



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

AGENDA

Monday, November 10, 2025, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Pages

1. Call to Order
2. Mayor's Announcements (If Required)
3. Adoption of Agenda
4. Disclosures of Pecuniary Interest and General Nature Thereof
5. Unfinished Business
 - 5.1 Paisley Ward Councillor - Notice of Motion - Cost Estimate to Remove Raised Garden Bed in Town Square 1
 - 5.2 Paisley Ward Councillor - Notice of Motion - Bridge Study
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 - Katie Thomas - Manager of Water Resources
 - Kyle Hope - Capital Water Infrastructure Coordinator

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11. Members Updates
12. Closed Session - 1:00 PM
 - labour relations or employee negotiations - Market Study
13. Resolution to Reconvene in Open Session
14. Adoption of Recommendations Arising from Closed Session (If Any)
15. Confirming By-law
 - 15.1 By-law 80-2025 - Confirming By-law 112
16. Adjournment
17. List of Upcoming Council meetings
 - November 24, 2025
 - December 8, 2025
 - January 12, 2026



Paisley Town Square Raised Centre Bed



1





Paisley Town Square Raised Centre Bed

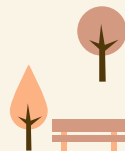


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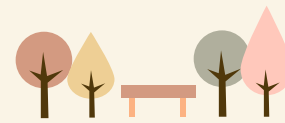




This image
was taken
from Google
Street View
2024



▼
This edited image shows the centre raised bed removed.



The original image was taken from Google Street View 2024





Moved by: Moiken Penner

Seconded by: Darryl Hampton

Subject: Request for Cost Estimate to Remove Raised Garden Bed in Town Square

WHEREAS, a consensus exists among local community groups that the removal of the raised garden bed in the Town Square would enhance the usability of the area;

AND WHEREAS, the removal of this structure would significantly open the area for community gatherings at the cenotaph;

AND WHEREAS, the spruce in the raised bed has outgrown its space and is beginning to look straggly;

THEREFORE BE IT RESOLVED THAT Council directs the **Roads Department** to provide a cost estimate for the removal of the raised garden bed in the centre of the Town Square;

AND FURTHER THAT this cost estimate be itemized to clearly separate:

1. The cost of removing the spruce only
2. The estimated cost of **in-house work** (removal and disposal of the raised bed structure).
3. The estimated cost of **external contract work** (re-laying of paving stones or resurfacing the vacated area), to allow local groups to potentially fundraise for contractor costs.

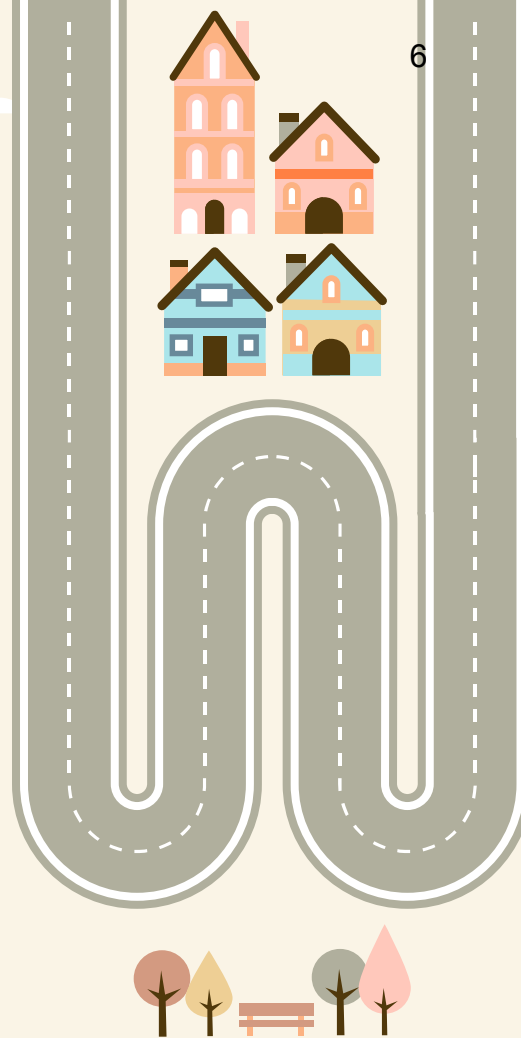
Thanks!

Do you have any questions?

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519 389 7023

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MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, October 27, 2025, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Brian Dudgeon
Councillor Moiken Penner
Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk
Julie Fenton - Coordinator of Infrastructure and Development
Scott McLeod - Public Works Manager
Steve Tiernan - Fire Chief
David Munro - Treasurer
Jennifer Isber-Legge - Economic Development & Communications Coordinator
Emily Dance, CAO
Joel McAllister - Manager of Facilities, Parks and Recreation

1. Call to Order

Mayor Hammell called the meeting to order at 9:15 am. A quorum was present.

2. Mayor's Announcements (If Required)

- The Brockton and Area Family Health Time is expanding. They will be working with Health Car Connect to attach local patients from the Health Care Connect to a Nurse Practitioner on their team. To register call 811 or visit ontario.ca/heathcareconnect.
- The municipal office will be open on October 31st for costumed trick-or-treaters from 10:00 AM to 4:30 PM.
- The Treasure Chest Museum is presenting a lecture by Bill Streeter on the 160th Bruce Battalion highlighting local men and women who served during World War 1 on November 3rd at 7:00 PM.

3. Adoption of Agenda

Councillor Penner requested that a Notice of Motion be added regarding a Request for Cost Estimate to Remove Raised Garden Bed in Town Square.

Subsequent to further discussion, Council passed the following resolution:

263-18-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, October 27, 2025 be received and adopted, as distributed by the Clerk as amended.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None declared at this time.

5. Minutes of Previous Meetings

5.1 October 14, 2025 - Regular Council Minutes

Subsequent to further discussion, Council passed the following resolution:

264-18-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held October 14, 2025.

Carried

6. Minutes of Sub-Committee Meetings

6.1 ADIE Committee - September 2, 2025 DRAFT minutes

Subsequent to further discussion, Council passed the following resolution:

Be it Resolved that Council receives the DRAFT ADIE committee minutes of September 2, 2025 for information purposes.

7. Public Meeting(s)

7.1 Zoning By-law Amendment - Z-2025-053

Mayor Steve Hammell called the public meeting to order at 9:20 AM. He stated that the purpose of the public meeting was to consider a proposed amendment to the Arran-Elderslie Zoning By-law.

Megan Stansfield, Planner for the County of Bruce, presented her report.

The purpose of this zoning by-law amendment is to amend the Additional Dwelling Unit provisions for Additional Dwelling Units to require Conservation Authority approvals in the Flood Fringe area, per the Local Official Plan Schedule. This amendment also seeks to remove the Minimum Gross Floor Area of the Residential R1, R2 and R3 zones. The proposed changes apply generally to lands within the Municipality of Arran-Elderslie.

Comments were received from the following agencies:

- Bruce County Transportation: No comments
Arran-Elderslie: No comments
Historic Saugeen Metis: No objections
Saugeen Valley Conservation Authority: Proposed amendments are supported.
Public Comments No comments were received from the public at the time of writing this report.

The Mayor asked Members of Council if they had any questions.

The Mayor asked if the applicant or agent were present and wished to make a submission.

The Mayor asked if any members of the public had any comments regarding the proposed application.

The Mayor asked the Clerk if any written submissions had been received. The Clerk confirmed that she had not received any correspondence regarding this proposal.

The Mayor declared the public meeting closed at 9:23 AM.

Subsequent to further discussion, Council passed the following resolution:

266-18-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be it Resolved that Council hereby approves Zoning By-law Amendment Z-2025-053 (Housekeeping By-law) for the Municipality of Arran-Elderslie;

And further that the corresponding By-law be enacted and adopted.

Carried

8. Delegations

8.1 SMART - Stephan Labelle

Stephan Labelle, Manager for Saugeen Mobility and Regional Transit gave a presentation to Council regarding the Saugeen Mobility and Regional Transit.

8.2 Chesley Hospital Foundation

Sharon Musehl for the Chesley Hospital Foundation, provided a presentation to Council outlining the Foundation's current initiatives, fundraising efforts, and future plans to support local healthcare services. Kate Grieve, Collen Madill and Don Dietrich also attended on behalf of the Foundation.

They are requesting \$26,812 towards the three apartments for accommodations for doctors and locums.

Council will discuss this request in their budget deliberations later on in today's agenda.

9. Correspondence

9.1 Requiring Action

9.1.1 SMART- Saugeen Mobility Host Municipality

Council discussed this request from SMART and noted that the Finance department is not able to take on an extra task at this time due to limited capacity.

CAO Dance noted that the Board consider a schedule so that one Municipality is not supporting the Board over a number of years.

Moved by: Councillor Dudgeon

Seconded by: Councillor Hampton

Be it resolved that the Council of Arran-Elderslie is unable to accommodate this request at this time. Furthermore, Council respectfully requests that the Board develop a scheduling framework to ensure that the responsibility for supporting the Board does not fall on a single municipality for multiple consecutive years.

Council further requests that the Board assess the feasibility of Bruce County serving as the host.

9.2 For Information

Subsequent to further discussion, Council passed the following resolution:

267-18-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

9.2.1 Bruce Area Solid Waste Recycling Minutes - September 17, 2025

9.2.2 Multi-Municipal Energy Working Group Minutes - May 8, 2025

9.2.3 SMART Board Minutes - September 12, 2025

9.2.4 SVCA Authority Meeting - September 18, 2025 Minutes

10. Staff Reports

10.1 Finance

10.1.1 FIN-2025-21 2026 Budget – Draft 1

As Mayor, I am pleased to present the proposed municipal budget for the upcoming fiscal year, prepared under the authority granted to me by the Municipal Act and Ontario Regulation 530/22. It is designed to ensure fiscal responsibility while delivering high-quality services to our community.

I look forward to working collaboratively with Council and the community to finalize a budget that meets our shared goals. I am going to turn this over to the Treasurer to present the budget.

- Councillor Dudgeon noted that land sales should go into a reserve for future capital projects and not be used for Operating Expenses.
- There will be review of the \$15,000 ask for office security.
- Acting Recreation Manager will research the funding for the LED lighting replacement in Allenford.
- Council will review Doc Milne Park upgrades
- Clarify chiller replacements - funding from the Chesley and Paisley Curling Clubs will be reviewed and clarified.
- Tara cemetery expansion - consider borrowing from Care and Maintenance Fund - speak with BAO
- Pearce Bridge engineering costs were discussed knowing that this most likely will lead to a construction estimate in the millions for 2027+.

Treasurer, David Munro will bring back these recommended changes to the November 10th Council meeting.

Subsequent to further discussion, Council passed the following resolution:

268-18-2025**Moved by:** Councillor Nickason**Seconded by:** Councillor Penner

Be It Resolved that Council receives the 2026 Budget – Draft 1;

Directs staff to incorporate any comments and create the November 12, 2025 Budget Public Meeting presentation;

Council to raise any recommended changes at or before the November 24, 2025 Council Meeting, otherwise Draft 1 will be adopted as the final version of the budget.

Carried**10.2 Public Works****10.2.1 PWRDS-2025-30 Proposed Stormwater Utility**

Works Manager, Scott McLeod and Coordinator of Infrastructure and Development, Julie Fenton responded to questions from Members of Council.

Councillor Hampton requested a recorded vote.

Subsequent to further discussion, Council passed the following resolution:

269-18-2025**Moved by:** Councillor Nickason**Seconded by:** Councillor Dudgeon

Be It Resolved that Council hereby approves report PWRDS-2025-30 Proposed Stormwater Utility; and

Supports the creation of a Stormwater Utility to fund the operational and capital costs associated with the Urban Stormwater System; and

Directs that a Stormwater Fees and Charges By-Law be brought back to implement the full cost recovery rate structure by property type and property area beginning in the year 2026.

For (5): Mayor Hammell, Deputy Mayor Shaw, Councillor Nickason, Councillor Dudgeon , and Councillor Steinacker

Against (2): Councillor Hampton, and Councillor Penner

Carried (5 to 2)

10.3 Clerks

10.3.1 CLKS-2025-31 Initiating a Municipal Land Acknowledgement

Administrative Assistant/Deputy Clerk, Devan Acton responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

270-18-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report CLKS-2025-31 and supports the recommendation of the Accessibility, Diversity, Inclusion & Equity (ADIE) Advisory Committee to formally consult with the Saugeen Ojibway Nation to collaboratively create and adopt a municipal land acknowledgement;

AND support the ADIE Committee in forming a working group to lead this consultation process, with representation from Council, committee members and staff as appropriate;

FURTHER the working group shall coordinate outreach and engagement with Saugeen Ojibway Nation leadership, research best practices in establishing a land acknowledgment, draft a land acknowledgment for Council's review and adoption, and ensure the process is respectful, inclusive, and transparent.

FURTHER direct staff to research appropriate educational resources regarding land acknowledgment;

FURTHER recommend this training be circulated to members of Council and the ADIE Committee;

AND FURTHER this training be included in the established Council training budget.

11. Notice of Motion

Councillor Penner requested that a Notice of Motion regarding a Request for Cost Estimate to Remove Raised Garden Bed in Town Square be added to the agenda.

Moved by: Councillor Penner

Seconded by: Councillor Hampton

WHEREAS, a consensus exists among local community groups that the removal of the raised garden bed in the Town Square would enhance the usability of the area;

AND WHEREAS, the removal of this structure would significantly open the area for community gatherings at the cenotaph;

AND WHEREAS, the spruce in the raised bed has outgrown its space and is beginning to look straggly;

THEREFORE BE IT RESOLVED THAT Council directs the Roads Department to provide a cost estimate for the removal of the raised garden bed in the centre of the Town Square;

AND FURTHER THAT this cost estimate be itemized to clearly separate:

The cost of removing the spruce only

The estimated cost of in-house work (removal and disposal of the raised bed structure).

The estimated cost of external contract work (re-laying of paving stones or resurfacing the vacated area), to allow local groups to potentially fundraise for contractor costs.

11.1 Notice of Motion - Bridge Study

Councillor Penner noted that this is a motion to reconsider the Bridge Infrastructure Master Plan.

Whereas on June 9, 2025, Council defeated the motion to endorse the preliminary preferred approach (Alternative 2) of the Bridge Infrastructure Master Plan, which proposed the closure of certain crossings while replacing or repairing others; and I would like to bring this back for reconsideration.

Moved by: Councillor Penner

Seconded by: Councillor Hampton

Whereas on June 9, 2025, Council defeated the motion to endorse the preliminary preferred approach (Alternative 2) of the Bridge Infrastructure Master Plan, which proposed the closure of certain crossings while replacing or repairing others; and

Whereas Alternative 2 would have allowed several bridges to be repaired and maintained as long as feasible, with eventual closure and removal once no longer viable; and

Whereas the defeat of this motion resulted in the cancellation of a second public meeting scheduled for summer 2025, which was intended to present the findings of the Bridge Infrastructure Master Plan and gather community input on proposed strategies; and

Whereas no direction was provided to staff to develop a comprehensive financial plan to support phased implementation of the Bridge Master Plan, including cost estimates for priority projects and identification of potential funding sources such as grants, reserves, and partnerships; and

Whereas the absence of a clear decision has left the Municipality without a defined path forward, potentially defaulting to a “do nothing” approach that does not serve the long-term interests of the community; and

Whereas the lack of a financial strategy for future bridge repairs and infrastructure maintenance limits the Municipality’s ability to advocate for external funding and plan proactively; and

Whereas an alternative approach could be considered, one that proposes the replacement of all crossings when and if financially feasible and follows proper research and investigation which may better serve the needs of residents, including members of the Mennonite community, and provide a more definitive infrastructure strategy;

Therefore, be it resolved that I, Councillor Moiken Penner, hereby give notice of intent to bring forward a Motion to Reconsider the decision regarding the Bridge Infrastructure Master Plan at the next regular meeting of Council, pursuant to Section 18.10 of the Procedural By-law.

12. Members Updates

Shaw:

Deputy Mayor Shaw attended a ADIE meeting as well as the GSCA Board meeting.

Hampton:

Councillor Hampton had nothing to report.

Dudgeon:

Councillor Dudgeon was absent.

Steinacker:

Councillor Steinacker had nothing to report.

Penner:

Councillor Penner attended the Stop Gap presentation, SVCA Board meeting and the Healthy Democracy Forum.

Nickason:

Councillor Nickason attended the BASWR meeting.

Hammell:

Mayor Hammell attended a new business in Chesley with a certificate and attended the Tara Legion recognition awards.

13. By-laws

13.1 By-law 77-2025 - Adopt a Cost of Living Adjustment Policy for Non-Union Employees

Subsequent to further discussion, Council passed the following resolution:

271-18-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 77-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 77-2025 being a By-law to adopt a Cost of Living Adjustment Policy for Non-Union Employees.

Carried

13.2 By-law 78-2025 - Adopt a Housekeeping By-law for the Municipality of Arran-Elderslie

Subsequent to further discussion, Council passed the following resolution:

272-18-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 78-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 78-2025 being a By-law to amend the Additional Dwelling Unit provisions for Additional Dwelling Units to require Conservation Authority approvals in the Flood Fringe area, per the Local Official Plan Schedule. This amendment also seeks to remove the Minimum Gross Floor Area of the Residential R1, R2 and R3 zones.

Carried

14. Confirming By-law

14.1 By-law 79-2025 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

273-18-2025**Moved by:** Councillor Nickason**Seconded by:** Councillor Hampton

Be It Resolved that By-law No. 78-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 78-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, October 27, 2025.

Carried**15. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

274-18-2025**Moved by:** Deputy Mayor Shaw**Seconded by:** Councillor Steinacker

Be It Resolved that the meeting be adjourned to the call of the Mayor at 2:00 PM.

Carried**16. List of Upcoming Council meetings**

- November 10, 2025
- November 24, 2025
- December 8, 2025

 Steve Hammell, Mayor

 Christine Fraser-McDonald, Clerk

South Bruce OPP Detachment Board
BOARD MINUTES

Tuesday, September 2, 2025, 1:00 p.m.
Municipality of Kincardine Council Chambers
1475 Concession 5, R.R. #5
Kincardine, ON N2Z 2X6

Members Present: Moiken Penner, Municipality of Arran-Elderslie
 Tim Elphick, Municipality of Brockton
 Don Murray, Municipality of Huron-Kinloss
 Nigel Van Dyk, Municipality of South Bruce
 Margaret Visser - Community Representative
 Joe Dietrich - Community Representative

Members Absent: Stellina Williams, Municipality of Kincardine

Staff Present: Jennifer Lawrie, Recording Secretary
 Devan Acton, Recording Secretary

1. Call to Order

Chair Nigel Van Dyk called the meeting to order at 1:04 PM.

2. Chair's Announcements

Chair Nigel Van Dyk introduced Hank Zehr, Zone 5 Police Service Advisor, to the Board.

Hank Zehr, Zone 5 Police Service Advisor, introduced himself to the board and provided an overview of his role.

3. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

None disclosed at this time.

4. Approval of Agenda

Chair Nigel Van Dyk asked to Board to amend the agenda to include a question period for Hank Zehr before the Board goes into closed session.

Subsequent to further discussion, the following resolution was passed:

01-2025-03

Moved by: Don Murray

Seconded by: Tim Elphick

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of September 2, 2025 be received and adopted, as amended.

Carried

5. Approval of Past Minutes

5.1 May 13, 2025 - Minutes

Member Joe Dietrich clarified he is a member of a sub-committee of Crime Stoppers Grey Bruce.

Subsequent to further discussion, the following resolution was passed:

02-2025-03

Moved by: Joe Dietrich - Community Representative

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on May 13, 2025, as amended.

Carried

6. Reports

6.1 Detachment Commander's Report

Inspector Wilcox presented his report to the Board.

Subsequent to further discussion, the following resolution was passed:

03-2025-03

Moved by: Moiken Penner

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's Report and the South

Bruce Detachment Board Annual Report for information purposes.

Carried

6.2 Budget Update

6.2.1 2026 Draft South Bruce OPP Detachment Board Budget

Clerk Jennifer Lawrie presented her report to the Board.

Member Margaret Visser and Member Tim Elphick recommended keeping the municipal contribution levy at \$5,000.

Subsequent to further discussion, the following resolution was passed:

04-2025-03

Moved by: Don Murray

Seconded by: Tim Elphick

That the Police Services Board hereby adopt the 2026 Draft South Bruce OPP Detachment Board Budget, presented by Report 2025-02, prepared by Trish Serratore, Chief Financial Officer and further that each Municipality contribute \$5,000.

Carried

Amendment: 05-2025-03

Moved by: Don Murray

Seconded by: Tim Elphick

That the draft budget be amended to increase the budget line for auditors and the secretary/treasurer budget be increased from \$3,000 to \$5,000.

Defeated

6.3 AMO delegation Update - Traffic Signs (Verbal)

Member Don Murray provided an update to the board about the AMO delegation regarding traffic signs. He noted the Ministry will provide a follow up letter.

Inspector Wilcox added the MTO had challenges with the enforceability of the signs.

7. Correspondence

7.1 For Information

Subsequent to further discussion, the following resolution was passed:

06-2025-03

Moved by: Tim Elphick

Seconded by: Don Murray

Be It Resolved that the South Bruce OPP Detachment Board receives, notes, and files correspondence on the Agenda for information purposes

Carried

7.1.1 Inspector General - Annual Report, 2024

7.1.2 OAPSB Zone 5 - Notice of Meeting Change - October 7, 2025

7.1.3 Provincial Appointee Update

Clerk Jennifer Lawrie mentioned she followed up with Gita Ramburuth, Appointments Officer, about when the Board may receive their Provincial Appointees.

7.1.4 Round Table - Hank Zehr

Chair Nigel Van Dyk asked if there is a process for detachment commander evaluation.

Inspector Wilcox noted there is an Evaluation of Detachment Commander template for the Board that he will circulate to the Chair. He added it is recommended to be completed annually but there is opportunity to complete it bi-annually.

Chair Nigel Van Dyk directed staff to add the evaluation to the next meeting for discussion.

The Board welcomed feedback from Hank Zehr, Zone 5 Police Service Advisor.

8. Closed Session

Subsequent to further discussion, the following resolution was passed:

07-2025-03

Moved by: Margaret Visser -
Community Representative

Seconded by: Joe Dietrich - Community
Representative

Be It Resolved that the Council of the South Bruce OPP Detachment Board does now go into closed session at 2:22 PM to discuss an item(s) which relates to:

- personal matters about an identifiable individual, including municipal or local board employees - review of resumes for Board Contractor

Staff Authorized to Remain:

Clerk Jennifer Lawrie and Leanne Gowing, Human Resources, Kincardine

Carried

9. Resolution to Reconvene into Open Session

Subsequent to further discussion, the following resolution was passed:

08-2025-03

Be It Resolved that the South Bruce OPP Detachment Board does now return to the Open Session at 2:39 PM.

10. Adoption of Recommendations from Closed Session (if any)

Chair Van Dyk confirmed that the Board addressed only the topic listed in the Closed Session motion.

Staff were directed to proceed with next steps as discussed in Closed Session.

09-2025-03

Moved by: Don Murray

Seconded by: Moiken Penner

That the South Bruce OPP Detachment Board approve the appointment of Paula Culbert as an independent contractor Secretary Treasurer.

Carried

11. Adjournment

The meeting was adjourned at 2:50 PM.

12. Next Meeting

- November 4, 2025

Board Chair

Board Secretary

Infrastructure in the Municipality of Arran-Elderslie

Municipality of Arran-Elderslie Council

Katie Thomas, Manager of Water Resources

Saugeen Valley Conservation Authority

November 10th, 2025



The *Conservation Authorities Act*

- Object of conservation authorities is to provide, 20.1:
 - (a) mandatory programs and services (Category 1)
 - (b) municipal programs and services (Category 2)
 - (c) any other programs and services that may be provided under the Act (Category 3)
- Powers of authorities, 21.1(h):
 - For the purposes of accomplishing its objects, an authority has the power to:
 - to determine the proportion of the total benefit afforded to all the participating municipalities that is afforded to each of them

*Conservation authorities carry out programs services that serve **provincial and municipal interests**. Each conservation authority was established so that municipalities in a common watershed could **work together on local resource management**.*



Programs and Services

- Prescribed as mandatory by the Province through O.Reg. 686/21
- Funded through cost apportionment
(previously called general levy)

Category 1



- Delivered on behalf of a municipality
- For which the authority may establish and charge a fee, through MOU or other agreement

Category 2



- Programs that further the conservation, restoration, development and management of natural resources
- Funded by self-generated revenue, OR through cost apportioning agreements

Category 3



Types of Billing

Cost Apportionment (previously called levy)

- Cost apportionment calculation divided over all 15 watershed municipalities

Special Benefitting - Maintenance

- 60/40 split between the benefitting municipality and apportionment (for maintenance projects only)

Special Benefitting - Capital

- I.e., WECl funding at 50/50 between the municipality and the Province of Ontario
- Should no grant be available, at 100% to the municipality

MOUs, Category 2 & 3 Agreements

- Billed 100% to the municipality



‘Benefitting municipalities’

under the *Conservation Authorities Act*

(2) Subject to the regulations made under subsection (16), after determining the approximate maintenance costs for the succeeding year, the authority shall apportion the costs to the participating municipalities **according to the benefit derived** or to be derived by each municipality, and the amount apportioned to each such municipality shall be levied against the municipality.

R.S.O. 1990, c. C.27, s. 27 (2); 1996, c. 1, Sched. M, s. 47 (1).



Category 1: Natural Hazards

Protect people and property from the risk of natural hazards, i.e.:

- developing an awareness of hazards
- delineating and mapping hazards
- review and processing permit applications
- administration and enforcement of Section 28 Regulation
- managing related risks, including plan review
- technical studies and policy review of natural hazard management
- flood forecasting and warning
- flood and erosion control infrastructure
- drought or low water response
- ice management
- promoting public awareness and communication



Category 1: Authority Owned Lands

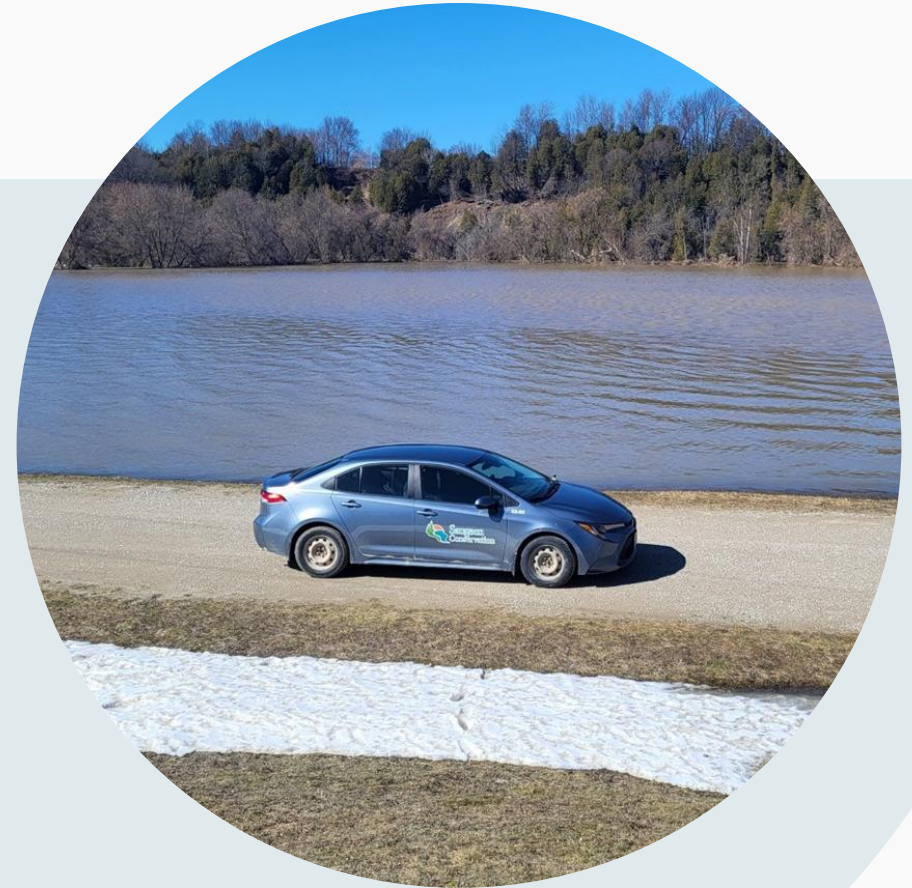
Conservation and management of CA owned lands, i.e.:

- Maintenance of facilities, trails, parking, and other capital assets related to public recreation
- Development of a conservation area strategy, land inventory, land acquisition/disposition policy
- Conservation area enforcement and compliance
- Management of biodiversity, invasive species, diseased/hazard trees
- Restoration and ecological monitoring
- Woodlot management, planting, forestry services



Category 1: Other

- Participation in the Provincial Groundwater Monitoring Network
- Participation in the Provincial Water Quality Monitoring Network
- Development and implementation of a watershed-based resource management strategy
- Drinking Water Source Protection
- Asset and property management
- Data management, records retention
- Communication and marketing for the organization
- Fleet management and maintenance
- Administration, finance, legal expenses, governance



Category 2: Agreements with Municipalities

Optional 5-year Category 2 Agreements are offered for the inspection and maintenance of flood and erosion control projects on behalf of the Municipality when the projects are:

- Owned in whole or in part by the municipality
- Have a license to operate held by the municipality
- Or cross a municipal roadway

Category 2 Agreements have been entered into for the following projects: Hanover Dam, Mount Forest Dam, Neustadt Dam and Flood Control Wall, Neustadt Flood Control Works, Meux Creek Weir, Walkerton Flood Control Works.

All costs associated are borne by the signing municipality, and do not include capital work.



Category 3: Water Quality Program

Category 3 agreements enable conservation authorities to continue non-mandatory programs and services that further the conservation, restoration, development, and management of natural resources.

All 15 member municipalities have agreed to participate in SVCA's Water Quality Program and associated communications offered through Category 3 Cost Apportioning Agreements, with agreements starting in 2024 and expiring December 31, 2028.



Category 2 Programs and Services for Arran-Elderslie

Maintenance and inspection activities:

- Installation and maintenance of safety signage
- Grass cutting, vegetation control, flap gate and catch basin maintenance, clearing of channels, maintenance and operation of Paisley pump
- Inspections (internal annually; external every 5 years)
- General project management

Capital Projects:

- CCTV Inspection (2025)
- Paisley Dyke Improvement Project Phase 1 (2026)
- Paisley Dyke Improvement Project Phase 2 (2027)
- Cambridge Street Weir replacement (2028)



Paisley Flood Control Works

Ownership is shared between – Saugeen Conservation, Arran-Elderslie, and private landowners

Purpose – Flood protection for the Village of Paisley

Project History Highlights

- 1981 – 1986 construction
- 2018 Willow Creek Gabion Basket Repair
- 2018 & 2025 Paisley Stormwater Channel Cleanout
- 2022 External Inspection Flood Control Works
- 2022 External Dyke Stability Assessment





Paisley Flood Control Works Budget

2025 Expenses	Activities
Maintenance Total - \$41,500 • \$40,000 • \$1,500	• Standard maintenance (grass, minor repairs, operations) • Internal annual inspections
Capital Total - \$20,000 • \$40,000	• CCTV Inspection with a WECl funding contribution of \$20,000 via SVCA

2022 External inspection: good to poor condition. \$1.24 million estimated over ten years.

Liability

- Dyke maintenance, inspection, operation, repair, and rehabilitation are key in preventing failure and limiting the liability that a dyke owner / partner could face
- All dykes deteriorate with time and inspections are critical to understanding lifecycle costs and corrective action
- Dyke owners and partners are responsible and liable for dyke operations and related incidents.
- Liability can be lessened through proper diligence and reasonable actions to mitigate degradation



Options moving forward

- Continuance of maintenance and inspection through Category 2 Agreements for applicable structures
- Explore transfer of easements or ownership to the Municipality of Arran-Elderslie



Thank you

Katie Thomas

Water Resources Manager

k.thomas@svca.on.ca

www.saugeenconservation.ca



Report To: Municipality of Arran-Elderslie Council

From: Katie Thomas, Manager of Water Resources, Saugeen Valley Conservation Authority

Date: November 10th, 2025

Subject: SVCA Category 2 Programs and Services

Purpose: The purpose of this delegation is to provide the Arran-Elderslie Council with an overview of the Category 2 programs and services available to the municipality under the *Conservation Authorities Act* along with the process related to Category 2 and Special Benefitting billing.

Background

Conservation Authorities Act R.S.O. 1990, c. C.27

Objective of authorities is to provide, 20.1:

- (a) mandatory programs and services (Category 1)
- (b) municipal programs and services (Category 2)
- (c) any other programs and services that may be provided under the Act (Category 3)

Powers of authorities, 21.1(h):

- For the purposes of accomplishing its objectives, an authority has the power to:
 - To determine the proportion of the total benefit afforded to all the participating municipalities that is afforded to each of them

Conservation authorities carry out programs and services that serve provincial and municipal interests. Each conservation authority was established so that municipalities in a common watershed could work together on local resource management.

Types of Billing Through O. Reg. 402/22: Budget and Apportionment

Cost Apportionment (previously general levy)

- Cost apportionment calculation divided over all 15 watershed municipalities through the Modified Current Value (MVCA) method. (This means a method of apportioning an authority's operating expenses and capital costs that is based on the modified current value assessment of the properties within the authority's area of jurisdiction)

Special Benefitting – Maintenance

- For projects owned by a Conservation Authority that directly benefit a municipality
- 60/40 split between the benefitting municipality and cost apportioning (previously general levy) for maintenance projects only

Special Benefitting – Capital Projects

- For projects owned by a Conservation Authority that directly benefit a municipality
- At 100% to the municipality
- Should grant funding be available, funding is split between grant and the municipality (i.e., WECI funding at 50/50 between the municipality and the Province of Ontario)

MOUs, Category 2 & 3 Agreements

- Category 2 – for projects owned by municipalities that SVCA assists in maintaining; billed 100% to the participating municipality (these are optional, 5-year transitional agreements)
- Category 3 – for programs or services run by SVCA, paid for through the cost apportionment process, via 5-year agreements

Defining Category 2

Under the *Conservation Authorities Act*: subject to the regulations made under subsection (21.1.1), an authority may provide, within its area of jurisdiction, municipal programs and services that it agrees to provide on behalf of a municipality situated in whole or in part within its area of jurisdiction under a memorandum of understanding, or such other agreement as may be entered into with the municipality, in respect of the programs and services. R.S.O. 1990, c. C.27, s.27 (2); 2020, c. 36, Sched. 6, s. 8 (1). 2022, c. 21, Sched. 2, s. 3 (1).

Category 2 agreements are formed if any project (e.g., water and erosion control infrastructure) that SVCA has historically partnered in the inspection and maintenance of are: owned in whole or in part by the municipality, have a license to operate held by the municipality, or cross a municipal roadway.

Category 2 maintenance work

Maintenance carried out on municipally owned structures or properties under Category 2 agreement is billed 100% to the municipality.

Category 2 capital work

Capital work carried out on municipally owned structures or properties under Category 2 agreement is billed 100% to the municipality, ideally offset by funding opportunities through the province or federal governments.

Defining Special Benefitting

Under the *Conservation Authorities Act*: (2) Subject to the regulations made under subsection (16), after determining the approximate maintenance costs for the succeeding year, the authority shall apportion the costs to the participating municipalities according to the benefit derived or to be derived by each municipality, and the amount apportioned to each such municipality shall be levied against the municipality. R.S.O. 1990, c. C.27, s. 27 (2); 1996, c. 1, Sched. M, s. 47 (1).

Special benefitting activities include maintenance and capital works projects performed on SVCA owned property for the direct benefit of that municipality (e.g., flood infrastructure to prevent flooding in a localized area such as a town). Historic records of the authority supporting the explicit function of special benefit billing of member municipalities date back to the 1950s.

Special benefitting maintenance work

Maintenance work is billed through a 60/40 split between the municipality and cost apportionment. This split is performed through 2011 SVCA motion #G11-82, “Whereas funding from the Province of Ontario is insufficient to meet the needs of the Authority in 2012, therefore be it resolved that the portion of the maintenance costs of projects that is charged to special benefitting municipalities be 60%”, where it had previously ranged from 100% to the benefitting municipality to 25% to the benefitting municipality. Early motions stipulate that the benefitting municipality would “assume all of the Authority’s share” of the costs of the project consistently.

Special benefitting capital work

Capital work is billed 100% to the benefitting municipality, ideally offset by funding opportunities through the province or federal governments.

The historic practice of defining payment for capital works was reaffirmed and redefined through the Building Better Communities and Conserving Watersheds Act of 2017, Bill 139. Sections 24 to 27 of the Act were repealed and replaced with new sections allowing authorities to recover their capital costs with respect to projects that they undertake and their operating expenses from their participating municipalities.

Capital Special Benefitting Funding Options

Special benefitting projects occur on SVCA owned infrastructures and easements where the work conducted benefits a specific municipality.

As Conservation Authorities have been tasked by the province to help in watershed resource management, CAs are able to support benefitting municipalities in applying for grant funding from the province and the federal government. Some of these sources are the Water and Erosion Control Infrastructure program (WECI), or the Flood Hazard Identification and Mapping Program (FHIMP).

As an example, in the case of WECI funds, the conservation authority works with the local municipality to identify projects of interest, apply for and then manage works being completed and reporting criteria. These funding sources help to alleviate the total cost of a special benefitting project for municipalities, in the case of WECI, it will cover 50% of approved projects, while the municipality covers the remaining 50%.

An example – Paisley Flood Control Works

The Paisley Flood Control Works is a prime example of the importance of a combined Category 2 and special benefitting project in watershed management, illustrating the collaborative investment required to protect communities from flooding and erosion. This piece of infrastructure, owned in part by SVCA, the Municipality of Arran-Elderslie and private landowners, has played a significant role in mitigating flood risks in the Village of Paisley.

The maintenance of the Paisley Flood Control Works reflects a cooperative funding model: both Arran-Elderslie and all member municipalities within the watershed contribute to the ongoing maintenance costs, whereby a portion of the expenses will be shared under this Category 2 agreement (based on the amount of land owned by the municipality), born 100% by the municipality,

with the remainder of the expenses are shared under a 60/40 split. This model demonstrates the interconnected nature of watershed responsibilities, where the health and protection of one community inherently contribute to the resilience of the entire system.

Importantly, while the ongoing maintenance on the SVCA portion of the Paisley Flood Control Works is distributed across the watershed, capital works for the dyke are funded 100% by the Municipality of Arran-Elderslie, reinforcing the localized benefits of this infrastructure. As conservation authorities were created by the province to support municipalities in managing natural hazards, SVCA is positioned to help secure grants and funding to reduce the financial burden of major capital projects on local governments.

Maintenance and inspection – Paisley Flood Control Works

The following maintenance and inspection activities would be completed on the municipal properties and road allowances identified in Schedule 'A':

- Installation and maintenance of SVCA signage
- Grass cutting, vegetation control and grubbing
- Clear sediment, vegetation, and/or other woody debris around and inside flap gates and catch basins
- Trenching of outflows of Paisley Pump once during the course of the agreement (once every 5 years)
- Trenching or digging the flap gates / outflow channels on an annual basis
- Maintenance of flap gates on an as needed basis
- Maintain and operate the Paisley pump when required.
- Annual inspection and subsequent inspection report by SVCA staff
- Coordination of one inspection during the 5-year term of the agreement by a qualified external engineer
- General project management, including review and communication of SVCA permit requests within the vicinity of the project, landowner communications, and maintenance of an operations manual

Cost structure – Paisley Flood Control Works

Item	Estimated Cost (5 Years)	Category 2 Portion (5 Years)	SB Portion (5 Years)
Maintenance	\$ 200,000.00	\$27,535	\$103,479
Internal Inspections	\$ 7,500.00	\$1,050	\$3,870
5 YEAR TOTAL	\$ 207,500.00	\$ 28,585.00	\$ 107,349.00

Item	Estimate Cost (one time)	Category 2 Portion (one time)	SB Portion (one time)
Signage	\$ 4,000.00	\$550	\$2,070
Engineer Inspections	\$ 3,000.00	\$450	\$1,530
5 YEAR TOTAL	\$ 7,000.00	\$ 1,000.00	\$ 3,600.00

The maintenance and inspection activities identified above, on municipal property (including municipal road allowances) would occur concurrently with other, mandatory activities completed within SVCA's easements on the Paisley Flood Control Works project. Costs for these items have been estimated in the above two tables based on the percentage of property owned by the Municipality. The tables separate the annual activities and the activities completed once in the next 5 years. The remainder of the costs for works incurred by SVCA for the Paisley Flood Control Works outside of the above tables will be divided between special benefitting and apportionment (60/40).

Prepared by:

[Original signed by:]

Katie Thomas

Water Resources Manager

Approved by:

[Original signed by:]

Erik Downing

Acting General Manager / Secretary-Treasurer



November 4, 2025

The Honourable Doug Downey, Attorney General of Ontario

Via Email: doug.downey@pc.ola.org

Dear Attorney General Downey,

Re: Withdrawal of Provincial Offences Act Charges

At its meeting held on October 6, 2025, Council of the Municipality of Meaford reviewed a resolution received from the Grey Bruce OPP Detachment Board and passed the following resolution of support.

Moved by: Councillor Uhrig

Seconded by: Deputy Mayor Keaveney

That Council of the Municipality of Meaford:

- 1. Support the following Resolution from the Grey Bruce OPP Detachment Board; and**
- 2. Direct staff to forward a copy of resolution of support to be circulated to all participating municipalities within the Detachment Board area, all Municipal Councils and Police Services Boards throughout Ontario, as well as to the Member of Parliament (MP) and Member of Provincial Parliament for Grey Bruce-Owen Sound:**

Whereas under the former Police Services Act, 1990, municipalities received provincial grant funding to offset the costs associated with the appointment of provincial representatives to local Police Service Boards;

And Whereas the Community Safety and Policing Act, 2019 (CSPA) came into effect on April 1, 2024, consolidating multiple individual





police services boards into regional OPP Detachment Boards, thereby streamlining governance across jurisdictions And Whereas the establishment of Detachment Boards under the CSPA has resulted in a reduction in the number of provincial appointees required in OPP-policed municipalities, yielding cost savings for the province of Ontario;

And Whereas the CSPA was designed to enhance community engagement and local governance in policing, yet the withdrawal of provincial funding undermines this intent by shifting the financial burden entirely onto municipalities and local taxpayers;

And Whereas during the development of both the 2024 and 2025 Board budgets, it was understood that provincial funding would be provided in support of Detachment Board operations;

And Whereas it has since been confirmed that the province will not be providing the anticipated contribution of \$6,600, a figure previously expected as part of ongoing provincial support;

Therefore be it resolved that a formal request be submitted to the Premier of Ontario and the Ministry of the Solicitor General, respectfully requesting the reinstatement of the annual \$6,600 in funding to support the ongoing operations and governance of the Grey Bruce OPP Detachment Board; and

Be it further resolved that a copy of the letter be circulated to all participating municipalities within the Detachment Board area, all Municipal Councils and Police Services Boards throughout Ontario, as well as to the Member of Parliament (MP) and Member of Provincial Parliament for Grey Bruce-Owen Sound.

Carried - Resolution #2025-36-08





Yours sincerely,

Allison Penner

Deputy Clerk / Manager, Legislative Services

Municipality of Meaford

21 Trowbridge Street West, Meaford

519-538-1060, ext. 1110 | apenner@meaford.ca

cc: Alex Ruff, MP, Bruce-Grey-Owen Sound
Paul Vickers, MPP, Bruce-Grey-Owen Sound
All Ontario Municipal Councils and Police Service Boards





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Municipality of Arran-Elderslie,
 Municipality of Brockton
 Township of Chatsworth
 Municipality of Grey Highlands
 Town of Hanover
 Township of Howick
 Township of Huron-Kinloss
 Municipality of Kincardine
 Town of Minto
 Municipality of Morris-Turnberry
 Town of Saugeen Shores
 Township of Southgate
 Municipality of South Bruce
 Township of Wellington North
 Municipality of West Grey

October 31, 2025

Subject: Province of Ontario

To our Municipal Partners,

On October 31, 2025, the Province of Ontario issued a news release announcing its intent to create a new provincial agency to provide leadership and coordination for Ontario's Conservation Authorities. The announcement can be read here: [Ontario Creating New Conservation Authority Agency to Improve Service Delivery and Protect Communities](#)

At this stage, this is a proposal and will be followed by a 45-day consultation period through the Environmental Registry of Ontario. No legislative or operational changes have been made, and Conservation Authorities continue to operate as usual.

Saugeen Conservation, along with Conservation Ontario and our colleagues across the province, is reviewing the proposal and will provide comments during the consultation period. We appreciate the opportunity to be engaged and will share accurate information with our member municipalities as details emerge.

We want to assure you that there is no disruption to our programs, staffing, or services.

Our team continues to deliver all watershed-based programs and services under the Conservation Authorities Act and through our existing municipal agreements, including:

- Flood forecasting and warning, and natural hazard management
- Drinking water source protection
- Environmental planning and permitting
- Management of conservation areas and trails
- Stewardship and restoration projects
- Forestry and other land management work

It remains business as usual for watershed protection, and SVCA programs and services. Our staff remain focused on providing timely support to our fifteen member municipalities and local residents.

Conservation Authorities remain one of Ontario's most effective tools for balancing the province's urgent housing needs with the equally urgent imperatives of watershed protection and climate resilience. Across the province, CAs are already implementing standardized checklists, pre-consultation protocols, and clearer application requirements to streamline permitting and support housing delivery while protecting communities from flooding and erosion.

Saugeen Conservation will continue to:

- Deliver on all current municipal agreements
- Participate actively in the provincial consultation
- Provide clear and factual updates to our partners as new information becomes available

We value our strong relationships with our member municipalities and will continue to work collaboratively to protect our shared watersheds and communities.

Sincerely,



Erik Downing
 General Manager / Secretary-Treasurer
Saugeen Valley Conservation Authority
 1078 Bruce Road 12, Box 150, Formosa, ON N0G 1W0
 e.downing@svca.on.ca | (519)364-1255 ext. 241
www.saugeenconservation.ca



Fw: Provincial Announcement

From Jennifer Shaw <JShaw@arran-elderslie.ca>

Date Fri 2025-10-31 12:38 PM

To Emily Dance <edance@arran-elderslie.ca>; Christine Fraser-McDonald <CFraser@arran-elderslie.ca>; Steve Hammell <SHammell@arran-elderslie.ca>

FYI

Get [Outlook for iOS](#)

From: Tim Lanthier <t.lanthier@greysauble.on.ca>

Sent: Friday, October 31, 2025 10:31:24 AM

To: GSCDirectors <directors@gscs.ca>

Cc: Valerie Coleman <v.coleman@greysauble.on.ca>; Gloria Dangerfield <g.dangerfield@greysauble.on.ca>

Subject: Provincial Announcement

Hello Members,

This morning at 8am, Chair Uhrig and I were involved in a briefing meeting with Minister McCarthy, Hassaan Basit, and staff from MECP. During this briefing, the Province announced their plans for modernizing conservation authorities. This includes rethinking governance structures and consolidating Ontario's 36 conservation authorities into 7 regional conservation authorities. This was announced more broadly to the public at 10am.

Limited information was provided at this time, but it is our understanding that an ERO posting will be coming out soon and the CAs will be consulted independently and as part of the larger process to assist in ensuring that this process is smooth, inclusive, and continues to allow conservation services to continue. The consultation process is expected to go into the Spring of 2026, with actual changes not occurring until 2027.

Chair Uhrig, Gloria Dangerfield, and I are available to answer any questions that you may have. I will be on vacation for the next week (pre-scheduled), but can make myself available at scheduled times to discuss this further with you.

Kind regards,

Tim Lanthier

Chief Administrative Officer

548-877-0501

t.lanthier@greysauble.on.ca

www.greysauble.on.ca



We've Temporarily Moved!

While our office gets renovated, find us at 901 3rd Avenue East, Suite 215, Owen Sound (above the Post Office).

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Please note that my working day may not be your working day. Please don't feel obligated to reply to this email outside of your working hours.

Ministry of Finance
Office of the Minister
 Frost Building S, 7th Floor
 7 Queen's Park Crescent
 Toronto ON M7A 1Y7
 Tel.: 416-325-0400



Ministère des Finances
Bureau du ministre
 Édifice Frost Sud 7e étage
 7 Queen's Park Crescent
 Toronto (Ontario) M7A 1Y7
 Tél.: 416-325-0400

Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

October 31, 2025

Dear Head of Council:

I am writing to provide you with an update on the 2026 Ontario Municipal Partnership Fund (OMPF).

We understand the importance of the Ontario Municipal Partnership Fund to communities across Ontario. The government is committed to supporting the economic vitality and sustainability of Ontario's small, northern, and rural municipalities.

To support these objectives, as announced in Fall 2024, the government will invest a further \$50 million into the OMPF for the payment cycle beginning in January 2026. This brings the two-year incremental investment to \$100 million, and increases the total funding envelope to \$600 million. This continued enhancement for 2026 will once again be targeted towards small, northern, and rural municipalities, as well as those with a limited property tax base. This funding will assist municipalities in providing critical services to people across the province.

With the further \$50 million enhancement to the OMPF, each of the program's core grant components will again increase in 2026. The program will remain responsive to changing circumstances of individual core grant recipient municipalities through annual data updates and related adjustments. Transitional assistance will also ensure that core grant recipient municipalities in northern Ontario receive at least 90 per cent of their 2025 OMPF allocation, while those in southern Ontario receive at least 85 per cent.

In addition, starting in 2026, municipalities who are ineligible for core grants will be gradually phased-out of Transitional Assistance over a five-year period. This adjustment will allow for further investment in municipalities with measurable challenges, through the OMPF's four core grant components.

The enhancement to the OMPF builds on the significant increases in support that the government is providing to municipalities, including:

- An additional \$1.6 billion investment through the Municipal Housing Infrastructure Program (MHIP), increasing the total investment to \$4 billion;

.../cont'd

- 2 -

- A further \$1 billion investment through the Ontario Community Infrastructure Fund (OCIF) over five years, initiated in 2022; and
- An increase in annual funding for Connecting Links from \$30 million to \$45 million to support municipalities in addressing critical road and bridge improvement needs, extending the life cycle of their assets and advancing local development.

We have always been committed to working closely with our municipal partners and recognize how important the OMPF is for many municipalities. During consultations with municipalities over this past summer, the government heard perspectives and advice on municipal priorities for the program. We want to thank our municipal partners for their input on the future of the OMPF. In early 2026, the ministry will be engaging municipalities through a short survey to better understand how the OMPF is supporting local communities.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2026 OMPF allocation. Supporting materials on the 2026 program are available on the ministry's website at [Ontario.ca/document/2026-ontario-municipal-partnership-fund](https://ontario.ca/document/2026-ontario-municipal-partnership-fund).

As we continue to work together to build up our communities and move Ontario's economy forward, maintaining a close relationship with our municipal partners remains critical. I look forward to our continued collaboration in building a stronger future for our province.

Sincerely,



Peter Bethlenfalvy
Minister of Finance

c: The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Lisa M. Thompson, Minister of Rural Affairs

2026 Allocation Notice**Municipality of Arran-Elderslie**

4103

County of Bruce

The Municipality of Arran-Elderslie will receive \$1,977,500 through the OMPF in 2026, which represents an increase of \$154,400 or \$49 per household compared to 2025.

A Total 2026 OMPF	\$1,977,500
--------------------------	--------------------

1. Core Grant Components	\$1,977,500
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a. Assessment Equalization Grant Component	\$624,400
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b. Northern Communities Grant Component	-
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c. Rural Communities Grant Component	\$925,200
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d. Northern and Rural Fiscal Circumstances Grant Component	\$427,900
--	-----------

2. Transitional Assistance	n/a
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B Key OMPF Data Inputs

1. Households	3,169
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2. Total Weighted Assessment per Household	\$243,029
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3. Rural and Small Community Measure (RSCM)	100.0%
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4. Farm Area Measure (FAM)	89.3%
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5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	5.9
---	-----

6. 2026 Guaranteed Level of Support	92.25%
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7. 2025 OMPF	\$1,823,100
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Note: See line item descriptions on the following page.

2026 Allocation Notice**Municipality of Arran-Elderslie**

4103

County of Bruce

2026 OMPF Allocation Notice - Line Item Descriptions

A	Sum of 2026 OMPF core grant components and Transitional Assistance, which are described in the 2026 OMPF Technical Guide. This document can be accessed at: https://www.ontario.ca/document/2026-ontario-municipal-partnership-fund/technical-guide .
A2	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
B1	Based on the 2025 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
B2	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B3	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2026 OMPF Technical Guide, Appendix A.
B4	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the enclosed Farm Area Measure Insert, and the 2026 OMPF Technical Guide, Appendix B.
B5	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2026 OMPF Technical Guide, Appendix D.
B6	Represents the guaranteed level of support the municipality will receive through the 2026 OMPF. For additional information, see the 2026 OMPF Technical Guide.
B7	Line A of 2025 OMPF Allocation Notice.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

2026 Farm Area Measure Insert

Municipality of Arran-Elderslie

4103

County of Bruce

A Farm Area Measure (Line B1 / Line B2)	89.3%
---	-------

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land.

Farm Land Area

=

Farm Area Measure

Municipal Land Area

B Supporting Details

1. Farm Land Area	101,209 acres
2. Municipal Land Area	113,362 acres

The Rural Communities Grant includes a funding enhancement for municipalities with a Farm Area Measure of more than 70 per cent, based on a sliding scale. Eligible municipalities receive this funding as part of their Rural Communities Grant allocation. Additional details regarding the calculation of the Farm Area Measure are provided in the 2026 OMPF Technical Guide, as well as in the municipality's customized 2026 OMPF Workbook.

Note: See line item descriptions on the following page.

2026 Farm Area Measure Insert

Municipality of Arran-Elderslie

4103

County of Bruce

2026 Farm Area Measure Insert - Line Item Descriptions

A	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2026 OMPF Technical Guide, Appendix B.
B1	The number of acres of land for properties in the farm property tax class.
B2	The total number of acres of land in the municipality.

2026 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Arran-Elderslie

4103

County of Bruce

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)

5.9

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Municipality of Arran-Elderslie	Northern and Rural Median
1. Weighted Assessment per Household	\$243,029	\$294,000
2. Median Household Income	\$80,000	\$82,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	1.3%	1.2%
4. Employment Rate	61.0%	53.0%
5. Ratio of Working Age to Dependent Population	135.0%	152.0%
6. Per cent of Population Above Low-Income Threshold	84.2%	88.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2026 OMPF Technical Guide, as well as in the customized 2026 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

2026 Northern and Rural Municipal Fiscal Circumstances Index**Municipality of Arran-Elderslie**

4103

County of Bruce

2026 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

A	The municipality's 2026 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2026 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2020.
B3	Measures the five-year (2020 - 2025) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
B5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
B6	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

2026 Transitional Assistance Calculation Insert**Municipality of Arran-Elderslie**

4103

County of Bruce

A 2026 OMPF Transitional Assistance (Line B2 - Line B1, if positive)**n/a**

As the municipality's 2026 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2026 OMPF Core Grant Components (excluding Transitional Assistance)	\$1,977,500
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2. 2026 Guaranteed Support (Line B2a x Line B2b)	\$1,681,900
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a. 2025 OMPF	\$1,823,100
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b. 2026 Guaranteed Level of Support (Line C)	92.25%
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C 2026 Guaranteed Level of Support (Line C1 + Line C2)**92.25%**

1. 2026 OMPF Minimum Guarantee	85.00%
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2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	7.25%
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Note: See line item descriptions on the following page.

2026 Transitional Assistance Calculation Insert**Municipality of Arran-Elderslie**

4103

County of Bruce

2026 Transitional Assistance Calculation Insert - Line Item Descriptions

A	Transitional Assistance ensures that in 2026, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2025. The Municipality of Arran-Elderslie's 2026 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
B1	Line A1 of 2026 OMPF Allocation Notice, sum of the following OMPF core grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
B2	Guaranteed amount of funding through the 2026 OMPF.
B2a	Line A of 2025 OMPF Allocation Notice.
B2b	Represents the guaranteed level of support the municipality will receive through the 2026 OMPF. For additional information, see the 2026 OMPF Technical Guide.
C1	Reflects the minimum level of support for southern municipalities through the 2026 OMPF.
C2	Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

MEDIA RELEASE: Ontario Investing Over \$20 Million in Bruce-Grey-Owen Sound Municipalities

From Vickers, Paul <paul.vickers@pc.ola.org>

Date Tue 2025-11-04 1:33 PM

To Vickers, Paul <paul.vickers@pc.ola.org>

MEDIA RELEASE: Ontario Investing Over \$20 Million in Bruce-Grey-Owen Sound Municipalities



November 4th, 2025

TORONTO – The Province of Ontario is investing \$20,739,331 in municipalities across Bruce-Grey-Owen Sound to fund critical infrastructure and municipal operations, Bruce-Grey-Owen Sound MPP Paul Vickers announced. The funding comes through the Ontario Municipal Partnership Fund (OMPF).

“As a former municipal councillor myself, I know just how important the OMPF is to our local councils,” said Vickers, the first-term Member of Provincial Parliament for Bruce-Grey-Owen Sound. “Municipalities across Ontario depend on the OMPF to help fund our roads and bridges, emergency services, and much more. I know this funding will be put to great use by local municipal leaders.”

This year, a record \$600-million will be invested in the OMPF, a \$50-million increase over the previous year. The OMPF is an annual program that supports municipalities across the province with small, northern, and rural geographies, as well as those with a limited property tax base.

“This announcement shows our government’s continued commitment to protecting and supporting rural and northern municipalities in Ontario. The Ontario Municipal Partnership Fund plays an essential role in creating safe and strong rural communities across the province,” said Lisa Thompson, Ontario’s Minister of Rural Affairs. “Through the OMPF, our government is helping to ensure that rural and remote northern communities will receive the funds necessary to address local priorities that will allow them to thrive and grow.”

Allocations for municipalities in Bruce-Grey-Owen Sound (which includes all of Grey County except for the Town of the Blue Mountains, as well as Arran-Elderslie and the Bruce Peninsula) are as follows:

Municipality	2026 OMPF Funding	2026 OMPF Funding Per Household
Arran Elderslie	\$1,977,500	\$624
Chatsworth	\$1,131,500	\$347
Georgian Bluffs	\$1,032,800	\$186
Grey Highlands	\$1,150,500	\$197

Hanover	\$2,526,900	\$652
Meaford	\$1,712,400	\$282
Northern Bruce Peninsula	\$2,226,500	\$399
Owen Sound	\$2,292,400	\$215
Southern Bruce Peninsula	\$3,775,300	\$498
Southgate	\$933,900	\$238
West Grey	\$1,979,600	\$318

The above funding represents the respective municipalities allocations for 2026.

For more information:
Office of Paul Vickers, MPP
Bruce-Grey-Owen Sound
paul.vickers@pc.ola.org
519-371-2421

Staff Report

Council Meeting Date: 2025-11-10

Prepared By: David Munro, Treasurer

Report Number: FIN-2025-22

Subject: 2026 Budget Draft 1 – Review Budget Discussion Points

Recommendation

Be It Resolved that Council hereby approves Report FIN-2025-22 and recommends the following be incorporated into the 2026 Draft 1 budget:

1. Reduce the property tax rate increase from 5.80% to 4.95%.
2. Allocate the \$301,957 surplus land sale revenue to the surplus land sale reserve
3. Make the positive changes to the Operating Budget described in this report totaling \$140,608.
4. Decrease the transfer of funds from Operations to Reserves for capital project financing by \$224,124

Background

At the Council meeting held on October 27, 2025, Draft 1 of the 2026 Budget was presented and reviewed. Several matters were brought forward for further consideration and clarification, and this report addresses each in detail.

Analysis

1. The Draft 1 budget allocates \$301,957 from surplus land sales for operating expenses. Transferring this amount to a capital reserve would leave an operating budget deficit of \$301,957. For a review of the Surplus Land Sale Reserve history, please see the attachment. Funding details for the new Fire Hall & Public Works building are available in the attached document.

2. Department 01-2041 Animal Control has expenses that exceed dog tag revenue, prompting staff to suggest raising the annual dog tag fee from \$15 to \$20 in 2026, with further increases possible. This change will add \$5,000 to the 2026 Operating budget revenue.
3. An update of the 2025 Capital projects October Year-to-date is attached, as requested.
4. On October 27, 2025, the Stormwater Utility was approved. In the Draft 1 budget, there is \$528,750 of 2026 Stormwater capital projects which will now be funded by the stormwater utility.

Draft 1 budget, included a \$36,570 for stormwater operating expenses (department 01-3018). This will now be funded by the storm water utility.

Similar to Water and Sewer, all Stormwater Utility fees collected will come into the Storm Water-Catch Basins department 01-3018. The difference between the revenue and the operating expenses will be transferred to the Stormwater reserve (01-0000-7234). Stormwater capital projects will be funded from the Stormwater reserve.

5. The Paisley Arena and Chesley Arena chiller replacement projects (capital projects 24-RECC-0028 and 25-RECC-4136) included additional costs of \$30,000 and \$35,000 respectively. Under the agreement, the local Curling Clubs will contribute 33% of these additional costs, which reduces the total amount required from reserves by \$21,667.
6. Capital project 23-HLTH-0003: \$140,959 was approved in 2025 for Tara Cemetery land expansion, with an additional \$30,000 recommended for 2026. Both amounts are currently funded through the Working Capital Reserve. Staff have explored the potential of financing \$30,000 through the Cemetery Trust in 2026 (subject to regulatory approval) and repaying it with future plot sales, rather than utilizing the Working Capital Reserve. However, this option cannot be confirmed until a suitable site has been identified and deemed viable. Should the purchase proceed, a transfer from the Cemetery Trust would occur in future years. At this time, staff recommend retaining the \$30,000 allocation in the 2026 budget, funded by the Working

Capital Reserve, with final purchase details and funding sources to be presented if acquisition becomes likely.

7. Capital Project 26-GENG-4363: Updating Security Measures for the Administration Office. This project is proposed at an estimated cost of \$15,000, funded from the Municipal Building Reserve. The attached justification outlines the need for enhanced security measures. Staff recommend proceeding with this initiative to ensure compliance with best practices for staff protection and safeguard municipal assets.
8. Capital Project 26-TRAN-4171 BRIDGES- (E) Sdrd 5 Pearces bridge (E12) for \$59,000 funded by the Bridge reserve. At the October 27, 2025 Council meeting, it was noted that engineering work for this project is planned for 2026, with a potential full bridge replacement in 2027 costing several million dollars. A discussion was held regarding the available options. Staff advise keeping this project in the 2026 budget, with engineering work to include a report on future construction options.

Note, included in the operating budget is a transfer of \$303,218 to the Bridge Reserve. In accordance with Council's 2024 direction, a 1% allocation to the Bridge Reserve was established as a proactive measure to support the Municipality's bridge infrastructure network. This practice continued in 2025, supplemented by the surplus from the policing budget line. In alignment with this ongoing strategy, staff have included the transfer in the 2026 budget to maintain consistent investment in the long-term sustainability and protection of municipal bridge assets.

9. Project 23-RECC-0025 PARKS-Dr. Milne Park Pavilion Rehabilitation/Retaining Wall - Dr. Milne Park is located on a former landfill, which presents unique environmental and engineering challenges. In addition, there has been discussion about whether the land could be declared surplus, which would influence future investment decisions. At this time, staff recommend leaving the project unfunded until these evaluations are complete and a clear direction for the property is established.

10. Operating Budget Review - After a comprehensive review of expenses and updated revenue projections, staff have identified an additional \$99,038 in positive adjustments to Operating Budget Draft 1.

Budget planning exercises in September and October focused on ensuring financial responsibility and maintaining service levels, using actual expense data to guide budget estimates. At Council's request, staff undertook a further review to confirm these principles and identify additional efficiencies without reducing services, resulting in these \$99,038 in positive changes to the Operating Budget Draft 1

11. Capital Projects - Elgin & Matilda – Brook to Francis – (Draft 1 \$183,755 from Working Capital; \$844,245 (73%) from Health & Safety Water Steam Grant)

Following further discussions with the Engineer, staff recommend revising this project to include engineering design work only in 2026, at an estimated cost of \$25,000. Construction is now planned for 2027. Please note that both the engineering and construction phases are contingent upon approval of the Municipality's grant application.

- Elgin & Matilda – Brook to Francis (RB405, 414, 416)
- 26-WSSE-0043 (Sanitary Sewers); 26-WSWA-4242 (Water); and
- 26-WSST-0010 (Stormwater)

12. OCIF (Ontario Community Infrastructure Fund) 2026 award has been announced and is \$1,113,944 which is \$101,268 higher than planned in the 2026 Draft 1 budget.

13. Health Care Services - The Chesley Hospital Foundation recently provided a delegation, 2026 budget Draft 1 currently includes \$50,000 allocated to the Doctor Recruitment Reserve, consistent with previous years.

Staff recommend maintaining this allocation but adopting a hybrid approach to strengthen physician recruitment efforts. Under this approach, a portion of the funds would be directed to operating expenses that support recruitment activities, such as utility costs for locums and medical learners. Approximately 50% of the original



allocation would remain in the reserve fund to ensure resources are available for unexpected costs should a physician be recruited in 2026.

To implement this strategy, a Memorandum of Understanding (MOU) will be required to finalize details regarding the payment process for utility support and related expenses.

14. Grants and Community Support - Funding for local community grants in the 2026 budget remains unchanged from 2025. Allocations will be administered in accordance with the Grants and Community Support Policy ([By-law 37-2025](#)).

Summary

The items highlighted in green above provide the following positive changes to the 2026 Operating Budget:

- A. \$5,000 from an increase in the dog tag fee from \$15 to \$20 per year
- B. \$36,570 since the Stormwater utility will now fund department 01-3018
- C. \$99,038 upon further review of revenues and expenses in Draft 1

These positive changes total **\$140,608** and make up some of the **\$301,957** negative changes to Operating by #1 above.

The items highlighted in purple above provide the following potential full (or partial) reduction in the amount of Operating funds required to be transferred to reserves:

- D. \$528,750 stormwater utility to fund stormwater capital projects;
- E. \$21,667 adjustment to Chiller replacements cost to Arran-Elderslie;
- F. \$101,268 OCIF grant higher than 2025.

Total \$651,685. Staff recommend reducing the amount of money transferred from Operating to reserves to fund capital projects by **\$224,124**. The remainder, \$427,561, will result in an increase in our reserves.

Council to consider making the following recommendations to 2026 Budget Draft 1:

1. Reduce the property tax rate increase from 5.80% to 4.95% (this will cost **\$62,775**).
2. Move the **\$301,957** surplus land sale revenue to the surplus land sale reserve.
3. Make the positive changes to the Operating Budget described above totaling **\$140,608**.
4. Reduce the amount of money transferred from Operating to reserves to fund capital projects by **\$224,124**.

Impacts of a 4.95% tax rate increase

Bruce County is estimated to increase their tax rate by approximately 5% over 2025, and Education is estimated to be 0% increase, as it has for the past several years. This leads to a blended tax increase of approximately 4.5%

Here are some examples of how many dollars this equates to:

2026 estimated annual property tax dollar increase - residential (class RT)					
MPAC valuation		County	Municipal	Education	Total
\$200,000		\$53	\$93	\$0	\$146
\$300,000		\$79	\$140	\$0	\$219
\$400,000		\$105	\$187	\$0	\$292

2026 estimated annual property tax dollar increase - farm land (class FT)					
MPAC valuation					
\$400,000		\$26	\$47	\$0	\$73
\$600,000		\$39	\$70	\$0	\$109
\$800,000		\$53	\$93	\$0	\$146

For example, if your MPAC assessment for your residential property (class RT) is \$200,000, then your Municipal property taxes are increasing by \$93 per year and your total property tax bill will increase by \$146 per year.

2025 Building Code Reserve

The year 2025 is ongoing; however, staff noted that on October 27, 2025, there will be a decrease in the Building Code Reserve (01-0000-7307). All the Building Department expenses are funded by building permit revenue and if there is a year with a surplus or deficit, the money goes to / comes

from the Building Code Reserve. There is no effect on the property tax rate. The new CBO will complete the transition from our consultant before the end of 2025.

[Link to Strategic/Master Plan](#)

6.4 Leading Financial Management

Financial Implications

This report addresses the items raised at the October 27, 2025, Council meeting as well as a couple of new items. The recommendations, if adopted, will provide a balanced financial approach to our 2026 Operating and Capital budget.

Attachments:

Surplus Land Sale Reserve History

Funding of the new Fire Hall & Public Works Building

2025 Capital Projects October Year-to-Date

26-GENG-4363 Updating Security Measures for Admin Office – justification

Approved By: Emily Dance, Chief Administrative Officer

Surplus Land Sale Reserve History

November 3, 2025

Here is a history of the surplus land sale reserve (01-0000-7270) end of year balance:

End of year balance	2022	2023	2024 estimate	2025 budgeted land sales	New FireHall & Public Works Building	2025 updated estimate
Land sales reserve (01-0000-7270)	\$281,436	\$712,801	\$687,682	\$301,957	\$989,639	\$176,628

Funding of the new Fire Hall & Public Works Building

November 3, 2025

As per the 2025 budget, here is the funding of the New Fire Hall & Public Works Building:

Paisley Fire Reserve	\$355,117
Paisley Bell Mobility Reserve	\$103,040
Common Fire Reserve	\$90,133
Fundraising	\$200,000
Canada Community Building Fund (formerly Gas Tax) reserve	\$1,194,406
Surplus land proceeds reserve ("Planning & Development")	\$989,639
Working Capital Reserve	\$473,147
Infrastructure Ontario 5-year loan	\$1,338,143
Total	\$4,743,626

2025 Capital Projects October year-to-date status report					
November 4, 2025	2025	October	October 31	Variance	Vendor(s)
	Total	Management	YTD	(H) / L vs Budget	
	Budget	Comments	Actual Expenditures		
MUNICIPAL SERVICES					
GENERAL GOVERNMENT					
GENERAL SERVICES					
25-GENG-4112 Updgrade screens and sound system in Council Chambers	\$9,000	upgraded OWL in Council Chambers - completed	\$2,900	\$6,100	CDW Canada
25-GENG-4118 replace old computer equipment	\$10,000	completed	\$6,555	\$3,445	Infinity Network Solutions
25-GENG-4155 Office reno and furn. - new employees	\$10,000	completed	\$10,614	(\$614)	Locking Business Furnishings \$2K; Mike Dahmer \$2K
25-GENG-4161 New Server		completed - Council approved - funded by Working Capital	\$37,642	n/a	Infinity Network Solutions
Total GENERAL SERVICES	\$29,000		\$57,710	\$8,931	
Total GENERAL GOVERNMENT	\$29,000		\$57,710	\$8,931	
FIRE PROTECTION SERVICES					
COMMON					
24-FIRE-0016 Building-2nd Story Live Fire Training Center	\$7,500	containers to arrive in 2025	\$1,145	\$6,355	Buys Mike
25-FIRE-4103 Bunker Gear (8 sets)	\$32,000	completed	\$31,899	\$101	M&L Supply \$25K and A.J. Stone \$7K
25-FIRE-4122 AE Fire Modernization of Frontline Thermal Imaging Cameras	\$24,000	received equipment - applied for a grant to help offset expense	\$25,455	(\$1,455)	M&L Supply
25-FIRE-4157 Washer & Dryer for Paisley and Tara	\$24,961	completed - received a grant for \$24,691.35	\$28,381	(\$3,690)	Canadian Safety Equipment \$17K and H & R Machine \$11K
Total COMMON	\$88,461		\$86,880	\$1,311	
CHESLEY					
25-FIRE-0006 FLEET-Pumper Fire Truck Chesley	\$135,462	chasis payment expected in 2025 - truck delivery expected August 2026 - money in 2026 budget for final invoice		\$135,462	Commercial Truck Equipment Co.
Total CHESLEY	\$135,462		\$0	\$135,462	
PAISLEY					
22-FIRE-0004 BLDG-Paisley Fire Hall Construction	\$4,743,626	waiting on successful approval of ground compactability	\$249,877	\$4,493,749	Domm Construction, DS Consultants, Dozlan Contruction, Cobide Engineering
Total PAISLEY	\$4,743,626		\$249,877	\$4,493,749	
TARA					
25-FIRE-4120 Tara Vehicle Rescue Hydraulic Cutter and Spreader Replacement	\$19,800	Purchased and in Service	\$18,063	\$1,737	M&L Supply
25-FIRE-4121 Tara Vehicle Rescue Air Bag System Replacement	\$13,500	Ordered and will be delivered in November		\$13,500	A.J. Stone
Total TARA	\$33,300		\$18,063	\$15,237	
Total FIRE PROTECTION SERVICES	\$5,000,849		\$354,820	\$4,649,449	
TRANSPORTATION SERVICES					
BRIDGES & CULVERTS					
21-TRAN-0001 BRIDGES-A13 Clark Bridge Guiderail	\$12,000	Looking for contractor to complete work. Schedules		\$12,000	
21-TRAN-0007 Bridges-2013	\$7,448	in limbo	\$5,241	\$2,207	B.M. Ross & Associates
22-TRAN-0008 BRIDGES - Teeswater, paisley, Dyke Maint.	\$106,000	Council to discuss in November		\$106,000	
23-TRAN-0029 BRIDGE/CULVERT-(E) - Con 6 Elderslie, east of Lockerby Bridge	\$615,648	Completed	\$475,771	\$139,877	B.M. Ross & Associates \$34K; CMT Engineering \$6K
25-TRAN-4158 BRIDGES - E5 Waterproof & Pave, 15 Sdrd (E)		will be done in 2026	\$4,392	(\$4,392)	B.M. Ross & Associates

2025 Capital Projects October year-to-date status report					
November 4, 2025	2025	October	October 31	Variance	Vendor(s)
	Total	Management	YTD	(H) / L vs Budget	
	Budget	Comments	Actual Expenditures		
Total BRIDGES & CULVERTS	\$741,096		\$485,405	\$255,691	
ROAD NETWORK				\$0	
21-TRAN-0002 ROADS-Sideroad #15 Roadway	\$263,193	waiting to be paved in 2025	\$70,888	\$192,305	Nicoll Construction
24-TRAN-0027 Trans (E) - Con 10 Elderslie, reconstruct Sdrd 5 intersection (safety)	\$17,310	engineering complete - construction costs in 2026 budget	\$6,966	\$10,344	Clearwater Shores Civil Engineering
24-TRAN-0053 TRANS - Roads (A) Con 10 E - 15 sdrd to 10 10 sdrd	\$8,945	completed in 2024		\$8,945	
24-TRAN-0054 TRANS-Roads(A) Sdrd15 - Con10 to Con13W Swamp(RB53/CW2108)	\$175,000	will be completed in 2025	\$64,209	\$110,791	J.A. Porter Holdings
25-TRAN-4127 Roads-Pave(E)Sdrd 15 S-Con2 to Bruce Rd11(SB261)	\$166,000	will be done in 2026		\$166,000	EC King
25-TRAN-4131 Roads-Pave(P) Balaklava - George to James (SB696)	\$17,000	completed	\$21,627	(\$4,627)	MEI
25-TRAN-4133 Roads-Pave(P) Church/Arena - Bruce Rd3 to Ross	\$17,400	completed	\$19,018	(\$1,618)	MEI
25-TRAN-4134 Roads-Pave(T) Arena - To Ball Diamond	\$15,000	completed	\$3,980	\$11,020	MacDonnell Excavating Ltd.
25-TRAN-4135 Roads-Pave(C) 2nd St SE - Lawn Bowling to 90 metres(RB844)	\$15,000	completed	\$22,408	(\$7,408)	
Total ROAD NETWORK	\$694,848		\$209,095	\$485,753	
SIDEWALKS				\$0	
25-TRAN-4126 Sidewalks(P)-Victoria St from Balaklava to School	\$200,000	Project completed May 10th	\$189,851	\$10,149	Signature Contractors
Total SIDEWALKS	\$200,000		\$189,851	\$10,149	
SIGNS				\$0	
24-TRAN-0052 TRANS - Road & Address Signs - Various Types	\$8,674	will be completed in 2025	\$1,171	\$7,503	
Total SIGNS	\$8,674		\$1,171	\$7,503	
VEHICLES & EQUIPMENT				\$0	
25-TRAN-0021 VEH&EQUIP (E)- Tandem Plow Truck	\$615,000	will be completed in 2025	\$214,134	\$400,866	Viking Cives Ltd.
25-TRAN-4123 VEH&EQUIP(A)-Bin Landfill trailer	\$11,000	completed	\$9,655	\$1,345	Longhaul Trailer Sales
25-TRAN-4125 VEH&EQUIP(E)-Roadside Flail Mower	\$20,000	completed	\$15,572	\$4,428	J&H Sales and Service
Total VEHICLES & EQUIPMENT	\$646,000		\$239,361	\$406,639	
Total TRANSPORTATION SERVICES	\$2,290,618		\$1,124,884	\$1,165,734	
ENVIRONMENTAL SERVICES					
WASTE DISPOSAL					
21-ENVS-0001 BLDG-Arran Landfill-Weigh Scales Building	\$49,294	Project complete - just need to remove old building	\$43,356	\$5,938	Domm Construction \$31K; Best Weigh Scale \$3K
Total WASTE DISPOSAL	\$49,294		\$43,356	\$5,938	
Total ENVIRONMENTAL SERVICES	\$49,294		\$43,356	\$5,938	
RECREATION AND CULTURE					
ADMINISTRATIVE					
24-RECC-0056 EV Charging Station	\$20,000	grant not received, project will not proceed		\$20,000	
25-RECC-4159 Chesley Medical Clinic HVAC Updates		Council approved	\$15,756	n/a	L-Ray Plumbing & Heating
Total ADMINISTRATIVE	\$20,000		\$15,756	\$20,000	
PARKS					
22-RECC-0006 PARKS-Paisley Docks, Approaches	\$20,000	approximate construction costs \$200K - not in 2026 budget	\$2,379	\$17,621	GSS Engineering
23-RECC-0024 PARKS-Tara Park Pole Replacement	\$4,500	Complete. Project was overbudget as scope was expanded. Council approved, REC-2025-10	\$14,246	(\$9,746)	Nickason Electric

2025 Capital Projects October year-to-date status report					
November 4, 2025	2025	October	October 31	Variance	Vendor(s)
	Total	Management	YTD	(H) / L vs Budget	
	Budget	Comments	Actual Expenditures		
23-RECC-0025 PARKS-Dr. Milne Park Pavilion Rehabilitation/Retaining	\$24,000	Unknown at this time.		\$24,000	
24-RECC-0043 Tara Basketball Court Refurbishment	\$25,000	Completed	\$8,515	\$16,485	MacDonnell Excavating Ltd. And Sports Systems Canada
24-RECC-0045 Paisley Recreation Truck Replacement	\$40,000	Completed	\$32,067	\$7,933	Bud Rier Chevrolet
24-RECC-0046 Chesley Park Island Rehabilitation	\$20,000	Working with an engineer, per SVCA request. Project has expenses in 2025, but likely not to be completed this year	\$2,379	\$17,621	GSS Engineering
25-RECC-4137 Allenford Ball Diamond Lights	\$30,000	Completed	\$20,963	\$9,037	Nickason Electric
25-RECC-4153 Paisley Ball Diamond Enhancements	\$70,000	Completed. Minor Ball raised additional funds, so additional expenses for dugouts likely to occur in 2025/2026.	\$35,416	\$34,584	Mar-co \$18K; Nicoll Construction \$11K; Allen's Home Building Centre
Total PARKS	\$233,500		\$115,964	\$117,536	
FACILITIES					
22-RECC-0008 BLDG-Tara Pool-Leak Repair	\$40,000	Contractor to look into in fall 2025.		\$40,000	Bridge Plumbing & Heating
24-RECC-0028 BLDG/COMP-Paisley Arena Chiller Replacement	\$45,000	project to be completed in 2026	\$671	\$44,329	
24-RECC-0047 Chesley Arena Rubber Floor Replacement	\$101,630	Completed	\$115,447	(\$13,817)	Advantage Cochrane Sport Inc.
25-RECC-4136 BLDG/COMP-Chesley - Replace Chiller	\$58,000	project to be completed in 2026	\$671	\$57,329	
25-RECC-4140 Tara Arena Sound System	\$5,500	almost done - expected to be completed in 2025		\$5,500	Freiburger Communications
25-RECC-4143 Paisley LCBO A/C Replacement	\$4,500	Completed	\$4,660	(\$160)	L-Ray Plumbing & Heating
25-RECC-4144 Paisley Town Hall Bell Tower Repair	\$10,000	project to be completed in 2025		\$10,000	Karn's Roofing
25-RECC-4145 Chesley Pool Mechanical Work	\$65,000	Working with a contractor on mechanical room design. No physical changes in 2025.		\$65,000	Cam's Pool and Spa
25-RECC-4146 Paisley Arena Flat Roof Replacement	\$63,230	Completed	\$75,467	(\$12,237)	Karn's Roofing
25-RECC-4151 Tara Arena Roof Repair	\$15,000	construction work to be done in 2026 and is in budget	\$4,722	\$10,278	Garland Roofing/Nedlaw Roofing
25-RECC-4154 Tara Pool Tot Dock	\$3,000	Completed	\$3,115	(\$115)	DB Perks & Associates
25-RECC-4160 Tara Arena Exterior Repairs		completed - Council approved - funded by Arena/Community Centre Reserve	\$13,483	n/a	True Blue Exteriors
25-RECC-4173 Dehumidifier Repairs		completed - Council approved - funded by Arena/Community Centre Reserve	\$18,826	n/a	L-Ray Plumbing & Heating
Total FACILITIES	\$410,860		\$237,061	\$206,108	
LIBRARIES					
24-RECC-0055 Paisley Library Building Accessibility Upgrades	\$88,227	expected to be done in 2025 and on budget - approval to come Nov 10 Council meeting	\$1,170	\$87,057	Maxwell House Designs
Total LIBRARIES	\$88,227		\$1,170	\$87,057	
Total RECREATION AND CULTURE	\$752,587		\$369,951	\$430,701	
HEALTH SERVICES					
CEMETERIES					
23-HLTH-0003 LAND-Land Purchase to expand Tara Cemetery	\$136,360	Continuing to monitor test wells for engineers report, need a full year of data.	\$7,729	\$128,631	GSS Engineering \$3K; London Soil Test \$5K
25-HLTH-4113 Chesley Cemetery surveying so we can use extra space for grave sites	\$15,000	This surveying will likely be on hold until the Tara cemetery expansion is decided and if a surveyor is needed for Tara, will be contracted for both.		\$15,000	
Total CEMETERIES	\$151,360		\$7,729	\$143,631	
Total HEALTH SERVICES	\$151,360		\$7,729	\$143,631	

2025 Capital Projects October year-to-date status report					
November 4, 2025	2025	October	October 31	Variance	Vendor(s)
	Total	Management	YTD	(H) / L vs Budget	
	Budget	Comments	Actual Expenditures		
Total MUNICIPAL SERVICES	\$8,273,708		\$1,958,450	\$6,404,384	
WATER AND SEWER SERVICES					
SEWER					
CHESLEY SEWER SYSTEM					
23-WSSE-0018 MANHOLES-SEWER-(C)-Manholes Martha Ave	\$15,001	manholes installed - waiting on paving	\$9,522	\$5,479	Nicoll Construction
23-WSSE-0019 BLDG-SEWER-(C)-Blower room roof @ Lagoons	\$7,500	project to be completed in 2025		\$7,500	Karn's Roofing
24-WSSE-0013 SEWER (C) 3rd St SW, 1st to 4th Ave (RB848,850,852)	\$302,255	will be completed in 2025	\$104,040	\$198,215	Hanna & Hamilton Construction
25-WSSE-0030 North End(C) Sewer pumps	\$60,000	installation in 2025	\$6,061	\$53,939	Caldecottt Millwright Services and Flyte
25-WSSE-0034 Alum pumps (C) Lagoons	\$10,000	completed	\$4,690	\$5,310	SCG Process
25-WSSE-0035 Diesel Generator (C) Riverside Stn	\$70,000	installation in 2025	\$43,248	\$26,752	Sommers Generator Systems
Total CHESLEY SEWER SYSTEM	\$464,756		\$167,561	\$297,195	
PAISLEY SEWER SYSTEM					
21-WSSE-0001 EQUIP-SEWER-P-RAS Pumps	\$11,159	Completed	\$11,110	\$49	Caldecott Millwright Services \$6K; Floval Equipment \$4K; Stinson Electric \$1K
23-WSSE-0017 BLDG-SEWER-(P)-Pump station roofs (Albertt/Ross) and Mill Drive	\$20,000	project to be completed in 2025		\$20,000	Karn's Roofing
23-WSSE-0020 EQUIP-SEWER (P)- Diesel Generator	\$150,000	installation in 2025	\$78,708	\$71,292	Sommers Generator Systems
24-WSSE-0024 Sewer (P) - Ditch Rotor Rebuild WPCP	\$25,000	completed	\$20,976	\$4,024	Caldecott Millwright Services
24-WSSE-0026 Sewer (P) - WPCP Alum Tank Replace		Completed - finished project from last year	\$7,607	(\$7,607)	Schauber Cody
24-WSSE-0028 Sewer (P) - Ross St Pp Stn, Level Transducer	\$5,000	waiting on Hydro One		\$5,000	
25-WSSE-0031 Paisley Coverall (P) lightning	\$5,000	will be completed in 2025		\$5,000	
25-WSSE-0032 Digester Valves (P) WPCP	\$30,000	waiting on delivery	\$17,740	\$12,260	Omniflex Hose \$10K; Floval Equipment \$5K; Caldecott Millwright \$3K
25-WSSE-0033 Raw Sampler (P) WPCP	\$5,000	completed	\$7,411	(\$2,411)	Hoskin Scientific Limited
25-WSSE-0036 Electrical controls (P) Ross St Stn	\$40,000	waiting on Hydro One	\$773	\$39,227	
25-WSSE-0037 Forcemain swab (P) Ross St Stn	\$20,000	will continue into 2026	\$931	\$19,069	
25-WSSE-0038 Sewer(P)-EA WPCP Capacity Study	\$10,000	will continue into 2026	\$2,427	\$7,573	GSS Engineering
Total PAISLEY SEWER SYSTEM	\$321,159		\$147,683	\$173,476	
TARA SEWER SYSTEM					
22-WSSE-0002 EQUIP-SEWER (AE)-Confined spaces equipment	\$15,000	waiting on inspection of existing equipment		\$15,000	
23-WSSE-0021 EQUIP-SEWER-(T) Mill Street L.S. Pump Check valves	\$14,000	completed	\$7,778	\$6,222	Caldecott Millwright Services \$2K; Floval Equipment \$6K
Total TARA SEWER SYSTEM	\$29,000		\$7,778	\$21,222	
Total SEWER	\$814,915		\$323,022	\$491,893	
WATER					
CHESLEY/PAISLEY WATER SYSTEM					
21-WSWA-0003 WELL-Chesley Community Park Well #1	\$376,299	completed - waiting on permit to take water and hookup in 2026	\$312,902	\$63,397	Well Initiatives Limited \$266K; SGS Canada \$3K; R.J. Burnside \$26K
22-WSWA-0004 BLDG-WATER (C) - Building, Riverside, Old Shop Rehabilitation	\$7,755	completed	\$12,387	(\$4,632)	Stinson Electric \$3K; Hatten Building Ctr \$7K
22-WSWA-0010 BLDG/COMP-WATER - AE WTP - Gaskets and Dialers	\$30,808	completed (started last year)		\$30,808	

2025 Capital Projects October year-to-date status report					
November 4, 2025	2025	October	October 31	Variance	Vendor(s)
	Total	Management	YTD	(H) / L vs Budget	
	Budget	Comments	Actual Expenditures		
24-WSWA-0016 WATER (C) 3rd St SW, 1st to 4th Ave SW (RB848,850,852)	\$293,420	completed	\$300,585	(\$7,165)	GSS Engineering \$27K
24-WSWA-0024 Fleet-Water-Pickup Truck	\$70,000	completed	\$58,320	\$11,680	Hallman Motors
25-WSWA-0028 Tablets for data collection.	\$5,000	completed	\$4,614	\$386	CDW Canada
25-WSWA-0029 Tower/Standpipe (C,P,T) 5-year inspection	\$20,000	completed	\$10,608	\$9,392	Greatario
25-WSWA-0030 CP#2 Well Review	\$40,000	will continue into 2026		\$40,000	
25-WSWA-0033 Victoria St (P) watermain	\$7,500	will continue into 2026		\$7,500	
25-WSWA-0035 Water (C) 2nd St SE-Lawn Bowling, 90 metres RB844		completed	\$12,072	n/a	Nicoll Construction
Total CHESLEY/PAISLEY WATER SYSTEM	\$850,782		\$711,488	\$151,366	
TARA WATER SYSTEM					
25-WSWA-0031 Well #3 (T) Review	\$30,000	completed	\$69,476	(\$39,476)	International Water Supply LTD
25-WSWA-0032 Well #3 (T) Chlorine Analyzer	\$10,000	ordered		\$10,000	
Total TARA WATER SYSTEM	\$40,000		\$69,476	(\$29,476)	
EQUIP-WATER - Antenna/Cable					
21-WSWA-0001 EQUIP-WATER - Antenna/Cable	\$10,000	completed	\$5,386	\$4,614	Hartman Communications
Total EQUIP-WATER - Antenna/Cable & Burgoyne	\$10,000		\$5,386	\$4,614	
Total WATER	\$900,782		\$786,350	\$126,504	
STORMWATER SYSTEM					
STORMWATER					
24-WSST-0005 STORM(C) - 3rd St SW, 1st to 4th Ave (RB848,850,852)	\$309,325	completed	\$123,822	\$185,503	Hanna & Hamilton Construction
24-WSST-0007 STORM - Urban Stormwater Study	\$49,259	completed	\$5,280	\$43,979	
Total STORMWATER	\$358,584		\$129,103	\$229,481	
Total STORMWATER SYSTEM	\$358,584		\$129,103	\$229,481	
Total WATER AND SEWER SERVICES	\$2,074,281		\$1,238,475	\$847,878	
Total Arran-Elderslie - Capital	\$10,347,989		\$3,196,925	\$7,252,262	

26-GENG-4363 Updating Security Measures for Admin Office – justification

Security Measures:

The Administration Office currently operates with basic security measures, including standard keyed and fobbed access. The existing system does not allow for additional fobs, nor does it provide staff with the ability to make necessary changes or monitor access and usage. With new staff onboard, there are insufficient fobs available, resulting in some employees relying on keys.

This limitation has prompted a review of alternative security options, as maintaining the current system is no longer a viable solution.

In response to increasing concerns around workplace safety and the need for controlled access to municipal facilities, staff have explored options for implementing a secure and scalable access control system. This initiative aligns with broader efforts to enhance security and ensure a safe working environment for staff and visitors.

Feedback from neighboring municipalities (e.g., South Bruce, Huron Kinloss and Saugeen Shores) confirms a growing trend toward implementing advanced fob-based access systems. Additionally, workplace safety concerns—including incidents of uncivil behavior—underscore the need for proactive security measures.

Discussion

Municipal offices are increasingly adopting modern security solutions to safeguard staff and property. A review of our current system identified the following gaps:

- **Access Control:** Physical keys provide limited accountability and are vulnerable to duplication.
- **Staff Safety:** There are panic buttons for the front office staff, but no panic or emergency alert system is in place for the remainder of the staff.

Proposed Enhancements:

Staff met with Saltos Security Systems and Jamie Steeper of JPW Systems Ltd. and lead them through the office for a review of the lack of security measures for staff.

JPW Systems Ltd. has provided a quote of \$15,000 for the Salto SPACE Access Control System, which offers robust features tailored to municipal needs:

- A SALTO lock system is important for a municipal government building because it provides a secure, flexible, and efficient access control solution that meets the unique needs of public facilities. Here are the key reasons:
- Enhanced Security:
 - SALTO electronic locks eliminate the risks associated with lost or duplicated keys by allowing instant reprogramming of access rights. Unauthorized access can be prevented immediately if a credential is lost or stolen. Key fobs remain with their designated authorized users. In the event a fob is misplaced, it can be deactivated remotely—unlike a physical key, which may require rekeying for security.
- Access Control Management:
 - The system allows administrators to manage who can enter which areas and when — essential for municipal buildings with multiple departments, public access zones, and restricted offices.
- Audit Trails and Accountability:
 - SALTO systems record entry and exit data, providing a digital audit trail. This enhances transparency, accountability, and compliance with municipal security protocols.
- Scalability and Integration:
 - It can easily expand to include new facilities (e.g., works yards, fire halls and arenas) and integrates with other municipal systems such as HR databases or time-tracking tools.
- Operational Efficiency:
 - Staff and contractors can use a single credential (card, fob, or smartphone) across multiple buildings, reducing administrative workload and key management issues.
- Emergency Management:
 - In the event of a security incident or lockdown, the system allows quick remote updates to restrict or grant access, improving response time and public safety.
- Cost Effectiveness Over Time:

- While the upfront investment is higher than traditional locks, it reduces long-term costs related to key replacement, rekeying, and physical security management.
- A fob/digital lock system strengthens municipal building security, simplifies access administration, supports compliance, and ensures staff and public safety — making it an essential component of modern municipal facility management.

Staff Report

Council Meeting Date: 2025-11-10

Prepared By: Julie Fenton, Infrastructure & Development
Coordinator

Report Number: PWWS-2025-08

Subject: Chesley Park Well #4 – Raw Water Line

Recommendation

Be It Resolved that Council hereby approves Report PWWS-2025-08 Chesley Park Well #4 – Raw Water Line;

And grants pre-budget approval in the amount of \$80,000 to complete the directional bore and raw waterline installation for the fall of 2025.

Background

The Municipality is undertaking the construction of a new municipal well (CPW #4) at Chesley Park to replace the existing Well #1, which is experiencing declining yield due to iron bacteria fouling. This decline in water works capacity is a critical issue that must be addressed promptly.

This project has been ongoing since 2021 and is nearing completion. It is anticipated that the well will be brought online in 2026.

Analysis

The following phase of the project involves installing the raw water line. Staff reached out to contractors in preparation for the 2026 season to ensure the project could move along as scheduled. The contractor indicated that they had availability in their schedule to complete the directional bore and installation of the raw water line this fall. This type of installation would limit the impact on the grounds, and a fall installation would complete the works during the off-season for the soccer and ball diamond areas.

The 2025 capital budget has remaining funds of \$63,397 and an additional \$220,000 is proposed in the 2026 capital budget to complete the project. These amounts are funded through the water reserves.

Staff are requesting pre-budget approval of \$80,000 to complete the directional bore and raw waterline installation this fall.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.4 Leading Financial Management

Financial Implications

The estimate received for the work is \$139,238.60, including HST.

The 2025 capital budget has remaining funds of \$63,397 and an additional \$220,000 is proposed in the 2026 capital budget to complete the project. These amounts are funded through the water reserves.

2026 Pre-Budget approval is requested in the amount of \$80,000.

Attachments:

None.

Approved By: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: November 10, 2025

Subject: PWRDS-2025-32 Tile Loan Application - Grant

Report from: Julie Fenton, Infrastructure & Development Coordinator

Attachments: None

Recommendation

Be It Resolved that Council hereby approves Report PWRDS-2025-32 Tile Loan Application - Grant; and

Receives Tile Drainage Loan Application from Donald Grant, with an estimated cost of \$110,000 for the drainage system for the property described as Lot 2, Concession 1 in the geographic Township of Arran, Roll Number 4103-490-001-07300, subject to the availability of funds allocated by the Province of Ontario for tile drainage purposes; and

That the amount of the tile drain loan will be \$50,000; and

Further that a by-law be prepared to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.

Background

In Ontario, the Tile Loan Program, authorized by the *Tile Drainage Act*, provides loans to agricultural property owners to help them finance tile drainage projects.

Landowners who are planning to install a tile drainage system on their agricultural land are eligible for a tile loan under the Tile Loan Program. Under this program, the application must be submitted to Council. Once Council approves the application, the owner arranges to have the work completed by a licensed tile drainage contractor.

The municipality will inspect the work and prepare a debenture for submission to the province in the amount of the loan or loans. The province then issues a cheque to the municipality who in turn passes it on to the applicant. The municipality collects the loan repayments from the applicant through their property taxes and passes these payments back to the province.

The Ministry of Agriculture, Food and Rural Affairs has provided details of the Tile Loan Program for the 2025/2026 fiscal year. Tile loans are available at a 6% interest rate for a ten-year term. The maximum amount of loan available is 75% of the installation costs, to a maximum of \$50,000 per registered property owner in one year.

Analysis

An application has been received for a loan under the Tile Loan Program from the landowner (Donald Grant) of lands municipally described as Lot 2, Concession 1 in the geographic Township of Arran, Roll Number 4103-490-001-07300, with the estimated cost of the drainage system in the amount of approximately \$110,000. The applicant is permitted a loan for up to 75% of the cost of the drainage works for the maximum amount of \$50,000, subject to the submission of invoicing and mapping following the completion of the work.

The mapping has been submitted to the municipality, and the proposed outlet is satisfactory to the municipality. The Municipal Drainage Inspector, Public Works Manager Scott McLeod, has performed an inspection of the drainage works and to ensure that the installation work is satisfactory to the Municipality.

Link to Strategic/Master Plan

6.2 Supporting Businesses and the Local Economy

Financial Impacts/Source of Funding/Link to Procurement Policy

The *Tile Drainage Act* allows municipalities to sell debentures to the province for funding private tile drainage projects. The term of the loan is ten (10) years, and the repayment is due annually to the province. The tile loan repayments are added to the landowner's property tax bill over a ten-year period.

Borrowing By-law No. 03-2021, which authorizes the Municipality to borrow money for the construction of drainage works, was passed in 2021 and has a current borrowing balance of \$147,700.

A \$92.70 administration-inspection fee will be charged for applications in accordance with the fees and service charges by-law.

Approved by: Emily Dance, Chief Administrative Officer

Staff Report

Council Meeting Date: 2025-11-10

Prepared By: Julie Fenton, Infrastructure & Development
Coordinator

Report Number: PWRDS-2025-31

Subject: Saugeen Valley Conservation Authority – Category 2
Agreement

Recommendation

Be It Resolved that Council hereby approves report PWRDS-2025-31
Saugeen Valley Conservation Authority – Category 2 Agreement;

AND authorizes the execution of an agreement with the Saugeen Valley
Conservation Authority for the provisions of Category 2 Programs and
Services in accordance with the Conservation Authorities Act;

AND FURTHER approves the appropriate by-law coming forward to bring
force and effect to the same.

Background

Under the Conservation Authorities Act, Category 2 agreements are formal
arrangements between a conservation authority and a municipality, allowing
the authority to deliver specific municipal programs and services at the
municipality's request. These are not mandatory services under the Act but
are provided with municipal funding and must be documented in a
Memorandum of Understanding (MOU) or similar agreement.

Analysis

Saugeen Valley Conservation Authority (SVCA) presented information to
Council regarding Category 2 programs and services, including how
associated costs are allocated among involved parties under the
Conservation Authorities Act.

The attached draft agreement is intended to formalize the provision of Category 2 services between SVCA and Arran-Elderslie for the period spanning January 1, 2025, to December 31, 2029, as summarized below.

The following maintenance activities would be completed on the municipal properties and road allowances.

- Installation and maintenance of SVCA signage
- Grass cutting, vegetation control and grubbing
- Clear sediment, vegetation, and/or other woody debris around and inside flap gates and catch basins
- Trenching of outflows of Paisley Pump once during the course of the agreement (once every 5 years)
- Trenching or digging the flap gates / outflow channels on an annual basis
- Maintenance of flap gates on an as needed basis
- Maintain and operate the Paisley pump when required. If work on the pump requires confined spaces training, Arran-Elderslie staff would work with SVCA staff to install or remove the pump for service each year with Arran-Elderslie staff responsible for removal or re-installation and SVCA staff responsible for servicing until such a time as SVCA staff have their own confined spaces training.

The Municipality of Arran-Elderslie will continue to perform the following tasks:

- Cut grass on the walking paths along the top of the dykes
- Operation of pumps by lawn bowling club and behind the arena

Inspections:

- Annual inspection and subsequent inspection report by SVCA staff
- Coordination of one inspection during the 5-year term of the agreement by a qualified external engineer
- General project management, including review and communication of SVCA permit requests within the vicinity of the project, landowner communications, and maintenance of an operations manual
- Completion of a CCTV inspection of all storm sewer pipes, culverts and catch basins within the Paisley Dyke Project once during the term agreement.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Implications

The chart below outlines the costs associated with the agreement for both the annual and one-time programs and services. The 2026 portion has been included in the 2026 draft budget.

Category 2 Cost

Item	Description	Duration	Budget (5 year)
Maintenance	As needed	5 Year Total	\$27,535
Inspections	Internal, with reporting	5 Year Total	\$1,050
5 YEAR TOTAL			\$28,585

Item	Description	Duration	Budget (5 year)
Signage	Design and install	Once	\$550
Engineer Inspections	External	Once every 5 years	\$450
CCTV inspection	External	Once	\$4,150
5 YEAR TOTAL			\$5,150

In addition to this, there will be the apportionment (previously referred to as the levy) and the special benefiting portion over the five-year period. The chart below shows both the Category 2 portion and the Special Benefitting portion.

Cost structure – Paisley Flood Control Works

Item	Estimated Cost (5 Years)	Category 2 Portion (5 Years)	SB Portion (5 Years)
Maintenance	\$ 200,000.00	\$27,535	\$103,479
Internal Inspections	\$ 7,500.00	\$1,050	\$3,870
5 YEAR TOTAL	\$ 207,500.00	\$ 28,585.00	\$ 107,349.00

Item	Estimate Cost (one time)	Category 2 Portion (one time)	SB Portion (one time)
Signage	\$ 4,000.00	\$550	\$2,070
Engineer Inspections	\$ 3,000.00	\$450	\$1,530
5 YEAR TOTAL	\$ 7,000.00	\$ 1,000.00	\$ 3,600.00

Attachments:

DRAFT Category 2 Agreement

Approved By: Emily Dance, Chief Administrative Officer

Category 2 Programs and Services Agreement

(hereafter, "Agreement")

THIS AGREEMENT is made on the _____ day of _____, 2025 (the "Effective Date").

BETWEEN:

THE MUNICIPALITY OF ARRAN-ELDERSLIE

(hereinafter, "Participating Municipality")

AND:

SAUGEEN VALLEY CONSERVATION AUTHORITY

(hereinafter, "SVCA")

WHEREAS SVCA is a conservation authority established under the *Conservation Authorities Act* (the "Act") and is governed by its participating municipalities in accordance with the Act,

AND WHEREAS the Participating Municipality is located wholly or partly within the area under the jurisdiction of SVCA,

AND WHEREAS under the Act, Category 2 programs and services may be provided with municipal funding subject to a memorandum of understanding ("MOU") or such other agreement in respect of the programs and services,

AND WHEREAS the Participating Municipality wishes to avail themselves of the Category 2 programs and services attached hereto as Schedule 'B',

AND WHEREAS the Council of the Participating Municipality has authorized the Participating Municipality to enter into this Agreement with SVCA for the delivery of a Category 2 program or service,

NOW THEREFORE, in consideration of the terms of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Agreement shall commence on January 1st, 2025 and shall continue for five (5) years to and including December 31st, 2029 (the “Term”), unless either party provides written notice of termination to the other party at least ninety (90) days prior to the expiry of the Term.
2. All schedules attached shall form part of this Agreement and be binding upon the parties herein.
3. SVCA agrees to provide Category 2 programs and services for the structure identified in Schedule ‘A’ of this Agreement.
4. SVCA will not add to or delete from the list of activities identified in Schedule ‘B’ funded through this Agreement. Any change requires an amendment to this Agreement in writing with the Participating Municipality. In accordance with Schedule ‘B’, capital projects will not be offered by SVCA unless approved by the SVCA Board of Directors.
5. The Participating Municipality agrees to the costs as identified in Schedule ‘C’ to the Agreement. Time and material costs will be billed to the Participating Municipality at the end of each calendar year during the Term, following the prescribed budgetary process in accordance with the requirements of the applicable regulations under the Act. Payment by the Participating Municipality is to be made within 60 days of the invoice date.
6. Costs identified in Schedule ‘C’ are subject to reasonable work and/or cost revision, all of which is subject to reasonable notice to the Participating Municipality. The Participating Municipality has the right to refuse revisions. Should the Participating Municipality refuse to agree to reasonable work and/or cost revisions, they would cease to be part of this Agreement.
7. SVCA and the Participating Municipality will agree to facilitate open and timely communication at all levels.
8. Unless otherwise provided for within the Act, if a dispute arises between the parties, including in respect of the content or interpretation of this Agreement, which has not

been resolved within sixty (60) days, such dispute may be submitted to a third party mediator, the choice of mediator to be agreed upon by the parties, and failing agreement to choose a mediator within an additional sixty (60) days, the mediator to be appointed by a judge of the Superior Court, for resolution via non-binding mediation conducted pursuant to the National Mediation Rules of the ADR.

9. Neither party shall be in default with respect to the performance or non-performance of the terms of the Agreement resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that could not reasonably have been foreseen, including, without limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike, lock-out, inability to procure material, acts, laws or regulations of government authority or other cause beyond the reasonable control of such party and not caused by the act or omission of such party, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay. This provision does not relieve the Participating Municipality of its obligation to pay fees and costs when due.
10. If any provision of this Agreement is invalid, unenforceable, or unlawful, such provision shall be deemed to be deleted from this Agreement and all other provisions of this Agreement shall remain in full force and effect and shall be binding in all respects between the parties hereto.
11. The resolution of the SVCA Board of Directors to execute this Agreement shall be included as Schedule 'D' to this Agreement.
12. The resolution of Council from the Participating Municipality to execute this Agreement shall be included as Schedule 'E' to this Agreement.
13. This Agreement shall be binding upon the parties after duly executed resolutions from both the SVCA Board of Directors and the council of the Participating Municipality approving this Agreement have been passed.
14. This Agreement shall be binding upon the successors and assigns of the parties hereto.
15. This Agreement may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all such counterparts, when taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

SAUGEEN VALLEY CONSERVATION AUTHORITY

Per: _____

Name: Erik Downing

Title: Acting General Manager/Secretary-Treasurer

Per: _____

Name: Tom Hutchinson

Title: Chair, SVCA Board of Directors

I/we have the Authority to bind the Corporation.

THE MUNICIPALITY OF ARRAN-ELDERSLIE

Per: _____

Name:

Title:

Per: _____

Name:

Title:

I/we have the Authority to bind the Corporation.

Schedule 'A' – Paisley Flood Control Works, Municipality of Arran-Elderslie

Site Summary and Location Map

Site Location and Access:

The Paisley Flood Control Works project is located within the geographic Village of Paisley. The project is comprised of a series of dykes along with a storm drainage system with catch basins and flap gates. The various sections of the dykes and storm drainage system can be accessed via the public road system in Paisley.

Municipality: Municipality of Arran-Elderslie, geographic Village of Paisley

Roll No. & Legal Description: Various SVCA registered easements, municipal property, and municipal road allowances

A Category 2 agreement is offered for maintenance and inspection of those portions of the Paisley Flood Control Works project that reside on the following municipal properties and road allowances:

Municipally Owned Properties (Roll No.)	Road Allowances	Map #
410341000204900	PLAN 87 LOT 1 CAMBRIDGE N/S	1
410341000211800	LOT 18 ROSS E/S	2
410341000213101	LOT 2 PARK LOT 2 GEORGE N;W/S	3
410341000213500	PARK LOT 1 GEORGE N E/S	4
410341000208200	391 Queen St N L B L1 SUB OF L A L H L2 SUB;OF L A L G L3 TO 6 SUB OF L1;QUEEN N ES L3 SUB OF L H;WATER WS L2 TO 4 L1 L2 SUB;OF L5 L6 CHURCH SS	5
410341000208000	277 Queen Street N PT LOT D LOT E TO F QUEEN N;E/S LOT 1 PT LOT 2 SUB OF H	6
410341000212901	LOT 17 TO 18 GEORGE N W/S	7
410338000108003	PLAN 13 LOT 14 N OF NORTH	8
410338000109601	322 NORTH ST CON A PT LOT 16 RP 3R-832;PART 4	9
410341000211301	525 Ross St N PT LOT 10 ROSS E/S RP;3R915 PART 1	10

Description:

The Paisley Flood Control Works project was originally constructed between 1981 and 1986 to protect the Village of Paisley from flooding. The project is comprised of approximately 3 km of earthen dyke, 13 flap gates, 37 catch basins, and 2 weir structures.

Majority of the dyke system is along the Main Saugeen River; however, the project also included diverting and relocating Willow Creek and construction of additional flood control dykes. The main dyke system was designed for the Regional Storm Flood event while a portion of the Willow Creek dyke was only built to withstand the 100-year storm event.

There is a storm drainage system installed on the upstream side of the dyke in various locations to drain stormwater from the Village. There are grassed swales that lead to the various catch basins.

There is also a pumping station located in the dyke near the Wastewater Treatment Plant (WWTP). This pumping station is used to pump flood waters from behind the dyke back into the river.

2022 External Engineering Inspection:

Public Safety Summary

No significant public safety issues were identified at the time of inspection; however, it was noted that the weir structures on Willow Creek would be hazardous during high flow events.

Operator Safety Summary

No major operator safety issues were identified at the time of the inspection.

Condition Summary

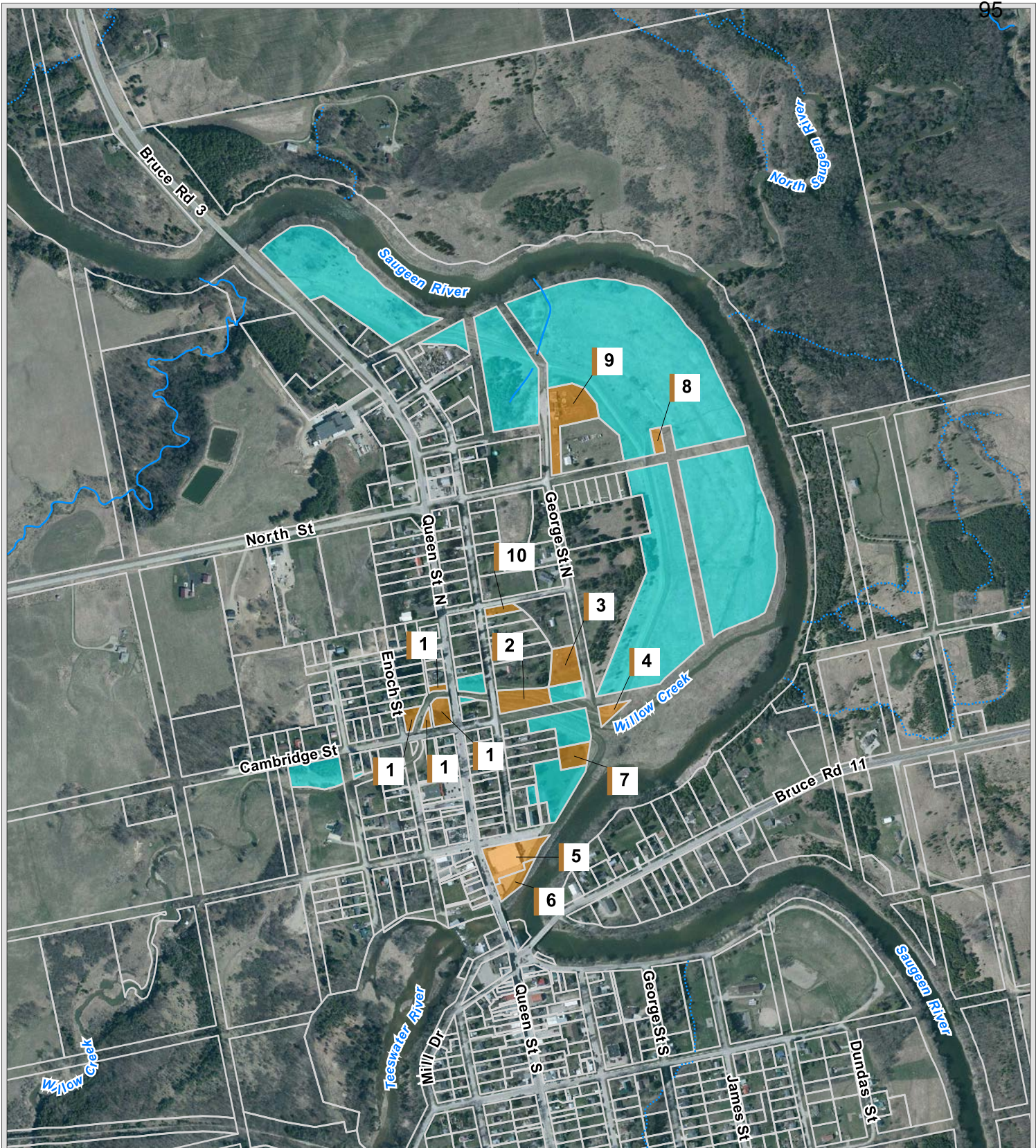
In general, the Paisley Flood Control works were observed to be in good condition. It was noted that some catchbasins have broken grates and there was vegetation growth and sediment accumulation in some.

The concrete/gabion basket weir structure upstream of Cambridge Street is in poor condition and there was erosion of the dyke banks downstream of the former sawmill near the south end of Victoria Street North.

The flood control works should continue to be monitored for future deterioration and remedial action should be completed on an as needed basis.

Recommendations

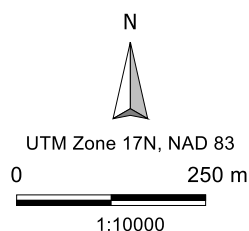
The attached excerpt from the 2022 D.M. Wills Inspection Report outlines all current recommendations for the Paisley Flood Control Works project.



The included mapping has been compiled from various sources and is for information purposes only. Saugeen Valley Conservation Authority (SVCA) is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map.

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This mapping contains products of the South Western Ontario Orthophotography Project 2020 (SWOOP2020). These images were taken in 2020 at 16cm resolution by Mapcon Mapping Ltd. They are the property of Saugeen Valley Conservation Authority ©2025.



Legend

- Intermittent Watercourse
- Permanent Watercourse
- Parcel Fabric
- Arran-Elderslie Easement
- SVCA Easement

Schedule A Category 2 Easement Plan Paisley



Figure 1

Table 2 – Inspection Recommendations

Recommendation	Description of Deficiency	Priority	Estimated Cost	Additional Comments
Management System				
1. Establish a regular frequency for engineering inspections (i.e. five years) as well as routine inspections by staff (i.e. annually).	There were no records of past engineering inspections by a professional consulting engineer. There were records of past routine inspections, including an inspection; however, the only records were photos taken in 2017, 2018, 2019, 2020 and 2021. The SVCA would benefit from establishing a regular frequency of engineering inspections (i.e. every five years) as well as routine inspections by staff (i.e. annually).	Immediate	\$5,000	The estimated cost shown is for the completion of an annual or bi-annual inspection by a qualified consulting engineering firm and assumes that the SVCA would have a number of flood and erosion control structures inspected as part of the same contract. The cost for a standalone inspection would be estimated as \$10,000. It is assumed that the routine inspections would be completed by SVCA staff as part of their regular duties.
2. Complete a CCTV inspection of all storm sewer pipes and culverts to confirm their condition. Based on the results of these inspections, develop a plan for the rehabilitation or replacement of any deteriorated pipes.	Some of the storm sewer pipes viewed at the outlets are in poor condition and a thorough inspection via CCTV camera would better identify the condition of the pipes and identify rehabilitation or replacement recommendations.	Medium	\$30,000	It is assumed that the SVCA would retain a specialized contractor to complete this work; however, the Municipality may have this capability in house which would allow the work to be completed at a lower cost.
3. Retain the services of an electrical/mechanical engineering consultant to test and inspect the pumping station located at the north end of George Street North and make any repairs necessary to ensure reliable operation.	Inspection of the pumping station equipment requires a more specialized consultant or contractor.	High	\$5,000	This could be completed by the SVCA or the Municipality if they have the experience in house, possibly staff at the WWTP.
4. Confirm the location and the extent of the easements owned by the SVCA and develop communication tools to inform local property owners about the presence of the easement on their property as well as acceptable uses of their lands within the easement.	The extends of the easements owned by the SVCA were not clear in the field and there was potentially some encroachment by property owners.	Medium	\$0	It is assumed that this work would be completed by SVCA staff as part of their regular duties.

Recommendation	Description of Deficiency	Priority	Estimated Cost	Additional Comments
5. Monitor for tree growth on and around the dykes and remove trees growing on the embankments or within 5 m of the toe of slope as appropriate.	The issues that could result from tree growth include: • Root systems weaken the soil and have the potential to cause piping through the embankment. • Tree cover generally leads to poor growing conditions for grass under the tree canopy leading to exposed soils and increasing the potential for erosion. • Trees have large root balls. If a tree is blown over during a storm event, the removal of the root ball could compromise the dyke, increasing the risk of failure and an inability to provide the required flood protection.	Ongoing	\$0	It is assumed that this work would be completed by SVCA staff as part of their regular duties.
Minor Maintenance				
6. Replace the weir structure upstream of Cambridge Street and provide appropriate erosion protection and stabilization measures within the creek channel and on the upstream and downstream creek banks.	The concrete and gabion basket weir structure upstream of Cambridge Street is in poor condition.	Medium	\$150,000	It is assumed that the SVCA would retain a consulting engineer to complete the design of the new weir and a contractor to complete the construction. A permit from the MNRF under the LRIA will be required.
7. Clean out the channel downstream of the storm drainage system outlet that is located 140 m north of Church Street.	There is sediment built up in the channel downstream of the storm drainage system outlet that is located 140 m north of Church Street. This is causing water to back up against the headwall.	Medium	\$0	It is assumed that this work would be completed by SVCA staff as part of their regular duties.

Schedule 'B' – Paisley Flood Control Works, Municipality of Arran-Elderslie

Category 2 Programs and Services

Maintenance Activities:

The following maintenance activities would be completed on the municipal properties and road allowances identified in Schedule 'A':

- Installation and maintenance of SVCA signage
- Grass cutting, vegetation control and grubbing
- Clear sediment, vegetation, and/or other woody debris around and inside flap gates and catch basins
- Trenching of outflows of Paisley Pump once during the course of the agreement (once every 5 years)
- Trenching or digging the flap gates / outflow channels on an annual basis
- Maintenance of flap gates on an as needed basis
- Maintain and operate the Paisley pump when required. If work on the pump requires confined spaces training, Arran-Elderslie staff would work with SVCA staff to install or remove the pump for service each year with Arran-Elderslie staff responsible for removal or re-installation and SVCA staff responsible for servicing until such a time as SVCA staff have their own confined spaces training.

The above maintenance activities are contingent on SVCA staff having full, unobstructed access to the site.

It is assumed that the Municipality of Arran-Elderslie will continue to perform the following tasks:

- Cut grass on the walking paths along the top of the dykes
- Operation of pumps by lawn bowling club and behind the arena

Inspection:

- Annual inspection and subsequent inspection report by SVCA staff
- Coordination of one inspection during the 5-year term of the agreement by a qualified external engineer

- General project management, including review and communication of SVCA permit requests within the vicinity of the project, landowner communications, and maintenance of an operations manual
- Completion of a CCTV inspection of all storm sewer pipes, culverts and catchbasins within the Paisley Dyke Project once during the term agreement

The above inspection activities do not include review of road conditions, such as asphalt, curb and gutter, municipal sewers and watermain, sidewalk, guiderails, or any other municipal infrastructure not related to the Paisley Flood Control Works project.

All catch basins outside the Paisley Flood Control Works will remain the responsibility of the Municipality of Arran-Elderslie and will not be reviewed during inspections. All culverts or drainage systems through the dyke are included in this agreement.

Capital Project(s):

The SVCA Board of Directors must approve any and all capital projects on the Paisley Flood Control Works project. SVCA staff request notification should the Municipality of Arran-Elderslie undertake capital projects on municipal property within the project area during the term of a Category 2 agreement.

The following items were identified in the D.M. Wills 2022 Inspection Report and are considered capital projects for the purposes of this agreement:

- Replacement of the weir structure upstream of Cambridge Street with appropriate erosion protection and stabilization measures within the creek channel.

Schedule 'C' – Paisley Flood Control Works, Municipality of Arran-Elderslie

Category 2 Cost

Item	Description	Duration	Budget (5 year)
Maintenance	As needed	5 Year Total	\$27,535
Inspections	Internal, with reporting	5 Year Total	\$1,050
5 YEAR TOTAL			\$28,585

Item	Description	Duration	Budget (5 year)
Signage	Design and install	Once	\$550
Engineer Inspections	External	Once every 5 years	\$450
CCTV inspection	External	Once	\$4,150
5 YEAR TOTAL			\$5,150

The maintenance and inspection activities identified in Schedule 'B', on municipal property (including municipal road allowances) would occur concurrently with other, mandatory activities completed within SVCA's easements on the Paisley Flood Control Works project. Costs for these items, have been estimated in the above two tables based on the percentage of property owned by the Municipality. The tables separate the annual activities and the activities completed once in the next 5 years. The remainder of the costs for works incurred by SVCA for the Paisley Flood Control Works outside of the above tables will be divided between special benefitting and apportionment (60/40).

Notes:

- The above inspection cost estimates are based on the 2022 condition assessment undertaken by D.M. Wills Associates. Maintenance and operation costs are based on 2023 and 2024 costs for properties along the Paisley Flood Control Works. Additional repair and/or maintenance work may be required.
- These estimates should be considered +/- 10% of actual costs.
- All costs will be billed annually on a time and materials basis.
- SVCA will seek written approval from the Municipality of Arran-Elderslie should external engineering costs be greater than 20% of the estimated cost.

- All maintenance and inspection costs shall be in accordance with SVCA's Purchasing Policy.
- Scheduling of maintenance and inspection activities is at the discretion of SVCA staff.
- Capital projects on municipal property are not included in any cost estimates and will not be undertaken by SVCA staff without SVCA Board of Directors and Municipality of Arran-Elderslie Council approval.
- Internal inspections by SVCA staff may or may not be sufficient to address Municipal regulations associated with a watercourse crossing or bridge, such as the *Municipal Act*, *Public Transportation and Highway Improvement Act* or *Bridge Code*. SVCA internal inspections will focus on the ability of the structure to retain flow within the Saugeen River and will note general deficiencies.

Schedule 'D'

Saugeen Conservation Authority Board of Directors Motion to Execute Category 2 Agreements

November 30th, 2023

Motion # G23-112

THAT the Board of Directors authorizes staff to proceed with the execution of Category 2 Agreements on behalf of the Authority.

Moved by: Paul Allen, SVCA Director, Municipality of Grey Highlands.

Seconded by: Jennifer Prenger, SVCA Director, Municipality of Kincardine.

CARRIED.

SAUGEEN VALLEY CONSERVATION AUTHORITY



Name: Erik Downing

Title: General Manager/Secretary-Treasurer (Acting)



Name: Barbara Dobreen

Title: Chair, SVCA Board of Directors

Staff Report

Council Meeting Date:2025-11-10

Prepared By: Joel McAllister Acting Manager of Facilities,
Parks, and Recreation

Report Number:REC-2025-18

Subject:RFQ for AODA upgrades at Treasure Chest Museum
and Tara Library

Recommendation

Be It Resolved that Council hereby approves Report REC-2025-18 - Interior and Exterior work at Municipal Buildings - AODA Upgrades Project;

AND accepts the quotation from N1 Construction Ltd. in the amount of \$88,995.47 plus applicable taxes, as outlined in their submission to RFQ 03-2025-04, to be funded from Account 24-RECC-0055 with an approved budget of \$87,993;

AND FURTHER that the cost over-run of the Project will be funded from Recreation Building Reserve 01-0000-7259.

Background

The Municipality was successful in obtaining grant funding to renovate the Old Paisley Library. The scope of work was to add an accessible entrance at the front of the building, installing an accessible door to provide access to the backyard, and constructing an accessible washroom.

Since project approval from the Enabling Accessibility Fund, the Old Paisley Library was declared surplus and subsequently sold.

Staff confirmed with program officers for the Fund and were made aware that the Municipality could request that the funds be used for the same project components, but in a different building(s).

On January 27, 2025 Council approved a project transfer to add an accessible entrance and washroom to the Treasure Chest Museum in Paisley and an accessible entrance door at the Tara Library

Analysis

A Request for Quotation was issued on September 19th 2025 for Interior and Exterior work at municipal buildings. The scope of work includes accessibility upgrades to the washroom and entrance door at the Treasure Chest Museum, as well as the installation of an accessible entrance door at the Tara Library.

Four Quotations were received:

Company	Quote excluding applicable taxes
Enerfrees Building Group	\$88,290.00 plus applicable taxes
N1 Construction Ltd	\$88,995.89 plus applicable taxes
Frontier Group of Companies Inc.	\$128,600 plus applicable taxes
Direk Construction Inc	\$138,850 plus applicable taxes

Submissions were reviewed by staff based on the following criteria:

- Compliance with RFQ specifications
- Quoted price
- References
- Lead time on project

N1 Construction Ltd. submitted a complete proposal that met all requirements of the RFQ. Their quote was competitive and their experience with similar municipal projects was well documented. References were exceptionally strong, with multiple municipal and commercial clients praising their workmanship, accuracy of quote, and professionalism. Feedback highlighted consistent, on-time delivery and excellent communication.



While the lowest-priced submission was considered, the difference between the two quotes was minimal—\$88,290 versus \$88,995 (a difference of approximately 0.8%). Given the closeness in price, references and demonstrated experience became the determining factors.

Based on the comprehensive evaluation, N1 Construction Ltd. is recommended as the preferred proponent.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.6 Modernizing Services

Financial Implications

Project 24-RECC-0055 is allocated a total budget of \$87,993 which includes a grant contribution of \$70,348. The Project will be over budget by \$2,568.32 which will be funded from Recreation Building reserve 01-0000-7259

Approved By: Emily Dance, Chief Administrative Officer

Staff Report

Council Meeting Date: 2025-11-10

Prepared By: Emily Dance, CAO

Report Number: REC-2025-20

Subject: REC-2025-20 Chesley Kinsmen Club – Proposed Improvements

Recommendation

Be It Resolved that Council hereby approves Report REC-2025-20 Chesley Kinsmen Club – Proposed Improvements

AND directs staff to work collaboratively with the Chesley Kinsmen Club for the proposed improvements to the Chesley Community Park

AND FURTHER directs staff to include a municipal project for grading and paving of the Pavilion parking lot in an upcoming budget when similar paving work is included in a capital project in Chesley where cost efficiencies could be found.

Background

On October 6, 2025 the Chesley Kinsmen Club provided a letter to Council outlining their commitment to improve the Chesley Community Park and surrounding pavilion area for the betterment of the Chelsey Community.

Analysis

The Kinsmen Club has identified several areas for potential improvement for consideration.

1. **Cement Pad Area (Former Skateboard Park):**
 - Proposal to remove the existing cement pad and landscape the area.
 - Interest in collaborating with the Johnson family to enhance the area in memory of Bob Johnson, a Life Member of the Club.

- Willingness to participate in discussions regarding the adjacent island and boat launch area.

2. **Dave Spencer Pavilion Upgrades:**

- Installation of a covered area over the bathroom entrance for weather protection.
- Addition of a similar covering over the food window for aesthetic consistency.
- Grading and paving the east side of the pavilion out to the parking posts, following recent storm drain improvements.
- Installation of eaves troughs on the west side and consideration of roll-down panels to allow for seasonal enclosure.

3. **Parking Lot Completion:**

- Suggestion for the municipality to consider grading and paving the remainder of the Pavilion parking lot out to the trailer park road.

The Kinsmen Club of Chesley is very supportive of our community and has contributed greatly to the recreation availability in Arran-Elderslie. Staff is supportive of working together on these projects with the municipality providing the appropriate memorandums of understanding with the Club to ensure clarity on responsibilities of each party.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Implications

The Kinsmen Club has indicated their preparedness to cover the net cost of the proposed improvements, and to work collaboratively with municipal staff on planning and implementation.

The recommendation for consideration is for the Municipality to complete the grading and paving of the remainder of the Pavilion Parking lot out to the trailer park road. The cost is estimated to be approximately \$11,000 for the municipality for grading and paving.

Staff further recommend that a municipal project for grading and paving of the Pavilion parking lot be included in an upcoming budget when similar



paving work is included in a capital project in Chesley where cost efficiencies could be found. This item was not included in the 2026 budget for consideration.

Attachments:

October 6, 2025 Correspondence from the Kinsmen Club of Chesley.

Approved By: Emily Dance, Chief Administrative Officer



Staff Report

Council Meeting Date: November 10, 2025

Subject: CAO 2025-35 Rural Ontario Municipal Association (ROMA)– Conference Delegation Request

Report from: Emily Dance, Chief Administrative Officer

Attachments:

Recommendation

Be It Resolved that Council approve Report CAO-2025-35 Rural Ontario Municipal Association– Conference Delegation Request and direct staff to make a delegation request for the ROMA conference for the following Ministries:

1. Minister of Health – Continued Support for Chesley Hospital and Health Care Services for Arran-Elderslie
2. Minister of Energy – Battery Energy Storage Development Proposals – Municipal Support

Background

The Rural Ontario Municipal Association (ROMA) Conference is scheduled for January 18-20 in Toronto. Mayor Hammell, Deputy Mayor Shaw and Councillor Penner are registered for the conference.

Delegation meetings with Cabinet Ministers are a key feature of the ROMA Conference. These meetings are an opportunity for Council to engage with Ministers, Parliamentary Assistants and senior Ontario Government officials on local matters that impact your municipality.

The [delegation](#) request window has opened with a deadline of November 18 2025.

Analysis

Proposed Delegation Requests:

Ministry of Health- Health Care in Arran-Elderslie

On November 19, 2025, Mayor Hammell will lead a meeting with our dedicated health care partners—including South Bruce Grey Health Centre, Chesley Hospital Foundation/Physician Recruitment, Brockton Family Health Team, and the Grey Bruce Ontario Health Team—to identify and address key priorities for Arran-Elderslie. Together, we are focused on improving access to primary care, tackling physician shortages, and enhancing community health outcomes. These priorities reflect the pressing needs of our rural residents and the commitment of our partners to collaborative, innovative solutions.

A delegation to the Ministry of Health will provide a vital platform to share our collective insights, highlight the innovative partnerships underway in Arran-Elderslie, and advocate for targeted investments in local health care services. By presenting a unified voice, we aim to ensure that provincial funding decisions support both the immediate and long-term needs of our community, strengthening health care delivery for all residents.

Ministry of Energy – Battery Energy Storage- Procurement Process and Municipal Support

Municipal Support Resolution (MSR) Process:

The requirement for a Municipal Support Resolution (MSR) as part of the IESO's procurement process has created uncertainty for municipalities. While the MSR is critical during the proposal stage, municipalities should be provided with multiple opportunities to withdraw support without legal complications, ensuring flexibility and responsiveness to community concerns.

Request: Provide clear, consistent direction on the role and implications of Municipal Support Resolutions throughout the project lifecycle, including after initial approval, and ensure municipalities have multiple opportunities to withdraw support without legal risk.

Planning Approvals:

If a proposal for a Battery Energy Storage System (BESS) is not supported by municipalities during the planning application process, developers should not be permitted to appeal these decisions to the Ontario Land Tribunal (OLT). Allowing such appeals undermines local decision-making and imposes significant time and financial burdens on municipalities forced to defend their positions.

Request: Ensure that municipal decisions regarding BESS proposals cannot be appealed to the OLT, preserving local autonomy and reducing unnecessary costs and delays for municipalities.

Battery Energy Storage Policies:

In the absence of clear provincial regulations and legislative frameworks, municipalities have developed their own policies to regulate BESS proposals. Arran-Elderslie is experiencing challenges from developers who argue there is no mechanism for municipalities to impose regulations regarding setbacks, agreements, and lot coverage. Municipalities urgently need provincial support to validate and enforce local policies.

Request: Establish a provincial regulatory and legislative framework for Battery Energy Storage Systems that empowers municipalities to set and enforce local policies on setbacks, agreements, and lot coverage.

Contractual and Administrative Complexity:

Negotiating Community Benefit Agreements (CBAs) and Site Plan Agreements has raised questions about standardization, structure, registration, and inflationary adjustments for payments. There is a need for clear guidance on separating agreements, registering CBAs on title, and ensuring continuity if property ownership changes.

Request: Offer resources and best practices for structuring and registering Community Benefit Agreements and Site Plan Agreements, including guidance on inflationary adjustments and continuity of agreements.

Provincial Requirements and Documentation:

Frequent changes in provincial requirements and documentation have increased the administrative burden and created confusion for municipalities and proponents.

Request: Simplify and clarify provincial requirements and documentation to reduce administrative burden and ensure municipalities can effectively participate in energy procurement processes.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

Attendance at conferences are included in the Municipal Operating Budget.

Approved by: Emily Dance, Chief Administrative Officer



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

By-Law 80-2025 Being a By-law to Confirm the Proceedings of the Regular Council Meeting of the Municipality of Arran-Elderslie held November 10, 2025

WHEREAS by Section 5(1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the Municipal Act, S.O. 2001, c.25, as amended, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending November 10, 2025, inclusively, be confirmed and adopted by By-law.

NOW THEREFORE the Council of the Corporation of the Municipality of Arran-Elderslie enacts as follows:

1. The action of the Council of the Municipality of Arran-Elderslie at its Regular Council meeting held November 10, 2025, in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and Deputy Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the Deputy Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

Read a first and second time this 10th day of November, 2025.

Read a third time and finally passed this 10th day of November, 2025.

Mayor Steve Hammell

Clerk – Christine Fraser-McDonald