



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Tuesday, October 14, 2025, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present:	Mayor Steve Hammell Councillor Ryan Nickason Councillor Darryl Hampton - Virtual Councillor Moiken Penner Councillor Peter Steinacker - Virtual Councillor Brian Dudgeon - Virtual
Council Absent:	Deputy Mayor Jennifer Shaw
Staff Present:	Christine Fraser-McDonald - Clerk Julie Fenton - Coordinator of Infrastructure and Development Scott McLeod - Public Works Manager Steve Tiernan - Fire Chief David Munro - Treasurer Jennifer Isber-Legge - Economic Development & Communications Coordinator Emily Dance, CAO

1. Call to Order

Mayor Hammell called the meeting to order at 9:14 am. A quorum was present.

2. Mayor's Announcements (If Required)

- Mayor Hammell recognized the passing of former Arran Township Councillor Ross Herron. Mr. Herron served 29 years on Arran Township Council, including 10 years as Reeve, and continued his service for 7 years as the Arran Ward representative following amalgamation. In 1987, he was elected Warden of Bruce County, a role in which he represented the County with distinction and integrity.
- I would like to introduce Joel McAllister. Joel has been appointed as the Acting Manager of Facilities, Parks and Recreation effective October 1, 2025.

- The Tara Festival of Crafts will be taking place on October 17th & 18th at the Tara Arran Community Centre.
- The Tara Fire Station is holding an Open House and BBQ on October 18th from 10:30 AM to 1:00 PM.
- The Treasure Chest Museum is presenting an evening with Titanic expert Steve Santini on October 21 at 7:00 PM. The cost is \$10.00 and there is limited seating.
- The Chesley Community Players are celebrating 30 years with a roast beef dinner at the Chesley Community Centre on October 18.

3. Adoption of Agenda

Subsequent to further discussion, Council passed the following resolution:

345-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the agenda for the Council Meeting of Tuesday, October 14, 2025 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

Councillor Penner declared a conflict regarding agenda item 9.2.3 as her spouse is employed by BASWR.

4.1 Councillor Penner - PWWS-2025-07 Blue Box Transition – Non - Eligible Sources

Her spouse is employed by BASWR.

5. Minutes of Previous Meetings

5.1 September 22, 2025 - Regular Council Minutes

Subsequent to further discussion, Council passed the following resolution:

346-17-2025

Moved by: Councillor Peter Steinacker - Virtual

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held September 22, 2025.

Carried

5.2 September 29, 2025 - Special Council Minutes

Subsequent to further discussion, Council passed the following resolution:

347-17-2025

Moved by: Councillor Darryl Hampton -
Virtual

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Council Session held September 29, 2025.

Carried

6. Minutes of Sub-Committee Meetings

6.1 Chesley and Area Joint Fire Board - May 13, 2025

Subsequent to further discussion, Council passed the following resolution:

348-17-2025

Moved by: Councillor Darryl Hampton -
Virtual

Seconded by: Councillor Peter Steinacker -
Virtual

Be It Resolved that Council receives the Chesley and Area Joint Fire Board Minutes of May 13, 2025 for information purposes.

Carried

6.2 Chesley Community Working Group - June 18, 2025 Minutes

Subsequent to further discussion, Council passed the following resolution:

249-17-2025

Moved by: Councillor Darryl Hampton -
Virtual

Seconded by: Councillor Nickason

Be It Resolved that Council receives the Chesley Community Working Group June 18, 2025 Minutes for information purposes.

Carried

6.3 Tara Community Working Group - June 19, 2025 Minutes

Councillor Steinacker noted that the Committee is moving ahead with various projects.

Subsequent to further discussion, Council passed the following resolution:

250-17-2025

Moved by: Councillor Peter Steinacker -
Virtual

Seconded by: Councillor Darryl Hampton -
Virtual

Be It Resolved that Council receives the Tara Community Working Group June 19, 2025 Minutes for information purposes.

Carried

7. Presentations

7.1 MNP - 2023 and 2024 Audited Draft Financial Statements

Traci Smith of MNP presented the audited 2023 and 2024 Draft Financial statements to Council.

251-17-2025

Moved by: Councillor Darryl Hampton -
Virtual

Seconded by: Councillor Nickason

Be it Resolved that Council hereby accept the Draft Audited Financial Statements as presented by MNP for the years ending December 31, 2023 and December 31, 2024.

Carried

8. Correspondence

8.1 Requiring Action

8.1.1 ROMA Conference Attendance - January 18 to January 20, 2026

Mayor Hammell and Deputy Mayor Shaw will be attending the ROMA conference.

Councillor Penner would also like to attend.

8.2 For Information

Subsequent to further discussion, Council passed the following resolution:

252-17-2025

Moved by: Councillor Darryl Hampton - Virtual

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

8.2.1 Paisley Agricultural Society

8.2.2 Solicitor General - Review of OPP Cost Recovery Model

8.2.3 Grey Sauble Conservation Authority Board Minutes - August 27, 2025

8.2.4 Saugeen Valley Conservation Authority Board Minutes - July 17, 2025

8.2.5 Ministry of Health - Grey Bruce Health Unit

8.2.6 AMO - Stronger Leaders, Stronger Communities

8.2.7 Lunch and Learn - Your 2025 Holiday Marketing Playbook

9. Staff Reports

9.1 Emergency Services

9.1.1 FIRE 2025-09 Arran-Elderslie Fire and Emergency Services Fire Code Litigation

Fire Chief, Steve Tiernan, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

253-17-2025

Moved by: Councillor Darryl Hampton - Virtual

Seconded by: Councillor Penner

Be It Resolved that Council hereby receives for information Report FIRE.2025-09 Arran-Elderslie Fire and Emergency Services Fire Code Litigation.

