_\_\_  
Christine Fraser-McDonald, Clerk

Date: \_\_\_\_\_

We have the authority to bind the Corporation.

**TENANT**

Brockton and Area Family Health Team

Per: \_\_\_\_\_  
\_\_\_\_\_ President

Per: \_\_\_\_\_  
\_\_\_\_\_ Vice President

Date: \_\_\_\_\_

We have the authority to bind the Corporation.

**LEASE AGREEMENT  
(COMMERCIAL)**

Made this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Between

**THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE**  
(Hereinafter called the "Landlord"), OF THE FIRST PART

and

**BROCKTON AND AREA FAMILY HEALTH TEAM**  
(Hereinafter called the "Tenant"), OF THE SECOND PART

In consideration of the rents, covenants and obligations stipulated herein the Landlord and the Tenant have agreed to enter into a Lease at the premises known as **Paisley Medical Clinic located at 127 Victoria Street South**, consisting of **1,004 square feet**, more or less.

**1. GRANT OF LEASE**

The Landlord leases the Premises to the Tenant:

- a. At the Rent set forth in Section 2;
- b. For the term set forth in Section 3; and
- c. Subject to the conditions and in accordance with the covenants, obligations and agreements herein.

The Landlord covenants that he has the right to grant the leasehold interest in the Premises free from encumbrances except as disclosed on title.

**2. RENT**

- (1) Rent means the amounts payable by the Tenant to the Landlord pursuant to this Section and includes Additional Rent.
- (2) The Tenant covenants to pay to the Landlord, during the Term of this Lease rent for the shared premises as follows:
  - i. \$ 18,072.00 per annum plus HST, payable monthly in advance in equal instalments of \$ 1,506.00 plus HST on the 1st day of each and every month, for the period of January 1, 2025 to December 31, 2029.
- (3) The Tenant further covenants to pay all other sums required by this Lease to be paid by him and agrees that all amounts payable by the Tenant to the Landlord or to any other party pursuant to the provisions of this Lease shall be deemed to be additional rent ("Additional Rent") whether or not specifically designated as such in this Lease.
- (4) (a) The Landlord and Tenant agree that the following costs, expenses and services are the responsibility of the Landlord and are included in the rent paid by the Tenant:
  - i. all utilities (including but not limited to sewage collection, gas, electricity, water, heat, air conditioning and lighting).
  - ii. snow removal from the parking areas and walkways and including applications of salt and other winter maintenance services.
  - iii. lawn cutting, gardening, landscaping and tree care.
  - iv. interior cleaning of the premises to acceptable standards for medical clinic use.

- (b) The Landlord and Tenant agree that the following costs, expenses and services are the responsibility of the Tenant and are not included in the rent paid by the Tenant:
- i. business taxes and licenses.
  - ii. sales tax, HST, and any other taxes imposed on the Landlord respecting rent.
  - iii. all costs for telephones and other communication services.
  - iv. all office supplies, used for the Tenant's business and professional activities including all related service contracts.
  - v. Costs of supplies related to the medical services performed on the premises.
- (c) The Tenant owns the office furniture and furnishings listed in Schedule "B". As the Tenant makes additions or deletions to such furniture and furnishings, the Tenant will provide a revised Schedule "B" to the Landlord in a timely fashion. Except as set out in Schedule "B", the Landlord owns and will leave in the premises, at no additional cost, all current office furniture and furnishings, office equipment, waiting room furniture and furnishings, appliances, and window coverings including desks, exam beds, diagnostic equipment, tables, chairs, refrigerators, stoves, and window blinds. The Tenant shall provide its own office supplies such as paper, ink, toner, pens, pencils, calendars, pads, stationery, beverages, filters, or other office supplies regularly used or consumed by the tenant.
- i. On termination of this lease, the Tenant shall remove all of its computers, data storage devices, paper or other forms of records or information storage from the premises.
  - ii. The Tenant acknowledges sole responsibility for the security of all data and information with respect to its business and with respect to all individuals with whom it has contact, both during this lease and after the termination of the lease.

#### Additional Rent

- (5) Additional Rent shall be payable in monthly installments in advance on the same dates stipulated for payment of Rent in Section 2 (2) and the Landlord shall at least once a year provide the Tenant with a statement providing such information as may be required to calculate accurately the amounts payable by the Tenant as Additional Rent:
- a) prior to the first such statement being delivered the payments of Additional Rent shall be based on the Landlord's estimate of the expenses chargeable to the Tenant;
  - b) in the event that any such statement indicates that the amounts paid by the Tenant for Additional Rent are either more or less than the amount required pursuant to the statement then an adjusting statement shall be delivered within thirty days;
    - i. and if the Tenant has overpaid in respect of Additional Rent the adjustment may be made by way of reduction of the next ensuing installments of Rent.
- (6) All payments to be made by the Tenant pursuant to this Lease shall be delivered to the Landlord at the Landlord's address for service set out in Section 15 or to such other place as the Landlord may from time to time direct in writing and the Tenant shall deliver to the Landlord prior to the first day of the term, twelve post-dated cheques for the monthly rent owing for the first year of the term, and thereafter twelve more post-dated cheques prior to the first day of each consecutive year during the term of the lease.
- (7) The Tenant agrees to pay in advance to the Landlord at the commencement of the Term of this Lease and consequently on the 1<sup>st</sup> day of the month thereafter during the term of the lease.



- (8) All Rent in arrears and all sums paid by the Landlord for expenses incurred which should have been paid by the Tenant shall bear interest from the date payment was due, or made, or expenses incurred at a rate per annum equal to the commercial lending rate of the Landlord's bank plus two (2) per cent.
- (9) The Tenant acknowledges and agrees that the payments of Rent and Additional Rent provided for in this Lease shall be made without any deduction for any reason whatsoever unless expressly allowed by the terms of this Lease or agreed to by the Landlord in writing; and
  - a) no partial payment by the Tenant which is accepted by the Landlord shall be considered as other than a partial payment on account of Rent owing and shall not prejudice the Landlord's right to recover any Rent owing.

### 3. TERM AND POSSESSION

- (1) The Tenant shall have possession of the Premises for a five-year period commencing on January 1, 2025 and ending on December 31, 2029.
- (2) Subject to the Landlord's rights under this Lease, and as long as the Lease is in good standing the Landlord covenants that the Tenant shall have quiet enjoyment of the Premises during the Term of this Lease without any interruption or disturbance from the Landlord or any other person or persons lawfully claiming through the Landlord, save and except the rights of such other parties who are granted leases by the Landlord for the shared premises.
- (3) If the Tenant fails to take possession of the Premises or to open for business on or before the date specified for commencement of the Term of this Lease, the Landlord shall, in addition to any other remedies, have the right to terminate this Lease upon 24 hours written notice to the Tenant, and to recover from the Tenant the cost of all work done by the Landlord on behalf of the Tenant.
- (4) If for reasons beyond the Landlord's control, vacant possession of the Premises cannot be given to the Tenant on the commencement date of the Term of the Lease, the Lease shall remain in effect, but the Tenant shall not be required to pay Rent until the date when possession is actually given to the Tenant;
  - a) but if possession is not given within ninety (90) clear days from the commencement date of this Lease either party may terminate this Lease by written notice to the other;
  - b) and any delay in the actual occupation by the Tenant of the Premises shall not extend the Term of the Lease.

### 4. ASSIGNMENT

- (1) The Tenant shall not assign this Lease or sublet the whole or any part of the Premises unless he first obtains the consent of the Landlord in writing, which consent shall not unreasonably be withheld:
  - a) and the Tenant hereby waives his right to the benefit of any present or future Act of the Legislature of Ontario which would allow the Tenant to assign this Lease or sublet the Premises without the Landlord's consent.
- (2) The consent of the Landlord to any assignment or subletting shall not waiver of the necessity for consent to any subsequent assignment or subletting.
- (3) Any consent granted by the Landlord shall be conditional upon the assignee, sub-lessee or occupant executing a written agreement directly with the Landlord agreeing to be bound by all the terms of this Lease as if the assignee, sub-lessee or occupant originally executed this Lease as Tenant.
- (4) Any consent given by the Landlord to any assignment or other disposition of the Tenant's interest in this Lease or in the Premises shall not relieve the Tenant from his obligations under this Lease, including the obligation to pay Rent and Additional Rent as provided for herein.

- (5) If the party originally entering into this Lease as Tenant, or any party who subsequently becomes the Tenant by way of assignment or sub-lease or otherwise as provided for in this Lease, is a corporation then:
- a) the Tenant shall not be entitled to deal with its authorized or issued capital or that of an affiliated company in any way that results in a change in the effective voting control of the Tenant unless the Landlord first consents in writing to the proposed change;
  - b) if any change is made in the control of the Tenant corporation without the written consent of the Landlord, then the Landlord shall be entitled to treat the Tenant as being in default and to exercise the remedies stipulated in paragraph 10 (2) of this Lease and any other remedies available in law;
  - c) the Tenant agrees to make available to the Landlord or his authorized representatives the corporate books and records of the Tenant for inspection at reasonable times.

## 5. USE AND TENANTS REPRESENTATION

- (1) During the Term of this Lease the Premises shall not be used for any purpose other than the practice of medicine, medical doctors' offices and associated delivery of health care services to the public without the express consent of the Landlord given in writing.
- (2) The Tenant shall not do or permit to be done at the Premises anything which may:
- a) constitute a nuisance;
  - b) cause damage to the Premises;
  - c) cause injury or annoyance to occupants of neighbouring premises;
  - d) make void or voidable any insurance upon the Premises;
  - e) constitute a breach of any by-law, statute, order or regulation of any municipal, provincial or other competent authority relating to the Premises.

