



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, April 14, 2025, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Pages

1. Call to Order
2. Mayor's Announcements (If Required)
3. Adoption of Agenda
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5. Minutes of Previous Meetings
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6. Delegations
 - 6.1 Kayleigh Baxter - Community Leadership Educational Workshop on behalf of the Hugh O'Brian Youth Leadership Organization
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12.	Closed Session - 1:00 p.m.	
	<ul style="list-style-type: none">personal matters about an identifiable individual, including municipal or local board employees - Update on staffing matterlitigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - insurance claimadvice that is subject to solicitor-client privilege, including communications necessary for that purpose - zoning infractions and property standards (3 items)	
13.	Resolution to Reconvene in Open Session	
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15.	Confirming By-law	93
16.	Adjournment	
17.	List of Upcoming Council meetings	
	<ul style="list-style-type: none">April 28, 2025May 12, 2025May 26, 2025	



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, March 24, 2025, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present:	Mayor Steve Hammell Deputy Mayor Jennifer Shaw Councillor Ryan Nickason Councillor Darryl Hampton Councillor Moiken Penner Councillor Peter Steinacker
Council Absent:	Councillor Brian Dudgeon
Staff Present:	Christine Fraser-McDonald - Clerk Scott McLeod - Public Works Manager Carly Steinhoff - Recreation Manager Steve Tiernan - Fire Chief David Munro - Interim Treasurer Jennifer Isber-Legge - Economic Development & Communications Coordinator Nathan Van Myall - Project Manager

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- Some of our Arran-Elderslie staff participated in the Fred Arnett Annual Bonspiel. Connie McKinnon, Jennifer Isber-Legge, Scott McLeod and Lisa Albright came home as the grand champions! This is Connie's 9th time having her name on the trophy!
- The Arran-Elderslie Community Business Association is holding an information session regarding Ministry of Labour inspections. This will be on April 16th from 1:00 to 4:00 pm at the Tara Legion. Pre-registration is required.
- The Senior Summer Games are held biennial within different districts. If you are 55+, you can contact osga55plus.ca to register before April 17th.

3. **Adoption of Agenda**

Council passed the following resolution:

92-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that the agenda for the Council Meeting of Monday, March 24, 2025 be received and adopted, as distributed by the Clerk.

Carried

4. **Disclosures of Pecuniary Interest and General Nature Thereof**

None declared at this time.

5. **Unfinished Business**

5.1 **Notice of Motion - Change of Traffic Flow - Paisley**

Paisley Ward Councillor Penner presented her Notice of Motion.

Deputy Mayor Shaw noted that this issue has been brought up to her on several occasions.

Works Manager Scott McLeod noted that he will return to Council with a report.

Subsequent to further discussion, Council passed the following resolution:

93-06-2025

Moved by: Councillor Penner

Seconded by: Deputy Mayor Shaw

Whereas the development of the Paisley Inn apartment building, located between Mill Drive and Rowe Street, is nearing completion and is anticipated to increase traffic flow in the area; and

Whereas the increased traffic from the building's parking lot, accessible from both Mill Street and Rowe Street, poses potential challenges to traffic flow and safety, particularly at the intersection of Rowe Street/Queen Street and Mill Drive/Queen Street due to limited visibility; and

Whereas the anticipated increase in residential and commercial activity, including potential businesses within the Paisley Inn, will necessitate additional on-street parking; and

Whereas converting Mill Drive and Rowe Street from two-way to one-way traffic may improve traffic flow, enhance safety, and create opportunities for additional on-street parking; and

Whereas the upcoming sidewalk construction associated with the Paisley

Inn development presents an opportune time to consider and implement potential traffic flow changes;

Therefore, be it resolved that:

Council directs staff to provide a high-level report to investigate the feasibility and potential benefits and financial considerations of converting Mill Drive and Rowe Street from two-way to one-way traffic, with particular attention to:

- Traffic flow and safety impacts, especially at the intersection of Rowe Street and Queen Street and Mill Drive and Queen Street
- The potential for creating additional on-street parking spaces, including the possibility of designated overnight parking rentals.
- The integration of any traffic flow changes with the planned sidewalk construction.
- The direction of the proposed one-way traffic on each street.

AND further Council directs staff to engage with the County of Bruce regarding impacts on the County Road.

Carried

6. Minutes of Previous Meetings

6.1 March 10, 2025 Regular Council Minutes

Subsequent to further discussion, Council passed the following resolution:

94-06-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held March 10, 2025.

Carried

7. Delegations

7.1 Grey Bruce Bulls Hockey

Eric Dunn and Samantha Martin made a presentation to Council.

Last year, the WOAA entered into a 2 year pilot program with the Ontario Minor Hockey Association (OMHA) to combine multiple associations into six 'A' level hockey zones. Their zone (Zone 2) is comprised of Saugeen Shores, Arran Elderslie and Chatsworth.

'A' Hockey starts much earlier with teams being selected in the spring. Fall skates for 'A' hockey can start in late August, where previously rep hockey skates wouldn't start until early October after tryouts.

We are requesting Paisley arena be opened a month early to start our fall skates on September 15th. The Bulls would guarantee between 35-48 hours/week of ice until regular ice users begin around Thanksgiving. They are requesting a minor hockey rate for their ice times to help families keep the cost of hockey manageable. They also requested for some consideration when ice allocation takes place for next season to share in some of the weekend.

Council thanked them for their delegation. Council directed staff to prepare a report in regards to this request for the next available Council meeting.

8. Correspondence

8.1 Requiring Action

8.1.1 Hugh O'Brian Youth Leadership Canada Request

This organization helps youth to develop awareness of their leadership strengths and an understanding of their leadership values.

Council requested that the applicant come to Council for a presentation to discuss this proposal.

Subsequent to further discussion, Council passed the following resolution:

95-06-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Steinacker

Be it resolved that the Municipality of Arran-Elderslie Council hereby approves the request from the Hugh O'Brian Youth Leadership Canada to waive the fees in the amount of \$401.50 for the use of the Chesley Community Centre Hall and kitchen for June 6, 2025

Tabled

8.1.2 Paisley Bluesfest 2026 Request

Subsequent to further discussion

96-06-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Steinacker

Be it resolved that the Council of the Municipality of Arran-Elderslie supports the request by the Paisley Blues Festival for their 2026 grant to the Department of Canadian Heritage for in kind support for venue set up to a maximum of \$1,300.

Carried

8.2 For Information

Council requested that MPP Vickers make a presentation to Council. The Mayor and CAO are meeting with him on March 27th and will discuss this with him.

Subsequent to further discussion, Council passed the following resolution:

97-06-2025

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

8.2.1 MIC Winddown Cover Letter, Close Out Report, Impact Report

8.2.2 Bruce Grey Poverty Task Force

A report will be brought back to the next Council meeting regarding the poverty task force and appoint a council member.

8.2.3 Media Release - Grey Bruce Public Health

8.2.4 Letter from Paul Vickers MPP

9. Staff Reports

9.1 Emergency Services

9.1.1 FIRE-2025 04-Fire Dispatch Service Change of Provider

Fire Chief, Steve Tiernan, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

98-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that

1. Council hereby approves the Report FIRE-2025 04-Fire Dispatch Service Change of Provider; and that
2. Council approves entering into a 15-year Fire Service Dispatch agreement with St. Catherine's Fire Dispatch Services.

Carried

9.2 Public Works

9.3 Facilities, Parks and Recreation

9.3.1 REC-2025-03 Chesley Kinsmen Change House Upgrades

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council. She noted that the last day for ice was March 23rd.

Subsequent to further discussion, Council passed the following resolution:

99-06-2025

Moved by: Councillor Nickason

Seconded by: Councillor Steinacker

Be It Resolved that Council hereby approves report REC-2025-03 Chesley Kinsmen Change House Upgrades

And further grants permission to the Kinsmen Club of Chesley to complete the upgrades to the Change House on behalf of the Municipality.

Carried

9.4 Finance

9.4.1 SRFIN-25-05 – Council Remuneration and Expenses for 2024

Treasurer, David Munro, responded to questions from Members of Council. He noted that this is an annual report presented to Council.

Subsequent to further discussion, Council passed the following resolution:

100-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Receives the Council Remuneration and Expenses Report for 2024 for information.

Carried

9.4.2 SRFIN-25-05 2024 Operating Year-End Report

Treasurer, David Munro, responded to questions from Members of Council.

He noted that WSIB has a \$2 billion dollar surplus which will be distributed to anyone that has paid fees.

Council thanked the Treasurer and staff for having this report ready for the March meeting.

The Treasurer will investigate options for the balance to be placed such as the bridge fund.

Subsequent to further discussion, Council passed the following resolution:

101-06-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that Council hereby receives Report SRFIN-25-05 2024 Operating Year-End report.

Carried

9.5 Economic Development

9.5.1 Community Working Group Consultation and Establish a Paisley Community Working Group

Economic Development & Communications Coordinator, Jennifer Legge, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

102-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report ECDEV.2025-09 – Community Working Group Consultation and Establish a Paisley Community Working Group;

And further approves the following amendment to the Chesley Community Working Group and Tara Community Working Group Terms of Reference to include:

The Committee may be consulted by Council to comment on proposals, or decisions that may impact the downtown area of xxx, including the review and consideration of bylaws.

And directs staff to form a Paisley Community Working Group and bring back the Terms of Reference to a future Council meeting.

Carried

9.5.2 Corporate Image and Visual Identity

Economic Development & Communications Coordinator, Jennifer Legge, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

103-06-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby approves Report ECDEV.2025-08 – Corporate Image and Visual Identity;

And further bring forward a By-law to bring force and effect to the Corporate Image and Visual Identity Policy at a future Council Meeting.

Carried

10. Members Updates

Shaw:

Deputy Mayor Shaw attended the Tara Community Working group meeting and a SMART meeting.

Hampton:

Councillor Hampton had nothing to report.

Dudgeon:

Councillor Dudgeon was absent.

Steinacker:

Councillor Steinacker attended the Tara working group meeting.

Penner:

Councillor Penner attended a Saugeen Valley Conservation Authority meeting and the Politicians breakfast.

Nickason:

Councillor Nickason attended a Wind Turbine meeting, and will be attending a BASWR meeting.

Hammell:

Mayor Hammell attended the SBGHC update and attended the Politicians meeting hosted by the Federation of Agriculture.

11. New Business

12. By-laws

12.1 By-law 19-2025 - Appoint a Coordinator for Infrastructure & Development

Clerk Christine Fraser-McDonald noted that this position will start on April 14, 2025.

Subsequent to further discussion, Council passed the following resolution:

104-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 19-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 19-2025 being a By-law to appoint Julie Hamilton as the Coordinator for Infrastructure & Development for the Municipality of Arran-Elderslie as of April 14, 2025 and rescinds By-law 08-2021.

Carried

12.2 By-law 20-2025 - Regulate Refreshment Vehicles in Arran-Elderslie

Subsequent to further discussion, Council passed the following resolution:

105-06-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that By-law No. 20-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 20-2025 being a By-law to regulate refreshment vehicles in the Municipality of Arran-Elderslie.

Carried

12.3 By-law 21-2025 - Professional Development and Expense Policy

Subsequent to further discussion, Council passed the following resolution:

106-06-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 21-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 21-2025 being a By-law to adopt a Professional Development and Expense Policy.

Carried

12.4 By-law 22-2025 - Enter into a Lease Agreement with the Paisley Curling Club Incorporated

Subsequent to further discussion, Council passed the following resolution:

107-06-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 22-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 22-2025 being a By-law to enter into a lease agreement with the Paisley Curling Club Incorporated.

Carried

12.5 By-Law 23-2025 - Amend the Fees and Charges By-Law

Subsequent to further discussion, Council passed the following resolution:

108-06-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No.23-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 23-2025 being a By-law to Amend the 2025 Fees and Charges By-Law.

Carried

13. Confirming By-law

13.1 By-law 24-2025 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

109-06-2025

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 24-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 24-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, March 24, 2025.

Carried

14. Adjournment

Subsequent to further discussion, Council passed the following resolution:

110-06-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 11:34 a.m.

Carried

15. List of Upcoming Council meetings

- April 14, 2025
- April 28, 2025
- May 12, 2025
- May 26, 2025

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk



Kin Canada
Kinette Club
of Chesley

16 March 2025

To the Arran-Elderslie Council,

The Chesley Kinettes have been approached by some residents of Chesley to request the possible procurement of an off-leash dog park.

Although the club is in the preliminary planning stages the thought would be a large fenced in partially shaded area with picnic tables, a garbage bin, and dog park equipment. For this project we request from the Municipality permission, an appropriate location, and on-going maintenance (grass cutting, garbage pick-up, etc.). The club is willing and able to raise funds for this initiative as well as act as project manager. We plan to apply to local grants (including but not limited to Spruce the Bruce Product and Experience Development Grant) and may request a loan from the Municipality to complete the project.

Ideally we would like to see this project completed this summer 2025. We think it would be a fun addition to the Chesley Homecoming Festivities. With the exception of the planning and fundraising the installation will be hired contractors.

Thank-you for your consideration for this project. Feel free to contact Deanna Harvie with any questions or concerns.

deannaharvie@hotmail.com

519-372-5135

Deanna Harvie and Jasmin Sloan

Kinette Club of Chesley

GENERAL BOARD MEETING MINUTES

Friday, February 21, 2025, 10:00 a.m.

Boardroom, 603 Bruce Rd 19, Walkerton, ON & via Zoom

Board Members Present: Kym Hutcheon, Deputy Mayor, Brockton, Chair
Warren Dickert, Deputy Mayor, Hanover, past Chair
Doug Townsend, Councillor, West Grey
John Divinski, Councillor, Saugeen Shores (via Zoom)
Scott Mackey, Mayor, Chatsworth
Mike Hinchberger, Councillor, Kincardine
Jennifer Shaw, Deputy Mayor, Arran-Elderslie, Vice Chair (via Zoom)
Monica Singh-Soares, Councillor, Southgate (via Zoom)

Others Present: Stephan Labelle, SMART Manager

Absent members: Joel Loughhead, Councillor, Grey Highlands
Ed McGugan, Councillor, Huron-Kinloss, past Chair

1. Elections

The Chair began the meeting by overseeing the election process for the position of Vice-Chair of the Board. Scott Mackey, seconded by Warren Dickert, nominated Jennifer Shaw for the role of Vice-Chair. Jennifer accepted the nomination. With no further nominations, Scott Mackey, seconded by Warren Dickert, moved to close the nominations for Vice-Chair. **Carried.** Jennifer Shaw was unanimously elected as Vice-Chair of the Saugeen Mobility Board of Directors.

2. Call to Order

The Chair called the meeting to order at 10:10 a.m.

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

4. Approval of the Agenda

Motion Moved by Mike Hinchberger; Seconded by Doug Townsend.
That the agenda be accepted as presented.

Carried

5. Minutes of Previous Meeting – January 17, 2025

Doug Townsend said that he was absent at the last meeting yet he is shown as being part of a motion. He suggested that he be taken off that motion.

Motion Moved by Mike Hinchberger; Seconded by Scott Mackey
That the minutes from January 17, 2025 be accepted as modified.

Carried

6. Delegation – none

7. Business Arising from the Minutes

A. Recording Secretary

John Divinski asked about the hiring process. The Manager answered that he had received one application and had setup an interview for Friday February 28, 2025.

8. Correspondence – email from Kincardine Chief Administrative officer (CAO) dated February 13, 2025

The Manager shared that Kincardine Council had approved \$160,000 to buy a 9-passenger van, along with \$40,000 to cover driver salaries, fuel, maintenance, insurance, and admin costs. He also mentioned that a draft agreement between Saugeen Mobility and Kincardine was in the works and had been discussed with Kincardine's CAO. A conversation followed about vehicle ownership and other logistics. Mike Hinchberger suggested that instead of buying a new van, they could use an existing Saugeen Mobility vehicle for the pilot project—if one was available. Scott Mackey raised the question of whether there was actually a spare vehicle, given Saugeen Mobility's current workload. In the end, it was agreed that the Manager would keep working on the agreement with the CAO and bring a finalized document to the table as soon as possible.

9. New Business

A. Line of credit (LOC)

The Manager presented a document for an increase of \$100,000 to the Saugeen Mobility LOC, currently at \$250,000.

Motion Moved by Mike Hinchberger; Seconded by Warren Dickert.

That this subject be deferred until the next meeting, when the Manager will present more details.

Carried.

B. Wages – potential cost of living increase

The Manager spoke about the Saugeen Mobility partner municipalities' cost of living increases. He added that the average of all municipalities is 2.65%.

Motion: Moved by Scott Mackey; Seconded by Warren Dickert.

That the wages for Saugeen Mobility be increased by 2.65% for 2025, effective January 1st, 2025.

Carried

10. Reports and Recommendations

A. Report on January 2025 operations

The Manager discussed the report. In particular, he mentioned that operations were affected by several snow day cancellations that occurred in January.

Motion Moved by Mike Hinchberger; Seconded by John Divinski

That the Report on January 2025 Operations be accepted as presented.