Carried

9.2 Public Works

9.2.1 PWRDS-2025-28 - Tile Drain Loan - de Boer - 99 Concession 12 East, Arran

Coordinator of Infrastructure and Development, Julie Fenton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

254-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Darryl Hampton -
Virtual

Be It Resolved that Council hereby approves Report ; and

Receives Tile Drainage Loan Application from Laurens de Boer, with an estimated cost of \$47,212.70 for the drainage system for the property described as Lot 35 Concession 12 East in the geographic Township of Arran, Roll Number 4103-490-004-04500, subject to the availability of funds allocated by the Province of Ontario for tile drainage purposes; and

That the amount of the tile drain loan will be \$35,000; and

Further that a by-law be prepared to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.

Carried

9.2.2 PWRDS-2025-29 Proposed Stormwater Utility – Public Consultation Update

Coordinator of Infrastructure and Development, Julie Fenton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

255-17-2025

Moved by: Councillor Peter Steinacker -
Virtual

Seconded by: Councillor Nickason

Be It Resolved that Council hereby receives for information Report PWRDS-2025-29 Proposed Stormwater Utility – Public Consultation Update

Carried

9.2.3 PWWS-2025-07 Blue Box Transition – Non -Eligible Sources

Councillor Penner declared a conflict on this item. (Her spouse is employed by BASWR.)

Councillor Penner left her seat at 10:05 AM as she had declared a conflict in regards to this item.

CAO Emily Dance responded to questions from Members of Council.

Councillor Penner returned to her seat at 10:16 AM.

Subsequent to further discussion, Council passed the following resolution:

256-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Peter Steinacker -
Virtual

Be It Resolved that Council hereby approves Report PWWS-2025-07 Blue Box Transition – Non-Eligible Sources;

AND that curbside collection for non-eligible sources be discontinued and communications shared;

AND FURTHER an RFP be issued to manage the non-eligible sources for municipal facilities to commence on January 1, 2026.

Carried

9.3 Economic Development

9.3.1 ECDEV-2025-20 International Plowing Match Request for Big Bruce

Economic Development & Communications Coordinator, Jennifer Isber-Legge, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

257-17-2025

Moved by:

Seconded by: Councillor Darryl Hampton -
Virtual

Be It Resolved That Council hereby approves Report ECDEV - 2025-20 being the International Plowing Match Request for Big Bruce;

AND FURTHER that Council sends correspondence to the 2026 International Plowing Match committee respectfully declining the request to relocate Big Bruce from his permanent home at the Arran-Elderslie Municipal Office in Chesley for the event as Big Bruce holds significant cultural, historical, and tourism importance.

AND FURTHER express commitment to partnering with the International Plowing Match with tourism initiatives that feature Big Bruce as a central attraction and promote Arran-Elderslie as a destination for both residents and visitors.

Carried

9.4 CAO

9.4.1 HR-2025-02 Cost of Living Increase Non-Union Employees

Subsequent to further discussion, Council passed the following resolution:

258-17-2025

Moved by: Councillor Darryl Hampton -
Virtual

Seconded by: Councillor Penner

Be It Resolved that Council hereby approve Report HR-2025-02 Cost of Living Increase Non-Union Employees;

AND approves the Draft COLA Policy;

AND FURTHER directs staff to bring forward the appropriate by-law for consideration.

Carried

10. Members Updates

Shaw:

Deputy Mayor Shaw was absent.

Hampton:

Councillor Hampton attended a fireboard meeting as well as the special council meeting.

Dudgeon:

Councillor Dudgeon had nothing to report.

Steinacker:

Councillor Steinacker had nothing to report, but thanked the Fire Chief for having the firefighters go door to door regarding fire education and fire prevention.

Penner:

Councillor Penner attended the special council meeting.

Nickason:

Councillor Nickason attended the special council meeting and will be attending a BASWR meeting tomorrow.

Hammell:

Mayor Hammell attended the special council meeting, fireboard and has met with senior staff to start the budget process. He also held "coffee with the mayor" in Chesley.

11. New Business

11.1 Remembrance Day Services

The following Councillors will be attending the Remembrance Day Services:

Tara - Councillor Nickason

Chesley - Mayor Hammell

Paisley - Councillor Penner

12. Closed Session (if required)

259-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- Personal matters about an identifiable individual, including municipal or local board employees (2 items) - Appeal to Human Rights Tribunal, Personal / Staffing matter
- Plans and instructions for negotiations (2 items) - Solarbank, BASWR

Staff Authorized to Remain:

Item 1 - CAO Emily Dance, Clerk Christine Fraser-McDonald and Municipal Solicitor Kevin Thompson

Items 2, 3 and 4 - CAO Emily Dance, Clerk Christine Fraser-McDonald

Carried

13. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

260-17-2025

Moved by: Councillor Penner

Seconded by: Councillor Nickason

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 11:57 AM

Carried

14. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to staff in Closed Session for items

15. Confirming By-law

15.1 By-law 76-2025 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

261-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Darryl Hampton - Virtual

Be It Resolved that By-law No. 76-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 76-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Tuesday, October 14, 2025.

Carried

16. Adjournment

Subsequent to further discussion, Council passed the following resolution:

262-17-2025

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the meeting be adjourned to the call of the Mayor at 11:59 AM.

Carried

17. List of Upcoming Council meetings

- October 27, 2025
- November 10, 2025
- November 24, 2025
- December 8, 2025

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk