



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, February 10, 2025, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

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1. Call to Order	
2. Mayor's Announcements (If Required)	
3. Adoption of Agenda	
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• Maddy From	
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14.	Closed Session (if required)	
	<ul style="list-style-type: none">• personal matters about an identifiable individual, including municipal or local board employees - update on staffing matters (2)• advice that is subject to solicitor-client privilege, including communications necessary for that purpose - zoning infractions (2)• education or training - Council mid-term refresher with Integrity Commissioner	
15.	Resolution to Reconvene in Open Session	
16.	Adoption of Recommendations Arising from Closed Session (If Any)	
17.	Confirming By-law	
17.1	By-law 15-2025 - Confirming By-law	196
18.	Adjournment	

19. List of Upcoming Council meetings

- February 24, 2025
- March 10, 2025
- March 24, 2025



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, January 27, 2025, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
 Deputy Mayor Jennifer Shaw
 Councillor Ryan Nickason
 Councillor Darryl Hampton
 Councillor Brian Dudgeon
 Councillor Moiken Penner
 Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk
 Julie Hamilton - Deputy Clerk
 Scott McLeod - Public Works Manager
 Carly Steinhoff - Recreation Manager
 Pat Johnston - Chief Building Official - Present Electronically
 Steve Tiernan - Fire Chief
 David Munro - Interim Treasurer
 Jennifer Isber-Legge - Economic Development &
 Communications Coordinator
 Emily Dance, CAO
 Nathan Van Myall - Project Manager

1. **Call to Order**

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. **Mayor's Announcements (If Required)**

- The 2025 Community Guide will be delivered to homes and businesses in the next week.

3. **Adoption of Agenda**

Council passed the following resolution:

22-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Steinacker

Be It Resolved that the agenda for the Council Meeting of Monday, January 27, 2025 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None declared at this time.

5. Unfinished Business

6. Minutes of Previous Meetings

Subsequent to further discussion, Council passed the following resolution:

23-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held January 13, 2025.

Carried

7. Business Arising from the Minutes

8. Minutes of Sub-Committee Meetings

Subsequent to further discussion, Council passed the following resolution:

24-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Steinacker

Be It Resolved that Council receives the Saugeen Valley Conservation Authority Board Minutes dated November 21, 2024 for information purposes.

Carried

8.1 Saugeen Valley Conservation Authority Minutes - November 21, 2024

9. Public Meeting(s)

10. Delegations

11. Presentations

11.1 Clerks On Call - Engagement Strategy - Wards or At-Large Representation

Michelle Smibert and Michelle Casavecchia-Somers gave a presentation to Council regarding undertaking a community engagement strategy to enable the Council to make decisions about whether to maintain the existing ward structure or to adopt an alternative at-large arrangement. They will develop and conduct an appropriate public consultation process in accordance with municipality's existing public engagement practices, as well as allow the public to offer their perspectives on the present ward system and the alternative at-large system.

They will then prepare a report that will provide context for the 'preferred' electoral system for Arran-Elderslie.

Open houses will be held on February 12th and 13th in Tara, Paisley and Chesley:

- Paisley: Feb. 12 – 5-7 pm
- Tara: Feb. 13 – 3-5 pm
- Chesley: Feb. 13 – 6-8 pm

Any changes must be made before the end of 2025 to be in effect for the 2026 municipal election

Council thanked Clerks on Call for their presentation.

12. Correspondence

12.1 Requiring Action

12.1.1 Bruce County Cultural Action Plan Committee Request

Subsequent to further discussion, Council passed the following resolution:

25-02-2025

Moved by: Councillor Steinacker

Seconded by: Councillor Penner

Be it Resolved that the Council of the Municipality of Arran-Elderslie hereby approves the request of the Bruce County Cultural Action Plan Committee for an in kind donation for the use of the Chesley Community Centre for an event that will call out to cultural organizations, artists and makers to participate in a day of learning, connecting and celebrating culture in Bruce County and that this request be included in the 2025 Grants and Donations budget.

Carried

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

26-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 MPAC's 2024 Municipal Partnership Report

12.2.2 Crime Stoppers of Grey Bruce Coordinator Report

12.2.3 Clean Energy Frontier Awards

12.2.4 Ontario Land Tribunal - Becker Zoning By-law Amendment Appeal

12.2.5 Bruce Area Solid Waste Recycling 2025 Operating Budget,
November 20, 2024 Minutes, November 26, 2024 Minutes

12.2.6 SMART Board Minutes - December 11, 2024

12.2.7 Notice of Project Update - Detail Design for the Rehabilitation or Replacement of Cashore Creek Culvert on Highway 21, County of Bruce, Municipality of Arran-Elderslie

12.2.8 Grey Bruce Public Health

13. Staff Reports

13.1 Emergency Services

13.1.1 FIRE-2025-03 - 2024 Fire Department Year End Update

Fire Chief, Steve Tiernan, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

27-02-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that Council hereby receives for information report FIRE-2025-03 – 2024 Fire and Emergency Services Update.

Carried

13.2 Building/Bylaw

13.2.1 CBO-2025-01- 2024 Building Permit Statistics.

Chief Building Official, Pat Johnston, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

28-02-2025

Moved by: Councillor Steinacker

Seconded by: Councillor Nickason

Be it Resolved that Council hereby receives Report CBO-2025-01 - Building Permit Statistics for information.

Carried

13.2.2 CLKS-2025-04 - 2024 By-Law Statistics

Deputy Clerk, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

29-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that Council hereby receives Report CLKS-2025-04 – 2024 By-Law Statistics for information.

Carried

13.3 Public Works

13.4 Facilities, Parks and Recreation

13.4.1 REC-2025-01 Enabling Accessibility Grant Request

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

29-02-2025

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby approves Report REC-2025-01 - Enabling Accessibility Grant Request

And authorizes staff to contact the Enabling Accessibility Fund to request a project transfer to add an accessible entrance and washroom to the Treasure Chest Museum in Paisley and an accessible entrance door at the Tara Library, subject to the financial allocations of the grant.

Carried

13.4.2 REC-2025-02 Ontario Trillium Foundation Capital Grant Application

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

30-02-2025

Moved by: Councillor Penner

Seconded by: Councillor Nickason

Be It Resolved that Council hereby approves Report Rec-2025-02 - Ontario Trillium Foundation Capital Grant Application and supports a Trillium Grant application for river access enhancements.

Carried

13.5 Finance

13.6 Economic Development

13.6.1 ECDEV-2025-05 - Refreshment Vehicle By-Law

Economic Development & Communications Coordinator, Jennifer Legge and CAO Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

31-02-2025**Moved by:** Councillor Penner**Seconded by:** Councillor Steinacker

Be It Resolved that Council hereby approves Report ECDEV.2025-05 – Refreshment Vehicle By-Law;

And further directs staff to bring forward a Refreshment Vehicle By-Law for consideration.

Carried

13.6.2 Spruce the Bruce Grant Applications 2025, ECDEV-2025-04

Economic Development & Communications Coordinator, Jennifer Legge, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

32-02-2025**Moved by:** Councillor Steinacker**Seconded by:** Councillor Penner

Be It Resolved that Council hereby approves Report SRECDEV-2025-04, Spruce the Bruce Grant Applications 2025; and

Supports the Spruce the Bruce applications for the following projects

1. Community Marketing Grant – Chesley Parks and Trails
2. Community Marketing Grant – Washrooms with Wow
3. Streetscape Beautification Grant – Banners for Tara
4. Streetscape Beautification Grant – Main St Bridge Parkette, Chesley
5. Streetscape Beautification Grant – Holiday Lights in Tara

Carried**13.7 Clerks**

13.7.1 CLK-2025-01 – Public Notice Policy, CLKS-2025-02

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

33-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report Number SRCLK.2025.01 - Public Notice Policy ; and

That a by-law be brought back to the next available Council meeting to bring force and effect to this policy and that By-law 01-03 be rescinded in its entirety.

Carried

13.7.2 CLK-2025-03 – Council Mid-term Appointments

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

34-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Dudgeon

Be It Resolved that Council hereby approves Report SRCLK.2025.03 – Council Mid-term Appointments ;

And that Councillor Dudgeon and Mayor Hammell be appointed the Chesley and Area Joint Fire Board;

And that Councillor Hampton be appointed as an alternate for the Chesley and Area Joint Fire Board.

And further that a by-law be passed to bring force and effect to these appointments.

Carried

13.8 CAO

13.8.1 CAO-2025-03 Tara BESS Project – Information

CAO Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

35-02-2025

Moved by: Councillor Penner

Seconded by: Councillor Dudgeon

Be It Resolved that Council hereby receives for information Report CAO.2025-03 - Tara BESS Project Information; and

Further that Council directs the CAO to seek legal advice

Carried

14. Notice of Motion

15. Members Updates

Shaw:

Deputy Mayor Shaw attended the Tara Working Group, a SMART meeting.

Hampton:

Councillor Hampton attended a Chesley Working Group meeting and recognized the works department in keeping the roads and sidewalks safe.

Dudgeon:

Councillor Dudgeon has nothing to report.

Steinacker:

Councillor Steinacker attended the Tara and Chesley Working Group meeting and the Tara Bess public meeting.

Penner:

Councillor Penner attended the ROMA conference.

Nickason:

Councillor Nickason attended a BASWR meeting.

Hammell:

Mayor Hammell attended the ROMA conference and was a member of three delegations to the Ministry of Infrastructure, Ministry of the Solicitor General and the Ministry of Health.

16. New Business

Councillor Penner requested that there be better snow removal on the street to the school in Paisley.

17. By-laws

17.1 By-law 09-2025 - Adopt a Commemorative Tree and Bench Policy

Subsequent to further discussion, Council passed the following resolution:

36-02-2025

Moved by: Councillor Steinacker

Seconded by: Councillor Dudgeon

Be It Resolved that By-law No. 09-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 09-2025 being a By-law to adopt a Commemorative Tree and Bench Policy.

Carried

17.2 By-law 10-2025 - Amend the Fees and Charges By-law

Subsequent to further discussion, Council passed the following resolution:

37-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that By-law No.10-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 10-2025 being a By-law to Amend the Fees and Service Charges for 2025.

Carried

18. Closed Session

Subsequent to further discussion, Council passed the following resolution:

38-02-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Hampton

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

() the security of the property of the municipality or local board;

- (x) personal matters about an identifiable individual, including municipal or local board employees - Employee matters
- () a proposed or pending acquisition or disposition of land by the municipality or local board;
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- () advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- () a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- () a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

() Education or training

Staff Authorized to Remain:

CAO Emily Dance, Clerk Christine Fraser-McDonald

Carried

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

39-02-2025

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:55 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Mayor Hammell confirmed that Council discussed only those matters identified in the motion to go into Closed Session.

Council received the first item for information and direction was given to staff regarding the second personnel item.

From these items, we have the following motions to be presented.

40-02-2025

Moved by: Councillor Penner

Seconded by: Councillor Nickason

Be it resolved that Council directed the CAO to enter into a contract with RSM Building Consultants for CBO services for electronic plans review, on-site and virtual building inspections.

Carried

41-02-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 11-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 11-2025 being a By-law to appoint RMS Building Consultants staff as Deputy CBO and Building Officials as legislatively required for the Municipality of Arran-Elderslie.

Carried

By-Law 11-2025 to Appoint Deputy Chief Building Official and Building Officials for the Municipality of Arran-Elderslie is appended hereto to form a part of the minutes.

42-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be it Resolved that Clerk Christine Fraser-McDonald and CAO Emily Dance are hereby appointed as Zoning Administrators for the Municipality of Arran-Elderslie.

Carried

21. **Confirming By-law**

Subsequent to further discussion, Council passed the following resolution:

43-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 12-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 12-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, January 27, 2025.

Carried

22. **Adjournment**

Subsequent to further discussion, Council passed the following resolution:

44-02-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the meeting be adjourned to the call of the Mayor at 1:02 p.m.

Carried

23. **List of Upcoming Council meetings**

- February 10, 2025
- February 24, 2025
- March 10, 2025

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

**Full Authority Board of Directors
Wednesday, November 27, 2024, at 1:15 p.m.**

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Robert Uhrig called the meeting to order at 1:15 p.m., welcomed all those present in person and virtually and asked Member Tobin Day to provide a land acknowledgment declaration and reflection.

Directors Present In-Person: Chair Robert Uhrig, Scott Mackey, Tobin Day, Scott Greig, Sue Carleton, Jennifer Shaw, Alex Maxwell, Kathy Durst

Directors Present Virtually: Vice Chair Nadia Dubyk, Jon Farmer, Jennifer Shaw

Regrets: Tony Bell

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong; Conservation Lands Technician, Margaret Potter; Water Resources Coordinator, John Bittorf; Forestry Coordinator, Mike Fry; Senior Forestry Technician, Cam Bennet

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-24-101

Moved By: Scott Mackey
Seconded By: Tobin Day

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of November 27, 2024.

Carried

5. Approval of Minutes

Motion No.: FA-24-102	Moved By: Seconded By:	Sue Carleton Scott Greig
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THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of October 23, 2024.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.: FA-24-103	Moved By: Seconded By:	Kathy Durst Tobin Day
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THAT in consideration of the Consent Agenda Items listed on the November 27, 2024, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – October 2024; (ii) Administration – Receipts & Expenses – October 2024; (iii) Donation Letter; (v) BRWI Minutes – September 5, 2024 and FoH Minutes – November 5, 2024; (vi) Media – Recent Media Articles

Carried

8. Presentation

Grey Sauble Conservation Authority Foundation Chair, Don Sankey presented a cheque to Grey Sauble Conservation Authority to assist with funding GSCA's Bio-mapping, the annual Forest Festival, and GSCA's Education Coordinator. CAO, Tim Lanthier accepted the cheque on behalf of the GSCA.

9. Business Items

i. **Administration**

a. **Awarding of Legal Counsel Tender**

CAO, Tim Lanthier reported back on the results of the tender to secure Legal Counsel services in coordination with those provided through Grey County. It was noted that eleven submissions had been received.

The Legal Counsel Selection Sub-Committee met to review and assess all submissions. The committee recommended a selection of firms to cover the various needs of the Authority. Based on the services and specific expertise of each firm, and the fees proposed, the committee selected Smith Valeriote Law Firm for planning and provincial offences related services, Hicks Morley for employment, labour relations, and MFIPPA related services, and Middlebro' and Stevens for all other legal services.

It was noted that the tender had been emailed to all relevant local firms, only one local submission was received.

A Member asked with regard to financial implications. Mr. Lanthier responded that legal services are accessed on an as needed basis which can vary month to month and year to year.

Motion No.: FA-24-104	Moved By: Seconded By:	Scott Mackey Sue Carleton
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WHEREAS Grey Sauble Conservation Authority has a need to update and renew contracts for the provision of legal services,
AND WHEREAS GSCA prepared and issued a request for proposals for legal services,
AND WHEREAS a Selection Committee consisting of Chair Uhrig, Member Carleton, CAO Lanthier, and two GSCA Staff reviewed the respondent proposals and prepared recommendations to the Board of Directors,

THAT the Board of Directors direct staff to retain:

- **Smith Valeriote Law Firm LLP for planning, municipal and provincial offences related law services not covered by the GSCA/Grey County agreement.**
- **Hicks Morley for Employment, Labour Relations, and MFIPPA related law services.**
- **Middlebro' and Stevens LLP for all other law services (i.e.: real estate, property, general litigation, etc.).**

Carried

b. Watershed Based Resource Management Strategy Final

CAO, Tim Lanthier presented the final version of the Watershed Based Resource Management Strategy. The document was circulated to all member municipalities, local Indigenous councils, and stakeholders. There were three responses received.

A Member asked if components of the strategy will be included in future budgets. Mr. Lanthier responded that they would not appear directly in budget but rather this document will inform strategic planning decisions.

A Member asked if there were potential liabilities with identifying shortcomings. Mr. Lanthier responded that it is possible that identified shortcomings that are not addressed may pose a liability.

Motion No.: FA-24-105	Moved By: Seconded By:	Jon Farmer Nadia Dubyk
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WHEREAS Ontario Regulation 686/21 – Mandatory Programs and Services Regulation, requires conservation authorities to develop and implement a Watershed Based Resource Management Strategy on or before December 31, 2024,

AND WHEREAS GSCA has developed and consulted on such a Strategy,

THAT the Grey Sauble Conservation Authority Board of Directors endorse the GSCA Watershed Based Resource Management Strategy.

Carried

c. Personnel Policy – Bereavement Policy

Manager of Financial and Human Resource Services, Alison Armstrong, gave a review of the personnel policy and presented the two wording options for the bereavement section of the policy.

A Member moved to endorse Option 2.

There was discussion regarding the rationale for choosing option 2 over option 1. Concern was expressed regarding the subjective and open-ended nature of the wording. Approval was expressed to the forward-thinking nature of the proposed policy.

Motion No.: FA-24-106	Moved By: Seconded By:	Jon Farmer Sue Carleton
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WHEREAS the GSCA Board of Directors approved a new Personnel Policy for the GSCA, save and except the Bereavement Policy section,

AND WHEREAS, Staff have prepared two options for the wording of this policy, based on discussion of the Board,

THAT, the GSCA Board of Directors endorses Bereavement Policy Option 2 for inclusion in the Personnel Policy.

Carried

A Member asked for a recorded vote.

Name	Yeah	Nay
Tony Bell	Absent	
Sue Carleton	X	
Tobin Day	X	
Nadia Dubyk	X	
Kathy Durst	X	
Jon Farmer	X	
Scott Greig		X
Scott Mackey		X
Alex Maxwell		X
Robert Uhrig	X	
Jennifer Shaw	X	
Total	7	3

d. Q3 Budget Update

Manager of Financial and Human Resource Services, Alison Armstrong spoke to the Q3 budget update and noted that GSCA is currently predicting a deficit in the year end budget.

A Member asked Ms. Armstrong to expand on the opportunities that may mitigate the deficit. Ms. Armstrong responded that ending contract positions early and working to get revenues owing realized would help. Mr. Lanthier added that there may be no additional practical actions to take in 2024 to mitigate the deficit.

Motion No.:	Moved By:	Kathy Durst
FA-24-107	Seconded By:	Scott Greig

WHEREAS the Board of Directors approved the GSCA 2024 Operating and Capital Budget on December 19, 2023, by motion FA-23-122,

THAT, the Board of Directors receive staff report 043-2024 – 2024 Q3 Budget Report Back as information.

Carried

e. Q3 Portfolio Update

Manager of Financial and Human Resource Services, Alison Armstrong reported that GSCA's portfolio is up in excess of 10% for 2024 and 3.8% in this quarter.

Motion No.:	Moved By:	Sue Carleton
FA-24-108	Seconded By:	Scott Greig

THAT, the Board of Directors receive the GSCA 2024 3rd Quarter Portfolio update as information.

Carried

Mr. Lanthier recommending reallocating \$500,000 to GSCA's high-interest savings account to safeguard some of the gains. It was noted that these funds would be needed for the Administration Building Renovation, and it was wise to protect them and make them more available.

A Member asked if the Board should discuss allocating/protecting more of the funds than staff have recommended prior to a scaling back of the market. There was discussion regarding pulling a larger amount of funds from the portfolio. Concern was raised about making drastic changes to the portfolio without first getting advice from the portfolio manager.

It was suggested that staff meet with the portfolio manager and report back at a special meeting of the Board in December.

Motion No.:	Moved By:	Jennifer Shaw
FA-24-109	Seconded By:	Scott Greig

WHEREAS GSCA foresees the short-term need to draw on reserve funds to invest in the renovation of GSCA’s Administration Centre,
THAT the GSCA Board of Directors direct Staff to move \$500,000 from GSCA’s investment portfolio into GSCA’s high interest savings account.

Carried

f. 2025 Draft Budget

CAO, Tim Lanthier, spoke to the GSCA 2025 draft Budget with the inclusion of the Administration Centre renovation.

Staff noted that the 15-year amortization was determined to provide balance between the annual costs to member municipalities and total borrowing costs.

Mr. Lanthier spoke to the comments and feedback received from municipal councils.

There was discussion around the logistics and feasibility of leasing an office space long term. It was noted the annual cost of leasing a comparably sized space over the long-term would cost the GSCA between \$240,000 and \$270,000 per annum in perpetuity, plus inflation. By comparison, the proposed renovations are estimated to cost \$185,000 per annum for 15-years. Additionally, there would be a cost to prepare a leased space for appropriate use and the existing building would still require maintenance investments. It was also noted that moving the staff to a long term leased space may impact the GSCAs ability to provide environmental education programming.

There was discussion around the merits of moving forward with the renovation versus delaying. It was generally agreed that there is never a best time for a large capital project and that the cost of completing the work could increase in the future.

Motion No.:	Moved By:	Sue Carleton
FA-24-110	Seconded By:	Scott Mackey

WHEREAS GSCA Board of Directors received and directed Staff to circulate the 2025 Draft Budget,

AND WHEREAS Staff have circulated the budget and presented the same to municipal partners,

AND WHEREAS Staff have prepared a revised budget that includes the capital costs of the Administration Centre renovation,

THAT the Grey Sauble Conservation Authority Board of Directors receive the revised 2025 Draft Budget,

AND THAT Staff be directed to distribute the revised 2025 Draft Budget and revised Budget Companion to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the January 2025 meeting of the Board for final review and approval of the 2025 Budget.

Carried

ii. Water Management
a. Ice Management Plan

Water Resources Coordinator, John Bittorf provided a presentation on the newly drafted Ice Management Plan as required by Section 686/21, the Mandatory Programs and Services regulation.

Mr. Bittorf outlined the components of the plan. It was noted that staff approached the document to act as a both a resource for the public and as a training manual for new staff

Motion No.: FA-24-111	Moved By: Seconded By:	Tobin Day Alex Maxwell
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THAT the Board of Directors receive Report 045-2024 – Ice Management Plan as Information.

Carried

iii. Environmental Planning

Nothing at this time.

iv. Operations

Nothing at this time.

v. Conservation Lands

a. Conservation Lands Strategy Final

Conservation Lands Technician, Margaret Potter reported back on the Conservation Lands Strategy after being circulated. It was noted that minimal changes were made to the strategy as a result of consultations or feedback.

Motion No.: FA-24-112	Moved By: Seconded By:	Scott Greig Jon Farmer
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WHEREAS Ontario Regulation 686/21 – Mandatory Programs and Services Regulation, requires conservation authorities to prepare a Conservation Area Strategy on or before December 31, 2024,

AND WHEREAS GSCA developed a Draft Strategy and circulated it for consultation and has incorporated the findings into a final report;

THAT the GSCA Board of Directors approve the Conservation Area Strategy.

Carried

b. Old Baldy Parking

CAO, Tim Lanthier spoke to the winter parking situation at the Old Baldy Conservation Area property. It was noted that in 2020 GSCA staff undertook the work to resolve complaints regarding neighbouring landowners parking in the parking lot overnight in the winter.

After three years of invoicing and inconsistent payment of the permit fees, the staff at the Municipality of Grey Highlands reached out to the GSCA Board to request that parking fees be waived.

Mr. Lanthier noted that staff believe an agreement continues to be necessary to protect GSCA from potential liability.

Mr. Lanthier outlined four options for the Board to consider.

A Member asked how staff came to the \$500 fee value. Mr. Lanthier explained that the fee was determined based on GSCA's established administrative fee and in consideration of the value being gained by the landowners.

A Member asked with regard to maintenance of the parking lot in the winter. Mr. Lanthier responded that the municipality plows the parking lot and uses it as a turn around point.

There was discussion around the details of the situation and what direction GSCA should take. There was some agreement that some level of fee should be set.

A Member moved to endorse option 4, continuing the current requirement for a signed agreement and payment of a \$500 annual fee. The Board approved this motion.

Motion No.:	Moved By:	Scott Mackey
FA-24-113	Seconded By:	Kathy Durst

WHEREAS the Grey Sauble Conservation Authority (GSCA) is the fee-simple owner of the lands known as Old Baldy Conservation Area (herein, Old Baldy) in the Municipality of Grey Highlands,

AND WHEREAS, several property owners have a vested interest in securing a parking arrangement on GSCA's Old Baldy property to accommodate parking for their personal residences,

AND WHEREAS, under Section 21(1)(n) of the Conservation Authorities Act, GSCA may enter into agreements with individuals,

THAT the Board of Directors direct staff to proceed with Option 4: and to notify the Municipality and local residents of this decision.

Carried

Member Scott Mackey left the meeting at 3:50 pm.

vi. Forestry

a. Wodehouse (190) MA – Hardwood Tender

Forestry Technician, Cam Bennett presented the results of the Wodehouse tender. Three bids were received. Bester Forest products provided the best bid. Staff recommended awarding the tender to Bester Forest products.

Motion No.: FA-24-114	Moved By: Seconded By:	Kathy Durst Sue Carleton
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WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Sawlog and Fuelwood tender (GSC-24-01) for Wodehouse Management Area – Compartment 190 – to Bester Forest Products for their total bid of \$247,077.00, subject to signing the agreement.

Carried

Member Jennifer Shaw left the meeting at 3:56 p.m.

b. Exception to Wood Products Tendering Policy

Forestry Technician, Cam Bennett spoke to staff's request to deviate from the GSCA Wood Products Tendering Policy for the purpose of conducting a harvest at the Little Germany property. It was noted that this property is inaccessible without crossing through private property. Staff had tried and had been unable to connect with the landowner to arrange for access. Staff made inquiries with a local contractor who was able to make contact with the landowner and arrange for access to the Little Germany property. Staff noted that that without the efforts and cooperation of the local contractor, staff would not be able to conduct a harvest on the Little Germany property. Staff recommended deviating from the Tendering Policy and awarding the contract directly to the local contractor.

The Board approved.

Motion No.: FA-24-115	Moved By: Seconded By:	Scott Greig Jon Farmer
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WHEREAS, GSCA maintains a Wood Products Tendering Policy which provides direction to staff about the sale of wood products from GSCA lands;

AND WHEREAS, stand 8 at this Little Germany property (Compartment 90, Property Location – Lots 38, 39, and 40, Concession 14, Municipality of Grey Highlands (former Artemesia Township)) was scheduled for harvest in 2022;

THAT the Board of Directors authorize an exception to the Wood Products Tendering Policy to allow staff to engage in a direct sale of standing timber.

Carried

vii. Communications/Public Relations

Nothing at this time.

viii. Education

Nothing at this time.

ix. GIS/IT

Nothing at this time.

x. DWSP

Nothing at this time.

10. New Business

Nothing at this time.

11. CAO's Report

The CAO, Tim Lanthier, gave an update on recent activities.

Mr. Lanthier noted that he has been providing presentation to all member Municipal Councils regarding the 2025 Draft budget and the proposed building renovations.

The GSCA and Indigenous Relationships committee met to discuss several items, including potential artwork displays in the new lobby of the GSCA Administrative Centre.

GSCA staff and Board Chairs met with the GSCF executive to discuss the Foundation's expressed desire to dissolve the Foundation. Staff have recommended the Foundation hold off on dissolving the Foundation until GSCA can take time to assess its needs, consider other options, conduct targeted recruitment, and/or scale back on events.

Mr. Lanthier, along with other staff, attended the Remembrance Day service at the newly revitalized Eugenia Falls Cenotaph. The revitalization efforts were well received. Mr. Lanthier expressed thanks to Conservation Lands Technician, Margaret Potter for her excellent work on the project.

The SPC met, one of the items discussed was in relation to the delegation made to the committee previously regarding private well contamination.

12. Chair's Report

Chair Robert Uhrig thanked the members for their and expressed his gratitude for the opportunity to serve as Chair.

Chair Uhrig added, "It has been a rewarding experience, made easy by the participation and professionalism of the Members, and the amazing work and support from all the GSCA Staff. As someone who grew up in the area, I have learned so much more about our region and have a greater appreciation for the challenges that this body faces. Thank you in particular to Vice Chair Dubyk for standing in for me on those occasions I was unable to attend, and to CAO Lanthier for his always calm, able and steady leadership. It has been my pleasure to sit in this seat with you all."

13. **Other Business**

Nothing at this time.

14. **Resolution to Move into Closed Session**

Motion No.:	Moved By:	Sue Carleton
FA-24-116	Seconded By:	Jon Farmer

THAT the GSCA Board of Directors now move into ‘Closed Session’ to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on September 25, 2024; and,**
- ii. CAO Performance Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4 (xvii)(b)).**

AND FURTHER THAT CAO, Tim Lanthier, and Administrative Assistant, Valerie Coleman will be present,

Carried

15. **Resolution Approving the Closed Session Minutes**

Motion No.:	Moved By:	Jon Farmer
FA-24-117	Seconded By:	Tobin Day

THAT the Grey Sauble Conservation Authority Board of Directors approve the September 25, 2024, Closed Session minutes as presented in the closed session agenda.

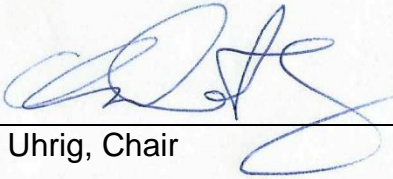
Carried

16. **Next Full Authority Meeting**

Wednesday January 22, 2025

17. **Adjournment**

The meeting was adjourned at 4:36 p.m.



Robert Uhrig, Chair



Valerie Coleman
Administrative Assistant

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

Full Authority Board of Directors
Wednesday, December 05, 2024, at 2:00 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Robert Uhrig called the meeting to order at 2:00 p.m.

Directors Present In-Person: Chair Robert Uhrig, Tobin Day, Scott Greig, Sue Carleton, Jennifer Shaw, Jon Farmer

Directors Present Virtually: Kathy Durst

Regrets: Alex Maxwell, Vice Chair Nadia Dubyk, Scott Mackey, Tony Bell

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong;

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-24-118

Moved By: Jon Farmer
Seconded By: Scott Greig

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of December 5, 2024.

Carried

5. Business Items

a. Portfolio Update

CAO, Tim Lanthier reported back to the Board on the results of discussions with Mike Konopka, GSCA's Portfolio Manager regarding reallocation of GSCA's portfolio funds, as requested by the Board.

Mr. Konopka provided numbers comparing the historic growth of the portfolio to that of 5-year GICs over the same time period. This showed a higher growth percentage has been provided by GSCA's existing portfolio. Mr. Konopka stressed that the portfolio make up is in line with the risk tolerance survey completed by the Board previously.

It was noted that the initial motivation in reallocating \$500,000 was due in part for GSCA's need for those funds in the short term.

Mr. Lanthier provided several options to Members, including, leaving the portfolio as is, retaking the risk tolerance survey, or pulling all assets. It was noted that fixed asset class interest rates may be affected by uncertainty in the new year as well.

A Member asked how much more will be required to fund the renovation. Mr. Lanthier responded that, with the addition of \$500,000 to the existing balance in GSCA's high interest savings account and GSCA's operating account, the GSCA has the funds needed based on estimates.

A Member asked if there was a cost to taking the risk tolerance survey. Alison Armstrong, Manager of Financial and Human Resource Services, responded that there is no cost other than the time of Members and staff.

A Member asked what might be the next large capital investment project that would require funds to be available. Mr. Lanthier responded that he was not sure at the time but that is detailed in GSCA's Asset Management database.

A Member moved to leave the balance of the portfolio as is.

Mr. Lanthier expressed that the management fees are significantly less than what the portfolio has earned.

A Member asked staff to bring forward a report regarding future spending needs. Mr. Lanthier responded that staff will be working on a three-year rolling budget that would tie to the asset management plan, as well as GSCA's 10-year rolling capital asset budgeting.

Motion No.:
FA-24-119

Moved By: **Scott Greig**
Seconded By: **Jon Farmer**

WHEREAS the Board of Directors directed Staff to move \$500,000 from GSCA's Investment Portfolio to GSCA's High-Interest Savings Account,
AND WHEREAS, the Board of Directors directed Staff to investigate moving more funds,
THAT, the Board of Directors approve leaving the balance of the existing funds in the portfolio.

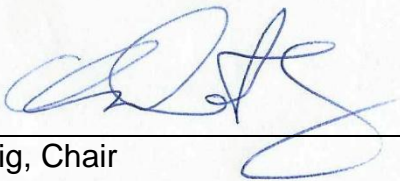
Carried

6. **Next Full Authority Meeting**

Wednesday January 22, 2025

7. **Adjournment**

The meeting was adjourned at 2:23 p.m.



Robert Uhrig, Chair



Valerie Coleman
Administrative Assistant

**Accessibility, Diversity, Inclusion and Equity Advisory Committee
MINUTES**

**1-2024
Monday, November 4, 2024, 4:00 p.m.
Council Chambers and/or Via Microsoft Teams
1925 Bruce Road 10
Chesley, ON N0G 1L0**

Members Present: Deputy Mayor Jennifer Shaw
Katherine Hutton, Community Member
Sandra Crockard, Community Member
Whitney Bonnett, Community Member
Joan Denomy, Community Member

Staff Present: Christine Fraser-McDonald, Clerk

1. Call to Order

Chair Jennifer Shaw called the meeting to order.

2. Election of Chair and Vice Chair

Clerk Christine Fraser-McDonald noted that Deputy Mayor Jennifer Shaw would take the roll of Chair for the present as she is acquainted with the procedure by-law.

Clerk Christine Fraser-McDonald then asked for nominations of a Vice Chairperson.

Sandra Crockard nominated Nancy Butchart for Vice Chairperson.

The Clerk turned the meeting over to Chair Shaw.

3. Approval of Agenda

The Committee passed the following resolution:

01-1-2024

Moved by: Katherine Hutton,
Community Member

Seconded by: Sandra Crockard,
Community Member

Be It Resolved that the agenda for the ADIE Committee Meeting of Monday, November 4, 2024 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared at this time.

5. New Business

5.1 Introduction of Members

There was a roundtable discussion between the members. The members introduced themselves and discussed their objectives for the committee.

The following items were discussed for future items for the Committee to discuss:

- small wins that will benefit the community
- provide advice to Council on how to be more inclusive in Arran-Elderslie
- land acknowledgement - engagement with SON and Municipal commitments
- community engagement - what could be improved for you in Arran-Elderslie as well as the employees of the Municipality
- training with an expert in the field
- making the 2026 election more accessible for everyone
- PRIDE sidewalk in all communities
- Handicap parking spots

The Committee will return to the next meeting with ideas to discuss.

5.2 Roles and Responsibilities

The Clerk discussed the roles and responsibilities with the Committee.

5.3 Meeting Dates - 2024/2025

- December 2, 2024

- March 3, 2025
- June 2, 2025
- September 2, 2025 (Monday is a holiday)
- December 1, 2025

6. **Action Items Tracking Sheet**

An "Action Items" tracking sheet will be established for the Committee.

7. **Next Meeting Date**

- December 2, 2024
- March 3, 2025
- June 2, 2025
- September 2, 2025 (Monday is a holiday)
- December 1, 2025

8. **Adjournment**

The Committee passed the following resolution:

Moved by: Joan Denomy, Community
Member

Be it resolved that the meeting be adjourned at 5:06 p.m.

Carried

Chair

Secretary

South Bruce OPP Detachment Board

BOARD MINUTES

Tuesday, December 17, 2024, 1:00 p.m.
Council Chambers and/or Via Microsoft Teams
1925 Bruce Road 10
Chesley, ON N0G 1L0

Members Present: Moiken Penner, Municipality of Arran-Elderslie
 Tim Elphick, Municipality of Brockton
 Don Murray, Municipality of Huron-Kinloss
 Rory Cavanagh, Municipality of Kincardine
 Nigel Van Dyk, Municipality of South Bruce
 Margaret Visser - Community Representative
 Joe Dietrich - Community Representative

Staff Present: Jennifer Lawrie, Recording Secretary
 Julie Hamilton
 Trish Serratore, Chief Financial Officer, Municipality of Brockton
 Inspector Keegan Wilcox - South Bruce OPP Detachment Commander
 S/Sgt. Deb McClure - South Bruce OPP

1. **Call to Order**

Clerk Jennifer Lawrie called the meeting to order.

2. **Election of Chair and Vice Chair**

The Clerk opened the floor to nominations for the Chair.

Nigel Van Dyk and Rory Cavanagh were nominated and accepted.

The Clerk called the vote and the following resolution was passed:

SBODB-2024-12-17-01

Moved by: Moiken Penner

Seconded by: Joe Dietrich - Community Representative

Be It Resolved that Nigel Van Dyk is hereby elected as Chair of the South Bruce OPP Detachment Board.

Carried

The Clerk called for nominations for Vice Chair.

Rory Cavanagh was nominated.

The Clerk called the vote and the following resolution was passed:

SBODB-2024-12-17-02

Moved by: Nigel Van Dyk

Seconded by: Moiken Penner

Be It Resolved that Rory Cavanagh is hereby elected as Vice Chair of the South Bruce OPP Detachment Board.

Carried

The Clerk turned the meeting over to the Chair.

3. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

None at this time.

4. Approval of Agenda

SBODB-2024-12-17-03

Moved by: Rory Cavanagh

Seconded by: Margaret Visser -
Community Representative

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of October 16, 2024 be received and adopted, as distributed by the Recording Secretary.

Carried

5. Approval of Past Minutes

5.1 October 16, 2024 Minutes

SBODB-2024-12-17-04

Moved by: Joe Dietrich - Community
Representative

Seconded by: Rory Cavanagh

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on October 16, 2024.

Carried

- 6. Presentations/Delegations**
- 7. Business from Previous Meetings**
- 8. Reports**

8.1 Detachment Commander's Report

Inspector Keegan Wilcox presented his report to the Board which reflects statistical data from January to October of 2024.

Inspector Wilcox added that to date in 2024, 10 new probationary officers have been added to the Detachment and the Community Services Officer has been highly engaged in community events throughout the year which has seen positive results for the Detachment.

It was also noted that previous bylaw enforcement agreements that were in place prior to the formation of the new Board are no longer valid and each municipality should discuss their needs separately with the Detachment. Municipal bylaw enforcement can assist to deal with matters that may otherwise occupy police time which helps reduce calls for service.

SBODB-2024-12-17-05

Moved by: Rory Cavanagh

Seconded by: Moiken Penner

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's report for information.

Carried

8.2 Financial Reports

8.2.1 2025 South Bruce OPP Detachment Board Budget

Trish Serratore presented her report on the Draft South Bruce OPP Detachment Board Budget.

The Board provided direction to Staff on the outstanding matters associated with the budget.

SBODB-2024-12-17-06

Moved by: Moiken Penner

Seconded by: Margaret Visser -
Community Representative

Be It Resolved that the Detachment Board directs Staff to reach out to the other five municipalities to seek proposals for the provision of Secretary/Treasurer services and that proposals be brought back to the next meeting.

Carried

SBODB-2024-12-17-07

Moved by: Don Murray

Seconded by: Moiken Penner

Be It Resolved that the Detachment Board does not support the incorporation of a donation to the Crimestoppers of Grey Bruce in the budget.

Carried

SBODB-2024-12-17-08

Moved by: Moiken Penner

Seconded by: Joe Dietrich - Community
Representative

Be It Resolved that the Detachment Board approves the budget as discussed and that the surplus from 2024 be carried forward and further that the equal share per municipality shall be \$5000.00 for 2025.

Carried

8.2.2 Remuneration Policy

As part of the budget discussion, the Board set the remuneration for Members of the Boards.

SBODB-2024-12-17-09

Moved by: Tim Elphick

Seconded by: Don Murray

Be It Resolved That the Detachment Board recommend that the Municipal Council Representatives and Public Members remuneration be \$250 per meeting with no additional compensation for mileage.

Carried

SBODB-2024-12-17-10

Moved by: Joe Dietrich - Community Representative

Seconded by: Margaret Visser - Community Representative

Be It Resolved that the Detachment Board recommend that the Municipal Council Representatives and Public Members remuneration for conference and other events be \$250 per day.

Carried

8.3 Action Items List

Clerk Jennifer Lawrie presented the Action Item list to the Board.

The final budget will be provided to each member municipality for approval.

Based on the discussions regarding remuneration, a formal Remuneration Policy will be brought forward for adoption by the Board.

9. Correspondence

10. Next Meeting

The Board set the 2025 meeting schedule as follows:

- February 4, 2025 - Municipality of South Bruce - 1:00 p.m.
- May 13, 2025 - Township of Huron Kinloss - 1:00 p.m.
- September 2, 2025 - Municipality of Brockton - 1:00 p.m.
- November 4, 2025 - Municipality of Kincardine - 1:00 p.m.

11. Adjournment

SBODB-2024-12-17-11

Moved by: Rory Cavanagh

Seconded by: Moiken Penner

Be It Resolved that the meeting be adjourned at 2:59 p.m.

Carried

Board Chair

Board Secretary

FOODCYCLER

by

FOODCYCLE
SCIENCE

FoodCycler® Municipal Solutions

The Future of Food Waste

About Us

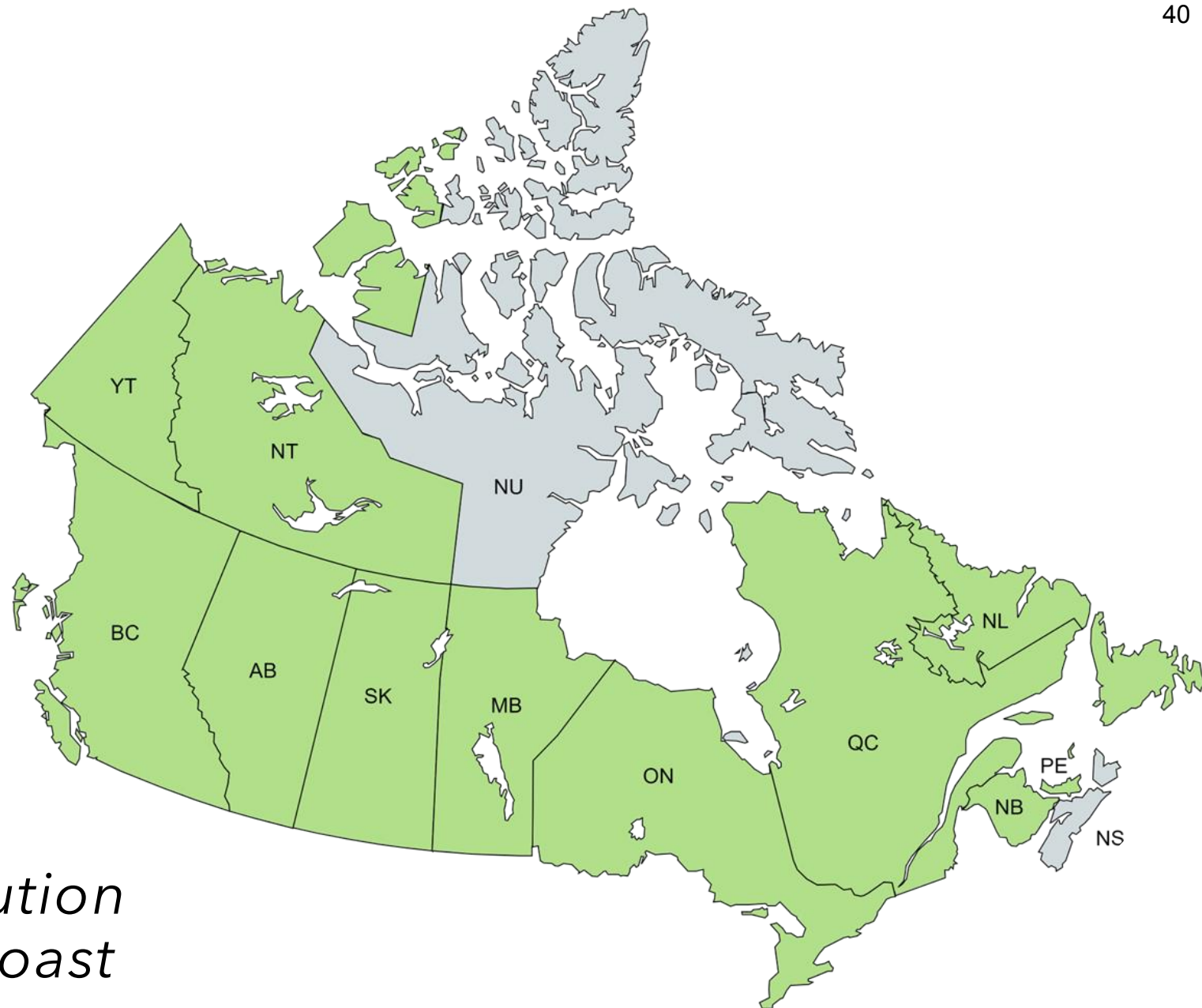


- Founded in 2011, based out of Ottawa, ON, Canada
- Products currently sold to over 30 countries
- Finalists in Impact Canada/AAFC's Food Waste Reduction Challenge
- Globe & Mail Canada's Top Growing Companies (2021– 2024)
- Deloitte Fast 50 CleanTech award winners (2021– 2024)
- Approved supplier with Canoe Procurement Group of Canada



150 Canadian Municipal Partnerships

- 9 Provinces
- 2 Territories



*A trusted Canadian solution
from coast to coast to coast*

The Problem with Food Waste



- 63% of food waste is avoidable
- Household waste is composed of 25-50% organic waste
- Food waste weight is up to 90% liquid mass (which is heavy)
- The average Canadian household spends \$1,766 on food that is wasted each year
- Each year food waste in Canada is responsible for 56.6 Million tonnes of CO2 equivalent of GHG

The Municipal Impact

Landfill & Waste Cost

- ~25-50% of household waste is organic waste
- Landfills are filling up fast, creating cost and environmental issues
- Hauling, transfer, and disposal services are a major cost and environmental contributor

Environment

- Organic waste in landfills produces methane, which is 25 times more harmful than CO₂
- 1 tonne of food waste is equivalent to 1 car on the road for a year



Community

Food waste in the garbage:

- More frequent collection or trips to the disposal site
- Unpleasant odours
- Animals, pests & other visitors



Removing food waste from garbage:

- Volume is reduced by up to 50%
- Less frequent collection, fewer trips to disposal site, save on bag tags
- Keeps odours out, makes garbage much less “interesting” for animals

Haven't we Solved this Already?



Green Bins

- Major capital expenditure to invest in processing & collection infrastructure
- Contamination is an ongoing challenge
- GHG emissions and safety concerns from collection vehicles
- Participation rates are often lower than desired, particularly in multi-residential dwellings
- Service disruptions due to labour strikes, vehicle breakdowns, or inclement weather

Backyard Compost

- Space, ability, and know-how are limiting factors
- Most users do not compost in winter or inclement weather
- May attract pests/animals or create unpleasant odours
- Participation rates are relatively low and stagnant
- Can produce methane if done incorrectly

Landfill

- Easiest solution and often perceived as the most cost-effective in the short term
- Waste is typically out of sight and out of mind for consumers
- High levels of GHG emissions, particularly methane
- Long-term environmental hazard requires monitoring / maintenance
- Landfill capacity is quickly running out

FOODCYCLER

Our Solution

FoodCycler® makes food waste easy to deal with, right in your home.

- Easy to use
- Handles all types of food waste (meat, dairy, bones, pits, etc.)
- Only need a plug
- Consumes 11 kWh power (~\$0.11 per cycle)
- Cycle completed in 4-8 hours
- Resulting soil amendment has many beneficial uses



FOODCYCLER

Product Family

FoodCycler® Eco 3



3.5 L

VOLUME
CAPACITY

19.5 L

UNIT VOLUME

4-8 HOURS

PROCESSING TIME

0.9 kWh

POWER USAGE
PER CYCLEREFILLABLE
FILTER

ODOUR CONTROL

1-3

HOUSEHOLD SIZE

FoodCycler® Eco 5



5.0 L

VOLUME
CAPACITY

28.9 L

UNIT VOLUME

6-8 HOURS

PROCESSING TIME

1.3 kWh

POWER USAGE
PER CYCLEREFILLABLE
FILTER

ODOUR CONTROL

3+

HOUSEHOLD SIZE

90% Food Waste Reduction

Full bucket of wet,
smelly food waste

3.5L / 5L



Handful of dry, sterile,
odourless & nutrient-rich
soil amendment

100 g / 200 g



4-8 Hours
(Overnight)

0.8-1.5 kWh
(Equivalent to a laptop)

\$0.10-\$0.15 per cycle
(\$2-4 per month)

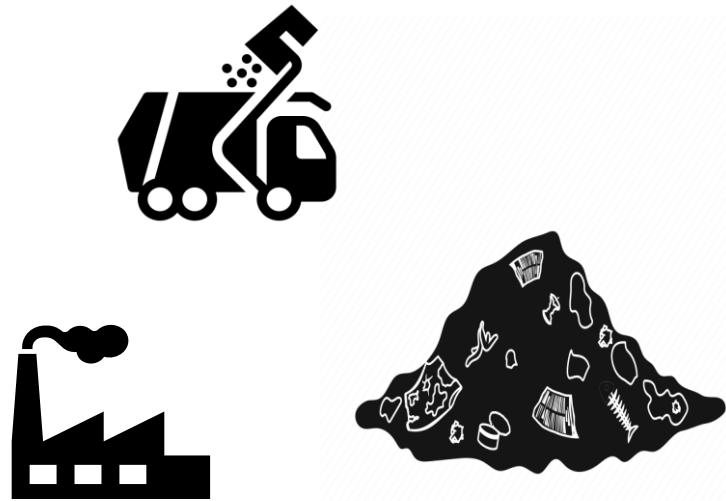
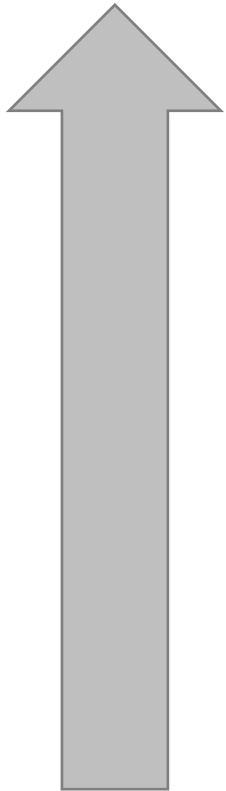
Foodilizer™ Uses

The FoodCycler® by-product (we call it Foodilizer™) is a dry, sterile, odourless and nutrient-rich soil amendment with many beneficial uses and practical applications:

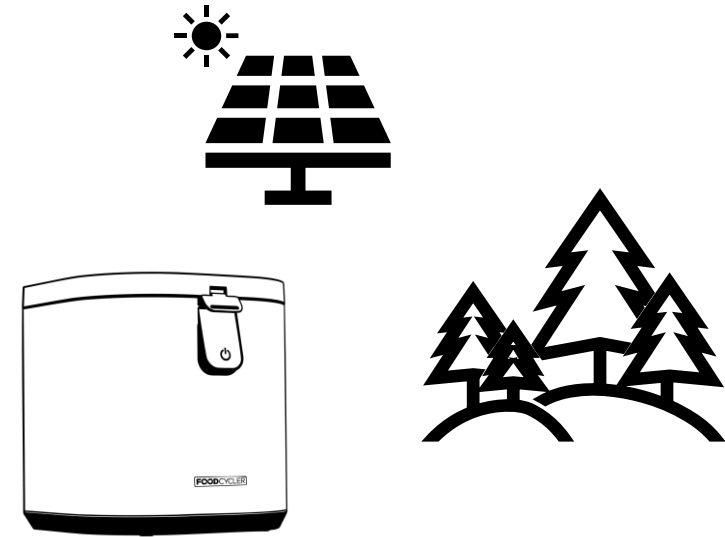
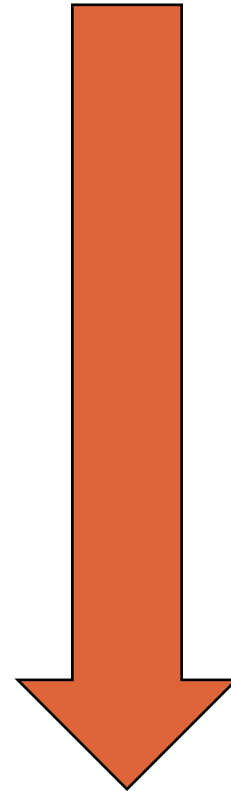
- Add to garden soil
- Add to backyard composter/tumbler/green cone
- Integrate to existing Leaf & Yard waste systems
- Drop off at compost site
- Drop off at a local farm
- Drop off at a community garden
- Add to Green Bin (if available)



Environmental Impact = Net Negative

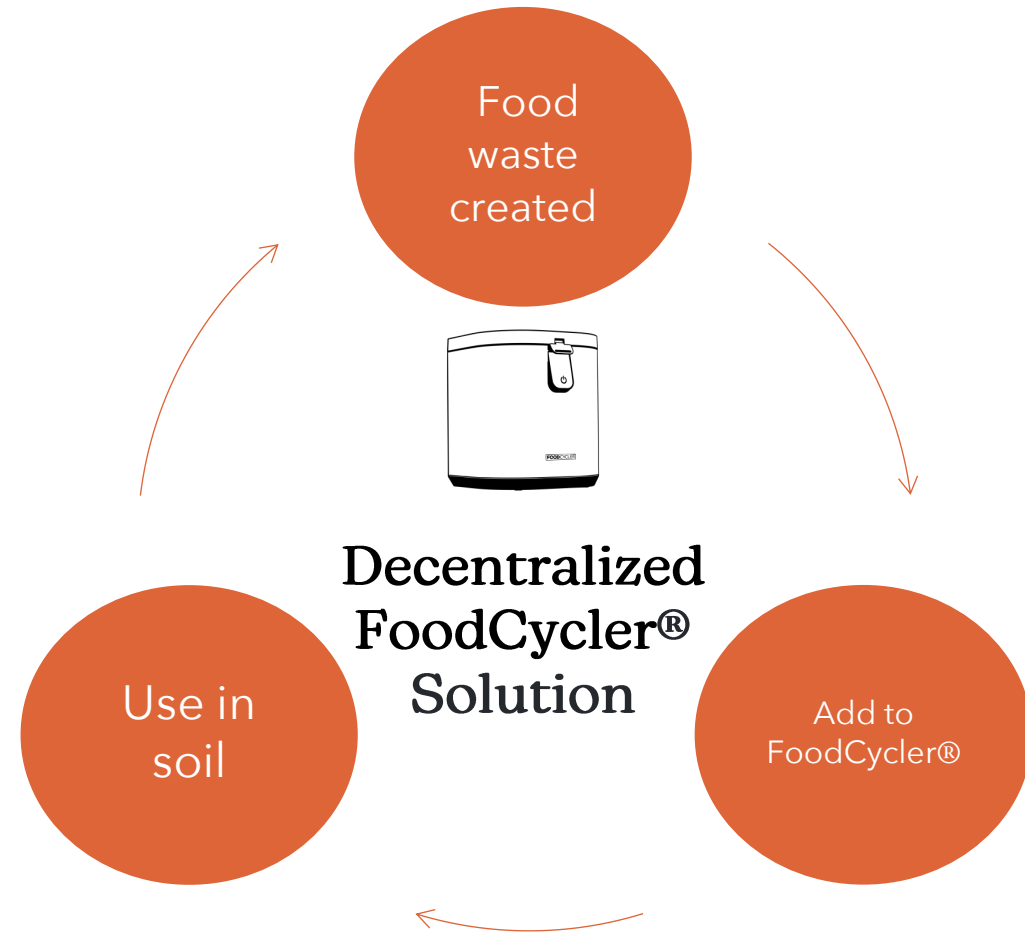


CO2 emissions **CREATED** by
traditional waste operations



CO2 emissions **REDUCED**
by offsetting

Economic Impact



Regulatory & Social Pressure

The Time to Act is Now

- Constituents want solutions to reduce their environmental impact
- Waste is perceived as a government problem and regulations are coming
- Food waste is “low-hanging fruit” to achieving higher diversion and addressing the environmental impact of waste

“We were extremely happy with this program and loved that it made us aware of our daily waste.”

Pilot participant in South Glengarry

“It’s a great tool to reduce household waste. Appreciate that the municipality is being innovative and piloting different solutions.”

Pilot participant in Hornepayne

“It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals...”

**Kylie Hissa, Strategic Initiatives Officer
(Kenora, ON)**

Pilot Project Results



We've heard from...

10,000+

Households

80+

Municipalities

Participation Rate **98%**

- 98% of pilot participants will continue using the FoodCycler® after the pilot period

Recommendation Rate **96%**

- 96% of users would recommend the FoodCycler® to friends/family/neighbours

User Experience Rating **4.6/5**

- 4.6 out of 5-star rating for the overall user experience of the FoodCycler®

Net New Diversion **300 kg**

- Each participating household is estimated to divert approximately 300 kg of food waste per year

Awareness + Prevention **77%**

- 77% of pilot participants resolved to waste less food as a result of increased awareness

Pilot Program Model



Residents purchase FoodCycler® at a subsidized rate from municipal office (or other designated location)

Participants use the unit for a period of 12 weeks.

Number of cycles per week are tracked to estimate total diversion achieved.

Participants fill out an exit survey, providing their review of the program and any other feedback.

Survey results used to evaluate program success.

Tailored program design and implementation details shared for consideration.

FOODCYCLER

Pilot Program Pricing



FOODCYCLER®
Eco 3

\$ 6 0 0

-\$ 3 0 0

\$ 1 0 0

\$ 2 0 0

RETAIL PRICE

MUNICIPAL
DISCOUNT

MUNICIPAL
SUBSIDY

RESIDENT
COST

\$ 8 0 0

-\$ 4 0 0

\$ 1 0 0

\$ 3 0 0



FOODCYCLER®
Eco 5

Pilot Program Sizes

Municipality Population	Pilot Scope	Municipal Investment
> 10,000 Residents	100 Households	\$10,000
10,000 – 20,000 Residents	200 Households	\$20,000
> 20,000 Residents	250+ Households	\$25,000+

- **Plus shipping costs and applicable taxes**



Why Partner With Us?

- Opportunity to trial a food waste diversion solution at a cost well below market prices
- Immediate impact of reduced residential waste volumes thus increasing diversion rates
- Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- Extend the life of your landfill(s)
- Opportunity to support Canadian innovation and clean tech
- Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- Obtaining data that could be used to develop a future organic waste diversion program



Thank You & Next Steps

- Receive presentation as information.
- If interested in partnering, please refer to staff for a report and recommendation to council.

Maddy From

Municipal Partnerships Representative

Email: maddyf@foodcycler.com

Phone: (613) 390-1036

MUNICIPALITY OF ARRAN-ELDERSLIE

2024 Bridge Inspection Report & Bridge Infrastructure Master Plan



Council Meeting
February 10, 2025



Agenda

- Bridge Inspection Report
 - Methodology
 - Recommendations
- Bridge Infrastructure Plan
 - Background
 - Methodology
 - Revised Evaluation Recommendations
 - Next Steps



Bridge Needs Study

- Completion of bridge inspections are required to satisfy provincial regulations. It states bridges are to be inspected under the direct supervision of a Professional Engineer every two years in general accordance with the OSIM.
- Bridges defined as structures with total spans $>3\text{m}$ in length.
- 62 bridges were inspected within the Municipality.
- OSIM – Ontario Structural Inspection Manual

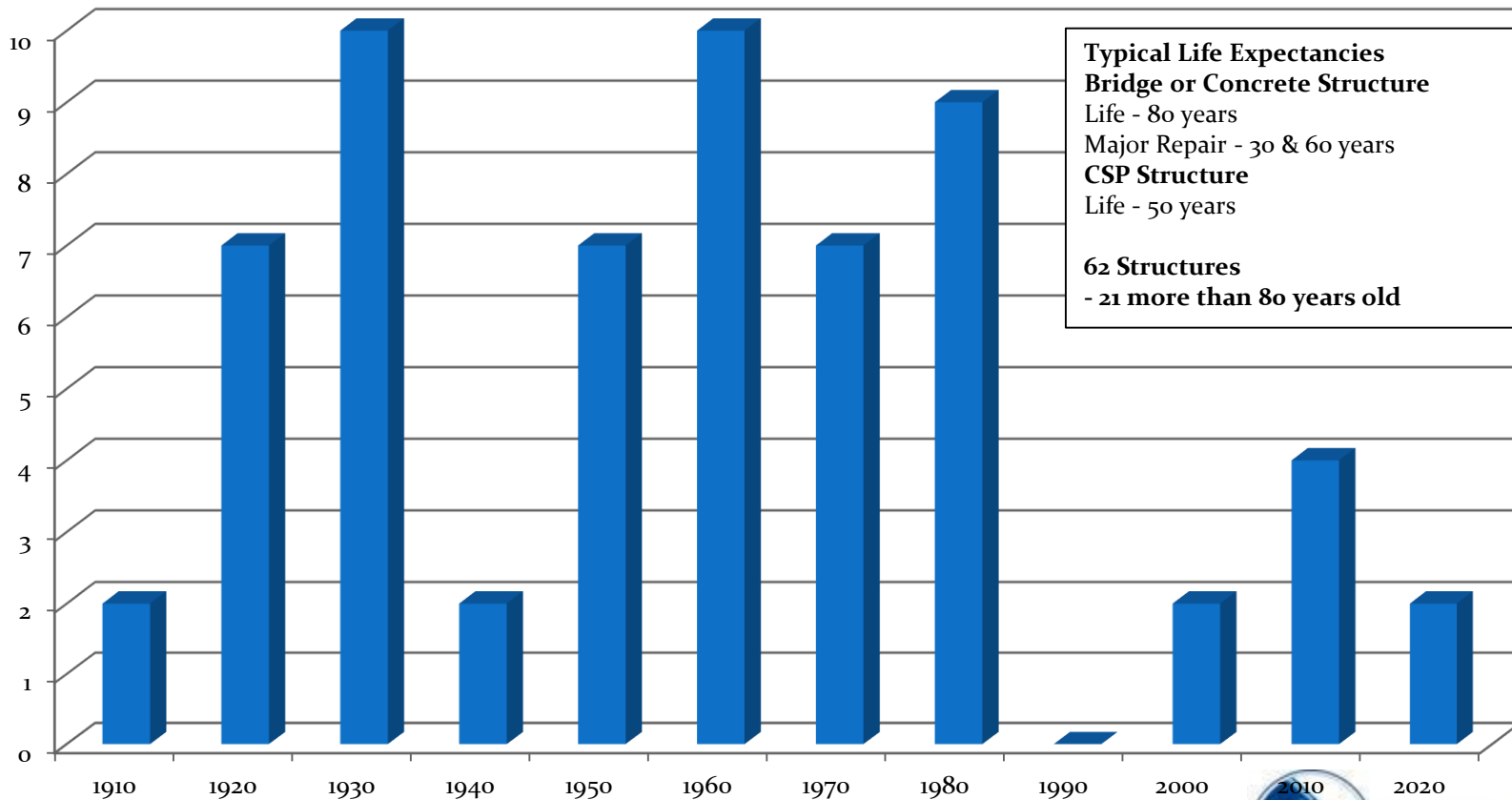
OSIM Process

The assessment process is divided into the following components:

1. Prepare an updated inventory of the bridges and their components to document existing features and bridge dimensions.
2. Complete a visual review of the bridges components looking for safety or structural deficiencies and assigning condition ratings of them to develop a Bridge Condition Index (BCI). Photographs are taken to illustrate overall feature and show status of defects. Also, measurements defects for cost estimates.
3. Develop probable cost estimates to address the recommended maintenance and rehabilitation needs. Provide suggested timelines for the needs.
4. Identify if additional investigation work is warranted to further assess the condition of the structures.
5. Although not a requirement of OSIM, we incorporate the information gathered and recommendations into a needs report with general comments and suggested priority list of the rehabilitation recommendations with probable cost estimates.

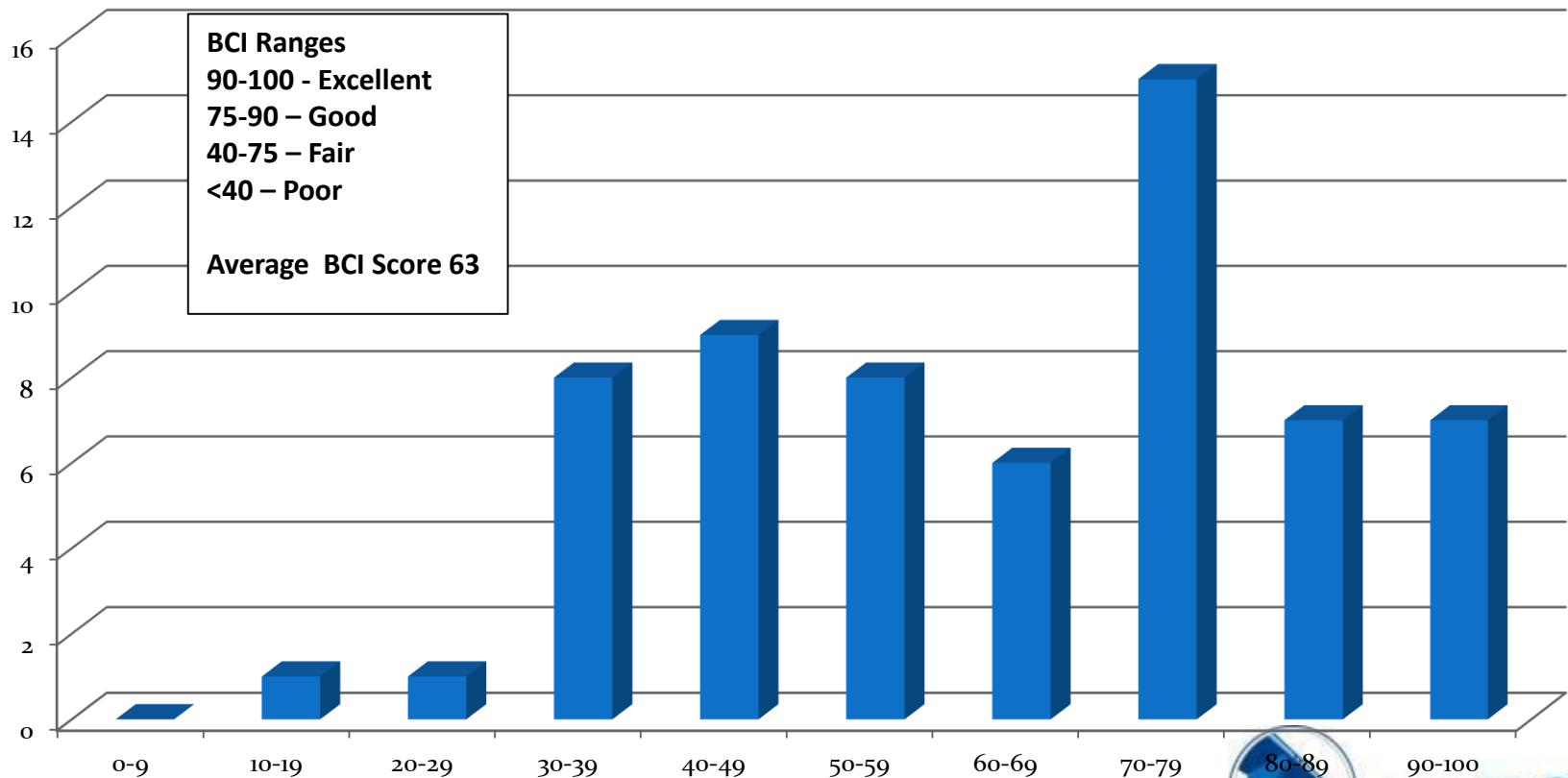
Arran-Elderslie Bridges

Figure No. 2
Age Distribution of Municipality Bridges
(Number of Bridges Built in the Decade)



Bridge Condition Index - BCI

Figure No. 3
BCI Distribution of Bridges
(Number of Structures in BCI Range)



Load Limit Bridges

Site Number	Road Name	BCI	Current Load Limit	Recommended Load Limit
A5	Concession 4	56	9	9
A8	Sideroad 25 South	57	14	14
A11	Sideroad 5 South	45	12	12
A13	Concession 4	66	9	N/A
A14	Mill Road	45	14	14
A30	Arran Elderslie Boundary	38	12	12
E1	Sideroad 25	34	10*	10*
E4	Concession 2	51	18/29/36	18/29/36
E10	Sideroad 5	39	11	11
E12	Sideroad 5	40	8**	**
E16	Concession 8	26	15	15
E17	Sideroad 25	38	11	11
E22	Sideroad 10	40	3	3
E24	B Line	52	10	10

*Recommended to reduce the load limit to 5 until repairs and analysis have been completed

**Bridge closed until repairs are completed or bridge is replaced

Suggested Priority List - 1 to 5 Year Needs

Site #	Road Name	1-5 Year Repair Needs	Probable Cost of Recommended Work	BCI	Load Limit
E1	Sideroad 25	Replace concrete deck, stringers, misc. other steel and abutment repairs.	\$316,000	34	10*
E12	Sideroad 5	Replace structure (bridge closed until it is repaired or replaced)	\$3,073,000	40	8**
E17	Sideroad 25	Provide supplemental supports for two end stringers, Replace curb concrete, Replace 3 wingwalls, Patch repair under bearings, Bottom chord: replace two angles at southeast bearing, Provide concrete topper overlay	\$164,300	38	11
A30	Arran Elderslie Boundary	Patch repair deck top, soffit, wingwall, Patch repair, Patch repair, Rip rap in front of east abutment	\$229,200	38	12
A17	Sideroad 25 N.	Install compression seal to stop leaking, Rip rap in scour hole	\$102,000	73	
E9	Concession 2	Patch repair deck soffit, beams, abutments, etc. Waterproof and pave, Alternatively delay doing repairs and replace bridge	\$244,800	33	
E22	Sideroad 10	Stringers: prop at abutments, Repair damaged brace, Tighten tie rods, Remove gravel build up around ends of stringers, remove debris, Replace damaged boards	\$44,000	40	3
A3	Concession 4	Rip rap placement, Reface abutments, repair deck ends, Environmental protection	\$97,000	34	
E23	Sideroad 5	Replace curbs, Replace railings, Patch repair deck, Patch repair or reface wingwalls, waterproof and pave	\$304,500	62	
E27	Concession 6	Replace structure	\$265,400	16	
A4	Concession 4	Patch repair, waterproof and pave, Raise drains, Replace seals in expansion joints	\$116,000	86	
A15	Concession 8	Clean and coat railings, Drains - sleeve from the bottom	\$192,000	73	
E5	Sideroad 15	Waterproof and pave, Replace expansion joint seal	\$94,500	78	
A18	Thomas St.	Replace seals	\$21,000	80	
A13	Concession 4	Install guiderail, Install single lane bridge signage	\$56,000	66	9
E16	Concession 8	Replace Bridge	\$950,000	26	15
E14	Concession 8	Patch repair/re-face, Patch repair girders, Soffit: Patch repairs at east end	\$136,500	31	
E15	Concession 8	Patch repair soffit, Reconstruct bottoms of girders	\$94,000	37	
C1	Pedestrian	Patch repair concrete, Cut trees, Clean bearing seats	\$32,800	40	
C2	2nd Street South west	Repoint masonry, Jack and replace bearings, Patch repair foundations, Spot replacement of boards, Cut tree branches in contact, Spot replacement of rails or pickets	\$154,500	44	
TOTAL			\$6,687,500		

Suggested List of 6 to 10 Year Needs

Site #	Road Name	6-10 Year Repair Needs	Probable Cost of 6-10 Year Recommended Work	BCI	Load Limit
A24	Mill Road	Replace structure with CSP or box culvert	\$371,000.00	41	
A8	Sideroad 25 South	Patch repair deck top, Patch repair wingwalls and abutments (8m ²), Place rip rap, Patch repair soffit (1m ²), Patch repair girders, Replace railings	\$228,000.00	57	14
A14	Mill Road	Replace deck boards, HL-2 wear surface	\$35,000.00	45	14
A29	Arran/Elderslie Boundary	Patch repair deck top and soffit	\$93,000.00	54	
A5	Concession 4	Patch repair wall and barrel edges (7m ²), Patch repair soffit and abutment spalls (2m ²), Guiderail post replacement	\$167,800.00	56	9
A17	Sideroad 25 North	Clean and recoat	\$80,000.00	73	
E7	Sideroad 10 South	Patch repair curb	\$19,000.00	67	
E4	Concession 2	Replace lattice railing with guiderail and hand rail	\$62,000.00	51	18/29/ 36
E24	B Line	Repair with new steel and SBGR over deck, Concrete patch repairs for south abutment	\$28,000.00	52	10*
E11	Concession 6	Waterproof and pave, Raise 8 drains, Patch repair	\$88,200.00	88	
E29	Concession 6	Guiderail, Patch repair south end of deck	\$83,000.00	70	
A1	Concession 6	Waterproof and pave	\$97,600.00	91	
		TOTAL	\$1,352,600.00		

General Comments

- The municipality has 62 bridges, 21 are more than 80 years old and 10 had a BCI score below 40, 14 bridges with load limits on them. Typically, when bridges enter one of these stages, recommend consideration to replacement of the bridge.
- Within the rehabilitation needs identified within the 1-5 year period, we have shown rehabilitation for some structures that may be more cost effective over the long term to be replaced.
- Probable cost of recommended bridge rehabilitation and replacement needs total almost \$8 million (in 2024 dollars) over 10 years. This is based on inspections in 2024 but other needs will be identified in the future.

Bridge Infrastructure Master Plan

Council Update
February 10, 2025

Study Bridges

A11-Wilson

A24-Ruff

A14-Arranvale

A5-Hunts

A29, A30

E22, E24

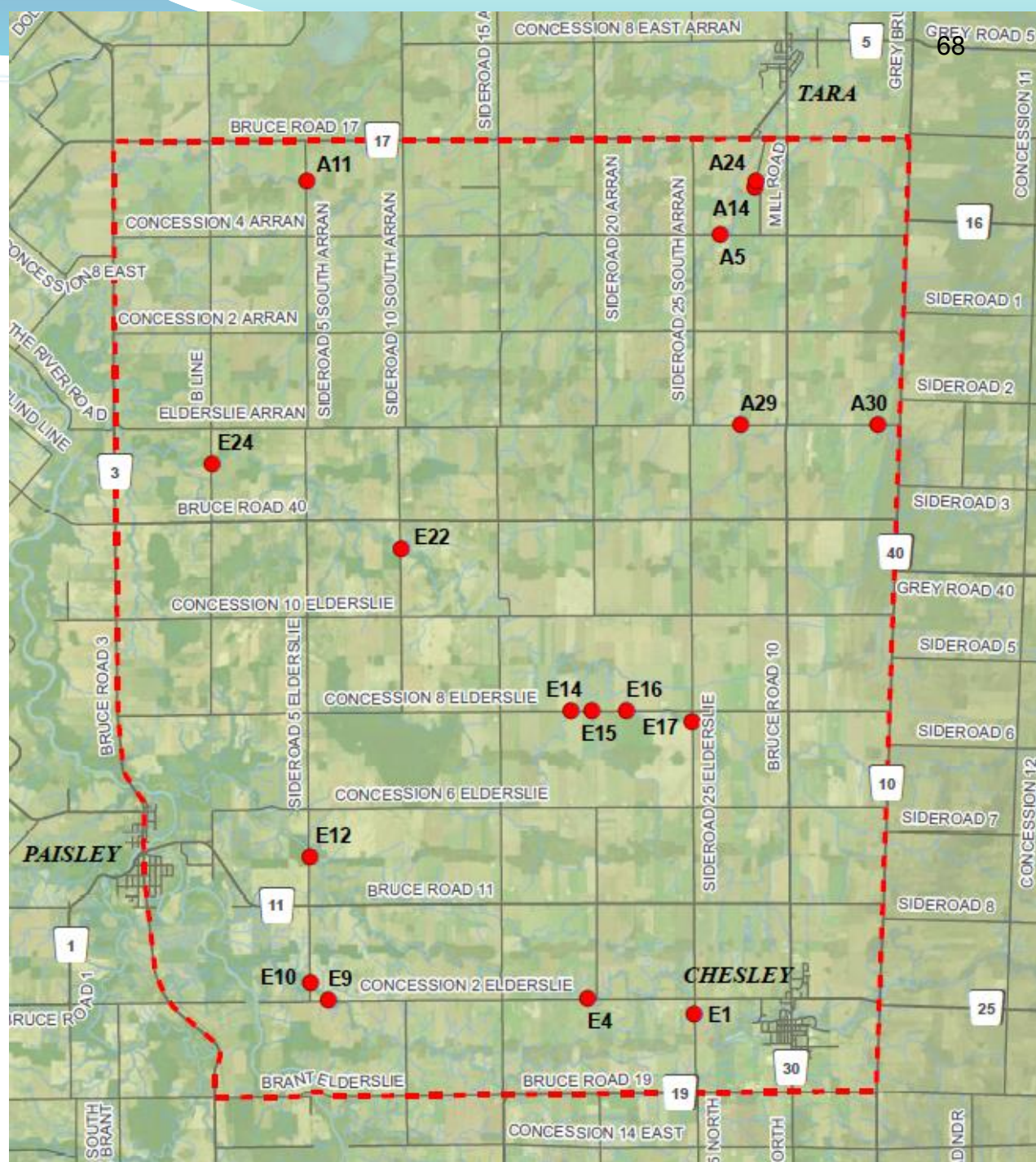
E14, E15, E16, E17

E12-Pearces

E9, E10

E4-Allens

E1-Priebe



Bridge Economics

- Arran-Elderslie maintains 62 Bridges (>3m span)
- Bridge Needs Report prepared in 2024 listed repair or replacement needs to 20 structures over next 1-5 years
 - E1 – Priebe Bridge Repaired in Fall 2024
 - E12 – Pearce Bridge Closed
- Priority Repairs – 1 to 5 years - \$6,371,500.00
- 6-10 Year Repair Priorities \$1,352,600.00
- Total Priority Repairs – 1-10 years \$7,724,100.00
(Includes work to most of the study bridges)
- Concerns the Township can not afford to maintain all bridges.
- 2025 budget has \$767,484 in reserves

Recommended Approach

Master Plan Alternatives

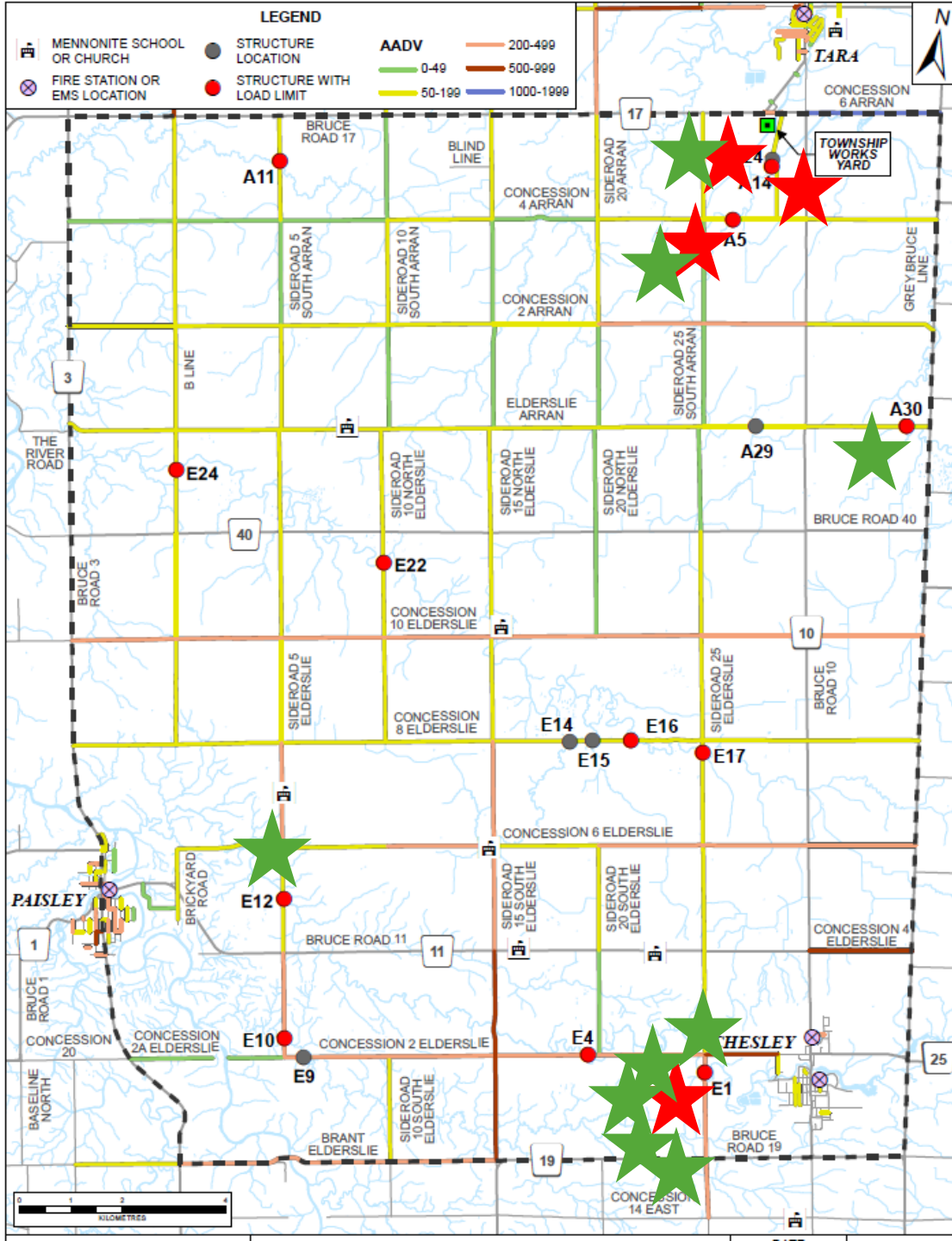
- **Alternative 1** – Replace or repair all of the crossings, as required. This option means that each crossing would be either repaired or replaced, and none would be retired (closed).
- **Alternative 2** – Close some crossings and either replace or repair the remaining crossings. This option means that several bridges will be repaired as long as feasible and then eventually closed to traffic and removed, while the remaining crossings will be either repaired as required or replaced.
- **Alternative 3** – Do Nothing. The do nothing option, is a consideration during any Master Plan Class EA process. This option would propose that no commitment is made either way and improvements or changes to address problems will continue to be made on a case by case basis.

September 2023 Public Meeting

- Held at the Chesley Community Centre
- From 6:00 p.m. to 8:30 p.m.
- Approximately 50 residents in attendance
- Display boards placed around perimeter of room
- Formal presentation by B.M. Ross & Associates
- Question and Answer session following the presentation
- 5 members of Council & 2 Arran-Elderslie staff in attendance
- Public comments submitted to BMROSS following the meeting

Feedback from Residents

- 8 written comments received following the meeting
- Majority of comments were specific to an individual bridge
- A number of comments were received from the horse & buggy community identifying a bridge that is used often by their community to access a school and church
- Some concerns expressed about how the Public Meeting Notice was provided to residents
- Residents were concerned with timelines for when bridges would eventually be closed



Public Meeting Comments

- Comments made at the Public Meeting
- Comments received following the Public Meeting

Evaluation of Alternatives

- Both Approaches modified following input from residents at the Public Meeting
- A 'Community Features' component added to the matrix to capture schools/churches/Fire/EMS/Works Yard
- Approach #1
 - Approach #1 utilizes BCI, Load Limit, Traffic Counts, Road Types, Detour Lengths (if closed), Road Connectivity, Replacement Costs, and **Community Features** to identify bridges for Closure.
- Approach #2
 - Approach #2 removes the BCI and Load Limit Scores and just focuses on Traffic Counts, Road Types, Detour Lengths (if closed), Road Connectivity, Replacement Costs and **Community Features** to identify bridges for Closure. With this approach you are focusing more on the location and function of the bridges, rather than their current condition.

Approach 1 – Updated Matrix

Table 2.1: Potential Bridge Closure Assessment Matrix – Recommended Closures Option A - Option B - +

Structure ID	Type & Age	Avg. Traffic Counts	Score X 2	Road Type ¹	Score	Detour	Score	Replace\$	Score x 2	Community Feature	Score	Road Connectivity	Score	Revised Total
E4 - Allens	Truss-1920	390	10	HCB	5	8.2km	10	\$2,659,230	30	EMS Route	5	Yes	5	65
E9	Beam-1930	235	10	LCB	10	12.2km	5	\$1,108,013	20	EMS Route	5	Yes	5	55
E1 – Priebe	Truss-1938	175	20	Gravel	15	8.1km	10	\$2,817,518	30	School (near)	5	Yes	5	85
E10	T-Beam-1930	294	10	LCB	10	12.2km	5	\$1,297,958	20	EMS Route	5	Yes	5	55
E12– Pearces	Truss-1930	184	20	Gravel	15	7.6km	10	\$3,073,000	30	School (far)	10	Some	10	95
A11 – Wilson	Conc. Arch-1910	104	20	Gravel	15	8.1km	10	\$854,753	10	None	15	None	15	90
A29	Conc. slab-1930	97	30	Gravel	15	7.9km	10	\$1,044,698	20	None	15	Some	10	10
A14–Arranvale	Truss-1920	150	20	Gravel	15	5.2km	15	\$3,313,485	30	Work Shed	5	Yes	5	90
A24 – Ruff	Conc. slab-1920	150	20	Gravel	15	5.2km	15	\$371,000	10	Work Shed	5	Yes	5	70
E24	Truss-1920	94	30	Gravel	15	8.2km	10	\$2,110,500	30	School (far)	10	None	15	110
A5 – Hunts	Conc. Arc-1910	130	20	Gravel	15	7.1km	15	\$1,487,903	20	Work Shed (far)	10	Some	10	90
A30	Conc. slab-1930	61	30	Gravel	15	8.8km	10	\$2,089,395	30	None	15	Some	10	110
E22	Truss 1920	41	30	Gravel	15	8.1 km	10	\$2,216,025	30	Schools	5	None	15	105
E16	T-Beam-1930	75	30	Gravel	15	12.2km	5	\$950,000	10	None	15	Yes	5	80
E17	Truss-1930	70	30	Gravel	15	8.2km	10	\$2,585,363	30	None	15	None	15	115
E14	T-Beam-1930	66	30	Gravel	15	12.2km	5	\$1,139,670	20	None	15	Yes	5	90
E15	T-Beam-1920	66	30	Gravel	15	12.2km	5	\$1,108,013	20	None	15	Yes	5	90

* If scores are tied for one or more structures, the structure with the highest traffic count is moved to the lower category

Scoring System: ¹LCB – Low Class Bituminous, HCB – High Class Bituminous

ic: <100 = 15 **Road Type:** Gravel = 15 **Detour Length:** < 7.5 = 15 **Replace Cost:** < 1 mil = 5 **Road Connectivity:** none = 15 **Community Feature:** None = 15
 100-200 = 10 LCB = 10 7.6-10 = 10 1-2 mil = 10 some = 10 Some = 10
 > 200 = 5 HCB = 5 >10.1 = 5 > 2 mil = 15 yes = 5 Yes = 5

Approach 2 – Matrix Results

*Evaluate based only on location; remove bridge condition components

Table 2.1: Potential Bridge Closure Assessment Matrix – Recommended Closures Option A - ■ Option B - ■ + ■

Structure ID	Type & Age	Avg. Traffic Counts	Score X 2	Road Type ¹	Score	Detour	Score	Replace\$	Score x 2	Community Feature	Score	Road Connectivity	Score	Revised Total
E4 - Allens	Truss-1920	390	10	LCB	5	8.2km	10	\$2,659,230	30	EMS Route	5	Yes	5	65
E9	Beam-1930	235	10	LCB	10	12.2km	5	\$1,108,013	20	EMS Route	5	Yes	5	55
E1 – Priebe	Truss-1938	175	20	Gravel	15	8.1km	10	\$2,817,518	30	School (near)	5	Yes	5	85
E10	T-Beam-1930	294	10	LCB	10	12.2km	5	\$1,297,958	20	EMS Route	5	Yes	5	55
E12– Pearces	Truss-1930	184	20	Gravel	15	7.6km	10	\$3,073,000	30	School (far)	10	Some	10	95
A11 – Wilson	Conc. Arch-1910	104	20	Gravel	15	8.1km	10	\$854,753	10	None	15	None	15	90
A29	Conc. slab-1930	97	30	Gravel	15	7.9km	10	\$1,044,698	20	None	15	Some	10	10
A14–Arranvale	Truss-1920	150	20	Gravel	15	5.2km	15	\$3,313,485	30	Work Shed	5	Yes	5	90
A24 – Ruff	Conc. slab-1920	150	20	Gravel	15	5.2km	15	\$371,000	10	Work Shed	5	Yes	5	70
E24	Truss-1920	94	30	Gravel	15	8.2km	10	\$2,110,500	30	School (far)	10	None	15	110
A5 – Hunts	Conc. Arc-1910	130	20	Gravel	15	7.1km	15	\$1,487,903	20	Work Shed (far)	10	Some	10	90
A30	Conc. slab-1930	61	30	Gravel	15	8.8km	10	\$2,089,395	30	None	15	Some	10	110
E22	Truss 1920	41	30	Gravel	15	8.1 km	10	\$2,216,025	30	Schools	5	None	15	105
E16	T-Beam-1930	75	30	Gravel	15	12.2km	5	\$950,000	10	None	15	Yes	5	80
E17	Truss-1930	70	30	Gravel	15	8.2km	10	\$2,585,363	30	None	15	None	15	115
E14	T-Beam-1930	66	30	Gravel	15	12.2km	5	\$1,139,670	20	None	15	Yes	5	90
E15	T-Beam-1920	66	30	Gravel	15	12.2km	5	\$1,108,013	20	None	15	Yes	5	90

* If scores are tied for one or more structures, the structure with the highest traffic count is moved to the lower category

Scoring System: ¹LCB – Low Class Bituminous, HCB – High Class Bituminous

ic: <100 = 15
100-200 = 10
> 200 = 5

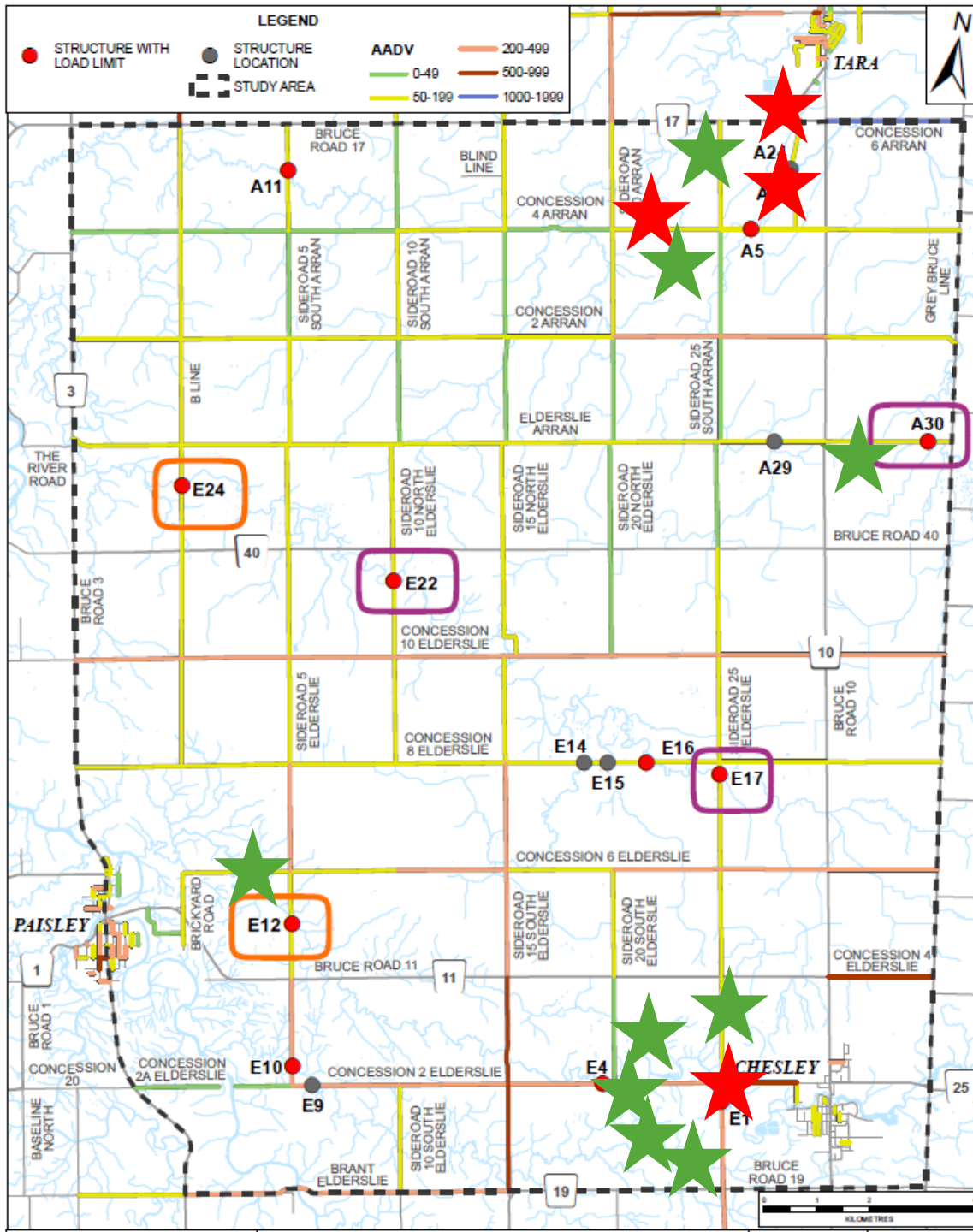
Road Type: Gravel = 15
LCB = 10
HCB = 5

Detour Length: < 7.5 = 15
7.6-10 = 10
>10.1 = 5

Replace Cost: < 1 mil = 5
1–2 mil = 10
> 2 mil = 15

Road Connectivity: none = 15
some = 10
yes = 5

Community Feature: None = 15
Some = 10
Yes = 5



Approach 1 & 2 Results

- ★ Comments made at the Public Meeting
- ★ Comments received following the Closing

Recommended Approach

- Based on revised Matrix Results and input from residents recommend proceeding with Approach #1 & 2 but identify only 5 crossings for eventual closure.
- Majority of bridges identified for closure received no comments from the public related to potential closure
- Only minor repairs to E17 and then closed
- Suggested threshold of \$50,000 in repairs for Initial Closures and \$100,000 for subsequent closures
- Continue to Increase Bridge Reserves

Approaches to Consider

The suggested bridges identified for closure are:

- E17–Truss (1930) – (BCI-38) – Repair 2025/26 – close 2040
 - E22–Truss (1920) – (BCI-40) – Repair 2025/26 - close 2030
 - A30–Conc. Slab (1930) - (BCI-38)– Repair 27/28 – close 2045
- } Initial Closures
- E12–Truss (1930) – (BCI-40)- Currently Closed
 - E24–Truss (1920) – (BCI-52) – Repair 30/31 then close
- } Next Closures

*Savings of \$12 Million

- Final closing dates subject to follow up inspections

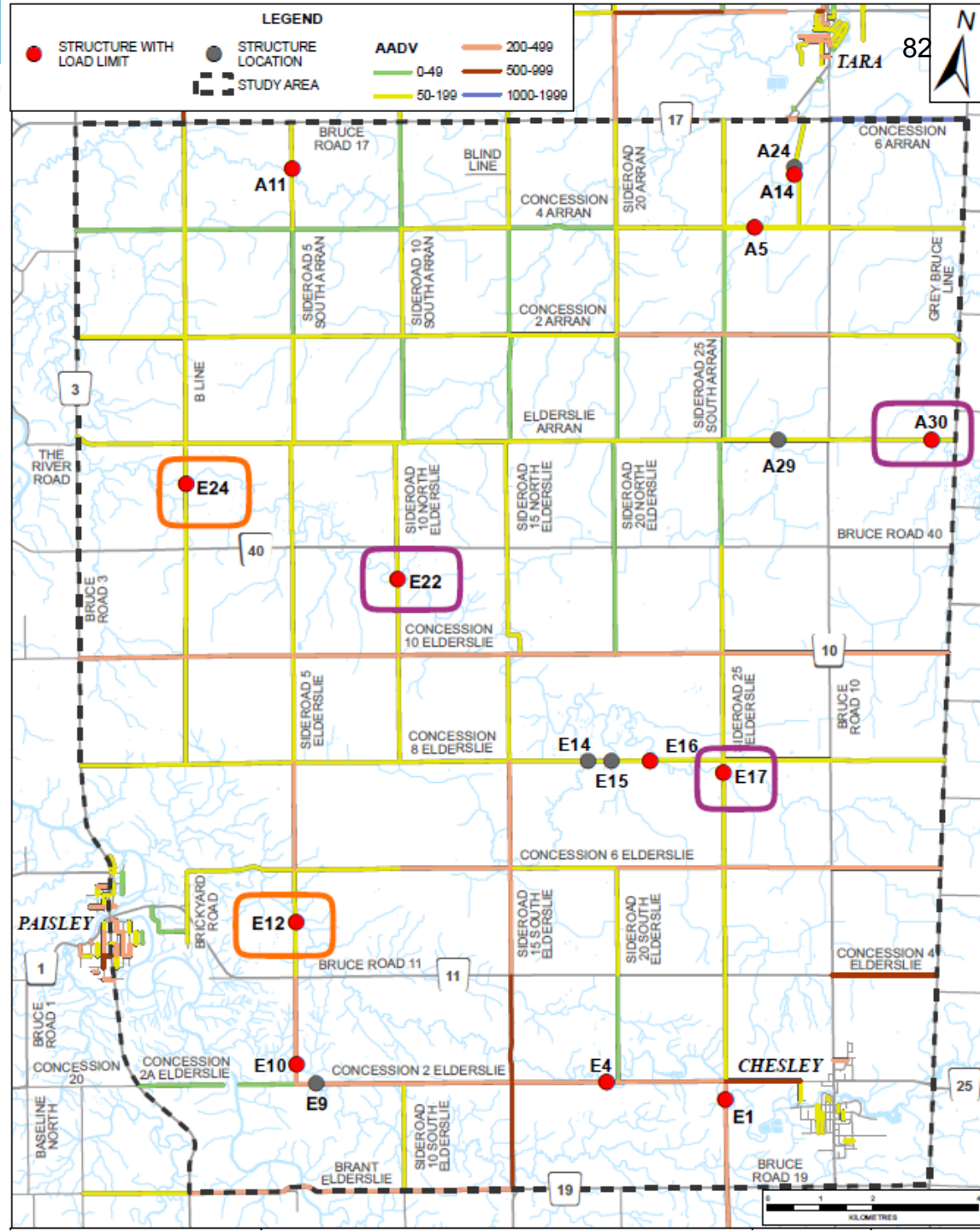
Suggested Outcomes and Timelines

Table 1.2: Recommended Outcomes for Approach #1 – Option #A - 3 Bridge Closures ■ Option #B – 2 additional closures ■

Structure ID	Type & Age	Avg. Traffic Counts	BCI	Recommended Outcome	Repair Costs	Repair Timeline	Replacement Costs	Replacement Timeline
E4 - Allens	Truss-1920	390	51	Replace	\$62,000	6-10	\$2,659,230	20-25 Years
E9	Beam-1930	235	33	Replace	\$244,800	1-5 Years	\$1,108,013	1-5 Years
E1 – Priebe	Truss-1938	175	34	Repair then Replace	Repaired in 2024	N/A	\$2,817,518	20-25 Years
E10	T-Beam-1930	294	39	Replace	No Immediate Repairs	N/A	\$1,297,958	15-20 Years
E12– Pearces	Truss-1930	184	40	Closure	Currently Closed	N/A	N/A	1-5 Years
A11 – Wilson	Conc. Arch-1910	104	45	Replace	No Immediate Repairs	N/A	\$854,753	15-20 Years
A29	Conc. slab-1930	97	54	Repair then Replace	\$93,000	5-10 Years	\$1,044,698	20-25 Years
A14–Arranvale	Truss-1920	150	45	Repair then Closure	\$35,000	5-10	\$3,313,485	20-25 Years
A24 – Ruff	Conc. slab-1920	150	41	Replace	N/A	N/A	\$371,000	5-10 Years
E24	Truss-1920	94	52	Repair then Closure	\$28,000	5-10 Years	N/A	20-25 Years
A5 – Hunts	Conc. Arc-1910	130	56	Repair then Replace	\$167,800	5-10 Years	\$1,487,903	20-25 years
A30	Conc. slab-1930	61	38	Repair then Closure	\$229,200	1-5 Years	N/A	20-25 Years
E22	Truss 1920	41	40	Repair then Closure	\$44,000	1-5 Years	N/A	5-10 Years
E16	T-Beam-1930	75	26	Replace	\$130,000	1-5 Years	\$950,000	10-15 Years
E17	Truss-1930	70	38	Repair then Closure	\$164,300	1-5 Years	N/A	10-15 Years
E14	T-Beam-1930	66	31	Repair then Replace	\$136,500	1-5 Years	\$1,139,670	10-15 Years
E15	T-Beam-1920	66	37	Repair then Replace	\$94,000	1-5 Years	\$1,108,013	10-15 Years

- Given these bridges are all close to 100 years old, we don't want to suggest any of them will still be in service beyond 2050 (25 years)

Recommended Future Closures



Next Steps

- Council to Select a Preliminary Preferred Approach
- Hold Second Public Meeting on Revised Approach
- Obtain Additional Input from residents
- Council to Confirm Preferred Approach
- Finalize Master Plan Report
- Publish Notice of Master Plan Completion



Questions?

PAPER-BASED PUBLIC PETITION

To: The Council of the Municipality of Arran-Elderslie

Petition Spokesperson

Name:	Carol McMillan	Address:	37 Concession 4, Tara, ON N0H 2N0
Phone:	519-934-2143	Email:	cmcmillan37@gmail.com

Do you wish to present the petition at a Council meeting? Yes No

Whereas: (please provide a brief description of the matter and request/issue below)
 We, the undersigned, petition the Council of the Municipality Arran-Elderslie Township Council & Bruce County Planning Department to reject the request from Neoen to develop a 400 megawatt capacity, standalone battery energy storage system on 40 acres of farm land located at the corner of Concession 4 & Bruce Grey County Line. We object to the location of the facility on agricultural land and the proximity to residences. This land is currently designated as agricultural land and is situated on a flood plain that the Grey Sauble Conversation Authority has designated as environmentally protected. Please sign this petition today and help us protect this agricultural land from industrial encroachment.

I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Jesse Kober	1418 Con 4 Acreas Township	<i>[Signature]</i>
Haleigh Weppier	117078 Grey Road 3	<i>[Signature]</i>
Craig Reid	676 Bruce County Road 11	<i>[Signature]</i>
Marion MacDonald	39 Con 10 E TARA	<i>[Signature]</i>
Rebecca Wright	43 Young St TARA	<i>[Signature]</i>
STEVE HOWARD	116396 County 3	<i>[Signature]</i>
Rick Mikula	33 Matilda St	<i>[Signature]</i>
SON FRESBURGER	606 FRENCH ST	<i>[Signature]</i>
BARRY TED FORD	159 MARION STREET	<i>[Signature]</i>
Sherry Draper	98 Bruce Rd 17	<i>[Signature]</i>

Collection of personal information:

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PAPER-BASED PUBLIC PETITION

To: The Council of the Municipality of Arran-Elderslie


Petition Spokesperson

Name:	Carol McMillan	Address:	37 Concession 4, Tara, ON N0H 2N0
Phone:	519-934-2143	Email:	cmcmillan37@gmail.com

Do you wish to present the petition at a Council meeting? Yes No

Whereas: (please provide a brief description of the matter and request/issue below)
 We, the undersigned, petition the Council of the Municipality Arran-Elderslie Township Council & Bruce County Planning Department to reject the request from Neoen to develop a 400 megawatt capacity, standalone battery energy storage system on 40 acres of farm land located at the corner of Concession 4 & Bruce Grey County Line. We object to the location of the facility on agricultural land and the proximity to residences. This land is currently designated as agricultural land and is situated on a flood plain that the Grey Sauble Conversation Authority has designated as environmentally protected. Please sign this petition today and help us protect this agricultural land from industrial encroachment.

I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Nancy Ackroyd	3649 Bruckell Dr Tara	
Trent Mac Donald	159 concession 6 Tara	T M
Kevin Mac Donald	159 CONCE 6 TARA	Kevin Mac Donald
Jordan Colbourn	79 Pavic Rd Tara	Jordan Colbourn
Jamie McDonald	39 conc 19E Tara	Jamie McDonald
Kim MacDonald	159 Conc 6 Tara	Kim Mac Donald
Scott Nicholson	177 conc 6 Tara	Scott Nicholson
Shelly Baker	177 con 6 TARA	Shelly Baker
Michelle Omsley	204 Con 6 Tara	Michelle Omsley
Bill Patterson	3640 ARR Tara-Pnt	Bill Patterson

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Name (Print)	Address	Signature
Brittney Memon	477 CONC 4 TARA, ON	<i>[Signature]</i>
Trevor Chastie	477 CONC 4 TARA ON	<i>[Signature]</i>
JAMIE ESK CHARLOTTE	198 RIVER 17 TARA	<i>[Signature]</i>
Mike Christie	316 Bruce Road 17 Tara	<i>[Signature]</i>
Jenn Christie	316 Bruce Road 17 Tara	<i>[Signature]</i>
Grant Probst	52 Arran S. Rd. 5, Dobbinton	<i>[Signature]</i>
Hewitt Chubb	378 Concession 4 TARA	<i>[Signature]</i>
Scott MacDonald	017139 Grey Bruce Line, Tara	<i>[Signature]</i>
Janine Seifried	017159 Grey Bruce Line, Tara	<i>[Signature]</i>
BILL COOP	123 CON 6 TARA ONT	<i>[Signature]</i>

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Name (Print)	Address	Signature
Blair Mac Donald	Tara	<i>[Signature]</i>
Trudy Mac Donald	Tara	<i>[Signature]</i>
Kaye MacKenzie	Tara	<i>[Signature]</i>
FAYLE STEINACKER	TARA	<i>[Signature]</i>
ROBERT RUFF	TARA	<i>[Signature]</i>
Conrad Babache	Tara	<i>[Signature]</i>
Chris McDougald	TARA	<i>[Signature]</i>
Jen McDougald	Tara	<i>[Signature]</i>
SARAH CULTO	378 concession 4 Tara	<i>[Signature]</i>
Meg Culto	378 concession 4 Tara	<i>[Signature]</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Emily Gulto	378 concession 4 Tara	<i>Emily Gulto</i>
Robert BALL	53 Hamilton St Tara	<i>Robert Ball</i>
Ben Overeem	636 Bruce road 17	<i>Ben Overeem</i>
Carley Saboury	636 Bruce road 17	<i>Carley Saboury</i>
Steve Herron	229 Bruce Rd. 17	<i>Steve Herron</i>
Roslyn Pancy	227 Bruce Rd 17	<i>Roslyn Pancy</i>
Amy Somers	TARA	<i>Amy Somers</i>
Mary Somers	TARA	<i>Mary Somers</i>
Anna Nicholson	Tara	<i>Anna Nicholson</i>
Matthew McNaughton	Tara	<i>Matthew McNaughton</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Tyler Mison	1057 Con 2 RR#1 Debbinton	<i>[Signature]</i>
Tanner Misch	381 Sideroad 19 South Tara	<i>[Signature]</i>
Kristen Misch	" "	<i>[Signature]</i>
Mercy Mison	722 Con 2 RR#1 Debbinton	<i>[Signature]</i>
Breanna Misch	722 Con 2 RR#1 Debbinton	<i>[Signature]</i>
Breton Mison	1057 Con 2 RR#1 Debbinton	<i>[Signature]</i>
Fredi Schumacher	391 Con 4 Arran.	<i>[Signature]</i>
Egon Schumacher	391 Con 4 Arran	<i>[Signature]</i>
Regina Schumacher	391 Con 4 Arran	<i>[Signature]</i>
James Arran	298 Park Rd	<i>[Signature]</i>

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Name (Print)	Address	Signature
KEVIN WEPPLER	93 FRANCIS ST, TARA, ON	<i>[Handwritten Signature]</i>
CONNIE WEPPLER	93 FRANCIS ST, Tara, ON	<i>[Handwritten Signature]</i>
Hannah Weppler	93 Francis St. Tara, ON	<i>[Handwritten Signature]</i>
DANA WEPPLER	93 FRANCIS ST. TARA, ON	<i>[Handwritten Signature]</i>
HILLAM WEPPLER	93 FRANCIS ST Tara, ON	<i>[Handwritten Signature]</i>
GERALD WEPPLER	84 Eglon Ave, Tara, ON	<i>[Handwritten Signature]</i>
Suzie Weppler	84 Eglon Ave., Tara, ON	<i>[Handwritten Signature]</i>
Anna Gowan	67 Francis St Tara, ON	<i>[Handwritten Signature]</i>
Jennifer Bryson	153 Conc 2 Dobbinton, ON	<i>[Handwritten Signature]</i>
Kathy Cowan	71 Conc 13 E Altonford	<i>[Handwritten Signature]</i>

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Name (Print)	Address	Signature
Michelle Johnson	42 Brook St East Tara ON	<i>[Signature]</i>
Corneilia Johnson	42 Brook St E Tara ON	<i>[Signature]</i>
Bev Neil	3701 BR 10 R2 Tara ON	<i>[Signature]</i>
Jetsje Neil	3701 BR 10 R2 Tara ON	<i>[Signature]</i>
Chris Leys	77 case 8 RR2 Chesley ON	<i>[Signature]</i>
Franky Leys	77 case 8 RR2 Chesley ON	<i>[Signature]</i>
RAYMOND WICKASCH	137 HGMNS ST E E	<i>[Signature]</i>
RAY WICKASCH	51 HGMNS ST E	<i>[Signature]</i>
Tim Sweiger	601 Con 10 E Tara	<i>[Signature]</i>
Pearl Sweiger	601 Con 10 E Tara	<i>[Signature]</i>

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Name (Print)	Address	Signature
Susan McDonald	229 Conco	<i>Susan McDonald</i>
Jody Featherby	60 Conc 6	<i>Jody Featherby</i>
Rene Featherby	60 Conc 6	<i>Rene Featherby</i>
Elizabeth Van Leo	17111 Green Bruce Line Tara	<i>Elizabeth Van Leo</i>
DEESA SWIGGERS	1972 BRUCE ST E TARA	<i>DEESA SWIGGERS</i>
Ken Swigger	192 Bruce St E TARA	<i>Ken Swigger</i>
Charlene Rowke	50 Park Rd	<i>Charlene Rowke</i>
JASON ROWKE	"	<i>JASON ROWKE</i>
Janet Rowke	"	<i>Janet Rowke</i>
St Greenaway	20 Brooke st E	<i>St Greenaway</i>

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Name (Print)	Address	Signature
Brenda Thorne	303 Bruce Rd 17	<i>Brenda Thorne</i>
Anne Lester	303 Bruce Rd 17	<i>Anne Lester</i>
Donna Anderson	93 Mill St	<i>Donna Anderson</i>
TIM SCHANBER	1071 SD Rd 10 TARA	<i>Jim Schamber</i>
Pat Schauber	1071 Sideroad 10 Tara	<i>Pat Schauber</i>
Patricia Posthumus	32 Heather Lynn Blvd Tara	<i>Patricia Posthumus</i>
Trent Hill	654 Bruce Rd 17	<i>Trent Hill</i>
Jane Schaubert	R R 2 Tara, Ont.	<i>Jane Schaubert</i>
Jane Schaubert	R R 3 Tara	<i>Jane Schaubert</i>
Patricia Schaubert	R R 3 Tara	<i>Patricia Schaubert</i>

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Name (Print)	Address	Signature
Garry Collins	235 Yonge St	Garry Collins
JOE DRAVER	93 BRUCE RD 17	
JACQUIE MACEY	24 Heatherlyn Blvd. TARA	Jacqui Macey
Megan Crawford	284 Concession 6	Megan Crawford
Nathan Crawford	284 CONCESSION 6	Nathan Crawford
EDITH SINGCLAIR	252 CONCESSION 6	
IAN SINGCLAIR	252 CON 6	Ian Sinclair
Sherry Furston	253 Con 6	Sherry Furston
Bruce Furston	253 Con 6	Bruce Furston
Gary McDonald	229 Con 6	Gary McDonald

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Name (Print)	Address	Signature
John Maus	85 Park Road Tara Ont N0H2M	<i>[Signature]</i>
Jill McDougals	5036 Bruce Rd 10 Tara Ont N0H 2N0	<i>[Signature]</i>
Brian McDougals	4036 Bruce Rd 10 Tara	<i>[Signature]</i>
Dan McLaughlin	#39 Con 10 Tara	<i>[Signature]</i>
JACLYNN GOWAN	45 main st. Tara	<i>[Signature]</i>
Mike Gowan	45 main St. TARA	<i>[Signature]</i>
Gow Scott	95 mill st Tara	<i>[Signature]</i>
Scott	95 mill st TARA	<i>[Signature]</i>
Tom McLaughlin	54 Mill St TARA	<i>[Signature]</i>
CARY McLaughlin	54 Mill St TARA	<i>[Signature]</i>

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Name (Print)	Address	Signature
Ang Lawrenson	105 Mill St. Tara	<i>A. LAWRENSON</i>
MATT LAWRENSON	105 Mill St. Tara	<i>Matt</i>
Nic LAWSON	3199a & Kembrie Rock Road	<i>NLB</i>
Trevor Swelger	4187 Bruce Rd 10 Tara	<i>Trevor</i>
Leik-Anne Swelger	4187 Bruce Rd 10 Tara	<i>Leik-Anne</i>
Rachael Swelger	4187 Bruce Road 10 Tara	<i>Rachael Swelger</i>
Chase McEwan	132 5th Ave SW Chesby	<i>Chase</i>
Robyn McEwan	132 5th Ave SW Chesby	<i>Robyn</i>
SHANE RYALL	CON 6 CHESEBY	<i>Shane</i>
TENNY RYAN	CON 6 CHESEBY	<i>Tenny</i>

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PAPER-BASED PUBLIC PETITION

To: The Council of the Municipality of Arran-Elderslie

Petition Spokesperson

Name:	Carol McMillan	Address:	37 Concession 4, Tara, ON N0H 2N0
Phone:	519-934-2143	Email:	cmcmillan37@gmail.com

Do you wish to present the petition at a Council meeting? Yes No

Whereas: (please provide a brief description of the matter and request/issue below)
 We, the undersigned, petition the Council of the Municipality Arran-Elderslie Township Council & Bruce County Planning Department to reject the request from Neoen to develop a 400 megawatt capacity, standalone battery energy storage system on 40 acres of farm land located at the corner of Concession 4 & Bruce Grey County Line. We object to the location of the facility on agricultural land and the proximity to residences. This land is currently designated as agricultural land and is situated on a flood plain that the Grey Sauble Conversation Authority has designated as environmentally protected. Please sign this petition today and help us protect this agricultural land from industrial encroachment.

I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Rodney Nickerson	43 Thomas St Allenburg	<i>[Signature]</i>
JEFF HORSING	495 DENCE RD 17 TARA	<i>[Signature]</i>
Shelly Hill	216 CON 10E ARRAN RR3 TARA	<i>[Signature]</i>
Bob Peterson	424 Bruce Road 17 Tara	<i>[Signature]</i>
Sandra Larer	725 Sideroad 15	<i>[Signature]</i>
Gord Larer	725 Sideroad 15	<i>[Signature]</i>
Yvonne Sutherland	914 Marina St. Tara	<i>[Signature]</i>
Linda Sikkema	797 Sideroad 15, Tara	<i>[Signature]</i>
HEPBY SIKKEMA	797 SIDEROAD 15 TARA	<i>[Signature]</i>
Miriam Sikkema	747 Sideroad 15, Tara	<i>[Signature]</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Anna Welley	20 Market St. Tara	<i>Anna Welley</i>
WALTER PENNY	63 HEATHER LYN BLVD	<i>Walter Penny</i>
Emily Azevedo	192 Yonge Targon TARA	<i>Emily Azevedo</i>
Caroline Draper	40 MAP ST. TARA	<i>Caroline Draper</i>
Idathy Clanke	52 Union St. Tara	<i>Idathy Clanke</i>
Tom Clarke	52 Union St. Tara	<i>Tom Clarke</i>
Kyle Harbon	165 REAR ST, TARA	<i>Kyle Harbon</i>
Nicole Harbon	165 REAR ST, TARA	<i>Nicole Harbon</i>
Doris Stewart	158 Camb Tara	<i>Doris Stewart</i>
ALLAN McDOUGALD	63 HEATHER LYN BLVD	<i>Allan McDougald</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Tara J. Scamlove	221 Council Tara	<i>Tara Scamlove</i>
Mary Kosta McMillan	4041 4 BROOKS ST. TARA	<i>Mary Kosta McMillan</i>
LINDA MCKEEN	4 BRISK ST. W. UNIT 6, TARA	<i>Linda McKeen</i>
Helen Christie	148 Bruce Rd 17 Tara	<i>Helen Christie</i>
Simon de Boer	582 RR3 Tara	<i>Simon de Boer</i>
STEVE HILLS	RR#2 TARA ON	<i>Steve Hills</i>
JUDI ALMOND	021007 GREY RD #16 TARA ONTARIO	<i>Judi Almond</i>
Jack Smith	173 Concession 4 Tara	<i>Jack Smith</i>
George Seypc	021007 Grey Rd 16 Tara	<i>George Seypc</i>
Jeff Hedwig	499 Bruce Rd 17 Tara	<i>Jeff Hedwig</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
DORIS HERRON	141 MARIA ST.	<i>Doris Herron</i>
ELMER HERRON	141 MARIA ST.	<i>Elmer Herron</i>
JACQ GREENLEVELD	627 Con 12 EAST	<i>Jacqueline Greenleveld</i>
LOUIE ALPAUGH	153 River St	<i>Louise Alpaugh</i>
DENNIS ALPAUGH	153 RIVER ST	<i>Dennis Alpaugh</i>
Alex Alpaugh	153 River St	<i>Alex Alpaugh</i>
Adrian Alpaugh	62 Maria St	<i>Adrian Alpaugh</i>
Andrew Greenleveld	627 Con 12	<i>Andrew Greenleveld</i>
DAVID SHERMAN	41 SHORE DRIVE, ALENFORD	<i>David Sherman</i>
Sandra Herron	123 River St, Tara	<i>Sandra Herron</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
John Cookman	16913 Grey Bruce Line	<i>John Cookman</i>
CHRISTINE SLUMSKIE	750 BRUCE ROAD 40	<i>Christine Slumskie</i>
Amanda Cavdle	25 Mary Ann St Tara	<i>Amanda Cavdle</i>
Amber Shevelft	87 Park Rd Tara	<i>Amber Shevelft</i>
Debra Thompson	201 Maria St, Tara	<i>Debra Thompson</i>
Bruce MacDowall	52 Con 4 Arran, Tara	<i>Bruce MacDowall</i>
Lydia MacDowall	32 Con 4 Arran, Tara	<i>Lydia MacDowall</i>
Shirley Lehman	198C4 ✓	<i>Shirley Lehman</i>
Rob Lehman	198C4 ✓	<i>Rob Lehman</i>
CONNIE MOUTON	3449 BRUCE RD ID (ARA)	<i>Connie Mouton</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
RAY MACDONALD	167 Bruce Rd S, Tara	<i>R. Macdonald</i>
CARRRY CHARISTH	383 SINDERS RD 20, TARA	<i>A. M. M.</i>
IAN SINCLAIR	252 CONC 6 TARA	<i>Ian Sinclair</i>
EDITH SINCLAIR	252 CONC 6 TARA	<i>Edith Sinclair</i>
Bernadette Robertson	109 Mill St Tara	<i>Bernadette Robertson</i>
Robert Robertson	109 Mill St Tara	<i>Robert Robertson</i>
Mary Treford	111 Heather Lynn Tara	<i>Mary Treford</i>
Amy Harrison	77 Brook Street TARA	<i>Amy Harrison</i>
Crystal Ganson	304 Con Rd 6	<i>Crystal Ganson</i>
JEFF TUCKE	16155 A LINE RR505	<i>Jeff Tucke</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
LORI TUCK	16155 A-LINE, BR5 0P5	<i>Lori Tuck</i>
Penny McLeod	34 Bruce Rd 17, RR#2 Tara	<i>Penny McLeod</i>
William MacDonald	136 3rd AVE SE Chesley	<i>William MacDonald</i>
JEFF SHERMAN	021366 GREY 16	<i>Jeff Sherman</i>
Lenore Sherman	021366 Grey Rd 16	<i>Lenore Sherman</i>
Glen Ackroyd	3649 Bruce Rd 10	<i>Glen Ackroyd</i>
KEN JAMES	80 HAMILTON ST TARA	<i>Ken James</i>
Trevor Sherman	021366 Grey Rd 16	<i>Trevor Sherman</i>
Bob Shewfelt	87 Park RD	<i>Bob Shewfelt</i>
John MacDonald	71 main St. TARA	<i>John MacDonald</i>

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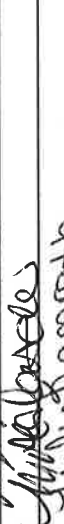




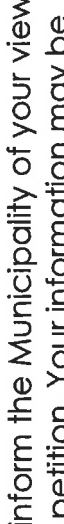
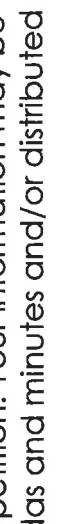

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Amanda Herron	228 Park Rd	
Al Herron	228 Park Rd	
Roger McIvor	94 Main St	
Melissa Nickerson	43 Thomas St	
Julie Hamstra	42 Thomas St.	
Charmelle	42 Thomas St	
Laurens deBoer	94 Conc. 12 East	
ANDY RUFF	94 Main St TARA	
MATT RUFF	RR#2 TARA	
Sosh Snyder	20 Heather Lynn Tara	

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Don Mac Donald	164 Con 10 E TARA	<i>Don Mac Donald</i>
Joan Mac Donald	164 Con 10 E TARA	<i>Joan Mac Donald</i>
Heather Kull	899 10 th St W OF	<i>Heather Kull</i>
Kathleen Cameron	546 Con 4 RR2 Tara	<i>Kathleen Cameron</i>
Carol Anne Smith	3450 Bruce Rd. 10 Tara	<i>Carol Anne Smith</i>
Tyson Morrison	162 Con 4 RR2 Tara	<i>Tyson Morrison</i>
Pam Javalon	102 Con 4 RR2 Tara	<i>Pam Javalon</i>
Jim Gordon	44 Chestnut Tara	<i>Jim Gordon</i>
JUNE GOWAN	44 Chestnut TARA	<i>June Gowan</i>
Connie Fortman	38 Brooke St W. TARA	<i>Connie Fortman</i>

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Name (Print)	Address	Signature
SEAN GOWMAN	303 Concession 13 west	
ANDY BICE	60 Beck Rd TARA	
JAMIE GUNSON	304 6th Conc Arran	
DAN KURT	174 Mill Rd TARA	
Clayton Lawrence	378 10conc East Arran	
Debra Gowan	357 Conc 12E Arran	
MURRAY GOWAN	357 Conc 12E Arran	
Norm Meuser	199 Con 8W Arrantwp	
Mike Hovorka	50 Park Rd Road	
Dennis Wainman	Rd 1 Dobbins	

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Name (Print)	Address	Signature
Brent Nicoll	180 4th st NW Chesley	<i>Brent Nicoll</i>
Andrea Love	1699 Bline Arran Elderslie	<i>Andrea Love</i>
Randy Moulton	1699 Bline Arran Elderslie	<i>Randy Moulton</i>
Barry Mateschski	4216 Bruce Rd 10, Tara	<i>Barry Mateschski</i>
Melinda Mateschski	4316 Bruce Rd 10, Tara	<i>Melinda Mateschski</i>
Dave Bryson	153 Concr 2 Dobbinton	<i>Dave Bryson</i>
<i>Aussel Goun</i>	101 mill st	<i>Aussel Goun</i>
<i>Jeff Goun</i>	974 side road 15 Tara	<i>Jeff Goun</i>
<i>Brandi Goun</i>	974 side road 15 Tara	<i>Brandi Goun</i>
<i>Brian Goun</i>	974 side road 15 Tara	<i>Brian Goun</i>

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PAPER-BASED PUBLIC PETITION

To: The Council of the Municipality of Arran-Elderslie

Petition Spokesperson

Name:	Carol McMillan	Address:	37 Concession 4, Tara, ON N0H 2N0
Phone:	519-934-2143	Email:	cmcmillan37@gmail.com

Do you wish to present the petition at a Council meeting? Yes No

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Kim Gill	017758 Grey Bruce Line Tara	<i>[Signature]</i>
Mary Tig Gill	" "	<i>[Signature]</i>
Sylvia McLeod	20 Con 8 Tara ON	<i>[Signature]</i>
Caleigh Kersch	48 Yonge St N Tara ON	<i>[Signature]</i>
<i>R. M. M. M.</i>	<i>13 Thomas St Alley</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>143 Lakeside Tara</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>103 Con 4 Tara</i>	<i>[Signature]</i>
Karen S. Scott	21 CHESTNUT HILL	<i>[Signature]</i>
JENNIFER SCOTT	21 CHESTNUT HILL CRES	<i>[Signature]</i>

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Name (Print)	Address	Signature
Laurie Watson	268 Seisford 25 South Arran	<i>Laurie Watson</i>
Sandra Meuser	199 Conc 8 w 2X Southampton	<i>Sandra Meuser</i>
Blair Freeman	74 conc 4 Arran twp	<i>Blair Freeman</i>
Brett Freeman	74 conc 4 Arran twp	<i>Brett Freeman</i>
Paula Stormen	41 Shara Dr. Alton Falls	<i>Paula Stormen</i>
BOB KUHL	GREY RD 16 71537	<i>Bob Kuhl</i>
<i>Leanda Kull</i>	<i>Grey Rd 16 21537</i>	<i>Leanda Kull</i>
Ronda McLeod	649 Bruce Rd 17	<i>Ronda McLeod</i>
Jean McDougald	39 Heather Lyn St	<i>Jean McDougald</i>
BARBARA HODGE	98 YANCOE ST N.	<i>Barbara Hodge</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
KAY THOMSON	5-10 CHESTNUT HILLS CRES TARA	<i>K Thomson</i>
DAEEN KIRKLAND	3-4 BROOK ST. TARA	<i>Daeeen Kirkland</i>
PEGGY GRAHAM	105 MARIA ST. TARA	<i>Peggy Graham</i>
GLEN G. GRAHAM	105 MARIA ST. TARA	<i>Glen Graham</i>
STEVE GOWAN	71 Con 13E R2 ALLENFORD	<i>Steve Gowan</i>
JASON SAGDEL	410 Markin Creek	<i>Jason Sagdel</i>
Deb Macdonnell	Sauble Beach	<i>Deb Macdonnell</i>
FRANZ BERSEY	Owen Sound Eb	<i>Franz Bersey</i>
Kim Thomas	Owen Sound	<i>Kim Thomas</i>
STEVE Mc DANIEL	Sauble Beach	<i>Steve McDaniel</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address (Town CHATS)	Signature
LEANNE WEBB	056 805 CONCESSION 4	<i>[Signature]</i>
ED WEBB		<i>[Signature]</i>
Kirsten Cameron	254 Bruce Rd 17, Tara, ON	<i>[Signature]</i>
Brock Leighton	254 Bruce Rd 17, Tara, ON	<i>[Signature]</i>
BEN RIER	143 MILL ST TARA	<i>[Signature]</i>
SHERI RIER	143 MILL ST TARA	<i>[Signature]</i>
Liam Gowen	Side road 25a 91 Alton Road	<i>[Signature]</i>
Bernie Gowen	91 Side road 25 Alton Road	<i>[Signature]</i>
Beverly Gowen	91 Side road 25 Alton Road	<i>[Signature]</i>
Gillian Gowen	91 Side road 25 Alton Road	<i>[Signature]</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
Ben Cook	117514 Rd 3 Tara, Ont	<i>Ben Cook</i>
Heather Cook	117514 Grey Rd 3 Tara	<i>Heather Cook</i>
Christine Walker	081640 side rd 6 Tara, ON	<i>Christine Walker</i>
STEVEN COOK	081640 side Rd 6 Tara	<i>Steve Cook</i>
Joel Cook	117514 985Y Rd 3 Tara	<i>Joel Cook</i>
Halley Vokes	117514 Grey Rd 3 Tara	<i>Halley Vokes</i>
Matt Cook	117514 101504 Side Rd 9 Tara	<i>Matt Cook</i>
Kaitlin Cook	101504 Side road 9 Tara	<i>K. Cook</i>
Lee Gorman	101 mile street	<i>Lee Gorman</i>
Doug Gorman	454 Concession Tara	<i>Doug Gorman</i>

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Name (Print)	Address	Signature
DANE GUNSON	191 SIDCEROAD 25	<i>[Signature]</i>
LYNNE GUNSON	191 SIDCEROAD 25	<i>[Signature]</i>
JOHN BRIDGE	531 CONC. 10E.	<i>[Signature]</i>
MARILYNNE BOJDAK	531 CONC 10E	<i>[Signature]</i>
TYLER BELBAI	531 CONC 10E	<i>[Signature]</i>
Jill Bridge	216 Con 8E	<i>[Signature]</i>
Sharon Bridge	716 Con. 8E	<i>[Signature]</i>
KIM DZYNGEL	74 Brook St Tara	<i>[Signature]</i>
Steve Hollingshead	74 Brook St Tara	<i>[Signature]</i>
GARRY KYLE	021498 TARA	<i>[Signature]</i>

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To: The Council of the Municipality of Arran-Elderslie







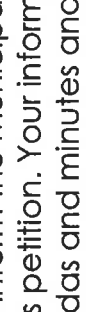

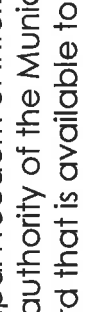
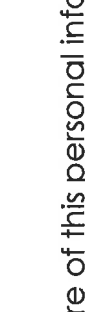
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Name (Print)	Address	Signature
SCOTT KUHL	21713 GREY RD 16	
ROB WEPPLER	107078 GREY RD 3	
ERIN WEPPLER	117078 GREY RD 3	
Brenda Robertson	82110 Sideroad	
Nancy Johnson	82110 Sideroad #1	
Mark Ribey	528 Conc 10 Elderslie	
Rebecca Ribey	528 Conc 10 Elderslie	
Loren Johnson	123 Conc 10 Dobbinen	
LOW MILDRED	212 BRUCE RD 17	
ANNE MILDRED	18 WINDY ST ANA	

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Name (Print)	Address	Signature
TOBA DAVENPORT	17 THOMAS ST ALEXANDRIA	<i>[Signature]</i>
CAROLINE SANDERSON Machene Green	17 THOMAS ST ALEXANDRIA	<i>[Signature]</i>
Ilona Gowas	570 CONC 12 E ALLEN FORD	<i>[Signature]</i>
Quentin Morley	550 CONC 12 E ALLEN FORD	<i>[Signature]</i>
CAROL ANNE MORLEY	242 CONC 12 E TARA	<i>[Signature]</i>
AUSTIN HARBERS	11 MAIN ST TARA	<i>[Signature]</i>
MARSHANE HARLOS	9 Main St Tara	<i>[Signature]</i>
lyson Rier	121 Brook St west Tara	<i>[Signature]</i>
Kayla Rier	121 Brook St west Tara	<i>[Signature]</i>

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I/We, the undersigned, petition the Council of the Municipality of Arran-Elderslie as follows:

Name (Print)	Address	Signature
KRISTA GILL	91 BROOK ST. E. TARA	
LAREN GILL	91 BROOK ST. E. TARA	
TIM DIEMERT	37 CONC 4	
CAROL McMILLAN	37 CONC 4	

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From: [Long Term RFP 2](#)
Cc: [Long Term RFP 2](#)
Subject: LT2 RFP: Engagement Postponed, Change to Proposal Submission Deadlines & IESO Response to Stakeholder Feedback Document Posted
Date: January 27, 2025 2:22:49 PM

Hello,

You are receiving this email as a subscriber to the IESO's [Long-Term RFP mailing list](#), or as an attendee of a recent LT2 RFP engagement webinar.

The IESO is providing the following updates:

1. The LT2 RFP engagement scheduled for Tuesday January 28, 2025 has been postponed and will be rescheduled at a later date.

With a provincial election expected to be called early this week, the IESO will be adhering to established caretaker principles for government agencies and will be pausing external engagements until the election has concluded. This means stakeholder and community engagements scheduled during this period will be postponed and external communications will be limited.

During this time, we are still here to help. If you have any questions, please reach out to engagement@ieso.ca.

2. As a result of stakeholder feedback, the Proposal Submission Deadlines for the LT2(e-1) RFP and the LT2(c-1) RFP have been extended to the following dates:

Proposal Submission Deadline	
LT2(e-1) RFP	October 16, 2025
LT2(c-1) RFP	December 18, 2025

This is intended to provide proponents with additional time to meaningfully engage with municipalities and Indigenous communities. As was noted in the response to feedback document, stakeholders have indicated to the IESO that an extension would result in more submissions, enhancing competitiveness and lower prices for ratepayers.

3. The IESO has posted the following documents to the [Long-Term RFP Engagements](#) webpage:

- IESO Response to Stakeholder Feedback

This is the IESO's response to feedback received for the LT2 RFP Engagement Webinar held on December 12, 2024.

Please continue to monitor the [Long-Term RFP Engagements](#) webpage for information on upcoming engagements on the LT2 RFPs.

Please visit the [Long-Term 2 RFP](#) webpage for the latest information on the LT2 RFPs, or email us at LT2.RFP@ieso.ca with any questions you may have.

Regards,

Long-Term RFP Procurement Team
 Independent Electricity System Operator (IESO)
 Web Page: [Long-Term 2 RFP](#)

This communication is being sent to you because you have subscribed to the Long-Term RFPs distribution list. Unsubscribe [here](#).



AMO 2025: Registration Open

From AMO Events <events@amo.on.ca>

Date Wed 2025-02-05 4:30 PM

To Christine Fraser-McDonald <CFraser@arran-elderslie.ca>



AMO 2025 Conference

August 17 - 20, 2025, Ottawa, Ontario

Register Today

Join us in beautiful Ottawa August 17–20, 2025. We are currently developing educational programming, networking opportunities and much more to ensure that this year's conference is another annual AMO event where by coming together, Ontario's municipal leaders will strengthen local leadership and municipal advocacy for all of our social and economic prosperity.

Register Today

[Registration is now open](#) with early bird rates in effect until March 12. A reminder that our Package A tends to sell out very quickly as it provides access to the Tuesday Evening Social Event. Do not miss out as availability to Package A is limited.

Registration Credentials

If you require your information to login and register, please contact amo@amo.on.ca For Conference questions reach out to events@amo.on.ca

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To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA



Building Resilient Communities through Managing Assets - New 2025 AMO Workshop

From AMO Education <events@amo.on.ca>

Date Wed 2025-02-05 2:00 PM

To Christine Fraser-McDonald <CFraser@arran-elderslie.ca>



New 2025 AMO Workshop

Apathy to Action: Building Resilient Communities through Managing Assets

Asset management is about making informed, evidence-based decisions that help you allocate limited resources effectively and prioritize infrastructure investments. It's a powerful planning tool that allows you to shape the future of your community by targeting the areas that matter most.

This interactive workshop offers local government staff and elected officials the opportunity to explore how asset management not only fulfills legislative requirements but also enhances decision-making and strengthens service delivery. Through practical examples and engaging discussions, participants will learn how to apply asset management principles to set strategic priorities, plan budgets, and align services with community needs. The workshop will also prompt reflection on the most critical services and what's required to sustain them for the long term. Attendees will leave with actionable insights on how to embed asset management into everyday planning and policy-making, ensuring their community's success for years to come.

Time limited special offer.

For a limited time only, valid from now through February 14, 2025, we are offering members who take 2 or more workshops in 2025, half-price registration for all workshops above the first 2 registrations. If you are eligible for this time limited discount contact Lora Tigno at ltigno@amo.on.ca.

Date: February 26, 2025, 12:00pm-3:00pm

Location: Virtual

Registration Fees:

\$300 +HST per session (Individual registration only. For group rates, contact events@amo.on.ca)

\$75 +HST cancellation fee

REGISTER HERE

AMO requires a certain threshold of attendance for the viability of workshops. If we are unable to meet this threshold 2 weeks in advance of the scheduled workshop, the workshop will be postponed with AMO making all efforts for the workshop to be rescheduled. All registered attendees will be notified in a timely way.

Inquires: events@amo.on.ca

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Association of Municipalities of Ontario

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155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

Dear Arran Elderslie Councillors,

We were hoping for a development towards a Natural Burial option in Paisley or vicinity and so far delayed filling out the questionnaire for funeral arrangements on our to do list.

Upon reading the staff report regarding Arran- Elderslie cemeteries again, we note that staff discouraged the establishment of a NBG with three arguments:

- 1) The maintenance costs would be too high;
- 2) It would be unfair not to offer winter burial to all, including those who reserved plots in the existing cemetery.
- 3) There are no standards for NB sites.

As to the cost of the existing cemeteries, staff points out that the interest from the reserve fund never fully covers the maintenance, even though 40% of the plot fee goes to the BAO for this purpose and even though summer students are deployed wherever possible to work the grounds. Surely there is room for imagining a landscape that honors the deceased as well as demanding less constant attention.

Regarding the second reservation, I agree that winterburials require manouvring with machinery across existing graves and extensive removal of snow. They do disturb the vegetation and grounds of the cemetery.

As I explained in my presentation, the organisation of a NBG allows for one line access to the next grave site as well as the preparation of the shallower graves ahead of winter, making winterburials relatively easy. However we do sympathize with the third reservation of staff, namely that there are no standards for NB sites and it is unclear what is entailed in their establishment.

Would council be prepared to revisit this issue? We propose that ten of the 54 citizens, who expressed an interest form a working group in 2025 to describe the details to allow for the planning of a Natural Burial Site at one of the acreages adjacent to Paisley's cemetery on Bruce Road 11.

- Outline a shared vision of the NBG with clear parameters. These would help the municipality in visualizing the site and support the drafting of bylaws.
- With advice from local farmers and experts such as “Lands and Forests” Elmwood, the group would describe how to develop the envisaged landscape over time. The committee would draw up a 5 year plan from site preparation to the required maintenance, given the parcel of land most likely to be used and come up with cost estimates.
- The group would research and source planting materials, recommend procedures and also link to related not for profit organizations.
- Any cost for the research would be born by this committee and it’s supporters.
- Lastly members of the committee would commit to buying plots should the cemetery become a reality (provided those were set at the same or lower price as the traditional plots available.)
- The committee would present before 2026 budget time.

As we mentioned before, Arran Elderslie has a rare opportunity with land already owned adjacent to a cemetery to set an example and provide a home for a much desired burial option, which is rare in Canada and especially in Ontario. It would satisfy those who yearn for nature’s first option of laying the body to rest in earth and dislike the necessity for embalming and storing or cremating when death occurs in winter. Establishing a Natural Burial Ground would also signify a cultural awareness that we need to protect biodiversity , that we need green spaces within settlements and that we urgently need to encourage lower material and energy use.



Outlook

Celebrating Women in the Municipal Sector

From AMCTO | The Municipal Experts <amcto@amcto.com>

Date Tue 2025-02-04 10:14 AM

To Christine Fraser-McDonald <CFraser@arran-elderslie.ca>

Join us in-person or virtually for the Inspiring Municipal Women's Forum on March 6
View this email [in your browser](#).



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)



February 4, 2025

Inspiring Municipal Women's Forum

Who Does She Think She Is?

Hybrid Event | Thursday, March 6

8:30 AM - 3:45 PM ET

In celebration of International Women's Day, we are proud to present the Inspiring Municipal Women's Forum - a unique event recognizing the achievements, leadership and contributions of women in the municipal sector.

With this year's theme for International Women's Day being 'Accelerate Action', this Forum will equip you with the knowledge and tools to accelerate your municipality on the path to gender equality. Open to everyone, participants will hear from diverse voices from across the province to

share insights, foster female empowerment and build supportive networks. Attendees will gain valuable perspectives on resilience, leadership, and will leave inspired to strengthen their impact within their communities and beyond.

Why Attend?

- Build connections with inspiring women and municipal professionals from across Ontario
- Gain insights on topics and issues affecting women and other minority groups in the sector
- Support and empower the next generation of female leaders

As a specialty Forum, the Inspiring Municipal Women's Forum is offered at a lower cost than our annual Forums, making it more affordable for municipalities to invest in their staff development and ensure professionals at all levels can participate.

LEARN MORE & REGISTER

Join Us Virtually or In-Person

We are excited to present this Forum as a hybrid event! Virtual participants will be able to join via Zoom, while the in-person Forum will take place in **Ajax at the Audley Recreation Centre Community Hall (1955 Audley Road, Ajax, Ontario)**.

For in-person delegates, we have secured preferred rates at the **Homewood Suites by Hilton** (guaranteed until **February 10** and subject to availability) for guests' overnight stay on Wednesday, March 5 – Thursday, March 6.

BOOK ACCOMMODATIONS

In-person delegates will also have the chance to take part in a peer-to-peer networking session over lunch. Connect with like-minded colleagues from across Ontario in this facilitated networking session, hosted by our Inspiring Municipal Women's Forum Focus Group. Share your ideas about how to support women and other minority groups in the sector, meet new colleagues, and expand your professional network. This is an optional activity with the aim of fostering positive relationship-building, new connections and support – we encourage you to bring your business cards or have your LinkedIn ready!

AMCTO Forum Student Passes

We are proud to offer eight free passes (per Forum) to AMCTO Student Members on a first-come, first-served basis. Forums are a great way to connect with professionals from across Ontario to

learn and learn practical takeaways from subject matter experts. **The deadline to apply for a student pass to attend the Inspiring Municipal Women's Forum is Thursday, February 20.**

LEARN MORE ABOUT OUR STUDENT PASSES



AMCTO | The Municipal Experts

5090 Explorer Drive, Suite 510, Mississauga, Ontario L4W 4T9

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AMO Watchfile - February 6, 2025

From AMO Communications <communicate@amo.on.ca>

Date Thu 2025-02-06 10:02 AM

To Christine Fraser-McDonald <CFraser@arran-elderslie.ca>



Alternate text

February 06, 2025

- Progress in Asset Management: Achieving 2025 Compliance webinar series.
- Registration for AMO 2025 is Open.
- Book your AMO 2025 Conference Hotel!
- Opportunity to showcase your products and services at AMO 2025 Conference.
- AMO Education - Workshops addressing and supporting your leadership.
- ROMA Conference evaluation - Share your experience.
- Register today for the OSUM 2025 Conference hosted by the Town of Collingwood.
- AMO Regional and Single-Tier caucus virtual meet-up - February 28.
- Blog: 2025 is the Perfect Time to Review Your Employee Group Benefits Plan.
- Equity market outlook - Do Politics Matter? ONE Investment's education webinar.
- Survey on displacement and protecting affordable housing.
- Canadian Fallen Heroes Foundation War Memorial grant.
- New report highlights importance of funding for new recreation facilities.
- CCPPP new virtual P3 learning series for municipalities.
- Save the date: Scotiabank 2025 Affordable Housing Summit.
- Careers.

AMO Matters

AMO is delivering a 4-part webinar series to help municipalities meet O. Reg. 588/17 asset management plan requirements. Register for part one on [Proposed Levels of Service](#) on March 6.

Education Opportunities

The City of Ottawa is pleased to welcome delegates to the AMO 2025 Conference August 17-20. [Register today](#) for Ontario's premier policy conference. [Book your accommodations here](#).

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels. Registration will open soon!

AMO has launched its Exhibitor and Sponsorship opportunities for the 2025 conference in the City of Ottawa August 17-20. Our event provides you exposure to over 3,000 of Ontario's municipal leaders representing Ontario's 444 municipalities and a \$68 billion sector. Both the Exhibit Hall and Sponsorship opportunities sell out fast. Click [here](#) to download the Exhibitor Package and [here](#) for the Sponsorship Package.

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more, AMO is also offering registration discounts. [Check it all out here](#).

Take a few minutes to share your experience at the 2025 ROMA Annual Conference. [Click here for the conference evaluation](#). Deadline to submit feedback is February 7.

Join the 2025 OSUM Conference host the Town of Collingwood April 30-May 2 for compelling programming and opportunities to engage, network and address the issues top of mind for small urban leaders. [Registration is open](#) and you can [book your accommodations here](#).

The Regional and Single-Tier Caucus of the AMO Board is hosting a virtual meet-up on February 28 from 9:30am-11:00am. The meet up is an opportunity for members to connect and be brought up to date on AMO activities. [Register today](#).

LAS

Your employees have been through a lot lately, fluctuating interest rates and inflation, hybrid work arrangements, and balancing a work-family life. Employee group benefits plans are an important part of any employee's compensation package. [Read more about the LAS offering](#) with Mosey & Mosey in our latest blog by our Group Benefits program partner.

Guardian Capital LP, portfolio manager for ONE Investment's Canadian Equity Portfolio, discusses the current market outlook and positioning of ONE's Canadian Equity Portfolio amidst fluctuating market and political dynamics. [Watch the webinar](#).

Municipal Wire*

CP Planning, as part of collaborations with the City of Toronto and ULI Toronto, [launched a survey shaping](#) strategies to prevent housing displacement in Ontario communities. Survey closes February 28.

To commemorate World War II's 80th anniversary, the Canadian Fallen Heroes Foundation (CFHF) is offering to help municipalities wishing to honour their fallen soldiers. [Please consider joining this initiative](#).

The Aquatic Sports Council of Ontario released [a report making the case for provincial recreational facility funding](#). AMO has consistently sought long-term, sustainable infrastructure funding, including for high-quality recreational facilities.

Eager to learn about the latest advances in infrastructure procurement to help drive growth in your community? Join [P3s for Municipalities](#), a FREE six-part webinar series. Explore hot topics with our experts.

Join industry experts in meaningful discussions on February 19th to tackle housing-related challenges at regional and national levels. Please reach out to [Scotiabank's events team](#) for additional information.

Careers

[Policy Intern - Association of Municipalities of Ontario](#). Closing Date: February 18, 2025.

[Supervisor, Roads Operations - City of Vaughan](#). Closing Date: March 3, 2025.

[Manager of Infrastructure Services - Town of Cochrane](#). Closing Date: March 3, 2025.

[Council and Committee Coordinator - City of Guelph](#). Closing Date: February 17, 2025.

[Director of Finance and Administration - Manitoulin-Sudbury District Services Board](#). Closing Date: February 21, 2025.

[Supervisor of Financial Accounting and Audit - City of Orillia](#). Closing Date: February 17, 2025.

[Analyst, Jr. Financial Planning - Peel Regional Police](#). Closing Date: February 17, 2025.

[Chief Information Officer - King Township](#). Closing Date: February 28, 2025

[Senior Economic Development Officer - County of Simcoe](#). Closing Date: February 25, 2025.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal

government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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Staff Report

Council Meeting Date: February 10, 2025

Subject: FIRE-2025-02 Fire Department Equipment Purchase - Paratech Rescue Airbag and Amkus Combi Cutter

Report from: Steve Tiernan, Fire Chief

Attachment

Recommendation

Be It Resolved that

1. Council hereby approves Report FIRE-2025-02 Fire Department Equipment Purchase - Paratech Rescue Airbag and Amkus Combi Cutter; and further
2. Approves the purchase of the Paratech Airbag system \$11,589.00 plus HST and Amkus Combi Cutter \$19,458.07 plus HST for Tara Station 70 as approved in the 2025 Capital budget; and further
3. That Council, approves an exemption to Article 4.4 of the Procurement Policy, to waive the requirement to proceed with three quotes.

Background

Approved in the 2025 Capital Budget process, an Airbag System and Hydraulic Cutter and Spreader were identified for replacement due to age and consistent breakdowns rendering them unsafe.

Under the procurement policy Section 4.4 purchases between \$5,001 and \$20,000 require three written competitive quotes be obtained and recommendation submitted to Council for approval.

Analysis

Since 2022, when all three Municipal fire departments, Tara, Paisley and Chesley were amalgamated into Arran-Elderslie Fire & Emergency Services and the Master

Fire Plan was created. One goal that was identified was to standardize the way the fire stations operated, this included training and equipment.

Paisley Station 80 required new airbags and the Paratech system was updated in 2023. Paisley Firefighters Association raised \$42,000 for new E Hydraulic Auto Extrication tools and through trying out different systems Amkus E Hydraulic Rescue tools were chosen. Amkus also runs off a Dewalt battery system that all three stations use today, for their other battery-operated tools, grinders, saws etc.

Moving forward, as we align our tools, we need to replace them, where possible we will standardize the equipment.

Staff is seeking an exemption from the Procurement Policy By-Law 59-09 Expenditure Controls 4.4. requiring 3 quotes as A.J Stone is a vendor for the Paratech Airbag System and M&L is the sole vendor for Amkus tools in Ontario.

Both vendors have been used in the Municipality for many years and service the equipment they sell to us.

Link to Strategic/Master Plan

14.1 Fire Apparatus and Equipment

Fire Master Plan (2020)

6.6 Modernizing Services

Financial Impacts/Source of Funding/Link to Procurement Policy

Included in the 2025 budget, project 25-FIRE-4121 (02-4121) Tara Vehicle Rescue Air Bag System Replacement was budgeted at \$13,500. The Paratech Airbag system above will cost \$11,793 (\$11,589 plus \$203.97 in non-refundable HST) – under budget. The surplus will be returned to the Tara Bell Mobility Reserve (01-0000-7227)

In the 2025 budget, under project 25-FIRE-4120 (02-4120) Tara Vehicle Rescue Hydraulic Cutter and Spreader Replacement budgeted at \$19,800. The Amkus Combi Cutter above will cost \$19,800 (\$19,458.07 plus \$342.44 in non-refundable HST) – right on budget!

Approved by: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: February 10, 2025

Subject: PWRDS-2025-01 - Paisley Fire Hall and Public Works Project Update

Report from: Nathan Van Myall, Project Manager

Attachments:

Recommendation

Be It Resolved that Council hereby receives for information Report PWRDS-2025-01 – Paisley Fire Hall and Public Works Project Update (1)

Background

The Municipality of Arran-Elderslie has initiated the construction of a new fire hall and public works building in Paisley. This approximate \$4.7 million project aims to provide the Paisley Fire Department and the Paisley Public Works Department with a modern facility. The new building will offer updated and suitable accommodation for the fire fighters and public works employees, ensuring functionality for the next several decades.

Analysis

The project has officially commenced, although construction has not yet begun. Initially a geotechnical investigation was completed in Feb of 2023, at that time “weaker compressible clay at depth” was noted. In response to this information test holes have been excavated for analysis by a geo-technical engineer. During this phase, the presence of silty clay was identified, necessitating further consultation with the engineer to address potential concerns.

Consequently, the project is currently on hold pending the completion of detailed drawings by the engineering team.

Alternatively, to start construction as soon as possible, after the completion of the drawings, the Municipality would be required to spend \$98,000 of our contingency fund to procure:

- 2,700 tonnes of granular material (\$38,070)
- 4,400 tonnes of sand fill (\$59,400)

With the current time of the year and weather conditions, these items will be necessary to replace the silty clay with granular material as well as backfill within the building footprint to begin construction. Some of the contingency funds will need to be allocated to the purchase of sand to backfill the buildings footprint at a future date, the amount in question would be dictated by the start time of the build as well as the current granular material that is located onsite.

The pause in construction ensures that all geological factors, and options are thoroughly considered, promoting a solid foundation for the project's future progress and avoiding a significant cost.

Link to Strategic/Master Plan

6.3 Facilitating Community Growth

Financial Impacts/Source of Funding/Link to Procurement Policy

There are currently no impacts to the approved budget for this project.

Approved by: Emily Dance, Chief Administrative Officer

Staff Report

Council Meeting Date: February 10, 2025

Subject: PWRDS-2025-02 Support for Cleanfarms Recycling Program

Report from: Scott McLeod, Public Works Manager

Attachments:

Recommendation

Be It Resolved that Council hereby approves Report PWRDS-2025-02 - Support for Cleanfarms Recycling Program; and

Directs staff to draft a letter of support for Cleanfarms Building a Zero-Plastic-Waste Strategy for Agriculture program and other agricultural plastic and packaging management initiatives; and

Further that a by-law be brought back to amend Schedule H of the 2025 Fees and Charges bylaw to reflect the change.

Background

The Cleanfarms' Building a Zero-Plastic-Waste Strategy for Agriculture is a government funded program that supports the recycling of twine, bale wrap, and silage plastic, diverting it from our landfills.

Arran-Elderslie has been participating in the Ontario Pilot Program along with other municipalities in Bruce County. The Arran Landfill site is a listed collection site on the program's website.

This project was funded in part by the Government of Canada through Agriculture and Agri-Food Canada's Canadian Agricultural Strategic Priorities Program (CASPP) which provided 50/50 funding for eligible projects ending March 31, 2024.

In 2022, the pilot programs diverted 127,000 kg of agricultural plastic, twine and grain bags from landfills and 275,000 kg in 2023.

Since Arran-Elderslie joined the pilot program in 2021, the Arran landfill site has collected 70,370 kg of materials through the program.

Analysis

Over the past year, Clean Farms has been working to secure funding to continue the Building a Zero-Plastic-Waste Strategy for Agriculture, and a proposal was submitted to the Canadian Agricultural Strategic Priorities Program, which offers funding for eligible project until March 29, 2029.

Cleanfarms has notified us that their funding proposal has been declined, and they are faced with the necessary decision to wind down the Building a Zero-Plastic-Waste Strategy for Agriculture program. Our collection site will be closed for recycling purposes and any materials received will remain in our landfill as refuse.

Although this specific project is concluding, Cleanfarms will continue to seek out solutions for managing agricultural plastics and packaging and remain dedicated to finding practical and sustainable options to support agricultural communities in reducing plastic waste.

To assist with their continued efforts, Cleanfarms request letters of support from participating municipalities.

Staff recommend providing a letter of support to continue with this program. Due to the cancellation of the program, twine, bale wrap, and silage plastic that is brought to our landfill will be disposed of at the refuse tonnage rate as per Schedule H of our Fees and Charges Bylaw and Staff will be bringing forward and amendment to that effect.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

There are no financial implications associated with this report.

Approved by: Emily Dance, Chief Administrative Officer



MUNICIPALITY OF
ARRAN-ELDERSLIE

Staff Report

Council Meeting Date: February 10, 2025

Subject: FIN-25-03 2024 Capital Projects Year-End Report

Report from: David Munro, Interim Treasurer

Attachments: None

Recommendation

Be It Resolved that Council hereby receives for information Report FIN-25-03 2024 Capital Projects Year-End Report;

Background

In 2024, it was planned to complete the Capital projects budgeted for the year, alongside several previously approved Capital projects from 2023 and earlier that carried forward into 2024. This report provides the status of each project. Please note that some projects will be carried forward into 2025.

Analysis

Fire

The new Fire Hall & Public Works Building had \$38,046 in actual spending in 2024. Some of the larger items were \$14K on legal services regarding the land transfer and \$15K on engineering. Previous reports have documented how this project will be funded in 2025.

The new Chesley Pumper Truck had \$77,338 in actuals in 2024 and the Township of Chatsworth was invoiced \$22,800 for their portion which was for the deposit. In a \$190,000 budget, this leaves \$135,462 to be carried forward to 2025. This amount is enough to pay for Arran-

Elderslie's portion when the chassis is ready. Another \$342,000 will be required from the 2026 budget for when we take delivery.

The other 2024 Fire projects, listed below, are all completed, and in summary, the actuals came in approximately \$10K below budget. The amounts above/below budget will be moved from/to the appropriate reserve.

Description	FMWID	Keystone	Budget	Actuals	\$ Variance	Status at Dec 31, 2024	amount to move	reserve to move the \$ Variance to
BLDG-Paisley Fire Hall Construction	22-FIRE-0004	02-3820	\$5,000,000	\$38,046	\$4,961,954	planning	\$234,439	01-0000-7270
EQUIP-Recruit Bunker Gear	23-FIRE-0008	02-2017	\$25,000	\$20,971	\$4,029	Completed	\$1,727	01-0000-7224
Equip-Modernization of Radio Paging and Communication	24-FIRE-0015	02-4004	\$10,000	\$13,613	(\$3,613)	Completed	\$2,302	01-0000-7226
							\$1,204	01-0000-7224
							\$1,204	01-0000-7226
Building-2nd Story Live Fire Training Center	24-FIRE-0016	02-4005	\$10,000	\$4,986	\$5,014	Completed	\$5	01-0000-7222
							\$5	01-0000-7224
							\$5	01-0000-7226
EQUIP-Chesley Fire Helmet Replacement	24-FIRE-0017	02-4006	\$11,000	\$4,872	\$6,128	Completed	\$6,128	01-0000-7222
FIRE-EQUIP-Fan	24-FIRE-0019	02-4051		\$6,879	(\$6,879)	Completed	\$679	01-0000-7227
FLEET-Pumper Fire Truck Chesley	25-FIRE-0006	02-4007	\$190,000	\$77,338	\$112,662	deposit made		01-0000-7210
4050 Fire Drone		02-4050		\$22,637	(\$22,637)	Completed	\$3,823	01-0000-7220

Transportation Services

The Transportation Services 2024 Capital projects were funded by reserves and a grant from Ontario Community Infrastructure Fund (OCIF). The amounts above/below budget will be moved from/to the appropriate reserve/grant.

Most of the paving projects were over budget and the overages are funded through the Working Capital Reserve.