Carried

11. Closed session - none

12. Adjournment & Upcoming Meeting Dates

Upcoming Meeting Dates

Friday, March 21, 2025, 1:30 p.m.

Motion Moved by Scott Mackey; Seconded by Warren Dickert

That the Board of Directors of SMART adjourn at 10:48 a.m.

Carried



Kym Hutcheon, Chair



Stephan Labelle, Recording Secretary



519.376.3076
 237897 Inglis Falls Road
 Owen Sound, ON N4K 5N6
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 Respect.
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April 3, 2025

For immediate release

Grey Sauble Conservation Office Temporarily Relocating During Building Renovations

Grey Sauble Conservation Authority (GSCA) is temporarily relocating while its Administration Centre at 237897 Inglis Falls Road, Owen Sound, undergoes essential renovations to enhance accessibility, improve efficiency, and modernize the facility. This will be the first major renovation since the building opened in the mid-1970s!

These renovations will ensure the building is accessible, providing a more inclusive space for staff and visitors. The interior will be updated to improve staff workspaces, making them more comfortable and efficient, and the public reception area will be redesigned to create a welcoming and informative space for visitors. Additional upgrades will focus on increasing the building's energy efficiency, improving the roof to address leaks, and implementing various solutions to improve overall functionality.

To facilitate the move, the GSCA office will be closed from April 9 to 11, 2025 and will reopen on April 14, 2025 at its temporary location at 901 3rd Avenue East, Suite 215, Owen Sound, above the Post Office. Staff will operate at this location for approximately one year while renovations are completed. GSCA's phone number will remain the same (519-376-3076). Those needing specific contact information can refer to the staff directory on GSCA's website.

During this transition, service delays may occur as staff settle into the new space. Additionally, some online services will be temporarily unavailable from April 10 to April 14, including the Intent to Cut online form for those harvesting trees in Grey County, and the online permit application form for GSCA's Environmental Planning Department. Visitors to the Inglis Falls Arboretum should be aware that parking may be reduced during construction and the public washrooms located at the Arboretum pavilion may not always be available.

GSCA appreciates the community's patience during this transition and looks forward to welcoming visitors back into a refreshed and improved Administration Centre!

For updates and additional information, please visit: www.greysauble.on.ca/gsca-office-move/

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Photo: Existing Grey Sauble Conservation Administration Centre

For more information regarding this release, please contact:

Grey Sauble Conservation Authority

Email: media@greysauble.on.ca

Phone: 519-376-3076

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



519.376.3076
237897 Inglis Falls Road
Owen Sound, ON N4K 5N6
www.greysauble.on.ca

Protect.
Respect.
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Background:

Our vision is a healthy watershed environment in balance with the needs of society.

Our mission, in partnership with the stakeholders of the watershed, is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness.

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands,
Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

An invitation to Welcoming Communities *Together as One* Gala

On behalf of Welcoming Communities Grey Bruce, I am pleased to invite you to the first 'Together as One' Gala — an event that will bring our diverse community together with amazing food and entertainment, and a celebration of unique people and organizations that demonstrate how to make our communities welcoming and inclusive. The Gala is also our first official fundraiser to support the ongoing work of Welcoming Communities Grey Bruce!

Welcoming Communities is a not-for-profit organization working towards building an inclusive and welcoming Grey Bruce where differences are celebrated, and no one is left behind. You can learn more about our work and vision at www.welcominggreybruce.ca. I am proud to be the chair of a diverse, hardworking, and passionate group of volunteers committed to building a community where everyone belongs.

I am reaching out to you, on behalf of our Board of Directors, to ask for your support of the Gala: through purchasing tickets, promoting the Gala, inviting others through your networks and at your workplace, and joining us to celebrate amazing people and organizations who are making a difference in Grey Bruce.

It is more important than ever to come together and celebrate the diversity and the good things that are happening in our region: the people and things that connect us, make our lives richer, and give us joy and meaningful connections. The Gala will celebrate that 'Together we are One'.

I have enclosed more information about the Together as One Gala (the program for the evening, and how to get tickets) and there is more information on our website www.welcominggreybruce.ca. Please be sure to check it out.

Thank you for your support, and please let me know if you have any questions!



Sincerely,
Manpreet Kaur

Manpreet Kaur Sangha
Chair

Together as One Dinner & Dance Fundraising Gala

*Klages Mill
Chesley, ON
April 25, 2025
5:30 pm – 10 pm*

tickets are available at
welcominggreybruce.ca/gala



WELCOMING COMMUNITIES GREY BRUCE

presents

TOGETHER AS ONE

GALA

5:00

FINGER FOODS
BEVERAGES

5:30

WELCOME BY ELDER
& TOWN CRIER

5:40

ICEBREAKER GAME

6:00 – 7:00

INTERNATIONAL BUFFET

7:00

INTRO TO WELCOMING
COMMUNITIES

*Creating the conditions of welcoming and
belonging in Grey Bruce*

7:15

**BELONG AWARDS
2025**

7:45

INTERNATIONAL
PERFORMERS

8:15

LINE DANCING

Rocking Boots Melissa Emke

9:00

DOOR PRIZES

9:15 – 10:00

SALSA DANCING

Licerine Rodriguez Latin Dance School

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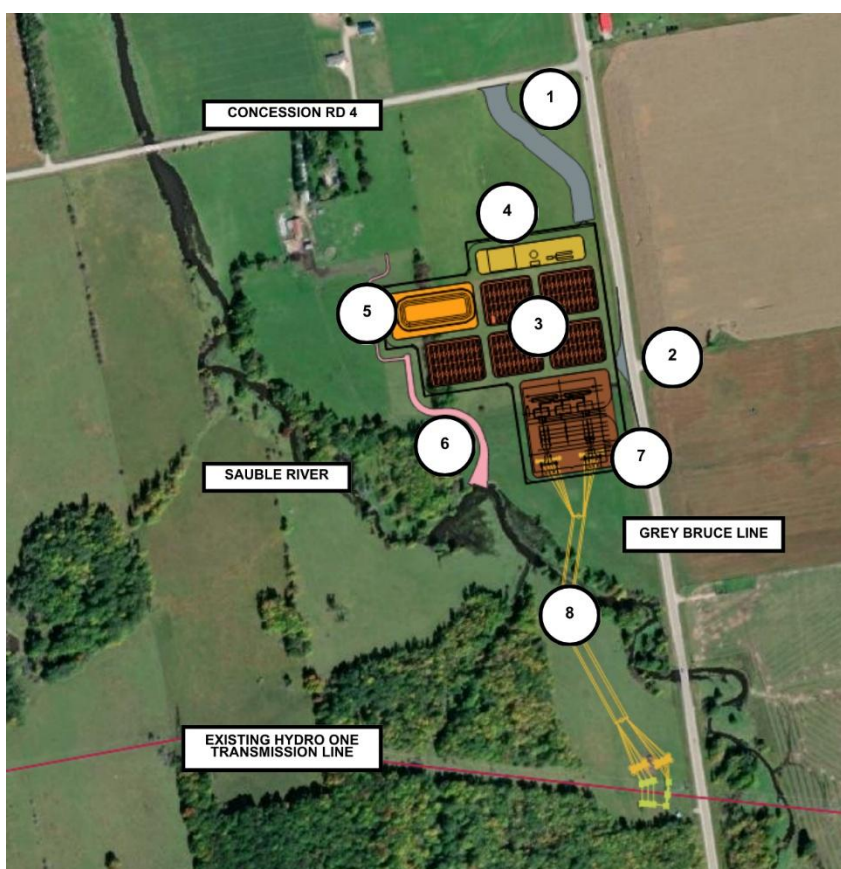
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About the Project

Tara BESS, formerly Grey Owl Storage, is a 400-megawatt (MW), 1600-megawatt hour (MWh) capacity standalone battery energy storage system (BESS) proposed for development on 39 Concession Road 4 in the Municipality of Arran-Elderslie, approximately 5-kilometres southeast of the Village of Tara. The project was awarded a 20-year contract by Ontario's Independent Electricity System Operator (IESO) in the LT1 RFP procurement. Tara BESS is one of ten energy storage projects awarded a contract in the LT1 procurement to help meet Ontario's growing electricity needs. Tara BESS is proposed to store and discharge electricity directly to Ontario's power grid. Neoen Ontario BESS 1 Inc. (Neoen) is leading development of Tara BESS.

Project Layout



TARA BESS PROPOSED LAYOUT

1. Primary Entrance
2. Secondary Entrance
3. Battery Containers w/ Acoustic Barrier Walls
4. Operations & Maintenance Buildings
5. Stormwater Management Pond
6. Drainage
7. 230 kV Substation
8. 230 kV Transmission Line and Structures

Note: the 8-metre acoustic barrier wall previously shown along the north side of the facility is no longer proposed.

What's New?

- A mix of 213 trees and shrubs are proposed along the north and east project perimeters to provide visual screening.
- The 8-metre acoustic barrier wall previously shown along the north side of the facility is no longer proposed.
- Permit and approval applications for Tara BESS will be submitted throughout spring 2024.

Update on Class EA

Tara BESS is subject to the Class Environmental Assessment for Transmission Facilities process (Class EA) in accordance with the Ontario Environmental Assessment Act. On November 25, 2024, Neoen issued a Notice of Commencement of Class EA for Minor Transmission Facilities, a process for electricity transmission-related projects that do not generate electricity. Since then, Neoen has conducted several environmental surveys and assessments of the proposed project lands and gathered community feedback to inform facility design.

In mid-April 2025, Neoen will issue a Notice of Completion for the Class EA. All feedback received between Notice of Commencement and Notice of Completion will be entered into a consultation record that will form part of Neoen's Class EA application to the Ministry of Environment, Conservation and Parks*. Feedback can be shared by phone, e-mail, online or by mail (see 'Share Your Feedback'). For more information on the Class EA process, visit www.hydroone.com/classea.

About Neoen

Neoen is a leading independent power producer of exclusively renewable energy technologies, including solar and onshore wind power, and energy storage solutions. Neoen has a global portfolio capacity of 8.9-gigawatts (GW) in operation or under construction across 14 countries, including 18 battery projects totalling more than 2 GW of capacity. To learn more about Neoen, visit www.neoen.com.

Share Your Feedback

To share your feedback, ask questions, schedule a meeting, or to subscribe to the Tara BESS e-mail list, please contact us:

Brittany Morrison

Manager, Engagement

E-mail: info@tarabattery.ca

Phone: (416) 312-0057

Mail: Suite 319 – 150 King Street West, Toronto, ON M5H 1J9

For more information or to share feedback via our online feedback form, visit www.tarabattery.ca.

*Personal information included in your feedback/question, such as name, address, telephone number and property location, is collected, under the authority of Section 30 of the Environmental Assessment Act and is collected and maintained for the purpose of creating a record that is available to the general public. As the information is collected for the purpose of a public record, the protection of personal information provided in the Freedom of Information and Protection of Privacy Act (FIPPA) does not apply (s.37). Personal information you submit will become part of the available public record unless you request that your personal information remain confidential.



FOR IMMEDIATE RELEASE – Tuesday, April 8th, 2025

Know Where You Are: Respect the Rules Regarding Illegal Motorized Vehicle Use On Conservation and County Lands

BRUCE COUNTY, GREY COUNTY – Bruce County, Grey County, Grey Sauble Conservation Authority, and Saugeen Valley Conservation Authority Issue Joint Call for Respect of Lands.

Imagine asking your neighbour if you can ride your ATV across their property and then ignoring their answer. Would you? Most people wouldn't. So why is it different when it comes to County and Conservation Authority land?

Bruce County, Grey County, Grey Sauble Conservation Authority, and Saugeen Valley Conservation Authority are coming together to call for greater respect for trails, beaches, forests, and conservation lands. Illegal motorized vehicle use continues to cause damage, disrupt natural habitats, and divert critical funding away from recreational improvements.

Unauthorized use of ATVs, dirt bikes, trucks, and even golf carts is creating lasting damage on County and Conservation Authority lands. Deep ruts, eroded slopes, and crushed vegetation are not just unsightly, they impact ecosystems, destroy habitats, spread invasive species, and jeopardize the future of our natural spaces.

Every Dollar Spent on Repairs is a Dollar Not Spent on Recreation

Funds meant for trail maintenance, accessibility improvements, and new recreational opportunities are being swallowed up by costly repairs. When riders damage these lands, the cost of restoring them is left to municipalities, counties and conservation authorities, pulling resources away from enhancements that benefit all users.

Respecting Land, Respecting Community

Before hitting the trails, riders must "Know Where You Are." Counties and Conservation Authorities have clear rules to protect these spaces. If an area is not explicitly designated for motorized vehicle use, it is off-limits. No county or conservation lands allow for unauthorized off-road motorized vehicles.

"Most people would never assume they have the right to drive through a neighbour's yard without permission. That same courtesy needs to extend to the shared lands we all enjoy. Respect these unique and beautiful spaces; stay out."

- Donna Lacey, Manager of Forestry and Lands, Saugeen Valley Conservation Authority

Enforcement is Increasing

To protect public lands, enforcement efforts are ramping up in 2025. Riders caught operating motorized vehicles illegally may face fines, impoundment, or charges under municipal bylaws and provincial regulations.

By working together, Bruce County, Grey County, Grey Sauble Conservation Authority, and Saugeen Valley Conservation Authority are committed to keeping lands safe and open for all. But it starts with respect. Know where you are. Respect the land. **Ride responsibly.**

For more information regarding this release, please contact:

Saugeen Valley Conservation Authority

Email: media@svca.on.ca | Cell: 519-369-4295

News Release - MPP Paul Vickers Pleased to be named Parliamentary Assistant to the Minister of Agriculture, Food and Agribusiness

From Vickers, Paul <paul.vickers@pc.ola.org>

Date Mon 2025-04-07 5:06 PM

To Vickers, Paul <paul.vickers@pc.ola.org>



MPP Paul Vickers Pleased to be named Parliamentary Assistant to the Minister of Agriculture, Food & Agribusiness

For Immediate Release

April 7, 2025

OWEN SOUND – Bruce—Grey—Owen Sound MPP Paul Vickers is pleased to be named the Parliamentary Assistant to the Minister of Agriculture, Food and Agribusiness, the Hon. Trevor Jones.

“Agriculture has been the passion of my life,” said Vickers, the first-term MPP from Bruce—Grey—Owen Sound. “I am very excited for this opportunity to advocate for Ontario’s farmers and agribusinesses.”

The mandate of the Ministry of Agriculture, Food and Agribusiness includes supporting the growth of Ontario’s agrifood sector, providing business supports to farmers, and ensuring the sustainability of agriculture through research and innovation. As Parliamentary Assistant, Vickers will support the Minister in achieving his mandate.

Vickers currently lives on his third-generation dairy farm in Meaford. He has served on the Board of Directors for Gay Lea Foods Co-operative and the Ontario Federation of Agriculture, where he advocated for Ontario’s farmers during the COVID-19 pandemic.

The Legislative Assembly of Ontario is slated to resume on Monday, April 14th, with the Speech from the Throne.

For more information:

Graham Taylor, MPA

Office of Paul Vickers, MPP

Bruce—Grey—Owen Sound

519-371-2421 | paul.vickers@pc.ola.org | www.paulvickersmpp.ca



Letter from Minister Rob Flack (234-2025-1568) / Lettre du ministre Rob Flack (234-2025-1568)

From minister.mah@ontario.ca <minister.mah@ontario.ca>

Date Wed 2025-04-09 11:35 AM

To Christine Fraser-McDonald <CFraser@arran-elderslie.ca>

1 attachment (212 KB)

234-2025-1568 Minister's Letter to Heads of Council.pdf;

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor

Toronto ON M7A 2J3

Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage

Toronto (Ontario) M7A 2J3

Tél. : 416 585-7000



Please find attached a letter from Minister Flack. Please note that the English version of this correspondence is being shared now, French to follow on Thursday.

Veillez trouver en pièce jointe une lettre du ministre Flack. Sachez que seule la version anglaise de cette lettre vous est communiquée à l'heure actuelle. La lettre française vous sera envoyée jeudi.

Your Worship

Mayor Steve Hammell

Municipality of Arran-Elderslie

234-2025-1568

Dear Mayor Steve Hammell,

To further support municipalities in delivering much-needed housing and other provincial priorities, I am pleased to inform you that our government intends to expand strong mayor powers to your municipality.

Following previous expansions, we have seen strong mayors put these transformative powers into action to support growth, from proposing budgets to setting up organizational structures to proposing by-laws to help advance provincial

priorities such as building more homes and constructing and maintaining infrastructure to support housing.

Our government's expectation is that you will make use of these powers in a similar way, supporting provincial priorities that will help our province and our communities grow. These priorities include supporting the construction of new homes, economic development and building infrastructure that supports community growth, including housing-enabling infrastructure like water and wastewater infrastructure, as well as roads, highways, transit and more.

Heads of council in strong mayor municipalities can:

- Choose to appoint the municipality's chief administrative officer.
- Hire certain municipal department heads, and establish and re-organize departments.
- Create committees of council, assign their functions and appoint the Chairs and Vice-Chairs of committees of council.
- Propose the municipal budget, which would be subject to council amendments and a separate mayoral veto and council override process.
- Veto certain by-laws if they are of the opinion that all or part of the by-law could potentially interfere with a provincial priority, such as housing, transit and infrastructure.
- Bring forward matters for council consideration if they are of the opinion that considering the matter could potentially advance a provincial priority.
- Propose certain municipal by-laws if they are of the opinion that the proposed by-law could potentially advance a provincial priority. Council can pass these by-laws if more than one-third of council members vote in favor.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at 437-996-2487 or tanner.zelenko@ontario.ca.

Please accept my best wishes.

Sincerely,

Original Signed by

Hon. Rob Flack

Minister of Municipal Affairs and Housing

c:

Robert Dodd, Chief of Staff

Martha Greenberg, Deputy Minister

Caspar Hall, Assistant Deputy Minister, Local Government Division

Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division

Emily Dance, CAO

Christine Fraser-McDonald, Clerk

Municipality of Arran-Elderslie = Strong Mayor Municipality

From John Mascarin <jmascarin@airdberlis.com>

Date Wed 2025-04-09 10:30 AM

To Emily Dance <edance@arran-elderslie.ca>; Christine Fraser-McDonald <CFraser@arran-elderslie.ca>



NEWS RELEASE

Ontario Proposing to Expand Strong Mayor Powers to 169 Additional Municipalities

Expansion will help municipalities deliver on provincial priorities like building homes and infrastructure

April 09, 2025

[Ministry of Municipal Affairs and Housing](#)

TORONTO — Ontario is proposing to expand strong mayor powers to the heads of council in [169 additional municipalities](#) effective May 1, 2025 to help deliver on provincial priorities, such as building more homes, transit and other infrastructure across Ontario.

This significant expansion reflects Ontario's commitment to streamline local governance and help ensure municipalities have the tools they need to reduce obstacles that can stand in the way of new housing and infrastructure development. The powers would allow heads of council of single- and lower-tier municipalities with councils of six members or more to support shared provincial-municipal priorities, such as encouraging the approval of new housing and constructing and maintaining infrastructure to support housing, including roads and transit.

"Heads of Council are key partners in our efforts to build homes and infrastructure across the province," said Rob Flack, Minister of Municipal Affairs and Housing. "By extending strong mayor powers to these additional municipalities, we are providing mayors every tool at our disposal to empower them to get homes and infrastructure



built faster. Mayors know their municipalities best, and we support them in taking bold actions for their communities.”

Ontario's strong mayor powers, initially introduced for Toronto and Ottawa in 2022, have been gradually rolled out across the province. The province currently has 47 municipalities with these enhanced powers, which have helped to cut red tape and accelerate the delivery of key priorities in their communities. These enhanced powers come with increased accountability for heads of council and maintain essential checks and balances through the oversight of councillors.

Strong mayor powers and duties include:

- Choosing to appoint the municipality’s chief administrative officer.
- Hiring certain municipal department heads and establishing and re-organizing departments.
- Creating committees of council, assigning their functions and appointing the chairs and vice-chairs of committees of council.
- Proposing the municipal budget, which would be subject to council amendments and a separate head of council veto and council override process.
- Proposing certain municipal by-laws if the mayor is of the opinion that the proposed by-law could potentially advance a provincial priority identified in regulation. Council can pass these by-laws if more than one-third of all council members vote in favour.
- Vetoing certain by-laws if the head of council is of the opinion that all or part of the by-law could potentially interfere with a provincial priority.
- Bringing forward matters for council consideration if the head of council is of the opinion that considering the matter could potentially advance a provincial priority.

Quick Facts

- Strong mayor powers have been used across the province to support the building of more homes. For example, they have been used to facilitate a new housing complex near transit in Ajax and to direct staff in St. Catharines to prioritize housing developments.
- Certain strong mayor powers can only be used to support [prescribed provincial priorities](#), which include building new homes and constructing and maintaining infrastructure like roads that support new and existing housing developments.
- This tool complements historic and [ongoing investments in housing-enabling infrastructure](#) and the new [Provincial Planning Statement](#) that helps municipalities support growth by reducing and streamlining planning rules.
- The proposal will be posted on Ontario’s Regulatory Registry until April 16, 2025.

Quotes

"Increasing housing supply is a top priority for municipalities in every part of Ontario. Strong mayor powers can provide an additional tool to help municipalities play their important role in getting houses built. As the most trusted order of government, municipalities can be counted on to exercise new powers accountably and in the best interests of the public and the communities they serve."



- Robin Jones

AMO President, Mayor of Westport

"Windsor is experiencing unprecedented growth driven by large-scale infrastructure projects that are transforming our economy and community. With strong mayor powers, I've been able to support key initiatives in housing, transit and infrastructure, aligning with provincial priorities. With the province's support, we've streamlined processes, reduced barriers and launched initiatives like Housing Solutions Made for Windsor and the Strengthen the Core Downtown Windsor plan, driving further growth and development."

- Drew Dilkens

Mayor of Windsor

"As one of Canada's fastest growing cities, Pickering is proud to have received over \$5.2M in funding from Ontario's Building Faster Fund for exceeding its provincial housing target. We have a collective responsibility in addressing this housing crisis, and I thank the Ford government for introducing strong mayor powers, which provides municipalities the autonomy and ability to streamline and accelerate the home building process."

- Kevin Ashe

Mayor of Pickering

Additional Resources

- [Ontario Expanding Strong Mayor Powers](#)
- [Ontario Providing New Tools to Municipalities to Build More Homes Sooner](#)
- [Strong Mayor Powers Expanded to Mayors in 26 Municipalities](#)

Media Contacts

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Staff Report

Council Meeting Date: April 14, 2025

Subject: PWRDS-2025-04 – Victoria Street Sidewalk Project

Report from: Scott McLeod, Public Works Manager

Attachments: None

Recommendation

Be It Resolved that Council hereby approves Report PWRDS-2025-04 – Victoria Street Sidewalk Project; and

Approves an exemption to the Procurement Bylaw No. 59-09 under section 4.7; and

Further, awards the Victoria Street Sidewalk Project to Signature Contractors as quoted for \$196, 898.25 inclusive of HST and funded through account #25-TRANS-4126.

Background

In 2023, the Municipality undertook a significant sidewalk rehabilitation project thanks to the receipt of grant funding in the amount of \$750,000 to offset the costs of the 1.2-million-dollar project.

In 2024, a new sidewalk was built that extends the sidewalk from Union Street in Tara south to Rotary Park, addressing a safety concern for pedestrians travelling to the park, along with improvements to the section on 2nd Avenue SW in Chesley between 3rd Street SW and 2nd Street SW.

The work for 2023 and 2024 was completed by Signature Contractors, as recommended by GSS Engineering during the tender process for the 1.2-million-dollar project and again during the in-house tendering of the 2024 sidewalk work.

Staff have received several compliments on the work completed by Signature Contractors and have built a strong working relationship with the firm.

The 2025 Capital Budget includes the construction of sidewalks on Victoria St. S in Paisley between Balaklava Street and the Paisley Central School.

Analysis

Staff have identified a cost-saving opportunity that would allow the municipality to continue the working relationship that has been developed with Signature Contractors, obtain the same guaranteed standard of workmanship and realize both time and cost savings.

Signature Contractors have provided an all-inclusive quote to complete the Victoria Street sidewalk project which includes their in-house engineering, design and contract administration at a total project price of \$196,898.25, inclusive of HST and includes a \$10,000 contingency. Since all the design and engineering would be undertaken in-house by Signature Contractors, no further expenses will be incurred and there would be no need to have drawings drafted and a tender prepared and issued.

Additionally, Signature Contractors will be in Bruce County in April, 2025 to complete other work and could complete the work for Arran-Elderslie as well, which would see the sidewalks completed in time for the start of the new school year in September 2025.

The procurement by-law provides Council with the ability to waive the need for a tender under certain circumstances as provided in section 4.7. Staff believe that provision 4.7 (a) is appropriate as Signature Contractors has been the successful proponent of sidewalk contracts in Arran-Elderslie for the past two consecutive years. 4.7 (c) is also applicable since a direct purchase would allow for the work to be completed this spring and provide savings in engineering and design costs.

4.7 Tender – RFP – RFQ – waived – Council approval

The calling of a tender, request for proposal or request for quotation may be waived with approval of Council for the procurement of goods or services in the following described situations:

- a) the extension or reinstatement of an existing contract would prove for cost effective or beneficial to the Municipality in the opinion of the Chief Administrative Officer in conjunction with the appropriate Department Head;
- b) goods and services are available from only one source;
- c) where for reasons of time, or due to the nature of the goods and services to be supplied, the interests of the Municipality would be best served by a direct purchase or an “Invitation to Tender” to three or more selected tenderers, instead of calling a public tender.

Staff recommend that Council approve an exemption to the procurement by-law and proceed with the project as quoted by Signature Contractors.

Link to Strategic/Master Plan**6.4 Leading Financial Management**

Financial Impacts/Source of Funding/Link to Procurement Policy

The 2025 capital budget includes \$200,000 for the completion of the Victoria Street to Paisley Central School sidewalk project. Account #25-TRANS-4126.

The total quoted price for the project is \$196,898.25, which includes a \$10,000 contingency amount. Following the HST, the total cost will be \$177,313.09, bringing the project in under budget by \$22,686.91, with additional savings potential if the contingency amount is not needed.

Approved by: Emily Dance, Chief Administrative Officer

Staff Report

Council Meeting Date: April 14, 2025

Subject: PWWS-2025-03 – 3rd Street SW, Chesley

Report from: Scott McLeod, Public Works Manager

Attachments: None

Recommendation

Be It Resolved that Council approves Report PWWS-2025-03 – 3rd Street SW, Chesley; and

Awards the tender for the watermain, sanitary, storm and road reconstruction to Hanna and Hamilton Construction Co. Ltd. for the total amount of \$829,567.30, inclusive of HST.

Background

The 2025 Capital Budget includes funds to reconstruct the section of 3rd Street SW in Chesley between 1st Ave SW and 4th Ave SW. The project includes the replacement of the watermain, sanitary sewers, storm sewers and road reconstruction.

A public information session was held on March 18, 2025, to provide residents with an opportunity to ask questions and provide comments on the project.

Tenders were prepared by GSS Engineering and were issued on March 4, 2025, and closed on April 1, 2025.

Analysis

Tenders were invited from twelve (12) registered contractors and four (4) bids were received in response.

	Name of Construction Group	Tender Price (excluding HST)	Bonding Provided	Time for Completion (weeks)	35
1.	Hanna & Hamilton Construction	\$734,130.35	Yes	16 weeks	
2.	RF King Holdings Ltd.	\$767,704.53 *	Yes	12 weeks	
3.	Moorefield Excavating Ltd	\$911,493.90	Yes	8 weeks	
4.	Kurtis Smith Excavating	\$928,000.00	Yes	24 weeks	
	ENGINEER'S ESTIMATE (excluding HST)	\$843,884.00			

* indicates corrected tender price

Tenders were reviewed for completeness and accuracy by GSS Engineering and based on their review, recommend the award of the tender to Hanna and Hamilton Construction Co. Ltd. In the amount of \$734,130.35 (excluding HST).

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

The total budget for the project is \$905,000 and is separated into three areas:

- 24-WSST-0005-STORM \$309,325
- 24-WSWA-0016-WATER \$293,420
- 24-WSSE-0013-SEWER \$302,255

The total project cost, inclusive of HST is \$829,567.30. Following the HST rebate, the true cost is \$747,051.56, which brings the project in under budget by \$157,948.44. There will be some engineering costs that will be funded through capital accounts as well.

Approved by: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: April 15, 2025

Subject: CLK-2025-16 Barfoot Municipal Drain Cleanout (2023 & 2024)

Report from: Julie Hamilton, Deputy Clerk

Attachments: Final Assessment Schedule 2023, 2024

Barfoot Drain and Barfoot Drain 2 maps

Recommendation

Be It Resolved that Council hereby approves Report CLKS-2025-16 Barfoot Municipal Drain Cleanout 2023 and 2024

AND approves the final assessment schedules as prepared by Cobide Engineering Inc for the Barfoot Municipal Drain 2023 AND Barfoot Municipal Drain 2 2024

AND FURTHER authorizes the By-Law to levy the cost of work undertaken for the Barfoot Municipal Drain and Barfoot Municipal Drain 2 be brought forward for approval on today's agenda.

Background

[Municipal drains](#) are a system to move water. They are created pursuant to a by-law passed by the municipality. The municipality is responsible for the construction of the drainage system and future maintenance and repair.

Municipal drains are identified by municipal by-law that adopts an engineer's report. These reports contain plans, profiles and specifications defining the location, size and depth of the drain, and how costs are shared among property owners.

All lands, roads, and utilities that are within the watershed of a municipal drain are responsible for the costs of the maintenance of that drain. The cost to each property owner will differ based on the assessment schedule as set out in the Engineers report for each Municipal Drain.

Most municipal drains are either ditches or closed systems, such as pipes or tiles buried in the ground. They can also include structures such as dykes or berms, pumping stations, buffer strips, grassed waterways, storm water detention ponds, culverts and bridges. Some creeks and small rivers are now considered to be municipal drains. Municipal drains are primarily located in rural agricultural areas.

What makes municipal drains different from other forms of drainage systems is that they are municipal infrastructure and the municipality is responsible for their management.

Basic maintenance and repair work falls under Section 74 of the [Drainage Act](#). This usually includes work such as clean outs, removal of beavers/dams, repairing/replacing tile, and generally repairing the existing drain in a way that does not detract from the drain's original construction.

Analysis

The Municipality of Arran-Elderslie has appointed Cobide Engineering as our Drainage Engineer as well as our Drainage Superintendent. They look after the scheduling and oversight of maintenance work associated with our municipal drains.

The Barfoot Drain was constructed after a report by S. W. Archibald, dated August 1956 and approved by By-Law #19-1956.

In 2023 a cleanout was preformed to approximately 2,350m at a total cost of \$38,237.50. Total Assessment for the Municipality of Arran-Elderslie for roads is \$4,817.30. Attached is a copy of the assessment prepared by Cobide Engineering.

The Barfoot #2 was constructed after a report by S. W. Archibald, dated June 1968 and approved by By-Law #14-1968.

In 2024 a cleanout was preformed to approximately 1,200 m at a cost of \$12,099.26 plus a special assessment of \$5,880 to replace a private crossing on the Weber property being Lot 21, Concession 8, Elderslie. Attached is a copy of the assessment prepared by Cobide Engineering.

Under Section 74 of the Drainage Act and By-law #19-1956 and By-law #14-1969 the Municipality is responsible for the maintenance of the Barfoot and Barfoot 2 Municipal Drain, at the expense of all upstream owners of lands and roads assessed.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

Barfoot Municipal Drain - Total Assessment for the Municipality for roads is \$4,817.30.

Barfoot #2 Municipal Drain - Total Assessment for the Municipality of Arran-Elderslie for roads is \$1,462.43.

These amounts will come from account 01-7620-4300.

Approved by: Emily Dance, Chief Administrative Officer

<div>April 7, 2025</div> <div>Barfoot Municipal Drain Municipality of Arran-Elderslie Sta. B 0+000 to Sta. B 2+350 Open Drain Final Assessment Schedule</div> <div>2023 Cleanout Costs: \$38,237.50 (Includes \$526.68 Tax at 22% of 8%) Total Cleanout Length: 2,350m</div>											
Concession	Lot or Part	Roll Number	Landowner	Acreage (Acres)	1956 Report	1956 (%)	Assessment	Less 1/3 Grant	Net Assessment	Private Drain Cleanout Costs*	Total (Net + Private)
Lands											
5	22		John Cavill	8.00	\$20.00	0.39%	\$149.95	\$49.98	\$99.97	\$40.93	\$140.90
"	23		James Cavill	58.00	\$205.00	4.02%	\$1,537.00	\$512.33	\$1,024.67	\$296.76	\$1,321.43
"	W 1/2 24		James Cavill	51.00	\$345.00	6.76%	\$2,586.65	\$862.22	\$1,724.44	\$260.94	\$1,985.38
"	E 1/2 24		James Lowe	48.00	\$135.00	2.65%	\$1,012.17	\$337.39	\$674.78	\$245.59	\$920.37
"	25		James Lowe	56.00	\$155.00	3.04%	\$1,162.12	\$387.37	\$774.75	\$286.52	\$1,061.27
6	22		Aaron Legge	3.00	\$10.00	0.20%	\$74.98	\$24.99	\$49.98	\$15.35	\$65.33
"	23		Tom Sloan	86.00	\$475.00	9.31%	\$3,561.34	\$1,187.11	\$2,374.22	\$440.02	\$2,814.24
"	24 W1/2 25		Robert Sloan	125.00	\$930.00	18.24%	\$6,972.72	\$2,324.24	\$4,648.48	\$639.56	\$5,288.04
"	E 3/4 25		Elroy Thompson	59.00	\$100.00	1.96%	\$749.75	\$249.92	\$499.84	\$301.87	\$801.71
"	26		Jeff Thompson	8.00	\$15.00	0.29%	\$112.46	\$37.49	\$74.98	\$40.93	\$115.91
7	21		James Barfoot	1.00	\$20.00	0.39%	\$149.95	\$49.98	\$99.97	\$5.12	\$105.09
"	22		James Barfoot	45.00	\$320.00	6.27%	\$2,399.22	\$799.74	\$1,599.48	\$230.24	\$1,829.72
"	23		Martin Reuben	97.00	\$785.00	15.39%	\$5,885.58	\$1,961.86	\$3,923.72	\$496.30	\$4,420.02
"	24		2048532 Ontario Inc.	100.00	\$840.00	16.47%	\$6,297.94	\$2,099.31	\$4,198.63	\$511.65	\$4,710.28
"	25		2048532 Ontario Inc.	100.00	\$140.00	2.75%	\$1,049.66	\$349.89	\$699.77	\$511.65	\$1,211.42
8	24		Harry Biermans Jr.	4.00	\$5.00	0.10%	\$37.49	\$12.50	\$24.99	\$20.47	\$45.46
Total Lands					\$4,500.00	88.24%	\$33,738.97	\$11,246.32	\$22,492.65	\$4,343.90	\$26,836.55
Roads											
	Sideroad Lot 25-26		Township of Elderslie		\$15.00	0.29%	\$112.46	-	\$112.46	\$14.12	\$126.58
	Concession Road 6-7		Township of Elderslie		\$555.00	10.88%	\$4,161.14	-	\$4,161.14	\$529.58	\$4,690.72
	Concession Road 4-5		County of Bruce (County Road 11)		\$30.00	0.59%	\$224.93	-	\$224.93	\$28.72	\$253.65
Total Roads					\$600.00	11.76%	\$4,498.53	\$0.00	\$4,498.53	\$572.42	\$5,070.95
Total Lands and Roads Barfoot Municipal Drain (Open Drain)					\$5,100.00	100%	\$38,237.50	\$11,246.32	\$26,991.18	\$4,916.32	\$31,907.50
* Does not include 1/3 Grant *** Denotes Non-Agricultural Lands											

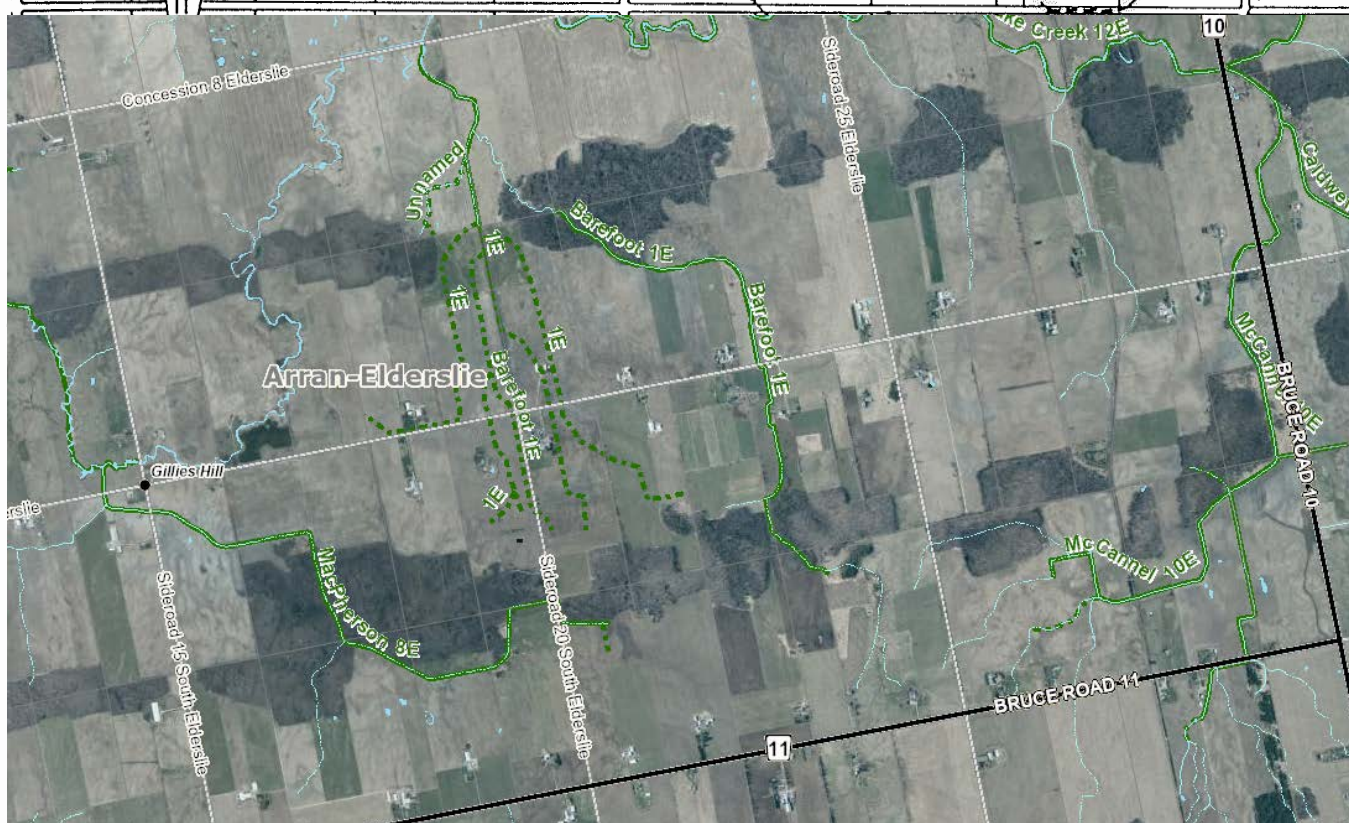
April 7, 2025

Barfoot Municipal Drain No. 2 Municipality of Arran-Elderslie Sta. 0+00 to 22+55 Final Assessment Schedule

2024 Cleanout Costs: **\$12,099.26**
(Includes \$209.26 Tax at 22% of 8%)
Total Cleanout Length: **1,200m**

Concession	Lot or Part	Roll Number	Landowner	Acreage (Acres)	1968 Report	1968 (%)	Cleanout Assessment Only *	Special Assessment **	Total Assessment	Less 1/3 Grant	Net Assessment
Lands											
6	18		Gordan Legge	10.00	\$600.00	0.87%	\$105.21		\$105.21	\$35.07	\$70.14
"	19		C. McComb	33.00	\$3,540.00	5.13%	\$620.74		\$620.74	\$206.91	\$413.83
"	20		W. Jackson	57.00	\$4,500.00	6.52%	\$789.08		\$789.08	\$263.03	\$526.05
"	21		E. Hammond	76.00	\$6,705.00	9.72%	\$1,175.73		\$1,175.73	\$391.91	\$783.82
"	22		H. Sloan	87.00	\$5,310.00	7.70%	\$931.12		\$931.12	\$310.37	\$620.74
"	23		E. Sloan	14.00	\$720.00	1.04%	\$126.25		\$126.25	\$42.08	\$84.17
7	18		W. Martin	40.00	\$1,500.00	2.17%	\$263.03		\$263.03	\$87.68	\$175.35
"	19		R. Halliday	100.00	\$6,660.00	9.65%	\$1,167.84		\$1,167.84	\$389.28	\$778.56
"	20		J. Barfoot	100.00	\$14,100.00	20.43%	\$2,472.46		\$2,472.46	\$824.15	\$1,648.31
"	21		J. Barfoot	85.00	\$11,775.00	17.07%	\$2,064.77		\$2,064.77	\$688.26	\$1,376.51
"	22		S. Barfoot	12.00	\$300.00	0.43%	\$52.61		\$52.61	\$17.54	\$35.07
8	19		H. Legge	25.00	\$300.00	0.43%	\$52.61		\$52.61	\$17.54	\$35.07
"	20		O. Bell	75.00	\$3,450.00	5.00%	\$604.96		\$604.96	\$201.65	\$403.31
"	21		Robert Weber	25.00	\$1,200.00	1.74%	\$210.42	\$5,880.00	\$6,090.42	\$70.14	\$6,020.28
Total Lands					\$60,660.00	87.91%	\$10,636.83		\$16,516.83	\$3,545.61	\$12,971.22
Roads											
Concession Road 6-7			Township of Elderslie		\$3,900.00	5.65%	\$683.87			-	\$683.87
Concession Road 8-9			Township of Elderslie		\$150.00	0.22%	\$26.30			-	\$26.30
Sideroad 20-21 (Open)			Township of Elderslie		\$1,950.00	2.83%	\$341.94			-	\$341.94
Concession 7 (Not Open)			Township of Elderslie		\$1,950.00	2.83%	\$341.94			-	\$341.94
Concession 8 (Not Open)			Township of Elderslie		\$390.00	0.57%	\$68.39			-	\$68.39
Total Roads					\$8,340.00	12.09%	\$1,462.43			\$0.00	\$1,462.43
Total Lands and Roads Barfoot Municipal Drain (Open Drain)					\$69,000.00	100%	\$12,099.26			\$3,545.61	\$14,433.65

* Denotes total cost of drain cleanout less the cost to replace private crossing on the Weber property
 ** Denotes special assessment for replacing private crossing on the Weber property
 *** Denotes Non-Agricultural Lands





Staff Report

Council Meeting Date: February 24, 2025

Subject: REC 2025-03 Bruce Grey Bulls Ice Request

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Attachments: Municipality of Arran-Elderslie Ice Allocation Policy

Recommendation

Be It Resolved that Council hereby approves Report REC-2025-04 - Bruce Grey Bulls Ice Request; and

That Council supports the Bruce Grey Bulls to begin the 2025/2026 ice season in Paisley on the same September date as Chesley Community Centre; AND

That Council supports the Bruce Grey Bulls request to be billed at the same rate as the Grey Bruce Highlanders/TCDMHA for the 2025/2026 ice season; AND

Further require an agreement between the Municipality and the Bruce Grey Bulls prior to the commencement of the 2025/2026 ice season.

Background

The Ontario Minor Hockey Association (OMHA) is the governing body to all minor hockey organizations in Ontario. Arran-Elderslie Minor Hockey Association (AEMHA) is part of the Western Ontario Athletic Association (WOAA). The OMHA announced upcoming changes in the 2025-2026 ice season, which would see existing minor hockey associations amalgamate for Representative hockey. This is a two (2) year pilot project, and OMHA and WOAA announced the zones in early 2025. The zones are as follows:

Zone 1: Tri-Centre Jr. Attack – Bruce Peninsula, Owen Sound, Shallow Lake

Zone 2: Bruce Grey Bulls – Arran-Elderslie, Saugeen Shores, Chatsworth

Zone 3: Midwest 49ers – Saugeen Valley, South Bruce, Walkerton

Zone 4: West Coast Whitecaps – Huron Bruce, Kincardine, Wingham

Zone 5: Southwest Admirals – Blyth-Brussels, Goderich, Mid-Huron, Mitchell, Zurich

Zone 6: Southeast Surge – Central Perth, Drayton, Howick, Listowel, Minto, Mount Forest, Wallace

The new Representative Zones will be classified at the A category in the Under 10-Under 18 divisions, as well as field B category teams at Under 11, Under 13, Under 15 and Under 18. Arran-Elderslie Minor Hockey Association will continue to offer their own house/local league programming, along with Under 9 and younger programs.

Additional to these changes, the Ontario Hockey Federation (OHF) announced an update with their player movement regulations. The OHF has stated that this specific change is designed to prioritize participants' ability to choose where they play, aligning with their individual needs and approach to enjoying the game. These changes are complemented by regulations that support the transition of Minor Hockey Associations from residency-based restrictions in competitive hockey to open borders, while promoting a cultural shift in team selection and managing the growth of competitive teams.

Analysis

Municipal staff were made aware of the pilot program in 2024 through a meeting with Arran-Elderslie Minor Hockey representatives. At the time of that meeting and additional conversations in 2025, AEMHA did not anticipate that this program will have a large impact on the number of participants and teams involved in their program. Try-outs for the Zone program will begin in Spring 2025, and AEMHA will have a clearer picture of the impact of this new program on their existing programs. Staff have also spoken to the Grey Bruce Highlanders (AAA) and they also do not believe that the pilot program will have an impact on their ice usage requirements.

Representatives from the Bruce Grey Bulls have begun working with Municipal staff for ice allocation during the upcoming season and delegated to Council with requests of the Municipality on March 24, 2025.

Staff are utilizing the Municipal ice allocation policy to determine appropriate allocation to existing organizations and groups and new requests. At the time of this report, the Bulls have secured twelve (13.5) hours per week during the regular ice season. The group would likely take more time if the times available were more desirable.

The Bruce Grey Bulls has requested that Arran-Elderslie consider beginning the ice season in Paisley earlier than its typical Thanksgiving start date. Staff are recommending that, if approved, the first skate day would be the same as

Chesley. The Bulls indicated that if early ice was available in Paisley, their organization would utilize 35-48 hours per week for practices and exhibition games. Should this be approved, there will be additional staff time required as park maintenance is typically a high priority until mid-fall, depending on weather. Staff would inform regular user groups if early ice is available to maximize ice usage. The Ice Allocation Policy will be utilized to determine priority.

The group has requested that the Municipality draft an agreement with their organization. The group has requested the same fees as Grey Bruce Highlanders/TCDMHA for the 2025-2026 ice season. The fees that are associated with ice rentals for the upcoming season are as follows:

- | | |
|--|-------------------|
| • Arran-Elderslie Minor Hockey Association | \$108.94 plus hst |
| • Grey Bruce Highlanders/TCDMHA | \$125.48 plus hst |
| • Out of Town Minor Sports | \$141.83 plus hst |
| • Prime Time Ice | \$153.88 plus hst |
| • Non-Prime Ice | \$90.74 plus hst |

Historically, Arran-Elderslie has had “early ice” rates which were applied to renters, excluding Arran-Elderslie Minor Hockey, Grey Bruce Highlanders and each of the figure skating clubs. These rates were removed from the 2025 Fees and Charges By-Law, because the rates were used infrequently. If Council approves September ice in Paisley, there is potential for more users aside from the organizations exempt from the early ice rates. Staff can bring a future report requesting an amendment to the Fees and Charges By-Law and add those early ice fees for the upcoming ice season.

Although some of the participants involved with the Grey Bruce Bulls will be from Arran-Elderslie, there will also be representation from Chatsworth and Saugeen Shores.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

The financial implications are based on assumptions regarding ice time. The chart below illustrates the new revenue options that come from the Bulls utilizing Arran-Elderslie ice surfaces:

	Grey Bruce Highlanders/TCDMHA Rate (\$125.48)	Out of Town Minor Sports Rate (\$141.83)	Prime Time Rate (\$153.88)
Early Ice Time (35 hours per week from September 15 to October 12)	\$17,567.20	\$19,856.20	\$21,543.20
Early Ice Time (48 hours per week from September 15 to October 12)	\$24,092.16	\$27,231.36	\$29,544.96
Regular Season (13.5 hours per week from October 13 to March 22)	\$38,961.54	\$44,038.22	\$47,779.74

During the ice season, each community centre operates as revenue negative. Staff calculated four (4) months of the 2024 ice season for each facility (January, February, November, December). The average net of each facility is as follows:

Chesley Community Centre: -\$12,264.42

Paisley Community Centre: -\$11,227.14

Tara Community Centre: -\$4,427.70

It is not anticipated that having ice start four (4) weeks early will have a substantial impact on the overall budget.

Approved by: Emily Dance, Chief Administrative Officer

Municipality of Arran-Elderslie

Ice Allocation Policy

Policy Name:	Ice Allocation	Policy No:	REC01-2024
Department:	Recreation		
Effective Date:	July 8, 2024		
Date Revised:			
Authority:	By-law xx-2024	Repealed Authority:	

POLICY STATEMENT:

The Municipality of Arran-Elderslie's Ice Allocation Policy provides guidelines for ensuring fair and equitable ice time distribution that allows for optimal facility utilization. Maximizing utilization of the Municipality's ice surfaces is key to the ongoing function of Municipality of Arran-Elderslie recreation.

PURPOSE:

To detail the policies and procedures for the allocation of ice time at the Municipality's three community centres. It is the intent through this policy that the Municipality will maximize usage of ice time in a fair and equitable manner that is justifiable to user groups and municipal taxpayers.

SCOPE:

This policy applies to all ice users of the Municipality of Arran-Elderslie. The Municipality has ice allocation at the following:

- Chesley Community Centre – 129 4th Avenue SE
- Paisley Community Centre – 391 Queen Street
- Tara Community Centre – 150 Hamilton Street

DEFINITIONS:

Prime Time Ice Hours – Monday to Friday from 5:00pm to close; any operating Saturday and Sunday hours.

Non-Prime Time Ice Hours – Monday to Friday before 5:00pm



The Corporation of the Municipality of Arran-Elderslie Ice Allocation Policy

Minor Sport Organization – to be eligible for minor sport status, groups must:

- Be a non-profit organization.
- Be guided by a constitution and by-laws governed by a Board of Directors.
- Be actively providing programs and activities for children and youth.
- At least 40% of registrations must be residents of the Municipality of Arran-Elderslie.

Included groups:

- Arran-Elderslie Minor Hockey
- Paisley Skating Club
- Tara Skating Club

POLICY:

1.0 Administration

The Arran-Elderslie Recreation Department has the responsibility to manage the allocation and distribution of ice on an annual basis to reflect registration, utilization and participant patterns.

2.0 Ice Allocation Request Procedure

The Municipality of Arran-Elderslie will request information including name, address and phone number to determine proper allocation for ice. Failure to provide the registrant information may result in loss of preferred times or the allocation of a less desired time.

- 2.1** Potential users will be required to submit their requests to the Recreation Department annually by May 31. The request should include the preferred times along with secondary options.
- 2.2** By June 30 annually, a draft schedule will be forwarded to the user groups for comment. If there are conflicts regarding ice time(s) that cannot be resolved, an ice allocation meeting with the effected groups shall be held with the Manager of Facilities, Parks and Recreation, and/or designate, to resolve the conflict.
- 2.3** The final schedule will be sent to each user by August 30 of each year.



3.0 Scheduling Structure

- 3.1** The Municipality of Arran-Elderslie will allocate ice in the following manner:
- Municipal Recreation Programs
 - Arran-Elderslie Minor Sport Organizations
 - Grey Bruce Highlanders AAA Organization
 - Returning groups or leagues
 - Out of Town Minor Sport Organizations
 - School Use
 - New users and any other requests
- 3.2** Past year allocation will be evaluated and used as base to build the schedule for the following year. In a case where 100 percent of allocation is not possible, no one Arran-Elderslie minor sport organization will be allocated more prime time ice proportionality than another Arran-Elderslie minor sport organization.
- 3.3** The Municipality of Arran-Elderslie recognizes long term user groups (five consecutive years or more) that have been allocated ice time based on historical precedent (day and time of previous seasons). The Municipality will consider allocation of historical ice time provided that ice schedules do not have a negative impact on ice efficiencies. In the instance when ice time can not be allocated as per historical precedent, every attempt will be made to find an equitable ice time alternative.
- 3.4** When reasonable, the Municipality will recognize a new ice group or emerging ice sport and will make reasonable effort to allocate ice time to enable the establishment of its programs and services in the Municipality. A new or emerging ice sport organization shall be classified in one of the group definitions outlined above and must provide, prior to March 1, the following data to support their request for ice time:
- the need in the community that they will be meeting and how the need is not being provided by any of the existing organizations.
 - a plan outlining their organizational structure, projected number of participants and projected season budget.

Ice allocation will be considered once the above requirements are met and provided existing user groups will not be adversely impacted.



The Corporation of the Municipality of Arran-Elderslie Ice Allocation Policy

4.0 Contracts for Ice Users

- 4.1** All contract ice users must ensure that their signed contracts and proof of insurance is returned to the Recreation Department by September 15. Failure to do so may result in the loss of potential allocated time.

5.0 Ice Cancellations

- 5.1** Groups will have until September 30 each season to submit, in writing, all required blackout dates to the Recreation Department. The dates will be removed from the group's contract and the group will not be charged. Users who need to cancel will have the option to notify the recreation department more than seven days in advance of the booking or be charged 50% of the booking fee.
- 5.2** The Municipality of Arran-Elderslie, when reasonable and agreeable to all parties, cancel or modify schedules to accommodate tournaments, competitions and special events. In the event of a cancellation, the Municipality will provide 30 days' notice to the effected group's designated contact.
- 5.3** Any cancellations caused by storms, floods, power failures, mechanical failures, etc. will be considered unavoidable and the group/organization will not be charged. The Municipality will not be held responsible for any losses, whatsoever, arising from the cancellations for circumstances outlined in this section.

6.0 Regular Season and Playoffs

- 6.1** Regular season ice and schedules will run as follows:
- Chesley Community Centre – Third Monday in September to third Sunday in March.
 - Paisley Community Centre – Tuesday following Thanksgiving to third Sunday in March.
 - Tara Community Centre – Fourth Monday in October to third Sunday in March.
- 6.2** From March 1 to the end of the season, groups may return unneeded ice free of charge by providing a minimum of five days' notice. During this time, the schedule may be modified to accommodate playoff activities, provided that all affected groups can agree to the modification.
- 6.3** Should playoff activities extend past the regular season schedule, the group can request, in writing, to the Municipality their requirements to



The Corporation of the Municipality of Arran-Elderslie Ice Allocation Policy

complete playoff activities. The Municipality will not unreasonably deny the request.

7.0 Early or Late Ice Requests

- 7.1** Requests for ice availability prior to or following the ice season will be considered, if received in writing, within 6 months of the requested extension. The request will require Council approval and will be determined by volume against financial implication and facility activity other than ice.

8.0 Tournaments, Carnivals, Competitions

- 8.1** Groups requesting to host a tournament, carnival or competition outside of their regular assigned ice schedule must make the request in writing to the Recreation Department before May 31. Tournaments, carnivals and competitions may result in blackout dates to other users, which will be identified in their contract at the beginning of the season.

9.0 Outstanding Accounts

- 9.1** Facility users will be billed monthly. Accounts that are past due will be charged 2% per month on any outstanding invoices, unless stated otherwise in individual agreements.
- 9.2** Any group or individual whose account with the Municipality remains past due at the time of final draft ice schedule for the following season, will not receive any ice allocation time for the upcoming season.



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: April 14, 2025

Subject: Allenford Ball Diamond – Replacement of Light Bulbs

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: None

Recommendation

Be It Resolved that Council hereby approves Report REC-2025-04 Allenford Ball Diamond Lights, AND,

1. Accepts the quotation from Nickason Electric in the amount of \$23,278.00, inclusive of applicable taxes for the supply and installation of new six light bulbs and removal of blasts at the Allenford Ball Diamond and be funded through Capital Account 02-4137-4300, 25-RECC-4137 Allenford Ball Diamond Lights;
 2. That Council approves an exemption from Section 4.7 of the Procurement Policy, Tender – RFP-RFQ-waived- Council approval, such that staff can award the contract to Nickason Electric, to complete the replacement of the light bulbs at the Allenford Ball Diamond.
-

Report Summary

To outline the quotation received for the replacement of six (6) light bulbs and ballasts at the Allenford Ball Diamond.

Background

Staff have been approached on several occasions regarding the condition of the light standards at the Allenford Ball Diamond. It was determined that there was no safety concern with the physical light stand structure. However, the light standards are more than 50' high, which makes changing light bulbs and ballasts challenging and costly.

Analysis

Staff provided background to Council in June 2024. Staff received information from Nickason Electric regarding new LED bulbs that do not require ballasts. These bulbs are meant to function in a ballpark setting. The new bulbs are 450 watts, where the current bulbs are 1500 watts. It is estimated that changing to this style of LED bulb will save 70% of the hydro costs associated with the ballpark. In 2024, the hydro costs were \$1,426.52. for the year. Staff sought to obtain a quote for the costs of replacement of the bulbs:

A quotation was received to replace the lights at the Allenford Ball Diamond:

Name	Bid (including taxes)
Nickason Electric	\$23,278.00

Staff are recommending Nickason Electric to complete this project as they are familiar with the ball diamond lights and brought this new style of LED bulb to the attention of staff.

Although the poles are in fair condition, they are aging. The ballasts associated with the light bulbs currently installed weigh 40 pound each. Removing the ballasts will take some weight off the aging poles. It is also estimated that changing to this new style of bulb, there should be no light maintenance for ten (10) years.

Presently, a new ballast will cost \$400.00 to change, which does not include the cost of the light bulb, lift and labour to complete.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

This project has been identified in the 2025 Capital Budget as project 25-RECC-4137 Allenford Ball Diamond Lights, with \$30,000.00 allocated. The total cost, including applicable taxes, is \$23,278.00.

Approved by: Emily Dance, Chief Administrative Officer

Staff Report

Council Meeting Date: April 14, 2025

Subject: REC-2025-07 Tara Basketball Court Refurbishment

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Attachments: None

Recommendation

Be It Resolved that Council hereby approves report REC-2025-07 Tara Basketball Court Refurbishment and;

accepts the quotation from MacDonnell Excavating Ltd. in the amount \$14,305.80, inclusive of applicable taxes for the refurbishment of the Tara Basketball Court to be funded through Capital Account 02-4037-4300.

Background

Included in the 2025 Recreation Capital Budget are funds to refurbish the basketball court in Tara. The asphalt pad has deteriorated beyond repair and needs to be repaved.

Analysis

A Request for Quotation was issued on March 21, 2025 for the Tara Basketball Court Refurbishment. Three (3) quotations were received:

MacDonnell Excavating Ltd. - \$14,305.80

Multiple Enterprises Inc.- \$19,210.00

R.F King Holdings Ltd. - \$37,713.75

Work to include removal of dirt and debris, repair existing surface as required, repave area and paint lines on new surface. The contractor has determined that this project can be completed in June 2025.

Link to Strategic/Master Plan6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

The total cost of this project is \$ 14,305.80, inclusive of applicable taxes. This project is funded through the Capital Budget Account 02-4037-4300, with an allotment of \$25,000.00. Additional funds will be required for Municipal staff to purchase new backboards and repaint posts. It is anticipated that this project in its entirety will be completed below budget.

Approved by: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: April 14, 2025

Subject: REC-2025-06 Paisley Ball Diamond Enhancements

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Attachments: None

Recommendation

Be It Resolved that Council hereby approves Report REC-2025-06 Paisley Ball Diamond Enhancements; AND

Accepts the quotation from Mar-Co Clay Products Inc. in the amount of \$19,773.70 and the quote from Nicoll Construction in the amount of \$14,012.00, both inclusive of applicable taxes for the Paisley Ball Diamond infield enhancements, to be funded through Capital Account 02-4153-4300; AND

That Council approves the exemption from Section 4.7 of the Procurement Policy, such that staff can award the contract to Mar-Co Clay Infield Products Inc. and Nicoll Construction to complete the Paisley Ball Diamond infield project.

Background

Paisley Minor Softball made a delegation to Council to request approval for the organization to fundraise for enhancement to the ball diamond in Paisley. Enhancement requests included adding clay to the infield along with new bleachers, dugouts and a storage shed.

Paisley Minor Softball entered into a Memorandum of Understanding in November 2024 stating that the Municipality will work with the organization regarding these requests and that Paisley Minor Softball would raise the funds to complete these projects.

Analysis

Paisley Minor Softball continues to raise funds for the enhancements. They have requested that the infield work be completed prior to the 2025 ball season. Staff have reached out to the previous clay supplier and contractor who did the infield work on both ball diamonds in Chesley.

Staff received a quote from Mar-Co Clay Products Inc. for the supply and delivery of Washington Ball Mix in the amount of \$19,773.70 including HST. Staff also reached out to Nicoll Construction to excavate, grade and install the clay onto the diamond. Nicoll Construction has provided a cost of \$14,012.00 including HST. Both companies have indicated that the infield can be completed in spring 2025.

Paisley Minor Softball continues to raise money for this project and has indicated that the bleachers and dugouts can take place once more fundraising has been completed. The organization has also noted that they have secured a donation of a storage shed.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

At the time of this report, Paisley Minor Softball has raised \$17,000.00 in donations and continues their fundraising efforts. The total cost of the infield work is \$33,785.70 including applicable taxes. After the HST rebate, the cost is \$30,425.07. Staff are requesting that the infield work be approved, and that Paisley Minor Softball will raise \$13,425.07 prior to the end of 2025.

Approved by: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: March 24, 2025

Subject: CLKS.2025.08 – Volunteer Policy

Report from: Christine Fraser-McDonald, Clerk

Attachments: DRAFT Volunteer Policy

Recommendation

Be It Resolved the Council approves Report CLKS.2025.08 – Volunteer Policy;

And further that a by-law be brought back to the next available Council meeting to bring force and effect to the policy.

Background

The Municipality of Arran-Elderslie values the involvement of volunteers in committees, boards, community programs, activities and services where appropriate.

Volunteers play a valuable role in providing residents with a variety of services that support and enhance a vibrant community. Where volunteers are working directly with a Municipality, some additional structure (policies and procedures) have proven useful in ensuring the ongoing delivery of programs while protecting community members, volunteers and the Municipality from harm.

In vetting the policies and procedures outlined in the Volunteer policy, the Municipality's insurance company has been forwarded a copy for review and comment. They approved of the policy as presented and have indicated that this is a responsible policy for a Municipality to have. They noted that volunteers do have coverage under the Municipality.

Analysis

This policy outlines the terms and conditions to be adhered to for regular volunteers who are either completing work on behalf of the Municipality or work that is deemed of Municipal interest such as committees and boards. After consultation with our insurance provider, these volunteers already fall under the Municipality's insurance policy. This policy, however, will help to mitigate liability for the Municipality by creating a vetting process and mandating orientation and training for volunteers as required.

This policy excludes volunteers for events not associated with the Municipality, even if those events are using Municipal facilities. For example, an event being hosted by the Kinsmen Club, on Municipal Lands, would not require volunteers to adhere to this policy. The liability in this case would rest with the individual/organization renting the facility.

Special mention is included to emphasize "Volunteer Firefighters" and emergency volunteers are not affected by this policy.

This policy includes information on:

- Purpose
- Definitions
- Scope
- Responsibilities
- Adherence to corporate policies
- Compliance

Additionally, the Volunteer Policy requires forms to be filled out, including:

- volunteer application form
- volunteer contract
- volunteer emergency medical information
- volunteer waiver

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding/Link to Procurement Policy

There are no financial implications regarding this report.

Approved by: Emily Dance, Chief Administrative Officer



VOLUNTEER APPLICATION

Thank you for your interest in volunteering for the Municipality of Arran-Elderslie. Please provide us with the information below. If you are selected for the volunteer position, a municipal employee will contact you to provide additional information.

VOLUNTEER INFORMATION

Name (Print):			
Address:			
Phone Number		Phone Number (Other)	
E-mail Address:			
Date of Birth dd/mm/yyyy:			
Volunteer Position:			
Emergency Contact:		Emergency Contact Phone:	

VOLUNTEER EXPERIENCE & CERTIFICATIONS

	YES	NO
Do you have a current Standard First Aid and CPR-C Certificate?	<input type="checkbox"/>	<input type="checkbox"/>
Are you AED (Automated External Defibrillator) Trained?	<input type="checkbox"/>	<input type="checkbox"/>
Have you volunteered or applied to volunteer for the Municipality of Arran-Elderslie in the past? <i>If yes, please describe:</i>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any additional certifications, qualifications or related experience that could be applied to a volunteer position with the Municipality?	<input type="checkbox"/>	<input type="checkbox"/>

Acknowledgement of Volunteer Responsibilities:

This section must be completed by the volunteer or by a Parent of Legal Guardian if the Volunteer is under the age of 18.

<input type="checkbox"/>	I understand that potential volunteers may be required to undergo a screening process which could include an interview and reference check
<input type="checkbox"/>	I understand that mandatory training sessions may take place prior to volunteer position commencement.
<input type="checkbox"/>	I understand that upon acceptance of a volunteer position, I may be required to obtain a Police Vulnerable Sector Check (over 18) or a Police Information Check (under 18) at my own expense prior to volunteering.
<input type="checkbox"/>	I hereby certify that the information provided is correct, and any false statements made on this application will result in immediate termination of my volunteer position.
<input type="checkbox"/>	I understand that the Municipality can refuse assistance of an individual to volunteer or to end a current volunteer opportunity. The Municipality is not required to provide reasons or rationale for these actions.

Personal information contained on this form is collected in pursuant to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and will be used for the purpose of responding to your request. Questions about the collection of this information should be directed to the Municipal Clerk.



VOLUNTEER CONTRACT

VOLUNTEER INFORMATION

Name (Print):	
Address:	
Telephone number(s):	
E-mail Address:	
Age:	
Volunteer Position:	

The following is an acknowledgement by you, the volunteer, and the Municipality of Arran-Elderslie:

As a volunteer in Arran-Elderslie	Initials
I will follow the roles and responsibilities as outlined in my position description	
I will volunteer for the minimum volunteer commitment as outlined in my position description	
I will provide a criminal record check, if required by the Program/Event coordinator	
I will complete the mandatory training prior to engaging in volunteer activity	
I will maintain a high commitment to my personal health and safety and that of fellow volunteers, staff and patrons. I will immediately report any incidents, concerns and/or accidents to my supervisor	
I will behave in accordance with the Municipality of Arran-Elderslie Code of Conduct	
I will be respectful to staff, patrons, and fellow volunteers at all time	
I will be reliable, prompt and notify the Volunteer Coordinator if I am unable to complete my scheduled shift	
I will be receptive to constructive feedback from the Volunteer Coordinator	
I will not receive monetary compensation for my volunteer services or time	
I will not be considered an employee of the Municipality of Arran-Elderslie	

Additional information from the Municipality:

1. We will provide written information, training and support to you as a Volunteer.
2. We will ensure adequate supervision is in place and provide constructive feedback on volunteer performance.
3. We will respect the skills, dignity, and individual needs of the Volunteer and adjust to accommodate individual requirements whenever possible.
4. We will be receptive to feedback from you as a Volunteer regarding ways in which we might improve our service and mutually accomplish our respective tasks.
5. We will maintain our commitment to the health and safety of all volunteers, staff and patrons and conduct ourselves accordingly.
6. Personal information contained on this form is collected in pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Volunteer:	Signature:	Date:
Municipal Rep.:	Signature:	Date:



VOLUNTEER CONTRACT

****PAGE 2 SHALL BE COMPLETED BY PROGRAM/EVENT ADMINISTRATOR****

Required Training for Volunteers	Required (Yes/No)	Document Sent to Volunteer
Employee Code of Conduct		<input type="checkbox"/>
Respect in the Workplace Policy (Harassment and Violence)		<input type="checkbox"/>
Municipal Accessibility Policy		<input type="checkbox"/>
Health & Safety Policy		<input type="checkbox"/>
Social Media Policy		<input type="checkbox"/>
WHMIS Training		<input type="checkbox"/>
Volunteer Application		<input type="checkbox"/>
Volunteer Contract		<input type="checkbox"/>
Emergency Medical Information		<input type="checkbox"/>
Volunteer Waiver		<input type="checkbox"/>
SITE SPECIFIC:		
- First Aid: Location of Stations, names of First Aiders		<input type="checkbox"/>
- Fire Safety & Evacuation Plans		<input type="checkbox"/>
- Site Specific Hazards (i.e. contaminated sandbags, heat/cold exposure, exposure to compressed gases, Location of Trip/Slip/Fall hazards, proper techniques to prevent MSDs, etc.)		<input type="checkbox"/>
POLICE VULNERABLE SECTOR CHECK/POLICE INFORMATION CHECK		<input type="checkbox"/>

TRAINER INFORMATION	
Name (Print):	
Date of Completed Volunteer Training	
Signature:	
Date:	

VOLUNTEER EMERGENCY MEDICAL INFORMATION



This form is voluntary and assists healthcare providers take care of you as efficiently as possible in the event of an emergency. We urge you to include information of at least one person whom emergency personnel can reach on your behalf, as well as any medical conditions and/or allergies that would be beneficial for emergency personnel to know.

VOLUNTEER INFORMATION

Name (Print):			
Address:			
Phone Number		Cell Number (Other)	
E-mail Address:			

EMERGENCY CONTACT(S)

CONTACT #1

Name (Print):		Relationship to Volunteer:	
Phone Number:		Cell/Alternate Number	

CONTACT #2

Name (Print):		Relationship to Volunteer:	
Phone Number:		Cell/Alternate Number	

MEDICAL INFORMATION

Do you have known medical conditions that could be impacted by this volunteer activity/work? Please Specify

Do you have known Allergies? Please Specify:

Personal information contained on this form is collected in pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) and will be used for the purpose of responding to your Volunteer Application. Questions about the collection of this information should be directed to the Municipal Clerk.



VOLUNTEER WAIVER

All volunteers must complete and sign the Volunteer Service Waiver prior to volunteering for the Municipality of Arran-Elderslie.

VOLUNTEER INFORMATION

Name (Print):	
Volunteer Position:	

I acknowledge having read the terms and conditions of the volunteer position and I understand and agree to abide by these terms and conditions and to work safely in accordance with the safety training and/or safety materials provided to me.

I understand that my participation as a volunteer does not make me an employee, agent, or contractor of or for the Corporation of the Municipality of Arran-Elderslie ("Municipality"). Although I am covered by the Municipality's General Liability Insurance, I understand that the Municipality will not assume any responsibility for any personal injury or material losses, damages, claims, liabilities, or suits whatsoever arising from my participation as a volunteer for the Municipality.

I understand that participation as a volunteer requires the exercise of due care to avoid risks that could result in injury, death or loss or damage to person or property. I acknowledge the inherent risks involved with the volunteer position, which activities I am being allowed to undertake freely on my own volition, without pay or compensation of any kind and without any liability of any nature on behalf of the Municipality. I understand that all services I perform during my volunteer service are undertaken at my own risk.

I, for myself, my heirs, executors, administrators, successors, assigns, agents, or anyone else who may claim on my behalf, hereby release the Municipality, its elected officials, officers, employees, agents, or anyone acting on behalf of the Municipality, from and against any and all losses, liabilities, damages, injuries, actions, causes of action, claims, demands, costs and expenses of every kind and nature whatsoever which I may incur or suffer arising directly from my participation in the volunteer program including but not limited to liability for personal injury, sickness, disease, death, damage to property or loss of any kind and however caused, whether foreseen or unforeseen and whether arising out of or attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, of the Municipality, its elected officials, officers, employees, agents, or anyone acting on behalf of the Municipality, or any of them, in connection with or in any way related to the volunteer program, but excluding liability arising out of or attributable to fraud or willful misconduct on their or its part.

I confirm that I have been advised to obtain independent legal advice prior to signing this Volunteer Service Waiver.

***If Volunteer is under the age of 18, this Waiver must be signed by a parent or guardian.**

Volunteer Signature:		Date:
Parent/Guardian Signature: *		Date:
Witness:		Date:

Policy

1

Section: 1.0 Administration
 Policy: Public Notice Policy
 Policy By-Law: XX-2025
 Date: XX, 2025 Revision:

Policy Statement:

The Municipality of Arran-Elderslie values the involvement of volunteers in community programs, activities, and services, where appropriate.

Legislative Authority:

N/A

Contents:

1. Purpose

The Municipality of Arran-Elderslie ("Municipality") recognizes the positive impact that volunteers have on making our community a caring and inclusive place to live and work. Volunteers assist in providing strong, sustainable programming and supplement the services provided by the Municipality. The Municipality supports individuals who wish to achieve their goals and objectives through volunteer opportunities.

The purpose of this policy is to establish volunteer management policies and procedures that enhance program delivery while protecting community members, volunteers and the Municipality from harm.

2. Definitions

Chief Administrative Officer shall mean the Chief Administrative Officer of The Corporation of the Municipality of Arran-Elderslie;

Clerk shall mean the Municipal Clerk of The Corporation of the Municipality of Arran-Elderslie;

Council shall mean the Council of the Municipality of Arran-Elderslie;

Criminal Record Check shall mean a background search of criminal history conducted by the Ontario Provincial Police (OPP);

Emergency Volunteer shall mean a volunteer engaged by the Municipal Emergency Control Group;

Municipality shall mean The Corporation of the Municipality of Arran-Elderslie;

Screening shall mean the process of volunteers applying to and being selected by the Municipality;

Senior Manager shall mean a manager appointed by the Municipality to oversee the operations of a specific department, including Facilities, Parks and Recreation, Public Works, Finance, Legislative Services, Building and Planning and Emergency Services.

Volunteer Supervisor shall mean a person, either a Municipal staff member or a volunteer, who oversees the management of volunteers and volunteer activities and is responsible for the training of volunteers. They will act as a primary contact between the Municipality and the volunteer group;

Volunteer shall mean an individual or member of a group who freely and willingly contributes time, energy and support by performing a defined task directly on behalf of the Municipality of Arran-Elderslie without compensation, or expectation of compensation;

Vulnerable Person shall mean a person who, because of their age, a disability, or other circumstances, whether temporary or permanent are (a) in a position of dependence on others or (b) are otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust;

Vulnerable Sector Screening "VSS" shall mean the police-screening and background check of individuals who intend to work or volunteer with, or in proximity to, vulnerable people.

Responsibility

The Chief Administrative Officer or Designate and the Senior Manager will be responsible for the oversight of the volunteer program pertaining to their specific department.

3. Scope

This policy shall apply to all persons who volunteer in any capacity with the Municipality and all employees who recruit, oversee, supervise and/or work with volunteers. This policy will include volunteers who sit on any committees or

boards

This policy shall not apply to activities on public property. This policy does not apply to emergency volunteers, volunteer fire fighters or educational placements. Volunteering for Arran-Elderslie provides an opportunity for members of the public to contribute to the community. Volunteers can be used for many purposes including recreational, cultural, environmental, social, community services and various civic activities.

Volunteers will not be used to:

- Replace or take away paid work from employees;
- Backfill existing employee positions (vacancies, leaves) except in a declared emergency under the Emergency Response Plan;
- Offset or supplement workload pressures or activities that would typically be conducted by a paid employee except in a declared emergency under the Emergency Response Plan.

All volunteers performing duties on behalf of the Municipality will be insured in accordance with the Municipality's general liability insurance policy.

A volunteer is only volunteering and therefore covered by Municipal insurance, after they have reported to their contact on the day they are scheduled to volunteer. **Once their scheduled volunteer time is concluded, they cease to be a volunteer.**

Volunteers **shall not** be permitted to operate municipal vehicles unless authorized by the CAO as well as having a valid G driver's license and clean driver's abstract.

4. Responsibility

a. The Chief Administrative Officer (CAO):

- Develop and maintain the volunteer policy and procedures and guidelines
- Communicate the policy and procedures to Municipal employees.
- Provide advice and guidance to volunteer program administrators and supervisors of volunteers, as required.
- Ensure corporate policies, health and safety guidelines, and human resources related information and guidance is readily available to program administrators and Volunteer Supervisors.
- Develop applicable forms, templates and tools for the effective administration of the volunteer program.

b. Municipal Employees:

It is expected that the department responsible for the recruitment of the volunteers shall:

- Provide thorough orientation and training, including health and safety training and any other necessary tools to prepare volunteers for a successful placement experience.
- Provide necessary equipment, tools, technology as required for the volunteer placement.
- Ensure that all necessary forms and documentation is completed prior to commencement of the placement (i.e. sign-off on training acknowledgement forms, waiver, volunteer contract, and determine if Police Record Check including Vulnerable Sector Screening is required).
- Verify the understanding of the scope of the position with the volunteer.
- Manage, support and coordinate volunteers and their activities related to the service or program being provided.
- Treat volunteers as respected members of the work team in accordance with the Employee Code of Conduct, Respect in the Workplace, Violence & Harassment in the workplace policies.
- Provide guidance, direction and support through a volunteer Supervisor who acts as a supervisor of the volunteer.
- Provide recognition and show appreciation for the contributions of volunteers on an on-going basis where possible.
- Accommodate accessibility needs as required.
- Maintain accurate records of volunteer information including the number of hours completed and rendered, if applicable.

c. Volunteers:

- Adhere to applicable Municipal rules, policies, procedures, regulations and standards and comply with all directions issued by the Volunteer Supervisor.
- Be prompt and reliable in reporting for duty; notifying the immediate supervisor as early as possible if unable to report as scheduled.
- Attend orientation and training sessions as provided.
- Consult with assigned supervisor before undertaking any new responsibilities.
- Maintain the confidentiality of any information that is accessed, exchanged or conveyed during the duration of the placement

- Wear attire or assigned PPE appropriate for safety and public perception while volunteering.
- Provide a Police Record Check (including Vulnerable Sector Screening) as required.
- Sign a completed Volunteer Contract.
- Sign a Volunteer Waiver.
- Complete all applicable forms and documentation prior to commencement of the placement.
- Comply with all injury reporting requirements of the Municipality
- Will ensure that their position as a volunteer will not be used to grant special privileges to any person or group and avoid all other conflicts or interest which may arise from their position as a volunteer.
- Will ensure that their position as volunteer will not be used for personal or business benefit or gain.

d. Volunteer Supervisor:

In addition to the volunteer responsibilities outline in section "c. Volunteers", the Volunteer Supervisor shall:

- Be the primary point of contact between the Municipality and the Volunteer Group.
- Obtain a Police Criminal Record Check and Vulnerable Sector Check.
- Supervise the volunteers in his/her volunteer group.
- Organize and communicate when the volunteer group will be providing their service to the Municipality.
- Ensure a first aid kit is available to all volunteers.
- Maintain accurate records of volunteer information including the number of hours completed and rendered, if applicable.
- Be provided with his/her groups volunteered medical information and be aware of any potential risk within their volunteer group. The Volunteer Supervisor shall maintain the medical forms in a binder on site when volunteering.
- Perform any additional tasks identified in the Terms & Conditions of the contract.

5. **Volunteer Application Process**

Individuals who wish to volunteer within the Municipality are required to submit, at minimum the Volunteer Information Form. Resumes and cover letters may accompany the Application as applicable.

6. **Adherence to Corporate Policies**

Volunteers must abide by all applicable Municipal policies and procedures

including, but not limited to: Code of Conduct, Respectful Workplace Policy, Violence/Harassment in the Workplace Policies, Municipal Accessibility Policy, Health and Safety Policy, Social Media Policy. Volunteers must also complete Site-Specific safety training provided by the Municipality.

7. Personal Information

Personal information collected by the Municipality with respect to volunteer involvement will only be used for administration and management of the volunteer program.

6. Records Management and Retention

Documents and records generated as a result of this policy will be maintained in accordance with the Municipality's Records Retention By-law.

7. Compliance

Failure to comply with this policy, misconduct or failure to perform duties may result in termination of volunteer privileges.

8. Review

This policy will be reviewed every two years from the date of adoption by Council to ensure it maintains the requirements of the Municipal Insurance Provider.

Reference Documents:

- Volunteer Application Form
- Volunteer Waiver
- Volunteer Contract

Corporate Policies:

- Employee Code of Conduct
- Health & Safety
- Respect in the Workplace (Harassment & Violence)
- Violence in the Workplace
- Workplace Harassment and Discrimination
- Municipal Accessibility
- Social Media



Staff Report

Council Meeting Date: April 14, 2025

Subject: Battery Energy Storage System Policy

Report from: Emily Dance, Chief Administrative Officer

Attachments: DRAFT Battery Energy Storage System Policy

Recommendation

Be It Resolved that Council hereby approves Report CAO-2025-06 being the Battery Energy Storage System Policy

AND approves the Battery Energy Storage Policy By-Law AND FURTHER authorizes the appropriate By-laws coming forward.

Background

The Independent Electricity Systems Operator (IESO) is responsible for managing the flow of electricity across Ontario and ensuring its reliability. They oversee Ontario's electricity markets by driving competition to maintain affordability

Emerging technologies like battery energy storage systems (BESS), distributed energy sources and demand response programs are rapidly developing to fulfil the reliability needs of Ontario's electricity system. Specifically, BESS draw and store energy from the grid during off-peak hours when demand is low and then discharge

On November 25, 2025, Council directed staff to bring forward an Energy Procurement Policy for consideration. The purpose is to provide clear direction for developers proposing Battery Energy Storage Systems (BESS) in the Municipality of Arran-Elderslie.

Analysis

The proposed policy outlines the responsibilities of the developer including requirements for pre-consultation with municipal staff prior to bringing forward a request to Council for a Municipal Support Resolution (MSR). This requirement will ensure proper considerations are given to proposed land-use and request the required studies and agreements prior to Council consideration.

Pre-consultation may result in further discussion with other commenting agencies including the County of Bruce and Conservations Authorities. This information will be included in a staff report that will accompany any MSR requests.

The policy is proposing entering into a development agreement with the developer that will include specific clauses highlighted below; however, the agreement will be specific to each project.

Included in the agreement is the requirement for a Community Benefit Contribution that will include a negotiated annual payment or one-time payment to the municipality to be used for community benefit projects as determined by the municipality based on the capacity, along with an annual CPI inflationary factor.

Fees

All costs associate with the development will be the responsibility of the developer including a fee for pre-consultation and the agreement as well as reimbursement for third party review, legal and engineering fees.

Service	Fee
Pre-Consultation- Municipality Includes initial meeting with Municipal staff to review the proposal and MSR Developer to consult with County of Bruce and Conservation Authority for applicable fee.	\$1,000
Energy Storage Development Agreement (includes site plan control review and circulation, community benefit review) Deposit Applicant responsible for registration, title search, legal and professional consultant costs.	\$5,000 \$25,000 (balance refunded)

Site Guidelines

The proper siting of BESS must consider project-specific requirements. Consideration for the siting of BESS will include noise, fire safety and emergency response planning, agricultural land and mitigating neighbouring land-use conflicts.

Reducing risk of fire is an important consideration for BESS. As part of application, developers will be required to demonstrate to the satisfaction of the Fire Chief that effective fire and safety risk management is to be applied in the design of the BESS facility. Proponents will also be required to install fire prevention and suppression systems. Each site will be assessed on a case-by-case basis to determine the appropriate water supply requirements, which may include municipal water supply, onsite storage reservoirs, or the installation of dry or remote hydrant systems.

In developing the policy, staff reviewed Hydro One Networks Inc.'s [BESS Fire Protection Risk & Response Assessment Standard \(FRRAS\)1](#). The Standard was specifically developed to address BESS in proximity to Hydro One's transmission grid facilities. Hydro One established setback distance of up to 150 metres from their highest voltage transmission lines (500 kilovolt) for BESS supporting the transmission grid.

In the absence of any provincial guidance on recommended setbacks for principal use BESS, staff are recommending that the setbacks set out by FRRAS of a minimum of 150 metres (492 feet) be used as a baseline setback from sensitive land uses (i.e. residential use buildings, day care, place of worship, school, library, community centre, open space, park or institutional use) with potential increases to that setback based on the review of plans, studies and public input which would accompany a planning application.

The policy proposes that that the maximum percentage size limit of land area of 2% for Agriculture to a maximum of one hectare and 20% for rural and industrial be applied. The 20 per cent threshold is consistent with some jurisdictions that current provide land use and building regulations for BESS facilities. (Whatcom County, June 2021.

<https://whatcom.legistar.com/View.ashx?M=F&ID=11026757&GUID=12AE42C0-2505-4EC0-8019-4AAB1E7255A2>

Screening or visual barriers will also be required as part of the development that must be compatible with the general appearance and character of the surrounding area.

Staff consulted with the County of Bruce Planning Department in developing the policy. The policy has also been forwarded to our Municipal Solicitor for comment.

Staff recognize that BESS systems and associated regulations are new and technology is constantly evolving. The proposed policy should be reviewed regularly as legislation and technology changes, best practices are established and lessons are learned.

Link to Strategic/Master Plan**6.1 Protecting Infrastructure, Recreation and Natural Assets**

Financial Impacts/Source of Funding/Link to Procurement Policy

There is considerable staff time required as well as significant fees for third party review of BESS. To off-set staff time the proposed fees as indicated in the report include: pre-consultation \$1,000, development application \$5,000, deposit \$25,000 to cover all associated third-party review including but not limited to legal and engineering costs.

Approved by: Emily Dance, Chief Administrative Officer



Policy

Section: 10. Planning and Development

Policy: Battery Energy Storage Policy

Policy By-Law: xx

Date: DRAFT Battery Energy Storage Policy

Revision:

Coverage:

This policy will govern all battery energy storage within in the administrative boundary of the Municipality of Arran-Elderslie.

Policy Statement:

Municipalities play a critical role in being central to decisions about the type and location of new infrastructure needed to support energy transition. This policy provides direction for Battery Energy Storage System projects intended to support the electrical grid.

The Municipality will consider impacts from potential land use conflicts, fire safety, agricultural operations, and environmental constraints to minimize impacts to the built and natural environments of the municipality.

Legislative Authority:

Municipal Act, 2001, Planning Act, R.S.O. 1990

Contents:

1. Definitions

Battery Energy Storage Systems (BESS)- means an energy storage system that can store and deploy generated energy, typically a group of batteries that charge (i.e. collect energy) and store electrical energy from the grid or energy generation facility and then discharge that energy at a later time to provide electricity or other grid services when needed. BESS generally consist of batteries, battery storage containers, on-site switch yard, inverters, associated interconnection transmission line, and supervisory control and data acquisition system.

The Independent Electricity Systems Operator (IESO)- means the agency that regulates and manages the flow of electricity across Ontario to ensure reliability.

Municipal Support Confirmation (MSC) - the mechanism by which the IESO

authorizes municipal governments to endorse energy projects for the purpose of making an application to the IESO in response to an RFP for an electrical generation contract. They are general in nature and do not preclude projects from having to meet municipal regulatory requirements or obtain any municipal development approvals or permits.

2. Responsibility of the Developer

That the Developer engages in pre-consultation with the Municipality and County of Bruce prior to the request for a Municipal Support Resolution.

That the Developer enters into an agreement with the Municipality to satisfy all the requirements, financial and otherwise, of the Municipality concerning the development.

That the Developer is responsible to meet all applicable code and standards that apply to BESS including but not limited to: The Planning Act, The Ontario Building Code (OBC), Ontario Electrical Safety Code (OESC), The Ontario Fire Code (OFC), National Building Code (NBCC), the Canadian Electrical Code (CE Code, Underwriters laboratories (UL) and the National Fire Protection Association (NFPA).

Notification and Public Consultation will be required as part of the process and taken into consideration in the approval process.

3. The Agreement (s)

One or more agreements shall include but not be limited to the following clauses:

Construction – shall include all requirements prior to commencing construction.

Haul Routes- shall include details on haul routes which shall be approved by the municipality and any other agency having jurisdiction.

Private Access Roads - shall include locations.

Electrical Distribution System – shall address any electrical distribution system required as part of the development including easements.

Environmental Impacts – shall meet requirements for environmental impacts mitigation and replacement plan.

Grading and Drainage – shall meet the municipal requirements and approvals.

Municipal Road Use – shall meet all municipal requirements for utilizing

municipal roads.

Operation and Maintenance – The municipality acknowledges that the operation is regulated by IESO and it is not the intent of the Municipality to attempt to regulate operations through the agreement.

The developer shall notify the municipality of all operational changes and maintenance windows.

The developer shall meet the requirements for the safe operation and maintenance of the development including fire protection and emergency response plans.

Commissioning and Decommissioning – shall include a plan for provisions related to the commissioning and decommissioning including removing all installed facilities and restoring the lands, including securities acceptable to the municipality.

Community Benefit Contribution – shall include a negotiated annual payment to the municipality to be used for community benefit projects as determined by the municipality based on the capacity, along with an annual CPI inflationary factor.

Costs – any cost incurred by the municipality with respect to the development shall be borne by the developer. The Developer shall deposit an amount as indicated in the Municipal Fees and Charges By-Law.

General Provisions – shall include all other requirements of the municipality.

Insurance – shall include any requirements the municipality may require.

Liability – shall save harmless the municipality and its representatives from all actions, causes of actions, suits, claims, cost, interest and demands whatsoever which may arise either directly or indirectly by reason of the agreement.

Noise – shall include information detailing the expected noise level and any proposed abatement measures.

Security – shall include all securities as may be required, but will include, and shall not be limited to, construction, maintenance, and decommissioning.

More detail and requirements may be included in the final agreement.

4. Site Guidelines

Council will evaluate the suitability of the location and the land use compatibility of the proposed Battery Energy Storage Facility.

Proposed developments must meet municipal regulatory requirements and obtain any municipal development approvals or permits required.

Battery Energy Storage Facilities are better suited in Industrial Areas and may be considered in Rural or Agricultural Area where they can be located on land of lower agricultural capability or ensure the continued use of prime agricultural land for farm use and minimize the loss of production farm land.

All applications are subject to land use planning applications and site plan control.

Site Provision :

	Feature	Provision Guideline
1	Minimum Setback to sensitive land uses (i.e. residential use buildings, day care, place of worship, school, library, community centre, open space or institutional use)	150 meters Subject to potential increases to that setback based on the review of plans and studies which would accompany an application for a site-specific Zoning By-law Amendment, including fire protection and emergency response plans
2	Screening	Landscape screening shall be required and compatible with the general appearance and character of the surrounding area.
3	Maximum Percentage Size Limit of the lot area depending on the zone, as well as establishing setback and screening requirements.	Agriculture Zone – 2% of the total lot area to a maximum of one hectare Rural Area – 20% Industrial Area – 20%



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

By-law 25-2025

**Being a By-law to Appoint an
Administrative Assistant/Deputy Clerk for the
Municipality of Arran-Elderslie**

WHEREAS pursuant to Section 228 (2) of the Municipal Act S.O. 2001, c.25, authorizes the Council of the Corporation of the Municipality of Arran-Elderslie to appoint a Deputy Clerk whose duty is to carry out the functions set forth in that section;

AND WHEREAS it is now deemed expedient to enact a new By-law appointing an Administrative Assistant/Deputy Clerk for the Municipality of Arran-Elderslie;

AND WHEREAS The Council for The Corporation of the Municipality of Arran-Elderslie deems it expedient to appoint Devan Baker as Administrative Assistant/Deputy Clerk for the Municipality of Arran-Elderslie;

**NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF
ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:**

1. That effective May 12, 2025, Devan Baker shall be appointed as the Administrative Assistant/Deputy Clerk for the Municipality of Arran-Elderslie.
2. That this By-law repeals and replaces By-law 08-2021.
3. THAT this By-law shall come into full force and effect upon receiving the final passing thereof.

Read the first and second time this 14th day of April, 2025.

Read a third time and finally passed this 14th day of April, 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

BY-LAW NO. 26-2025

**BEING A BY-LAW TO ASSESS AND LEVY THE RATES REQUIRED
FOR THE LAWFUL PURPOSES OF
THE MUNICIPALITY OF ARRAN-ELDERSLIE FOR 2025**

Whereas Section 290 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that a local municipality shall in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality; and

Whereas Section 312 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that for purposes of raising the general local municipality levy, a local municipality shall, each year, pass a By- law levying a separate tax rate, as specified in the By- law, on the assessment in each property class in the local municipality rateable for local municipal purposes; and

Whereas Section 340 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that the treasurer of a local municipality shall prepare a tax roll for each year based on the last returned assessment roll for the year and that the treasurer shall collect the taxes once the tax roll has been prepared; and

Whereas Section 342 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, authorizes municipalities to pass by- laws providing for the payment of taxes; and

Whereas Section 355 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended provides that a local municipality may pass a by-law providing that where, in any year, the total amount of taxes to be imposed on a property would be less than the tax amount specified by the municipality in the by-law, the amount of actual taxes payable shall be zero or an amount not exceeding the specified amount.

Whereas Section 398 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that fees and charges imposed by the municipality, upper -tier municipality or local board may be added to the tax roll and collected in the same manner as municipal taxes; and

Whereas the Education Act, R. S. O. 1990, Ch. E. 2, provides that Section 257.12 subject to the regulations, the following shall in each year levy and collect the tax rates prescribed under section 257. 12 for school purposes on the property indicated; and

WHEREAS the sum of \$7,233,947 is required by taxation in the year 2025 for Municipal purposes; and

WHEREAS the Corporation of the County of Bruce did pass By-law Number 2025-017 on the 20th day of March, 2025 thereby setting the 2025 tax ratios, the general County tax rate for 2025 and the estimated amount to be raised by the Municipality of Arran-Elderslie for the County in the amount of \$4,037,500; and

WHEREAS the sum of \$1,497,424 is required by taxation in the year 2025 for School purposes as set by the Province of Ontario depending on the classification of

assessment; and

WHEREAS for the year 2025 the rateable property of the Municipality of Arran-Elderslie according to the last revised assessment roll is \$1,148,503,640.

2025 Assessment and Tax Levy						
Property Class	Class	Returned Assessment	County	Education	Municipal	Total
Residential	RT	\$562,662,785	\$2,958,115	\$860,874	\$5,300,025	\$9,119,014
Multi-Residential	MT	\$11,653,345	\$61,266	\$17,830	\$109,769	\$188,864
Multi-Residential - New	NT	\$3,221,000	\$16,934	\$4,928	\$30,340	\$52,202
Commercial	CT	\$34,788,570	\$225,529	\$306,139	\$404,078	\$935,746
Commercial - Vacant Land	CU	\$207,100	\$1,343	\$1,822	\$2,406	\$5,571
Commercial - Excess Land	CX	\$410,400	\$2,661	\$3,612	\$4,767	\$11,039
G - Parking Lot	GT	\$148,300	\$961	\$1,305	\$1,723	\$3,989
Industrial	IT	\$4,102,306	\$37,693	\$36,100	\$67,534	\$141,328
Industrial - Full	IH	\$54,000	\$496	\$675	\$889	\$2,060
Industrial - Vacant Land Share	IJ	\$6,300	\$58	\$79	\$104	\$240
Industrial - Vacant Land	IX	\$41,500	\$381	\$365	\$683	\$1,430
Industrial - Excess Land	IU	\$103,700	\$953	\$913	\$1,707	\$3,573
Industrial - Small Scale	I7	\$24,500	\$225	\$54	\$403	\$682
Aggregate Extraction	VT	\$1,113,400	\$8,324	\$5,689	\$14,915	
P - Pipeline	PT	\$6,454,000	\$34,487	\$56,795	\$61,791	\$153,073
F - Farmland	FT	\$520,844,434	\$684,567	\$199,223	\$1,226,531	\$2,110,321
T - Managed Forest	TT	\$2,668,000	\$3,507	\$1,021	\$6,283	\$10,810
Total Taxable Assessment		\$1,148,503,640	\$4,037,500	\$1,497,424	\$7,233,947	\$12,739,942
Landfill PIL	HF	\$181,200	\$1,166	\$1,776	\$2,089	\$5,031
Commercial PIL (Full)	CF	\$2,631,900	\$17,062	\$25,793	\$30,570	\$73,425
Commercial PIL (General)	CG	\$599,100	\$3,884	\$0	\$6,959	\$10,843
Residential PIL (Full)	RF	\$45,600	\$240	\$70	\$430	\$739
Residential PIL (General)	RG	\$348,000	\$1,830	\$0	\$3,278	\$5,108
Total Taxable and PIL		\$1,152,309,440	\$4,061,681	\$1,525,062	\$7,277,272	\$12,835,087
Exempt Properties	E	\$59,143,860	\$0	\$0	\$0	\$0
Total Assessment Value		\$1,211,453,300	\$4,061,681	\$1,525,062	\$7,277,272	\$12,835,087

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the sum of \$7,233,947 shall be raised for the lawful municipal purposes of the Corporation of the Municipality of Arran-Elderslie for the year 2025.
2. That the General Municipal Tax Rates for 2025 to be applied to each class of assessment, in accordance with tax ratios established by the County of Bruce as follows:

2025 Tax Rates							
Property Class	Class	Tax Ratio	Weighted Assessment	County	Education	Municipal	Total
Residential	RT	1.000000	\$562,662,785	0.00525735	0.00153000	0.00941954	0.01620689
Multi-Residential	MT	1.000000	\$11,653,345	0.00525735	0.00153000	0.00941954	0.01620689
Multi-Residential - New	NT	1.000000	\$3,221,000	0.00525735	0.00153000	0.00941954	0.01620689
Commercial	CT	1.233100	\$42,897,786	0.00648284	0.00880000	0.01161524	0.02689808
Commercial - Vacant Land	CU	1.233100	\$255,375	0.00648284	0.00880000	0.01161524	0.02689808
Commercial - Excess Land	CX	1.233100	\$506,064	0.00648284	0.00880000	0.01161524	0.02689808
G - Parking Lot	GT	1.233100	\$182,869	0.00648284	0.00880000	0.01161524	0.02689808
Industrial	IT	1.747700	\$7,169,600	0.00918827	0.00880000	0.01646252	0.03445079
Industrial - Full	IH	1.747700	\$94,376	0.00918827	0.01250000	0.01646252	0.03815079
Industrial - Vacant Land Share	IJ	1.747700	\$11,011	0.00918827	0.01250000	0.01646252	0.03815079
Industrial - Vacant Land	IX	1.747700	\$72,530	0.00918827	0.00880000	0.01646252	0.03445079
Industrial - Excess Land	IU	1.747700	\$181,236	0.00918827	0.00880000	0.01646252	0.03445079
Industrial - Small Scale	I7	1.747700	\$42,819	0.00918827	0.00220000	0.01646252	0.02785079
Aggregate Extraction	VT	1.422116	\$1,583,384	0.00747656	0.00511000	0.01339567	0.02598223
P - Pipeline	PT	1.016400	\$6,559,846	0.00534357	0.00880000	0.00957402	0.02371759
F - Farmland	FT	0.250000	\$130,211,109	0.00131434	0.00038250	0.00235489	0.00405173
T - Managed Forest	TT	0.250000	\$667,000	0.00131434	0.00038250	0.00235489	0.00405173
Total Taxable Assessment			\$767,972,133				
Landfill PIL	HF	1.223946	\$221,779	0.00643471	0.00980000	0.01152900	0.02776371
Commercial PIL (Full)	CF	1.233100	\$3,245,396	0.00648284	0.00980000	0.01161524	0.02789808
Commercial PIL (General)	CG	1.233100	\$738,750	0.00648284		0.01161524	0.01809808
Residential PIL (Full)	RF	1.000000	\$45,600	0.00525735	0.00153000	0.00941954	0.01620689
Residential PIL (General)	RG	1.000000	\$348,000	0.00525735		0.00941954	0.01467689
Total Taxable and PIL			\$772,571,658				

3. That the minimum tax charged shall be \$20.00 and that the difference between the actual tax and the minimum tax shall form part of the general funds of the municipality.
4. That the waste collection annual flat rate of \$112.00 per domestic and commercial premise shall be charged as an area rate (not included in the tax rate) under miscellaneous charges on the tax bill and every domestic and commercial premise in the Municipality shall be charged for collection whether they participate in collection or not.
5. That the final taxes less the interim Taxes shall be due and payable in two approximately equal instalments on or before office closing on August 28th, 2025, and on or before office closing on October 28th, 2025.
6. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues on all unpaid instalments of taxes until December 31, 2025, after which the interest rates of 1.25% per month for each month or fraction thereof will be added.
7. That this by-law shall take effect with final passing.

READ a FIRST and SECOND time this 14th day of April, 2025.

READ a THIRD time and finally passed this 14th day of April, 2025.

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

By-law 27-2025
Being a By-law to adopt a Corporate Image and
Visual Identity Policy

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS the Council of the Corporation of the Municipality of Arran-Elderslie considers it appropriate and proper to adopt a Corporate Image and Visual Identity Policy; and

WHEREAS Council passed Resolution 106-06-2025 adopting the Corporate Image and Visual Identity Policy.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. That the Corporate Image and Expense Policy, attached here to as Schedule “A”, is hereby adopted.
2. That Schedule “A” forms part of this by-law.
3. That this By-law shall come into force and take effect upon receiving the final passing thereof.

Read a first and second time this 14th day of April, 2025.

Read a third time and finally passed this 14th day of April, 2025.

Mayor – Steve Hammell

Clerk – Christine Fraser-McDonald



Policy

Section: 1.0 Administration

Policy: Corporate Image and Visual Identity

Policy By-Law: 26-2025

Date: April 14, 2025

Revision:

Policy Statement:

The Municipality of Arran-Elderslie believes that one of the means of building a consistent, professional and distinct image is through the use of an official corporate logo and crest, community brand identifiers, as well as various other Images that are easily recognized and associated with our community. The Municipalities corporate identity is a valuable organizational asset that distinguishes Arran-Elderslie's services from those of other organizations.

By governing the use of the logo, crest and community brand identifiers, the Municipality can ensure that only those initiatives being supported or endorsed by the Municipality are granted permission to use the logo, the crest, and/or community brand identifiers as applicable.

Legislative Authority:

Municipal Act, 2001, S.O. 2001, c. 25

Contents:

1.0 Definitions

Community Brand Identifiers: Community Brand Identifiers include logos for the Villages of Allenford, Paisley and Tara and the Town of Chesley

Corporate Communications: Corporate Communications encompasses internal and external communications including public relations, crisis management and the positive image of the Municipality. The Clerk or their designate represent Corporate Communications.

2.0 Logo Use

2.1 Use of the Municipal Crest

The Municipal crest symbolizes the early heritage of the community and is only used for official purposes.



2.2 Use of the Municipal Logo

Use of the Municipal logo is restricted to corporate activities, including but not limited to official Municipal letterhead, business documents, flags, awards, wearing apparel and uniforms, Municipality-owned property, vehicles and buildings.



2.3 Use of Community Brand Identifiers

Use of Community Brand Identifiers is restricted to corporate activities promoting an individual town or village, including but not limited to tourism brochures, flags, signage, social media, and buildings. Community Brand Identifiers may include a tagline. Community Brand Guidelines are available in the Community Toolkit.



3.0 Conditions for Use of the Municipal Logo or Community Brand Identifiers

3.1 Acceptable Use of the Municipal Logo or Community Brand Identifiers

Upon approval, Corporate Communications will grant permission to display or otherwise use the Municipal Logo or Community Brand Identifiers subject to the provisions of this Policy,

1. The Municipal Logo may only be used in black or white on a solid colour background. Community Brand Identifiers should always be used in colour when possible and may be used in black or white when necessary, on a solid colour background. Aspect ratio and image quality must be preserved.
2. Permission to use the Municipal Logo or Community Brand identifiers may not be transferred or extended to any other person.
3. Unless otherwise authorized by Corporate Communications in writing, the Municipal Logo or Community Brand Identifiers do not imply endorsement or sponsorship by the Municipality of any kind and an external user shall not use the logo to imply such endorsement or sponsorship unless authorized.
4. Users acknowledge and agree that the Municipality assumes no liability with respect to the use of the logo and shall release, defend and indemnify the Municipality and hold it harmless from any demands, claims, damage losses or liabilities which directly

or indirectly arise from a) the use of the Municipal Logo or Community Brand Identifiers
b) the user's failure to comply with any provision of this Policy.

5. Users shall, at their own expense, provide to Corporate Communications a sample of each product and any material upon or in which the logo or Community Brand Identifier is used.
6. Permission constitutes the use of the logo or Community Brand Identifiers, and the Municipality reserves the right, in its sole discretion, to terminate or modify permission to use the logo or Community Brand Identifier at any time and without prior notice – upon termination, all use of the logo or Community Brand Identifier must cease immediately.
7. Users shall not threaten or commence any claim against a third party regarding the Logo or Community Brand Identifier, and shall notify promptly Corporate Communications of any use or suspected use of the logo by a third party.

3.2 Unacceptable Use of the Municipal Logo or Community Brand Identifiers

A user shall not use the logo or Community Brand Identifier in any manner that the Municipality at any time considers unacceptable including the following situations for uses that:

1. Are inconsistent with:
 - a. the request for permission to use the logo
 - b. any provision contained in the grant of permission by Corporate Communications, or
 - c. any provision contained in this Policy
2. Advocate or promote the use of tobacco, alcohol, controlled substances, firearms or weapons.
3. Are within a partnership agreement or in the context of a relationship with retail, food or pharmaceutical establishments that may sell, in part, tobacco, alcohol, or controlled substances.
4. Promote unlawful conduct, pornography, obscenity, indecency, or which offends prevailing community standards.
5. Promote religious messages or beliefs.
6. Promote, or support or in opposition to any political candidate or party.
7. Promote or support political messages not endorsed by Council.
8. Criticize or damage the reputation of the Municipality of Arran-Elderslie, or its operations, or its officers, agents or employees.
9. Impair or diminish the Municipality's interest and rights in the Logo or Community Brand Identifier.

4.0 Responsibilities of Corporate Communications

1. Approving the use of the crest to ensure the use of the crest is accurate and consistent.
2. Maintaining the integrity of the Municipalities corporate identity and the graphic standards of the logos that make up the Municipalities brand.
3. Reviewing, approving or denying requests for the use of the Municipal Logo or Community Brand identifiers or other Image(s)
4. Revoking permission to use the logo or other Image(s) upon determining that the logo and/or other Image(s) has been used in an unacceptable manner.

5. Responding to unauthorized or unacceptable use of the Municipal Logo or Community Brand identifiers or other Image by pursuing legal action and/or all other available remedies against the responsible Person(s).
6. Approving requests for use of the Municipal Logo or Community Brand Identifiers or other Image that at minimum, meet the following criteria (while reserving the right to review other factors):
 - a. use is for genuine Municipality of Arran-Elderslie business activity
 - b. use is consistent with the Municipality's brand
 - c. appropriate and acceptable material on which the logo, Community Brand Identifier or other Municipal Image will appear
 - d. placement in material (brochures, posters, business cards etc.), on websites, social media sites, or otherwise, shall not be used to promote election candidates, even if that candidate has been previously elected as a member of Council, or in other items that could be perceived to imply support for one candidate over another.



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

By-Law 28-2025

Being a By-Law to Levy the Cost of Work Undertaken on the Barfoot Municipal Drain in the Municipality of Arran-Elderslie

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No.19-1956, the Municipality of Arran-Elderslie is responsible for maintenance of the Barfoot Municipal Drain, at the expense of all upstream owners of lands and roads assessed therein.

WHEREAS the work undertaken was a ditch bottom cleanout of 2,350 metres upon recommendation by the Municipal Drainage Superintendent.

WHEREAS the sum of \$38,237.50 shall be assessed against all upstream lands and roads in the watershed of the Barfoot Municipal Drain, prorated with the last revised schedule of assessment for said drain.

WHEREAS the last revised schedule of assessment on the Barfoot Municipal Drain, is contained in a report by S.W. Archibald O.L.S. and adopted as Municipality of Arran-Elderslie By-Law No. 19-1956.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. The amount \$38,237.50 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to land used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Arran-Elderslie, except for the assessment of roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Arran-Elderslie.
6. This By-law shall come into full force and effect upon final passage.

7. This By-law may be cited as the “Barfoot Municipal Drain, 2025 By-Law”

Read a first and second time this 14th day of April 2025.

Read a third time and finally passed this 14th day of April 2025.

Mayor Steve Hammell

Clerk – Christine Fraser-McDonald

<div>April 7, 2025</div> <div>Barfoot Municipal Drain Municipality of Arran-Elderslie Sta. B 0+000 to Sta. B 2+350 Open Drain Final Assessment Schedule</div> <div>2023 Cleanout Costs: \$38,237.50 (Includes \$526.68 Tax at 22% of 8%) Total Cleanout Length: 2,350m</div>											
Concession	Lot or Part	Roll Number	Landowner	Acreage (Acres)	1956 Report	1956 (%)	Assessment	Less 1/3 Grant	Net Assessment	Private Drain Cleanout Costs*	Total (Net + Private)
Lands											
5	22		John Cavill	8.00	\$20.00	0.39%	\$149.95	\$49.98	\$99.97	\$40.93	\$140.90
"	23		James Cavill	58.00	\$205.00	4.02%	\$1,537.00	\$512.33	\$1,024.67	\$296.76	\$1,321.43
"	W 1/2 24		James Cavill	51.00	\$345.00	6.76%	\$2,586.65	\$862.22	\$1,724.44	\$260.94	\$1,985.38
"	E 1/2 24		James Lowe	48.00	\$135.00	2.65%	\$1,012.17	\$337.39	\$674.78	\$245.59	\$920.37
"	25		James Lowe	56.00	\$155.00	3.04%	\$1,162.12	\$387.37	\$774.75	\$286.52	\$1,061.27
6	22		Aaron Legge	3.00	\$10.00	0.20%	\$74.98	\$24.99	\$49.98	\$15.35	\$65.33
"	23		Tom Sloan	86.00	\$475.00	9.31%	\$3,561.34	\$1,187.11	\$2,374.22	\$440.02	\$2,814.24
"	24 W1/2 25		Robert Sloan	125.00	\$930.00	18.24%	\$6,972.72	\$2,324.24	\$4,648.48	\$639.56	\$5,288.04
"	E 3/4 25		Elroy Thompson	59.00	\$100.00	1.96%	\$749.75	\$249.92	\$499.84	\$301.87	\$801.71
"	26		Jeff Thompson	8.00	\$15.00	0.29%	\$112.46	\$37.49	\$74.98	\$40.93	\$115.91
7	21		James Barfoot	1.00	\$20.00	0.39%	\$149.95	\$49.98	\$99.97	\$5.12	\$105.09
"	22		James Barfoot	45.00	\$320.00	6.27%	\$2,399.22	\$799.74	\$1,599.48	\$230.24	\$1,829.72
"	23		Martin Reuben	97.00	\$785.00	15.39%	\$5,885.58	\$1,961.86	\$3,923.72	\$496.30	\$4,420.02
"	24		2048532 Ontario Inc.	100.00	\$840.00	16.47%	\$6,297.94	\$2,099.31	\$4,198.63	\$511.65	\$4,710.28
"	25		2048532 Ontario Inc.	100.00	\$140.00	2.75%	\$1,049.66	\$349.89	\$699.77	\$511.65	\$1,211.42
8	24		Harry Biermans Jr.	4.00	\$5.00	0.10%	\$37.49	\$12.50	\$24.99	\$20.47	\$45.46
Total Lands					\$4,500.00	88.24%	\$33,738.97	\$11,246.32	\$22,492.65	\$4,343.90	\$26,836.55
Roads											
	Sideroad Lot 25-26		Township of Elderslie		\$15.00	0.29%	\$112.46	-	\$112.46	\$14.12	\$126.58
	Concession Road 6-7		Township of Elderslie		\$555.00	10.88%	\$4,161.14	-	\$4,161.14	\$529.58	\$4,690.72
	Concession Road 4-5		County of Bruce (County Road 11)		\$30.00	0.59%	\$224.93	-	\$224.93	\$28.72	\$253.65
Total Roads					\$600.00	11.76%	\$4,498.53	\$0.00	\$4,498.53	\$572.42	\$5,070.95
Total Lands and Roads Barfoot Municipal Drain (Open Drain)					\$5,100.00	100%	\$38,237.50	\$11,246.32	\$26,991.18	\$4,916.32	\$31,907.50
* Does not include 1/3 Grant *** Denotes Non-Agricultural Lands											



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

By-Law 29-2025

Being a By-Law to Levy the Cost of Work Undertaken on the Barfoot #2 Municipal Drain in the Municipality of Arran- Elderslie

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No.19-1956, the Municipality of Arran-Elderslie is responsible for maintenance of the Barfoot #2 Municipal Drain, at the expense of all upstream owners of lands and roads assessed therein.

WHEREAS the work undertaken was a ditch bottom cleanout of 1,200 metres upon recommendation by the Municipal Drainage Superintendent.

WHEREAS the sum of \$17,979.26 shall be assessed against all upstream lands and roads in the watershed of the Barfoot#2 Municipal Drain, prorated with the last revised schedule of assessment for said drain.

WHEREAS the last revised schedule of assessment on the Barfoot #2 Municipal Drain, is contained in a report by S.W. Archibald O.L.S. and adopted as Municipality of Arran-Elderslie By-Law No. 14-1968.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. The amount \$17,979.26 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to land used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Arran-Elderslie, except for the assessment of roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Arran-Elderslie.

- 6. This By-law shall come into full force and effect upon final passage.
- 7. This By-law may be cited as the “Barfoot #2 Municipal Drain, 2025 By-Law”

Read a first and second time this 14th day of April 2025.

Read a third time and finally passed this 14th day of April 2025.

Mayor Steve Hammell

Clerk – Christine Fraser-McDonald

Schedule A to By-Law 29-2025 - Barfoot #2 Municipal Drain

April 7, 2025

Barfoot Municipal Drain No. 2 Municipality of Arran-Elderslie Sta. 0+00 to 22+55 Final Assessment Schedule

2024 Cleanout Costs: **\$12,099.26**
(Includes \$209.26 Tax at 22% of 8%)
Total Cleanout Length: **1,200m**

Concession	Lot or Part	Roll Number	Landowner	Acreage (Acres)	1968 Report	1968 (%)	Cleanout Assessment Only *	Special Assessment **	Total Assessment	Less 1/3 Grant	Net Assessment
Lands											
6	18		Gordan Legge	10.00	\$600.00	0.87%	\$105.21		\$105.21	\$35.07	\$70.14
"	19		C. McComb	33.00	\$3,540.00	5.13%	\$620.74		\$620.74	\$206.91	\$413.83
"	20		W. Jackson	57.00	\$4,500.00	6.52%	\$789.08		\$789.08	\$263.03	\$526.05
"	21		E. Hammond	76.00	\$6,705.00	9.72%	\$1,175.73		\$1,175.73	\$391.91	\$783.82
"	22		H. Sloan	87.00	\$5,310.00	7.70%	\$931.12		\$931.12	\$310.37	\$620.74
"	23		E. Sloan	14.00	\$720.00	1.04%	\$126.25		\$126.25	\$42.08	\$84.17
7	18		W. Martin	40.00	\$1,500.00	2.17%	\$263.03		\$263.03	\$87.68	\$175.35
"	19		R. Halliday	100.00	\$6,660.00	9.65%	\$1,167.84		\$1,167.84	\$389.28	\$778.56
"	20		J. Barfoot	100.00	\$14,100.00	20.43%	\$2,472.46		\$2,472.46	\$824.15	\$1,648.31
"	21		J. Barfoot	85.00	\$11,775.00	17.07%	\$2,064.77		\$2,064.77	\$688.26	\$1,376.51
"	22		S. Barfoot	12.00	\$300.00	0.43%	\$52.61		\$52.61	\$17.54	\$35.07
8	19		H. Legge	25.00	\$300.00	0.43%	\$52.61		\$52.61	\$17.54	\$35.07
"	20		O. Bell	75.00	\$3,450.00	5.00%	\$604.96		\$604.96	\$201.65	\$403.31
"	21		Robert Weber	25.00	\$1,200.00	1.74%	\$210.42	\$5,880.00	\$6,090.42	\$70.14	\$6,020.28
Total Lands					\$60,660.00	87.91%	\$10,636.83		\$16,516.83	\$3,545.61	\$12,971.22
Roads											
Concession Road 6-7			Township of Elderslie		\$3,900.00	5.65%	\$683.87			-	\$683.87
Concession Road 8-9			Township of Elderslie		\$150.00	0.22%	\$26.30			-	\$26.30
Sideroad 20-21 (Open)			Township of Elderslie		\$1,950.00	2.83%	\$341.94			-	\$341.94
Concession 7 (Not Open)			Township of Elderslie		\$1,950.00	2.83%	\$341.94			-	\$341.94
Concession 8 (Not Open)			Township of Elderslie		\$390.00	0.57%	\$68.39			-	\$68.39
Total Roads					\$8,340.00	12.09%	\$1,462.43			\$0.00	\$1,462.43
Total Lands and Roads Barfoot Municipal Drain (Open Drain)					\$69,000.00	100%	\$12,099.26			\$3,545.61	\$14,433.65

* Denotes total cost of drain cleanout less the cost to replace private crossing on the Weber property
 ** Denotes special assessment for replacing private crossing on the Weber property
 *** Denotes Non-Agricultural Lands



**THE CORPORATION OF THE
MUNICIPALITY OF ARRAN-ELDERSLIE**

By-Law 30-2025

**Being a By-law to Confirm the Proceedings of the
Regular Council Meeting of the
Municipality of Arran-Elderslie held April 14, 2025**

WHEREAS by Section 5(1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the Municipal Act, S.O. 2001, c.25, as amended, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending April 14, 2025, inclusively, be confirmed and adopted by By-law.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held April 14, 2025, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

Read a first and second time this 14th day of April 2025.

Read a third time and finally passed this 14th day of April 2025.

Mayor Steve Hammell

Clerk – Christine Fraser-McDonald