## 6. REPAIR AND MAINTENANCE

- (1) The Landlord covenants that during the term of this Lease and any renewal thereof the Landlord shall keep in good condition the Premises including all alterations and additions made thereto, and shall, with or without notice, promptly make all major repairs and all necessary replacements as would a prudent owner:
- a) but the Tenant shall be liable to affect all minor repairs not exceeding the cost of \$1,000.00 each whenever such cost is incurred during the term of this lease.
- (2) The Tenant shall permit the Landlord, or a person authorized by the Landlord, to enter the Premises to examine the condition thereof and view the state of repair at reasonable times:
- a) and if upon such examination repairs are found to be necessary, written notice of the repairs required shall be given to the Tenant by or on behalf of the Landlord and the Tenant shall make the necessary repairs within the time specified in the notice, if such repairs are less than \$ 1,000.00 and to allow the Landlord access to the premises to make such other major repairs.
  - b) and if the Tenant refuses or neglects to keep the Premises in good repair the Landlord may, but shall not be obliged to, make any necessary repairs, and shall be permitted to enter the Premises, by himself or his servants or agents, for the purpose of effecting the repairs without being liable to the Tenant for any loss, damage or inconvenience to the Tenant in connection with the Landlord's entry and repairs:

- i. and if the Landlord makes repairs which are the obligation of the Tenant, the Tenant shall pay the cost of them immediately as Additional Rent.
- (3) Upon the expiry of the Term or other determination of this Lease the Tenant agrees peaceably to surrender the Premises, including any alterations or additions made thereto, to the Landlord in a state of good repair, reasonable wear and tear and damage by fire, lightning and storm only excepted.
  - (4) The Tenant shall immediately give written notice to the Landlord of any substantial damage that occurs to the Premises from any cause.

## 7. ALTERATIONS AND ADDITIONS

- (1) If the Tenant, during the Term of this Lease or any renewal of it, desires to make any alterations or additions to the Premises, including but not limited to: erecting partitions, attaching equipment, and installing necessary furnishings or additional equipment of the Tenant's business, the Tenant may do so at his own expense, at any time and from time to time, if the following conditions are met:
  - a) before undertaking any alteration or addition the Tenant shall submit to the Landlord a plan showing the proposed alterations or additions and the Tenant shall not proceed to make any alterations or addition unless the Landlord has approved the plan, and the Landlord shall not unreasonably or arbitrarily withhold his approval;
    - i. and items included in the plan which are regarded by the Tenant as "Trade Fixtures" shall be designated as such on the plan;
  - b) any and all alterations or additions to the Premises made by the Tenant must comply with all applicable building code standards and by-laws of the municipality in which the Premises are located.
- (2) The Tenant shall be responsible for and pay the cost of any alterations, additions, installations or improvements that any governing authority, municipal, provincial or otherwise, may require to be made in, on or to the Premises.
- (3) No sign, advertisement or notice shall be inscribed, painted or affixed by the Tenant, or any other person on the Tenant's behalf, on any part of the inside or outside of the building in which the Premises are located unless the sign, advertisement or notice has been approved in every respect by the Landlord.
- (4) All alterations and additions to the Premises made by or on behalf of the Tenant, other than the Tenant's Trade Fixtures, shall immediately become the property of the Landlord without compensation to the Tenant.
- (5) The Tenant agrees, at his own expense and by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against the Landlord's property in connection with any additions or alterations to the Premises made by the Tenant or in connection with any other activity of the Tenant.
- (6) If the Tenant has complied with his obligations according to the provisions of this Lease, the Tenant may remove his Trade Fixtures at the end of the Term or other termination of this Lease and the Tenant covenants that he will make good and repair or replace as necessary any damage caused to the Premises by the removal of the Tenant's Trade Fixtures.
- (7) Other than as provided in paragraph 7 (6) above, the Tenant shall not, during the Term of this Lease or anytime thereafter remove from the Premises any Trade Fixtures or other goods and chattels of the Tenant except in the following circumstances:
  - a) the removal is in the ordinary course of business;
  - b) the Trade Fixture has become unnecessary for the Tenant's business or is being replaced by a new or similar Trade Fixture; or

- c) the Landlord has consented in writing to the removal; but in any case, the Tenant shall make good any damage caused to the Premises by the installation or removal of any Trade Fixtures, equipment, partitions, furnishings and any other objects whatsoever brought onto the Premises by the Tenant.
- (8) The Tenant shall, at his own expense, if requested by the Landlord, remove any or all additions or improvements made by the Tenant to the Premises during the Term and shall repair all damage caused by the installation or the removal or both.
- (9) The Tenant shall not bring onto the Premises or any part of the Premises any machinery, equipment or any other thing that might in the opinion of the Landlord, by reason of its weight, size or use, damage the Premises or overload the floors of the Premises;
  - a) and if the Premises are damaged or overloaded the Tenant shall restore the Premises immediately or pay to the Landlord the cost of restoring the Premises.

## 8. INSURANCE

- (1) During the Term of this Lease and any renewal thereof the Landlord shall maintain with respect to the Premises, insurance coverage insuring against:
  - a) loss or damage by fire, lightning, storm and other perils that may cause damage to the Premises or the property of the Landlord in which the Premises are located as are commonly provided for as extended perils coverage or as may be reasonably required and obtained by the Landlord;
    - (i) and the insurance policy shall provide coverage on a replacement cost basis in an amount sufficient to cover the cost of all signs and leasehold improvements;
  - b) liability for bodily injury or death or property damage sustained by third parties up to such limits as the Landlord in his sole discretion deems advisable;
  - c) rental income protection insurance with respect to fire and other perils to the extent of one year's Rent payable under this Lease;
    - (i) but such insurance and any payment of the proceeds thereof to the Landlord shall not relieve the Tenant of its obligations to continue to pay rent during any period of rebuilding, replacement, repairing or restoration of the Premises except as provided in Section 9.
- (2) The Tenant covenants to keep the Landlord indemnified against all claims and demands whatsoever by any person, whether in respect of damage to person or property, arising out of or occasioned by the maintenance, use or occupancy of the Premises or the subletting or assignment of same or any part thereof. And the Tenant further covenants to indemnify the Landlord with respect to any encumbrance on or damage to the Premises occasioned by or arising from the act, default, or negligence of the Tenant, its officers, agents, servants, employees, contractors, customers, invitees or licensees:
  - a) and the Tenant agrees that the foregoing indemnity shall survive the termination of this Lease notwithstanding any provisions of this Lease to the contrary.
- (3) The Tenant shall carry insurance in his own name to provide coverage with respect to the risk of business interruption to an extent sufficient to allow the Tenant to meet his ongoing obligations to the Landlord and to protect the Tenant against loss of revenues.

- (4) The Tenant shall carry insurance in his own name insuring against the risk of damage to the Tenants property within the Premises caused by fire or other perils and the policy shall provide for coverage on a replacement cost basis to protect the Tenant's stock-in-trade, equipment, Trade Fixtures, decorations and improvements.
- (5) The Tenant shall carry public liability and property damage insurance in which policy the Landlord shall be a named insured and the policy shall include a cross-liability endorsement;
  - a) and the Tenant shall provide the Landlord with a copy of the policy.

## **9. DAMAGE TO THE PREMISES**

- (1) If the Premises or the building in which the Premises are located, are damaged or destroyed, in whole or in part, by fire or other peril, then the following provisions shall apply.
  - a) if the damage or destruction renders the Premises unfit for occupancy and impossible to repair or rebuild using reasonable diligence within 120 clear days from the happening of such damage or destruction, then the Term hereby granted shall cease from the date the damage or destruction occurred, and the Tenant shall immediately surrender the remainder of the Term and give possession of the Premises to the Landlord, and the Rent from the time of the surrender shall abate;
  - b) If the Premises can with reasonable diligence be repaired and rendered fit for occupancy within 120 days from the happening of the damage or destruction, but the damage renders the Premises wholly unfit for occupancy, then the rent hereby reserved shall not accrue after the day that such damage occurred, or while the process of repair is going on, and the Landlord shall repair the Premises with all reasonable speed, and the Tenant's obligation to pay Rent shall resume immediately after the necessary repairs have been completed;
  - c) If the leased Premises can be repaired within 120 days as aforesaid, but the damage is such that the leased Premises are capable of being partially used, then until such damage has been repaired, the Tenant shall continue in possession and the Rent shall be abated proportionately
- (2) Any question as to the degree of damage or destruction or the period of time required to repair or rebuild shall be determined by an architect retained by the Landlord.
- (3) Apart from the provisions of Section 8(1) there shall be no abatement from or reduction of the Rent payable by the Tenant, nor shall the Tenant be entitled to claim against the Landlord for any damages, general or special, caused by fire, water, sprinkler systems, partial or temporary failure or stoppage of services or utilities which the Landlord is obliged to provide according to this Lease, from any cause whatsoever.

## **10. ACTS OF DEFAULT AND LANDLORD'S REMEDIES**

- (1) An Act of Default has occurred when:
  - a) the Tenant has failed to pay Rent for a period of 15 consecutive days, regardless of whether demand for payment has been made or not;
  - b) the Tenant has breached his covenants or failed to perform any of his obligations under this Lease; and:
    - i. the Landlord has given notice specifying the nature of the default and the steps required to correct it; and
    - ii. the Tenant has failed to correct the default as required by the notice;

- (c) the Tenant has;
    - i. become bankrupt or insolvent or made an assignment for the benefit of Creditors;
    - ii. had its property seized or attached in satisfaction of a judgment;
    - iii. had a receiver appointed;
    - iv. committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Landlord's property;
    - v. without the consent of the Landlord, made or entered into an agreement to make a sale of its Tenant is a corporation, with a view to winding up, dissolution or liquidation;
  - (d) any insurance policy is canceled or not renewed by reason of the use or occupation of the Premises, or by reason of non-payment of premiums;
  - (e) the Premises;
    - i. become vacant or remain unoccupied for a period of 30 consecutive days; or
    - ii. are not open for business on more than thirty (30) business days in any twelve (12) month period or on any twelve (12) consecutive business days;
    - iii. are used by any other person or persons, or for any other purpose than as provided for in this Lease without the written consent of the Landlord.
- (2) When an Act of Default on the part of the Tenant has occurred:
- a) the current month's rent together with the next three months' rent shall become due and payable immediately; and
  - b) the Landlord shall have the right to terminate this Lease and to re-enter the Premises and deal with them as he may choose.
- (3) If, because an Act of Default has occurred, the Landlord exercises his right to terminate this Lease and re-enter the Premises prior to the end of the Term, the Tenant shall nevertheless be liable for payment of Rent and all other amounts payable by the Tenant in accordance with the provisions of this Lease until the Landlord has re-let the Premises or otherwise dealt with the Premises in such manner that the cessation of payments by the Tenant will not result in loss to the Landlord:
- a) and the Tenant agrees to be liable to the Landlord, until the end of the Term of this Lease for payment of any difference between the amount of Rent hereby agreed to be paid for the Term hereby granted and the Rent any new tenant pays to the Landlord.
- (4) The Tenant covenants that notwithstanding any present or future Act of the Legislature of the Province of Ontario, the personal property of the Tenant during the term of this Lease shall not be exempt from levy by distress for Rent in arrears:
- a) and the Tenant acknowledges that it is upon the express understanding that there should be no such exemption that this Lease is entered into, and by executing this Lease:
    - i. the Tenant waives the benefit of any such legislative provisions which might otherwise be available to the Tenant in the absence of this agreement; and

- ii. the Tenant agrees that the Landlord may plead this covenant as an estoppel against the Tenant if an action is brought to test the Landlord's right to levy distress against the Tenant's property.
- (5) If, when an Act of Default has occurred, the Landlord chooses not to terminate the Lease and re-enter the Premises, the Landlord shall have the right to take any and all necessary steps to rectify any or all Acts of Default of the Tenant and to charge the costs of such rectification to the Tenant and to recover the costs as Rent.
- (6) If, when an Act of Default has occurred, the Landlord chooses to waive his right to exercise the remedies available to him under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Landlord to prevent his exercising his remedies with respect to a subsequent Act of Default:
- a) No covenant, term, or condition of this Lease shall be deemed to have been waived by the Landlord unless the waiver is in writing and signed by the Landlord.

## 11. TERMINATION UPON NOTICE AND AT END OF TERM

- (1) If the Landlord desires at any time to remodel or demolish the Premises or any part thereof, to an extent that renders continued possession by the Tenant impracticable, the Tenant shall, upon receiving one hundred and eighty (180) clear days' written notice from the Landlord:
- a) surrender this Lease, including any unexpired remainder of the Term; and
  - b) vacate the Premises and give the Landlord possession.
- (2) If the Premises are subject to an Agreement of Purchase and Sale or if the Premises are expropriated or condemned by any competent authority:
- a) the Landlord shall have the right to terminate this Lease by giving ninety (90) clear days' notice in writing to the Tenant; or
  - b) the Landlord may require the Tenant to vacate the Premises within thirty (30) days from payment by the Landlord to the Tenant of a bonus equal to three months' rent;
    - i. but payment of the said bonus shall be accompanied or preceded by written notice from the Landlord to the Tenant advising of the Landlord's intent to exercise this option.
- (3) The Tenant agrees to permit the Landlord during the last three months of the Term of this Lease to display "For Rent" or "For Sale" signs or both at the Premises and to show the Premises to prospective new tenants or purchasers and to permit anyone having written authority of the Landlord to view the Premises at reasonable hours.
- (4) If the Tenant remains in possession of the Premises after termination of this Lease as aforesaid and if the Landlord then accepts rent for the Premises from the Tenant, it is agreed that such over holding by the Tenant and acceptance of Rent by the Landlord shall create a monthly tenancy only but the tenancy shall remain subject to all the terms and conditions of this Lease except those regarding the Term.
- (5) Upon 120 days advance notice in writing, the tenant may terminate the tenancy under this lease without cause or reason.

## 12. ACKNOWLEDGEMENT BY TENANT

The Tenant agrees that he will at any time or times during the Term, upon being given at least forty-eight (48) hours prior written notice, execute and deliver to the Landlord a statement in writing certifying:

- a) that this Lease is unmodified and is in full force and effect (or if modified stating the modifications and confirming that the Lease is in full force and effect as modified)
- b) the amount of Rent being paid;
- c) the dates to which Rent has been paid;
- d) other charges payable under this Lease which have been paid;
- e) particulars of any prepayment of Rent or security deposits; and
- f) particulars of any sub-tenancies.

### **13. SUBORDINATION AND POSTPONEMENT**

- (1) This Lease and all the rights of the Tenant under this Lease are subject and subordinate to any and all charges against the land, buildings or improvements of which the Premises form part, whether the charge is in the nature of a mortgage, trust deed, lien or any other form of charge arising from the financing or refinancing, including extensions or renewals, of the Landlord's interest in the property.
- (2) Upon the request of the Landlord the Tenant will execute any form required to subordinate this Lease and the Tenant's rights to any such charge, and will, if required, attorn to the holder of the charge.
- (3) No subordination by the Tenant shall have the effect of permitting the holder of any charge to disturb the occupation and possession of the Premises by the Tenant as long as the Tenant performs his obligations under the Lease.

### **14. RULES AND REGULATIONS**

The Tenant agrees on behalf of itself and all person entering the Premises with the Tenant's authority or permission to abide by such reasonable rules and regulations that form part of this Lease as the Landlord may make from time to time.

### **15. NO ENVIRONMENTAL CONTAMINANTS**

The Tenant agrees to use its continuing effort throughout the term and any renewal thereof to ensure that no part of the building or lands is used, without limitation, to generate, manufacture, refine, treat transport, store, handle, dispose of, transfer or produce any environmental contaminant, except in strict compliance with all applicable laws of any relevant authority, including, without limitation, environmental, land use, occupational health and safety laws, regulations, requirements, permits and by-laws.

### **16. NOTICE**

- (1) Any notice required or permitted to be given by one party to the other pursuant to the terms of this Lease may be given:

To the Landlord at:

P.O. Box 70  
1925 Bruce Road 10  
Chesley, ON  
N0G 1L0  
Attention: Clerk

To the Tenant at the Premises or at:

Box 1300, 21 McGivern Street  
Walkerton, Ontario  
N0G2V0  
Attention: Administrator of the Brockton and Area Family Health Team



- (2) The above addresses may be changed at any time by giving ten (10) days written notice.
  - a) Any notice given by one party to the other in accordance with the provisions of this Lease shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed.

#### **17. REGISTRATION**

The Tenant shall not at any time register notice of or a copy of this Lease on title to the property of which the premises form part without consent of the Landlord.

#### **18. INTERPRETATION**

- (1) The words importing the singular number only shall include the plural, and vice versa, and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice versa.
- (2) Unless the context otherwise requires, the word "Landlord" and the word "Tenant" wherever used herein shall be construed to include the executors, administrators, successors and assigns of the Landlord and Tenant, respectively.
- (3) When there are two or more Tenants bound by the same covenants herein contained, their Obligations shall be joint and several.

In Witness of the foregoing covenants the Landlord and the Tenant have executed this Lease.

**LANDLORD**

Municipality of Arran-Elderslie

Per: \_\_\_\_\_  
Steve Hammell, Mayor

Per: \_\_\_\_\_  
Christine Fraser-McDonald, Clerk

Date: \_\_\_\_\_

We have the authority to bind the Corporation.

**TENANT**

Brockton and Area Family Health Team

Per: \_\_\_\_\_  
\_\_\_\_\_ President

Per: \_\_\_\_\_  
\_\_\_\_\_ Vice President

Date: \_\_\_\_\_

We have the authority to bind the Corporation.



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRCLK.2024.17 – Paisley Curling Club Lease Agreement

Report from: Christine Fraser-McDonald, Clerk

Appendices: Draft Lease Agreement 2024-2029

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receive Report SRCLK.2024.17 – Paisley Curling Club Lease Agreement.
2. That Council approves the attached lease agreement for the Paisley Curling Club.
3. That Council authorizes the Mayor and Clerk to execute the agreement on behalf of the Municipality.
4. That a By-law be brought to the next available Council meeting to enter into this agreement.

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### **Report Summary**

Approval of the extension of a long-term lease with the Paisley Curling Club.

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### **Background**

The Municipality has an existing lease agreement with the Paisley Curling Club which expired in 2023.

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## **Analysis**

The Paisley Curling Club has been using the Paisley Community Centre for many years. The Club utilizes the Community Centre from November to April each year.

Staff are proposing a 3% increase in lease fees for each year for the years 2024 – 2029. These monthly fees include heat, hydro, water, sewer, garbage and snow removal.

In addition to the monthly fee, the Club will pay \$25 per month for use of the kitchen facilities and paper products utilized during regular Club play. The Club is responsible for cleaning and maintaining the kitchen and returning it to the same condition as it was found. Kitchen and washroom cleaning is to be completed within 24 hours of the Club's use of space.

From November 15<sup>th</sup> to April 15<sup>th</sup>, the Club retains full responsibility for the curling arena ice surface and lounge and will be one hundred percent (100%) responsible for all day-to-day maintenance and cleaning of same.

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## **Link to Strategic/Master Plan**

6.5 Engaging People and Partnerships

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

With the 3% increase in rent, this will provide a small amount of surplus for the Municipality. This is in line with our expected increase in costs.

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Approved by: Emily Dance, Chief Administrative Officer

## LEASE AGREEMENT

The Agreement made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2024

### BETWEEN:

**THE CORPORATION OF MUNICIPALITY OF ARRAN-ELDERSLIE**  
(hereinafter referred to as "The Corporation")  
OF THE FIRST PART

-and-

**THE PAISLEY CURLING CLUB**  
(hereinafter referred to as "The Club")  
OF THE SECOND PART

**WHEREAS** the Corporation is the Owner of the Paisley Community Centre located at 391 Queen Street North, Paisley, comprising a skating/hockey arena, a curling arena, a lounge, a community centre and accessories; and

**WHEREAS** the Club is desirous of utilizing the Curling Arena and lounge during the period November 15<sup>th</sup> to April 15<sup>th</sup> in each year; and

**WHEREAS** the Corporation has agreed to allow the Club the use of that portion of the Paisley Community Centre as described above, subject to the terms and conditions set out in this Agreement;

**NOW THEREFORE** this Agreement witnesseth that in consideration of the covenants and Agreements hereinafter contained, the parties hereto covenant and agree that:

#### 1. DEFINITIONS:

- a) Preventative Maintenance:  
Work carried out on any piece of equipment, machinery or system with shared use or otherwise.
- b) Routine Maintenance & Repairs:  
Routine work not of a significant nature but necessary to get or keep the refrigeration, electrical, and heating systems running efficiently and effectively, usually involving the re-conditioning or replacement of consumable components, which are replaced routinely from normal wear and tear such as bearings and seals.
- c) Significant Repair:  
Any work necessary to restore any piece of equipment to operating condition involving the re-conditioning or replacement of parts not considered consumable, i.e.: shafts, drive motors, housings, and may include lost fluids or chemicals.
- d) Capital Replacement:  
Planned or emergency replacement of a major component of the refrigeration system. Such components may be shared such as compressor(s), chiller, or those that are specific to each rink such as brine pumps.

e) Building Maintenance:

Not intended to include janitorial but includes repairs or maintenance to the structure or fixed systems such as exterior/interior walls, roof structure, flooring, electrical and plumbing.

2. The Club and the Facilities, Parks and Recreation Manager agree to meet prior to and following the Curling season to discuss operational issues, maintenance, refrigeration plant, electrical equipment, capital budgets and the facility in general.
3. For the period of November 15th to April 15th of each year starting in 2024 and for an additional four years, the Club shall pay a monthly fee for use of the Curling Club in the amount listed below plus the application of HST:

2024 - 2025	\$ 2,519.71
2025 - 2026	\$ 2,595.30
2026 - 2027	\$ 2,673.16
2027 - 2028	\$ 2,753.25
2028 - 2029	\$ 2,835.85

The monthly fee includes heat, hydro, water, sewer, garbage and snow removal.

If the Club is not and has not been in default in performance of any of the covenants and provisos herein contained, and if it regularly pays the rent, it shall have the right, to be exercised by notice in writing to the Corporation, at least three (3) months before the expiration of the term hereby granted, to renew this lease for a further five (5) year period on the terms and conditions set out herein save and except for any further rights of renewal. The right of renewal shall be from 2028 to 2033. Rate increase will be determined using the annual rate increase as established by Municipality at time of renewal.

4. In addition to the monthly fee as set out in Clause 2, the Club will pay \$25 per month for use of the kitchen facilities and paper products utilized during regular Club play. The Club is responsible for cleaning and maintaining the kitchen and returning same to the same condition as it was found. Kitchen and washroom cleaning is to be completed within 24 hours of the Club's use of space. Should the Club wish to use the kitchen during a bonspiel or other fundraising events, the published rate will be charged.
5. The Corporation retains the right to utilize, rent out and retain any fees for rental of the curling arena and lounge from April 16<sup>th</sup> to November 14<sup>th</sup> annually.
6. The Club shall receive up to \$1,000.00 in complimentary facility bookings that can be used anytime through the calendar year, provided that the rental does not conflict with any other events. Should the Club provide proof of their liquor license extension for the facility, the Municipality shall apply the non-licensed facility rental rate.
7. From November 15<sup>th</sup> to April 15<sup>th</sup>, the Club retains full responsibility for the curling arena ice surface and lounge and will be one hundred percent (100%) responsible for all day-to-day maintenance and cleaning of same.
8. All routine maintenance issues and kitchen uses are to be discussed with and mutually agreed to by the Club and the Facility Staff.
9. It is understood and agreed that the following areas which are owned by the Corporation are necessary to the operation of both the Curling Arena and the

Skating/Hockey Arena, and are considered shared or specific as outlined below:

Curling Club Specific – Curling Arena 30 h.p. Compressor and that portion of the Circulation System including header and pipes which service the Curling Arena Floor.

Corporation Specific – Skating/Hockey Arena Brine pump and the portion of the circulating system including headers and pipes which services the Skating/Hockey Arena Floor.

Shared – Heat Pump System, Electrical, Chiller (100 Ton), Condenser, and Compressors.

Preventative Maintenance, Routine Maintenance and Repairs - Capital replacement costs and significant repair costs will be shared as mutually agreed to and discussed between the Club and the Corporation.

10. The Club will be responsible for the following costs:

- a) 100% of the compressor repair for 30 HP machine and related components
- b) 100% of capital costs and significant costs to be paid by the Curling Club for costs relating to 100% on components specific to the Curling Arena.
- c) The Corporation agrees to inform the Club in writing of all capital improvements at the time the project is budgeted. This will allow the Club ample opportunity to secure funds to finance its share of the project. All capital projects will be shared at 67% (Corporation) – 33% (Club) unless otherwise mutually agreed upon.
- d) The Corporation and the Club agrees to share startup, shut down, water treatment and any other one-time service or routine maintenance cost, with cost sharing to be a 50-50% split.

#### 11. UTILITIES/MAINTENANCE:

- a) The Corporation shall supply electricity, heat, water, and heating of water and shall be responsible for the exterior maintenance, snow removal and grass cutting of the grounds and parking lot.
- b) The Corporation agrees to notify the Club when new services or equipment are being added or deleted from the building or when major repairs are scheduled.
- c) The Club agrees to clean and maintain the shared washrooms after Club use and special functions to the mutual satisfaction of facility staff and the Club as per the established facility checklist.

#### 12. INSURANCE:

The Club shall carry third party liability insurance in the amount of five (5) million dollars at all times to indemnify and hold harmless the Corporation against and from all claims, demands, loss, cost, damages, actions, suits, claims or other proceedings by whomsoever made, sustained, brought or done or omitted to be done by the Corporation pursuant to this Agreement. The Corporation to be named as an additional insured with a copy being filed with the Corporation on or before January 1<sup>st</sup>.

13. There will be two (2) annual inspection tours of the curling arena and lounge, to be carried out by the Facilities, Parks and Recreation Manager and a designated Club member in the fall and in the spring to assess the condition of the curling arena and lounge before and after the Corporation's period of responsibility.
14. The Club shall install and mark the curling ice surface as soon as is expedient after November 1st in each year and the Club shall make, maintain and remove the curling ice surface at its sole expense.
15. Should the Club wish to operate past April 15<sup>th</sup> in any year, the Club shall notify the Manager of Facilities, Parks and Recreation of the extension period. Should the Manager of Facilities, Parks & Recreation approve the extension, the Club shall be required to pay twenty-five (25) percent of the current year's monthly fees per week.
16. Upon entering this Agreement, the parties hereto agree to each designate a representative for the purpose of this Agreement and also agree that the designated representatives may deal with each other in respect of all matters arising under this Agreement.

For the purposes of this Agreement the designated representative of the Corporation contract shall be:

Manager of Facilities, Parks and Recreation  
P.O. Box 70  
1925 Bruce Road 10  
CHESLEY, ON  
N0G 1L0

And the designated representative of the Club shall be:

Chairperson  
Paisley Curling Club  
391 Queen Street North  
PAISLEY ON  
N0H 2N0



**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**The Corporation of the Municipality of Arran-Elderslie**

Per: \_\_\_\_\_  
Steve Hammel, Mayor

Per: \_\_\_\_\_  
Christine Fraser-Mcdonald, Clerk

We have the authority to bind the Corporation.

**Paisley Curling Club**

Per: \_\_\_\_\_  
Deanna Tanner, President

\_\_\_\_\_ Witness

Per: \_\_\_\_\_  
Ed Maxwell, Secretary

\_\_\_\_\_ Witness



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: November 25, 2024

Subject: SRCLK.2024.18 - E-file Registration Ontario Land Tribunal

Report from: Christine Fraser-McDonald, Clerk

Appendices: Appendix A - Email from OLT

Appendix B – E-file Information Sheet

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### **Recommendation**

Be It Resolved that Council hereby,

1. Receives Report SRCLK.2024.18 - E-file Registration Ontario Land Tribunal;
2. Directs staff to proceed with registering for the E-File portal to submit appeals to the Ontario Land Tribunal;
3. And further that the Clerk be authorized as the Level-1 Administrator for the E- file portal.

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### **Report Summary**

The Municipality has received correspondence from the Ontario Land Tribunal with respect to a municipality's ability to submit appeals electronically using an e-file portal.

Staff are recommending that the Municipality of Arran-Elderslie approve the use of e- file to forward appeals to the Tribunal and authorize the Clerk as the Level-1 administrator.

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### **Analysis**

Correspondence was received from the Ontario Land Tribunal (OLT) noting a public consultation period on proposed updates to the Tribunal's Rules of Practice and Procedure. The full suite of proposed changes and revisions can be found on the website [https://olt.gov.on.ca/wp-content/uploads/OLT\\_Rules-of-Practice-and-Procedure\\_2024-07-25-redline.pdf](https://olt.gov.on.ca/wp-content/uploads/OLT_Rules-of-Practice-and-Procedure_2024-07-25-redline.pdf).

A key change is the Tribunal introducing a mandatory requirement for municipalities and other approval authorities to forward appeals through the E-file portal, an online platform that simplifies the appeal filing process.

It is expected that following the commenting period, which ended September 27<sup>th</sup>, the Province will move forward with submitting appeals via the e-file portal becoming mandatory for all municipalities.

Municipalities are being encouraged to register early for E-File to avoid delays which may occur following the requirement becoming mandatory.

### Benefits of E-File

E-file is an electronic alternative to the current manual appeal process and offers an accessible, efficient and user-friendly method to submit appeals to various planning decisions.

#### **E-file allows an applicant to:**

- File on their own behalf or on behalf of someone else (for example, a family member, a business or organization, or a client)
- File multiple related appeals
- Upload required documentation
- accurately complete appeal forms by only showing required information or documentation
- Pre-populates data where applicable, minimizing time to complete forms
- Pay filing fees online
- Print or save a PDF of the completed application

#### **E-file benefits to Staff**

- Digital Submission of appeal documentation, reducing mail/courier costs
- Ability for related appeals to be easily and quickly be grouped together
- Facilitates accurate completion of mandatory information
- Minimizes data entry for both appellants/applicants and municipal staff
- Streamlines payment
- Reduces time spent scanning documents and preparing appeal packages and payments to forward to the Tribunal
- Use generated checklists to ensure all required documents are included with the Municipality's submission

Overall, the e-file process will allow the Municipality to serve the public more effectively, efficiently and quickly.

Note: Case updates are not provided via e-file, as it is intended to direct the submission process of appeals only.

### Next steps

For the Municipality to begin using e-file a registration process is required, and updates to notices of decision or other communications must be completed. Updates would include how to file an appeal, pay the appeal fee, submit alternatively if the e-file portal is down, and provide more clear detail on timing of the expiry period for appeals.

The E-file Registration form must be completed and sent to the Ontario Land Tribunal with sample copies/templates of the updated notices/communications. The registration process includes the designation of a Level One administrator who will manage the portal process on behalf of the municipality.

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### **Link to Strategic/Master Plan**

6.6 Modernizing Services

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

There are no costs associated with registering for the e-file portal. It is anticipated that using e-file will minimize the costs associated with staff time to receive, prepare and submit appeal packages.

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Approved by: Emily Dance, Chief Administrative Officer



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## Updated Ontario Land Tribunal Rules Related to New E-file Portal / Mise à jour des règles du Tribunal ontarien de l'aménagement du territoire relatives au nouveau portail de dépôt électronique

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From OLT CLO <OLT.CLO@ontario.ca>

Date Tue 2024-08-20 1:00 PM

Cc OLT CLO <OLT.CLO@ontario.ca>

 2 attachments (363 KB)

E-file Information Sheet.pdf; E-file Information Sheet-French.pdf;

***\*Sent on behalf of Euken Lui, Registrar\****

### [Version français](#)

Dear municipal partner,

The Ontario Land Tribunal is hosting a public consultation until September 27, 2024, on [proposed updates to the Tribunal's Rules of Practice and Procedure](#).

A key change is [Rule 5.4](#) – a new mandatory requirement for municipalities and other approval authorities to register for and use the Tribunal's [new e-file portal](#) to forward appeals to the Tribunal.

To take full advantage of all the features of e-file, municipalities are strongly encouraged to offer appellants the option to submit their appeals using e-file. This will require a few administrative changes, including updating your notices of decision to refer to e-file.

### **Benefits of e-file**

E-file is a user-friendly, efficient and accessible alternative to the current manual appeal process and offers many benefits:

- Allows for the digital submission of appeals, including required documentation, to municipalities with the ability for related appeals to be grouped together
- Facilitates the accurate completion of mandatory information
- Streamlines payment – appellants and applicants can pay online or send cheques directly to the Tribunal
- Minimizes data entry for both appellants/applicants and municipal staff
- Reduces time spent scanning documents and using mail or couriers to forward appeal packages and cheques to the Tribunal

### **Next Steps**

- Please [register for e-file](#) to begin using it.
- For more information on e-file, see the attached information sheet.

If you need support in registering for e-file, please reach out to us at: [OLT.CLO@ontario.ca](mailto:OLT.CLO@ontario.ca). We will provide further updates in the coming weeks.

Sincerely,

*“Euken Lui”*

Euken Lui

Registrar  
Ontario Land Tribunal  
655 Bay Street, Suite 1500  
Toronto, ON M5G 1E5  
(416) 212-6349 (tel)  
(866) 448-2248 (toll free)  
[olt.gov.on.ca](http://olt.gov.on.ca)

À notre partenaire municipal,

Le Tribunal ontarien de l’aménagement du territoire organise une consultation publique jusqu'au 27 septembre 2024 sur [les mises à jour proposées aux règles de pratique et de procédure du Tribunal](#).

L'un des principaux changements concerne la [règle 5.4](#) — une nouvelle exigence pour les municipalités et autres autorités approbatrices de s'inscrire au portail de dépôt électronique du Tribunal et de l'utiliser pour lui transmettre les appels.

Pour profiter pleinement de toutes les fonctionnalités du dépôt électronique, les municipalités sont vivement encouragées à offrir aux appelants la possibilité de soumettre leurs appels au moyen du dépôt électronique. Cela nécessitera quelques changements administratifs, notamment la mise à jour de vos avis de décision de manière à faire référence au dépôt électronique.

### **Avantages du dépôt électronique**

Le dépôt électronique est une alternative conviviale, efficace et accessible à la procédure manuelle de présentation des appels et offre de nombreux avantages :

- Permet de transmettre aux municipalités les appels par voie numérique, incluant la documentation requise, avec la possibilité de regrouper des appels connexes.
- Facilite la production des bons renseignements obligatoires.
- Simplifie le processus de paiement – les appelants et les demandeurs peuvent payer en ligne ou envoyer des chèques directement au Tribunal.
- Minimise la saisie de données pour les appelants/demandeurs et le personnel municipal.
- Réduit le temps passé à numériser des documents et limite le recours à la poste ou aux services de messagerie pour envoyer les dossiers d'appel et les chèques au Tribunal.

### **Prochaines étapes**

- Veuillez vous [inscrire au dépôt électronique](#) avant de commencer à l'utiliser.
- Pour plus d'information sur le dépôt électronique, voir la fiche d'information ci-jointe.

Si vous avez besoin d'aide pour vous inscrire au dépôt électronique, veuillez nous contacter à : [OLT.CLO@ontario.ca](mailto:OLT.CLO@ontario.ca). Nous vous fournirons de plus amples renseignements dans les semaines à venir.

Cordialement,

*“Euken Lui”*

Euken Lui

Greffier  
Tribunal ontarien de l'aménagement du territoire  
655, rue Bay, bureau 1500  
Toronto (Ontario) M5G 1E5  
(416) 212-6349 (tél.)  
(866) 448-2248 (sans frais)  
[olt.gov.on.ca](http://olt.gov.on.ca)



## Ontario Land Tribunal

655 Bay Street, Suite 1500, Toronto, ON M5G 1E5

Tel: 416-212-6349 | 1-866-448-2248

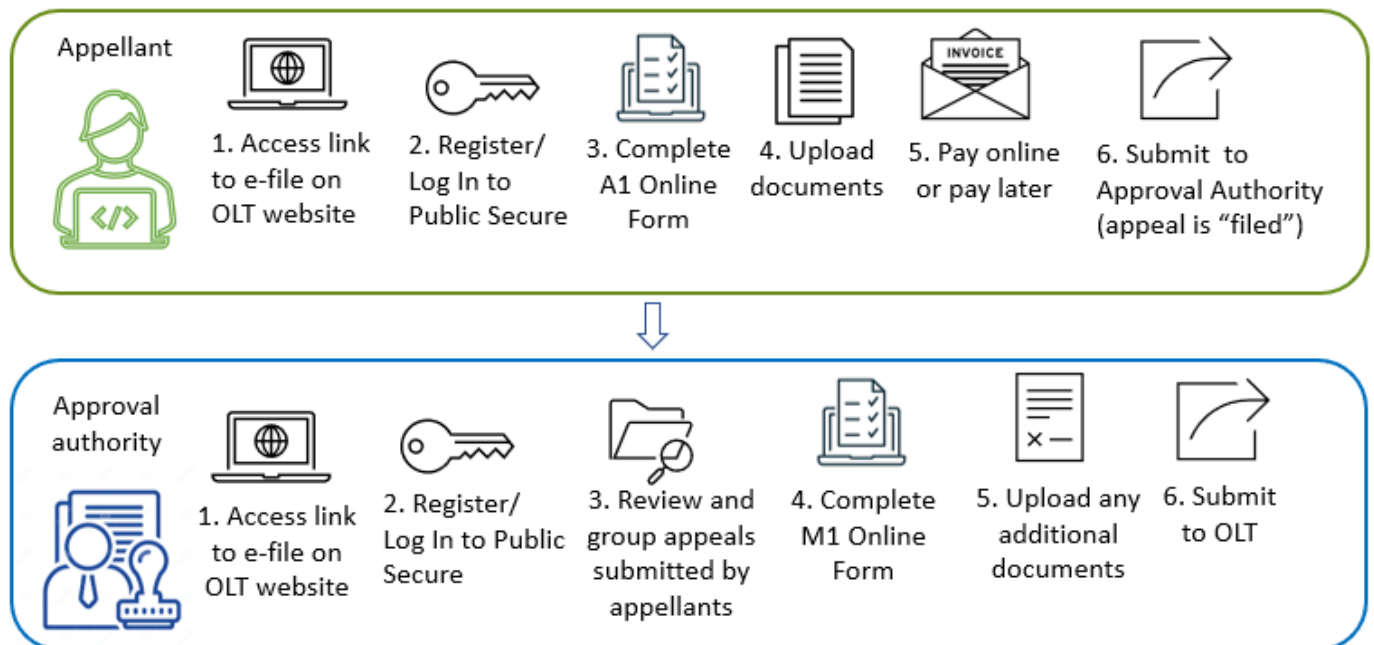
[OLT.gov.on.ca](http://OLT.gov.on.ca)

## E-file Portal

### Overview

With the Ontario Land Tribunal's (OLT) e-file portal for the submission and remittance of appeals:

- Appellants can submit and manage their appeals online, including all supporting documentation and fee payment.
- Municipalities and other approval authorities can receive, manage and forward appeals to the Tribunal.



The portal replicates the legislated manual appeal filing process in use previously, but with the automation and functional improvements that digitization offers including:

- **Smart Form technology:** applies logic based on different appeal types to keep the digital versions of the A1 and M1 forms simple and focused.



- **CCPay Online Payment Service:** facilitates real-time, secure payments via credit cards and debit-credit cards, which reduces the handling of cheques.
- **User-friendly dashboard:** allows approval authorities to review and group appeals, as needed, to create case appeal packages and forward them to the Tribunal.

## Benefits

### Improves Accuracy and Reduces Errors

Smart Form technology improves accuracy, completeness and reduces errors by:

- Enforcing mandatory fields and using logic that will assist the user in providing accurate information
- Pre-populating data, where applicable, enabling users (appellants and approval authorities) to submit accurate information and minimizing the time to complete and submit the forms
- Ensuring users are always using the correct and most up-to-date form and therefore less likely to omit information that the Tribunal needs to process the appeal submission

Registered profiles in the e-file portal:

- Function as a central repository for approval authorities, making it easier to refer back to previous case packages, build a knowledge base, and keep everything in one place
- Help maintain consistency where municipalities have high staff turnover or multiple staff working on the same file or for smaller municipalities that don't get a lot of cases and need more reference support

### Saves Time and Simplifies Processes

- Electronic payment saves approval authorities time dealing with cheques (safeguarding, transporting and logging physical cheques).
- Receiving appeals digitally eliminates the need to scan paper documents into digital format or send through surface mail/courier.
- Built-in intelligence speeds up the grouping of appeals into cases.
- With improved accuracy and completeness of appeal packages, the Tribunal will spend less time gathering missing information.

## Consultation Process

The e-file portal was developed in consultation with legal representatives, municipal and ministry partners representing the most frequent users of the Ontario Land Tribunal. Focus groups were held in March 2023 and February 2024 with 28 participants across 5 municipalities of Ontario, spanning 7 legal firms and 3 ministries. They were invited to provide feedback and suggest features they'd like to see that would address any pain points in the current manual process.

Further [consultation on changes to the Tribunal's Rules of Practice and Procedure](#) to introduce a mandatory requirement for municipalities to forward appeals through the e-file portal is taking place until September 27, 2024.

## How to Register for E-file

There are three steps to becoming a registered e-file service provider:

1. Update the templates for your notices of decision or other communications to include the following information:
  - information on how to file an appeal and pay the appeal fee through e-file
  - an email that can be used if the e-file portal is down
  - a date and a time for the expiry of the period for appeals to be filed (e.g., "December 13 at 4:30 p.m.", not just "December 13")
  - instructions for payment of any municipal administrative fees (if applicable)
2. Complete the [E-file Registration Form](#) and send to the Ontario Land Tribunal along with sample copies/templates of your updated notices/communications.
3. Once we have approved your request, we will email you a link to register as an e-file service provider.

## More Information

If you have any questions, please reach out to us at: [olt\\_efile\\_admin@ontario.ca](mailto:olt_efile_admin@ontario.ca)

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 59-2024**

**BEING A BY-LAW TO PERMANENTLY CLOSE A PORTION OF THE ALMA STREET UNOPENED  
ROAD ALLOWANCE, BEING PARTS 1, 2 AND 3, REGISTERED PLAN NO. 3R-10869, PART OF  
PIN 331881-0655 and PIN 33181-0656  
(GEOGRAPHIC VILLAGE OF PAISLEY)**

WHEREAS Section 9 of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, grants to municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 11(3)1. of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, authorizes lower tier municipalities to pass By-laws under the "Highways, including parking and traffic on highways" sphere of jurisdiction; and

WHEREAS Section 34 (1) of the *Municipal Act, 2001, S.O. 2001, C. 25, as amended*, states that a By-law permanently closing a highway does not take effect until a certified copy of the By-law is registered in the property land registry office; and

WHEREAS the land described as ALMA STREET, PARTS 1,2 AND 3, PLAN 3R-10869, Part of PIN 331881-0655 and PIN 33181-0656, ARRAN-ELDERSLIE, TOWNPLOT OF PAISLEY, is a "highway" within the meaning of Section 26 of the *Municipal Act, 2001, S.O. 2001, c.15, as amended*; and

WHEREAS the Highway has never been assumed by the municipality for public use, and the municipality wishes to close the Highway;

WHEREAS the Council of the Municipality of Arran-Elderslie has declared this portion of the unopened road allowance known as Parts 1, 2 and 3, Plan 3R-10869, Part of PIN 331881-0655 and PIN 33181-0656 to be surplus to the needs of the Municipality by Resolution # \_\_\_\_\_ 2024.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT the portion of this Highway is hereby permanently closed.
2. THAT the portion of the Highway described as Parts 1, 2 and 3 Plan 3R-10869 have been declared surplus.
3. THAT this By-law be registered in the property registry office.
4. THAT this By-law shall come into force and take effect as of the final passing thereof.

\*\*\*\*\*

READ a FIRST and SECOND time this 25<sup>TH</sup> day of November, 2024.

READ a THIRD time and finally passed this 25<sup>TH</sup> day of November, 2024.

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 60-2024  
BEING A BY-LAW TO ADOPT AN HUMAN RESOURCES POLICIES  
FOR  
THE MUNICIPALITY OF ARRAN-ELDERSLIE**

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS the Council of the Corporation of the Municipality of Arran-Elderslie considers it appropriate and proper to adopt Human Resources Policies.

WHEREAS Council passed Resolution 317-21-2024 adopting the Recruitment Policy, Sick Time Policy and Hours of Work and Overtime Policies.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the Recruitment Policy, attached here to as Schedule "A", is hereby adopted.
2. That the Sick Time Policy, attached here to as Schedule "B", is hereby adopted.
3. That the Hours of Work and Overtime Policy, attached here to as Schedule "C", is hereby adopted.
4. That Schedules "A", "B" and "C" form part of this By-law.
5. That this By-law shall come into force and take effect immediately upon the final passing thereof.

\*\*\*\*\*

READ a FIRST and SECOND time this 25<sup>th</sup> day of November, 2024.

READ a THIRD time and finally passed this 25<sup>th</sup> day of November, 2024.

\_\_\_\_\_  
Steve Hammell, Mayor

\_\_\_\_\_  
Christine Fraser-McDonald, Clerk

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 61-2024**

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS  
AMENDED  
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE)  
RE: CON A LOT 11, 4668 Bruce Road 3

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: "Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway."

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "A" of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from Agriculture 'A1' and Agriculture Special 'A1-26-2024' to Agriculture 'A1' and Agriculture Special 'A1-61-2024-H1' of the subject lands, as outlined in Schedule 'A', attached hereto and forming a part of this by-law.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 6.4 thereof:

'A1-61-2024-H1'

.xx Notwithstanding their Agriculture 'A1' zoning designation, those lands delineated as A1-61-24-H1 on Schedule 'A' to this By-law shall be used in compliance with the 'A1' zone provisions contained in this by-law, excepting however:

- i. A minimum lot size of 37 ha is permitted

3. THAT By-law 26-2024 is hereby rescinded.
4. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

\*\*\*\*\*

READ a FIRST and SECOND time this 25<sup>th</sup> day of November, 2024.

READ a THIRD time and finally passed this 25<sup>th</sup> day of November, 2024.

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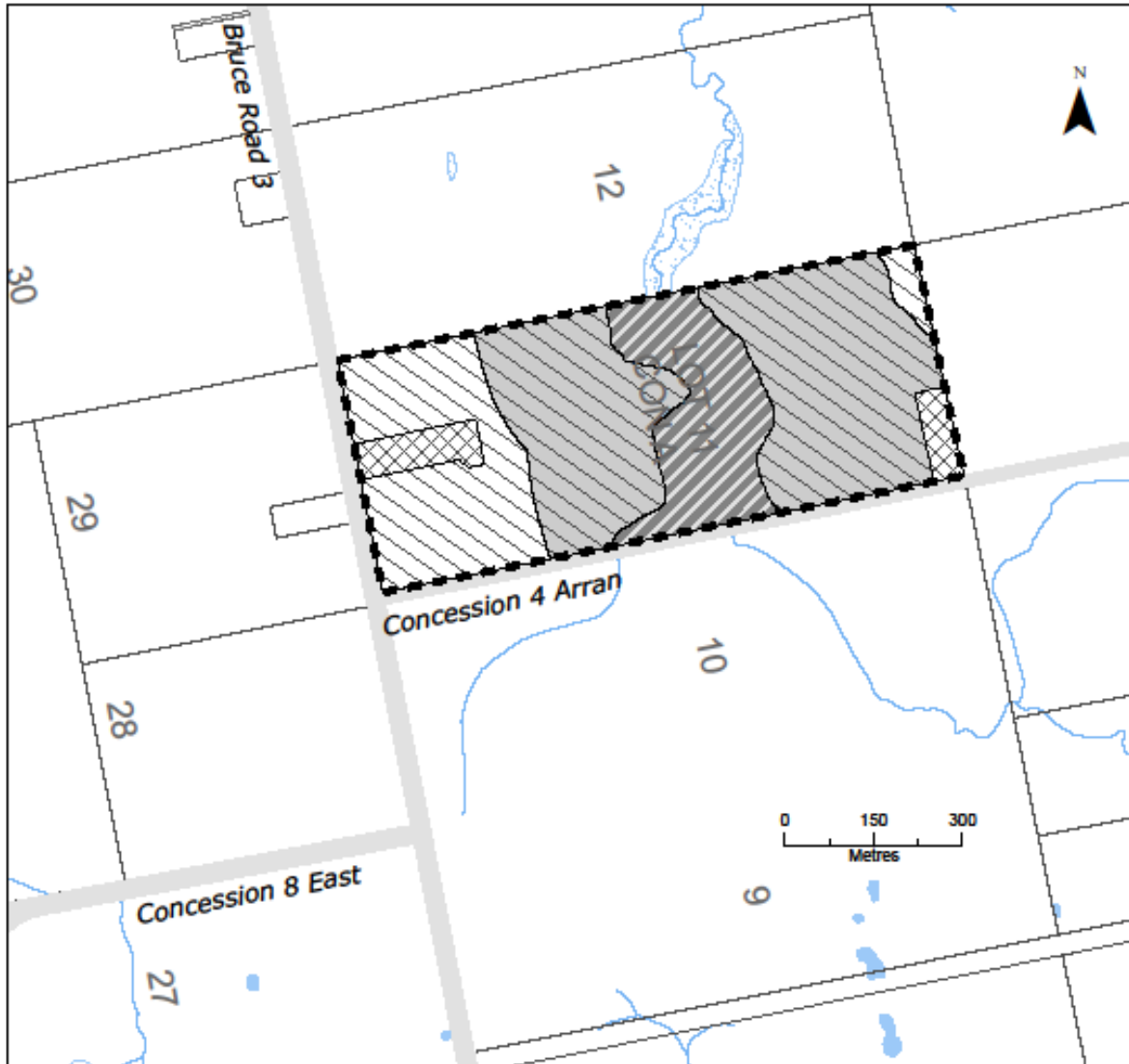
Steve Hammell, *Mayor*

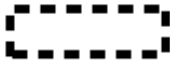




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Christine Fraser-McDonald, Clerk

### Schedule 'A'

4668 Bruce Road 3 - CON A LOT 11 - Roll Number 410349000101200  
Municipality of Arran-Elderslie (geographic Township of Arran)



-  Subject Property
-  Lands to be zoned A1 - General Agriculture
-  Lands to be zoned A1-xx-2024 - General Agriculture Special
-  Lands to be zoned A1-H1 - General Agriculture with Holding
-  Lands to be zoned EP - Environmental Protection

This is Schedule 'A' to the zoning by-law amendment number 61-2024 passed this 25 day of November, 2024

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 62-2024**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF  
UNDERSTANDING BETWEEN THE CORPORATION OF THE MUNICIPALITY OF  
ARRAN-ELDERSLIE AND PAISLEY MINOR SOFTBALL TO GRANT PERMISSION  
TO COMMENCE FUNDRAISING ACTIVITIES**

WHEREAS Section 9 of the *Municipal Act, S.O. 2001, c.25, as amended*, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS the Council of the Corporation of the Municipality of Arran-Elderslie deems it expedient to enter into a Memorandum of Understanding with Paisley Minor Softball to commence fundraising activities to support enhancements to Diamond 1 at the Rotary Park in Paisley.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the Corporation of the Municipality of Arran-Elderslie hereby enter into Memorandum of Understanding with Paisley Minor Softball to commence fundraising activities to support enhancements to Diamond 1 at the Rotary Park in Paisley for a term of two years commencing on November 15, 2024 to November 15, 2026.
2. That Schedule "A", the Memorandum of Understanding forms part of this by-law.
3. That this By-law shall come into force and take effect upon receiving the final passing thereof.

\*\*\*\*\*

READ a FIRST and SECOND time this 25th day of November, 2024.

READ a THIRD time and finally passed this 25th day of November 2024.

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk

THIS AGREEMENT is made the        day of November, 2024

BETWEEN:

The Corporation of the Municipality of Arran-Elderslie  
Hereinafter called the "Municipality"  
OF THE FIRST PART

AND

Paisley Minor Softball  
Hereinafter called "Paisley MS"  
OF THE SECOND PART

WHEREAS the Municipality is the owner of the property located at Rotary Park, Paisley (293 James Street) in the Municipality of Arran-Elderslie, in the County of Bruce;

AND WHEREAS on November 12, 2024 Council passed Resolution 321-21-2024 granting Paisley MS permission to commence fundraising activities to support enhancements to Diamond 1 at Rotary Park, Paisley;

AND WHEREAS it is deemed expedient to outline the roles and responsibilities of each of the parties;

NOW THEREFORE WITNESSETH that for and in consideration of the premises and mutual covenants hereinafter set forth, the parties agree with the terms and conditions set out herein.

1. Term of Agreement

The agreement is for a two (2) year term from November 15, 2024.

2. Responsibilities of Paisley MS

- a. Paisley MS shall be responsible for the fundraising of a components of this project including ball diamond infield aggregate, works associated with ball diamond preparation, spectator bleachers, player dugouts and storage shed.
- b. Paisley MS will seek approval from Municipality on procurement of ball diamond infield aggregate, works associated with ball diamond preparation, spectator bleachers, player dugouts and storage shed.
- c. Paisley MS will provide the Municipality with a proposed time-line and schedule of the project prior to commencement of the project for approval.



- d. Paisley MS agrees and acknowledges to abide by the Municipality's Fundraising and Donations Policy, attached as Schedule A.
3. Responsibilities of the Municipality
    - a. Appoint the Manager of Facilities, Parks and Recreation as the key contact for the project responsible for approvals of the project.
    - b. Ensure all social media and publications and signage for the project are in keeping with the policies and procedures of the Municipality.
    - c. The Municipality shall be responsible for the procurement of ball diamond infield aggregate, works associated with ball diamond preparation, spectator bleachers, player dugouts and storage shed.
    - d. The Municipality will review approvals in a timely manner to Paisley MS on project timeline and communications to ensure no disruption in service.
    - e. The Municipality will collect monies for this project, document revenues and expenditures and report to Paisley MS as required.
    - f. The Municipality shall transfer \$ 2,500.00 from the Paisley Splash Pad project to the account associated with this project.
4. Financial Requirements
    - a. This project will be funded by way of grants and donations obtained by Paisley MS, there will be no municipal tax dollars allocated to this project.
    - b. This project is not loan based, and, as such, will only proceed when adequate funding has been secured. Paisley MS recognizes that this project might require a phased approach, if all funding is not secured.
5. Project Completion and Recognition
    - a. Paisley MS will seek Municipal approval for any social media or publications regarding this project.
    - b. Paisley MS will seek Municipal approval for any signage or recognition events associated with this project.
    - c. Paisley MS will review the Fundraising Campaigns, Appendix A, found in the Fundraising and Donations Policy.

6. Notice of Termination

If either the Paisley MS or the Municipality wishes to terminate this Agreement prior to the end of the term created by this Agreement, notice to that affect will be given in writing NOT LESS THAN SIXTY (60) DAYS. Paisley MS agrees and acknowledges that a notice to Terminate the Agreement as described above shall be delivered or mailed to the offices of the Township at:

The Municipality of Arran-Elderslie  
1925 Bruce Road 10  
Chesley, Ontario N0G 1L0 Attention: Manager of Facilities, Parks & Recreation

The Township agrees that a notice to terminate the Agreement as described above shall be delivered or mailed to:

Paisley Minor Softball  
Paisley, ON N0G 2N0

7. Indemnity

Paisley MS agrees to indemnify and save the Municipality and the Municipality's employees, officers and agents harmless from any claims, prosecutions, actions, proceedings and judgments of any type relating to this project. Paisley MS shall respond to any such matter by engaging legal counsel to represent the Municipality's interest and will promptly satisfy any settlement amount, fine, bill of costs or judgment imposed with respect to same.

Paisley MS is required to indemnify the Municipality for expenses incurred. If a claim arises, Paisley MS shall indemnify the Municipality to the extent that the Township has not acted with negligence or willful intent.

IN WITNESS WHEREOF the Parties hereto have hereunto caused to be affixed their respective seals, attested by the hands of their proper officers duly authorized in that behalf

SIGNED, SEALED AND DELIVERED  
In the presence of

PAISLEY MINOR SOFTBALL

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Mariah Hindman

Vice President  
Paisley Minor Softball

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Kim Craddock  
President  
Paisley Minor Softball

THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

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Christine Fraser-McDonald  
Clerk  
Municipality of Arran-Elderslie

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Steve Hammell  
Mayor  
Municipality of Arran-Elderslie

**THE CORPORATION OF THE  
 MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 64 - 2024**

BEING A BY-LAW TO IMPOSE SPECIAL ANNUAL DRAINAGE RATES  
 UPON LAND IN RESPECT OF WHICH MONEY IS BORROWED  
 UNDER THE *TILE DRAINAGE ACT*

WHEREAS owners of land in the municipality have applied to the Council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such lands; and

WHEREAS Council, has, upon their application, resolved to lend the owners the total sum of \$ 25,400.00 to be repaid with interest by means of rates hereinafter imposed;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT annual rates, as set out in Schedule 'A' attached hereto and forming a part of this by-law, are hereby imposed upon such lands as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as municipal taxes.
2. THAT this By-law shall come into force and take effect upon receiving the final passing thereof.

\*\*\*\*\*

READ a FIRST and SECOND time this 25th day of November, 2024.

READ a THIRD time and finally passed this 25th day of November, 2024.

\_\_\_\_\_  
 Steve Hammell, Mayor

\_\_\_\_\_  
 Christine Fraser-McDonald, Clerk

## INSPECTION AND COMPLETION CERTIFICATE

*The Tile Drainage Act, RSO 1990, c. T.8, s. 4*

To the council of the

Municipality

of

Arran-Elderslie

### PROPERTY OWNERSHIP

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may apply for the loan.

**Ownership type:**

<b>Sole Ownership:</b>	Name:	
<b>Partnership:</b>	Partner 1 Name:	Drew Slumskie
	Partner 2 Name:	Christine Elaine Slumskie
	Partner 3 Name:	
	Partner 4 Name:	
	Partner 5 Name:	
<b>Corporation:</b>	Corporation Name:	
	Authorized Officer Name:	
	Position/Title:	

### APPLICANT MAILING ADDRESS AND PRIMARY CONTACT INFORMATION

Name: Drew Slumskie

Address: 752 Bruce Road 40

Town / City: Dobbin ONT

County: Canada

Postal Code: N0H 1L0

Telephone Number: 519-377-1255

Cell Number (optional):

E-mail address (optional):

### LOCATION OF LAND TO BE DRAINED

Lot or Part Lot: 17 & 18    Concession: 13 & 14    Geographic Township: ELDERSLIE

Parcel Roll Number: 4103 380 004 15300

0000      000      000      00000

**Civic Address:**

Address: 752 Bruce 40

Town/City: Dobbin ONT

Postal Code: N0H 1L0

### DESCRIPTION OF DRAINAGE SYSTEM

Area Drained: 21 Acre    This drainage work is: 2    The installation is: 1

1) improvement of an existing system    1) systematic    3) combination

2) completely new system    2) random

Contractor's Name Williams Drainage    Business Licence No. 2353

Machine Licence No. under *The Agricultural Tile Drainage Installation Act*    792    840   

### MATERIAL

--    1 = plastic, corrugated; 2 = plastic with filter; 3 = plastic, smoothwall; 4 = concrete; 5 = clay.

	Type (1, 2 or 3)	Size (millimetres)	Length (metres)	Cost \$
1	2	100.00	8275.00	\$ 17,647.50
2	2	150.00	304.00	\$ 1,720.00
3	2	200.00	121.00	\$ 1,264.00
4				
5				

Installation Cost:	\$ 12,132.00
Sundry: (Specify)	\$ 1,085.00
Inspection Fees:	\$ 90.00

Calculated Total Cost: \$ 33,938.50

Amount of Loan: \$ 25,400.00

### CERTIFICATION

I have inspected the drainage works constructed on land as described above and certify that circumstances prevail with respect to the drainage work as indicated above.

Name of Inspector of Drainage: Scott McLeod

Telephone Number: 519-373-9781

Date of Inspection: 2024-Oct-24  
(YYYY-MM-DD)

Date Work Completed: 2024-Oct-24  
(YYYY-MM-DD)

Signature of Inspector of Drainage: \_\_\_\_\_

Signature of Land Owner: \_\_\_\_\_

## ONTARIO TILE LOAN PROGRAM

### CALCULATION OF LOAN AMOUNT, ANNUAL REPAYMENT AND AMORTIZATION 10 YEAR TERM LOAN AT 6% INTEREST

**DATA ENTRY: Landowner Information (Optional)**

Landowner Name:	Drew Slumskie			
Landowner Home Address:	752 Bruce Road 40			
Landowner Town/City:	Dobbinnton	ONT		
Property Drained:	a) Lot:	17 & 18		
	b) Concession:	13 & 14		
	c) Municipality:	Arran-Elderslie		
	d) Roll Number:	4103	380	004
Municipal Information:				
	a) Debenture Number:	2024-12		
	b) Rating By-law Number:	64-2024		
Any Other Information:	No other information			

**Information Obtained From Inspection & Completion Certificate:**

Total Material Costs:	\$ 20,631.50		
Total Installation Costs:	\$12,132.00	<b>CALCULATED Total Farmer Cost</b>	<b>\$33,938.50</b>
Total Sundry Costs:	\$1,085.00	<b>CALCULATED Maximum Available Loan</b>	<b>\$25,400.00</b>
Inspection Fee:	\$90.00		

The maximum available loan is the lesser of \$50,000 or 75% of the total farmer cost. If the loan applicant wants a smaller loan than the maximum allowable enter it below, in multiples of \$100. Otherwise leave blank.

Desired Loan Amount (eg. 12600):

Loan Date:

**CALCULATED Annual Repayment:**

#### AMORTIZATION SCHEDULE

Payment Number	Repayment Date (mo./yr.)	Installment Amount	Interest Cost	Principal Repayment	Loan Balance
Opening Balance	2024-Dec-01				<b>\$25,400.00</b>
1	2025-Dec-01	\$3,451.05	\$1,524.00	\$1,927.05	\$23,472.95
2	2026-Dec-01	\$3,451.05	\$1,408.38	\$2,042.67	\$21,430.28
3	2027-Dec-01	\$3,451.05	\$1,285.82	\$2,165.23	\$19,265.05
4	2028-Dec-01	\$3,451.05	\$1,155.90	\$2,295.15	\$16,969.90
5	2029-Dec-01	\$3,451.05	\$1,018.19	\$2,432.86	\$14,537.04
6	2030-Dec-01	\$3,451.05	\$872.22	\$2,578.83	\$11,958.21
7	2031-Dec-01	\$3,451.05	\$717.49	\$2,733.56	\$9,224.65
8	2032-Dec-01	\$3,451.05	\$553.48	\$2,897.57	\$6,327.08
9	2033-Dec-01	\$3,451.05	\$379.62	\$3,071.43	\$3,255.65
10	2034-Dec-01	\$3,451.05	\$195.40	\$3,255.65	\$0.00
<b>Total Principal Repaid</b>					\$25,400.00
<b>Total Interest Paid</b>					\$9,110.50



**TILE DRAINAGE DEBENTURE***Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 2(1)*

\$25,400.00

No. 2024-12

The Corporation of the \_\_\_\_\_ Municipality of \_\_\_\_\_ Arran-Elderslie hereby promises to pay to the Minister of Finance, the principal sum of \_\_\_\_\_ \$25,400.00 \_\_\_\_\_ of lawful money of Canada, together with interest thereon at the rate of 6 per cent per annum in ten equal instalments of \_\_\_\_\_ \$3,451.05 \_\_\_\_\_ on the 1st day of December, in the years 2025 to 2034, both inclusive.

The right is reserved to The Corporation of the \_\_\_\_\_ Municipality of \_\_\_\_\_ Arran-Elderslie to prepay this debenture in whole or in part at any time or times on payment, at the place where and in the money in which this debenture is expressed to be payable, of the whole or any amount of principal and interest owing at the time of such prepayment.

This debenture, or any interest therein, is not, after a Certificate of Ownership has been endorsed thereon by the Treasurer of this Corporation, or by such other person authorized by by-law of this Corporation to endorse such Certificate of Ownership, transferable.

Dated at the \_\_\_\_\_ Town of \_\_\_\_\_ Chesley in the Province of Ontario, this 1st day of \_\_\_\_\_ December, 2024, under the authority of By-law No. \_\_\_\_\_ 03-2021 \_\_\_\_\_ of the Corporation entitled "A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*."

*Corporate Seal*

Steve Hammell

Name of Head of Council

Signature

Lisa Albright, Deputy

Name of Treasurer

Signature



## OFFER TO SELL

*Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 5(8)*

TO THE MINISTER OF FINANCE

The Corporation of Municipality of Arran-Elderslie  
 hereby offers to sell Debenture No. 2024-12 in the principal amount of \$25,400.00  
 to the Minister of Finance as authorized by Borrowing By-law No. 03-2021 of the Corporation.

The principal amount of this debenture is the aggregate of individual loans applied for and each loan is not more than 75 per cent of the cost of the drainage work constructed.

An inspector of drainage, employed by the Corporation, has inspected each drainage work for which the Corporation will lend the proceeds of this debenture and each has been completed in accordance with the terms of the loan approval given by council.

A copy of the Inspection and Completion Certificate for each drainage work, for which the Corporation lend the proceeds of this debenture, is attached hereto.

December 01, 2024

Date

Lisa Albright, Deputy

Name of Treasurer

Signature of Treasurer

Corporate Seal

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 64-2024**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE REGULAR COUNCIL  
MEETING OF THE MUNICIPALITY OF ARRAN-ELDERSLIE  
HELD NOVEMBER 25, 2024**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending November 25, 2024, inclusive be confirmed and adopted by By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held November 25, 2024, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

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READ a FIRST and SECOND time this 25th day of November, 2024.

READ a THIRD time and finally passed this 25th day of November, 2024.

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Steve Hammell, Mayor

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Christine Fraser-McDonald,  
Clerk