- Teeswater Bridge, Paisley - Approaches and Roadway project (22-TRAN-0007 / 02-3348) came in over budget, but the Works Manager is working with the County to see if one of the invoices can be decreased.
- Bridge (E1)-Deck & Stringer Replacement (emergency bridge repair) was estimated to cost \$307,000. Currently, the Municipality has paid invoices totaling \$237,962. The Treasurer has accrued \$69,038 as an estimate of the final invoices still to come. This brings the 2024 total expenses to \$307,000. The work is completed and is curing before the bridge re-opens.
- The Municipality received \$66,913.99 in 2024 from a grant for the completed project Soper Bridge (02-3345) which was completed in 2023. In 2023 the bridge reserve was used to fund the 2023 deficit. In 2024, \$66,913.99 will be moved to the bridge reserve (01-0000-7264).

Several projects are in process and any amounts below budget are carried forward to 2025:

Description	FMWID	Keystone	Budget	Actuals	\$ Variance	Status at Dec 31, 2024	amount in journal entry	reserve to move the \$ Variance to
BRIDGES-A13 Clark Bridge Guiderail	21-TRAN-0001	02-3337	\$12,000	\$0	\$12,000	2025	\$12,000	03-0000-7262
ROADS-Sideroad #15 Roadway	21-TRAN-0002	02-2574	\$284,472	\$21,747	\$262,725	2025	\$262,725	03-0000-7262
Bridges-2013	21-TRAN-0007	02-2830	\$15,000	\$7,552	\$7,448	2025	\$7,448	03-0000-7262
ROADS - Teeswater Bridge, Paisley - Approaches and Roadway	22-TRAN-0007	02-3348	\$50,000	\$66,636	(\$16,636)	Completed	(\$16,636)	01-0000-7266
Bridges - Teeswater, paisley, Dyke Maint.	22-TRAN-0008	02-3349	\$150,000	\$0	\$150,000	2025	\$106,000	03-0000-7262
ROADS-(C)- Industrial Park Road	23-TRAN-0023	02-3209	\$0	\$7,399	(\$7,399)	Completed	(\$7,399)	01-0000-7260
BRIDGE/CULVERT-(E) - Con 6 Elderslie, east of Lockerby Bridge	23-TRAN-0029	02-2808	\$42,629	\$53,227	(\$10,598)	more budgeted for 2025	(\$10,598)	01-0000-7210
HVY/EQUIP (E) - Backhoe	24-TRAN-0020	02-4010	\$205,000	\$179,103	\$25,897	Completed	\$25,897	01-0000-7265
Trans (E) - Con 10 Elderslie, reconstruct Sdrd 5 intersection (safety)	24-TRAN-0027	02-4011	\$20,000	\$2,690	\$17,310	2025	\$17,310	03-0000-7262
Roads-Arran Sideroad 20 - Landfill Road	24-TRAN-0034	02-4012	\$143,500	\$177,884	(\$34,384)	Completed	(\$23,271)	01-0000-7210
Hvy/Equip - (E)- Utility trailer	24-TRAN-0035	02-4008	\$3,800	\$3,689	\$111	Completed	\$111	01-0000-7265
Roads-Arran Con 10 - Cty 10 to GB Line	24-TRAN-0036	02-4013	\$150,000	\$240,533	(\$90,533)	Completed	(\$27,574)	01-0000-7210
Roads-Arran B-Line - Cty 17 south Con 4	24-TRAN-0037	02-4014	\$98,000	\$143,208	(\$45,208)	Completed	\$26,599	03-0000-7262
Sidewalks(C)-2nd Ave SW - 2nd to 3rd St	24-TRAN-0047	02-4015	\$26,400	\$57,758	(\$31,358)	Completed	(\$31,358)	01-0000-7210
Sidewalks (T)-Cty 10 - Union St to Rotary Park	24-TRAN-0048	02-4016	\$28,000	\$64,520	(\$36,520)	Completed	(\$36,520)	01-0000-7210
Roads-(A) Sdrd 20 (10th to 12th)	24-TRAN-0049	02-4017	\$145,000	\$183,947	(\$38,947)	Completed	(\$10,762)	01-0000-7210
Roads-Arran B-Line - Con 2 Arran to Con 4 Arran	24-TRAN-0051	02-4018	\$143,500	\$194,227	(\$50,727)	Completed	(\$32,336)	01-0000-7210
TRANS - Road & Address Signs - Various Types	24-TRAN-0052	02-4019	\$12,000	\$11,326	\$674	more budgeted for 2025	\$674	03-0000-7262
TRANS - Roads (A) Con 10 E - 15 sdrd to 10 10 sdrd (Swamp rebuild)	24-TRAN-0053	02-4020	\$175,000	\$166,096	\$8,904	roll good news for 24-TRAN-0054	\$8,904	03-0000-7262
TRANS-Roads(A) Sdrd15 - Con10 to Con13W Swamp(RB53/CW2108)	24-TRAN-0054	02-4021	\$175,000	\$94	\$174,906	2025	(\$94)	01-0000-7210
VEH&EQUIP (E)- Tandem Plow Truck	25-TRAN-0021	02-4052	\$215,000	\$0	\$215,000	2025	\$215,000	01-0000-7265
Bridge (E1)-Deck & Stringer Replacement	25-TRAN-0060	02-4060		\$307,000	(\$307,000)	almost done - just curing		
3409 VEHICLES & EQUIPMENT-Tandem Plow Truck		02-3409		(\$45,064)	\$45,064		\$45,064	01-0000-7265

Recreation and Culture

The Recreation and Culture 2024 Capital projects were funded by reserves and several grants. The amounts above/below budget will be moved from/to the appropriate reserve.

- The Chesley arena roof replacement (21-RECC-0012 / 02-5015) was originally budgeted at \$373,767 of municipal dollars. On March 25, 2024, Council selected the successful bid at just over \$600K in total (higher than originally budgeted). Council agreed to fund the overage from the Arena / Community Ctrs Reserve (01-0000-7254). The Municipality will receive an ICIP grant for \$273,807 in 2025. This leaves \$333,223. Chesley Curling Club's portion was established at \$114,295.38 (34.3%).
 - ✓ Note, Chesley Curling Club has paid \$65,000 in 2024 (as planned) leaving a \$50,000 interest-free 5-year loan receivable.
- Paisley Community Centre 2nd Floor Renovation (21-RECC-0013 / 02-3975) finished at \$285,703 on a budget of \$396,727 (\$111,024 under budget). In addition, the Municipality received a \$90,000 grant. The surplus of \$201,024 will be returned to the Arena / Community Ctrs Reserve (01-0000-7254).
- Paisley Community Centre Lift Rehabilitation (21-RECC-0014 / 02-3978) finished at \$118,001. This amount was approved when the contractor was selected in a report to Council on November 28, 2022 (SRREC.22.14). The budget was \$40,959 (\$77,042 over budget). The Arena / Community Ctrs Reserve (01-0000-7254) will be used to fund the deficit.

- The Chesley Skate Park Equipment Replacement (24-RECC-0019 / 02-4033) came in at \$225,156. The Municipality received \$90,500 in donations – almost all from the Chesley Kinsmen. This leaves \$134,656, which is an interest-free loan that the Chesley Kinsmen are well on their way to paying back early.
- Tara Horticultural Society 100 Trees 100th Anniversary project (24-RECC-0058 / 02-4009) came in at \$23,896. In 2024, the Municipality received donations totaling approx. \$8K and the Tara Horticultural Society donated the rest, so no interest-free loan was required.

Description	FMW ID	Keystone	Budget	Actuals	\$ Variance	Status at Dec 31, 2024	good / (bad) news	reserve to move the \$ Variance to
BLDG-Tara Community Ctr / Arena-Replace Addition Roof	21-RECC-0004	02-3953	\$12,000	\$13,432	(\$1,432)	Completed	(\$1,432)	01-0000-7254
Recreation-Paisley Ball Projects	21-RECC-0006	02-3993	\$15,000	\$4,986	\$10,014	Completed	\$10,014	01-0000-7250
PARKS-Dog Park Construction	21-RECC-0011	02-3996	\$28,410	\$4,494	\$23,916	Completed	\$1,915	01-0000-7250
Recreation-Chesley arena roof replacement	21-RECC-0012	02-5015	\$373,767	\$607,734	(\$233,967)	Completed		
BLDG-(P)-Comm Ctr 2nd Floor Renovation	21-RECC-0013	02-3975	\$396,727	\$285,703	\$111,024	Completed	\$201,024	01-0000-7212
BLDG-(P)-Comm Ctr Lift Rehabilitation	21-RECC-0014	02-3978	\$40,959	\$118,001	(\$77,042)	Completed	(\$78,244)	01-0000-7254
PARKS-Splashpads (P)	22-RECC-0002	02-7034		\$872	(\$872)	Completed	\$49,867	01-0000-7258
PARKS-Splashpads (T)	22-RECC-0003	02-7035		\$20,084	(\$20,084)	Completed	\$370	01-0000-7266 & 01-0000-7250
PARKS-Paisley Docks, Approaches	22-RECC-0006	02-3994	\$20,000	\$0	\$20,000	planning	\$20,000	01-0000-7250
BLDG-Tara Pool-Leak Repair	22-RECC-0008	02-3986	\$40,000	\$0	\$40,000	planning	\$40,000	01-0000-7212
BLDG-Paisley Arena Floor Replacement	23-RECC-0015	02-3942	\$115,000	\$98,046	\$16,954	Completed	\$16,954	01-0000-7254
BLDG/COMP-Tara Arena Chiller Replacement	23-RECC-0018	02-3952	\$50,000	\$46,981	\$3,019	Completed	\$3,019	01-0000-7254
PARKS-Tara Park Pole Replacement	23-RECC-0024	02-3950	\$4,500	\$0	\$4,500	planning	\$4,500	01-0000-7250
PARKS-Dr. Milne Park Pavilion Rehabilitation/Retaining Wall	23-RECC-0025	02-3967	\$24,000	\$0	\$24,000	planning	\$24,000	01-0000-7250
PARK-Allenford-Community Foundation Grant	23-RECC-0039	02-3955	\$12,000	\$16,321	(\$4,321)	Completed	(\$4,321)	01-0000-7250
BLDG-Tara Arena Floor Replacement	24-RECC-0016	02-4049	\$120,000	\$83,443	\$36,557	Completed	\$36,557	01-0000-7254
PARKS-Chesley Skate Park Equipment Replacement	24-RECC-0019	02-4033	\$55,000	\$225,156	(\$170,156)	Completed	(\$134,656)	01-0000-1402
EQUIP-Paisley Arena Ice Resurfer	24-RECC-0031	02-4034	\$98,000	\$110,654	(\$12,654)	Completed	(\$22,654)	01-0000-7254
EQUIP-Chesley Pool Diving Board	24-RECC-0032	02-4035	\$9,000	\$3,154	\$5,846	Completed	\$5,846	01-0000-7254
Chesley Arena Stand Heaters	24-RECC-0042	02-4036	\$14,000	\$9,929	\$4,071	Completed	\$4,071	01-0000-7254
Tara Basketball Court Refurbishment	24-RECC-0043	02-4037	\$25,000	\$0	\$25,000	not started	\$25,000	nothing to be done
Tara Pool Heater Replacement	24-RECC-0044	02-4038	\$7,500	\$4,925	\$2,575	Completed	\$2,575	01-0000-7254
Paisley Recreation Truck Replacement	24-RECC-0045	02-4039	\$40,000	\$0	\$40,000	still not here	\$40,000	01-0000-7250
Chesley Arena Rubber Floor Replacement	24-RECC-0047	02-4041	\$110,000	\$8,370	\$101,630.24	not yet finished		01-0000-7254
Chesley Ball Diamond 2 Fence Move	24-RECC-0048	02-4042	\$14,000	\$12,466	\$1,534	Completed		nothing to be done
Roger Thorne Park Taffic Barrier	24-RECC-0049	02-4043	\$15,000	\$8,530	\$6,470	Completed	\$6,470	01-0000-7250
Chesley Lawn Bowling Club Renovation	24-RECC-0051	02-4044	\$130,000	\$149,813	(\$19,813)	Completed	(\$19,813)	01-0000-7259
Paisley Library Building Accessibility Upgrades	24-RECC-0055	02-4045	\$88,227	\$0	\$88,227	not started	\$17,645	01-0000-7259
EV Charging Station	24-RECC-0056	02-4046	\$20,000	\$0	\$20,000	not started	\$10,000	01-0000-7254
Paisley Community Centre Planting Beds	24-RECC-0057	02-4047	\$15,000	\$19,920	(\$4,920)	Completed	(\$4,920)	01-0000-7254
Tara Horticultural Society 100 Trees 100th Anniversary	24-RECC-0058	02-4009		\$23,896	(\$23,896)	Completed		nothing to be done
Chesley Kinsmen Change House Roof	24-RECC-4053	02-4053		\$6,070	(\$6,070)	Completed	(\$6,070)	01-0000-7210

Water and Sewer Services

- Francis St. (Water and Storm project) 23-WSWA-0022 (02-3662) and 24-WSST-0006 (02-4028) – total budget \$1,027,458 (\$638,000 + \$389,458) – total actual expenses \$1,215,393.50 – leaving a deficit of \$187,935.50 to be funded by a combination of the water reserve and working capital.
- Hamilton St (Water and Storm project) 22-WSWA-0012 (02-3668) and 22-WSST-0001 (02-3851) – total budget \$119,644 - total actual expenses \$342,647 – leaving a deficit of \$223,003 to be funded by a combination of the water reserve and working capital.

The other 2024 Water, Sewer, and Storm projects are listed below. Many are completed, and in summary, the actuals came in approximately \$2K over budget. Several projects will be carried forward to 2025. The amounts above/below budget will be moved from/to the appropriate reserve.

Description	FMW ID	Keystone	Budget	Actuals	\$ Variance	Status at Dec 31, 2024	reserve to move the \$ Variance to
Chesley Sewer pumps	21-WSSE-0003	02-3302	\$50,000	\$50,426	(\$426)	Completed	01-0000-7231
MANHOLES-SEWER-(C)-Manholes Martha Ave	23-WSSE-0018	02-3734	\$25,000	\$9,999	\$15,001	in process	01-0000-7231
BLDG-SEWER-(C)-Blower room roof @ Lagoons	23-WSSE-0019	02-3751	\$7,500	\$0	\$7,500	in process	01-0000-7231
BLDG-Sewer (C) - Southend Pump Stn Roof	24-WSSE-0029	02-4027	\$10,000	\$4,767	\$5,233	Completed	01-0000-7231
EQUIP-SEWER-P-RAS Pumps	21-WSSE-0001	02-3001	\$20,000	\$13,841	\$6,159	not yet installed	01-0000-7231
BLDG-SEWER-(P)-Pump station roofs (Albertt/Ross) and Mill Drive	23-WSSE-0017	02-3788	\$20,000	\$0	\$20,000	in process	01-0000-7231
EQUIP-SEWER (P) - Diesel Generator	23-WSSE-0020	02-3762	\$150,000	\$0	\$150,000	in process	01-0000-7231
Sewer (P) - Ditch Rotor Rebuild WPCP	24-WSSE-0024	02-4022	\$25,000	\$0	\$25,000	in process	01-0000-7231
Sewer (P) - WPCP blower replacement	24-WSSE-0025	02-4023	\$7,500	\$5,778	\$1,722	Completed	01-0000-7231
Sewer (P) - WPCP Alum Tank Replace	24-WSSE-0026	02-4024	\$50,000	\$86,134	(\$36,134)	Completed	01-0000-7231
Sewer (P) - WPCP Geo-tube replacement	24-WSSE-0027	02-4025	\$10,000	\$34,815	(\$24,815)	Completed	01-0000-7231
Sewer (P) - Ross St Pp Stn, Level Transducer	24-WSSE-0028	02-4026	\$5,000	\$0	\$5,000	in process	01-0000-7231
Sewer(P)-EA WPCP Capacity Study	25-WSSE-0038	02-4156		\$10,496	(\$10,496)	more to come in 2025	01-0000-7231
EQUIP-SEWER (AE)-Confined spaces equipment	22-WSSE-0002	02-3792	\$5,000	\$0	\$5,000		01-0000-7231
EQUIP-SEWER-(T) Mill Street L.S. Pump#2 Replace	23-WSSE-0021	02-3780	\$18,000	\$15,911	\$2,089	Completed	01-0000-7231
WELL-Chesley Community Park Well #1	21-WSWA-0003	02-3713	\$403,463	\$27,204	\$376,259	in process	01-0000-7232
BLDG-WATER (C) - Building, Riverside, Old Shop Rehabilitation	22-WSWA-0004	02-3705	\$30,772	\$23,017	\$7,755	in process	01-0000-7232
BLDG/COMP-WATER - AE WTP - Gaskets and Dialers	22-WSWA-0010	02-3614	\$0	\$192	(\$192)	Completed	01-0000-7232
EQUIP-WATER-(AE) - Data Loggers @ AE Water Plant for back-up	23-WSWA-0018	02-3619	\$19,183	\$5,597	\$13,586	Completed	01-0000-7232
Fleet-Water-Pickup Truck	24-WSWA-0024	02-4030	\$70,000	\$0	\$70,000		2025 01-0000-7232
Water(P) Church St., Queen St to Ross St.	24-WSWA-0026	02-4032	\$45,000	\$57,679	(\$12,679)	Completed	01-0000-7232
MAINS-WATER T - Hamilton St. Watermain, Dead end to John St.	22-WSWA-0012	02-3668	\$119,644	\$342,647	(\$223,003)	Completed	
EQUIP-WATER-(T)- Data loggers @ Tara Water wells	23-WSWA-0019	02-3620	\$19,183	\$5,597	\$13,586	Completed	01-0000-7232
BLDG-WATER-(T)- Roofs replacment @ Well 2 & 3	23-WSWA-0020	02-3648	\$15,000	\$5,388	\$9,612	Completed	01-0000-7232
WATER (T) -Francis St Watermains	23-WSWA-0022	02-3662	\$638,000	\$1,215,394	(\$577,394)		
Water(T) - Well #3 Rotorque valve	24-WSWA-0025	02-4031	\$15,000	\$11,275	\$3,725	Completed	01-0000-7232
EQUIP-WATER - Antenna/Cable	21-WSWA-0001	02-3634	\$30,000		\$30,000	in process	01-0000-7232
WATER - Burgoyne Water System		02-3613		\$400	(\$400)	Completed	01-0000-7232
STORM-(T) - North Ave, Maria east to Middleton Drain	23-WSST-0004	02-3854	\$7,500	\$0	\$7,500	no longer needed	01-0000-7234
Storm (T) - Francis St.	24-WSST-0006	02-4028	\$389,458	\$0	\$389,458		
STORM - Urban Stormwater Study	24-WSST-0007	02-4029	\$40,000	\$28,741	\$11,259	in process	01-0000-7234
STORM-Hamilton St, Tara and John St to South End	22-WSST-0001	02-3851			\$0		

Other

Several other Capital projects are listed below with five projects complete and two carrying forward to 2025. In summary, the five completed projects came in \$39,498 under budget. The amounts above/below budget will be moved from/to the appropriate reserve.

Description	FMW ID	Keystone	Budget	Actuals	\$ Variance	Status at Dec 31, 2024	reserve to move the \$ Variance to
BLDG-Municipal Office Basement Renovations	21-GENG-0001	02-3123	\$42,425	\$16,045	\$26,381	Completed	01-0000-7212
EQUIP-Efficiency/Modernization-IT Upgrades	21-GENG-0002	02-3130	\$0	\$2,130	(\$2,130)	Completed	01-0000-7211
replace 7 laptops and upgrade RAM on 29 existing laptops	24-GENG-0010	02-4003	\$16,774	\$13,286	\$3,488	Completed	01-0000-7211
BLDG-Arran Landfill-Weigh Scales Building	21-ENVS-0001	02-3501	\$160,000	\$110,706	\$49,294	2025	01-0000-7210
BLDG-Chesley Medical Clinic - roof replacement	24-HLTH-0005	02-4048	\$30,000	\$18,982	\$11,018	Completed	01-0000-7242
LAND/IMP-Fence Work for Tara Cemetery	23-HLTH-0002	02-3175	\$7,000	\$6,258	\$742	Completed	01-0000-7212
LAND-Land Purchase to expand Tara Cemetery	23-HLTH-0003	02-3177	\$140,959	\$4,599	\$136,360	2025	01-0000-7210

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

Note, if any reserves become positive, the working capital reserve will be used to bring the specific reserve back to zero.

Approved by: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: February 10, 2025

Subject: CLKS-2025-05 - Natural Burial Cemetery Grounds

Report from: Julie Hamilton, Deputy Clerk

Attachments: None

Recommendation

Be It Resolved that Council hereby approves Report CKLS-2025-05 - Natural Burial Cemetery Grounds and confirms that municipal cemetery operations remain unchanged at this time.

Background

At the May 27, 2024 Council meeting, Council received Report [SRDPCLK.24.05 Municipal Cemetery Overview](#) which provided detailed information regarding municipally owned cemeteries, burial statistics, status of the cemetery digitization project and natural burials.

Council directed staff to further investigate natural burials and bring a report back to a future Council meeting with a recommendation regarding a working group.

Analysis

The requirements to establish or expand a cemetery are the same and several steps must be undertaken to determine if the land is suitable to permit the burial of remains, regardless of the type of disposition.

As Council is aware, we are currently undergoing the process of expanding the Hillcrest cemetery in Tara. The process requires that a suitability assessment be prepared by an engineer and submitted to the Medical Officer of Health for approval. To provide some context as to what is involved in the assessment, the workplan currently underway for the Hillcrest cemetery is provided below.

The work plan for the Hillcrest cemetery expansion suitability assessment includes the following:

- Excavate an estimated 4 test pits using a backhoe supplied by the Municipality to assess soil conditions. Submit two soil samples for grain size analysis. Geological mapping identified the soils as sand and gravel with some silt.
- Install three, 50-mm diameter PVC monitoring wells in the expansion area to a depth of approximately 4.5 m. The approximate locations for the monitoring wells are shown on the attached plan. Test pit and drilling work will occur in late fall after the crop is off the field. Utility locates will be obtained in advance of the subsurface work.
- Survey the elevations of the wells.
- Measure water levels in the monitoring wells and the existing dug well through the spring to assess the typical high-water table.
- Summarize the findings in a report together with an assessment of the suitability of the site for a cemetery, including the separation depth between graves and the water table, potential for impacts to existing water supply wells and surface water features, and the susceptibility of soils to frost with recommendations for headstone bases to minimize heaving.

The estimated cost for the assessment work is \$17,500 plus HST, including expenses and disbursements. An additional cost estimate of \$5,200 plus HST from London Soil Test out of Dundalk was provided to install the monitoring wells.

The Municipality currently does not perform winter burials due to weather and ground conditions. The use of machinery often has a negative effect on the grounds which can cause extensive damage that requires expensive repairs in the spring. Also, snow removal and winter control measures are not extended into the cemetery. Where unseasonable conditions are present, staff will consider services on a case-by-case basis based on the location of the gravesite, weather and ground conditions. All opening and closing of burial sites are performed by Public Works staff, who also operate our winter maintenance equipment, making their available hours for other duties limited. The current Collective Agreement limits the use of outside contractors to perform these duties in place of Municipal Staff.

The cost associated with winter burials would be significantly higher than regular season burials. It would require additional equipment and additional time to remove snow to the site and prepare the grave opening. In the winter months, our Public Works Staff are typically early in the morning for snow removal so the time preparing for a burial would most likely be at overtime rate. It is estimated that the staff and equipment costs for one burial would be approximately \$1500-\$2000, depending on the conditions at the time.

Staff have considered the proposal to create a working group to investigate the establishment of a natural burial ground on the land adjacent to the Paisley cemetery. Staff involvement would be required since Arran-Elderslie is the licensed cemetery operator. Currently, staff capacity and associated costs are the greatest constraints.

Staff are currently working on several large projects and do not have the capacity to undertake a second expansion project while the Tara project is ongoing, along

with several other large capital projects. Additionally, Arran-Elderslie does not have the staff resources to perform winter burials.

The costs associated with the establishment of a natural burial ground would be similar to the Hillcrest expansion project. The cost of the suitability assessment is estimated to be \$25,000 and additional costs would be associated with the surveying of the graves, mapping, and other development requirements. As permitted by the regulations, monies to fund the Hillcrest expansion are being borrowed from the care and maintenance fund with the requirement that they be repaid through the sale of future plots in the cemetery.

Currently, when a plot is sold, 40% of the price must be deposited into a perpetual care fund. The principal must remain in the account and only the interest income can be used for care and maintenance of municipal cemeteries. In 2024, the total interest income was \$28,098. Net expenses associated with the operation of our municipal cemeteries were \$32,798, which created a shortfall of \$4,700.

Due to the current staff capacity and available funds, staff recommend that Council not pursue the establishment of a natural burial ground at this time.

Staff would like to highlight that the use of a vault and the process of embalming is not a requirement of our current cemetery bylaw, so we do permit natural burials within our cemeteries, with the only limitation being that we do not bury in the winter due to reasons provided earlier in the report.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

The cost of the suitability assessment is estimated to be \$25,000 and additional costs would be associated with the surveying of the graves, mapping, and other development requirements. The total cost of this type of project is unknown at this time.

Approved by: Emily Dance, Chief Administrative Officer



Agenda Item: 14
Date: February 10, 2025

Moved by: Councillor Hampton
Seconded by: Councillor Steinacker

Whereas, the Municipality of Arran-Elderslie held a Public Information Session regarding Commercial (C1) Central Business District/Accessory Apartment Dwellings community meeting in Chesley on 06 February 2024 as such;

Whereas, upon further examination topics discussed included Planning Framework, Community Review, Influencing Factors and Potential Options;

Whereas, community members including store front owners, business owners, chamber of commerce members, service group members, etc., received a public and transparent form to discuss and consider community concerns and viewpoints.

Whereas, it was recognized during the Public Information Session on 06 February 2024 that there is an opportunity to make improvements to the Chesley downtown and to maintain the downtown cores of Paisley and Tara via implementation of a vacant storefront tax. The goal of such tax is to reduce long term vacant rates by discouraging commercial landlords from sitting on empty storefronts, thereby decreasing the total extent externalities that vacancies create for residents, pedestrians and other local neighbouring businesses.

Whereas, be it upon consideration of community group information, evidence and discussion it is recommended that council support implementation of a vacant storefront tax. Such a bylaw should consider the following parameters: Duration the store front has been empty, is/has the building & storefront been maintained is there advertising requesting occupancy of the vacant storefront, etc.

Whereby, be it upon consideration of community information, evidence and discussion it is recommended that council support implementation of a vacant store front tax in the villages of Paisley, Tara and in the Town of Chesley.



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

By-law 08-2025

**Being a By-law to appoint members to various boards, committees and
authorities
for the Municipality of Arran-Elderslie**

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, confers broad authority to municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Municipality of Arran-Elderslie is a member of various bodies and organizations to which it appoints members;

AND WHEREAS the Municipality of Arran-Elderslie has established various Committees to carry out programs and make recommendations to Council;

AND WHEREAS the Council of the Municipality of Arran-Elderslie deems it expedient to appoint members to provide for and assist in the administration, representation, protection and management of the Municipality;

AND WHEREAS the Council of the Municipality of Arran-Elderslie deems it expedient to appoint persons to internal and external Boards and Committees for the 2022-2026 term of Council;

AND WHEREAS the appointments set out herein shall coincide with the Municipality of Arran-Elderslie Procedure By-law, as may be amended from time to time, unless otherwise specified;

AND WHEREAS the appointments set out herein shall coincide with the term of Council, unless otherwise specified within the By-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. That the appointments as set out in Schedule "A" attached hereto be hereby adopted for the term of Council or until a successor is appointed.
2. That Schedule "A" forms part of this by-law.
3. That this By-law shall come into force and take effect upon receiving the final passing thereof.

Read a first and second time this 27th day of January, 2025.

Read a third time and finally passed this 27th day of January, 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald

Schedule A to By-law 08-2025 Appointment By-law

Committees of Council	Appointee(s)
Chesley Community Working Group	<ul style="list-style-type: none"> • Councillor Darryl Hampton • Councillor Peter Steinacker • Jeff Irwin • Dave Tedford • Kate Grieve • Gina Dionne • Kristen Sweiger • Dan Foxcroft • Allison Lancaster
Tara Community Working Group	<ul style="list-style-type: none"> • Councillor Peter Steinacker • Deputy Mayor Shaw • Dave Tedford • Krista Gill • Brett McMullen • Ken Thornburn • Karen Kerker • Brett McMullen
Arran-Elderslie Accessibility, Diversity, Inclusion and Equity Advisory Committee	<ul style="list-style-type: none"> • Deputy Mayor Shaw • Councillor Peter Steinacker • Sandra Crockard • Katherine Hutton • Whitney Bonnett • Joan Denomy • Nancy Butchart
Chesley and Area District Fire Board	<ul style="list-style-type: none"> • Mayor Hammell • Councillor Hampton (alternate) • Councillor Dudgeon

Appointment to Local Boards/Committees	
Grey Sauble Conservation Authority	<ul style="list-style-type: none"> • Deputy Mayor Shaw
Saugeen Valley Conservation Authority	<ul style="list-style-type: none"> • Councillor Penner
Saugeen Mobility & Regional Transit	<ul style="list-style-type: none"> • Deputy Mayor Shaw • Councillor Penner (alternate)
Bruce Area Solid Waste Recycling	<ul style="list-style-type: none"> • Councillor Nickason
South Bruce OPP Detachment Board	<ul style="list-style-type: none"> • Councillor Penner
Multi-Municipal Energy Working Group	<ul style="list-style-type: none"> • Councillor Nickason • Mark Davis
Physician Recruitment & Retention Committee	<ul style="list-style-type: none"> • Councillor Hampton • Councillor Penner



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

**By-law 13-2025
Being a By-law to adopt a Public Notice Policy**

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS Section 270 of the Municipal Act, 2001 (the "Act") requires that all municipalities adopt a policy with respect to the circumstances in which the Municipality shall provide notice to the public, and if notice is to be provided, the form, manner and times notice shall be given.

WHEREAS the Council of the Corporation of the Municipality of Arran-Elderslie considers it appropriate and proper to adopt a Public Notice Policy; and

WHEREAS Council passed Resolution 33-02-2025 adopting the Public Notice Policy.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. That the Public Notice Policy, attached here to as Schedule "A", is hereby adopted.
2. That Schedule "A" forms part of this by-law.
3. That By-law 01-03 be rescinded in its entirety.
4. That this By-law shall come into force and take effect upon receiving the final passing thereof.

Read a first and second time this 10th day of February, 2025.

Read a third time and finally passed this 10th day of February, 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald

Policy

1

Section: 1.0 Administration
 Policy: Public Notice Policy
 Policy By-Law: 13-2025
 Date: February 10, 2025 Revision:

Policy Statement:

The Municipality of Arran-Elderslie encourages accountability and transparency through the establishment of a public notice policy that promotes public participation in the democratic process.

Legislative Authority:

Section 270 of the Municipal Act, 2001 (the "Act") requires that all municipalities adopt a policy with respect to the circumstances in which the Municipality shall provide notice to the public, and if notice is to be provided, the form, manner and times notice shall be given.

Contents:

1. Purpose

The Public Notice Policy provides the framework for circumstances in which the Municipality provides notice to the public and the form, manner, and times notice shall be given.

The Municipality shall adhere to statutory notice to the public required by any legislation.

The Municipality shall adhere to notice requirements established by municipal policies and by-laws, unless Council directs other forms of notice that Council considers adequate for specific matters.

This policy does not apply to public relations materials including advertising, posters, brochures, or event program advertisements.

2. Definitions

Chief Administrative Officer shall mean the Chief Administrative Officer of The Corporation of the Municipality of Arran-Elderslie;

Clerk shall mean the Municipal Clerk of The Corporation of the Municipality of Arran-Elderslie;

Council shall mean the Council of the Municipality of Arran-Elderslie;

Legislation shall include acts or statutes, orders, and regulations;

Meeting shall have the same meaning as defined in the *Municipal Act, 2001*;

Municipality shall mean The Corporation of the Municipality of Arran-Elderslie;

Notice shall mean an announcement containing information about a future event;

Website shall mean the Municipality of Arran-Elderslie's official website at www.Arran-Elderslie.ca

Responsibility

It is the responsibility of the appropriate Department Head in conjunction with the Clerk to ensure notice requirements applicable to their department are met.

The Clerk for the Municipality shall be responsible for receiving complaints and/or concerns related to this policy.

5. Procedure/ Policy

5.1. Notice to the public shall be provided in the circumstances and in the form, manner, and times as follows: (a) All circumstances set out and, in the form, manner, and times as set out in Appendix "A", attached;

(b) If required by any legislation, in the form, manner, and times as prescribed by the legislation;

(c) If required by another by-law, in the form, manner, and times as set out in said by-law;

(d) If directed by Council, in the form, manner, and times as specified by Council;
or

(e) In the circumstances where, in the opinion of the Clerk, notice is reasonable and necessary, in the form, manner, and times as determined by the Clerk.

5.2. No additional notice shall be required for subsequent meetings where a matter has been deferred or referred to a subsequent meeting by the Council or a Committee of the Council unless additional notice is required by legislation.

5.3. The notice requirements under this policy are minimum requirement and the Clerk may give notice in an extended manner, if in the opinion of the Clerk, the extended manner is reasonable and necessary in the circumstances.

5.4. Where any of the form, manner, or times of notice are not specified in Appendix "A", legislation, or by-law, or where Council directs that notice be given, or the Clerk determines that notice shall be given, the form, manner, and times of the public notice shall be determined by the Clerk.

5.5. If a matter arises, which in the opinion of the Chief Administrative Officer, in consultation with the Mayor, that could affect the health or well-being of the residents of the Municipality, or if a State of Emergency is declared, or if so advised by a provincial ministry, the notice requirements of this by-law may be waived and the Clerk shall make every effort to provide as much notice as is reasonable.

5.6. Notice of Council and Committee Meetings

5.6.1. Notice for Council and Committee of Council meetings shall be given as per the Municipality of Arran-Elderslie Procedural By-law.

5.7. Accessibility

5.7.1. Council supports accessible public notice for municipal matters which may not otherwise be prescribed to encourage public participation and ensure that the public has the opportunity to make submissions, attend and/or request to appear as a delegate before Council and/or committees of Council.

5.7.2. Under the Customer Service Standard of the Accessibility for Ontarians with Disabilities Act (AODA), service providers must notify customers about temporary service disruptions. Temporary service disruptions happen when services that customers with disabilities might rely on are temporarily unavailable.

5.8. Limitations

5.8.1. Nothing in the policy shall prevent the Municipality from exceeding the notice provisions as set out in this policy.

6. Form, Manner of Notice

Unless otherwise prescribed, notice to the public given under this section shall contain the following information:

- a) A general description of the matter;
- b) The relevant section of the *Municipal Act, 2001* and/or regulations, if applicable;
- c) The date, time and place of the meeting at which the matter will be considered; if applicable
- d) Where the matter relates to specific lands, sufficient information regarding the location such as the municipal address, legal description or map;
- e) Contact information and deadlines for submitting written comments or registering as a delegation;
- f) Contact information for obtaining more information or clarification on the matter; and,
- g) Contact information for obtaining the notice in an accessible manner

PUBLIC NOTICE REQUIREMENTS

Municipal Act Section	Action	Form, Manner & Times Notice to be Given
11	Changing the Name of a highway	Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.
34	Permanently Closing a Highway	<p>One notice sent by registered mail to the last known address of the affected property owner(s), a minimum of 14 days before the Council meeting to consider the enactment of a bylaw to close or permanently alter a highway when such closure or permanent alteration would deny access to a property.</p> <p>Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.</p>
48	Changing the Name of a Private Road	<p>Mail Notice of Intent to all persons who abut the affected private road prior to passing of bylaw.</p> <p>Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.</p>
150	Passing or Amending a Licencing By-law	Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.
187	Passing or amending a by-law to change the name of the Municipality	Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to

		<p>speak to or submit correspondence regarding the matter.</p>
217	<p>Passing or amending a by-law to change the composition of Council</p>	<p>Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.</p>
290	<p>Adopt all or part of a budget</p>	<p>Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.</p>
391	<p>Passing or amending a by-law establishing a fee or charge</p>	<p>Notice to be posted on the website 14 days prior to the Council meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to or submit correspondence regarding the matter.</p>
<p>Section 7(7) (8), Ontario Building Code Act Section 1.9.1.2(1), O. Reg 332/12, Building Code</p>	<p>Building Code Change of Fees</p>	<p>7(7) The notice of proposed changes in fees must contain the prescribed information, including information about the public meeting, and must be given in the prescribed manner. (8) The public meeting concerning proposed changes in fees must be held within the period specified by regulation before the regulation, by-law or resolution to implement the proposed changes is made. O. Reg 332/12 1.9.1.2 (1) Before passing a by-law or resolution or making a regulation under clause 7 (1) (c) of the Act to introduce or change a fee imposed for applications for a permit, for the issuance of a permit or for a maintenance inspection, a principal authority shall, (a) hold the public meeting required under subsection 7 (6) of the Act, (b) ensure that a minimum of 21 days notice of the public meeting is given in accordance with Clause (c), including giving 21 days notice to every person and organization that has, within five years before the day of the public meeting, requested that the principal authority provide the person or organization with such notice and has provided an address for the notice, (c) ensure that the notice under Clause (b), (ii) is sent by regular mail to the last address provided by the</p>

		person or organization that requested the notice in accordance with Clause (b).
Development Charges Act – Section 10(4)	Development Charges – Before By-law Passed – Background Study	The Council shall ensure that a development charge background study is made available to the public at least 60 days prior to the passing of the development charge by-law and until the by-law expires or is repealed by posting the study on the website of the municipality or, if there is no such website, in the municipal office.
Development Charges Act – Section 12 (1) Section (1) O.Reg.82/98	Development Charges – Before By-law Passed	12 (1) Before passing a development charge by-law, the Council shall, (a) hold at least one public meeting; (b) give at least 20-days notice of the meeting or meetings in accordance with the regulations; and (c) ensure that the proposed by-law and the background study are made available to the public at least two weeks prior to the meeting or, if there is more than one meeting, prior to the first meeting. 1997, c. 27, s. 12 (1). From O. Reg. 82/98 9 (1) The notice of the public meeting the Council is required to give under clause 12 (1) (b) of the Act shall be given in one of the following ways: 1. To every owner of land in the area to which the proposed by-law would apply, by personal service, fax or mail. 2. By publication in a newspaper that is, in the clerk's opinion, of sufficiently general circulation in the area to which the proposed by-law would apply to give the public reasonable notice of the meeting.
Development Charges Act Section 13(1) (2) (3) (4), Development Charges Act Section 10(2) (4) O. Reg 82.98	Appeal of By-law	13 (1) The clerk of a municipality that has passed a development charge by-law shall give written notice of the passing of the by-law, and of the last day for appealing the by-law, which shall be the day that is 40 days after the day the by-law is passed. (2) Notices required under this section must meet the requirements prescribed in the regulations and shall be given in accordance with the regulations (3) Every notice required under this section must be given not later than 20 days after the day the by-law is passed. (4) A notice required under this section shall be deemed to have been given, (a) if the notice is by publication in a newspaper, on the day that the publication occurs; (b) if the notice is given by mail, on the day that the notice is mailed. O. Reg. 82/98 10 (2) Notice shall be given in one of the following ways: 1. By

personal service, fax or mail to every owner of land in the area to which the by-law applies. 2. By publication in a newspaper that is, in the clerk's opinion, of sufficiently general circulation in the area to which the by-law applies to give the public reasonable notice of the passing of the by-law.

10 (4) In addition to the notice under subsection (2), notice shall be given, by personal service, fax or mail, to the following:

1. To every person and organization that has given the clerk of the municipality a written request for notice of the passing of the by-law and has provided a return address. 2. In the case of a by-law passed by the council of a lower-tier municipality, to the clerk of the upper tier municipality that the lower-tier municipality is in. 3. In the case of a by-law passed by the council of an upper tier municipality, to the clerks of the lower-tier municipalities within the upper tier municipality. 4. To the secretary of every school board having jurisdiction within the area to which the by-law applies. O. Reg. 82/98, s. 10 (4); O. Reg. 513/20, s. 2.

Business Improvement Areas

Establishing By-law

Section 210 (1) Municipal Act

210 (1) Before passing a by-law... notice of the proposed by-law shall be sent by prepaid mail to the board of management of the improvement area, if any, and to every person who, on the last returned assessment roll, is assessed for rateable property that is in a prescribed business property class which is located, (a) where the improvement area already exists, in the improvement area and in any geographic area the proposed by-law would add to the improvement area; and (b) where a new improvement area would be created by the proposed by-law, in the proposed improvement area.

Business Improvement Areas

Repeal Establishing By-law

Section 211 (1) (3) Municipal Act

211 (1) Council shall give notice in accordance with subsection 210 (1) of a proposed by-law to repeal a bylaw under subsection 204 (1) if the municipality has received, (a) a resolution from the board of management requesting the repeal; or (b) a request for the repeal signed by persons who are responsible for at least one-third of the taxes levied for purposes of the general local municipality levy on rateable property in all prescribed business property classes in the

		improvement area. (3) Council shall give the notice within 60 days after receiving the resolution or request.
Proposal to Restructure the Municipality Section 173(3) the Municipal Act	A municipality or local body in a geographic area may, subject to subsection (2), make a restructuring proposal to restructure municipalities and unorganized territory in the geographic area by submitting to the Minister a restructuring report.	173 (3) Before the council of a municipality votes on whether to support or oppose a restructuring proposal, the council shall or may, as applicable, do the following things when the proposal is being developed or after it is developed: 1. Council shall consult with the public by giving notice of, and by holding, at least one public meeting. 2. Council shall consult with such persons or bodies as the Minister may prescribe. 3. Council may consult with such other persons and bodies as the municipality considers appropriate.
Composition of Council of Local Municipality Section 217 the Municipal Act	A local municipality may change the composition of its council subject to the rules noted in Section 217 (1).	No Notice required.
Establishment of Wards (prior to dividing or dissolving wards) Section 222 the Municipal Act	A municipality may divide or re-divide the municipality into wards or dissolve existing wards.	No notice required, but Council may provide notice on the website and other social media as they wish.
Establishment of Wards (after dividing or dissolving wards) Section 222(3) the Municipal Act	A municipality may divide or re-divide the municipality into wards or dissolve existing wards.	222 (3) Within 15 days after a by-law described in subsection (1) is passed, the municipality shall give notice of the passing of the by-law to the public specifying the last date for filing a notice of appeal under subsection (4).
Procedure By-laws for Council Meetings Section 238(2) the Municipal Act	Establishing or amending a procedure by-law	238 (2) Every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings (2.1) The Procedure by-law shall provide for public notice of meetings.
Drinking Water Annual Reports	The owner of a drinking water system shall ensure that an annual	11 (3) In the case of the following drinking water systems, the annual report must cover the period from January 1 to December 31 in

Section 11(3) (10), O. Reg. 170/03, Drinking Water Systems	report is prepared in accordance with this section.	a year and must be prepared not later than February 28 of the following year: 1. Large municipal residential systems. (10) If a large municipal residential system serves more than 10,000 people, the owner of the system shall ensure that a copy of every report prepared under this section is available to the public at no charge on a website on the Internet.
Publication of Audited Financial Statements Section 295(1), Municipal Act	Audited Financial Statements	295 (1) Within 60 days after receiving the audited financial statements of the municipality for the previous year, the treasurer of the municipality, (a) shall publish in a newspaper having general circulation in the municipality, (i) a copy of the audited financial statements, the notes to the financial statements, the auditor's report and the tax rate information for the current and previous year as contained in the financial review, or (ii) a notice that the information described in subclause (i) will be made available at no cost to any taxpayer or resident of the municipality upon request; and (b) may provide the information described in subclause (a) (i) or (ii) to such persons and in such other manner as the treasurer considers appropriate.
Public Auction for the Seizure of Personal Property Section 351(8), Municipal Act	Seizure of Personal Property	351 (8) The treasurer or the treasurer's agent shall give the public notice of the time and place of the public auction and of the name of the person whose personal property is to be sold.



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

By-Law 14-2025

Being a By-Law to Amend the Fees and Service Charges for 2025

WHEREAS Section 5(3) of the *Municipal Act, 2001, c .25*, as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by By-Law; and

WHEREAS Section 391(1) of the *Municipal Act, 2001, c .25*, as amended, authorizes a municipality to impose fees or charges on any class of persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control; and

WHEREAS Section 398 (1) of the *Municipal Act, 2001, c .25*, as amended, provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively; and

WHEREAS Section 398 (2) of the *Municipal Act, 2001, c .25*, as amended, authorizes the treasurer of a local municipality to add fees and charges imposed by the municipality or local board, to the tax roll for the real property for which the owner or owners are responsible for paying the fees and charges; and

WHEREAS Section 69 (1) of the *Planning Act, 1990, c. P13*, as amended provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated costs to the municipality or committee of adjustment in respect of the processing of each type of application provided for in the tariff; and

WHEREAS Section 7 of the *Building Code Act, 1992, c. 23*, as amended, empowers Council to pass certain by-laws respecting construction, demolitions, change of use, transfers of permits, inspections and the setting and refunding of fees; and

WHEREAS Council of The Corporation of the Municipality of Arran- Elderslie deems it expedient to establish Fees and Charges By-law.

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the fee structure and general fees for various departments and organizations of the Municipality of Arran-Elderslie shall be attached hereto and shall form part of this By-law:

Schedule A	Administration Fees
Schedule B	Licensing Fees
Schedule C	Works Service Charges
Schedule D	Merchandise
Schedule E	Paid Parking Fees
Schedule F	Planning & Development Fees
Schedule G	Cemetery Fees
Schedule H	Solid Waste/Bag Tag/Landfill Fees
Schedule I	Recreation Fees
Schedule J	Trailer Park Fees
Schedule K	Fire Department Fees
Schedule L	Water and Sewer Fees
Schedule M	Treasure Chest Museum Fees
Schedule N	Building Permit Fees

2. That this By-law repeals and replaces By-law 10-2025.
3. THAT this By-law shall come into full force and effect upon receiving the final passing thereof.

Read the first and second time this 10th day of February 2025.

Read a third time and finally passed this 10th day of February 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald

**2025
FEES AND CHARGES**

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Approved by Bylaw 67-2024 - December 9, 2024
Repealed By-Law 67-2024 - January 27, 2025
Amended by By-Law 10-2025 - January 27, 2025
Repealed By-Law 10-2025 - February 10, 2025
Amended by By-Law 14-2025 - February 10, 2025

Schedule A - Administration Fees

Interest will be charged at 2% per month after 30 days from the date the fee was incurred. Unpaid accounts will be sent to collections after 90 days.

The Municipality reserves the right to respond to any certificate request after being given a 48 hour notice period. Any response required to a certificate request within 48 hours of notice being given shall be subject to a fee of exactly double the applicable fee.

In the event of a billing error on behalf of the Municipality, the Municipality reserves the right to limit the recourse to a maximum of three years from when the error occurred.

DESCRIPTION	FEE	HST	TOTAL
Animal Control			
Animal Reclaim & Administration Fee - per animal plus shelter fees	\$97.85	\$12.72	\$110.57
Animal Shelter Fees - actual costs charged to the Municipality by shelter plus animal reclaim and administration fee	Actual Costs	Applicable to Actual Costs	Actual Costs plus HST
Animal Removal & Seizure - including, but not limited to investigation, vet, transportation, holding, fee etc.	Actual Costs	Applicable to Actual Costs	Actual Costs plus HST
Certification of any document such as Commissioning or Swearing a previously prepared affidavit - does not include Photocopying.	9.12	\$1.19	\$10.31
Faxes (sending or receiving) - First Page	\$2.28	\$0.30	\$2.58
- Each Additional Page	\$1.14	\$0.15	\$1.29
Fence View Charge - per visit - plus Municipal Mileage Rate	\$87.55 plus mileage	Exempt	\$87.55 plus mileage
Freedom of Information Request	\$5.00	Exempt	\$5.00
Information Search Fee - Per Hour	\$36.05	Exempt	\$36.05
Information Search Fee for Records 6 years and older	\$103.00	Exempt	\$103.00
NSF Cheque Fee	\$41.20	Exempt	\$41.20
Parking Ticket Administration Fee	\$31.90	\$4.15	\$36.05
Photocopies (each) - Minimum Charge \$1.00	\$0.50	\$0.07	\$0.57
Septic Compliance Letter	\$103.00	Exempt	\$103.00
Septic Reinspection Fee	\$226.60	Exempt	\$226.60
Tax Certificate	\$52.00	Exempt	\$52.00
- Within 48 Hours	\$77.00	Exempt	\$77.00

Schedule A - Administration Fees

DESCRIPTION	FEE	HST	TOTAL
Printed Tax Confirmation - Account History or Property Tax Bill Reprint - Per Year Researched	\$5.00	Exempt	\$5.00
Information archived - Per Year Researched Minimum charge \$20.00	\$5.00	Exempt	\$5.00
File Retrieval Fee for Records Over 6 Years Old	\$103.00	Exempt	\$103.00
Tile Loan Inspection Fee	\$92.70	Exempt	\$92.70
Zoning Compliance Confirmation			
- Residential	\$103.00	Exempt	\$103.00
- Commercial/Industrial/Institutional	\$155.00	Exempt	\$155.00
- Farm (With Nutrient Management)	\$227.00	Exempt	\$227.00
If Required in Less Than 48 Hours, Additional	\$175.00	Exempt	\$175.00
Commenrative Bench - Minimum Donation	\$1,000.00	Exempt	\$1,000.00
Commorative Tree - Minimum Donation	\$2,000.00	Exempt	\$2,000.00

Schedule B - Licensing Fees

DESCRIPTION	FEE	HST	TOTAL
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Dog and Kennel Licensing Fees

Neutered or Spayed Dog from January 1st to March 31st	\$15.00	Exempt	\$15.00
Neutered or Spayed Dog from April 1st to December 31st	\$25.00	Exempt	\$25.00
New to Municipality within the calendar year - Neutered or Spayed Dog	\$15.00	Exempt	\$15.00
Kennel License - More than three dogs subject to the provisions of By-Law 29-2024	New	\$46.87	\$407.37
	Renewal	\$23.43	\$203.68
Guide, Service, Working or Police Dogs shall be licenced, but no fee is required for such dog. Proper documentation is required at time of registration.			
Replacement Tags	\$5.00	Exempt	\$5.00

Failure to register will result in \$50.00 administration fee added to tax bill;

Lottery Licenses

Lottery Licenses - 3% of Prize Value, Minimum	\$10.00	Exempt	\$10.00
Break Open Tickets - 3% of Prize Value, Minimum	\$12.00	Exempt	\$12.00
Hawkers and Peddlers (Per Calendar Year or Part)	\$113.55	Exempt	\$113.55

Other Licenses

Informal Group Home Licence Fee	\$750.00	Exempt	\$750.00
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Schedule C - Works Service Charges

DESCRIPTION	FEE	HST	TOTAL
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Entrance Permits & Culverts

Culvert supplied by Municipality	Actual Cost 15%	+	Applicable to Actual Costs	Actual Cost + 15%
Entranceway Permit	\$250.00		Exempt	\$250.00
Refundable Entranceway Deposit	\$310.00		Exempt	\$300.00
911 Number Creation with Sign or Replacement Sign	\$78.00		Exempt	\$78.00
911 Sign and Post - New or Replacement	\$103.00		Exempt	\$103.00
Entranceway without Permit	\$556.00		Exempt	\$556.00

Other Fees

Refundable Road Cut Deposit (certified cheque)	\$1,500.00		Exempt	\$1,500.00
Road Crossing Fee	\$248.00		Exempt	\$248.00
Sale of Salt per Cubic Tonne Actual cost for salt and trucking plus 10%	\$92.49		\$12.02	\$104.51
Sale of Winter Sand, per Cubic Tonne, with salt, plus 10%	\$21.49		\$2.79	\$24.28
Grading, Per Hour Including Operator and Machine	\$145.53		\$18.92	\$164.45
Street Sweeper, Per Hour Including Operator and Machine	\$145.53		\$18.92	\$164.45

**2025
FEES AND CHARGES**

Schedule D - Merchandise

DESCRIPTION	FEE	HST	TOTAL
Blue Boxes	\$17.70	\$2.30	\$20.00
Pin - Unless for promotional purposes Pin shipped within Ontario	\$1.99 \$8.85	\$0.26 \$1.15	\$2.25 \$10.00
Bruce County 911 Books	\$8.85	\$1.15	\$10.00
History Books	\$4.42	\$0.58	\$5.00
T-Shirts	\$13.27	\$1.73	\$15.00
Hats	\$17.70	\$2.30	\$20.00

Schedule E - Paid Parking Fees

DESCRIPTION	FEE	HST	TOTAL
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Chesley - Municipal Lot #6
Paisley - Arena #5 & Post Office
Tara - Yonge St. N #4

Overnight Parking Permit - Monthly	\$88.50	\$11.50	\$100.00
Overnight Parking Permit - Annual	\$398.23	\$51.77	\$450.00

Chesley Riverside Park #28

Overnight Parking Permit - Monthly	\$48.67	\$6.33	\$55.00
Overnight Parking Permit - Annual	\$243.36	\$31.64	\$275.00

Other Parking Related Fees

Impound - Daily Storage Fee	\$22.12	\$2.88	\$25.00
Towing Charges - Cost + 15% Administration + Applicable Taxes			

Schedule F - Planning & Development Fees

DESCRIPTION	FEE	HST	TOTAL
Cash in Lieu of Parking Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$750.00	Exempt	\$750.00
Cash in Lieu of Parking - Per Space	\$1,500.00	Exempt	\$1,500.00
Parkland Dedication Residential Severance Application Other Severance Application	\$750.00 As per Law 48-2024	Exempt By- Exempt	\$750.00

Agreements

Development Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$1,000.00	Exempt	\$1,000.00
Development Agreement Deposit Minor Application Intermediate Application Major Application (Balance to be refunded)	\$2,000.00 \$5,000.00 \$10,000.00		
Subdivision Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$2,500.00	Exempt	\$2,500.00
Subdivision Agreement Deposit Minor Application Intermediate Application Major Application (Balance to be refunded)	\$2,000.00 \$5,000.00 \$10,000.00		
Encroachment/Easement Agreement - Application per Agreement Applicant also responsible for Registration, Title Search and any Legal and Professional Consultant Costs	\$750.00	Exempt	\$750.00
Release of Subdivision Agreement -full or partial	\$500.00	Exempt	\$500.00
Site Plan Control Agreement - Applicant responsible for registration, title search and any legal and professional consultant costs	\$1,000.00	Exempt	\$1,000.00

**2025
FEES AND CHARGES**

DESCRIPTION	FEE	HST	TOTAL
Site Plan Control Agreement Deposit Minor Application Intermediate Application Major Application (Balance to be refunded)	\$2,000.00 \$5,000.00 \$10,000.00		
Deeming Bylaw	\$750.00	Exempt	\$750.00
Holding Provision Removal	\$750.00	Exempt	\$750.00
Other Agreement including but not limited to: Temporary Use Agreement Municipal Access Agreement Limited Service Agreement	\$750.00	Exempt	\$750.00

Schedule G - Cemetery Fees

DESCRIPTION	FEE	HST	TOTAL
Single Grave			
Land	\$741.60	\$96.41	\$838.01
Care and Maintenance (40% of total)	\$494.40	\$64.27	\$558.67
Total Per Grave	\$1,236.00	\$160.68	\$1,396.68
Columbarium - Centre - Lower Two Rows - Tara			
Niche	\$1,030.00	\$133.90	\$1,163.90
Care and Maintenance (15% of total)	\$181.77	\$23.63	\$205.40
Total	\$1,211.77	\$157.53	\$1,369.30
Columbarium - Centre - Upper Four Rows - Tara			
Niche	\$1,236.00	\$160.68	\$1,396.68
Care and Maintenance (15% of total)	\$218.12	\$28.36	\$246.48
Total	\$1,454.12	\$189.04	\$1,643.16
Columbarium - Centre - Chesley			
Niche	\$1,030.00	\$133.90	\$1,163.90
Care and Maintenance (15% of total)	\$181.77	\$23.63	\$205.40
Total	\$1,211.77	\$157.53	\$1,369.30
Columbarium - Wall 1 - Chesley			
Niche	\$1,663.45	\$216.25	\$1,879.70
Care and Maintenance (15% of total)	\$293.55	\$38.16	\$331.71
Total	\$1,957.00	\$254.41	\$2,211.41
Columbarium - Engraving			
Initial Niche Door Engraving	\$350.00	\$45.50	\$395.50
Additional engraving including second date	\$250.00	\$32.50	\$282.50
Interments			
Mon to Fri 7 am to 4 pm			
Adult	\$772.50	\$100.43	\$872.93
Child - One to Twelve Years of Age	\$412.00	\$53.56	\$465.56
Infant - Under One Year of Age	\$206.00	\$26.78	\$232.78
Cremation	\$412.00	\$53.56	\$465.56
Double Cremation	\$515.00	\$66.95	\$581.95
Columbarium (2nd Niche Opening Only)	\$206.00	\$26.78	\$232.78
Full Burial With Cremation Burial	\$824.00	\$107.12	\$931.12
Disinterment Columbarium (Replace Door)	\$206.00	\$26.78	\$232.78
Additional After Hour Charges			
Full Burial Mon to Fri after 4 pm - Additional	\$618.00	\$80.34	\$698.34
Full Burial Sat by 12 noon - Additional	\$618.00	\$80.34	\$698.34
Cremation Mon to Fri after 4 pm - Additional	\$309.00	\$40.17	\$349.17
Cremation Sat by 12 noon - Additional	\$309.00	\$40.17	\$349.17
Columbarium Mon to Fri after 4 pm - Additional	\$309.00	\$40.17	\$349.17
Columbarium Sat by 12 noon - Additional	\$309.00	\$40.17	\$349.17

Schedule G - Cemetery Fees

DESCRIPTION	FEE	HST	TOTAL
<u>Cremation Garden (Hillcrest Only)</u>			
Land	\$120.00	\$15.60	\$135.60
Care and Maintenance	\$175.00	\$22.75	\$197.75
Opening	\$250.00	\$32.50	\$282.50
Engraving	\$350.00	\$45.50	\$395.50
Total Per	\$895.00	\$116.35	\$1,011.35
Disinterment of Regular Burial	\$1,339.00	\$174.07	\$1,513.07
Disinterment of Cremated Remains	\$618.00	\$80.34	\$698.34
Lowering Device & Greens Rental	\$128.75	\$13.00	\$141.75
<u>Mortuary Fees</u>			
Mortuary Storage Fee Burial in Arran-Elderslie	\$128.75	\$16.74	\$145.49
Mortuary Storage Fee Burial Elsewhere	\$257.50	\$33.48	\$290.98
<u>Monument Fees</u>			
Flat	\$100.00	\$13.00	\$113.00
Upright Under 4 Feet	\$200.00	\$26.00	\$226.00
Upright Over 4 Feet	\$400.00	\$52.00	\$452.00
<u>Administration Fees</u>			
Transfer of Ownership	\$103.00	\$13.39	\$116.39
Municipal Burial Permit Fee	\$20.00	Exempt	\$20.00
Internment/Inurnment Arrangement without Funeral Director	\$206.00	\$26.78	\$226.00

Schedule H - Solid Waste/Landfill Fees

The Municipality has an agreement in place with Ontario Electronic Stewardship whereby they dispose of the e-waste at no charge (By-Law 62-09). Should this arrangement change, the Municipality reserves the right to use the published fee grid and review at such time for appropriateness of the fee structure. A similar arrangement exists with respect to used tires, with the Ontario Tire Stewardship.

DESCRIPTION	FEE	HST	TOTAL
Asbestos - Digging and Burial	\$250.00	Exempt	\$250.00
Demolition Material - not cleaned or sorted Per tonne (\$.264/kg)	\$264.00	Exempt	\$264.00
Domestic -per Bag Tag Households Resellers	\$3.50 \$3.25	Exempt Exempt	\$3.50 \$3.25
Garbage Pick Up- Local Improvements	\$112.00	Exempt	\$112.00
Landfill Opening -Outside Regular Operating Hours -Plus Hourly Operator Rate -Plus Applicable Tipping Fees	\$142.00	Exempt	\$142.00
Landfill Minimum Charge	\$10.30	Exempt	\$10.30
Litter or Garbage Cleaned up on Municipal Property from littering (Open Landfill & Refuse 1 tonne minimum charge)	\$273.00	Exempt	\$273.00
Non-payment of Tipping Fees	\$50.00	Exempt	\$50.00
Mattress (All Sizes)	\$25.00	Exempt	\$25.00
Refrigerators, Freezers and Air Conditioners -With MOE Tag Attached Indicating No Freon	\$0.00	Exempt	\$0.00
Refrigerators, Freezers and Air Conditioners -Without MOE Tag Attached (May Have Freon) -Per Unit	\$36.05	Exempt	\$36.05
Refuse Garbage - Sorted Tonnage (\$.132/kg)	\$132.00	Exempt	\$132.00
Tires Tires on Rim or Soiled Tires	\$0.00 \$5.00	Exempt Exempt	\$0.00 \$5.00
Upholstery Furniture per unit	\$15.50	Exempt	\$15.50
Agricultural Bale Wrap - Only white bale wrap will be accepted Per Tonne (\$.132/kg)	\$132.00	Exempt	\$132.00

Schedule I - Recreation Fees

Cancellation/Refund Policy: In the cases where a contract is signed between the Municipality and the user, the cancellation/refund provisions in the contract will prevail. In all other cases, refunds will not be issued, except where a medical or health-related preclusion can be demonstrated. In those cases, if alternative arrangements cannot be agreed upon, an administration fee of 25% of the full amount will apply and be withheld from any refund.

DESCRIPTION	FEE	HST	TOTAL
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Billboard Rental

Arenas			
Large 3 x 8 section (includes printing)	\$562.96	\$73.19	\$636.15
Wall Advertising, 3 x 4 section	\$135.27	\$17.60	\$152.87
In-Ice Logo - mesh inlay (one year term)	\$811.59	\$105.52	\$917.11
Ice Resurfacers Logo (machine wrap, minimum 3 yr	\$1,155.66	\$150.25	\$1,305.91

Community Guide Advertisement

Business Card Size	\$84.45	\$10.98	\$95.43
1/4 Page	\$129.55	\$16.84	\$146.39
1/2 Page	\$168.77	\$21.94	\$190.71
Full Page	\$281.43	\$36.59	\$318.02

Arena and Facility Rentals

Arena Floor Per Hour	\$63.81	\$8.30	\$72.11
Arena Floor (i.e. auction) -Three Day Rental	\$1,187.00	\$154.31	\$1,341.31
Arena Floor Set-up			
Tara - Maximum Capacity 800	\$799.07	\$103.86	\$902.93
Tara Stag & Doe (Arena floor to a max of 500 ppl)	\$612.54	\$79.61	\$692.15
Paisley - Maximum Capacity 800	\$799.19	\$103.87	\$903.06
Paisley Stag & Doe (Arena floor to a max of 500 ppl)	\$612.54	\$79.61	\$692.15
Chesley - Maximum Capacity 1000	\$1,008.04	\$131.03	\$1,139.07
Chesley Stag & Doe (Arena floor to a max of 500	\$749.42	\$97.42	\$846.84
Arena Space (i.e. Third Party Program Providers) -Per Hour	\$15.44	\$2.02	\$17.46
Kitchen Fee	\$65.72	\$8.54	\$74.26
Canteen Monthly Rent - Chesley (monthly)	\$53.05	\$6.90	\$59.95
Canteen Monthly Rent - Paisley (monthly)	\$53.05	\$6.90	\$59.95
Canteen Monthly Rent - Tara (monthly)	\$53.05	\$6.90	\$59.95
Canteen Monthly Rent - Tara Pavillion (monthly)	\$53.05	\$6.90	\$59.95
Canteen - Tara Pavillion (daily)	\$18.78	\$2.44	\$21.22

Schedule I - Recreation Fees

DESCRIPTION	FEE	HST	TOTAL
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Community Centres

Coffee Urn (offsite rental, \$100 deposit required)	\$18.23	\$2.37	\$20.60
Table rental, per (Off Site Only, Wooden Tables)	\$9.12	\$1.19	\$10.31
Chair rental, per (Off Site Only)	\$2.74	\$0.35	\$3.09
Table wrap per full roll per part roll	Cost + 10% Cost + 10%	Applicable Applicable	
Picnic Table Rental, Per Table (community events only, pending availability)	\$40.00	\$5.20	\$45.20
Additional Staff - Rate Per Employee per hour (4 hour minimum charge)	\$38.68	\$4.60	\$43.28

Chesley

Auction Sale (resident one-day)	\$417.69	\$54.30	\$471.99
Auction Sale (transient/non-resident one-day)	\$793.21	\$103.12	\$896.33
Board Room (capacity 30) AE Non-profit meeting rate - up to 4 hours - more than 4 hours (max 8 hours)	\$57.00 \$72.87 \$95.29	\$7.41 \$9.47 \$12.39	\$64.41 \$82.34 \$107.68
Community Centre (capacity 325) Licensed Unlicensed	\$563.80 \$289.59	\$73.29 \$37.66	\$637.09 \$327.25
Community Centre - Drop In Rate (Adult/Youth) Community Centre - Drop in Rate (Senior)	\$3.54 \$2.65	\$0.45 \$0.34	\$4.00 \$3.00
Curling Club (capacity 500) Licensed Unlicensed	\$749.42 \$553.77	\$97.42 \$71.99	\$846.84 \$625.76

Paisley

Auction Sale (resident one-day)	\$302.85	\$39.37	\$342.22
Auction Sale (transient/non-resident one-day)	\$477.80	\$62.11	\$539.91

Schedule I - Recreation Fees

DESCRIPTION	FEE	HST	TOTAL
Community Centre (capacity 122)			
Licensed	\$371.10	\$48.24	\$419.34
Unlicensed	\$178.11	\$23.15	\$201.26
Community Centre - Drop In Rate (Adult/Youth)	\$3.66	\$0.47	\$4.13
Community Centre - Drop in Rate (Senior)	\$2.74	\$0.36	\$3.00
Curling Club (capacity 450)			
Licensed	\$612.54	\$79.63	\$692.17
Unlicensed	\$440.69	\$57.29	\$497.98
Lounge (capacity 30)	\$66.61	\$8.66	\$75.27

Tara

Arkwright Hall	\$61.80	\$8.03	\$69.83
Auction Sale (resident one-day)	\$336.24	\$43.71	\$379.95
Auction Sale (transient/non-resident one-day)	\$521.95	\$67.85	\$589.80
Committee Room (capacity 77)			
Licensed	\$163.50	\$21.26	\$184.76
Unlicensed	\$133.47	\$17.35	\$150.82
Community Centre (capacity 210)			
Licensed	\$405.42	\$52.70	\$458.12
Unlicensed	\$210.52	\$27.37	\$237.89
Meeting Rate - AE non profit (2 hours)	\$57.00	\$7.41	\$64.41
Meeting (Up to 4 Hours , Max 30 People)	\$72.87	\$9.47	\$82.34
Meeting (Up to 8 Hours , Max 30 People)	\$95.29	\$12.39	\$107.68
Curling Club (capacity 450)			
Licensed	\$612.54	\$79.63	\$692.17
Unlicensed	\$440.69	\$57.29	\$497.98

Pavilions

Chesley, Paisley or Tara (per day) **includes DS Pavilion, but no key	\$56.06	\$7.29	\$63.35
Kinsmen Pavilion, Chesley (per day, licensed)	\$273.19	\$35.51	\$308.70
Kinsmen Pavilion, Chesley (per day, unlicensed, with	\$112.13	\$14.58	\$126.71
Kinsmen Pavilion Cleaning/Key Deposit	\$100.00	EXEMPT	\$100.00

Schedule I - Recreation Fees

DESCRIPTION	FEE	HST	TOTAL
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Recreational & Sporting Activities

Ball Diamond Rentals

Group-Adult Game or Practice Without Lights	\$43.24	\$5.61	\$48.85
With Lights	\$52.81	\$6.84	\$59.65
Minor Sports Game or Practice Without Lights	\$29.39	\$3.83	\$33.22
With Lights	\$34.81	\$4.53	\$39.34
Tournament - Adult - Per Day (Without Lights)	\$173.19	\$22.51	\$195.70
Tournament - Adult - Per Day (With Lights)	\$216.52	\$28.15	\$244.67
Tournament - Youth - Per Day (Without Lights)	\$102.79	\$13.36	\$116.15
Tournament - Youth - Per Day (With Lights)	\$121.86	\$15.84	\$137.70
Diamond Rental - Not dragged, lined and no lights	\$20.00	\$2.60	\$22.60
Ball Clinic - Indoor (minimal setup)	\$121.86	\$15.84	\$137.70
Diamond Lights Left On Fee	\$100.00	\$13.00	\$113.00

Ice Fee Rentals (All Arenas)

Ice Rental Fees seasonally applied are effective as of September 1, 2025

Ice Rental, Per Hour Prime (5pm-12am, Mon-Fri, weekends)	\$153.88	\$20.00	\$173.88
Non-Prime (8am-5pm, Mon-Fri)	\$90.74	\$11.80	\$102.54
Figure Skating/Broomball	\$103.22	\$13.42	\$116.64
Arran-Elderslie Minor Sports	\$108.94	\$14.16	\$123.10
Out of Town Minor Sports	\$141.83	\$18.44	\$160.27
Grey Bruce Highlanders/TCDMHA	\$125.48	\$16.31	\$141.79
Sponsored Ice Rental (skate open to public) (Hockey tournaments include 1 day use of community centre and kitchen)	\$67.99	\$8.84	\$76.83
Use of Room with Ice Rent(Max 30 People Max 2hrs)	\$24.65	\$3.20	\$27.85
School Skating (9:00am to 3:00pm) (School rate for schools within Arran-Elderslie)	\$39.45	\$5.13	\$44.58
Holiday Rate (clinic/school/tournament excluded)	\$80.00	\$10.40	\$90.40
Double header Facility Rates: Boardroom - AAA Double Headers/Meetings	\$0.00	\$0.00	\$0.00
Boardroom - Max 4 Hours	\$74.34	\$9.66	\$84.00
Hall - Max 4 Hours	\$97.19	\$12.63	\$109.82

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Schedule I - Recreation Fees

DESCRIPTION	FEE	HST	TOTAL
Same Day Booking Rate	\$46.95	\$6.09	\$53.04
Public Skating / Drop-in per single admission	\$3.54	\$0.46	\$4.00
per family admission	\$7.96	\$1.04	\$9.00

Soccer Fields

Per Game	\$39.46	\$5.14	\$44.60
Per Day	\$139.14	\$18.10	\$157.24
Horse Ring Rental	\$149.25	\$19.40	\$168.65

Swimming Pool Fees - Tara and Chesley

Pool - Public Swimming

Single Admissions			
Youth 2 - 17 yrs	\$3.55	\$0.45	\$4.00
Adult 18+ yrs	\$4.43	\$0.57	\$5.00
Family (immediate members only)	\$10.62	\$1.38	\$12.00

Season Pass			
Youth 2 - 17 yrs	\$77.48	\$10.07	\$87.55
Adult 18+ yrs	\$95.72	\$12.43	\$108.15
Family (immediate members only)	\$168.63	\$21.92	\$190.55

Hourly Pool Rental - includes minimum of 2 lifeguards			
Chesley (max capacity 90)	\$88.78	\$11.54	\$100.32
Tara (max capacity 77)	\$88.78	\$11.54	\$100.32

Certificated programs exclude HST for participants 14 years of age and younger. If participants are over 14 years of age, please add 13% HST.

Proof of age is required.

Sessions are two weeks in length for lessons, eight weeks in length for programs

Pool - Instructional Lessons

** Every THIRD REGISTRATION IS \$20 OFF

Aquafit - Drop In	\$5.97	\$0.78	\$6.75
Aquafit - Summer Rate	\$84.07	\$10.93	\$95.00
Aquafit - 10 Class Pass	\$44.25	\$5.75	\$50.00
Private Lessons, per session Includes 10 daily lessons Registration	\$156.71	\$20.37	\$177.08

Schedule I - Recreation Fees

DESCRIPTION	FEE	HST	TOTAL
Group / School (per, min 30 participants) Registration	\$62.74	Exempt	\$62.74
Preschool (under 5 yrs old) Registration	\$73.98	Exempt	\$73.98
Swimmer (Ages 3-5) Registration	\$73.98	Exempt	\$73.98
Swimmer (1 to 4) (Age 6+) Registration after	\$73.98	Exempt	\$73.98
Swimmer (5 to 8) Registration	\$79.13	Exempt	\$79.13
Swimmer (9 to 10) Registration	\$82.76	Exempt	\$82.76

Summer Day Camps (July and August, excluding Statutory holidays)

Daily, Mon - Fri ***3rd Child (less 10% of equal or lesser number of days)	\$37.14	Exempt	\$37.14
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Insurance Fees

Non-Sporting Event or Occasion - No Alcohol

Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual
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Non-Sporting Event or Occasion - Alcohol

Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual
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**A listing eligible and non-eligible Non-Sporting Events or Occasions is available from Municipal Staff

Sporting Event or Activities

Insurance Fees are based on the rate given by Municipal Insurance Provider	Actual	Applicable	Actual
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**A listing of eligible and non-eligible sporting events as well as the low and medium risk profiles is available from Municipal Staff

**2025
FEES AND CHARGES**

Schedule J - Trailer Park Fees

DESCRIPTION	FEE	HST	TOTAL
Full Service			
Seasonal - Riverfront	\$2,041.71	\$265.42	\$2,307.13
Seasonal - Other	\$1,526.71	\$198.47	\$1,725.18
Monthly	\$694.29	\$90.26	\$784.55
Weekly	\$264.52	\$34.39	\$298.91
Daily	\$52.19	\$6.78	\$58.97
May 1 to Weekend After Thanksgiving			
Hydro/Water Only			
Seasonal	\$1,272.45	\$165.42	\$1,437.87
Monthly	\$598.92	\$77.86	\$676.78
Weekly	\$224.95	\$29.24	\$254.19
Daily	\$45.67	\$5.94	\$51.61
Victoria Day Weekend to Thanksgiving			
Transient No Services - Daily - Trailer	\$29.02	\$3.77	\$32.79
Transient No Services - Daily - Tent	\$19.34	\$2.51	\$21.85
Winter Storage			
-Trailer, Deck, Shed	\$266.05	\$34.59	\$300.64
Deck, Shed, Other Property	\$53.05	\$6.90	\$59.95
-October 15-May 15			
Moving from one lot to another, if re-sodding or other clean-up required	\$53.05	Exempt	\$53.05
Clean-out	\$10.61	Exempt	\$10.61
Lot Maintenance Required by Works	Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour		Minimum \$40.00 per hour staff fee + Cost of Materials and/or Labour

Schedule K - Fire Department Fees

DESCRIPTION	FEE	HST	TOTAL
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Fire Safety

Burn Permit	No Charge		No Charge
Fire Drill Approval and Observation, Per Hour, Minimum 1 Hour	\$95.00	Exempt	\$85.00
Fire Safety Plan Review / Approval, Per Hour, Minimum 1 Hour	\$95.00	Exempt	\$85.00

Letters and Reports

OFC Deficiencies or No Deficiencies Letter	\$128.75	\$16.74	\$145.49
File Search Request Letters	\$128.75	\$16.74	\$145.49
Fire Report - SIR (3rd Party)	\$128.75	\$16.74	\$145.49

Inspections

Fire Safety Inspections - Initial Visit / Consultation	No Charge		No Charge
Fire Safety Inspection (Including Written Report) Per Hour, Minimum 1 Hour	\$125.00	Exempt	\$85.00
Inspections Requiring Outside Agencies	Actual Cost		Actual Cost
Commercial/Industrial/Institutional Multi-Residential/Farm Inspection Per Hour, Minimum 1 Hour	\$128.75	Exempt	\$128.75
Residential Home Inspection (Single Family)	No Charge		No Charge
Residential Inspection (operating a business out of home, such as a daycare) Per Hour, Minimum 1 Hour	\$95.00	Exempt	\$0.00

Incident Response

Fire Department Emergency Response-Insured Perils, Indemnification Technology® Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$35.05	Exempt Exempt Exempt	Actual Actual \$35.05
For extraordinary expenses - When additional resources are required at a fire or emergency incident and no owner or agent is available to authorize, recovery of costs can be invoiced to the property owner (ie: Excavator, drone, other agencies for assistance)	Invoice will be according to invoice provided by third party	Exempt	Invoice will be according to invoice provided by third party

Schedule K - Fire Department Fees

DESCRIPTION	FEE	HST	TOTAL
Incident Response - Open Air Fire with Permit & Compliant	No Charge		\$0.00
Incident Response - Open Air Fire with or without Current MTO Rate per apparatus, per hour plus any additional costs for each incident	Actual	Exempt	Actual
Current MTO Rate per apparatus, per half hour plus any additional costs for each incident	Actual	Exempt	Actual
Incident Response - Battery Energy Storage System (BESS) Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$35.05	Exempt Exempt Exempt	Actual Actual \$35.05
Motor Vehicle Accident on Highway 21 Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$35.05	Exempt Exempt Exempt	Actual Actual \$35.05
Motor Vehicle Fires on Highway 21 Current MTO rate per apparatus, per hour Current MTO rate per apparatus, per half hour Firefighter Current Rate, per hour plus any additional costs for each incident	Actual Actual \$35.05	Exempt Exempt Exempt	Actual Actual \$35.05
Motor Vehicle, Watercraft & Aircraft Accidents & Fires - Other than Highway 21 Current MTO Rate per apparatus, per hour Current MTO Rate per apparatus, per half hour	Actual Actual	Exempt Exempt	Actual Actual
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	\$35.05

Other Fire Related Services

Assistance Beyond Normal Requirements or Circumstances	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%
Decontamination and cleaning of all PPE after Structure Fire or Hazardous Material Call	Actual Costs of all Cleaning and Repair	Exempt	Actual Costs of all Cleaning and Repair
Extinguish controlled Burn Current MTO rate per truck, per hour Current MTO rate per truck, per half hour	Actual Actual	Exempt Exempt	Actual Actual
False Alarms - 2 free per calendar year, thereafter:	\$500.00	Exempt	\$500.00
Fire Watch or Stand By for other outside agencies with apparatus			

Schedule K - Fire Department Fees

DESCRIPTION	FEE	HST	TOTAL
Firefighter Current Rate, per hour plus any additional costs for each incident	\$35.05	Exempt	\$35.05
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual
Current MTO rate per apparatus, per half hour	\$0.00	Exempt	Actual
Fire Watch (Without Apparatus)	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%
Hazardous Materials Response			
Current MTO rate per truck, per hour	Actual	Exempt	Actual
Current MTO rate per truck, per half hour	Actual	Exempt	Actual
Rent special equipment to determine origin and cause, suppress or extinguish fires, preserve property, prevent fire spread, make property safe	Actual cost for agencies and equipment used	Exempt	Actual cost for agencies and equipment used
Current MTO rate per apparatus, per hour	Actual		Actual
Response Due to Gross Negligence or an Illegal Act			
Current MTO rate per truck, per hour	Actual	Exempt	Actual
Wildland Fires through Carelessness			
Current MTO rate per apparatus, per hour	Actual	Exempt	Actual
Current MTO rate per apparatus, per half hour	Actual	Exempt	Actual
Plus any additional costs for each incident			
If necessary to provide security to maintain continuity of scene during an incident			
Flat Rate per Day 24 hours	\$1,500.00	Exempt	\$1,500.00

Materials and Supplies

Class A Foam Wetting Agent	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%
Commercial - Lock Box (Hardware only, No	Actual Cost	HST	Actual Cost
Dry Sprinkler Powder Aerosol Unit - DSPA	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%
Fire Safety Plan Box	Actual Cost	HST	Actual Cost
Other Material Charges	Actual Cost Plus 10%	Exempt	Actual Cost Plus 10%
Smoke Alarm or Carbon Monoxide Detector installation			
Added to taxes + interest, if unpaid after 30 days	\$57.29	\$7.45	\$64.74

Schedule K - Fire Department Fees

DESCRIPTION	FEE	HST	TOTAL
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Training

Fire Extinguisher Training for Employees (Commercial, Industrial & Institutional)	\$10.00 per Person - Minimum \$100 Charge	Exempt	\$10.00 per Person - Minimum \$100 Charge
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Schedule L - Water and Sewer Fees

DESCRIPTION	FEE	HST	TOTAL
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****All fees are effective for all billings after January 1st each year****

A&E Connection and Service Charges			
Bulk Water - per m3 water - Plus Daily Connection Fee - Weekly Connection Fee - Annual Membership, January to December 31	\$5.52 \$59.16 \$118.32 \$362.10	Exempt Exempt Exempt Exempt	\$5.52 \$59.16 \$118.32 \$362.10
Charge to locate, Municipal water service	n/c	n/c	n/c
Charge to locate, inspect, map and number service connection made by contractor (lateral already constructed from main to property line) Water or Sewer	\$499.30	\$64.91	\$564.21
Charge to locate, Private locate charge – not municipal service----- Minimum charge 1 hour, time in excess of 1 hour is extra	\$107.20	\$13.94	\$121.14
Disconnect or Reconnect Fee – Customer Request	\$60.73	Exempt	\$60.73
Disconnect fee – non-payment or after hours request	\$220.10	Exempt	\$220.10
Municipally constructed sewer line from main to property line (does not include locate, inspect, map and number service connection made by contractor) Water or Sewer	\$4,536.03	Exempt	\$4,536.03
Septage disposal of one tank, up to 1,000 gallons	\$977.52	\$127.08	\$1,104.60
Sewer Camera Work - Regular Hours, 2 staff, rate per hour - After Hours and Weekends, 2 staff, rate per hour	\$141.52 \$653.23	\$18.40 \$84.92	\$159.92 \$738.15
Swimming Pools – Filling---Minimum Charge	\$1,066.37	\$138.63	\$1,205.00
Water Meter Read Request	\$72.48	\$9.42	\$81.90
Water Meter Frost Plate	\$88.33	\$11.48	\$99.81
Water meter and backflow prevention device - 3/4" Service	\$671.72	\$87.32	\$759.04
Water meter and backflow prevention device - 1" Service All other meter sized billed at cost + 15% handling/billing	\$998.58	\$129.82	\$1,128.40
Penalty (3x more than annual flat sewer rate) for improper storm water connection. Notice will be given providing one year to disconnect and be inspected by the Municipality or penalty will be applied.	\$2,306.68	Exempt	\$2,306.68

Schedule L - Water and Sewer Fees

Chesley Water Service Area Metered Rates (non-taxable)

Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.

Chesley Water Service Area Rates (non-taxable)

Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie and added to taxes.

Residential

Single Family Unit	\$757.50	Exempt	\$757.50
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Commercial

Basic and vacant commercial (must apply in writing for this rate)	\$649.32	Exempt	\$649.32
Apartment rate over commercial	\$541.06	Exempt	\$541.06
Board of Education	\$5,708.01	Exempt	\$5,708.01
Car Wash	\$1,352.65	Exempt	\$1,352.65
Cemetery	\$757.50	Exempt	\$757.50
Community Centre/Curling Club	\$9,802.00	Exempt	\$9,802.00
Dealership	\$1,352.65	Exempt	\$1,352.65
Fire Hall	\$692.32	Exempt	\$692.32
Hair Salon only	\$712.05	Exempt	\$712.05
Hospital	\$10,665.57	Exempt	\$10,665.57
Lawn Bowling	\$356.38	Exempt	\$356.38
Long-term Care Home - Per Bed	\$240.47	Exempt	\$240.47
Medical Building	\$1,050.65	Exempt	\$1,050.65
Municipal Building/Theatre/Library	\$691.32	Exempt	\$691.32
Residential Lodgings - Per Bed	\$240.47	Exempt	\$240.47

Schedule L - Water and Sewer Fees

DESCRIPTION	FEE	HST	TOTAL
Residential w/Beauty Shop	\$1,262.52	Exempt	\$1,262.52
Restaurant – Seated Restaurant	\$1,442.84	Exempt	\$1,442.84
Restaurant – Seasonal Take-out	\$541.06	Exempt	\$541.06
Restaurant – Take-out	\$901.69	Exempt	\$901.69
Restaurant – Take-out/Seating Restaurant	\$1,172.34	Exempt	\$1,172.34
Retirement Institution - Per Bed	\$240.47	Exempt	\$240.47
School - Chesley Community School	\$14,422.15	Exempt	\$14,422.15
Service Station	\$649.30	Exempt	\$649.30
Swimming Pool	\$1,628.62	Exempt	\$1,628.62
Trailer Park – 24 sites	\$1,636.19	Exempt	\$1,636.19
Trailer Park Showers/Washrooms	\$1,658.91	Exempt	\$1,658.91
Chelsea Property Holdings Inc. (Plant 1)	\$6,938.67	Exempt	\$6,938.67
Chesley Sewer Service Area Rates (non-taxable)			

Residential

Single family unit	\$576.67	Exempt	\$576.67
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Commercial

Basic or Vacant Commercial(must apply in writing for this rate)	\$494.28	Exempt	\$494.28
Apartment Rate - Over Commercial	\$411.91	Exempt	\$411.91
Bank	\$1,029.71	Exempt	\$1,029.71
Board of Education	\$4,347.86	Exempt	\$4,347.86
Car Wash	\$1,029.71	Exempt	\$1,029.71
Cemetery	\$494.27	Exempt	\$494.27
Crate Design (Plant 1)	\$2,883.20	Exempt	\$2,883.20

Schedule L - Water and Sewer Fees

DESCRIPTION	FEE	HST	TOTAL
Dawson House (basic comm. + 2 apts)	\$1,318.05	Exempt	\$1,318.05
Dealership	\$1,029.71	Exempt	\$1,029.71
Fire Hall	\$526.27	Exempt	\$526.27
Grocery Store	\$1,060.99	Exempt	\$1,060.99
Hair Salon Only	\$542.05	Exempt	\$542.05
Hospital	\$8,119.08	Exempt	\$8,119.08
Hotel Rate - Vacant	\$576.67	Exempt	\$576.67
Lawn Bowling	\$271.28	Exempt	\$271.28
Legion Hall	\$1,060.99	Exempt	\$1,060.99
Long-term Care Home - Per Bed	\$182.68	Exempt	\$182.68
Medical Building	\$799.78	Exempt	\$799.78
Municipal Building/Theatre/Library	\$526.27	Exempt	\$526.27
Post Office	\$888.02	Exempt	\$888.02
Residential Lodgings - Per Bed	\$182.68	Exempt	\$182.68
Residential w/Beauty Shop	\$961.09	Exempt	\$961.09
Restaurant – Seasonal Take-out	\$411.91	Exempt	\$411.91
Restaurant – Seated Restaurant	\$1,098.33	Exempt	\$1,098.33
Restaurant – Take-out	\$686.48	Exempt	\$686.48
Restaurant – Take-out/Seating Restaurant	\$892.41	Exempt	\$892.41
Retirement Institution - Per Bed	\$182.69	Exempt	\$182.69
School - Chesley Community School	\$10,978.71	Exempt	\$10,978.71
Service Station	\$494.28	Exempt	\$494.28

Schedule L - Water and Sewer Fees

DESCRIPTION	FEE	HST	TOTAL
Swimming Pool	\$1,239.77	Exempt	\$1,239.77
Trailer Park – 24 Sites	\$1,245.55	Exempt	\$1,245.55
Trailer Park - Showers/Washrooms	\$1,262.85	Exempt	\$1,262.85
Chelsea Property Holdings (Plant 1)	\$5,281.96	Exempt	\$5,281.96

Chesley, Paisley and Tara Water Service Area Metered Rates (non-taxable)

Annual

Base Water Service Rate (BSR)	\$339.30	Exempt	\$339.30
Rate per Cubic Metre of Water Consumption	\$2.75	Exempt	\$2.75
Other Municipality - Brockton: Paisley Mill Corp Annual Base Service Rate Monthly Base Service Rate Rate per Cubic Metre of Water Consumption X 2	\$678.62 \$56.55 \$5.52	Exempt Exempt Exempt	\$678.62 \$56.55 \$5.52
Damage to water meter equipment, including the removal of exterior equipment and/or interior wiring will not be tolerated. Two warnings will be provided to the property owner after which, further damages will result in the Municipality invoicing the property owner for the applicable size of water meter and require the installation, at the property owner's expense, of a radio read water meter to avoid future problems.	\$1,025.99	133.38	\$1,159.37

Monthly

Base Water Service Rate (BSR)	\$28.27	Exempt	\$28.27
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Paisley Sewer Service Area Rates (non-taxable)

Effective for all billings, the sewer rate for Paisley sewer services shall be a monthly base sewer service rate and a rate per cubic metre of water consumption.

Annual

Base Sewer Service Rate (BSR)	\$369.58	Exempt	\$369.58
Rate per cubic metre of water consumption	\$1.65	Exempt	\$1.65
Other Municipality – (Brockton) McKeeman	\$1,153.32	Exempt	\$1,153.32
Other Municipality - Brockton: Paisley Mill Corp Annual Base Service Rate Monthly Base Service Rate Rate per Cubic Metre of Water Consumption X 2	\$739.17 \$61.59 \$3.29	Exempt Exempt Exempt	\$739.17 \$61.59 \$3.29

Schedule L - Water and Sewer Fees

DESCRIPTION	FEE	HST	TOTAL
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Monthly

Base Sewer Service Rate (BSR)	\$29.90	Exempt	\$29.90
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**Water Service Area Rates
Tara Water Service Area Rates (non-taxable)**

Minimum rates to be charged on a per unit basis as determined by the assessment roll and/or as amended by a formal review by the Municipality of Arran-Elderslie.

Any customer wishing to be charged on a metered basis shall, at the customer's expense, install a water meter. The metered rate shall be the same as the Paisley Water Service Area metered rates.

Residential

Single family unit	\$757.50	Exempt	\$757.50
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Commercial

Churches	\$757.50	Exempt	\$757.50
Dry	\$848.41	Exempt	\$848.41
Wet	\$984.75	Exempt	\$984.75
Dry/Residence	\$803.05	Exempt	\$803.05
Wet/Residence	\$848.41	Exempt	\$848.41
Service Station/Garage	\$848.41	Exempt	\$848.41
Service Station/Car Wash	\$1,313.27	Exempt	\$1,313.27

**Sewer Service Area Rates
Tara Metered Sewer Service Area Rates (non-taxable)**

DESCRIPTION	FEE	HST	TOTAL
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Commercial Dry	\$592.72	Exempt	\$592.72
Commercial Wet	\$642.09	Exempt	\$642.09
Industrial (per cubic metre)	\$1.58	Exempt	\$1.58
Residential Single Family Unit	\$576.67	Exempt	\$576.67

Schedule L - Water and Sewer Fees

Residential Dry	\$592.72	Exempt	\$592.72
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DESCRIPTION	FEE	HST	TOTAL
Residential Wet	\$691.52	Exempt	\$691.52
Churches	\$576.67	Exempt	\$576.67
Service Station/Garage	\$494.27	Exempt	\$494.27
Service Station/Car Wash	\$1,029.73	Exempt	\$1,029.73

Schedule M - Treasure Chest Museum (Paisley) Fees

DESCRIPTION	FEE	HST	TOTAL
Annual Membership Fees - Single	\$16.37	\$2.13	\$18.50
Annual Membership Fees - Family	\$20.80	\$2.70	\$23.50
Group Admission - 10 or more	\$37.17	\$4.83	\$42.00
Single Admission - Adult	BY DONATION		
Single Admission - Student/Senior	BY DONATION		

Schedule N - Building Permit Fees

All Permits Fees are HST exempt.

All Permits carry minimum fee.

Where any work, required by the BCA to have a permit, has commenced prior to the issuance of a Building Permit, the applicable permit fee payable is doubled.

The Municipality does not currently have Development Charges in place.

DESCRIPTION	FEE
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General

Building Permit (minimum fee)	\$130.00
Miscellaneous Inspections, per	\$130.00
Change of Use	\$130.00
Demolition Permit	\$130.00

Residential

Single Family Residence	\$1.55 /sq.ft.
Multiple Residential	\$1.40 /sq.ft.
Additions- With or Without Plumbing	\$1.55 /sq.ft.
Deck or Porch (minimum \$125.00 fee)	\$0.80 sq.ft
Garden Shed	\$125.00
Ancillary Buildings	\$0.50 /sq.ft.
Garage/Shed- Attached or Detached	\$0.75 /sq.ft.
Renovations: (fee/construction value)	4.00 / \$1,000.00
Wood Burning Appliances	\$150.00
Moving Permit	\$210.00
Pool- Above Ground	\$150.00
Pool - In Ground	\$350.00

Sewage Systems

Class 1, 2, 3	\$350.00
Class 4 & 5-New Sewage System	\$600.00
Bed-Tank Replacement/Repair	\$350.00

DESCRIPTION	FEE
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Agricultural

Farm Buildings- with Livestock	\$0.35 /sq.ft.
Farm Buildings- without Livestock	\$0.30 /sq.ft.
Additions	\$0.30 /sq.ft.
Ancillary Buildings	\$0.50 /sq.ft.

**2025
FEES AND CHARGES**

Schedule N - Building Permit Fees

Fabric Structure	\$0.35 /sq.ft.
Manure Storage Tank	\$0.30 /sq.ft.
Silo- Upright or Bin	\$150.00
Silo- Bunker (with Roof)	\$0.30 /sq.ft.
Silo- Bunker (without Roof)	\$0.20 /sq.ft.
Renovation/Structural: (fee/construction value)	12.00/\$1000.00

DESCRIPTION	FEE
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Commercial/Industrial/Institutional

Commercial Buildings	\$0.80 /sq.ft.
Industrial Buildings	\$0.80 /sq.ft.
Institutional Buildings	\$0.80 /sq.ft.
Ancillary Buildings	\$0.50 /sq.ft.
Misc. Renovations/Additions (fee/construction value)	12.00/\$1000.00

Miscellaneous

Repairs/Additions/Renovations (where applicable)	\$225.00
Towers (base and tower) (fee/construction value)	20.00/\$1000.00
Wind Turbines - Per Turbine	\$100,000.00
Tents	\$150.00
Signs (per O.B.C.)(fee/construction value)	14.00/\$1000.00
Other: (fee/construction value)	10.00/\$1000.00

Refunds (where applicable)

If Administrative Functions Only Performed	80%
If Admin and Zoning Functions Only Performed	70%
If Permit has been Issued; No Field Inspections have been	45%
If Permit has been Issued; One Field Inspection has been	30%
For Each Subsequent Field Inspection, After Permit Issued,	5%



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

By-law 15-2025

**Being a By-law to Confirm the Proceedings of the Regular Council Meeting
of the Municipality of Arran-Elderslie held February 10, 2025**

WHEREAS by Section 5(1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the Municipal Act, S.O. 2001, c.25, as amended, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending February 10, 2025, inclusive be confirmed and adopted by By-law.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held February 10, 2025, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

Read a first and second time this 10th day of February, 2025.

Read a third time and finally passed this 10th day of February, 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald